

# PASSAIC COUNTY FAIR 2017

AUGUST 17, 18, 19, 20 • 6:00PM - 11:00PM THURSDAY & FRIDAY

3:00PM - 11:00PM SATURDAY & SUNDAY • FIREWORKS FRIDAY & SATURDAY

Merchandise • Craft • Promotional • Information

## Concession Vendor Application

All payments to be made payable to "Friends of Passaic County Parks"

Name: \_\_\_\_\_  
Business Contact

Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_  
Cell

Describe your product line: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Merchandise \$350.00

\_\_\_\_\_ Craft Vendor \$350.00

\_\_\_\_\_ Promotional Booth \$300.00

\_\_\_\_\_ Information Booth \$300.00

\_\_\_\_\_ Information Booth - (Non-Profit) \$150.00

\_\_\_\_\_ Per Diem Space \$150.00 per day (limited availability)

Display Area is 10' x 10'

Management reserves the right to limit the number of vendors by product category

Contact: **Jamie Dykes 973-881-7300 • [jamie@greaterpatersoncc.org](mailto:jamie@greaterpatersoncc.org)**

See other side of form for more information. Vendor must sign the back of this form

Payment: \_\_\_\_\_ Cash \_\_\_\_\_ Check/MO \_\_\_\_\_ Check/MO # \_\_\_\_\_ Amount \_\_\_\_\_

Receipt # \_\_\_\_\_ Received By \_\_\_\_\_ Date \_\_\_\_\_

Space # \_\_\_\_\_ Brd of Health App Rec'd: \_\_\_\_\_ Tent and Flame Permit Rec'd: \_\_\_\_\_

**Passaic County Fair Address:** 8 Mountain Ave., Woodland Park, NJ 07424

**Space & Location:** Vendors will be given a 10'x10' space in the Vendor Area. Electricity is available upon request (110v, 15 amps.) The power will be available from Wednesday evening August 16 through Sunday August 20<sup>th</sup> from 3PM until 12 midnight. Vendor will supply their own code compliant, extension cords.

**Fees:** The base fee shall be \$350.00 per space for craft and merchandise vendors. Promotional and informational vendor space is \$300.00 and limited charitable non-profit space is available at \$150.00 on first come first served basis. For vendors wishing to participate less than all four (4) days there will be a limited number of per day spots offered at \$150.00 per day. Overnight electricity will be available at an extra charge. All Health, Fire and tent permit fees, if applicable, are the responsibility of the vendor.

**Additional Requirements:** All food vendors are required to obtain a Food handlers permit (\$50.00), forms have been attached for your convenience. Please fill them out and return them to us with the appropriate fee. They can also be obtained from the Paterson Board of Health located at 176 Broadway, Paterson NJ 07505. Phone: 973-321-1277 Ext.2756. Payment can be made by business check or Money Order only. **Food vendors will not be sited without their Board of Health Certificates.**

All vendors must comply with safety codes and ordinances. Where Food is being cooked and served a tent permit (\$42.00) and an open flame permit (\$42.00) will be required. A copy of the permit application has been attached for your convenience. Please fill it out and return it to us with the appropriate fee.

**Parking:** Upon payment of registration fees all vendors shall be issued 3 onsite parking permits.

**Set up:** Vendors may arrive and set up on Wednesday, August 16<sup>th</sup>. Vehicle traffic will be restricted between 2:00PM – 12 midnight. Vendors must complete daily set up and remove vehicles prior to 2:00PM.

**Payments:** a 50% deposit is due with the application. Payment in full is required by August 4<sup>th</sup>. There will be no exceptions. All checks should be made payable to "The Friends of Passaic County Parks" and can be mailed or delivered to 100 Hamilton Plaza, Suite 1201, Paterson, NJ 07505. Phone: 973-881-7300. Payment by cash, check or money order will be accepted.

**Vendor Information:** For vendor information please contact Jamie Dykes, Festival Chairman at 973-881-7300 or Jamie@greaterpatersoncc.org

**Beer/Wine:** There will be a Beer /Wine Garden onsite. All beer and wine must be purchased from the onsite vendor and will be restricted to the designated area only.

**Waste Oil:** Containers will be provided for the proper disposal of waste cooking oil.

**No Refunds:** The County Fair operates rain or shine. There shall be no refunds granted for weather, other "acts of God" or any changes made by the vendor.

**Space Assignment:** All spaces will be assigned at vendor check in on Wednesday August 16<sup>th</sup>.

Vendor location is at the sole discretion of the Passaic County Fair Management.

**Vendor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_