MINUTES

Healthcare Advisory Committee

Date: 2/8/2016  
Time: 9:30 a.m.

I. Attendees
Ailyne Geneta, Chair, Wanaque Center for Nursing & Rehab., Christopher Irving, WDB Executive Director, Cynthia Miller Passaic County WIB, Delores Choteborsky Preakness Healthcare Center, Faith Kallert Passaic County Community College, Gwen Morris Kessler Institute for Rehabilitation, Carolyn Anderson Health Institute, Tanya DaSilva New Jersey Health Professions Consortium, Ysis Bacz New Jersey Board of Social Services, Andrea Randall-Gonzalez St. Joseph’s Hospital, Alexis Barry Home Care Option, Bernadette Tiernan & Kevin Goskowski William Paterson University,

II. Agenda Topics
Ailyne Geneta called the meeting to order at 9:38 a.m.  
Welcome and Introductions.

Minutes
Minutes were reviewed and approved.

WIB Executive Directors Report
Chris Irving, WIB Executive Director reported the following updates:

- Chris Irving apprised the committee that the Healthcare Fair will be held at the Passaic County Community College Public Safety Academy.
- Chris Irving noted that at the Workforce Development Board meeting on tomorrow he will be rolling out a nine point plan to the entire voting Board which discusses all the WIOA transition policy requirements that must be completed between now and the end of the calendar year. One of the components is the creation of the One-Stop Career Center & Workforce Development Board budget.
- Chris Irving noted that he would like to invite Lauren Murphy the One-Stop Operator to the next meeting to discuss careers in healthcare and as it stands in the current strategic plan is one of the major labor market industries in Passaic County and it would be great to hear from some of the employers and healthcare partners that are in the room on what are the skill gaps and the needs regarding positions to help inform the Workforce Development Board what programs to procure and fund for next year in a more targeted way that will help determine how to construct the budgets. The budget would then be presented to the Full Quarterly Board.
- Chris Irving noted that there will be a list of questions for the committee and will discuss what are some of the current trends within healthcare, ITA’s, grant
funded programs and ask the members to share in reference to the work they are providing to have a well-informed conversation prior to creating the budget.

- Chris Irving noted that secondly the Full WDB Quarterly meeting is scheduled for Tuesday, February 9, 2016 at 9:00 a.m. and for the partners in the room the meetings are public and all are invited to attend and at the meeting they will hear information that the government is asking the WDB to provide.

- Chris Irving mentioned that in regards to the Healthcare Fair that the County Superintendents are very interested in sending the students and to eliminate any barriers that would not allow a student to attend the fair, he has asked the Board of Chosen Freeholders to pull out of the WDB budget transportation funds for local school districts to send 20-30 students and their parents. Chris Irving ask that this board will assist to contribute in the success of the fair.

- Chris Irving apprised the committee that the keynote speaker has been secured Dr. Ramech Hunt who is one of the Three Doctors from urban New Jersey that made a pact to become doctors which they all accomplished and co-author of the book “The Pact” is a New York Time best seller and Dr. Ramech Hunt travel all around the country speaking to young people about the barriers and how to overcome them from many different perspectives and viewpoints.

**Employment Updates**

Gwen Morris Kessler Institute for Rehabilitation reported:

- West Orange Facility has a Senior Security Officer position full time from 4pm-12am, Per Diem Security position 8am-4pm. There are several Food Service Aide positions Per Diem for utility & stock, full time cashier for 11:00am - 7:00pm West Orange and Saddle Brook.

- Gwen Morris noted that they have many Nursing positions and in the Chester facility they have a Security Position full time from 2:30 – 10:30 Thursday – Monday working every weekend and will be switched between switchboard and security front desk. Must have some experience working in a corporate or hospital setting.

- Kessler have Rehab Assistant positions that are much like CNAs 3 full time positions in the Saddle Brook Facility 3:00-11:00, Unit Secretaries Per Diem, Rehab. Assistant position Per Diem in the West Orange Facility who will work closely with the therapist and must be someone experience in the rehab setting or a student that is in school for physical therapy or occupational therapy.

Delores Choteborsky Preakness Healthcare Center reported:

- Preakness Healthcare have positions for Registered Nurses not sure of the shift and for CNAs all shifts Per Diem.

- Delores Choteborsky mentioned that the Director of Preakness has a concern about employment readiness of the candidates applying for positions at Preakness must know how to read and speak English.
Ysis Baez note that the TABE test requires an 8th grade reading level.

Alex Barry noted that Home Care Option train students for certification and also help get employment after the completion of the program and not many are being referred from the One-Stop Career Center and not sure why.

Ailyne Geneta asked Ysis Baez if she could bring the referral criteria for getting certified or the process to the next meeting due to a discussion that requires clarity and any other issues Ailyne Geneta will have a discussion with Chris Irving on how to address the issues.

Ailyne Geneta Wanaque Center for Nursing & Rehab. reported:

- Wanaque has positions for Nursing and CNAs
- Wanaque has a free training that is available to their employees and all seven that was in the training were hired. The next training will be in the next 4-5 weeks.
- Ailyne Geneta apprised the committee that Wanaque is currently working on the transportation if anyone can refer someone or an agency.

**Follow-up Student Healthcare Fair**

Ailyne Geneta reiterated that the Healthcare Fair will be held at the Passaic County Community College Safety Academy on Saturday, May 7, 2016 8:00 am -1:00 pm and the keynote speaker has been confirmed which is one of the Three Doctors and noted that they do have a YouTube video that anyone can review.

Ailyne noted that the healthcare fair flyer and program from two years ago will be utilized with some minor changes. Committee was in agreement.

**Breakout Sessions**

Ailyne Geneta suggested four sessions which will include:

1. Financial Aide Workshop (Invite other Schools or Colleges)
2. Dress for Success Workshop (Faith Kallert)
3. Interview Do’s & Don’ts (Passaic County One-Stop)
4. Goal Setting which we are still researching for a candidate to present

**Healthcare Time line February 8, 2016 (See Hand Out)**

- The committee members will invite the volunteers from their organizations that will have a table with their professions to get an idea of the participants.
- Ailyne Geneta asked Chris Irving to contact St. Joseph’s Hospital if they could bring their Mobil Intensive Care Unit and asked the members to start notifying Cynthia Miller who will be volunteering.
- Gwen Morris noted that at the last meeting she recommended Bonnie Evans the CEO of Kessler in the West Orange facility.
• Gwen Morris mention that Essex County has a program called Mentoring and Medicine where Dr. Holder out of Mount Sanai in New York to bring children in urban areas to make them aware of the healthcare professions starting from grade school to high school level and the students will have tours of the different healthcare facilities and colleges to help start their pathway and Gwen Morris will provide the contact information.

Next Steps

✓ Give the flyer to the marketing Company
✓ Invite the Schools and Vendors
✓ Letter for the professionals
✓ Materials – Bags, Programs etc....
✓ Publicity (Chris Irving & Delores Choteborsky)
✓ Food (Faith Kallert will research)
✓ Raffles & Give a ways (Ailyne, Delores, Gwen, WDB)

Wrap-Up

Meeting Adjourned 10:51 a.m.
Next Meeting TBD