

PASSAIC COUNTY IMPROVEMENT AUTHORITY
PUBLIC NOTICE

Notice is hereby given that the Passaic County Improvement Authority (the "Authority") will be seeking qualifications for the provision of certain professional and extraordinary unspecifiable services. The qualifications are being sought as part of a fair and open process being undertaken by the Authority pursuant to N.J.S.A. 19:44A-20.4 et seq.

Responses to provide the services will be received by the Authority at its offices located at 930 Riverview Drive, Suite 250, Totowa, New Jersey 07512, until 11:00 a.m. prevailing time, on January 30, 2019, at which time the responses will be publicly opened and the name of the responder shall be read aloud.

Qualifications will be accepted for the following:

AUDITING SERVICES for the preparation of the annual audit of the Authority. The minimum threshold criteria that will be utilized for the evaluation of the responses shall be as follows:

- a) The auditor signing the opinion letter must be a certified public accountant and a registered municipal accountant for a minimum of five (5) years;
- b) Experience in providing advice and recommendations in the review of capital project requests and timing and issuing of debt instruments by public bodies;
- c) Experience in the budgeting process and preparation of audits for public entities for a minimum of five (5) years;
- d) Experience with public entities particularly authorities, for compliance with applicable fiscal laws; and
- e) Knowledge of the Authority and its operations.

The Authority Board shall select the professional or business entity for the position so advertised. Selection shall be by resolution of the Authority Board. The Authority reserves the right to cancel or amend this process at any time.

Individuals and/or firms are to submit one (1) copy and one (1) digital copy (USB drive) of their responses evidencing their qualifications, along with any other information that the firm desires that the Authority consider, and a proposed contract for professional services to be provided to the Authority to: Nicole S. Fox, Executive Director, Passaic County Improvement Authority, 930 Riverview Drive, Suite 250, Totowa, New Jersey 07512 no later than 11:00 a.m. on January 30, 2019. Questions concerning this notice may be directed to Nicole S. Fox at (973) 881-4550.

The foregoing represents the full RFQ for these services. Should there be any changes, additions, modifications, or questions and answers regarding this RFQ, they will be posted on the Authority's official website at www.passaiccountynj.org/PCIA.