

MINUTES

WIB Faith-Based Meeting

April 6, 2016

Attendees: Pastor Carolyn McCombs Chair, Chris Irving WDB Executive Director, Cynthia Miller, Joyce-McKnight-Young, Erica Crenshaw, Andrea Newton, Teresa McDermot, Cheryl Walters, Lutrisha Wilson, Rosa Williams-Hopkins, Wafaa Saad, Lynda Gallashaw, Josephine Sardina, Walter Toombs, Antoinette Brevard, Christopher Hernandez, Tiffany Phillips, Elder William Henry, Johanna Prado, U'Asia Cowan, Duwan Bogert, Cinda Wallace, Philomise LaGuerre, Voile Cohen-Carlyle

Welcome and Introductions

Pastor Carolyn McCombs called the meeting to order at 2:00 p.m.

Minutes

Minutes were reviewed and approved.

Pastor Carolyn McCombs introduced Philomise LaGuerre from Paterson Alliance who gave a brief presentation.

Philomise LaGuerre reported the following information:

- The Paterson Alliance is a coalition of different Non-Profits in Paterson, New Jersey and many of the members are in the room.
 - The Alliance is a networking opportunity for non-profits in the Paterson area who meet monthly at St. Luke's Baptist Church.
 - The Paterson Alliance fosters collaboration with non-profits which has a roster of 80 members.
 - Philomise mentioned that Pastor Carolyn McCombs is a member of the Paterson Alliance Board.
 - The Paterson Alliance runs a program called the Paterson Non-Profit Institute which includes the following:
 - *Eight free Sessions of Board & Leadership Training - To help in running your Non-profit organization to its highest capacity which include:
 - ✓ How to choose your Board
 - ✓ How to make sure your finances are in order
 - ✓ How to fill out the 990
 - ✓ How to get your Facebook, Instagram or twitter account where it should be
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- Philomise LaGuerre noted that at the end of the program the non-profit can apply for a \$5,000 dollar matching grant but the \$5,000 must be newly raised funds and not money that you already have in the bank.
 - The breakdown includes (4) workshops that board must attend, (3) workshops with staff and (1) special communications that can go either way with staff or board members in attendance.
 - The sessions are - *Board Boot Camp, Strategic Planning, Fundamentals of Fundraising, What every Non-Profit needs to know about Finances*
 - Sessions are on the following dates from 9:30-4:00 at the Center City Mall Theatre:
 - ✓ April 21, 2016
 - ✓ May 12, 2016
 - ✓ June 9, 2016
 - ✓ July 13, 2016
 - ✓ September 14 & 17, 2016
 - ✓ October 20, 2016
 - ✓ November 17, 2016

Carolyn McCombs noted that her agency New Destiny Family Success Center and Camp YDP had completed the program. She shared that the training was top notch and has resulted in board members stepping up and doing more in their roles board members. She encouraged all to take part and noted that your organization must have a 501(c) 3.

Pastor Carolyn noted that it is an investment, but if your organization completes Dodge training, it qualifies you to apply for Dodge funding. After completing the training and raising the \$5,000 match you will receive another \$5,000 (a total of \$10,000 dollars) to fund investment in your agency's capacity.

Pastor Carolyn McCombs distributed the Kids Count booklet to the committee as promised from the prior meeting and explained that the booklet is a good resource when writing proposals for grants because information you may need about Paterson is found in the booklet.

Faith-Based 10th Anniversary Conference 2016

Registration

Carolyn apprised the committee that anyone can register right now for the conference Cynthia Miller has registration forms available.

Pastor Carolyn McCombs asked the committee to review the bio for Adena Bayoh who will be the keynote speaker. She represents a wonderful testimonial of what happens when you invest, and have a heart for the community. She is a great role model.

Pastor Carolyn noted that the video trailer which will be a YouTube link will be distributed to the members to spread the word. She also mentioned that eblasts have been going out along with the mailers, flyers with the ad journal contract attached.

Pastor Carolyn McCombs inquired about how many ad journals have been received. As per Cynthia Miller only two outside ads have been received. A census was taken from the committee to gauge how many commitments we have from outside agencies and/ or committee members. Currently there are a total of 14 commitments. She requested that committee members email their ads to Cynthia Miller as a pdf or jpg by Friday, April 15, 2016 checks made payable to Workforce Development Board of Passaic County.

Workshops

Overcoming Barriers

- Committee has eight candidates. Chris Irving will put together a review panel to choose three. The plan is to highlight them on the video presentation and have at least one serve on the panel.
- Panel speakers will include:
Lauren Murphy Confirmed, Victoria Grippe Confirmed a gentlemen from Saint Paul's CDC. The committee needs to reach out for someone on re-entry and disabled

Immigration

- Committee contacted Statewide agency for Advocacy by Pastor Carolyn McCombs
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- Deiby Martinez from UPO will secure attorneys
 - Committee needs someone that have overcome an immigration barrier

Outreach

Pastor Carolyn McCombs asked the committee members to share the video on their Facebook page once it has been released.

Johanna Prado & Rosa Williams–Hopkins of William Paterson University apprised the committee that they will be hitting the streets distributing the flyers and getting the word out about the conference/banquet.

Wrap-Up

Announcements

The meeting concluded at 2:50 p.m.

The schedule for the next meeting: **TBD**
