



County of Passaic

Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

Human Resources Department - Room 404

Application for Employment

The County of Passaic is dedicated to a policy of equal employment opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin or ancestry, sex, age, physical or mental disability, veteran status, genetic information or any other protected basis under federal, state or local law.

(Please Print or Type)

PERSONAL

Position applied for: _____ Date of application: _____

Full Name: _____

Street Address: _____ E-mail address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Driver's License # _____ Exp. Date: _____

Have you ever been employed with us before? Yes [] No []

If yes, provide details below:

Title of Position held: _____ Termination Date: _____

Reason for leaving: _____

How were you referred? County Website Friend _____
 Relative _____ Other: _____

Are you currently employed? Yes [] No [] If yes, may we contact your current employer for the purpose of a reference?

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes [] No []

Are you a citizen of the United States? Yes [] No []

If no, can you provide proof that you are eligible to work in the United States, in accordance with the Immigration Reform and Control Act? Yes [] No [] Immigration No. _____ Exp. Date: _____

EMPLOYMENT DESIRED Full Time Part time On Call/Per Diem Seasonal

Salary desired \$ _____ Date you can start: _____

Are you currently employed? Yes No

Shift/Hours: _____

Hours available to work: _____

Will you work weekends/holidays? Yes No

Will you work alternate weekends/holidays? Yes No

*Note: If you require special accommodation in order to apply for this position, please notify the Human Resources Department prior to the deadline for submitting applications for this position.

EDUCATION

Did you receive a high school diploma or GED? Yes [] No []

Circle highest grade completed 5 6 7 8 9 10 11 12 College 1 2 3 4 5 6

School (name, city, state) _____ Degree _____ Major/Minor _____

High School _____

College/University _____

Graduate/Professional _____

Other Education: _____
i.e. Technical, Business

SPECIFIC SKILLS

List technical/professional licenses or certificates of training and include expiration dates:

Describe any training which would be relevant to the position for which you are applying:

List awards, commendations, or other recognition for outstanding achievement in school, work, etc:

MILITARY

Have you ever served in the U.S. Armed Forces? Yes [] No []

If yes, what branch?

Type of discharge:

Dates of Service From:

To:

REFERENCES

List three (3) personal references who are not related to you or former employers:

Name & Occupation	Address	Phone	Relationship

EMPLOYMENT HISTORY

(List most recent employer first. Use additional sheet if necessary)

Company:

Your Title:

Street Address:

Employed From:

City, State, Zip:

Employed To:

May we contact for references? Yes [] No []

Salary:

Responsibilities:

Supervisor's Name:

Phone No:

Reason for Leaving:

Company:

Your Title:

Street Address:

Employed From:

City, State, Zip:

Employed To:

May we contact for references? Yes [] No []

Salary:

Responsibilities:

Supervisor's Name:

Phone No:

Reason for Leaving:

