

# MINUTES

## Healthcare Advisory Committee

Date: 2/15/2017

Time: 9:30 a.m.

### I. Attendees

Ailyne Geneta, Chair, Wanaque Center for Nursing & Rehab., Cynthia Miller Passaic County WDB, Faith Kallert & James Hornes Passaic County Community College, Dolores Choteborksy Preakness Healthcare Center, Tanya DaSilva & Samantha Landwehr Passaic County Community College, Kevin Goskowski William Paterson University, Patricia Robertson New Jersey department of Labor, Josephine Sardina Passaic County Home Energy

### II. Agenda Topics

Ailyne Geneta called the meeting to order at 9:30 a.m.

Welcome and Introductions.

#### Minutes

Minutes were reviewed and approved.

#### Healthcare Student Career Fair Updates

Ailyne asked who will work at the registration tables for the fair. Tanya, Samantha, Josephine, Faith and Jim volunteered. Ailyne noted that she will also be available to work the registration table if needed.

- Tanya will work on getting a better map and trace the pathway to all of the events
- Walter will have some employees help with scanning the vendors into the parking lot and Cynthia will confirm parking for the vendors
- Committee agreed the drop off for the students and entrance for the vendors will be the Broadway entrance

Ailyne noted that one of the schools questioned how will the students have proof that they attended the fair to get credit. Ailyne noted when the students register have each student initial by his/her name and the registration form will be forwarded to the school.

- Every student must complete a registration form

- WDB will provide the raffle tickets and during registration remind the students to complete the survey and put in the basket that will be provided.
- Dolores donated six bags with some items inside for the raffle and Ailyne is still working on her donations for the raffle ( Gift cards & Ipad)
- The arrival and setup time for vendors is 8:00 a.m.
- The keynote speaker Shadae McDaniel's bio has been completed and Cynthia has Freeholder Director Cassandra bio still waiting for Lisa from the freeholders office to send the picture

Ailyne noted Shadae McDaniel will be excellent for the students because she is a great role model and she is not a Doctor but she has a Masters in Social Work and is well known in Newark, New Jersey. Faith noted that Shadae puts a different spin on Social Work in regards to what she does with youth.

- Committee suggested that we send a pass to all the vendors that can be given to the lot attendant for parking and to remind the vendor to bring their own table cover and/or signage.
- Committee noted some changes that need to be made on the program
- Ailyne will ask her brother to attend the fair to represent Occupational Therapy
- Josephine will contact administrator Debra Hartel at St. Joseph's Hospital to get confirmation of their attendance.
- Faith will contact Robin who is a Public Health Educator
- Committee updated the Healthcare Career Fair Volunteer list for the professionals

**Wrap-Up**

**Meeting Adjourned** 10:47 a.m.

**Next Meeting** Wednesday, February 22, 2017 at 11:00  
Conference Call