Hello, Remember Me? Some people call me Old Glory; others call me The Star Spangled Banner. Whatever name you call me, I am your flag, the flag of the United States of America. Something has been bothering me, so I thought I might talk it over with you; because it's about you and me.

I remember some time ago, people would line up on both sides of the street to watch the parades. Naturally I was leading everyone, proudly waving in the breeze.

When your daddy saw me coming, he immediately removed his hat and placed it against his left shoulder so that his hand was directly over his heart. Remember?

And you, I remember, were standing there straight as a soldier. You didn't have a hat on but you were giving the right salute. Remember your little sister? Not to be outdone, she was saluting the same as you with her hand over her heart. Remember?

What happened? I'm still the same Old Flag. Oh, I've added a few more stars since you were a boy, and a lot more blood has been shed since those parades of long ago. By now, somehow, I don't feel as proud as I used to feel. When I come down the street, you just stand there with your hands in your pockets. You may give me a small glance, then you look away. I see children running around you shouting. They don't seem to know who I am. I saw one man take his hat off, and when he didn't see anyone else take off his or her hat, he quickly put his back on.

Is it a sin to be patriotic today? Have you forgotten what I stand for, and where I've been? Anzio, Guadalcanal, Korea, Vietnam, and Desert Storm!

Take a look at the memorial honor roll and see the names of those patriotic Americans who gave their lives to keep this republic free. When you salute me, you are actually saluting them.

Well, it won't be long until I'll be coming down the street again. When you see me, please stand straight and place your hand over your heart, and I'll know that you remembered.

I'll salute you by waving back.
Administration

Lt. Robert A. Lyons, Ret., BS, NA, MAS ........................................... Director
Capt. Dennis Schlosser, Ret., AAS, BS ................................... Assistant Director
Capt. Mohamed Lostan, Ret .................. Deputy Asst. Director/Sr. P.T/D.T. Instructor
Lt. Scott Nayda, Ret., BA ........................... In-Service Training Coordinator
Sgt. Neil Hoogmoed, Ret., BA ........................... Sr. Drill/P.T. Instructor
Cpl. Charles Morrison, Ret .................................. Sr. Drill/D.T./P.T Instructor
Det. Tad J. Skawinski Sr., Ret .............................. Office Manager
Det. Andrew White, Ret .................................. Secretary
Dina Lostan ........................................... Secretary
Melinda Prior ........................................... Secretary
Erica DeLuccia ........................................... Secretary

Board of Chosen Freeholders

Assad Akhter ........................................... Freeholder
John Bartlett ........................................... Freeholder
Theodore O. Best Jr. ........................................... Freeholder
Terry Duffy ........................................... Freeholder
Bruce James ........................................... Freeholder
Sandi Lazzara ........................................... Freeholder
Pat Lepore ........................................... Freeholder

Passaic County

Anthony J. DeNova III ........................................... Administrator
Matthew P. Jordan, Esq ........................................... Deputy Administrator

Academy Advisory Board

Chief Robert Coyle ........................................... Totowa P.D.
Chief Joseph J. Walker ........................................... Ringwood P.D.
Chief Joseph Borell ........................................... Bloomingdale P.D.

Sponsors

Passaic County Prosecutor ........................................... Hon. Camelia Valdes, Esq.
Passaic County Sheriff ........................................... Hon. Richard J. Berdnik
Passaic County Police Chief’s Association........... Chief Richard McAuliffe, President
Dear Law Enforcement Executive and Officials:

The Passaic County Police Academy is proud to present our Training Catalog for 2019. We are committed to providing quality education to our law enforcement personnel. Our goal is to enhance the educational level and skills, which will assist an officer to perform in the most professional manner possible.

Our curriculum includes numerous courses, which address the technical and practical needs for law enforcement personnel. We are proud to present several courses designed to enhance the Passaic County Police Academy’s commitment to meeting the needs of our county agencies. With this in mind, we will have the New Jersey State Police, the New Jersey Division of Criminal Justice, the Federal Bureau of Investigation and the Bureau of Alcohol, Tobacco, Firearms and Explosives provide in-service courses within our county, thereby eliminating the time and expense of sending our personnel out of county.

We hope that you and your officers will take advantage of the opportunity to expand your professional skills at the Academy. We look forward to your continued support as well as any recommendations for future courses and training programs.

Sincerely,

Robert A. Lyons
Director
History of the Passaic County Police Academy

In 1979, members of the Passaic County Police Chief’s Association met with the County Freeholders to explore the building of a County Police Training Academy. During that year federal funding was applied for and later secured to start an extensive In-Service Training Program for existing county and municipal police officers. With that funding, the County Police Chiefs and the Freeholders selected a suite of offices located at 519 Ringwood Avenue in Pompton Lakes. In 1980, Passaic County officially opened the In-Service Training Academy at this location and appointed Chief Sandy R. Galacio, Ret. of the Pompton Lakes Police Department as Director.

In March of 1988 the Academy was moved to the former Passaic County Park Police Headquarters on the County Golf Course located on Totowa Road in Wayne, New Jersey. This building provided the opportunity to accommodate the large Passaic County and Out of County Police officer attendance and also provided the Academy full accreditation by the New Jersey Police Training commission in 1989 to run Basic Police and Correction Recruit classes.

In 1995, Chief Galacio retired after a long and distinguished career as a police officer. At that time, Chief George Faso of the Prospect Park Police Department was appointed as the Director. During his tenure, he led the move to our current Academy building located at 214 Oldham Road in Wayne, New Jersey. This modern and state of the art facility provided new ways to expand the basic training programs and continues the In-Service training classes. Building on past successors, Chief Faso used Chief Galacio’s training programs and his own, bringing together over 70 years of dedicated experience and style, to create this professional place of learning.

In 2001, Chief Faso retired and Lt. Robert A. Lyons, Ret. of the Passaic County Prosecutor’s Office was appointed as Academy Director. From 2001 to current Director Lyons relentlessly continues to build upon the former Directors accomplishments.

The Academy has grown from a suite of offices offering a handful of In-Service classes to a program which now offers Basic Police, Corrections, Special One, Two, Deputy Sheriff’s, Special III Officers and numerous In-Service Training Programs and in 2008 the implementation of the Alternate Route Police Training Program.

The primary mission of this Academy from its inception to present was and remains to be providing the best training to new recruits and veteran officers by our experienced and dedicated professional staff and instructors.
Passaic County Police Chiefs

Chief Joseph Borell.................................................................Bloomingdale P.D.
Chief Mark Centurione ...........................................................Clifton P.D.
Chief Angelo Daniele ..............................................................Haledon P.D.
Chief Richard McAuliffe .........................................................Hawthorne P.D.
Chief Steven M. Post ...............................................................Little Falls P.D.
Chief Paul M. Cell .................................................................Montclair State University P.D.
Chief Robert Bracco ..............................................................North Haledon P.D.
Chief Luis Guzman .................................................................Passaic P.D.
Director Robert A. Lyons .......................................................P.C. Police Academy/O.E.M.
Prosecutor Camelia Valdes .......................................................P.C. Prosecutor’s Office
Chief A. Joseph Fulco .............................................................P.C. Prosecutor’s Office
Sheriff Richard H. Berdnik .......................................................P.C. Sheriff’s Department
Chief Troy Oswald ...............................................................Paterson P.D.
Chief Moises Agosto ..............................................................Pompton Lakes P.D.
Chief Charbel Atie .................................................................Prospect Park P.D.
Chief Joseph Walker ..............................................................Ringwood P.D.
Chief Robert Coyle .................................................................Totowa P.D.
Chief Robert C. Kronyak Jr. ......................................................Wanaque P.D.
Chief James Clarke ...............................................................Wayne P.D.
Chief Timothy Storbeck .........................................................West Milford P.D.
Director Charles Lowe .........................................................William Paterson University P.D.
Acting Chief Eileen Tiernan .......................................................Woodland Park P.D.
Alternate Route Program

The Alternate Route program (N.J.S.A. 52:17B-69.1) was designed to give individuals interested in becoming police officers the opportunity to attend a certified police training academy at their own expense, prior to being hired by a police, sheriff’s or campus police department.

Although successful completion of the program does not guarantee a candidate a position in law enforcement, graduates will have received training from a certified police academy and are able to pursue employment as a certified police officer.

Eligibility Requirements

- Citizen of the United States
- Sound in body and of good health sufficient to satisfy the board of trustees of the Police and Fireman’s retirement system of New Jersey as to his/her eligibility for membership in the retirement system
- Able to read, write, and speak the English language well and intelligently
- Good moral character and has not been convicted of any criminal offense involving moral turpitude
- Resident of the State of New Jersey at time of entry into the academy
- Maintains a valid driver’s license issued by the State of New Jersey
- Must be 20 years of age and not over 35 at the completion of the academy program
- Educational, Military experience: No person shall make application for enrollment as an alternate route trainee in the basic training course for police officer unless he/she can demonstrate completion of at least 60 college credits or 2 years of active military service.

Selection Criteria

- Written examination
- Physical fitness test
- Comprehensive application
- Oral interview
- Comprehensive background investigation
- Medical examination including stress test and drug test
- Psychological examination
In-Service Training: Rules and Regulations

REGISTRATION: Mandatory for all classes. Registration applications can be found on http://www.passaiccountynj.org/government/departments/police_academy/in-service_training.php

STARTING TIME: 8:30 A.M. to 3:30 P.M. unless otherwise specified.

DRESS CODE: Proper dress consists of: Business suit, tie; business casual; regular department uniform. No jeans, shorts, sweat clothes, sneakers or sandals are allowed.

SMOKING: Smoking is not permitted in the building or in the front of the building. Smoking is only permitted in outside designated areas. Please use ashtray, DO NOT throw cigarette butts on the ground.

CANCELLATION: Written notification must be made to the Academy. (ericadl@passaiccountynj.org)

CELL PHONES: Department or personal radios, cell phones should be set on VIBRATE or turned off. Use of cell phone is prohibited. Taking of photos without permission is grounds for dismissal from the class. Placing of any items on Facebook and/or any Social Media will be reported to your Department as a violation of Academy Policy & Procedures.

BREAKS: Breaks are given at the discretion of the instructor. Classes normally break for lunch at noon, unless indicated.

EATING/DRINKING: Food and beverages are NOT permitted in the classroom, auditorium or corridors. Students are required to clean up after themselves. All garbage shall be disposed of in the proper receptacles provided. A cafeteria is provided for your comfort.

ACCIDENTS: All accidents occurring on Academy grounds must be reported to the attending instructor and the administration office. An incident form must be completed and retained by the Academy.

CONDUCT: In-Service students are prohibited from loitering in the hallway or front office, speaking to any recruit/trainee and from observing any trainee class.
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Additional courses will be added throughout the year and will be announced on the Academy’s website (www.passaiccountynj.org). Police agencies are encouraged to check the website for information concerning additional upcoming training, changes and cancellations. Those who wish to enroll in the “TO BE ANNOUNCED” courses should send in an application with their daytime phone number. When there are sufficient students enrolled in the course, the course will be scheduled and all enrolled will be notified of the dates.

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Basic Course for County Correction Officers

Approved by the New Jersey Police Training Commission, this course includes the prescribed course of study that a corrections officer must complete as a condition for permanent appointment. The required units of study in this course include: Professional Development, Criminal Justice System, Human Relations, Law in Corrections, Arrest, Search, Seizure, Evidence, Communications, Emergency Medical Care (EMT), Weaponry, Unarmed Defense, Correctional Security, Investigation Concepts, Physical Conditioning and County Agency Training.

Prerequisite:
Pursuant to P.T.C. Rule N.J.A.C. 13:1-8.1, a background investigation, a medical evaluation with clearance and the requisite agency training for all trainees enrolled.

All recruits will be charged a processing fee of $100.00, which is to be paid by the trainee and not the appointing authority.

Date(s): Contact Academy

Cost: Passaic County Municipal Agencies – No Cost
      Other Agencies - $600.00

Availability of Out of County enrollment will be conditional to the needs of Passaic County Law Enforcement Agencies.

Applications MUST be completed 15 days prior to the first day of class.

NO EXCEPTIONS
Basic Course for Police Officers

Approved by the New Jersey Police Training Commission, this course includes the prescribed course of study that a police officer must complete as a condition for permanent appointment. The required units of study include: Professional Development, Criminal Justice System, Police Community Relations, Criminal Law, Legal Requirements of Arrest, Search, Seizure, Evidence & Use of Force, Communications, Vehicle Operations, Emergency Medical Care, Weaponry and Unarmed Defense, Patrol Concepts, Traffic, Criminal Investigation, Physical Training and Agency Training.

Prerequisite:
Pursuant to P.T.C. Rule N.J.A.C. 13:1-8.1, a background investigation, a medical evaluation with clearance and the requisite agency training for all trainees enrolled.

All recruits will be charged a processing fee of $100.00, which is to be paid by the trainee and not the appointing authority.

Starting Date: April 22, 2019

Cost:  Passaic County Municipal Agencies – No Cost
       Other Agencies - $1,100.00

Availability of Out of County enrollment will be conditional to the needs of Passaic County Law Enforcement Agencies.

Applications MUST be completed 15 days prior to the first day of class.

NO EXCEPTIONS
Basic Course for Class One Special Law Enforcement Officers

The Class ONE Special Law Enforcement Officers course is a five (5) week training program mandated by the Police Training Commission. Applicants must be duly sworn prior to orientation day.

Prerequisite:
Pursuant to P.T.C. Rule N.J.A.C. 13:1-8.1, a background investigation, a medical evaluation with clearance and the requisite agency training for all trainees enrolled.

All recruits will be charged a processing fee of $100.00, which is to be paid by the trainee and not the appointing authority.

Date(s): Contact Academy

Cost: $750.00

Availability of Out of County enrollment will be conditional to the needs of Passaic County Law Enforcement Agencies.

Applications MUST be completed 15 days prior to the first day of class.

NO EXCEPTIONS
Basic Course for Class Two Special Law Enforcement Officers / Deputy Sheriff

The Special Officer II class consists of over 450 hours of training mandated by the Police Training Commission. This Course covers the same material as the Basic Police class. Classes are scheduled from 6p.m. – 11:00pm week nights and Saturday 7:00a.m. – 3:00 p.m. Applicants must have the same qualifications as a regular officer and be appointed as a Special Officer II before attendance will be approved. Appointments must be certified.

Prerequisite:
Pursuant to P.T.C. Rule N.J.A.C. 13:1-8.1, a background investigation, a medical evaluation with clearance and the requisite agency training for all trainees enrolled.

All recruits will be charged a processing fee of $100.00, which is to be paid by the trainee and not the appointing authority.

Start Date: March 12, 2019

Cost: $2,000.00

Availability of Out of County enrollment will be conditional to the needs of Passaic County Law Enforcement Agencies.

Applications MUST be completed 15 days prior to the first day of class.

NO EXCEPTIONS
Basic Course for Class Three Special Law Enforcement Officers

The Special Law Enforcement Officer III class mandated by the Police Training Commission requires that all applicants for the title must meet the following pre-certification requirements:

- Must be enrolled by a hiring authority.
- Must be a retired police officer that has previously served as a duly qualified, fully trained, full-time officer in any municipality or county of this state, or as a member of the New Jersey State Police, and must be living in New Jersey.
- Must be retired from agency in good standing (necessary to have a good standing letter from agency retired from and copy to be submitted to the PTC).
- Must be less than 65 years of age for appointment.
- Must pass a psychological exam.
- Must pass a medical exam and have doctor complete Medical Certification Form (Form PTC-8).
- Must pass a Drug test pursuant to Attorney General’s Law Enforcement Drug Testing Policy.
- Must have an updated background investigation.
- First year may not exceed a five year break in service; July 1, 2017 through July 1, 2018 may not exceed three year break-in service after July 1, 2018. Any officer who retired AFTER June 30, 2012, will be eligible for the first year.

For further qualifications refer to www.njptc.org.
**Below 100 Intensive Course**
Below 100 training covers the real facts of how line-of-duty deaths are occurring across the country and what can be done to address the problem.

Below 100 is a 501© (2) non-profit organization comprised of volunteer trainers. Below 100 provides training that concentrates on use of safety equipment and enhanced situational awareness. The initiative serves as an instrument to improve operational practices.

**Date:** September 26, 2019  
**Time:** 8:30 a.m. – 12:30 p.m.

**Registration – P.C.P.A. In-service Training Application must be submitted.**

**Cost:** None

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**Bias Crimes**
This course is designed to help attendees develop their knowledge and understanding regarding Bias Crimes and/or Bias Incidents as it pertains to the State of New Jersey.

Attendees will have a broader knowledge and understanding regarding Bias Crimes and/or Bias Incidents and a comprehension of the specific difference between the two, as well as the proper reporting required by the New Jersey Attorney General’s Guidelines.


**Date(s):** March 6, 2019  
October 24, 2019  
**Time:** 9:00 a.m. – 1:00 p.m.

**Registration – P.C.P.A. In-service Training Application must be submitted.**

**Cost:** Passaic County Law Enforcement Agencies – No Cost  
Other Law Enforcement Agencies - $40.00
C.P.R./First Aid, American Heart (Two Year Certification)
The Heartsaver® CPR AED course is intended for all individuals who have a duty to respond to a cardiac emergency because of job responsibilities or regulatory requirements, including; security guards, airline personnel, personal trainers and teachers.

This course is updated with the 2015 ECC guidelines.

Date: March 8, 2019 Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies –$24.00
(Student Workbook & CPR Card)
Other Law Enforcement Agencies - $75.00
(Includes Book, CPR Card and Course)

C.E.D. Operator Course (Taser)
This two day block of instruction will encompass both the Taser X2 End User and the New Jersey Police Training Commission Conducted Energy Device Certification Course.
• Limited to Passaic County Law Enforcement ONLY
Prerequisites:
• Attendee must be authorized to carry and use a CED by the Chief Executive of his/her agency.
• Attendee must complete the Conducted Energy Device Instructor/Operator E-learn Program posted on NJ Learn; Proof of Completion will be required prior to the course start date.

This course is only to become a CED Operator.

Required equipment: Taser X2, Taser holster (opposite side/support hand or cross draw), at least three Taser cartridges although more is recommended in case of having to re-test, duty uniform or class B’s.

Date(s): March 7-8, 2019 Time: 8:00 a.m. – 4:00 p.m.
Second Date: TBA

Registration – P.C.P.A. In-service Training Application and copy of Proof of C.E.D. Instructor/Operator E-learning Program completion Certificate must be submitted.

Class Limit: 40
Child Abuse Investigation
This course will focus on three main areas: Cognitive Aspects, Emotional Reactions and Skill Building. Preliminary considerations, specifically, the need for sensitivity with the child, as well as the overall effect that the sexual abuse interview has on the investigator.

The program will include discussions on child abuse indicators, the extent of sexual abuse in our community, family dynamics and other associated patterns.

Participants will also have the opportunity to review how a sexual interview should be conducted.

This course is designed for the municipal police officer and detective and county detectives involved in the investigation of child sexual abuse.

Date: May 6, 2019
Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $75.00

Commercial Truck Enforcement
This seminar will review State Statutes for Commercial Truck Enforcement and videos showing trucks and how to inspect for Improper Loads, Overweight Vehicles, Emission Stickers, I.R.P. Violations and Proper Inspection. Upon completion, the officer will be able to conduct a routine commercial truck inspection.

Date(s): March 20, 2019
October 22, 2019
Time: 9:00 a.m. – 3:00 p.m.

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $70.00
Courtroom Battleground
This course will teach Law Enforcement Professionals how to better prepare themselves for courtroom encounters by learning how the Prosecution and Defense attorneys present cases and how a Superior Court Judge perceives the case.

A mock trial will be conducted at the Wayne Municipal Court. Participating will be a retired Passaic County Superior Court Judge, a retired County Prosecutor and Defense Attorney.

Date(s): October 23, 2019  Time: 8:30 a.m. – 3:30 p.m.
Registration – P.C.P.A. In-service Training Application must be submitted.
Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $75.00
Class Limit: 40

Crash Investigation I - (NJSP)
This two week course being administered through the New Jersey State Police is the basic training that will teach officers the proper techniques for recognizing and properly recording damage that occurs when motor vehicles collide. It also covers gathering critical evidence that may be used to reconstruct a crash at a later date. Related topics include information from people, roads, and vehicles. This course is designed for new officers or officers assigned to a traffic bureau. There are some basic math formulas taught and officers enrolled should have basic algebra skills.

Required Equipment: Scientific Calculator, Compass, Flex Curve & 360 degree Protractor

Date: June 3-14, 2019  Time: 8:00 a.m. – 4:00 p.m.
Registration – P.C.P.A. In-service Training Application must be submitted.
Cost: None
Class Limit: 35
Crime Scene Processing  
(Recommended Pre-requisite: Fingerprint Classification-Basic)

The success of an investigation involves a definable crime scene, the initial observations and actions of the first officer at the scene, the trained evidence technician and the investigator. This course addresses the issue of a well-trained evidence technician. The evidence technician’s most important task at the scene is to prevent the destruction or diminish the value of evidence that may lead to the apprehension of the criminal and solution of the crime.

This unit of instruction addresses the important task of proper procedures in the processing of a crime scene. The basic crime scene-processing course is set up to give intensive three day training on the basic fundamentals of crime scene processing. The course is designed so the student will receive training by lecture; power point presentations, and hands on experience.

Upon completion the student will have the knowledge to thoroughly process crime scenes such as stolen cars, criminal damage to property, thefts, residential and business burglaries, and armed robberies. The student will also receive an introduction to crimes against people such as sexual assaults, battery, and death investigation.

Date: May 14-16, 2019  
Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost  
      Other Law Enforcement Agencies - $175.00

Criminal Justice Code: 2C Update

This course will review the many changes and additions to the code. It behooves police officers to update their knowledge of those changes. The Passaic County Prosecutor’s Office will review the penal code chapter by chapter, highlighting significant changes and additions to our Criminal Laws. In addition, the material will emphasize the use of force and deadly force.

Date: September 25, 2019  
Time: 1:30 p.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Municipal Agencies – No Cost  
      Other Agencies - $25.00
Crisis Intervention Team Training 40hr. Certification Course

The Crisis Intervention Team (CIT) program is an innovative national model of police-based crisis intervention with community healthcare and advocacy partnerships. Police officers, mental health professionals and advocates receive intensive training to respond to citizens experiencing a behavioral crisis. The emphasis is on mental health knowledge, crisis resolution skills, and access to community-based services. Outcome data on this program has shown an increase in healthcare referral and a decrease in arrests. More importantly for police managers, further research has shown a marked decrease in liability, overtime and officer involved injury.

The mission of the Crisis Intervention Team is to utilize skills gained through specific training, including tactical and de-escalation, to identify and provide the most effective and reasonable response possible to police encounters involving individuals experiencing a mental health crisis. Police departments across the country have implemented Crisis Intervention Teams, modeled after the initial team established in Memphis, Tennessee.

Date(s): March 11-15, 2019
October 28-November 1, 2019

Time: 8:00 a.m. – 4:00 p.m.

Registration & Information:

Contact: Sgt. Lynette Butler, CIT Coordinator
William Paterson Police Department
Telephone # (973) 720-2323
Email: butlerl@wpunj.edu
**Current Trends in Auto Theft**
This course will discuss the current trends in New Jersey auto theft, including:
- How vehicles are being stolen,
- Where the stolen vehicles are going,
- Re-Vining,
- Investigative resources,
- How to track a stolen vehicle using LoJack and
- Vehicle Insurance Fraud.

Date: April 11, 2019  Time: 8:30 a.m. – 3:30 p.m.
Registration – P.C.P.A. In-service Training Application must be submitted.
Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $75.00

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**Current Trends in Document Fraud**
This course being taught by Mark Cushing (NJSP Ret.), an investigator with the New Jersey Motor Vehicle Commission’s Fraudulent Documents Training Unit. He will assist law enforcement (Patrol Officers as well as Detectives) with training that will enhance their ability to recognize and identify the universe of identity related documents issued by and relied upon by the NJ MVC and other government agencies.

With emerging technology it has become increasingly difficult to identify fraudulent documents. Students will learn what tools are available to assist them in identifying counterfeit documents by providing “hands on” training and experience in the recognition of fraud as it pertains to documents such as: driver licenses, redesigned 2017 permanent resident cards, redesigned 2017 employment authorization cards, “Next Generation” passports and Social Security cards.

Participants will learn the newest trends in counterfeiting of identity documents by “on-line” manufacturers, which has become increasingly common due to the ease in obtaining access to previously unpublished document security technology. The latest trend involves a significant increase in the counterfeiting of driver’s licenses from Puerto Rico. This course will also identify the differences between counterfeit and genuine NJ inspection stickers, temporary registrations and certificates of title.
Current Trends in Document Fraud continued:
In addition, this class will review facial recognition technology as it is used by the Motor Vehicle Commission on all images captured as well as the process that is used with the submission of a photo for a “manual upload”. Of paramount importance is a cutting edge investigative tool available to law enforcement at the New Jersey Regional Operations Intelligence Center (ROIC). Known as the “Facial Recognition Initiative”, this technology utilizes the Photo Imaging Mug-shot System maintained by the New York/New Jersey “HIDTA” program. Along with the instruction, the students will receive a booklet with the totality of the identity document safety features, a “cheat sheet” with the 50 states driver’s license ID features and an asset sheet listing all of the investigative support services available through the MVC to law enforcement for future reference.

Date: May 1, 2019  Time: 9:00 a.m. – 4:00 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost:  Passaic County Law Enforcement Agencies – No Cost
       Other Law Enforcement Agencies - $75.00

De-escalation for the Corrections Officer
Communication is one of the most important components of modern day corrections. The lack of tangible, identifiable, professional communication skills can create serious issues in our facilities. The ripple effect can be catastrophic.

This course will teach participants how to de-escalate situations in the correctional environment.

Date: April 17, 2019  Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost:  Passaic County Law Enforcement Agencies – No Cost
       Other Law Enforcement Agencies - $75.00
Defensive Tactics Instructor
(Pre-requisite: Officer must be able to complete a 1.5 mile run in 12 minutes to participate in class)

- All participants must have at least three years of law enforcement experience.

This is a five-day course, which is designed to train instructors through lecture, demonstration and practical exercises how to teach others to be proficient in performing defensive tactics. The course will present the current program taught for Defensive Tactics at the Passaic County Police Academy and will convey the goals and performance objectives of the program. Current Police Training Commission standards and course requirements will be reviewed.

Physical Requirements: This course requires ACTIVE PARTICIPATION and it will be strenuous and physically demanding of all participants. The participant must be able to run, stretch, kick and strike target bags/pads; perform balance drills, leveraged takedowns and falls, apply/escape holds, practice baton techniques, and perform ground fighting as well as other associated defensive type tactics.

Dress Requirements: Report to the Academy in athletic/sweat clothing and sneakers.

Required Equipment: Duty belt, handcuffs, straight or expandable baton and holder, note taking material. (Training weapon and holster to be provided by the academy)

Date: March 25-29, 2019       Time: 8:00 a.m. – 3:00 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
      Other Law Enforcement Agencies - $200.00

Class Limit: 10
Domestic Violence (Yearly Mandatory Training)/ Vehicular Pursuit & Deadly Force/A.G. Guidelines

- Domestic Violence (Yearly Mandatory Training)

Date(s): TBA

Vehicular Pursuit & Deadly Force/A.G. Guidelines

Date(s): TBA

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
      Other Law Enforcement Agencies – $75.00 Both Sessions
      $40.00 – Domestic Violence
      $35.00 – Vehicular Pursuit & Deadly Force

Drug Identification

Drug trafficking is a primary threat to all of our communities. The streets are a conventional means for drug distribution and account for the major portion of drug user activity. Officers must employ an aggressive threat against street narcotics. This course will address Drug overview, Drug identification, Drug packaging/paraphernalia, Means of consumption, Field testing, Investigative/Arrest practices, strategies, and Investigative aids.

Date(s): October 10, 2019          Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
      Other Law Enforcement Agencies - $75.00

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
      Other Law Enforcement Agencies - $75.00
Emergency Vehicle Operation Instructor Course (EVOC)

This five-day instructor course will certify students to instruct and certify end users on Emergency Vehicle Operations at both the departmental/in-service training level and at the academy level.

Course Requirements:

- All participants must have at least three years of law enforcement experience.
- All participants must have an agency provided vehicle in good working order.
- All vehicles will be inspected and approved for use in this course by Course Instructors. Vehicles that are not up to standards for this course will have to be replaced by the participant’s agency. Vehicles must be equipped with at least one red emergency light and siren. All vehicles must be registered, insured and inspected, with police rated tires.
- Participants MUST attend all of the scheduled instruction for the course.
- Participants will show proficiency in teaching a functional area of classroom presentations for this course.
- Participants will show proficiency in performing and teaching the driving techniques on all of the driving components of this course.
- Participants will be required to negotiate the Cumulative Skills Course two (2) consecutive times in thirty (30) seconds or less within eight (8) attempts without lights and siren.
- Participants will be required to negotiate the Cumulative Skills Course one (1) time in thirty (30) seconds or less within eight (8) attempts with lights and siren activated on the vehicle.

Failure to comply with or pass the Course Requirements to the satisfaction of the Course Instructors will prevent the participant from passing this course and receiving a certificate of completion.

Date(s): June 24-28, 2019
Time: 8:00 a.m. – 4:00 p.m.

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $250.00

Class Limit: 10
**Excel I**  
*(Pre-requisite: Windows)*  
This one-day course will teach the student basic Excel functions required to create and maintain a workbook file. The student will learn how to setup spreadsheets, format cells, and ranges, enter data and formulas, and prepare charts and graphs. The officer will be able to utilize this program to keep track of shift-work related time sheets, training information and any other statistical data.

**Required Equipment:** Memory Stick

**Date:** March 28, 2019  
**Time:** 8:30 a.m. – 3:30 p.m.

**Registration – P.C.P.A. In-service Training Application must be submitted.**

**Cost:** Passaic County Law Enforcement Agencies – No Cost  
Other Law Enforcement Agencies - $75.00

**Class Limit:** 20

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**Excel II**  
*(Pre-requisite: Excel I)*  
This one-day course will expand the student’s knowledge of the basic Excel functions required to create and maintain workbook files. The student will learn how to utilize a formula to perform calculation using information stored in other cells. The officer will set up worksheets that will enable the compilation and calculation of statistical data such as time sheets, traffic and training data.

**Required Equipment:** Memory Stick

**Date:** April 25, 2019  
**Time:** 8:30 a.m. – 3:30 p.m.

**Registration – P.C.P.A. In-service Training Application must be submitted.**

**Cost:** Passaic County Law Enforcement Agencies – No Cost  
Other Law Enforcement Agencies - $75.00

**Class Limit:** 20
Field Training Officer School, Basic

Field Training Officers train and evaluate career candidates in preparation for solo duty in law enforcement, corrections, EMS, and communications. Our Basic 3 day school will provide the new FTO with the tools necessary to train and evaluate career candidates during the field training process.

NJNAFTO's Basic FTO School is a nationally recognized school for preparing experienced officers for a career in field training. The San Jose Model, Reno Model, and Modified San Jose Model are discussed. The course focuses on the FTO themselves, and how they can improve their interpersonal and instruction skills to increase trainee retention. The classes incorporate a variety of learning activities, including group work, case law review, and video scenarios.

This 24 hour class covers such topics as Intro to FTO, Adult Learning, Generational Leadership, Standardized Evaluations Guidelines, Ethics, Equal Opportunity Employment, Civil Liability, and Officer Safety. Built on a foundation of Generational Communication and Leadership, each block of study is directed at the Field Trainer and ways to improve their teaching, work product, and approach to today’s new Officer in Training. Information includes motivating different generations of trainees, career survival for the FTO, liability pertaining to evaluations, as well as 21st Century Policing and CALEA standards and expectations.

PLEASE REGISTER BY August 1, 2019. Seating limited to the 1st 30 applicants, no exceptions. No refunds within 30 days of class, but substitutions of students are allowed.

Date: September 9-11, 2019  Time: 8:00 a.m. – 3:00 p.m.

Cost: - $175 per student, which includes training materials and 1 year membership to NAFTO.
NJNAFTO is a 501(c) 3 non-profit educational and professional association concerned with apprenticeship training.

To Register Please Go To:

http://nafto.org/nafto-training/training-events/

For Class, Program, or Material Related Questions Please Contact:
Josh Smith
NJNAFTO Chapter President
Remit checks to:
NJNAFTO
973-470-5922
973-470-5922
training@njnafto.org
7942 W. Bell Rd. Suite C5
Glendale, AZ 85308

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Glendale, AZ 85308
**Fingerprint Classification (Basic)**

This three-day course will cover basic fingerprint pattern identification, NCIC classifications, Henry system of classification and AFIS blocking.

Who should attend: Booking Officers, Classification Officers, Identification Officers, or any other officer or detective who has the need to be able to read and classify fingerprints.

Date(s): May 1-3, 2019 Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
     Other Law Enforcement Agencies - $175.00

Class limit: 20

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**Firearms Instructor – CLASS FULL**

(*P.T.C. Pre-requisite: Officer must score no less than an average of 95% on three consecutive firings or better on first day to be enrolled in course.

- All participants must have at least three years of law enforcement experience.

The purpose of this five day course is to provide the officer who already possesses a high degree of mechanical skill and proficiency in using a firearm with the skills for instructing others in handgun and shotgun use. Subjects include instruction methodology, firearms policy, testing and operation of a firing range.

**Equipment/Ammunition Requirements**: Duty Weapon, at least 3 Magazines, 1000 Rounds, Agency Issued Shotgun with 20 Rounds 00 Buck, Whistle, Stopwatch, Hat, Ear & Eye Protection, and Foul Weather Gear.

**1st Day of Class:**
Report to the Passaic County Sheriff’s Range at 7:30 a.m. Garret Mountain, Paterson, NJ for Entry Qualification

Date(s): September 16-20, 2019 Time: 8:00 a.m. – 4:00 p.m.

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County Law Enforcement Agencies – No Cost
     Other Law Enforcement Agencies - $250.00

Class Limit: 12 *(Maximum of 4 per agency)
Gang Awareness
This one day course will offer an overview of the threat groups currently operating within prisons, correctional facilities, and the streets of New Jersey and surrounding states. The course will cover the make-up and levels of sophistication of these threat groups. Techniques for identifying and managing Threat Group members will also be explained. Further, the current “communication” trends employed by the individuals belonging to these threat groups will be discussed.

Date: September 12, 2019
Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $75.00

Honor Guard Training
The Honor Guard, demanding excellence and precise pageantry has always been the standard for perfection. Law Enforcement and Fire Service agencies have adopted traditions handed down from military drill and ceremony expertise to represent their departments and honor their fallen.

This two day course will cover the proper protocol for each event attended by Honor Guards. It will cover parade and funeral cover commands, marching and formations. Proper rifle commands and techniques will be discussed and practiced along with care and maintenance of Honor Guard uniforms that will be exhibited.

Who should attend: The commander / trainer of a new &/or established Honor Guard.

Dress Requirements: BDU’s, Business Casual

Date(s): November 14-15, 2019
Time: 8:00 a.m. – 3:00 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $75.00 (Per Department)

Class Limit: 15
Human Trafficking: Detection & Investigation
This one day course will focus on identifying signs and indicators of possible human trafficking and how to proceed once those red flags have been detected. The class will provide patrol officers and investigators with the necessary training to properly conduct prostitution related and human trafficking investigations as well as the tools by which to handle and interview victims and suspects involved in this type of criminal activity.

Date: May 9, 2019  Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
      Other Law Enforcement Agencies - $75.00

Interview and Interrogation
This is a three day course, which focuses on the application of interview and interrogation techniques and principles. Officers are instructed in identifying body language, which can be used during field interviews and motor vehicle stops.

Date(s): September 4-6, 2019  Time: 8:30 a.m. – 3:30 p.m.
CANCELLED

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
      Other Law Enforcement Agencies - $175.00

Class Limit: 30
**Laws of Police-Citizen Encounters, Arrest Search, & Seizure for Patrol Officers**
This two-day course provides the Patrol Officer with knowledge of the necessary legal requirements for Investigative Stops (Terry), Motor Vehicle Stops, Custodial Arrests and searches of properties.

The course is intended to minimize departmental exposure to civil rights liability and litigation.

**Date:** April 4-5, 2019  
**Time:** 8:30 a.m. – 3:30 p.m.

**Registration – P.C.P.A. In-service Training Application must be submitted.**

**Cost:** Passaic County Law Enforcement Agencies – No Cost  
Other Law Enforcement Agencies - $125.00

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**Major Crimes Investigation**
This four (4) day course will cover death investigations including information on how to investigate a comprehensive homicide investigation as well as a child fatality investigation according to the protocol set forth by the “Child Fatality and Near Fatality Review Board”. Furthermore instruction will include a breakdown on proper techniques utilized in sexual abuse investigation, arson, investigating gangs involved in major crimes investigations, and a general break down of vehicular homicide investigations. It will develop skills in handling major investigations, the importance of proper evidence gathering and laboratory requests, locating witnesses, taking statements, interviews & interrogations, and instruction on up to date technology and forensics. Communication Data Warrants (CDW) and Search Warrants will also be touched upon.

**Date(s):** October 15-18, 2019  
**Time:** 8:30 a.m. – 3:30 p.m.

**Registration – P.C.P.A. In-service Training Application must be submitted.**

**Cost:** Passaic County Law Enforcement Agencies – No Cost  
Other Law Enforcement Agencies - $175.00
Methods of Instruction

(Pre-requisite: Candidate must possess an A.A. degree or expertise in a specialized area of law enforcement and a minimum of three (3) years in law enforcement. Educational waivers are granted on individual basis.)

This class is a Police Training Commission approved course designed for officers who plan to teach at police schools and/or in their respective departments.

Topics include selecting appropriate teaching methods, establishing goals and performance objectives and constructing lesson plans. An overview of the principles of learning, classroom management, and the selection and use of training aids will also be discussed. In addition, students will learn to formulate questions and to evaluate progress.

Each student is required to plan and present to the class two lessons on police related topics: one is a 15 minute presentation; the other is 30 minutes and requires the use of training aids. The student, the instructor, and class members will evaluate presentations.

*Completion of this course does not automatically certify an individual to teach a Police Training Commission approved class. Individuals interested in becoming a P.T.C. Certified Instructor must apply to the Academy which they are interested in teaching for.

Dress Requirement: Jacket and Tie required. Academy dress code is strictly enforced in this class.

*Working knowledge of PowerPoint necessary

Date (s): March 5-12, 2019 Time: 9:00 a.m. – 4:00 p.m.

ADDITIONAL DATE: OCTOBER 1-8, 2019

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $250.00

Class Limit: 20
Motor Vehicle “Stops-Warrant-less Searches-Seizures”
This half-day course will provide the officers with a comprehensive reference guide to laws governing motor vehicle stops and the seven (7) exceptions to the Fourth Amendment warrant requirement under which warrant-less searches of motor vehicles may be justified.

Date(s): September 25, 2019  Time: 8:30 a.m. – 12:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Law Enforcement Agencies – No Cost
       Other Law Enforcement Agencies - $40.00

Night Time High Risk Motor Vehicle Stops
The student will learn the proper techniques and strategies that a patrol officer can utilize when conducting a high-risk, night time motor vehicle stop. As part of this training, each student will learn and demonstrate the proper positioning of the patrol vehicle, proper use of radio, officer assignments, verbal commands, and proper techniques for clearing a suspect vehicle.

Required Equipment: Each Agency must provide a marked unit with red lights & siren.

Dress Requirement: BDU, Long Sleeve Shirt, Duty Belt with Holster, Body Armor, Duty Weapon with No Ammunition

Date: October 30, 2019  Time: 3:00 p.m. – 10:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

*Cost: Passaic County Municipal Agencies – No Cost
       Other Law Enforcement Agencies - $75.00

Class Limit: 24
9-1-1 Emergency Medical Dispatch
A required course for 9-1-1 Tele-communicators. This state approved certification course will enable the student to properly answer, prioritize and dispatch calls for medical aid, and to provide instructions for preliminary emergency medical care prior to arrival of emergency medical personnel. This class will include practical exercises and demonstrations.

Pre-requisite: 9-1-1 Telecommunicator’s Training & C.P.R. Certification. Copies of certificates must accompany registration.

Date(s): April 1-4, 2019
Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

*Cost: Passaic County Law Enforcement Agencies – No Cost
Other Law Enforcement Agencies - $200.00

Class Limit: 25

9-1-1 Tele-communicator Refresher (Basic 8-Hours)
The emphasis of this one-day tactical communications course is on better equipping dispatchers for their critical role in assisting the officer in critical incidents. This course of instruction meets the New Jersey Office of Emergency Telecommunications Services annual re-certification requirement pursuant to N.J.S.A. 17:24-22.

Pre-requisite: Public Safety Telecommunication certificate

Date: April 9, 2019
November 13, 2019
Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

*Cost: Passaic County Municipal Agencies – No Cost
Other Law Enforcement Agencies - $75.00
9-1-1 Tele-communicator’s Training (Basic 40-Hour Course)
The basic 40-Hour Telecommunicator Training Course, as approved by the Office of Emergency Telecommunication Service (OETS), is designed for dispatchers having less than 320 hours of public safety dispatch experience. The course addresses both functional jobs of complaint taker and dispatcher, rather than dealing with them separately. Likewise, it deals with the basics of telecommunications for all public safety services. All participants who successfully complete this course will be certified by the State Office of Emergency Telecommunication Service as a P.S.A.P. Operator.

Date(s): March 18-22, 2019  
Time:  8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

*Cost: To purchase course material please go to: www.neci911.com

Class Limit: 25

9-1-1 Train the Trainer
The purpose of this course is to provide the 9-1-1 Instructor candidate with the knowledge and skills necessary to certify others with a NECI Basic 9-1-1 certification curriculum. Once the Instructor Candidate completes this course they are able to train and certify other students as 9-1-1 Dispatchers.

NOTE: This course is not designed to teach the instructor candidate basic call-handling techniques. This is a train-the-trainer course, not a basic certification course. Instructor candidates should be formerly trained or experienced at the basic level of emergency communications before taking this instructor-level course. Instructor candidates will learn methods of instruction rather than learning the basic of 9-1-1 communications.

Date(s): January 28-30, 2019  
Time:  8:00 a.m. – 4:00 p.m.
NEW DATE: March 4-6, 2019
Cost: $495.00 each (if taken separately)

If you register for all three classes they are discounted as follows:
9-1-1 Instructor Certification - $495.00, EMD Instructor Certification - $295.00, Fire Communication Instructor Certification - $195.00

To register for Instructor certification classes please follow below links:
http://neci911.com/emd-national-certification-course.html
http://neci911.com/fire-dispatcher-national-certification.html
Northern New Jersey Criminal Gang Culture Seminar

All levels of law enforcement personnel should attend this two day seminar which will focus on Northern New Jersey’s growing criminal gang culture. It will provide the most current and reliable information available regarding street gangs that have infiltrated our Garden State. The seminar will also cover the impact that gangs impose on our communities as well as prevention and intervention resources.

Date(s): October 7-8, 2019 Time: 8:00 a.m. – 4:00 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

*Cost: Passaic County Municipal Agencies – No Cost
Other Law Enforcement Agencies - $75.00

Physical Conditioning Instructor

(Pre-requisite: Officer must be able to complete a 1.5 mile run in 12 minutes to participate in class)
- All participants must have at least three years of law enforcement experience.

The Physical Conditioning Instructor Course is a 40-hour course conducted over five days. The course is designed to prepare law enforcement officers to implement and teach a physical fitness program in their police agencies or in a police academy. Candidates intending to teach at the academy level must complete the six-day Methods of Instruction Course. It is a prerequisite for certification by the Police Training Commission as a Physical Conditioning Instructor. The course requires participation in practical exercises as well as classroom instruction on fitness related topics.

Physical Requirements: This course requires ACTIVE PARTICIPATION and it will be strenuous and physically demanding. All students must be able to perform various strength conditioning and cardiovascular exercise and complete a 1.5-mile run in 12 minutes.

Dress Requirements: Report to academy in athletic gear and bring proper classroom attire.

Required Equipment: Memory Stick

Date(s): March 11-15, 2019 Time: 8:00 a.m. – 3:00 p.m.

Registration – Please submit a P.C.P.A. In-service Training Application.
Cost: Passaic County Municipal Agencies – No Cost
Other Law Enforcement Agencies - $250.00

Class Limit: 10
Radar Instructor, Modified
(Pre-requisite: Instructor applicants must have a minimum of two years continuous service as certified radar operator immediately preceding the course.)

- All participants must have at least three years of law enforcement experience.

This three-day course consists of classroom instruction to enable Radar Operators to instruct others in Radar Operation. Instruction includes specialized in-depth training in speed offenses and speed enforcement. Basic principles of radar, speed measurement, legal and operational consideration, instrument components and their function, record keeping and case preparation are emphasized.

Candidates intending to teach at the academy level must complete the six-day Methods of Instruction Course.

It is requested that officers attending this course supply equipment and vehicle from their department.

Date(s): March 20-22, 2019     Time: 8:00 a.m. – 4:00 p.m.

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County Municipal Agencies – No Cost
      Other Law Enforcement Agencies - $175.00

Radar Operator
This is an eight (8) hour course which provides four (4) hours of classroom instruction on the Division of Criminal Justice Radar manual and four (4) hours of supervised hands-on practical training in Radar operation.

This course along with the completion of eighty (80) hours of hands-on non-enforcement operation of the Radar equipment will qualify the officer to make application to the Division of Criminal Justice for certification.

Date: September 9, 2019     Time: 8:00 a.m. – 4:00 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County & Municipal Agencies – No Cost
      Other Law Enforcement Agencies - $75.00
Report Writing
This tactical two-day report writing course geared to Field Training Officers as well as department Training Officers is designed to aggressively enhance report writing skills and will help to prevent and reduce department liability.

Topics covered include Use of Force Documentation, Motor Vehicle Pursuit Documentation, D.W.I. Arrest Documentation, Controlled Dangerous Substance Arrest Documentation, Domestic Violence Documentation, Assistance Call Documentation, Motor Vehicle Collision Documentation, Investigative Documentation, and Search Warrant Preparation. In addition, the course will cover Case Law, Courtroom Testimony, and Civil Liability.

Note: This course is designed for EVERY Law Enforcement Officer and Supervisor. Corrections personnel and Supervisors are encouraged to attend.

Date(s): September 25-26, 2019 Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County & Municipal Agencies – No Cost Other Law Enforcement Agencies - $100.00

Seizing Digital Media and Cyber Investigations
This class will cover such items as PC’s, Phones, Laptops, Tablets, Thumb Drives, and various other forms of electronic media, and how the officer should handle these items.

Who should attend: The front line officer, detectives and any other law enforcement personnel investigating computer crimes.

Date: October 9, 2019 Time: 8:30 a.m. – 3:30 p.m.

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Municipal Agencies – No Cost Other Law Enforcement Agencies – $75.00
Supervision of Police Personnel
This course will run one day a week for six weeks. It is designed to enhance the skills of veteran supervisors and those who have had little or no supervisory training. This course will address the following:

- Functional responsibilities within the organization
- Motivating Subordinates
- Sensitivity issues
- Communication and interpersonal relations
- Reviewing reports submitted by subordinates
- Defining the use of discipline
- Identifying methods and techniques used in directing and delegating responsibility and controlling subordinates
- Supervisor as an effective leader

Date(s): September 13, 20, 27
October 4, 11, 18, 2019
CANCELLED

Class Limit: 50

Registration – P.C.P.A. In-service Training Application must be submitted.

Cost: Passaic County Municipal Agencies – No Cost
Other Law Enforcement Agencies - $185.00

Technology Crimes and Forensics
This course is designed to help attendees develop his/her knowledge and understanding regarding crimes that involve technology and how to best identify the mitigate threats, identify forensics resources, and understand the options for prosecution.

Attendees will have a broader knowledge and understanding regarding crimes involving technology and a comprehension of the difference in various systems, online resources, forensic techniques and the changing laws regarding Cyber Bullying as per the New Jersey Attorney General’s Guidelines.


Date: October 2, 2019
Time: 9:00 a.m. – 1:00 p.m.

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County & Municipal Agencies – No Cost
Other Law Enforcement Agencies - $50.00
Work Zone Safety
This half-day course will provide the police officer with the duties and requirements recommended by the State of New Jersey. A review of the safety elements necessary to conduct a safe road construction site environment will be discussed. All officers who are involved in either on duty or off duty construction site details are highly encouraged to attend this course as per the State of New Jersey.

Date(s): March 5, 2019
Time: 9:00 a.m. – 1:00 p.m.
September 9, 2019

Registration – Please submit a P.C.P.A. In-service Training Application.

Cost: Passaic County & Municipal Agencies – No Cost
Other Law Enforcement Agencies - $30.00

Class Limit: 30

Work Zone Safety T.T.T. for Police (Rutgers)
This program offered in-conjunction with Rutgers Center for Advanced Infrastructure and Transportation prepares Law Enforcement personnel to serve as a Work Zone Safety certified trainer within their department or to fellow departments for officers working on state and federally funded projects, but also includes beneficial information and guidance for local projects and compliance. This course is great for Traffic Safety Supervisors and Officers.

** All four days must be attended to satisfy program requirements**

Date(s): April 9-12, 2019
Time: 8:00 a.m. – 4:00 p.m.
NEW DATE: April 15-18, 2019

Registration for this class MUST be made through:
https://cait.rutgers.edu/event/njdhts-police-work-zone-safety-train-the-trainer/

Cost: None

Class Limit: 30
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<td>4/1-4/2019</td>
<td>9-1-1 Emergency Medical Dispatch</td>
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<td>4/4-5/2019</td>
<td>Laws of Police Citizen Encounters for Patrol Officers</td>
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<td>4/9/2019</td>
<td>9-1-1 Tele-Communicator Refresher (8 hr.)</td>
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<td>4/9-12/2019</td>
<td>Work Zone Safety Train the Trainer  <strong>NEW DATE 4/15-18/19</strong></td>
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<td>4/11/2019</td>
<td>Current Trends in Auto-Theft</td>
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<td>Current Trends in Document Fraud</td>
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<td>5/1-3/2019</td>
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<td>5/6/2019</td>
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<td>Human Trafficking: Detection &amp; Investigation</td>
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<td>5/14-16/2019</td>
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<td>Interview &amp; Interrogation</td>
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<td>Radar Operator</td>
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<td>9/9-11/2019</td>
<td>Field Training Officer, Basic</td>
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<td>9/12/2019</td>
<td>Gang Awareness</td>
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<td>9/13/2019</td>
<td>Supervision of Police Personnel</td>
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<td>9/16-20/2019</td>
<td>Firearms Instructor - CLASS FULL</td>
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<td>9/25/2019</td>
<td>MV Stops- Warrantless Searches and Seizures</td>
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<td>Criminal Justice Code: 2C Update</td>
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<td>9/25-26/2019</td>
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<td>10/1-8/2019</td>
<td>Methods of Instruction</td>
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<td>10/2/2019</td>
<td>Technology Crimes and Forensics</td>
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<td>10/7-8/2019</td>
<td>Northern NJ Criminal Gang Seminar</td>
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<td>10/9/2019</td>
<td>Seizing Digital Media &amp; Cyber Investigation</td>
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<td>Drug Identification</td>
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<td>10/15-18/2019</td>
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<td>10/22/2019</td>
<td>Commercial Truck Enforcement</td>
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<td>10/23/2019</td>
<td>Courtroom Battleground</td>
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<td>10/24/2019</td>
<td>Bias Crimes</td>
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<td>10/28-11/1/2019</td>
<td>Crisis Intervention Team Training</td>
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<td>10/30/2019</td>
<td>Night Time High Risk Motor Vehicle Stops</td>
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<tr>
<td>11/14-15/2019</td>
<td>Honor Guard Training</td>
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</table>
Directions to the Passaic County Police Academy
214 Oldham Road, Wayne, New Jersey 07470
973-595-6411

Traveling Route 80 East Bound
Route 80 East to Exit 54 (Right Exit Minisink Road, Totowa Exit) end of Exit make a Left. Go to end and make a Right onto Totowa Rd. Go to the end and make a Left onto Union Avenue. Go to the intersection of Preakness Avenue and Union Avenue and make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a Right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).

Traveling Route 80 West Bound
Route 80 West to Exit 55B (Union Avenue, Totowa Paterson Exit) Make a Right onto Union Avenue and continue down until you come to the intersection of Union Avenue and Preakness Avenue. Make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a Right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).

Traveling Route 46 West Bound
Rt. 46 West to Union Boulevard, Totowa Exit (Right Exit). Make a Right onto Union Boulevard and continue down until you come to the intersection of Union Boulevard and Preakness Avenue. Make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a Right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).

Traveling Route 46 East Bound
Rt. 46 East to Union Boulevard, Totowa Exit (Right Exit). Make a Right onto Union Avenue and continue down until you come to the intersection of Union Avenue and Preakness Avenue. Make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).
Directions to the Passaic County Police Academy continued:

**Traveling Route 23 South Bound**
Route 23 South to Route 46 East. Take 46 East to Union Boulevard Exit (Right Exit). Make a Right onto Union Avenue and continue down until you come to the intersection of Union Avenue and Preakness Avenue. Make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).

**Traveling Garden State Parkway North Bound**
Garden State Parkway North to Exit 153 (Route 3/46 West Exit, Left Exit). Route 3 will run into Route 46. Take Route 46 to the Union Boulevard Exit. (Right Exit). Union Boulevard will turn into Union Avenue. Go to intersection of Preakness Avenue and Union Avenue and make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).

**Traveling Garden State Parkway South Bound**
Garden State Parkway South to Exit 154 (46 West Exit) Take Route 46 to Union Boulevard Totowa Exit. Make a Right onto Union Avenue and continue down until you come to the intersection of Union Avenue and Preakness Avenue. Make a Left onto Preakness Avenue. Go to the top of the hill and you will see an athletic field, make a right onto Oldham Road, go approximately ½ mile down Oldham Road, Academy Driveway will be on the right, (White picket fence right before academy entrance).

**Traveling Route 208 North Bound**
Route 208 North to Goffle Road Hawthorne Exit (Right Exit). Right onto Goffle Road. Make a Right onto North Eight Street (Past Goffle Brook Park). North Eight Street to the end. Make a Right onto Haledon Avenue. Haledon Avenue to the end. Big Jim’s Pizza and Dunkin Donuts will be at the corner. Go through light to your next light. (Past William Paterson University). Make a Left onto Hamburg Turnpike. Make your First Right onto Oldham Road. Approximately ½ mile down Oldham Road academy driveway will be on the Left.
**County of Passaic**
**Police Academy**
214 Oldham Road, Wayne, New Jersey 07470-2205

Robert A. Lyons—Director
Tel: 973-595-6411
Fax: 973-595-6874

Please **PRINT** all information **CLEARLY** for contact and certificate purpose

**In-Service Course Police Application**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Course Title</th>
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**CELL PHONE USE IS PROHIBITED**

**TAKING OF PHOTOS WITHOUT PERMISSION IS GROUNDS FOR DISMISSAL FROM THE CLASS**

Placing of any items on Facebook &/or any Social Media will be reported to your Department as a violation of Academy Policy & Procedures

**Dress Code:** Proper dress consists of: Regular Department Uniform, Business Suit & Tie or Sport Jacket & Slacks, Female Officers may wear: Regular Department Uniform, Dress Slacks, Dress or Skirt

**NO JEANS, SHORTS OR SANDALS ARE ALLOWED**

**Cancellation:** Anyone who fails to notify the Academy IN WRITING that they cannot attend a course will not be allowed to re-register for that course for one year.

**Certification:** I hereby certify that all personnel who are enrolled in the above course(s) are covered by Workman’s Compensation and Liability Insurance or otherwise adequately insured.

It is understood that any and all responsibility for personal injury to any member of the applying Department shall rest upon the sending agency for which the member(s) perform their duties.

Department: __________________________________________

Address: ____________________________________________

Telephone: __________________ Fax: __________________ Email: __________________

___________________________
Chief of Police or Department Head Signature
THE POLICEMAN’S PRAYER

O, gentle Lord! Keep the daylight watch with me. As I begin my tour of duty, I ask your protection from all mental, physical and spiritual harm. Sustain me with the knowledge that I am doing your work, endeavoring to keep peace among your people. Help me to be just as I enforce the law without prejudice or favor to anyone. May I be courageous but not reckless in carrying out my duties. Let me respond to all calls with haste realizing that so many are dependent on me for life and safety.

Support me with your consoling power when I am tempted to think no one really cares and that I am taken for granted. Sustain in me the conviction that so many thousands do care and are grateful for my presence. Grant that I may be loyal to my partner and my fellow officers, and that I may back them up effectively when called upon for assistance.

Lord, I ask that I may return safely, after my tour of duty, to my loved ones and those who love me. I pray that I may be a good and honorable constable, and after my tour of duty is over here on earth, may I enjoy the peace and happiness of heaven that you have promised to those who serve you well.

Amen.

In memory of
Father Robert Grady
Police Chaplain
The Passaic County Police Academy is committed to providing the very best training available and is certified through the New Jersey Police Training Commission to run the following classes:

- Alternate Route Program
- Basic Course for Police Officers
- Basic Course for County Correction Officers
- Class I Specials Officers
- Class II Specials Officers
- Deputy Sheriff’s Officers
- Class III Specials Officers
- Basic Firearms
- Method of Instruction
- Radar Instructor
- Firearms Instructor
- Physical Conditioning Instructor
- Radar Operator
- Crime Prevention for Police Executive
- Crime Prevention for Patrol Officer (In-Service)
- Fundamental of Crime Prevention for the Practitioner
- Various In-Service Training Courses