



COUNTY OF PASSAIC
DEPARTMENT OF ENGINEERING
401 GRAND STREET, ROOM 524
PATERSON, NEW JERSEY 07505
OFFICE – 973-881-4450 FAX – 973-742-3936

APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT

Name of Applicant _____ Date _____

Owner Partner Authorized Corporate Official

Name of Company (if applicable) _____

Partnership Corporation

Street Address of Encroachment _____

Municipality _____ Block(s) _____ Lot(s) _____

Type of Encroachment (check all that apply): New Existing

Canopy(s) Sign(s)

Building Structure (1st Floor): Building Structure (2nd Floor or higher)

Cellar Door(s) Roof Overhang

Window Overhang Door Opens into County Right-of-way

Fence Retaining Wall

Other Describe: _____

Address of Applicant _____

City _____ State _____ Zip Code _____

Telephone Number _____ email _____

The following must accompany the application:

- Four (4) copies of the property survey/site plan showing and describing in detail the encroachment with dimensions and outside boundaries; and the Passaic County Right-of-Way line.
- Photographs clearly showing the existing encroachment. The center of the picture should be oriented along the Right-of-Way line.

APPLICATION FOR RIGHT-OF-WAY ENCROACHMENT PERMIT (Continued)

This Encroachment has has not been submitted to the Passaic County Planning Board as part of a subdivision or site plan. If yes:

SP -
Site Plan # Subdivision #

If the Permit is Granted:

The applicant and owner shall accept and adhere to all of the requirements of the permit, including:

1. The applicant and owner shall hold the County of Passaic and its agents and employees harmless for any damages incurred as a result of the granted encroachments.
2. Should the County of Passaic require the use of the Right-of-way for any reason and upon proper written notice from the county of Passaic, the owner shall remove any and all encroachments at the owner's expense.
3. Should the owner no longer have need of the encroachment, the owner shall immediately remove the encroachment. At that time, this Permit shall cease to exist.
4. Should the owner wish to modify the encroachment, in any way changing the size, location height or other physical characteristics of the approved encroachment, this permit shall become null and void and the owner shall apply for a new permit.

Signature of the Applicant

Signature of the Owner (if different than the applicant)

Mailing Address of the Owner (if different than the applicant):

Address

City State Zip

Phone email

Submit 4 completed and original signed copies of this application to the Passaic County Engineer along with 4 copies of the survey or site plan and photographs, as described above, showing the encroachment limits.