

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: NJ-511 - Paterson/Passaic County CoC

1A-2. Collaborative Applicant Name: Passaic County Department of Human Services

1A-3. CoC Designation: CA

1A-4. HMIS Lead: New Jersey Housing and Mortgage Finance Agency

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must: (1) select organizations and persons that participate in CoC meetings; and (2) indicate whether the organizations and persons vote, including selecting CoC Board members.

Organization/Person Categories	Participates in CoC Meetings	Votes, including selecting CoC Board Members
Local Government Staff/Officials	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes
Law Enforcement	No	No
Local Jail(s)	No	No
Hospital(s)	Yes	Yes
EMS/Crisis Response Team(s)	No	No
Mental Health Service Organizations	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes
Disability Service Organizations	Yes	Yes
Disability Advocates	Yes	Yes
Public Housing Authorities	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes
Youth Advocates	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes
Domestic Violence Advocates	Yes	Yes
Street Outreach Team(s)	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes
LGBT Service Organizations	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes
Mental Illness Advocates	Yes	Yes
Substance Abuse Advocates	Yes	Yes

Other:(limit 50 characters)		
SSVF Providers	Yes	Yes
NJ 211 (homeless hotline)	Yes	Yes
VA Medical Center	Yes	Yes

1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness. (limit 2,000 characters)

The Passaic CoC hosts full CoC meetings 6 times throughout the year. Notices for meetings are widely distributed and all full CoC meetings are advertised as open to any agency or person interested in attending, allowing for input and collaboration from a wide variety of agencies and advocates.

The CoC also has a number of subcommittees that discuss specific needs and strategies for the CoC, allowing for input from providers that may not always participate in the full CoC membership but have specific interest in a population or activity being discussed at the subcommittee level. Information and minutes from these subcommittee meetings are reported out at full CoC and Executive Board meetings to ensure that opinions and perspectives provided by all members are distributed to decisionmakers and community membership.

As an example of how community input impacts the CoC’s work, due to recent feedback provided by a local victim service provider regarding the needs of the DV population during CoC meetings around Coordinated Assessment, the CoC funded a pilot Rapid Re-Housing project using local Passaic County Homeless Trust Fund dollars, and has included a Joint TH-RRH DV Bonus program proposal that is being submitted for FY2018 funding as part of the CoC Application. The CoC has prioritized these resources for victims of domestic violence in attempt to bridge some of the system gaps identified.

1B-2. Open Invitation for New Members. Applicants must describe:

- (1) the invitation process;**
 - (2) how the CoC communicates the invitation process to solicit new members;**
 - (3) how often the CoC solicits new members; and**
 - (4) any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

Passaic CoC meets bi-monthly & has an open invitation process for all meetings. Information about the CoC is posted to the Passaic County website & emails are dispersed through a number of listservs with all meeting dates.

The CoC encourages participation for any agency or individual interested in ending homelessness and actively solicits new membership on an ongoing basis through the outreach of Executive Board members who are targeting persons or agencies that fill a strategic gap where the CoC needs better

information or linkages. CoC policy also stipulates that participants may make written request for voting membership upon attendance at 3 CoC meetings.

Most recently, the CoC has connected with the local Drug Court program for the County to attend a CoC meeting & provide information about the program to determine how they can work together to serve the overlapping population. The CoC also encourages agencies to obtain feedback from homeless or formerly homeless clients.

The Passaic County Trust Fund Committee enlists the help of homeless & formerly homeless clients to identify the needs in the community & determine the best use of the trust fund each year, and the CoC Executive Committee also includes a formerly homeless member.

1B-3.Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals. (limit 2,000 characters)

Passaic CoC accepts applications from any eligible entity interested in applying.

The CoC announces funding availability at full CoC meetings which are open to the public, sends out the funding notice to the full CoC mailing list which includes many agencies that are not currently funded, and publicly posts the application and funding availability on the County website. This year's Local funding notice specified "All eligible nonprofit and local government entities interested in serving homeless persons in the CoC are encouraged to apply, even if they have not previously received HUD funding."

Agencies are encouraged to share the funding notice with anyone not on the mailing list. Any agency interested in applying has the ability to contact the CoC Lead with questions about the CoC or process to ensure they are not put at any disadvantage & all applications were accepted through email.

The FY2018 funding request for new & renewal projects was publicly posted and emailed to the full mailing list on 7/3/18. A CoC funding announcement was also made at the full membership meeting on 5/30/18.

In determining project funding, the CoC focuses on the agency's capacity to implement the project rather than their experience with HUD or the CoC, not putting new applicants at a disadvantage. The CoC receives new and renewal project proposals and nonconflicted reviewers score and rank all proposals together using objective scoring criteria and the local priorities for targeting resources to vulnerable subpopulations using a Housing First Approach.

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. CoCs Coordination, Planning, and Operation of Projects. Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	No
Private Foundations	No
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:
(1) consulted with ESG Program recipients in planning and allocating ESG funds; and
(2) participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.
(limit 2,000 characters)

Passaic CoC has 5 Con Plan jurisdictions (CPJs) & 3 ESG recipients. The CoC coordinates with Paterson for both ESG & CP, both by participating in the allocation committee for ESG & CoC & providing HIC & PIT for the CP. Paterson is a member of the CoC's Executive Board & has full knowledge of the

local homeless system.

Both Passaic City & County are members of the CoC & both receive HIC & PIT data, as well as local homeless plan information. In 2018, The CoC full membership meeting had the Passaic County Dept. of Economic Development solicit public comment at the CoC meeting for its CP on 5/30/18.

Passaic City ensures all ESG recipients are active members of CoC & are included in the CoC's performance evaluation. The most recent Wayne CP was distributed among all CoC members for feedback & comments. The Clifton, Passaic & Paterson CPJs are members of the County's Homeless Trust Fund committee, which discusses CoC HIC and PIT data while identifying needs in the community & best uses for the trust fund.

The CoC provides NJ DCA with letters of support for any agency that is seeking ESG funds confirming their CoC participation.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area? Yes to both

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated Plan(s)? Yes

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:

- (1) the CoC's protocols, including the existence of the CoC's emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and**
 - (2) how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality.**
- (limit 2,000 characters)**

The Passaic County Women's Center (PCWC) is the lead domestic violence agency in the County, with additional DV housing provided by Strengthen Our Sisters.

PCWC is an active member of the CoC & participates in the full & Executive Board. It is standard practice for homeless providers to refer a DV client directly to PCWC, including NJ-211 the CoC's virtual access point for Coordinated Assessment & homeless hotline. This ensures that trauma-informed staff are assisting survivors, since both PCWC and NJ-211 staff are trained in trauma-informed and victim-centered best practices for assisting clients without re-traumatizing them and while upholding their rights and informed choices.

To ensure equal access to PH resources for DV survivors, the CoC has created a Coordinated Assessment system where PCWC can, without providing any identifying information, add their clients to the CoC's housing prioritization list. This enables continued client confidentiality & safety while still linking the client to PH.

If a referral is requested, PCWC will discuss the opportunity with their client & obtain client consent for the PH application. All clients, especially DV clients, have the ability to decline a PH opportunity without being removed from the list, allowing client safety to be taken into account without jeopardizing future PH options. The CoC's Coordinate Assessment process generates a Housing Prioritization List and also includes a Case Conferencing meeting process to discuss difficult or emergency situations with clients. In the case where a survivor households' safety is compromised, the Coordinated Assessment Case Conferencing Committee and provider agency work together to ensure a quick and safe permanent resolution for the client, ensuring they are prioritized for available resources.

1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

NJ-211 staff (CoC's virtual Coordinated Assessment access point) are trained in trauma-informed and victim-centered best practices for assisting clients without re-traumatizing them.

While there has not yet been a CoC wide training for serving victims of domestic violence, all ES & TH providers in Passaic require staff to attend at least annual trainings to ensure cultural competency & best practices for serving clients. These trainings include identifying & addressing the needs for victims of domestic violence.

The CoC is planning to provide CoC-wide training for serving survivors using trauma-informed and victim-centered care in partnership with PCWC in fall 2018.

For all CoC programs, it is standard practice for DV clients to immediately be referred to PCWC to ensure best practices & client safety are appropriately accommodated. All ES & TH HMIS data & unidentifiable PCWC data is submitted for the CoC's Housing Prioritization List, allowing the CoC to evaluate the number of DV clients served, their length of time homeless, chronicity, severity of need & housing outcomes, while maintaining client confidentiality.

All DV clients have access to PH through the prioritization list without jeopardizing their safety & maintaining client choice for housing.

1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database.

(limit 2,000 characters)

Passaic County Women’s Center (PCWC) is a member of the CoC’s Executive Board and Data Committee, and ensures that it is sharing aggregate data and insights from its comparable databased for the purposes of CoC planning on at least a bi-monthly basis.

In addition, to ensure equal access to PH resources for DV survivors, the CoC has created a Coordinated Assessment system where PCWC can, without providing any identifying information, add their clients to the CoC’s housing prioritization list. De-identified data are provided to CoC Lead staff to include in the CoC’s Housing Prioritization List.

Coordinated Assessment data is key for the CoC to understand whether the system resources are addressing survivor household needs timely and safely in real-time.

This enables continued client confidentiality & safety while still linking the client to PH.

**1C-4. DV Bonus Projects. Is your CoC Yes
 applying for DV Bonus Projects?**

1C-4a. From the list, applicants must indicate the type(s) of DV Bonus project(s) that project applicants are applying for which the CoC is including in its Priority Listing.

SSO Coordinated Entry	<input type="checkbox"/>
RRH	<input type="checkbox"/>
Joint TH/RRH	<input checked="" type="checkbox"/>

1C-4b. Applicants must describe:

- (1) how many domestic violence survivors the CoC is currently serving in the CoC’s geographic area;**
 - (2) the data source the CoC used for the calculations; and**
 - (3) how the CoC collected the data.**
- (limit 2,000 characters)**

In the past year Passaic County Women’s Center completed the following according to data collected from Passaic County Women’s Center comparable database:

- 4,811 hotline calls answered
- 51 Women and 97 children were provided with shelter at our Safe house
- 35 women and 43 children resided in Transitional Housing program
- 1477 women, 2 children and 173 men received on site counseling services
- 37 adults and 176 children received family services
- 373 individuals came to PCWC experiencing a housing crisis received an advocate’s support
- 93 individuals came to PCWC and accessed immigration advocacy.
- 2,796 individuals sought and received the assistance of our legal

advocacy team and advocates.

- 480 community presentations, training, and educational workshops were provided to the community by our advocates. These presentations reached 8,189 people in 2017.

Over the same period, the CoC's HMIS data shows that CoC projects operated by non-victim service providers served 197 survivors of domestic violence (142 persons in adult-only households, 55 persons in households with adults and children) and 37 actively fleeing survivors (21 persons in adult-only households, 16 persons in households with adults and children). This includes all CoC ES, TH, RRH, and PSH project data, and data were calculated using aggregate level custom HMIS reports.

1C-4c. Applicants must describe:

- (1) how many domestic violence survivors need housing or services in the CoC's geographic area;**
 - (2) data source the CoC used for the calculations; and**
 - (3) how the CoC collected the data.**
- (limit 2,000 characters)**

In 2017 and 2018 of the dozens of victims of domestic violence who were referred from PCWC to the Coordinated Assessment System, none receive housing through CoC and ESG-funded partners due to prioritization of resources in compliance with CPD 16-11 for chronically homeless persons and shortage of availability for other prioritized populations.

In the last two years, 102 households left the PCWC shelter. Of these, 41 (40%) were able to return home without the abuser or establish a new residence. The other 60% remained in unstable/non-permanent housing situations (with friends, in another shelter or transitional housing, etc.) for lack of other options. In 2016, there were 3,367 reported domestic violence offenses in 2016 and 1037 domestic violence related arrests in Passaic County (data source New Jersey State Police DV Report). Despite the number of arrests, our Domestic Violence Response Team (a trained group of professional volunteers that respond to support a victim at the time of crisis, often at a police station or hospital) only met with a small fraction of those victims (103) in the last year.

PIT Count data show 24 persons (6%) reported being victims of domestic violence and 18 of these pointed to DV as the primary cause of their homelessness.

Between 7/1/17 – 6/30/218, the CoC's HMIS data shows that CoC projects operated by non-victim service providers served 197 survivors of domestic violence (142 persons in adult-only households, 55 persons in households with adults and children) and 37 actively fleeing survivors (21 persons in adult-only households, 16 persons in households with adults and children). This includes all CoC ES, TH, RRH, and PSH project data, and data were calculated using aggregate level custom HMIS reports. Of these, 36 households were served in ES, TH, or RRH projects where they required housing and service provision within the time period specified.

1C-4d. Based on questions 1C-4b. and 1C-4c., applicant must:

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- (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;**
 - (2) quantify the unmet need for housing and services for DV survivors;**
 - (3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and**
 - (4) describe how the CoC determined the unmet need for housing and services for DV survivors.**
- (limit 3,000 characters)**

Annually, 61 households (60%) of households exiting PCWC’s shelter, the CoC’s primary victim service provider, remained in unstable/non-permanent housing situations (with friends, in another shelter or transitional housing, etc.) for lack of other options. Also, HMIS data show that of the 37 actively fleeing survivors (21 persons in adult-only households, 16 persons in households with adults and children) in CoC ES, TH, RRH, and PSH projects, 36 persons were served in ES, TH, or RRH projects where they required permanent housing assistance and service provision. 20 were individuals and 16 were in households with adults and children.

In total, per PCWC’s comparable database and the CoC’s HMIS data, there is an unmet need for 97 survivors and their households for permanent housing assistance in Passaic County, annually.

1C-4e. Applicants must describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 2,000 characters)

The Passaic County Women’s Center DV Bonus project will address the unmet need for housing by providing a minimum of nine units of permanent housing to survivors of DV. This mix of one, two and three bedrooms will serve both single women and larger families. Without subsidized housing assistance, many victims of domestic violence (especially those with young children) return to their abuser in order to have a place to live rather than face the uncertainty and trauma of ongoing homelessness. Often they eventually find the conditions with their abuser once again too dangerous and intolerable and seek alternate shelter only to find that their permanent housing options remain dismal.

This cycle is perpetuated by the poverty that exists in many of the communities where PCWC clients reside and the high cost of housing in and around this county. Additionally, with the availability of Transitional Housing, victims are able to take the necessary time to locate an affordable unit that meets their safety needs and will help advance their goals towards greater independence. Housing and supportive services being made available through the DV Bonus project will help end this cycle of trauma and instability for victims and their children.

1C-4f. Applicants must address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing:

- (1) rate of housing placement of DV survivors;**
- (2) rate of housing retention of DV survivors;**

**(3) improvements in safety of DV survivors; and
(4) how the project applicant addresses multiple barriers faced by DV survivors.
(limit 4,000 characters)**

The Passaic County Women’s Center is a new applicant on the Passaic CoC application and has never directly implemented a permanent housing program. However, they have facilitated permanent housing for victims through other means for more than thirty years in Passaic County. They work closely with the Passaic County Department of Social Services so eligible shelter residents can access Temporary Rental Assistance (TRA) and have advocated with private landlords on their client’s behalf when requested by the client. Clients are directed to resources to improve employment outcomes and are made aware of their eligibility for entitlement programs. In the last year, 49% of residents who left the shelter accessed and retained permanent housing immediately following their shelter stay, and have not returned to homelessness. With the addition of the DV bonus project, PCWC would be able to minimally increase this by 20%.

It is difficult to follow up with survivors in the community unless an organization is directly linked with the housing subsidy or has additional resources for this purpose. With the supportive services portion of the DV Bonus project, PCWC will be able to keep in touch on a regular basis with families and be able to document levels of housing retention.

This project meets many critical needs for survivors by addressing the barriers of: access to trauma-informed care in housing wraparound services, rental assistance when their financial situation may have been compromised by perpetrator, rapid return to stable & permanent housing to reduce traumatization, and help with skills necessary to obtain and maintain stable housing through case management when many may have come from a household where a perpetrator was financially responsible for these important responsibilities.

1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC’s geographic areas:

- (1) Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were experiencing homelessness at the time of admission;**
- (2) Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and**
- (3) Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?
Paterson Housing Authority	0.00%	No	No
Housing Authority of the City of Passaic	0.00%	No	No
State of NJ Dept. of Community Affairs	0.00%	Yes-HCV	No

Passaic County Public Housing Agency	0.00%	No	No
Clifton Housing Authority	0.00%	No	No

If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.

1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy. (limit 2,000 characters)

The CoC has done outreach to all housing authorities in Passaic County to encourage participation in the CoC as well as a preference for the homeless or a homeless subpopulation. While the CoC is still working to engage most, the Paterson Housing Authority is currently updating their Administration Plan to include a preference for the homeless. The Housing Authority is an active member of the CoC & currently administers a CoC PSH project, understanding the impact a homeless preference could have on the system. The CoC is hoping that through success with the Paterson Housing Authority, other housing authorities may be more likely to consider a preference.

1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)? Yes

Move On strategy description. (limit 2,000 characters)

The CoC took advantage of the program and worked with CoC funded projects to review the status of all clients currently enrolled in CoC funded PSH. The agency staff reviewed client service history as well as stability in maintaining their lease responsibilities, including monthly payments to landlord for the tenant portion of the rent. Agency staff submitted applications to the CoC for all clients they identified that has limited/no service needs, long histories of stability in housing, and a demonstrated independence in meeting their financial obligations with regards to rent payments. Those applications were reviewed by the CoC Lead Agency and submitted to NJDCA for inclusion in the Moving On program. Approved applicants were provided with a state rental assistance program voucher and given the option to remain in the housing they currently had or move to another apartment. For those tenants that chose to move, the agency with which they worked assisted them with finding another unit that would meet the DCA housing standards. Once tenants moved on to the state rental assistance program, vacancies were created in the CoC funded projects which were then promptly filled through the coordinated assessment process.

1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender

(LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals and their families experiencing homelessness. (limit 2,000 characters)

Passaic CoC has policies in place requiring all projects funded and operating through the CoC to be in compliance with HUD's regulations regarding Fair Housing and Equal Access (pages 12-13 in Policies and Procedures attached), which were approved in August 2016.

The CoC held a training on 11/17/17 where CoC providers reviewed the Equal Access rules ensuring:

- equal access to individuals in accordance with their gender identity in programs and shelter funded under programs administered by HUD's Office of CPD, and
- that HUD's housing programs would be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status
- best practices to ensure projects are inclusive & appropriately addressing the needs of LGBT consumers.

In addition, many CoC providers already attend at least annual trainings that include considerations for serving LGBT clients. Many programs post their anti-discrimination policies and display notices of inclusivity where clients are seeking services.

The CoC is planning additional annual trainings.

1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	Yes

1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area. Select all that apply.

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
Engaged/educated local business leaders:	<input type="checkbox"/>
Implemented communitywide plans:	<input type="checkbox"/>

No strategies have been implemented:	<input type="checkbox"/>
Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-8. Centralized or Coordinated Assessment System. Applicants must:
(1) demonstrate the coordinated entry system covers the entire CoC geographic area;
(2) demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;
(3) demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and
(4) attach CoC’s standard assessment tool.
(limit 2,000 characters)

The Continuum of Care’s Coordinated Assessment system covers the entire CoC geographic area through strategic outreach from PATH and SSVF partners and via telephone availability 24 hours a day 7 days a week through NJ 2-1-1 the CoC’s virtual Coordinated Assessment access point. Strategic outreach covers the CoC’s geography annually, but also proactively outreaches to the hardest to serve individuals who are not actively seeking services who are identified or staying in known locations. The CoC also strives to make materials and phone conversations accessible to persons with limited English proficiency through translation.

Passaic Continuum of Care has created a Housing Prioritization Tool (HPT) to prioritize households in the coordinated assessment system. The HPT collects information about various health and social needs of each household to evaluate their vulnerability and level of service need. The tool considers factors such as:

- The extent of a household’s homelessness
- Health care concerns/emergency room visits
- Interactions with the police and law enforcement
- Mental or Physical disabilities or issues of long duration which impede independent living
- History or active substance use/abuse
- History or current experiences of domestic violence
- Income

The Housing Prioritization Tool uses the responses to the questions related to the factors above to provide a score that identifies the vulnerability of the client. The higher the HPT score the household receives, the higher the level of intervention they will most likely need to maintain permanent housing and avoid additional episodes of homelessness. The CoC can monitor bed availability in real-time for housing projects using HMIS, and conducts Case Conferencing

meetings at least monthly to ensure that all referrals are incorporated and referred as soon as possible to permanent housing.

The Coordinated Assessment process prioritizes for PSH in accordance with CPD-16-011 per CoC Policies.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Discharge Planning–State and Local. Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Discharge Planning Coordination. Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1E-1. Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

- (1) objective criteria;**
- (2) at least one factor related to achieving positive housing outcomes;**
- (3) a specific method for evaluating projects submitted by victim services providers; and**
- (4) attach evidence that supports the process selected.**

Used Objective Criteria for Review, Rating, Ranking and Section	Yes
Included at least one factor related to achieving positive housing outcomes	Yes
Included a specific method for evaluating projects submitted by victim service providers	Yes

1E-2. Severity of Needs and Vulnerabilities. Applicants must describe:
(1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and
(2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.
(limit 2,000 characters)

Passaic CoC currently prioritizes projects that dedicate & prioritize beds for the chronically homeless & programs that operate as low barrier with a housing first approach.

When being scored for ranking in the local application process, projects can receive up to 7 points for dedicating their beds to the CH & up to 7 points for identifying as housing first by not screening out &/or terminating for factors such as active/history of substance abuse, low or no income, criminal histories & domestic violence.

Projects also received up to 6 points for participation & utilization of the CoC's Housing Prioritization List which prioritizes clients based on their severity of need.

In the performance review, the CoC measure's a project's ability to link households with earned income, specifically excluding adults that are enrolled in SSDI/SSI, due to considerations of this population's ability to obtain earned

income. All of these factors are scored & contribute to the project's final score & rank.

- 1E-3. Public Postings. Applicants must indicate how the CoC made public:**
- (1) objective ranking and selection process the CoC used for all projects (new and renewal);**
 - (2) CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the CoC Program Competition application submission deadline; and**
 - (3) attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC Consolidated Application, including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.**

Public Posting of Objective Ranking and Selection Process		Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings	
CoC or other Website	<input type="checkbox"/>	CoC or other Website	<input type="checkbox"/>
Email	<input type="checkbox"/>	Email	<input type="checkbox"/>
Mail	<input type="checkbox"/>	Mail	<input type="checkbox"/>
Advertising in Local Newspaper(s)	<input type="checkbox"/>	Advertising in Local Newspaper(s)	<input type="checkbox"/>
Advertising on Radio or Television	<input type="checkbox"/>	Advertising on Radio or Television	<input type="checkbox"/>
Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>

1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions.

Reallocation: No

1E-4a. If the answer is “No” to question 1E-4, applicants must describe how the CoC actively reviews performance of existing CoC Program-funded projects to determine the viability of reallocating to create new high performing projects. (limit 2,000 characters)

According to the CoC Policy on Funding Project through the Continuum of Care funding, the CoC “will make funding decisions for the Continuum of Care utilizing a local application, performance review, and site monitoring process.”

The CoC expects that homeless assistance resources be fully utilized. Site reviews and performance reviews were completed using CoC performance standards criteria to determine: whether any HUD funds recaptured at the

completion of the most recent grant, project utilization. During Site Reviews, the following areas are reviewed with each sub-recipient to ensure compliance and effectiveness: Drawdowns Submission quarterly, Meets Match Requirement, HMIS APR Submitted by Due Date, matching Documentation, proper Eligibility and Service Documentation, Fiscal documentation for drawdowns.

The Passaic CoC reallocation process ensures that projects submitted in the CoC Consolidated Application process best align with the HUD’s priorities and contribute to a competitive application process that collaboratively secures dollars to make the greatest strategic to improve system performance in ending homelessness.

The CoC has not reallocated 20% of its total ARD between the FY2014 and FY2018 CoC Competitions, but has reallocated 10%. The reason the level of reallocation is not higher is because the CoC has worked with projects through performance monitoring to improve project performance and find strategic opportunities to reallocate funds that ensure continued operation of high-performing projects while maximizing impact through creation of new strategic initiatives.

1E-5. Local CoC Competition. Applicants must indicate whether the CoC:
(1) established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline—attachment required;
(2) rejected or reduced project application(s)—attachment required; and
(3) notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline—attachment required. :

(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e-snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?	Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required. Yes

2A-1a. Applicants must: MOU pages 3 through 7
(1) provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
(2) indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required. Yes

2A-3. HMIS Vender. What is the name of the HMIS software vendor? Foothold Technology, Inc.

2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage area. Regional (multiple CoC)

2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:
(1) total number of beds in 2018 HIC;
(2) total beds dedicated for DV in the 2018 HIC; and

(3) total number of beds in HMIS.

Project Type	Total Beds in 2018 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	320	29	226	77.66%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	51	17	34	100.00%
Rapid Re-Housing (RRH) beds	266	0	266	100.00%
Permanent Supportive Housing (PSH) beds	576	0	523	90.80%
Other Permanent Housing (OPH) beds	100	0	100	100.00%

**2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months.
(limit 2,000 characters)**

N/A

2A-6. AHAR Shells Submission: How many 2017 Annual Housing Assessment Report (AHAR) tables shells did HUD accept? 12

2A-7. CoC Data Submission in HDX. Applicants must enter the date the CoC submitted the 2018 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy) 04/30/2018

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. PIT Count Date. Applicants must enter the date the CoC conducted its 2018 PIT count (mm/dd/yyyy). 01/23/2018

2B-2. HDX Submission Date. Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy). 04/30/2018

2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC's sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018. Specifically, how those changes impacted the CoC's sheltered PIT count results.
(limit 2,000 characters)**

The PIT survey was updated to more accurately collect data on homeless episodes and length of time homeless for each episode within the last three years. In conjunction with the survey updates, the CoC provided enhanced trainings for volunteers and agencies completing the survey to ensure full understand of the changes to the data collection around homeless history.

The CoC worked with the HMIS Lead Agency to provide specialized trainings to all agencies completing data entry through HMIS to ensure a full understanding of the data collection requirements for all data elements associated with the PIT analysis including homeless history and disabling condition. About 45% of the sheltered data was collected through HMIS for the PIT. The specialized HMIS trainings were critical to ensure accurate data collection.

2C-2. Did your CoC change its provider coverage in the 2018 sheltered count? No

2C-2a. If "Yes" was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.

Beds Added:	0
Beds Removed:	0
Total:	0

2C-3. Presidentially Declared Disaster Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC's 2018 sheltered PIT count? No

2C-3a. If “Yes” was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.

Beds Added:	0
Beds Removed:	0
Total:	0

2C-4. Changes in Unsheltered PIT Count Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct and unsheltered PIT count in 2018, select Not Applicable. Yes

2C-4a. If “Yes” was selected for question 2C-4, applicants must:
(1) describe any change in the CoC’s unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018; and
(2) specify how those changes impacted the CoC’s unsheltered PIT count results.
(limit 2,000 characters)

During the 2017-2018 winter the CoC implemented a new code blue protocol as required by a New Jersey law that became effective in 2017 requiring all communities to have a Code Blue Warming Center protocol in place. The establishment code blue plans created an opportunity for the CoC to engage new partners such as the City of Clifton in the planning process both for Code Blue and for the PIT count. For the first time, the CoC was able to coordinate with the City of Clifton to hold a homeless connect event in conjunction with the PIT Count in order to ensure unsheltered persons across the County’s urban areas were engaged (a homeless connect event is still held annually in Paterson as well, and Clifton’s event was held in City of Passaic on border with Clifton to cover both areas).

Additionally, as a result of the code blue planning process CoC providers were able to develop improved relationships with the unsheltered population. This enabled providers to better target outreach efforts and better engage persons encountered during the PIT count.

2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your CoC implement specific measures to identify youth experiencing homelessness in its 2018 PIT count? Yes

2C-5a. If “Yes” was selected for question 2C-5., applicants must describe:

(1) how stakeholders serving youth experiencing homelessness were engaged during the planning process;
(2) how the CoC worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and
(3) how the CoC involved youth experiencing homelessness in counting during the 2018 PIT count.
(limit 2,000 characters)

During the PIT count planning, the CoC worked to obtain feedback from providers, including youth providers such as NJCDC, who operates a youth transitional housing program, to identify the best times and known locations to target for point in time street outreach.

The CoC also requested feedback for marketing and incentives for consumers & youth from consumers, to encourage participation in the point in time count. In addition, there were a number of youth aged volunteers who assisted in the point in time count, through the Americorp program, who helped engage youth that were encountered during the PIT outreach.

2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC implemented in its 2018 PIT count to better count:

(1) individuals and families experiencing chronic homelessness;
(2) families with children experiencing homelessness; and
(3) Veterans experiencing homelessness.
(limit 2,000 characters)

In order to more accurately count the chronically homeless, the CoC refined the question on the PIT street survey related to a household's homeless history and provided improved training related to HMIS data elements impacting chronic homelessness to ensure accurate information gathering in conjunction with the PIT Count. Also, street outreach strategies covered the entire overnight period of the PIT Count to ensure that there were no gaps in coverage for identify chronically homeless persons who were unsheltered.

The CoC also held 2 project homeless connect events the day of the PIT, providing hair cuts, clothing, food, and services for clients that attended the event. The events were held in the parking lot of Eva's Village, a large kitchen program serving both families and individuals that serves breakfast and lunch to consumers and in St. Mary's General Hospital in City of Passaic.

This enabled more households, especially families with children & chronically homeless to be counted and obtain services & needed items.

Veteran serving organizations such as SSVF providers Community Hope & Catholic Family & Community Services conducted outreach in conjunction with PIT count activities including project homeless connect events.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.

Number of First Time Homeless as Reported in HDX.	1,033
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3A-1a. Applicants must:

- (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;
- (2) describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

The 2016-2017 SPM show a 91 person (8%) decrease of those who entered ES, TH & PH that did not have entries the previous 24 months. The total was 1,033.

Through CoC provider feedback, HMIS & Coordinated Assessment Housing Prioritization List data, the County Dept of Human Services (PCDHS), as the responsible entity, identified level of income, family size, history of service engagement & cost of current housing as the main risk indicators for homelessness.

To reduce first time homelessness, the CoC implemented a virtual single point of Coordinated Entry and Coordinated Assessment for emergency shelter services. NJ-211 as the hotline, completes a diversion & prevention assessment on all clients seeking ES, connecting them with prevention, through ESG & other sources, as well as services that may help their housing crisis. Connections to mainstream resources through the Passaic County Board of Social Services (TANF/welfare agency) for linkage SNAP, SSI/D, TANF, WIC, and state-funded resources: General Assistance (welfare for individuals), Emergency Assistance (homeless assistance and RRH for TANF/GA-eligible homeless persons) and Supportive Services for the Homeless which may help prevent households from needing to enter shelter. If not, Catholic Family and Community services is able to utilize ESG monies to assist with prevention, or RRH.

Only after confirming there are no alternative options will NJ-211 refer the client to ES. This keeps ES beds available for clients who truly need them & keeps

families & individuals from having to enter the shelter system.

The CoC Lead, Passaic County Dept. of Human Services (PCDHS), and the Coordinated Assessment Committee are responsible for overseeing the CoC's strategy to reduce or end the number of households experiencing first-time homelessness.

3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:
(1) provide the average length of time individuals and persons in families remained homeless (i.e., the number);
(2) describe the CoC's strategy to reduce the length-of-time individuals and persons in families remain homeless;
(3) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
(4) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.
(limit 2,000 characters)

Based on the 2016-2017 SPM, the CoC saw a decrease in the average length of stay in homeless projects by 21 nights to 109 nights for persons in ES/TH & and an increase of 21 nights in overall average length of homelessness for persons entering ES & TH to 164 nights.

These data reflect the CoC's success in:

- Reducing length of stay for persons staying in shelter through providing them with opportunities to rapidly exit to permanent housing
- Ensuring that those persons with the longest histories of homelessness are prioritized for permanent housing resources and services

The CoC uses the prioritization list to track the Length of time clients remain homeless and aims to move clients as quickly as possible on to PH. Through the CoC's virtual access point for Coordinate Assessment, NJ 211 asks households who present regarding where they have been staying previously, for how long, when their homelessness started, whether they have had prior episodes with ES/SH/TH/unsheltered situations in the past 3 years, and how long prior episodes had lasted. Those who are chronically homeless with longest histories of homelessness and most severe service needs are prioritized per CPD 16-011 and CoC Policy.

Passaic County Dept. of Human Services (PCDHS), as the CoC Lead entity responsible for the CoC's strategy to reduce the length of time households remain homeless, manages the CoC's housing prioritization list, which is used to case conference & move prioritized clients quickly into PH.

The CoC is always seeking new PH opportunities, enabling clients to rapidly move out of homelessness. In 2017, the CoC was awarded 60 state rental assistance vouchers & is seeking 1 new CoC TH-RRH program to expand its ability to rapidly provide needed housing assistance to survivors of domestic violence.

3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:

- (1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and**
- (2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.**

	Percentage
Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.	78%
Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	97%

3A-3a. Applicants must:

- (1) describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and**
- (2) describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

The CoC's strategy to increase the rate of homeless household exits from ES/TH/RRH to PH destinations includes:

- Coordinated Assessment (CA) & Prioritization. The CoC’s Prioritization Tool/criteria prioritizes those with longest lengths of homelessness, most severe service needs, & most barriers to obtaining housing for CoC permanent housing interventions, including all Housing First-oriented PSH, CoC/ESG RRH, & OPH.
- Housing First PSH. In order to ensure that no household is unable to access CoC permanent housing resources, the CoC prioritizes funding for projects with low barriers to access and monitors this through Coordinated Assessment compliance with receiving prioritized referrals.

The CoC's strategy to increase the rate at which homeless households in non-RRH PH retain PH or exit to PH destinations includes:

- Housing First (HF) PSH. CoC Local selection criteria & project monitoring ensure low-barrier projects are prioritized for funding and meet their commitments to implement a HF Approach so high-need clients are accepted via CA and housed permanently.
- Moving On Initiative. The CoC took advantage of NJ DCA's Moving On program. Agency staff completed standardized assessments to identify clients with limited service needs, stable housing, and ability to meet financial obligations/rents. 38 approved applicants received a state rental assistance voucher and the option to remain in their housing or move to another apartment.

The 2017 SPM show an 8% increase in successful exits/retention from PH, with a 97% success rate for PH stability/PH exits.

The CoC Executive Board is responsible for overseeing both CoC strategy and policies that will help increase rates of ES/TH/RRH exits to PH and increase rates of successful exits/retention for PH.

3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX.

	Percentage
Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX	2%

3A-4a. Applicants must:

- (1) describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;**
- (2) describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families returns to homelessness. (limit 2,000 characters)**

Passaic County Dept. of Human Services, as CoC Lead, is the entity responsible for overseeing CoC strategy for reducing the rates of return for households who have exited homelessness to permanent destinations

The CoC has placed the highest priority on programs that provide low barrier permanent supportive housing projects which maintain housing stability for participants, even when they have severe service needs. This is key, since homeless housing projects must not contribute to returns to homelessness.

Also, if successfully housed households experience new housing crises they can call Coordinated Assessment (CA) Homeless Hotline NJ211 24/7 where staff immediately do a HMIS ‘lookup’ to identify any prior homeless history, and can assist households through diversion/prevention, or to connect the households to Passaic County Board of Social Services and mainstream benefits to assist with increasing income to promote stability and prevent returns to homelessness.

Because NJ 2-1-1 collects all CA data in HMIS, the CoC can utilize its CA data to identify the reasons why previously assisted households may be returning to a housing crisis, by identifying common factors among returning households. NJ 2-1-1 has partnered with the Coordinated Assessment Committee and identifies those factors which are most likely to cause a return to homelessness in the absence of a prevention intervention.

3A-5. Job and Income Growth. Applicants must:

- (1) describe the CoC’s strategy to increase access to employment and non-employment cash sources;**
- (2) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**

**(3) provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.
(limit 2,000 characters)**

The 2016-2017 SPM show a 17% increase in total income change for adult stayers & a 20% increase for adult leavers with income change.

PCDHS, as the entity responsible for CoC strategy to increase access to employment and non-employment income sources, evaluates all CoC funded projects on their ability to assist clients in obtaining & increasing their earned & unearned income & benefits through performance review.

Based on the performance review for 2018, 89% of CoC PSH clients had some form of income & 98% were connected to non-cash benefits.

All homeless service agencies put an emphasis on connecting households to the Passaic County Board of Social Services to determine eligibility for income including SSI/SSDI, GA, TANF, etc. In addition to non-employment sources, providers will connect clients to the local Workforce Investment Board to obtain education and employment services such as interview skill workshops, resume writing & job search assistance.

The CoC provides all CoC agencies with email updates on changes to mainstream benefits or employment resources that become available.

3A-6. System Performance Measures Data Submission in HDX. Applicants must enter the date the CoC submitted the System Performance Measures data in HDX, which included the data quality section for FY 2017 (mm/dd/yyyy) 05/31/2018

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:**
- (1) total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and**
 - (2) total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were identified in (1) above as DedicatedPLUS Beds.**

Total number of beds dedicated as DedicatedPLUS	0
Total number of beds dedicated to individuals and families experiencing chronic homelessness	100
Total	100

3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required. Yes

3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.

History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of previous homeless episodes	<input checked="" type="checkbox"/>
Unsheltered homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad credit or rental history	<input type="checkbox"/>
Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-2.2. Applicants must:

- (1) describe the CoC’s current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;**
 - (2) describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and**
 - (3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.**
- (limit 2,000 characters)**

To reduce the length of time families remain homeless, Passaic CoC works to ensure that all families are included on the CoC's housing prioritization list immediately upon engagement in the homeless system. The CoC uses case conferencing to identify housing and services to move families into PH as quickly as possible.

To provide additional opportunities for families with children, the CoC reallocated funding in the FY2016 competition to create a RRH program for families, as well as awarding 2 RRH projects for families through the County's Homeless Trust Fund in the past 2 years. The funds that have been requested for FY2018 also include a DV Bonus request for families.

TANF-eligible homeless households are also eligible for state-funded temporary rental assistance, which the CoC’s Coordinated Assessment systematically refers potentially eligible households to be screened for at Passaic County Board of Social Services.

3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing.

CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC conducts optional training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>
CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.	<input type="checkbox"/>

3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied homeless youth includes the following:

Human trafficking and other forms of exploitation	Yes
LGBT youth homelessness	Yes
Exits from foster care into homelessness	Yes

Family reunification and community engagement	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
Unsheltered Homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad Credit or Rental History	<input type="checkbox"/>

3B-2.6. Applicants must describe the CoC's strategy to increase:
(1) housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and
(2) availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.
(limit 3,000 characters)

The CoC currently tracks the progress of homeless youth using the CoC's Housing Prioritization List which evaluates their length of time homeless, chronicity, severity of need and housing outcomes. The CoC uses the prioritization list to case conference the highest prioritized youth, to identify services and housing opportunities to move them out of homelessness as quickly as possible.

In the past year, the CoC’s has ensured that Passaic County Homeless Trust Fund and CoC resources have gone to creating new RRH projects that serve unaccompanied and parenting youth, in order to ensure resources are specifically available to those between 18 and 24 years old.

The CoC works with all homeless providers as well as the homeless liaison to ensure that all homeless youth throughout the CoC are included on the prioritization list. The CoC’s regional McKinney-Vento liaison and Director of the Passaic County United Way sit on the CoC’s Executive Board, and provide data regarding housing and service needs for school-aged youth.

In partnership with the state Department of Children and Families, 8 initial Keeping Families Together (KFT) vouchers were operationalized in 2017. KFT is a model of PSH/OPH designed for child welfare-involved homeless families & youth & provides case planning, evidence-based, & trauma-informed coordinated services to support each family’s unique needs. The initial tranche

of 8 vouchers has been successful and the CoC is hoping to expand this opportunity to house vulnerable families and youth.

The CoC Lead, Passaic County Department of Human Services (PCDHS), also evaluated which of its ESG, CoC, and state-funded Supportive Services for the Homeless projects are able to target youth, but which have not yet been devoted to serving youth. PCDHS is planning to re-orient some of its funding toward initiatives that will serve youth.

3B-2.6a. Applicants must:

- (1) provide evidence the CoC uses to measure both strategies in question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;**
 - (2) describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and**
 - (3) describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC's strategies.**
- (limit 3,000 characters)**

The CoC's Coordinated Assessment HMIS data tracks the relative number of unaccompanied youth exiting to PH destinations compared to the number of unaccompanied youth seeking assistance/entering our system to see if housing services are keeping pace with needs.

The CoC utilizes information provided through HMIS data to determine the number of youth experiencing homelessness, the rate of connection to permanent housing, stability in permanent housing and connection to income and benefits to determine if the services provided are having a positive impact on the youth population.

The CoC Executive Board reviews HMIS data bi-monthly on a systemwide and program specific basis to determine changes in the size of the youth population experiencing homelessness and understand how they move through the homeless service system as well as their outcomes. Also, in order to ensure accurate referrals, the Coordinated Assessment Team at Passaic County Department of Human Services actively track the CoC's Housing Inventory to ensure that any vacant units or beds are filled immediately. This inventory includes the criteria for the target subpopulation, therefore this is a useful tool for tracking whether the CoC is creating new housing opportunities for homeless youth.

Tracking success using the CoC's Coordinated Assessment data, Housing Prioritization List, and Housing Inventory is an effective strategy as it allows for real-time analysis of whether youth are being served by CoC protocols and projects. For instance, the CoC has found that youth are less likely to seek shelter and less likely to stay in shelter in the absence of immediate housing options than adults.

3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:

- (1) youth education providers;**
- (2) McKinney-Vento State Education Agency (SEA) and Local Education**

**Agency (LEA);
(3) school districts; and
(4) the formal partnerships with (1) through (3) above.
(limit 2,000 characters)**

The McKinney-Vento local education liaison for the County is a member of both the CoC full membership and Executive Board and participates in all aspects of homeless planning at both levels, including funding decisions for the CoC as a nonconflicted member of the Performance and Evaluation subcommittee. By having the homeless liaison's participation in the CoC meetings, homeless agencies are able to provide options for homeless youth identified and referred to Coordinated Assessment by the liaison.

These resources are also shared at the Children's Interagency Coordinating Council (CIACC). The CIACC meets monthly and is a partnership between school, local leaders, state officials, service providers and families to address the needs of children who require specialized support, including homeless.

CoC members are active participants in CIACC meetings. The homeless liaison and CIACC often provide trainings around issues, topics and strategies for working with youth, including homeless youth and CoC members are encouraged to attend those trainings and discussions.

The CoC does not currently have any formal agreements with early childhood services and supports listed, however, projects serving unaccompanied youth and households with children all actively refer eligible children and youth to these programs.

**3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)**

The CoC's written standards indicate that CoC-funded permanent housing projects will engage with clients and at least monthly ensure that they are informed of, and able to partake of, the educational opportunities available to them. This includes both unaccompanied youth under age 24 as well as households with children.

3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select "Yes" or "No". Applicants must select "Yes" or "No", from the list below, if the CoC has written formal agreements, MOU/MOA's or partnerships with providers of early childhood services and support.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	No
Head Start	No	No
Early Head Start	No	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No

Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD). (limit 2,000 characters)

The SSVF providers for the Continuum, Community Hope and Catholic Family and Community Services, are active members in the CoC and are in constant communication with homeless providers and the Coordinated Assessment staff. All CoC and homeless service providers refer veterans entering homeless programs to the SSVF providers to determine eligibility for veteran specific programs. When veterans are identified by NJ 2-1-1 at the CoC’s virtual Coordinated Assessment access point, they are also referred to SSVF resources. SSVF providers have provided helpful guidance to the full CoC membership regarding how to ask required intake questions so that any veteran may be identified accurately.

In addition, the CoC, through the Coordinated Assessment system has created a prioritization for veterans, and any veteran that is identified on the prioritization list is automatically linked with the SSVF providers in the community to determine eligibility for veteran specific services. Those who are VA-ineligible are still prioritized for CoC-funded permanent housing resources.

The veteran's subcommittee, which includes VA participation, has also created a by-name list for all veterans in the community using the housing prioritization list and evaluates all veterans for eligible VA & SSVF programming available.

In August, 2018, the veterans by-name list include 25 veterans.

3B-3.2. Does the CoC use an active list or by name list to identify all Veterans experiencing homelessness in the CoC? Yes

3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran homelessness? Yes

3B-3.4. Does the CoC have sufficient resources to ensure each Veteran Yes

experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?

3B-5. Racial Disparity. Applicants must: Yes
 (1) indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless assistance;
 (2) if the CoC conducted an assessment, attach a copy of the summary.

3B-5a. Applicants must select from the options below the results of the CoC's assessment.

People of different races or ethnicities are more or less likely to receive homeless assistance.	<input type="checkbox"/>
People of different races or ethnicities are more or less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
There are no racial disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
The results are inconclusive for racial disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>

3B-5b. Applicants must select from the options below the strategies the CoC is using to address any racial disparities.

The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	<input type="checkbox"/>
The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	<input type="checkbox"/>
The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	<input type="checkbox"/>
The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups	<input type="checkbox"/>
The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	<input type="checkbox"/>
The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	<input type="checkbox"/>
The CoC has staff, committees or other resources charged with analyzing and addressing racial disparities related to homelessness.	<input type="checkbox"/>
The CoC is educating organizations, stakeholders, boards of directors for local and national non-profit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	<input type="checkbox"/>
The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	<input type="checkbox"/>
The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	<input type="checkbox"/>
The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	<input type="checkbox"/>
Other:	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 4A-1. Healthcare. Applicants must indicate, for each type of healthcare listed below, whether the CoC:**
- (1) assists persons experiencing homelessness with enrolling in health insurance; and**
 - (2) assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	No
Non-Profit, Philanthropic:	Yes	No
Other: (limit 50 characters)		

- 4A-1a. Mainstream Benefits. Applicants must:**
- (1) describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;**
 - (2) describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and**
 - (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)**

All CoC-funded projects work to connect clients immediately upon engagement to mainstream resources & benefits they are eligible for, especially those available through the Passaic County Board of Social Services (PCBSS; TANF/welfare agency). NJ 2-1-1, the CoC’s virtual access point for Coordinated Assessment, includes assessment questions about income and assist intake call specialists to accurately refer directly to PCBSS.

Connections through PCBSS to mainstream resources such as SNAP, SSI/D, TANF, WIC, and state-funded resources: General Assistance (welfare for individuals), Emergency Assistance (homeless assistance and RRH for TANF/GA-eligible homeless persons) and Supportive Services for the

Homeless can both help prevent households from needing to enter shelter, and increase stability for those who are formerly homeless.

Based on the performance review conducted for the FY2018 local CoC process by the CoC, 89% of clients in CoC funded programs were connected to some form of income, including GA, SSI/SDDI, TANF & 98% of clients were connected to non-cash benefits including Food Stamps, Medicaid, etc.

The CoC Lead, Passaic County Dept. of Human Services, is responsible for overseeing the CoC’s strategy regarding connecting homeless households to mainstream benefits.

PCDHS staff emails notices to all membership regarding updates to mainstream benefits and resources. The CoC also provides supplemental funding through the County’s Homeless Trust fund for services & housing. In addition, NJ is a Medicaid expansion state, allowing certified PSH providers to bill Medicaid for certain PSH supportive services, further leveraging mainstream resources.

4A-2.Housing First: Applicants must report:

- (1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and**
- (2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.**

Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition.	15
Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	15
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.	100%

4A-3. Street Outreach. Applicants must:

- (1) describe the CoC’s outreach;**
- (2) state whether the CoC's Street Outreach covers 100 percent of the CoC’s geographic area;**
- (3) describe how often the CoC conducts street outreach; and**
- (4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

There are 3 main street outreach providers that cover all of Passaic County. Passaic Alliance & They Have A Name provide daily street outreach specifically to Passaic & Paterson, seeking to connect unsheltered & specifically those that are hard to engage in services.

The main provider is St. Joseph’s Medical Center, the County’s PATH Provider,

who conducts daily street outreach with a focus on engaging those with severe mental health issues in supportive services. PATH services are an essential tool in outreaching to persons who, by virtue of disability, are not willing or able to engage unless provided with targeted outreach.

In addition to traditional outreach, Passaic CoC has a 24/7 hotline as the single point of entry for ES & service referral. All outreach providers will conduct a housing screening with clients & work to connect them with the Housing Prioritization list through the Coordinated Assessment, allowing clients to access PH opportunities without having to engage in traditional shelter services. The CoC's outreach efforts cover 100% of the CoC's geographic area, and the CoC's Coordinated Assessment Committee is creating a joint outreach effort to increase collaboration across outreach efforts. The CoC also funded a new outreach staff position through the Passaic County Homeless Trust Fund in the City of Clifton, to increase targeting of hard-to-serve clients there.

Many outreach staff are bilingual or use translation technology to connect with clients with limited English proficiency or those with disabilities.

4A-4. Affirmative Outreach. Applicants must describe:

- (1) the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and**
 - (2) how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above.**
- (limit 2,000 characters)**

Passaic CoC Policy requires all funded projects & those functioning within the CoC to adhere to HUD's Fair Housing & antidiscrimination policies. All shelters have fair housing information posted & available where clients seek services & many post signage promoting inclusivity. Compliance with these items is monitored annually.

All PSH & RRH referrals must come through the CoC's housing prioritization list which ensure housing & services are provided regardless of race, color, national origin, religion, sex, gender identity, etc.

Many programs have bilingual staff or will use translation technology to accommodate clients with limited English proficiency. Most written materials are provided in both English & Spanish. Programs will also work to coordinate with local partner organizations if sign interpreters or other specific services are needed to provide services for clients who may be hearing impaired or blind.

The CoC seeks to strengthen Affirmative Outreach protocols implemented by agencies through the provision of specialized trainings for all agencies interested in participating. Trainings have already included serving the LGBT population and Equal Access, but serving victims of domestic violence and fair housing rules will also be important training items in the coming months.

Through these trainings the CoC assists projects in re-examining their program policies to ensure they are accessible and engaging for groups that have had

negative interactions with service systems in general and may shy away from engagement in service.

4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.

	2017	2018	Difference
RRH beds available to serve all populations in the HIC	163	266	103

4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4A-7. Homeless under Other Federal Statutes. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other Federal statutes? No

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
1C-5. PHA Administration Plan–Homeless Preference	No		
1C-5. PHA Administration Plan–Move-on Multifamily Assisted Housing Owners' Preference	No		
1C-8. Centralized or Coordinated Assessment Tool	Yes		
1E-1. Objective Criteria–Rate, Rank, Review, and Selection Criteria (e.g., scoring tool, matrix)	Yes		
1E-3. Public Posting CoC-Approved Consolidated Application	Yes		
1E-3. Public Posting–Local Competition Rate, Rank, Review, and Selection Criteria (e.g., RFP)	Yes		
1E-4. CoC's Reallocation Process	Yes		
1E-5. Notifications Outside e-snaps–Projects Accepted	Yes		
1E-5. Notifications Outside e-snaps–Projects Rejected or Reduced	Yes		
1E-5. Public Posting–Local Competition Deadline	Yes		
2A-1. CoC and HMIS Lead Governance (e.g., section of Governance Charter, MOU, MOA)	Yes		
2A-2. HMIS–Policies and Procedures Manual	Yes		
3A-6. HDX–2018 Competition Report	Yes		
3B-2. Order of Priority–Written Standards	No		

3B-5. Racial Disparities Summary	No		
4A-7.a. Project List–Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
Other	No		
Other	No		
Other	No		

Attachment Details

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Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/15/2018
1B. Engagement	09/15/2018
1C. Coordination	09/15/2018
1D. Discharge Planning	09/15/2018
1E. Project Review	09/15/2018
2A. HMIS Implementation	09/15/2018
2B. PIT Count	09/15/2018
2C. Sheltered Data - Methods	09/15/2018
3A. System Performance	09/15/2018
3B. Performance and Strategic Planning	09/15/2018
4A. Mainstream Benefits and Additional Policies	09/15/2018
4B. Attachments	Please Complete

Submission Summary

No Input Required