

# MINUTES

## Healthcare Advisory Committee

Date: 1/18/2017

Time: 9:30 a.m.

Conference Call Meeting

### I. Attendees

Ailyne Geneta, Chair, Wanaque Center for Nursing & Rehab., Cynthia Miller Passaic County WDB, Faith Kallert Passaic County Community College, Samantha Landwehr Passaic County Community College, Gwen Morris Berkeley College, Kevin Goskowski William Paterson University, Walter Toombs Department of Labor/One- Stop career center

### II. Agenda Topics

Ailyne Geneta called the meeting to order at 10:04 a.m.

Welcome and Introductions.

### Minutes

Minutes were reviewed and approved.

### Healthcare Student Career Fair

Ailyne noted that the purpose for the meeting today is to finalize some of the logistics of the fair and see where we are and what needs to be accomplished. The following was reported:

- Faith Kallert noted that the Keynote speaker has been confirmed but will contact Shadae McDaniels to be sure. Mountainside will also do the workshop on Volunteering,
- Ailyne noted that Delores Choteborsky was supposed to contact the Freeholder Cassandra Lazzara. Cynthia will reach out to Delores  
Ailyne asked Cynthia to get the Bio for all of the speakers to include in the program.
- Ailyne noted that Dr. Chris Irving approved transportation so inform the schools that transportation is provided if needed.
- Cynthia will have the vendor volunteer list and the timeline for the next meeting.
- Ailyne noted that she did not contact Andrea from St. Joseph's Hospital. Gwen noted that she contacted Anna from St. Joseph's Hospital yesterday and Anna will speak with Andrea and stated that one of them will participate in the Career Fair. Ailyne asked Gwen to find out if St. Joseph's Hospital can have a

couple of their Doctors come and speak to the students. Walter Toombs noted that it is important to have the Doctors present at the Fair because it allows the students to aim high and to help aspire to be more and not aim low.

- Faith mentioned that she had the opportunity to speak with Anna and talked about the Career Fair. Anna was interested and would like to bring the recruiter John Peter.
- Cynthia noted that HARP Academy will be attending and will send in the registration form. Ailyne noted if needed she will help with the telephone calls to the schools and personally speak with the counselors and/or Superintendents.

### **Program Materials**

Ailyne asked all of the members on the committee to distribute information about their services at the Fair and Ailyne will see if there are more blue bags to give during registration. At the next meeting committee will discuss the professional volunteers that will participate.

Kevin invited the Medical Assistant Yolanda Eugeniou from William Paterson University to participate. Faith Kallert invited Brenda Peterson from Caldwell University but was not able to contact Michael Szalek from Felician College. Ailyne will contact Felician College. Faith will also contact Rutgers University.

Cynthia noted that Erica Crenshaw and Michael Odom is confirmed for the Dress for Success Workshop. Ailyne is waiting for confirmation from the Dean of Respiratory Therapy and will get back to the committee.

Faith Kallert noted that she made contact with the University of Phoenix and someone from Fairleigh Dickinson. Walter Toombs noted that we as a committee must consider the quality of colleges/universities that we choose to invite to be sure that the students are getting the best colleges/universities.

Ailyne noted that the purpose of inviting the colleges is based on the feedback of the survey from last year's career fair. The students asked for more colleges to be present to give them more options to choose from and to help the student understand the process to have a better future and determine how we can better assist the middle to high school students in making better choices with more options.

Cynthia will send the invite letter to Ailyne for approval and forward to the schools, volunteers and professionals. Cynthia noted that the break out rooms for the workshops will have to be in the One-Stop. Faith asked Cynthia to check if the Gymnasium is available for the workshops.

### **Wrap-Up**

**Meeting Adjourned** 10:38 a.m.

**Next Meeting** Monday, January 23, 2017 at 9:30