

# MINUTES

## Healthcare Advisory Committee

Date: 5/2/2016

Time: 9:30 a.m.

### I. Attendees

Ailyne Geneta, Chair, Wanaque Center for Nursing & Rehab., Cynthia Miller Passaic County WIB, Tanya DaSilva New Jersey Health Professions Consortium, Josephine Sardina Passaic County Home Energy, Andre Caban Workforce Advantage, Walter Toombs Passaic County One-Stop Career Center, Ysis Baez Board of Social Services, Gwen Morris Kessler Institute for Rehabilitation, Faith Kallert Passaic County Community College, Johanna Prado William Paterson University,

### II. Agenda Topics

Ailyne Geneta called the meeting to order at 9:41 a.m.

Welcome and Introductions.

### Minutes

Minutes were reviewed and approved.

### Employment Updates

Gwen Morris Kessler Institute for Rehabilitation reported the following:

- The Saddle Brook Facility have full time Rehab. Assistance positions 3:00 pm-11:00 pm, part time position 7:00 am-11:00 am, Food Service Aides Per Diem 11:00 am – 7:00 pm alternate weekends and full time Transporter position for someone that have customer service background or may transporter experience.
- The West Orange Facility have full time Rehab Assistant positions 3:00 pm-11:00 pm, 11:00 pm – 7:00 am with benefits, Food Service Aide position, Chef Supervisor position full time with management & culinary background must be able to do budgeting, scheduling and have the administrative piece as well, a Security Guard position Per Diem and several Administrative positions full time that she is not recruiting for, full time Office Coordinator position, Medical Records and HVAC Mechanic.
- The Chester Facility full time Cook 11:00 am – 7:00 pm, Food Service Aide position Per Diem and the pay is a little more because of the distance, positions in Rehab Assistant 3:00 pm – 11:00 pm part time & 7:00 am – 11:00 am and all three facilities have positions for Unit Secretaries Per Diem.

Ailyne Geneta Wanaque Rehabilitation Nursing Center reported the following:

- The Wanaque Center has positions in CNA's and Nurses full time, part time and Per Diem

Walter Toombs Passaic County One-Stop Career Center reported the following:

- Bergen Regional is also looking for people to fill all of the same positions as well including security and suggested that after the Healthcare Fair to start planning for the job fair in August or September and invite St. Joseph, Kessler Alaris and some of our other agencies.

Ailyne Geneta stated that this is the last committee meeting until September so we will schedule another meeting to wrap up and discuss what is coming up and be proactive and start thinking about the job fair and noted that she spoke with the Regional Quality Assurance Nurse from Alaris and they will be available to participate once we decide on the date. Ailyne Geneta noted that any CNA program that is funded by Passaic County will be invited and all agencies will setup a table she will talk with Chris Irving and Cynthia Miller to determine a date.

The committee will meet at the Wanaque Center on Thursday, June 2, 2016 at 2:00 and Cynthia Miller will forward a notice as a reminder.

### **Follow-up Student Healthcare Fair**

#### **Program**

- The program will be made bigger due to the request of Chris Irving for the inserts (Bio & Flyer) and if anyone would like to visit the location Public Safety Academy let Cynthia Miller know and arrangements will be made. Committee will arrive at 7:30 a.m. no later than 8:00 am.
- There are 88 students registered and still reaching out to other schools.
- Ailyne Geneta will be providing 150 tote bags, Committee will have give a ways, Dolores Choteborsky dropped off three nice bags with umbrella and other gifts, Andrea Nemeth dropped a nice big basket from Berkeley College, Ailyne Geneta donated two Kendal's, WDB will supply the raffle tickets and Committee has two more volunteers Care finders and Grand Canyon University
- Ailyne Geneta asked that a survey should be put in the packet with 5 questions
- Committee discussed the assignments for the members such as runners, greeters and registration. Ailyne Geneta noted that if there are any changes to contact Cynthia Miller.

### **Wrap-Up**

**Meeting Adjourned** 10:33 p.m.

**Next Meeting TBD**