Meeting Venue
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

A. Announcement of the Open Public Meeting Law

B. Roll Call:
   1. Akhter
   2. Best
   3. Duffy
   4. James
   5. Lepore
   6. Deputy Director Lazzara
   7. Director Bartlett

C. Invocation:

D. Pledge of Allegiance

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

F. Approval of Minutes: November 18, 2019

G. Approval of Proclamation:
H. Motion to suspend the regular Order of Business:

I. Bond Ordinance 2019-09:

1. Bond Ordinance providing for the Lambert Castle and Carriage House Restoration in and by the county of Passaic, New Jersey, appropriating $10,000,000 therefor and authorize the issuance of $7,750,000 Bonds or Notes of the County to Finance part of the cost thereof.

2. Motion to open the Public Hearing on Bond Ordinance 2019-09

3. Director:Does anyone present desire to be heard on Bond Ordinance 2019-09.

4. Motion to close the Public Hearing on Bond Ordinance 2019-09

5. Motion to adopt Bond Ordinance 2019-09

J. Motion to resume the regular Order of Business:

K. Freeholder Reports:

1. Freeholder Director John W. Bartlett

2. Freeholder Deputy Director Cassandra "Sandi" Lazzara

3. Freeholder Assad R. Akhter

4. Freeholder Theodore O. Best, Jr.

5. Freeholder Terry Duffy

6. Freeholder Bruce James

7. Freeholder Pat Lepore

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting

2. Motion to Close the Public Portion of the meeting

N. 2/3 Vote Resolution

1. RESOLUTION AUTHORIZING TRANSFER NUMBER II, ALL AS NOTED IN THE RESOLUTION
O. Resolution:

ADMINISTRATION AND FINANCE

1. RESOLUTION SETTING THE DATE, TIME AND LOCATION OF THE 183rd REORGANIZATION MEETING OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND AUTHORIZING THE CLERK TO THE BOARD TO ISSUE THE APPROPRIATE PUBLIC NOTICES RELATIVE TO SAID MEETING, ALL AS NOTED IN THE RESOLUTION.

2. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) UASI 2019, ALL AS NOTED IN THE RESOLUTION

3. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) CLEAN 2019, ALL AS NOTED IN THE RESOLUTION

4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) 2020-NJIT-STP, ALL AS NOTED IN THE RESOLUTION

5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) TAP-R-2016-Passaic County-00004, ALL AS NOTED IN THE RESOLUTION

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) 2019 NJDOT Local Bridge, ALL AS NOTED IN THE RESOLUTION

7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) PCCHC 2020 FILM, ALL AS NOTED IN THE RESOLUTION

8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) Court House Exterior, ALL AS NOTED IN THE RESOLUTION

9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) PCCHC Arts Re-grant, ALL AS NOTED IN THE RESOLUTION

10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) DOS2020C3-CTY-035, ALL AS NOTED IN THE RESOLUTION
11. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) 2020-RTK-LOA, ALL AS NOTED IN THE RESOLUTION

12. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RP BAKING LLC, FOR BREAD AND OTHER BAKED GOODS, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, AS PER BID SB-20-001, ALL AS NOTED IN THE RESOLUTION.

13. RESOLUTION AUTHORIZING FURTHER INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED JERRY WILDER ET AL. VS. MHA LLC D/B/A MEADOWLANDS HOSPITAL MEDICAL CENTER, ET AL. ALL AS NOTED IN THE RESOLUTION.

14. RESOLUTION AUTHORIZING AN INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED LINDA BENWAY VS. OFFICE OF THE PASSAIC COUNTY SHERIFF ET AL. TO THE LAW FIRM OF BUGLIONE, HUTTON & DE YOE, LLC. FOR THE DEFENSE OF DEFENDANT COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

15. RESOLUTION RE-APPOINTING RICHARD P. CAHILL AS CHIEF FINANCIAL OFFICER FOR THE COUNTY OF PASSAIC FOR THE TERM PROVIDED BY LAW, I.E. COMMENCING JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.

16. RESOLUTION APPOINTING LAURALEE HARDING AS A MEMBER OF THE PASSAIC COUNTY OPEN SPACE FARMLAND AND HISTORIC PRESERVATION TRUST FUND ADVISORY COMMITTEE, REPLACING STEVEN M. ORSINI, FOR A TERM EFFECTIVE IMMEDIATELY AND TERMINATING ON JANUARY 23, 2021, ALL AS NOTED IN THE RESOLUTION.

17. RESOLUTION AUTHORIZING A COST-OF-LIVING INCREASE OF 2.50% OF BASE SALARY FOR NON-UNION EMPLOYEES HIRED PRIOR TO JULY 1, 2019 FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION APPROVING AT SECOND READING A SALARY INCREASE OF $7,000 FOR MEMBERS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO TAKE EFFECT ON DECEMBER 31, ALL AS NOTED IN THE RESOLUTION.

19. RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT WITH SHI OF SOMERSET, NJ FOR THE CISCO UMBRELLA COMPUTER SOFTWARE, HARDWARE & MAINTENANCE, ALL AS NOTED IN THE RESOLUTION.
20. RESOLUTION AUTHORIZING PURCHASE OF AN INSURANCE CONTRACT WITH SUN LIFE FINANCIAL SERVICES FOR “STOP-LOSS” COVERAGE FOR THE POLICY PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

21. RESOLUTION AMENDING R-2019-0348 DATED APRIL 9, 2019 TO PERMIT TRAUB, LIEBERMAN, STRAUSS AND SHREWSBERRY, LLP TO BE PAID AN ADDITIONAL AMOUNT OF $3,200 FOR SERVICES IN SECURING CYBER SECURITY INSURANCE, ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

22. RESOLUTION AUTHORIZING THE PASSAIC DEPARTMENT OF HEALTH SERVICES, DIVISION OF SOLID WASTE/RECYCLING PROGRAM TO PURCHASE TEN (10) BIG BELLY SOLAR-POWERED RECYCLING AND TRASH COMPACTING DOUBLE STATIONS FOR PASSAIC COUNTY’S ENHANCED SOLID WASTE/RECYCLING PROGRAM FROM BIG BELLY SOLAR, IN THE AMOUNT OF $89,170.00, ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION AWARDING A BID FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO MXI ENVIRONMENTAL SERVICES, LLC d/b/a MAUMEE EXPRESS, INC., FOR A 3 YEAR PERIOD, COMMENCING JANUARY 1, 2020 THRU DECEMBER 31, 2022 WITH A ONE YEAR OPTION TO RENEW, IN THE AMOUNT OF $291,600.00, ALL AS NOTED IN THE RESOLUTION.

24. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF $2,000.00 TO PURCHASE RADON TEST KITS, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

25. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO EXECUTE THE SECOND ONE YEAR OPTION TO AWARD FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO COMMUNITY FAMILY SERVICES, IN THE AMOUNT OF $46,308.00, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF) UNDER THE BERN PROGRAM FOR CALENDAR YEAR 2020, IN THE AMOUNT OF $175,373.00, AS DETAILED IN THE ATTACHED ANNEX A, ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO INITIATE A REQUEST FOR PROPOSALS TO IDENTIFY A PROVIDER FOR THE PERSONAL ASSISTANT SERVICE PROGRAM (PASP) GRANT, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE SECOND ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE SOCIAL SERVICE GRANT SPENDING PLAN FOR 2019, IN THE AMOUNT OF $108,000.00, ALL AS NOTED IN THE RESOLUTION.

29. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2019-0391 DATED APRIL 23, 2019 TO INCREASE THE ADDICTIONS AWARD FOR EVA’S VILLAGE FOR RECOVERY CENTER AND RECOVERY SUPPORT FOR PASSAIC COUNTY FOR 2019 IN THE AMOUNT OF $51,200.00, ALL AS NOTED IN THE RESOLUTION.

30. RESOLUTION AMENDING R-2019-0949, DATED OCTOBER 22, 2019, TO INCREASE THE AWARD TO PARTNERS IN PREVENTION/LINDSEY MEYER TEEN INSTITUTE FOR MENTAL HEALTH TRAINING TO STUDENTS BY $2,400.00, ALL AS NOTED IN THE RESOLUTION.

31. RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO PURCHASE MOBILE SYSTEM SOFTWARE FOR PARA-TRANSIT DIVISION, THROUGH STATE CONTRACT #M0003 89850 WITH DELL MARKETING L.P., IN THE AMOUNT OF $100,241.99, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION AUTHORIZING THE RE-APPOINTMENTS OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS EFFECTIVE JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ACCEPT ADDITIONAL DEPARTMENT OF ENERGY (DOE) WEATHERIZATION 2020 GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, IN THE AMOUNT OF $69,795.00 ON BEHALF OF THE DIVISION OF WEATHERIZATION AND HOME ENERGY, ALL AS NOTED IN THE RESOLUTION.

35. RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF $4,815.00 FOR SMARTSTEPS/SUPPLEMENTAL WORKFORCE DEVELOPMENT BENEFITS PROGRAM FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDING IN THE AMOUNT OF $75,000.00 FROM NJLWD TO THE WORKFORCE LEARNING LINK (WLL) PROGRAM FOR STATE FISCAL YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

HUMAN SERVICES

37. RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBETTA, MD OF LITTLE FALLS, NJ AND MAGDA ERAIBA, MD OF WAYNE, NJ, FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS RFQ-20-025 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

38. RESOLUTION QUALIFYING A LIST OF PROVIDERS AND AWARDING A CONTRACT FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES FOR CALENDAR YEAR 2020, RFQ-20-016 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC d/b/a PREAKNESS HEALTHCARE CENTER TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES FOR A GRANT FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER LONG-TERM MENTAL HEALTH PROGRAM, ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO REAL TIME MEDICAL SYSTEMS FOR USE OF PROPRIETARY SOFTWARE FOR HEALTHCARE DATA ANALYSIS AND REPORTING SERVICES FOR THE COUNTY OF PASSAIC, PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

41. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD GRANT FUNDINGS TO PASSAIC COUNTY AGENCIES TO PROVIDE FOOD PANTRY SERVICES, FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, THE UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG), IN THE AMOUNT OF $75,698.00 FOR CALENDAR 2019, ALL AS NOTED IN THE RESOLUTION.

42. RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ENTER INTO AN ADDITIONAL AWARD OF CONTRACT WITH OLIVER PACKING AND EQUIPMENT CO., IN THE AMOUNT OF $75,000.00 FOR MEALS-ON-WHEELS TRANSPORTABLE TRAYS, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

43. RESOLUTION QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS RFQ-20-032 AS PER QUALIFICATION FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR RESTORATION AND REHABILITATION OF THE PLANTATION HOUSE AT DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

45. RESOLUTION TO ACCEPT AND EXECUTE A GRANT AWARD IN THE AMOUNT OF $85,000 FROM THE NEW JERSEY HIGHLANDS COUNCIL FOR THE PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO PASSAIC COUNTY’S OPEN SPACE MASTER PLAN, ALL AS NOTED IN THE RESOLUTION.

46. RESOLUTION CONSENTING TO ORDINANCE NO. 1986-11 BY THE TOWNSHIP OF WEST MILFORD, NJ WHICH CHANGES THE SPEED LIMIT ON THE ENTIRE LENGTH OF MARSHALL HILL ROAD FROM 40 MPH TO 35 MPH, ALL AS NOTED IN THE RESOLUTION.

47. RESOLUTION FOR CHANGE ORDER #1 FOR THOMAS & SONS BUILDERS, LLC AS IT PERTAINS TO THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NJ, ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., FOR ON-CALL TESTING SERVICES FOR UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) FOR A TWELVE MONTH PERIOD AS PER BID, ALL AS NOTED IN THE RESOLUTION.

49. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE HVAC UPGRADE AND BUILDING MANAGEMENT SYSTEM PROJECT AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

50. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TECTONIC OF SHORT HILLS, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR INSTALLATION OF NEW SAFETY NETTING AT THE PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

51. RESOLUTION AUTHORIZING PURCHASE OF ONE (1) WAGER KIT DIESEL INSPECTION EQUIPMENT NEEDED FOR THE PASSAIC COUNTY ROAD DEPARTMENT FROM JOHNSON & TOWERS, INC. THROUGH STATE CONTRACT TO CONDUCT DIESEL EMISSION INSPECTIONS ON ALL COUNTY-OWNED DIESEL VEHICLES AND TRUCKS, ALL AS NOTED IN THE RESOLUTION.
52. RESOLUTION AUTHORIZING FINAL PAYMENT TO SCHINDLER ELEVATOR CORP. FOR THE PASSAIC COUNTY JAIL, MARSHALL STREET, ELEVATOR REFURBISHMENT PROJECT IN PATerson, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

53. RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $12,136.11 TO LANGEStING & ENVIRONMENTAL SERVICES, INC. FOR ASBESTOS ABATEMENT, MONITORING AND TESTING SERVICES ALREADY PERFORMED FOR THE VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

54. RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $8,473.50 TO LANGEStING & ENVIRONMENTAL SERVICES, INC. FOR ASBESTOS ABATEMENT, MONITORING AND TESTING SERVICES ALREADY PERFORMED FOR THE DEY MANSION RESTORATION PROJECT IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

55. RESOLUTION FOR CHANGE ORDER #2 (AMENDED FINAL) FOR FRED A. COOK, JR. INC. AS IT PERTAINS TO THE FRANCISCO AVE DRAINAGE SYSTEM DEBRIS REMOVAL AND INSPECTION PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

56. RESOLUTION AUTHORIZING REVISION AND UPDATE TO EXISTING PASSAIC COUNTY PARK ORDINANCES ADOPTED ON JULY 16, 2019 IN ORDER TO PROVIDE PARK VISITORS DETAILED INFORMATION REGARDING PASSAIC COUNTY PARKS, ALL AS NOTED IN THE RESOLUTION.

57. RESOLUTION FOR EMERGENCY AWARD OF CONSTRUCTION CONTRACT TO SPARWICK CONTRACTING, INC. FOR REPLACEMENT OF MORSETOWN ROAD CULVERT NO. 1600-312 IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

58. RESOLUTION AUTHORIZING THE EXECUTION OF TRAFFIC SIGNAL AGREEMENTS BY AND BETWEEN THE NJDOT, CITY OF CLIFTON, THE BOROUGH OF WOODLAND PARK AND THE COUNTY OF PASSAIC IN CONNECTION WITH THE NJDOT ROUTES 3 AND 46 RECONSTRUCTION PROJECT, ALL AS NOTED IN THE RESOLUTION.

59. RESOLUTION AMENDING R-2015-0985 DATED DECEMBER 30, 2015 IN ORDER TO AUTHORIZE A REVISED FEE STRUCTURE FOR PASSAIC COUNTY PARK PERMITS AND UPDATE THE PARK PERMIT INFORMATION PACKET, ALL AS NOTED IN THE RESOLUTION.

60. RESOLUTION AUTHORIZING THE ACCESSION OF BOTANY WORSTED MILLS HISTORICAL COLLECTION OF ARCHIVAL MATERIAL FROM THE PASSAIC COUNTY HISTORICAL SOCIETY, ALL AS NOTED IN THE RESOLUTION.
61. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

62. RESOLUTION AUTHORIZING AN AGREEMENT MODIFICATION BETWEEN THE COUNTY OF PASSAIC AND GREENMAN-PEDERSON, INC. (GPI) FOR THE PURCHASE RIPARIAN ZONE MITIGATION CREDITS AS PART OF THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER WANAQUE RESERVOIR PROJECT, STRUCTURE NO. 1600491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

63. RESOLUTION FOR CHANGE ORDER #2 FOR SUN VALLEY SERVICES INC. AS IT PERTAINS TO THE NEW CONCRETE PAD, UTILITIES AND PAVILION PROJECT AT CAMP HOPE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

64. RESOLUTION FOR CHANGE ORDER #1 FOR MURRAY PAVING & CONCRETE, LLC AS IT PERTAINS TO THE BATHROOM RENOVATIONS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

65. RESOLUTION AUTHORIZING MODIFICATION TO THE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

66. RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION INSPECTION SERVICES RELATING TO THE CONSTRUCTION OF THE MORRIS CANAL GREENWAY PECKMAN RIVER CROSSING PEDESTRIAN/BICYCLE BRIDGE PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NJ, ALL AS NOTED IN THE RESOLUTION.

67. RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED IN-KIND SITE IMPROVEMENTS IN LIEU OF MONETARY PAYMENT OFFER OF PURCHASE FOR THE ACQUISITION OF A PERMANENT SLOPE EASEMENT OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERSON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
68. RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR PROPOSALS FOR PROFESSIONAL ENGINEERING DESIGN SERVICES RELATING TO THE PRELIMINARY ENGINEERING DESIGN PHASE FOR THE RECONSTRUCTION OF THE SIXTH AVENUE BRIDGE (STRUCTURE NO. 1600-012) COUNTY ROUTE 652 OVER THE PASSAIC RIVER IN THE CITY OF PATERN, BOROUGH OF PROSPECT PARK, AND THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

69. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO CYPRECO INDUSTRIES INC. FOR EMERGENCY ROOF REPAIRS TO THE PASSAIC COUNTY COURT HOUSE ANNEX LOCATED AT 63 HAMILTON STREET IN PATERN, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

70. CORRECTED

OMNIBUS PURCHASING RESOLUTION BY THE PASSAIC COUNTY SHERIFF’S OFFICE, ALL AS NOTED IN THE RESOLUTION.

71. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

72. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MALL CHEVROLET FOR THE PURCHASE OF A 2020 CHEVROLET TRAVERSE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

73. RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R 2019-1065 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO APPLY FOR AND ACCEPT FUNDING FOR FY19 OPERATION HELPING HAND GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

74. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE, ALL AS NOTED IN THE RESOLUTION.

75. RESOLUTION AUTHORIZING DONATION OF A SURPLUS VEHICLE TO THE PASSAIC COUNTY FIRE ACADEMY, ALL AS NOTED IN THE RESOLUTION.

76. RESOLUTION AUTHORIZING THE PURCHASE OF INFO-COP RENEWAL LICENSES AND MAINTENANCE FOR E-TICKET BILLING UNITS FROM G.T.B.M. FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, ALL AS NOTED IN THE RESOLUTION.
77. RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH THE THOMPSON WEST COMPANY FOR INVESTIGATIVE SOFTWARE AND COMPUTER SEARCH ENGINE, ALL AS NOTED IN THE RESOLUTION.

**LAW AND PUBLIC SAFETY**

78. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE OFFICE OF THE PASSAIC COUNTY SHERIFF AND THE PASSAIC COUNTY DIVISION OF MENTAL HEALTH AND ADDICTIVE SERVICES (DMHAS) FOR THE DMHAS TO HIRE AND MANAGE THE STAFF REQUIRED UNDER THE MEDICATED ASSISTED TREATMENT GRANT, ALL AS NOTED IN THE RESOLUTION.

79. AMENDED

RESOLUTION AUTHORIZING AN INCREASE IN THE FEES CHARGED BY THE PASSAIC COUNTY SHERIFF’S OFFICE FOR OFF DUTY TRAFFIC ASSIGNMENTS, ALL AS NOTED IN THE RESOLUTION.

80. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH EXTRA DUTY SOLUTIONS FOR THE ADMINISTRATION OF THEIR OUTSIDE WORK PROGRAM, ALL AS NOTED IN THE RESOLUTION.

81. RESOLUTION AUTHORIZING PURCHASE OF FELLOWES SHREDDER BY THE PASSAIC COUNTY SHERIFF’S OFFICE, ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

82. RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2019, ALL AS NOTED IN THE RESOLUTION.


84. RESOLUTION AUTHORIZING A TIME EXTENSION TO DECEMBER 31, 2020 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES AND A FEE REDUCTION OF $24,473.75 RESULTING IN A TOTAL CONTRACT AMOUNT OF $153,376.25, ALL AS NOTED IN THE RESOLUTION.
85. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2020 APPLICATION, ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

86. RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF $1,500,000, FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ALTERNATIVES (TAP) PROGRAM, FOR PHASE 1 OF THE HIGHLANDS RAIL TRAIL PROJECT, ALL AS NOTED IN THE RESOLUTION.

87. AMENDED

RESOLUTION AMENDING RESOLUTION #87 ON THE FREEHOLDERS AGENDA AUTHORIZING AN AWRD OF CONTRACT TO CIVIL SOLUTIONS, THROUGH STATE CONTRACT, FOR ESRI ARCGIS ENTERPRISE MANAGEMENT AND SOLUTIONS PACKAGE, PHASE 1-CIVIL SOLUTIONS ARCGIS ENTERPRISE SOLUTION PACKAGE AND PHASE 2-ESRI ARCGIS ENTERPRISES ADMINISTRATION & MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

88. RESOLUTION AUTHORIZING AN EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO LITTLE FALLS HISTORICAL SOCIETY, INC., FOR PREVIOUSLY AWARDED FUNDS IN 2015, ALL AS NOTED IN THE RESOLUTION.

**LATE.Starters**

89. RESOLUTION RETAINING THE SERVICES OF THE LAW FIRM OF ERIC M. BERNSTEIN & ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

90. RESOLUTION ACCEPTING A GRANT AWARD OF $254,540.00 FROM THE DOS2020C3-CTY COUNTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE COUNTY OF PASSAIC AND ITS PARTNER MUNICIPALITIES IN ORGANIZING COMPLETE COUNTY ACTIVITIES THAT WILL ENSURE THE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

91. RESOLUTION AMENDING RESOLUTION R 2018 1044 DATED DECEMBER 27, 2018 TO AUTHORIZE WIRELESS CELL SERVICE AND EQUIPMENT FROM VERIZON WIRELESS FROM THE SUM OF $189,000.00 TO $264,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

P. 12. New Business:

1. Personnel

2. Bills

Q. 13. Adjournment
PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON

November 18, 2019

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:30 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

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<th>Members Present</th>
<th>Members Absent</th>
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<td>Deputy Director Lazzara</td>
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<td>Director Bartlett</td>
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Invocation: By Louis E. Imhof, III

Pledge of Allegiance: By Freeholder Terry Duffy

Approval of Minutes:

Motion made by Freeholder Lepore, second by Freeholder Duffy, that the minutes for October 22, 2019, be approved which the motion was carried on a roll call of six votes in the affirmative with Freeholder Akhter abstaining.

Proclamations:

A Motion was made by Freeholder Lepore, second by Freeholder Duffy, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Bartlett, asked if there were any Freeholders Reports.

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pasquale "Pat" Lepore

ORAL PORTION:

James: Motion to open the public portion.
Akhter: Second.

ROLL CALL: Akhter, Yes: Best, Yes: Duffy, Yes: James, Yes: Lepore, Yes: Lazzara, Yes: Director Bartlett, Yes:

At this time the following people appeared before the Board:

1. Kurt Schnakenberg, Clifton, NJ
2. Vera Lazar, Clifton, NJ
3. Michelle Dale, Mayor of West Milford, NJ
4. John Harrison, Est Milford, NJ
5. Lisa Antelman, Clifton, NJ
6. Ann Schmakenberg, Clifton, NJ
7. Roz Bennet, West Milford, NJ
8. Renee Alessio, West Milford, NJ
10. Sierra Latour, West Milford, NJ
11. Wes Slett, West Milford, NJ

Duffy: Motion to close the Public Portion of the Meeting.
James: Second

ROLL CALL: Akister, Yes; Best, Yes; Duffy, Yes; James, Yes; Lepore, Yes; Lazzara, Yes; Director Bartlett, Yes;

Consent Agenda Resolutions:

A motion was made by Freeholder James, second by Freeholder Lazzara to add Resolution K-106, 107 and 108 to the consent agenda and the motion was carried on roll call with seven (7) votes in the affirmative.

A motion was made by Freeholder Duffy, second by Freeholder Lepore to adopt Resolution K-1 thru K-108 and the motion was carried on a roll call of seven (7) votes in the affirmative, pulling K-52 and Director Bartlett recusing himself from K-80.

“End of Consent Agenda”

New Business:

Receipt of the filed Supplemental Debt Statement from the CFO was received and filed.

Bond Ordinance 2019-09:

Motion made by Freeholder Best, second by Freeholder Duffy, that Bond Ordinance 2019-09 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of seven (7) votes in the affirmative.

Personnel:

A motion was made by Freeholder James, Second by Freeholder Lepore, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) in the affirmative.

Bills:

Motion made by Freeholder James, seconded by Freeholder Lepore, that

| Current Fund | 8-01 | 12,664.70 |
| Current Fund | 9-01 | 7,863,052.00 |
| HUD Budget Expenditures | 9-25 | 10,721.64 |

Year Total: 4,182,412.50

| General Capital Fund Budget | C-04 | 3,016,187.23 |
| State/Federal Grant Fund | G-01 | 1,354,929.37 |
| Open Space Trust FY2017 | O-17 | 76,557.00 |
| Open Space Trust FY2018 | O-18 | 22,415.13 |
Open Space Trust Fund  O-19  $180,830.28

Year Total:  279,802.41

Register of Deeds  T-17  214.92
Professional Liability Trust  T-19  121,857.96
Trust Fund Other  T-20  88,844.89
Municipal Parking  T-22  11,704.15
Prosecutor’s Confiscated Funds  T-33  54,091.42
Para Transit Trust Fund  T-24  1,726.80

Year Total:  278,440.22

Private Industry Council  Z-81  3,477.78

Total of All Funds  $12,819,275.35

Current Fund  8-01  1,608.00
Current Fund  9-01  24,416,387.14
Payroll Agency Deductions  9-65  3,385,771.46
HUD Budget Expenditures  9-25  27,552.57
State/Federal Grant Fund  G-01  1,126,822.53
Professional Liability Trust  T-19  12,534.10
Trust Fund Other  T-20  15,133.23
Prosecutor’s Confiscated Funds  T-23  14,120.91
Para Transit Trust Fund  T-24  450.70

Private Industry Council  Z-81  20,386.92

Total All Funds:  $29,090,959.27

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Adjournment

Motion made by Freeholder Lepore, seconded by Freeholder Beat that the regular meeting be adjourned at 7:35 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,

Louis E. Hinchliff, III,
Clerk of the Board

Prepared by: Andra Lisa Hill
2019-08
REFUNDING BOND ORDINANCE OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY (THE “COUNTY”) PROVIDING FOR (i) THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS (CONSISTING OF GENERAL IMPROVEMENT BONDS AND COUNTY COLLEGE BONDS) OF THE COUNTY TO ACHIEVE DEBT SERVICE SAVINGS FOR THE COUNTY, AND (ii) AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $10,750,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING BONDS OF THE COUNTY TO EFFECT SUCH REFUNDING AND APPROPRIATING THE PROCEEDS THEREFOR

WHEREAS, The County previously issued $22,746,000 aggregate principal amount of General Obligation Bonds, consisting of $19,671,000 General Improvement Bonds (the “2010 General Improvement Bonds”), $945,000 County Vocational School Bonds (New Jersey School Bond Reserve Act, P.L. 1980, c.72) (the “2010 Vocational Bonds”) and $2,130,000 County College Bonds (the “2010 College Bonds” and together with the 2010 General Improvement Bonds and the 2010 Vocational Bonds, the “2010 Bonds”), dated April 13, 2010; and

WHEREAS, $10,376,000 of such 2010 Bonds, consisting of $10,196,000 2010 General Improvement Bonds and $180,000 2010 College Bonds, maturing on April 1 in each of the years 2021 through 2024, inclusive and as applicable (the “Refunded Bonds”), are currently outstanding and are subject to redemption, either in whole or in part, prior to their stated maturity; and

WHEREAS, the Board of Chosen Freeholders of the County desires to achieve debt service savings on the County’s existing indebtedness through the issuance of its General Obligation Refunding Bonds in an aggregate principal amount not to exceed $10,750,000 (the “General Obligation Refunding Bonds”) consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds, which may be issued in more than one series and on different dates to refund all or a portion of the aforesaid Refunded Bonds; and

WHEREAS, in its efforts achieve debt service savings on its existing indebtedness, the Board of Chosen Freeholders of the County now desires to adopt and enact this Refunding Bond Ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the General Obligation Refunding Bonds in an aggregate principal amount not exceeding $10,750,000, consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds, a portion of the sale proceeds of which shall be used to refund the Refunded Bonds.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: 2019-0009
BE IT ORDAINED AND ENACTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The refunding of all or a portion of the Refunded Bonds is hereby authorized.

SECTION 2. In order to refund the Refunded Bonds and to pay all related costs associated therewith, the County is hereby authorized to issue General Obligation Refunding Bonds in an aggregate principal amount not to exceed $10,750,000, consisting of, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds which may be issued in more than one series and on different dates, all in accordance with the requirements of N.J.S.A. 40A:2-51, and appropriate the proceeds of such General Obligation Refunding Bonds to such purpose described in Sections 1, 3 and 4 hereof. Such General Obligation Refunding Bonds shall be designated as “General Obligation Refunding Bonds”, along with such other designation as may be necessary to identify such bonds, including but not limited to, if applicable, General Improvement Refunding Bonds and County College Refunding Bonds.

SECTION 3. The purpose of the issuance of the General Obligation Refunding Bonds is to achieve debt service savings on the County’s existing indebtedness by refunding all or a portion of the Refunded Bonds.

SECTION 4. An aggregate amount not exceeding $205,000, may be allocated from the aggregate principal amount of the General Obligation Refunding Bonds to pay for items of expense listed and permitted under N.J.S.A. 40A:2-51(b), including, but not limited to, the aggregate allocated costs of issuance thereof, including but not limited to, underwriting, printing, credit enhancement or other insurance, advertising, accounting, financial, legal and other expenses in connection therewith.

SECTION 5. A certified copy of this Refunding Bond Ordinance has been filed with the Director of the Division of Local Government Services, in the New Jersey Department of Community Affairs prior to final adoption and enactment hereof.

SECTION 6. The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk to the Board of Chosen Freeholders and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this Refunding Bond Ordinance and the said bonds and notes authorized by this Refunding Bond Ordinance will be within all debt limitations prescribed by the Local Bond Law.

SECTION 7. The Chief Financial Officer/Director of Finance of the County is hereby authorized and directed to determine all matters and terms in connection with
the General Obligation Refunding Bonds, all in consultation with the County bond
counsel and the County auditor, and the manual or facsimile signature of the Chief
Financial Officer/Director of Finance of the County upon any documents shall be
conclusive as to all such determinations. The Director of the Board of Chosen
Freeholders of the County, the Deputy Director of the Board of Chosen Freeholders of
the County, the Chief Financial Officer/Director of Finance of the County, the Clerk to
the Board of Chosen Freeholders and any other County official, officer or professional,
including but not limited to, the County bond counsel and the County auditor, are each
hereby authorized and directed to execute and deliver such documents as are
necessary to consummate the sale and closing of the General Obligation Refunding
Bonds, including the refunding report required to be filed pursuant to N.J.A.C 5:30-2.5,
and to take such actions or refrain from such actions as are necessary for the issuance
of the General Obligation Refunding Bonds, in consultation with County bond counsel
and the County auditor, and any and all actions taken heretofore with respect to the sale
and issuance of the General Obligation Refunding Bonds are hereby ratified and
confirmed.

SECTION 8. The within Refunding Bond Ordinance will be considered for
final adoption after a public hearing thereon at a meeting of the Board of Chosen
Freeholders. The Clerk to the Board of Chosen Freeholders is hereby authorized and
directed to arrange for the publication of such Refunding Bond Ordinance in full or in
summary after introduction upon first reading and after final adoption in full or in summary
as required by law.

SECTION 9. This Refunding Bond Ordinance shall take effect twenty (20)
days after the first publication thereof after final adoption hereof, as provided by the
Local Bond Law.

ADOPTED ON FIRST READING
DATED: August 13, 2019

LOUIS E. IMHOF, III
Clerk to the Board of Chosen Freeholders

ADOPTED ON SECOND READING
DATED: September 10, 2019

LOUIS E. IMHOF, III
Clerk to the Board of Chosen Freeholders

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: 2019-0009
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER II, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  MAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2019
COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Transfers Between Appropriations # 2

WHEREAS, transfers are permitted between appropriations during the last two months of the fiscal year per N.J.S.A. 40A:4-58

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic, in the State of New Jersey by not less than 2/3’s vote of the full membership thereof, the transfer between 2019 Budget Appropriations as follows:

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<th>ACCOUNT</th>
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<tr>
<td>9-01-20-112-001-101</td>
<td>BUILDINGS &amp; GROUNDS Salary &amp; Wage</td>
<td>120,000</td>
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<td>9-01-28-198-001-101</td>
<td>Preakness Hospital Salary &amp; Wage</td>
<td>850,000</td>
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<tr>
<td>9-01-28-198-006-101</td>
<td>Parks &amp; Recreation Salary &amp; Wage</td>
<td>50,000</td>
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<tr>
<td>9-01-28-198-006-101</td>
<td>PCIA Inter-Local Tourism Salary &amp; Wage</td>
<td>2,000</td>
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<tr>
<td>9-01-20-112-001-213</td>
<td>Buildings &amp; Grounds Other Expenses</td>
<td>120,000</td>
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<tr>
<td>9-01-27-170-002-213</td>
<td>Youth Svcs Other Expenses</td>
<td>300,000</td>
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<tr>
<td>9-01-27-172-001-215</td>
<td>Preakness Hospital Other Expenses</td>
<td>250,000</td>
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<td>9-01-28-198-002-101</td>
<td>Golf Course Salary &amp; Wage</td>
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<td>PCIA Inter-Local Tourism Other Expenses</td>
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<td>9-01-30-202-001-101</td>
<td>Sick Leave Payments Salary &amp; Wage</td>
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<td>9-01-31-220-001-219</td>
<td>Gasoline Other Expenses</td>
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<td>9-01-31-224-001-U02</td>
<td>Water Other Expenses</td>
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1,022,000 1,022,000

This resolution was requested by:

Richard Cropp
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION SETTING THE DATE, TIME AND LOCATION OF THE 183rd REORGANIZATION MEETING OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND AUTHORIZING THE CLERK TO THE BOARD TO ISSUE THE APPROPRIATE PUBLIC NOTICES RELATIVE TO SAID MEETING, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191089
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-1
CAF #
Purchase Req. #

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Dated: December 13, 2019
RESOLUTION SETTING THE DATE, TIME AND LOCATION
OF THE 183rd REORGANIZATION MEETING OF THE
BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF
PASSAIC AND AUTHORIZING THE CLERK TO THE BOARD
TO ISSUE THE APPROPRIATE PUBLIC NOTICES RELATIVE
TO SAID MEETING

BE IT RESOLVED by the Board of Chosen Freeholders of
the County of Passaic (the “Board”) that the 183rd
Organizational Meeting of the Board will be held on
Monday, January 6, 2020, in the New Administration/Court
Building, 401 Grand Street, Paterson, New Jersey, second
floor, Room # 220, commencing at 3:00 p.m. sharp; and

BE IT RESOLVED thereafter, a ceremonial organizational
meeting is to be held at the Passaic County Vocational and
Technical High School, 45 Reinhart Road, Wayne, New Jersey
on Wednesday, January 8, 2020 at 5:45 p.m.; and

BE IT FURTHER RESOLVED that notice of this action
be forwarded to two (2) newspapers pursuant to the provisions
of the Open Public Meetings Act (N.J.S.A. 10:4-6, et seq.) and
posted in accordance therewith.

December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) UASI 2019, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) UASI Local Share (EMW-2019-SS-0022)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $285,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $285,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Office of Homeland Security and Preparedness, UASI Local Share (EMW-2019-SS-0022)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $285,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Office of Homeland Security and Preparedness, UASI Local Share (EMW-2019-SS-0022)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services,

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191090
Passaic County Board of Chosen Freeholders

401 Grand Street
Paterson, New Jersey 07505

Anthony J. De Nova III
Administrator

Michael H. Glovin, Esq.
County Counsel

Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)

Date:  Dec 10, 2019 - 5:30 PM
Location:  County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) CLEAN 2019, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87 (Chapter 159 P.L. 148) Clean Communities Entitlement

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $87,245.88 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $87,245.88

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, Clean Communities Entitlement

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of $87,245.88 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, Clean Communities Entitlement

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191091
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
           220
           401 Grand Street
           Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) 2020-NJIT-STP, ALL AS NOTED IN
THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L., 158) Subregional Transportation Planning Program [2020-NJIT-STP]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $132,048.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $132,048.00

Which item is now available as revenue from a grant award from the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Subregional Transportation Planning Program [2020-NJIT-STP]

SECTION II.

BE IT FURTHER RESOLVED; that a like sum of $132,048.00 be and the same is hereby appropriated under the North Jersey Transportation Planning Authority and New Jersey Institute of Technology, Subregional Transportation Planning Program [2020-NJIT-STP]

BE IT FURTHER RESOLVED; that a like sum of $33,012.00 representing the amount required for the county’s share of the aforementioned undertaking appears in the budget of the year 2019 under the caption of “County Matching Funds” and is hereby appropriated under the caption of: Subregional Transportation Planning Program “County Matching Funds [9-01-30-203-001-MGUL]”

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191092
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) TAP-R-2016-Passaic County-00004, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87 (Chapter 159 P.L. 148) Morris Canal Greenway Pompton Feeder [TAP-R-2016-Passaic County-00004]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $3,000,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $3,000,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, Morris Canal Greenway Pompton Feeder [TAP-R-2016-Passaic County-00004]

SECTION II.

BE IT FURTHER RESOLVED; that a like sum of $3,000,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Transportation, Morris Canal Greenway Pompton Feeder [TAP-R-2016-Passaic County-00004]

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191093
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) 2019 NJDOT Local Bridge, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution# R20191094
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-6
CAF #
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Result Adopted

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RECU. = recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) 2019 NJDOT Local Bridge Fund [2206645]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $3,071,969.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $3,071,969.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Transportation, 2019 NJDOT Local Bridge Fund [2206645]

SECTION II.

BE IT FURTHER RESOLVED; that a like sum of $3,071,969.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Transportation, 2019 NJDOT Local Bridge Fund [2206645]

BE IT FURTHER RESOLVED; that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191094
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) PCCHC 2020 FILM, ALL AS NOTED
IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:6-87 (Chapter 159 P.L. 168) Passaic County Film Festival 2020 Grant

WHEREAS, N.J.S. 60A:6-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $2,600.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $2,600.00

Which item is now available as revenue from a grant award from the Passaic County Community College, Passaic County Cultural and Heritage Council, Passaic County Film Festival 2020 Grant

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of $2,600.00 be and the same is hereby appropriated under the caption Passaic County Community College, Passaic County Cultural and Heritage Council, Passaic County Film Festival 2020 Grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
           220
           401 Grand Street
           Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) Court House Exterior, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L., 158) Court House Exterior Restoration Conditions Assessment [12796723]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $50,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $50,000.00

Which item is now available as revenue from a grant award from the New Jersey Historic Trust, Court House Exterior Restoration Conditions Assessment [12796723]

SECTION II.

BE IT FURTHER RESOLVED: that a like sum of $50,000.00 be and the same is hereby appropriated under the New Jersey Historic Trust, Court House Exterior Restoration Conditions Assessment [12796723]

BE IT FURTHER RESOLVED: that a like sum of $16,000.00 representing the amount required for the county’s share of the aforementioned undertaking appears in the budget of the year 2019 under the caption of “Matching Funds for Grant Applications” and is hereby appropriated under the caption of:

Court House Exterior Restoration “Matching Funds for Grant Applications [0-17-56-640-000-604]”

BE IT FURTHER RESOLVED: that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)

Date:  Dec 10, 2019 - 5:30 PM  Location:  County Administration Building

Agenda:  REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) PCCHC Arts Re-grant, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution#  R20191097
Meeting Date  12/10/2019
Introduced Date  12/10/2019
Adopted Date  12/10/2019
Agenda Item  0-9
CAF #
Purchase Req. #
Result
Adopted

FREEHOLDER  PRES.  ABS.  MOVE  SEC  AYE  NAY  ABST  REC
Bartlett  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓
Lazzara  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓
Akhter  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓
Best Jr.  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓
Duffy  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓
James  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓
Lepore  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓

PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) PCCHC Arts Re-grant 2020

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $3,718.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $3,718.00

Which item is now available as revenue from a grant award from the Passaic County Cultural and Heritage Council, PCCHC Arts Re-grant 2020

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $3,718.00 be and the same is hereby appropriated under the caption Passaic County Cultural and Heritage Council, PCCHC Arts Re-grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) DOS2020C3-CTY-035, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191098

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PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) 2020 Complete Count Commission/Passaic County Counts [DOS2020C3-CTY-035]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $254,540.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $254,540.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of State, 2020 Complete Count Commission/Passaic County Counts [DOS2020C3-CTY-035]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $254,540.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of State, 2020 Complete Count Commission/Passaic County Counts [DOS2020C3-CTY-035]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191098
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) 2020-RTK-LOA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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RECU.= recuse

Dated: December 13, 2019
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) Right to Know Program (2020-RTK-LOA) (EPIID20RTK10L)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $15,213.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of $15,213.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Health and Senior Services, Right to Know Program (2020-RTK-LOA) (EPIID20RTK10L)

SECTION II.

BE IT RESOLVED, that a like sum of $15,213.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Health and Senior Services, Right to Know Program (2020-RTK-LOA) (EPIID20RTK10L)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
220 401 Grand Street  Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RP BAKING LLC, FOR BREAD AND OTHER BAKED GOODS, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, AS PER BID SB-20-001, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

_____________________________________________________

REVIEWED BY:

_____________________________________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

_____________________________________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RP BAKING LLC, FOR BREAD AND OTHER BAKED GOODS, FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, AS PER BID SB-20-001

WHEREAS, there exists a need for bread and other baked goods, as needed, for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-20-001 for Bread and other Baked Goods, for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 14, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee members reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, the vendor has indicated in its bid response that it is willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from January 1, 2020 through December 31, 2021 for a total estimated award of $432,285.27, with purchases to be made on an as-needed basis from the following vendor:

RP Baking LLC (48 items)
Line item: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36a, 36b, 36c, 37, 38, 39, 40, 41, 43, 44, 45, 46, 47 and 48.

WHEREAS, a certificate attached hereto, indicating that
$432,285.27 in funds are available in various budget accounts for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendor for the products referenced above in an amount not to exceed the line item prices submitted in the vendor’s response. Purchases will be made on an as-needed basis in an amount not to exceed $$432,285.27, in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $432,285.27

APPROPRIATION: Contingent upon availability of fund in future years' adopted budget.

PURPOSE: Resolution authorizing award of contract to RP Baking LLC from January 1, 2020 through December 31, 2021.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract pursuant to Bid SB-20-001 Bread Products to RP Baking for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2021.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $432,285.27
   REQUISITION #: To be determined
   ACCOUNT #: 10-01-27-172-001-F04

4. METHOD OF PROCUREMENT:
   [ ] RFP   [ ] RFQ   [ ] Bid
   [ ] Other:

5. COMMITTEE REVIEW:  DATE:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services  11/27/19
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [ ] Public Works

6. DISTRIBUTION LIST:
   [ ] Administration   [ ] Finance   [ ] Counsel
   [ ] Clerk to the Board   [ ] Procurement
   [ ] Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191100
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract pursuant to Bid SB-20-001 Bread Products to RP Baking for Preakness Healthcare Center for the period of January 1, 2020 through December 31, 2021.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $432,285.27
   REQUISITION #: To be determined
   ACCOUNT #: 10-01-27-172-001-F04

4. METHOD OF PROCUREMENT:
   □ RFP    □ RFQ    □ Bid
   □ Other. __________________________________________

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services 11/27/19
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other. __________________________________________
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FURTHER INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED JERRY WILDER ET AL. VS. MHA LLC D/B/A MEADOWLANDS HOSPITAL MEDICAL CENTER, ET AL. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

Official Resolution# R20191101

| Meeting Date   | 12/10/2019 |
| Introduced Date| 12/10/2019 |
| Adopted Date   | 12/10/2019 |
| Agenda Item    | 0-13       |
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| Purchase Req. #|            |

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING FURTHER INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED JERRY WILDER ET AL. VS. MHA LLC D/B/A MEADOWLANDS HOSPITAL MEDICAL CENTER, ET AL.

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R2019-0982 dated December 11, 2018 assigned a lawsuit entitled Mamie Wilder v. County of Passaic, Preakness Healthcare and County of Passaic, et al. docketed in the U.S. District Court of New Jersey (18-L-16455) to the law firm of Weiner Law Group, LLP for defense of defendant County of Passaic and Preakness Healthcare Center, which firm has been qualified through a fair and open process; and

WHEREAS that Resolution, in conformity with the policy of the County of Passaic, was for a fee of up to $17,500.00; and

WHEREAS the County of Passaic’s Third Party Administrator, Bergen Risk Managers, has recommended to the Office of the Passaic County Counsel that because of the complexity of the litigation, the legal fee threshold be raised from $17,500.00 to $117,500.00, which was subsequently authorized by the said Board by Resolution R-2019-0467 dated May 28, 2019; and

WHEREAS the County of Passaic’s Third Party Insurance Administrator, Bergen Risk Managers, recently notified the Passaic County Counsel that the legal fees in that lawsuit are now approaching the $117,500.00 threshold and, based upon the complexity and activity currently ongoing with that litigation, are recommending that the fee be expanded in the amount from $117,500.00 for a total of up to $225,000.00; and

WHEREAS this matter was reviewed by the Freeholder Finance and Administration Committee at its November 25, 2019 meeting and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby amends Resolution R2019-0467 dated May 28, 2019 to authorize that the upset fee from $117,500.00 in that Resolution be increased by $107,500.00 for a total fee not to exceed $225,000.00.

BE IT FURTHER RESOLVED that in all other respects that original Resolution remains in full force and affect.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $117,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing further increase of legal fees for professional legal services for litigation entitled Jerry Wilder Et AL, VS. MHA LLC D/B/A Meadowlands Hospital.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED LINDA BENWAY VS. OFFICE OF THE PASSAIC COUNTY SHERIFF ET AL. TO THE LAW FIRM OF BUGLIONE, HUTTON & DE YOE, LLC. FOR THE DEFENSE OF DEFENDANT COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________

REVIEWED BY:

______________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECUE = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AN INCREASE OF LEGAL FEES FOR PROFESSIONAL LEGAL SERVICES FOR LITIGATION ENTITLED LINDA BENWAY VS. OFFICE OF THE PASSAIC COUNTY SHERIFF ET AL. TO THE LAW FIRM OF BUGLIONE, HUTTON & DE YOE, LLC. FOR THE DEFENSE OF DEFENDANT COUNTY OF PASSAIC

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2018-0981 dated December 13, 2018 assigned a lawsuit entitled Linda Benway vs. Office of the Passaic County Sheriff, et al. docketed in the Superior Court of New Jersey (PAS-L-3510-18) to the law firm of Buglione, Hutton & DeYoe, LLC for defense of defendant Sheriff of the County of Passaic and his named employees, which firm has been qualified through a fair and open process; and

WHEREAS that Resolution, in conformity with the policy of the County of Passaic was for a fee of up to $17,500.00; and

WHEREAS by Resolution earlier this year, the County of Passaic’s Third Party Insurance Administrator, Bergen Risk Managers, notified the Office of the County Counsel that the legal fees were approaching the threshold and recommended an increase, based on the complexity of the matter, of up to $50,000.00 and this was approved by Resolution R-2019-0606 dated July 16, 2019; and

WHEREAS Bergen Risk Managers recently notified the Passaic County Counsel that the legal fees in that lawsuit are approaching the $50,000.00 threshold and, based upon the complexity and activity currently ongoing with that litigation, are recommending that the fee be expanded in the amount of $75,000.00 for a total of up to $125,000.00; and

WHEREAS this matter was reviewed by the Freeholder Finance and Administration Committee at its November 26, 2019 meeting, and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure.
NOW THEREFORE BE IT RESOLVED by the Board o Chosen
Freeholders of Passaic County that it hereby amends Resolution R-2019-0606
dated July 16, 2019 to authorize that the upset fee of $50,000.00 in that
Resolution be increased by $75,000.00 for a total fee not to exceed $125,000.00.

BE IT FURTHER RESOLVED that in all other respects that original
Resolution remains in full force and effect.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $75,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing an increase of legal fees for professional legal services for litigation entitled Linda Benway Vs. office of the Passaic County Sheriff ET AL., to the law firm of Buglione, Hutton & De Yoe, LLC

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RE-APPOINTING RICHARD P. CAHILL AS CHIEF FINANCIAL OFFICER FOR THE COUNTY OF PASSAIC FOR THE TERM PROVIDED BY LAW, I.E., COMMENCING JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:

____________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

Reviewed by:

____________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Approved as to form and legality:

____________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION RE-APPOINTING RICHARD P. CAHILL AS CHIEF
FINANCIAL OFFICER FOR THE COUNTY OF PASSAIC FOR THE
TERM PROVIDED BY LAW, I.E., COMMENCING JANUARY 1,
2020 AND TERMINATING DECEMBER 31, 2022

WHEREAS the Board of Chosen Freeholders of the County of
Passaic (the “Board”) is authorized, pursuant to N.J.S.A
40A:9-28.4(a), to appoint a Chief Financial Officer for the County of
Passaic (the “County”) for a term of three (3) years, which term shall
run from January 1st of the year in which the appointment is made; and

WHEREAS pursuant to N.J.S.A. 40A:9-28.4c, all persons so
appointed after July 1, 1996 are required to hold a county finance
officer certificate issued in accordance with applicable law; and

WHEREAS the said Board by Resolution R-2014-0206 dated
March 25, 2014 appointed Richard P. Cahill, an individual who had
successfully completed the prescribed courses and had been issued
the prerequisite County finance officer certificate, as the County of
Passaic Chief Financial Officer for a three (3)-year term retroactive
to January 1, 2014 through December 31, 2016 and reappointed
Mr. Cahill for an additional term by Resolution R-2016-0990 dated
December 13, 2016; and

WHEREAS said Board is now desirous of reappointing Mr.
Cahill for a new three (3)-year period term as the County of Passaic
Chief Financial Officer in conformity with N.J.S.A. 40A:9-28.4a; and

WHEREAS the Administration and Finance Committee
considered this matter at its meeting of November 25, 2019 and
recommended this resolution to the full Board for adoption.
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Richard P. Cahill be and hereby is appointed as Chief Financial Officer for the County of Passaic, for a term commencing January 1, 2020 and terminating on December 31, 2022, in accordance with N.J.S.A. 40A:9-28.4a.

December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING LAURALEE HARDING AS A MEMBER OF THE PASSAIC COUNTY OPEN SPACE FARMLAND AND HISTORIC PRESERVATION TRUST FUND ADVISORY COMMITTEE, REPLACING STEVEN M. ORSINI, FOR A TERM EFFECTIVE IMMEDIATELY AND TERMINATING ON JANUARY 23, 2021, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION APPOINTING LAURALEE HARDING AS A MEMBER OF THE PASSAIC COUNTY OPEN SPACE FARMLAND AND HISTORIC PRESERVATION TRUST FUND ADVISORY COMMITTEE, REPLACING STEVEN M. ORSINI, FOR A TERM EFFECTIVE IMMEDIATELY AND TERMINATING ON JANUARY 23, 2021

WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2018-0045 dated January 24, 2018, appointed ten (10) citizens of Passaic County to serve on the Passaic County Open Space Farmland and Historic Preservation Trust Fund Advisory Committee for terms of three (3) years or portions thereof; and

WHEREAS one of those citizens appointed for a three year term was Steven M. Orsini of the Borough of North Haledon; and

WHEREAS Mr. Orsini, who has moved out of Passaic County, submitted his resignation from the said Open Space Advisory Committee; and

WHEREAS it has been recommended that Ms. Lauralee Harding of North Haledon, NJ be appointed to fill Ms. Orsini’s unexpired term; and

WHEREAS the Freeholder Committee for Finance & Administration reviewed this matter and is recommending this appointment to the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby appoints Ms. Lauralee Harding of North Haledon, NJ to the Passaic County Open Space Farmland and Historic Preservation Trust Fund Advisory Committee for a term effective immediately
and terminating on January 23, 2021 replacing Steven M. Orsini, who has resigned from the Board.

December 10, 2019
LauraLee Harding

768 Belmont Ave.
North Haledon, NJ 07508

Mobile: 201-679-4042
Email: laurallee2008@gmail.com

PROFESSIONAL SUMMARY
Award-winning communications, public relations and social media professional with 16 years of experience in corporate, non-profit and public sectors. Strategic planner of effective campaigns that drive business goals, improve reputation and elevate brands. Continually adapting to the changing ways in which people share and consume information. Trusted counselor and creative problem solver with a proven track record of success.

EXPERIENCE

Coyne Public Relations, Parsippany, NJ
Vice President
February 2007 – Present
- Strategic communications counsel to the agency’s premier healthcare and non-profit clients
- Spearhead long and short term communications plans to drive clients’ business goals
- Oversee campaign, media relations and event execution through management of specialized teams
- Develop corporate and project crisis communications plans; provide real-time crisis management
- Executive thought leadership counsel and public appearance strategy, including articles, opinion pieces, POVs and speech writing, as well as secure 1-1 media interviews, preparation and facilitation
- Wrote and placed more than 500 articles for executive leadership (CEOs, CMOs, CIOs, Chief Medical Officers, other executives) from The New York Times to local dailies, weeklies and online outlets
- Provide C-suite with direct PR counsel, media training, media relations strategy and execution to facilitate positive press coverage with traditional media and build relationships with online and social influencers
- Develop and execute editor events and influencer events to build relationships between executives, key opinion leaders and the media and influencers
- Work with client and agency partners from various departments including government affairs, marketing, sponsorships, medical, legal and regulatory to ensure compliance and maximize integrated communications strategies
- Planned and executed programs for corporations, non-profit and government entities, pharmaceutical products (Rx and OTC); healthcare payers; hospitals and healthcare networks
- Proactively offer creative ideas to help brands and thought leaders break through cluttered media environments while tying-in current events and trends to keep campaigns exciting and relevant
- Manage budgets, revenue forecasts, staffing and workload with a goal of continued individual and company growth
- Won more than 50 awards for PR, media and government relations campaigns, sponsorships and events

Rutgers University, New Brunswick, NJ
Instructor
March 2017 – Present
- Creator of the Public & Media Relations for Government and Nonprofit Leadership course for the Center of Executive Leadership in Government at Rutgers University
- Instruct course to executive and management level professionals in the government and nonprofit sectors

Borough of Edgewater, Edgewater, NJ
Public Relations Consultant
May 2009 – December 2015
- Created Borough of Edgewater social media channels

Res-Pg:0.16-4
L. Harding Resume, page 1
• Distributed information to the community in the aftermath of Superstorm Sandy and thereafter
• Trained borough employees how to use the social media platforms and compliantly post updates
• Crisis communications consultant to the Borough Manager during the 2015 Avalon Fires
• Built website and wrote articles and talking points on behalf of councilmembers
• Media relations

American Lung Association, New York, NY
Communications Manager
• Spearhead media relations for national and local public health campaigns
• Arrange press conferences, media interviews, talking points and scripts for CEOs, elected officials, board members and physician affiliates
• Secure media sponsors, celebrity hosts and entertainment; write programs and scripts; oversee production; coordinate public service announcements and advertising for all special events including the Asthma Walk and Life & Breath Gala annual fundraisers
• Write and design marketing materials and collateral, including annual report, brochures, posters, POP displays, buttons, stickers, kits, save-the-dates, invitations and journals
• Write website content, monthly e-newsletter and two quarterly publications
• Manage interns and volunteers
• Serve as Ambassador to the Congress of Lung Association Staff (CLAS), member of CLAS Scholarship Review Committee and the National Graphic Standards Committee; nominated for CLAS Governing Council

Cherry Hill Township Department of Recreation, Cherry Hill, NJ
Assistant to the Program Director
• Assisted program director and public relations director
• Cultivated and secured sponsors for township events
• Conducted township event awareness campaign
• Developed new contacts with businesses and residents for future sponsorships

ByGeorge Communications, Medford, NJ
Account Coordinator
• Assisted company president with client relations
• Wrote pitch letters to editors of national newspapers and magazines and corresponded with broadcast producers, securing coverage in broadcast and print media
• Wrote press releases, media advisories, press kit materials, promotional materials, biographies, event schedules and speech minutes
• Composed elaborate media lists; designed and assembled media kits

EDUCATION

Rowan University, Glassboro, NJ
Bachelor of Arts – Communications, May 2003
Specialization in Public Relations

Officer - Student Activities Board
Member - Public Relations Student Society of America
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhtar
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A COST-OF-LIVING INCREASE OF 2.50% OF BASE SALARY FOR NON-UNION EMPLOYEES HIRED PRIOR TO JULY 1, 2019 FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING A COST-OF-LIVING INCREASE OF 2.50% OF BASE SALARY FOR NON-UNION EMPLOYEES HIRED PRIOR TO JULY 1, 2019 FOR CALENDAR YEAR 2020

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of granting cost-of-living adjustments to regular non-union full-time personnel employed by the County of Passaic prior to July 1, 2019, who are not represented by organized bargaining for calendar year 2020; and

WHEREFORE the Freeholder Administration and Finance Committee considered this matter at its meeting of November 25, 2019 and recommended this Resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the above-mentioned terms and conditions, it hereby grants an adjustment of 2.50% of base wages to all non-union full-time employees hired prior to July 1, 2019 for calendar year 2020, except for those elected and appointed officials whose salaries are specifically set by the Board or by statute such as the Passaic County Sheriff, Passaic County Clerk, Passaic County Superintendent and Deputy Superintendent of Elections, Surrogate and Prosecutor.

BE IT FURTHER RESOLVED that necessary officers and employees be and hereby are authorized and directed to take such actions as required to effectuate the terms of this resolution.

December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING AT SECOND READING A SALARY INCREASE OF $7,000 FOR MEMBERS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO TAKE EFFECT ON DECEMBER 31, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

__________________________

Official Resolution#   R20191106
Meeting Date            12/10/2019
Introduced Date         12/10/2019
Adopted Date            12/10/2019
Agenda Item             0-18
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AYE = yes          NAY = no
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Dated: December 13, 2019
RESOLUTION APPROVING AT SECOND READING A SALARY INCREASE OF $7,000 FOR MEMBERS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO TAKE EFFECT ON DECEMBER 31, 2019

WHEREAS the management of the property, finances and affairs of the County of Passaic is vested in the seven members of the Board of Chosen Freeholders of the County of Passaic as set forth in N.J.S.A. 40:20-1; and

WHEREAS pursuant to the above-referenced statute, the said Board is authorized to fix an annual salary for its members which can, from time to time, be raised pursuant to the procedures set forth in N.J.S.A. 40:20-72 et seq.; and

WHEREAS the said Board approved at first reading by Resolution R-2019-1086 dated November 18, 2019, a proposed salary increase from the current $28,500 per year to $35,000 per year and, in conformity with N.J.S.A. 40:20-74.1, authorized the scheduling and publication of a public hearing for December 10, 2019 at 5:30 p.m. in the Freeholder meeting room at the Passaic County Administration Building, 401 Grand Street, Paterson, New Jersey; and

WHEREAS notice of the hearing was published both in the Herald News and Bergen Record on November 19, 2019 and the Board heard and considered comments from the public; and

WHEREAS the proposed salary increase must be approved by an outright majority of the members of the Board and cannot take effect no earlier than twenty (20) days after its approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it approves at
second reading a salary increase of $7,000 for members of the Board of Chosen Freeholders from $28,500 to $35,500.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect on December 31, 2019, which is more than twenty (20) days from the date of this Resolution.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, upon approval, shall be published in a newspaper circulating in the County of Passaic.

December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT WITH SHI OF SOMERSET, NJ FOR THE CISCO UMBRELLA COMPUTER SOFTWARE, HARDWARE & MAINTENANCE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

____________________________

REVIEWED BY:

____________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

____________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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AYE. = yes  NAY. = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT WITH SHI OF SOMERSET, NJ FOR THE CISCO UMBRELLA COMPUTER SOFTWARE, HARDWARE & MAINTENANCE

WHEREAS the Board of Chosen Freeholders of Passaic County by Resolution R-2018-0640 dated August 15, 2018, authorized the purchase of six items for Passaic County Departments through either State Contract or County Cooperatives that the County of Passaic are members of, and

WHEREAS one of the items that was authorized in that Resolution was computer software, hardware and maintenance thereof from SHI (formerly Software House International) in Somerset, NJ in the amount of $65,000.0 for various County Departments; and

WHEREAS the Management Information Systems manager notified the Passaic County Administration that funding under that previous approved Resolution has run out and is recommending that the sum of $19,238.40 be allocated for the Cisco Umbrella computer software, hardware and maintenance from SHI through October 21, 2020, under the terms and conditions of State Contract #87720; and

WHEREAS the Freeholder Committee for Finance and Administration considered this matter at its November 25, 2019 meeting and recommended that it be approved by the full Board; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby
authorizes the renewal of a contract with SHI of Somerset, NJ for computer software, hardware and maintenance thereof in the sum of $19,238.40 through October 31, 2020 in conformity with the terms and conditions of New Jersey State Contract #87720; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further action and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to the issuance of an appropriate Purchase Order.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $19,238.40

APPROPRIATION: 9-01-20-111-003-219

PURPOSE: Resolution authorizing the renewal of a contract with SHI of Somerset, NJ for the Cisco Umbrella computer software, hardware & maintenance through October 21, 2020.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191107
RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Micah Hassinger
   
   **Telephone #:** 973 881-4273

2. **DESCRIPTION OF RESOLUTION:**
   
   Extension of fund allocation for SHI for Cisco Umbrella purchase.

3. **CERTIFICATION INFORMATION:**

   ATTACH A COPY OF **THE REQUISITION FROM EDMUNDS**

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

4. **AMOUNT OF EXPENDITURE:** $19,238.40
   
   **REQUISITION #** R9-07099
   
   **ACCOUNT #** 9-01-20-111-003-219

5. **METHOD OF PROCUREMENT:**

   - [ ] RFP
   - [ ] RFQ
   - [ ] Bid
   - [ ] Other: State Contract

6. **COMMITTEE REVIEW:**

   - [ ] Administration & Finance
   - [ ] Budget
   - [ ] Health
   - [ ] Human Services
   - [ ] Law & Public Safety
   - [ ] Planning & Economic Development
   - [ ] Public Works

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7. **DISTRIBUTION LIST:**

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   - [ ] Finance
   - [ ] Counsel
   - [ ] Clerk to the Board
   - [ ] Procurement

   - [ ] Other: ____________________________

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**Introduced on:** December 10, 2018

**Adopted on:** December 10, 2018

**Official Resolution #:** R20191107
Res-Pg:o.20-1

Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF AN INSURANCE CONTRACT WITH SUN LIFE FINANCIAL SERVICES FOR “STOP-LOSS” COVERAGE FOR THE POLICY PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.U.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PURCHASE OF AN INSURANCE CONTRACT WITH SUN LIFE FINANCIAL SERVICES FOR “STOP-LOSS” COVERAGE FOR THE POLICY PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to exploring appropriate means of reducing the expenses associated with employee health benefits by limiting the risk for said benefits; and

WHEREAS while the said Board has maintained a self-funded insurance policy (the Policy) it continues to purchase coverage for excess claims exposure against the self-funded policy (Stop-Loss coverage), which is currently up for renewal on January 1, 2020; and

WHEREAS the County of Passaic’s insurance broker, Fairview Insurance Agency, Inc., conducted an informal request for quotations for renewal of this coverage from seven (7) insurance companies who provide this type of insurance; and

WHEREAS said Board, by Resolution R-06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set under the Pay to Play only under a fair and open process; and

WHEREAS in this case, the said Board is desirous of making an exception to this policy inasmuch as although Fairview did not conduct and issue a public solicitation, they
did attempt to secure quotations from the most prominent insurance carriers who write this type of insurance product; and

**WHEREAS** said Fairview Insurance agency did receive price proposals from five (5) insurance companies and the best received for the period is from Sun Life Financial Services (Sun Life Insurance) in the amount of $3,253,552.00 which is an approximate 2% increase from last year; and

**WHEREAS** said Fairview has reviewed the three proposals submitted and is recommending, by letter dated December 5, 2019, that the Stop Loss policy for the 12-month period beginning on January 1, 2020 through December 31, 2020 be with Sun Life Financial Services of Wellesley Hills, MA for a total premium of $3,253,552.00 with a specific deductible per qualified individuals of $350,000.00 (with two specific exceptions), as more fully described in the attached letter; and

**WHEREAS** the purchase of insurance can be accomplished without public bidding as an exception under the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1(m); and

**WHEREAS** the Freeholder members of the Committee for Finance & Administration have reviewed this matter by e-mail and are recommending that it be approved by the full Board; and
WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open purchase of a Stop Loss Insurance Policy for a 12-month period beginning on January 1, 2020 through December 31, 2020 with Sun Life Financial Services for a total premium of $3,253,552.00 with a specific deductible of $350,000.00 per qualified participant (with two exceptions) as stated in the revised proposal submitted; and

BE IT FURTHER RESOLVED that the Director and Clerk to the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this Contract is awarded without competitive bidding as one for “Extraordinary Unspecifiable Services” in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(m), which applies to insurance and insurance-related services; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Non-Fair and Non-Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that the award of this contract is being made as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February
14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $3,253,552.00

APPROPRIATION: * Contingent upon availability of funds in 2020 adopted budget

PURPOSE: Resolution authorizing purchase of an insurance contract with Sun Life Financial Services for Stop-Loss from January 1, 2020 through December 31, 2020.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
December 5, 2019

Passaic County
401 Grand Street
Paterson, NJ 07505
Anthony DeNova, County Administrator

Dear Mr. DeNova:

The following is a summary of the Passaic County Reinsurance Renewal effective January 1, 2020 and Renewal recommendation. The current Sun Life reinsurance contract is based on an Incurred in 24 months and Paid in 12 month basis for the Individual Specific Coverage. The Individual Specific limit is $350,000. The coverage covers Medical and Prescription Drug claims. The renewal was based on 3,640 covered lives.

The following reinsurance carriers submitted proposal:

1. Sun Life – Paid Contract - $350,000 ISL - $3,253,552 Annual Premium – 2 Lasers totaling $300,000 additional exposure
2. Berkley Accident & Health – 24/12 Contract - $350,000 ISL - $3,183,973 Annual Premium – 2 Lasers totaling $300,000 additional exposure
4. HM Life – 24/12 Contract - $350,000 ISL - $3,674,139 Annual Premium
5. Berkshire Hathaway – 24/12 Contract - $350,000 ISL - $3,917,985 Annual Premium
6. Symetra - Decline
7. IOA Re – Decline

My recommendation is to renew with Sun Life and maintain the Individual Specific Level $350,000. The contract is a Paid in 12 Contract with Terminal Liability covering Medical and Prescription Drugs and no new lasers at renewal. Sun Life’s renewal is a 1.9% increase to current premium. Sun Life has a proven record of great service in payments of large claimants over specific we currently have 8 participants that have hit the $350,000 threshold totaling $779,955 over specific. Also, Sun Life has an excellent working relationship with Meritain our new TPA and staying with Sun Life creates stability for the plan.

Sincerely,

[Signature]

Mike Atkinson
Account Executive

CC: File

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191108
December 5, 2019

Passaic County
401 Grand Street
Paterson, NJ 07505
Anthony DeNova, County Administrator

Dear Mr. DeNova:

The following is a summary of the Passaic County Reinsurance Renewal effective January 1, 2020 and Renewal recommendation. The current Sun Life reinsurance contract is based on an Incurred in 24 months and Paid in 12 month basis for the Individual Specific Coverage. The Individual Specific limit is $350,000. The coverage covers Medical and Prescription Drug claims. The renewal was based on 3,640 covered lives.

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Sincerely,

Mike Atkinson
Account Executive

CC: File

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191108
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0348 DATED APRIL 9, 2019 TO PERMIT TRAUB, LIEBERMAN, STRAUSS AND SHREWSBERRY, LLP TO BE PAID AN ADDITIONAL AMOUNT OF $3,200 FOR SERVICES IN SECURING CYBER SECURITY INSURANCE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

__________________________

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

__________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent
MOVE = moved  SEC. = seconded
AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2019
RESOLUTION AMENDING R-2019-0348 DATED APRIL 9, 2019 TO PERMIT TRAUB, LIEBERMAN, STRAUSS AND SHREWSBERRY, LLP TO BE PAID AN ADDITIONAL AMOUNT OF $3,200 FOR SERVICES IN SECURING CYBER SECURITY INSURANCE

WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2019-0348 dated April 9, 2019, authorized retaining the services of Richard J. Bortnick, Esq. of the law firm of Traub, Lieberman, Strauss & Shrewsberry, LLP to act as a cyber security consultant and to assist the County of Passaic in selecting and securing the proper type and amount of cyber security insurance at an hourly rate for an amount not to exceed $20,000; and

WHEREAS while the County, with Mr. Bortnick’s assistance, recently secured and then purchased the necessary cyber security coverage, the task was somewhat more complicated than originally anticipated and the hourly billing exceeded the $20,000 threshold by the sum of $3,200; and

WHEREAS the Office of the Passaic County Counsel is recommending that this additional billing be authorized and that the original Resolution R-2019-0348 be amended to reflect this (see copy of e-mail dated December 5, 2019 attached hereto and made part hereof); and

WHEREAS the Freeholder Finance & Administration Committee at its November 6, 2019 meeting reviewed this matter and is recommending that this be approved by the full Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders for the County of Passaic that it hereby authorizes that Resolution R-2019-0348 dated April 9, 2019 be amended to permit Traub, Lieberman, Strauss and Shrewsberry, LLC, who acted as cyber security insurance consultant, to be paid the additional $3,200 for services by Richard Bortnick, Esq. in assisting the County of Passaic in securing necessary cyber security insurance.

BE IT FURTHER RESOLVED in all other aspects the terms and conditions set forth in the original Resolution shall remain in full force and effect.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE ASfollows:

AMOUNT: $3,200.00

APPROPRIATION: 9-01-20-120-005-I01


Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Finalizing the insurance coverage was a lot more complicated than we originally anticipated. For one, Beazley Insurance required us to complete a questionnaire that required myself, Vicken, Fred, Micah and of course, Richard Bortnick to complete. We each went back and forth offering suggestions and correcting our answers, until we were each satisfied that the questionnaire was answered correctly. I definitely recommend that Richard be paid the additional money. He earned it.

From: McDuffie, Kevin
Sent: Thursday, December 5, 2019 2:16 PM
To: Michael Glovin (michaelg@passaiccountynj.org) <michaelg@passaiccountynj.org>
Subject: Cyber Security Consultant bill

On April 9, 2019, orginal reso R20190348 authorized up to $20,000. $17,240 has already been paid by the County, leaving $2,760 available to pay the current bills. The current 3 bills total $5,960

-$2,760

Add'l needed $3,200

J. Kevin McDuffie
Assistant County Counsel
401 Grand Street, Room 214
Paterson, NJ 07505

(973) 881-4406 (office)
(973) 881-4072 (fax)

Email: kevinm@passaiccountynj.org
McDuffie, Kevin

From: McDuffie, Kevin
Sent: Thursday, December 5, 2019 2:49 PM
To: Michael Glovin (michaelg@passaiccountynj.org)
Subject: FW: Cyber Security Consultant bill

Finalizing the insurance coverage was a lot more complicated than we originally anticipated. For one, Beazley Insurance required us to complete a questionnaire that required myself, Vicken, Fred, Micah and of course, Richard Bortnick to complete. We each went back and forth offering suggestions and correcting our answers, until we were each satisfied that the questionnaire was answered correctly. I definitely recommend that Richard be paid the additional money. He earned it.

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- $2,760

Add’l needed $3,200

J. Kevin McDuffie
Assistant County Counsel
401 Grand Street, Room 214
Paterson, NJ 07505

(973) 881-4466 (office)
(973) 881-4072 (fax)

Email: kevinm@passaiccountynj.org
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC DEPARTMENT OF HEALTH SERVICES, DIVISION OF SOLID WASTE/RECYCLING PROGRAM TO PURCHASE TEN (10) BIG BELLY SOLAR-POWERED RECYCLING AND TRASH COMPACTING DOUBLE STATIONS FOR PASSAIC COUNTY’S ENHANCED SOLID WASTE/RECYCLING PROGRAM FROM BIG BELLY SOLAR, IN THE AMOUNT OF $89,170.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE PASSAIC DEPARTMENT OF HEALTH SERVICES, DIVISION OF SOLID WASTE/RECYCLING PROGRAM TO PURCHASE TEN (10) BIG BELLY SOLAR-POWERED RECYCLING AND TRASH COMPACTING DOUBLE STATIONS FOR PASSAIC COUNTY’S ENHANCED SOLID WASTE /RECYCLING PROGRAM FROM BIG BELLY SOLAR, IN THE AMOUNT OF $89,170.00

WHEREAS pursuant to Resolution R-2017-1003 dated December 12, 2017, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Big Belly, Inc., for Big Belly Solar Compactors related software and accessories or equivalent for the Passaic County Solid Waste and Recycling Program as per SB-17-052 with future purchases to be made on an as-needed basis; and

WHEREAS the County of Passaic Department of Health Services, Division of Solid Waste/Recycling Program, has requested to purchase Ten (10) Big Belly Solar-Powered Recycling and Trash Compacting Double Stations for the Passaic County’s Enhanced Solid Waste/Recycling Program from Bigbelly Solar, as per SB-17-052, in the amount of $89,170.00; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Health; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of Ten (10) Big Belly Solar-Powered Recycling and Trash Compacting Double Stations for the Passaic County's Enhanced Solid Waste/Recycling Program from Bigbelly Solar Powered Recycling, as per SB-17-052, in the amount of $89,170.00; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $89,170.00

APPROPRIATION: G-01-41-761-017-213

PURPOSE: Resolution authorizing the Passaic Department of Health Services to contract with Big Belly Solar.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A BID FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO MXI ENVIRONMENTAL SERVICES, LLC d/b/a MAUMEE EXPRESS, INC., FOR A 3 YEAR PERIOD, COMMENCING JANUARY 1, 2020 THRU DECEMBER 31, 2022 WITH A ONE YEAR OPTION TO RENEW, IN THE AMOUNT OF $291,600.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
RECYCLING

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs

OFFICIAL RESOLUTION# R20191111
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 6-23
CAF # G-01-41-761-017-213;
Purchase Req. #
Result Adopted

FREEHOLDER
Bartlett ✓ ✓
Lazzara ✓ ✓
Akhter ✓ ✓
Best Jr. ✓ ✓
Duffy ✓ ✓
James ✓ ✓ ✓
Lepore ✓ ✓ ✓

PRES. = present  ABS. = absent
MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU. = recuse

Dated: December 13, 2019
RESOLUTION AWARDING A BID FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO MXI ENVIRONMENTAL SERVICES, LLC d/b/a MAUMEE EXPRESS, INC., FOR A 3 YEAR PERIOD, COMMENCING JANUARY 1, 2020 THRU DECEMBER 31, 2022 WITH A ONE YEAR OPTION TO RENEW, IN THE AMOUNT OF $291,600.00

WHEREAS there exists a need for household hazardous waste and collection for the County of Passaic; and

WHEREAS the County of Passaic issued a public solicitation to qualified vendors for SB-20-002 Household Hazardous Waste Collections Days for Passaic County in accordance with “Fair and Open” procedures as established in the “Play-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Human Services Committee reviewed and approved this matter at its November 27, 2019 meeting and recommended to the full Board; and

WHEREAS the contract period will be from January 1, 2020 thru December 31, 2022 with a one year option to renew as per the County of Passaic for an estimated two year price of $291,600.00; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure; and

WHEREAS MXI Environmental Services, LLC, d/b/a Maumee Express, Inc., indicated in their bid response that they are willing to provide these goods and services for the registered members of Passaic County Cooperative Pricing System #38-PCPP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the
terms and conditions set forth above, it hereby authorizes an award of contract to MXI Environmental Services, LLC of VA, d/b/a Maumee Express, Inc., for the services referenced above in an amount not to exceed $291,600.00; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

JDP:lc Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $291,600.00

APPROPRIATION: $145,800.00 - G-01-41-761-017-213
$145,600.00 - * Contingent upon availability of funds in future grants.

PURPOSE: Resolution authorizing the Passaic Department of Health Services to contract with MXI Environmental Services, LLC from January 1, 2020 through December 31, 2022.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191111
COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden, Solid Waste/Recycling Programs
   Telephone #: 973-305-6738 Date: 11/22/19
   DESCRIPTION OF RESOLUTION:
   Requesting resolution awarding bid for the collection and disposal of
   Household Hazardous Waste to MXI Environmental Services LLC for
   a 3-year period (Jan. 1, 2020 thru Dec. 31, 2022) with one year
   option to renew for $291,600.00.
   PROCUREMENT SOLICITATION (if any)#: BID# SB-20-002

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $291,600.00; $145,800 each from 2 accounts

   REQUISITION #
   ACCOUNT #: 1) G-01-41-758-017-213 and 2) G-01-41-761-018-213

4. COMMITTEE REVIEW: DATE
   ____ Administration & Finance
   ____ Public Works / Buildings & Grounds
   ____ Planning & Economic Development
   ____ Health, Human Services & Community Affairs
   ____ Law & Public Safety
   ____ Energy
   ____ Other Specify: __________________________

5. DISTRIBUTION LIST:
   ____ Administration
   ____ Finance
   ____ Counsel
   ____ Clerk to the Board
   ____ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191111
COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Nina Seiden, Solid Waste/Recycling Programs
   Telephone #: 973-358-6739
   Date: 11/22/19

   DESCRIPTION OF RESOLUTION:
   Requesting resolution awarding bid for the collection and disposal of
   Household Hazardous Waste to MXI Environmental Services LLC for
   a 3-year period (Jan 1, 2020 thru Dec. 31, 2022) with a one year
   option to renew for $291,600.00.

   PROCUREMENT SOLICITATION (If any)#: BID# SB-20-002

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 291,600.00; $145,800 each from 2 accounts

   REQUISITION # _______________________
   ACCOUNT # 1) G-01-41-761-017-213 and 2) G-01-41-761-018-213

4. COMMITTEE REVIEW:

   Administration & Finance
   _______________________
   Public Works / Buildings & Grounds
   _______________________
   Planning & Economic Development
   _______________________
   Health, Human Services & Community Affairs
   _______________________
   Law & Public Safety
   _______________________
   Energy
   _______________________
   Other Specify: _______________________
   _______________________

5. DISTRIBUTION LIST:

   Administration
   Finance
   Counsel
   Clerk to the Board
   Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution: R20191111
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Aasad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF $2,000.00 TO PURCHASE RADON TESTS KITS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWS BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF $2,000.00 TO PURCHASE RADON TESTS KITS

WHEREAS the Passaic County Health Department participates in a program with the New Jersey Department of Environmental Protection (NJDEP), Division of Environmental Safety and Health, Bureau of Environmental Radiation known as the Radon Awareness Program; and

WHEREAS the said NJDEP recently approved the Passaic County Health Department that as part of the Radon Awareness Program (RAN) said Health Department is eligible for reimbursement of $2,000.00 for the purchase of radon test kits principally for municipalities such as Ringwood, West Milford and other affected upcounty communities where radon may be present in residential homes (see copy of November 15, 2019 letter attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee of Health, Education & Community Services reviewed this matter and recommended that the full Board of Chosen Freeholders accept this sum;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Health Department to participate in the program known as the Radon Awareness Program with the New Jersey Department of Environmental Protection and accept a reimbursement grant in the sum of $2,000.00 to purchase radon
tests kits to be distributed to homeowners who reside in the County; and

BE IT FURTHER RESOLVED by the said Board that the Director and Clerk be authorized to execute any documentation that may be necessary to effectuate this resolution.

JDP:lc  Dated: December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO EXECUTE THE SECOND ONE YEAR OPTION TO AWARD FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO COMMUNITY FAMILY SERVICES, IN THE AMOUNT OF $46,308.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO EXECUTE THE SECOND ONE YEAR OPTION TO AWARD FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO COMMUNITY FAMILY SERVICES, IN THE AMOUNT OF $46,308.00

WHEREAS pursuant to Resolution R-2017-0134 dated February 28, 2017 the Board of Chosen Freeholders of the County of Passaic authorized the Human Services Department to accept recommendations of the community service block grant (CSBG), RFP Proposal Review Committee and award a one (1) year contract with two (2) options to renew, to Catholic Family for Up County Case Management Services in the amount of $46,308.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the second one year option to Catholic Family Services for Case Management Services from the New Jersey Department of Community Affairs, in the amount of $46,308.00 for 2019; and

WHEREAS this matter was reviewed and approved by the Human Services Committee meeting on November 27, 2019; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to execute the second one year option to Catholic Family Services for Case Management Services from the New Jersey Department of Community Affairs, in the amount of $46,308.00 for 2019; and
BE IT FURTHER RESOLVED that the Director and Clerk
are hereby authorized to execute any necessary documents to
effectuate the above.

JDP:lc Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $46,308.00

APPROPRIATION: G-01-41-818-019-213

PURPOSE: Resolution authorizing the Human Services Department to execute the second one year option to Catholic Family & Community Services.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO EXECUTE THE SECOND ONE YEAR OPTION TO AMEND FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO CATHOLIC FAMILY SERVICE FOR CASE MANAGEMENT SERVICES IN 2019.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $46,308
   REQUISITION # R9-07319
   ACCOUNT # G-01-41-818-019-213

4. METHOD OF PROCUREMENT:
   ☑ RFP   ☐ RFQ   ☐ Bid
   ☑ Other: Direct Awards

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services  11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration   ☐ Finance   ☐ Counsel
   ☐ Clerk to the Board   ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191113
Public Meeting (Board Meeting)

Date:       Dec 10, 2019 - 5:30 PM
Location:   County Administration Building
            220
            401 Grand Street
            Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF) UNDER THE BERN PROGRAM FOR CALENDAR YEAR 2020, IN THE AMOUNT OF $175,373.00, AS DETAILED IN THE ATTACHED ANNEX A, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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Result | Adopted

FREEHOLDER | PRES. | ABS. | MOVE | SEC | AYE | NAY | ABST | RECU |
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Bartlett | ✓ | | | | | | |
Lazzara | | ✓ | | | | | |
Akhter | | | ✓ | | | | |
Best Jr. | ✓ | | ✓ | | | | |
Duffy | ✓ | | | ✓ | | | |
James | ✓ | ✓ | | | ✓ | | |
Lepore | | ✓ | ✓ | | | | |

PRES.= present  ABS.= absent
MOVE.= moved  SEC.= seconded
AYE.= yes  NAY.= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE HUMAN SERVICES 
DEPARTMENT TO ACCEPT FUNDING FROM THE 
STATE OF NEW JERSEY, DEPARTMENT OF 
CHILDREN AND FAMILY SERVICES (DCF) UNDER THE 
BERN PROGRAM FOR CALENDAR YEAR 2020, IN THE 
AMOUNT OF $175,373.00, AS DETAILED IN THE 
ATTACHED ANNEX A

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged or disabled citizens; and

WHEREAS the Freeholder Board of the County of Passaic is desirous of accepting grant funding from the State of New Jersey, Department of Children & Family Services (DCF), in the amount of $175,373.00, under the BERN Program for Calendar Year 2020; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholder of the County of Passaic authorizes the acceptance of grant funding from the State of New Jersey, Department of Children & Family Services (DCF), in the amount of $175,373.00, under the BERN Program for Calendar Year 2020; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholder of the County of Passaic hereby authorizes the Director and Clerk to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ _______________________
   REQUISITION # _______________________
   ACCOUNT # _______________________

4. METHOD OF PROCUREMENT:
   ☐ RFP  ☐ RFQ  ☐ Bid
   ☐ Other: _______________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services  11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement

   ☐ Other: _______________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191114
September 27, 2019

Ms. Francine Vince
Human Services Director
Passaic County Department of Human Services
401 Grand St.
Paterson, NJ 07505

Re: Contract #20BERN

Dear Ms. Vince,

We are pleased to inform you that the Department of Children and Families (DCF), is planning to renew the above referenced contract with your agency. Your current contract will expire on December 31, 2019. Please note that the Fiscal Year 2020 contract funding is consistent with the Fiscal Year 2019 contract.

This letter provides guidance on the overall process to renew this contract. Please note that contract related documents are to be submitted electronically to the contracting staff in the Business Office administering your contract. Contact information for business office staff is included at the end of the letter.

Enclosed with this letter is a Required Contract Document Checklist, which identifies specific documents, and if relevant the quantity of each, that your agency must submit in order to renew the contract. A Standard Language Document is included for your signature. A Schedule of Estimated Claims and a B-2 is also included for your review and signature.

Additional required contract forms, including the Annex A and the Annex B (if applicable) may be downloaded from the DCF website, www.state.nj.gov/dcf/contract, and be submitted electronically. Please note that Section 2.1 of the Annex A, Program Name and Service Delivery Information, will be sent to you electronically by your contract administrator for review and completion. Required documents specific to your agency, such as an organizational chart, may be scanned or prepared in a PDF format and submitted electronically with the other contract renewal documents.

The Department of Children and Families (DCF) and Human Services (DHS) implemented a number of Amendments for Third Party Contracts renewing on or after July 1, 2010. Please ensure that your budget submitted for contract renewal complies
with these amendments. Information is available on the DCF website, www.state.nj.us/def/contract.

Finally, consistent with the Standard Language Document and the Required Contract Document Checklist, I have highlighted specific regulations and/or policies that your agency may need to comply with.

State Law PL2001, c.134
This law requires that all contractors and sub-contractors with state, county and municipal agencies provide proof of registration with the Department of Treasury, Division of Revenue. Please include proof of your business registration with your renewal package. Information regarding proof of registration can be found at www.state.nj.us/treasury/revenue/profreg.shtml.

Public Law 2005, Chapter 51
The Public Law 2005, Chapter 51 is required for all for-profit providers and individual providers. The law requires the certification and disclosure of certain political contributions and the subsequent ineligibility of the contracted provider to do business with the State of New Jersey if the contract exceeds $17,500 and a political contribution has been made. Information on Chapter 51 and the related certification can be obtained from the Department of Treasury website at: www.state.nj.us/treasury/purchase/forms.shtml#ep134.

Audit Requirements
Submit the completed Notification of Licensed Public Accountant (NLPA), with your renewal package. The NLPA form can be found at www.state.nj.gov/def/contract. The auditor’s license must be attached to the completed NLPA. For more information, please refer to the DCF Audit Requirements Policy, DCF.P7.06-2007 at: www.state.nj.gov/def/contract.

Subcontract/ Consultant Agreement(s) related to DCF Contracts
If applicable to your contract, a copy of all subcontracts or consultant agreements, related to the DCF contracts are to be signed and dated by both parties (CPIM, P2.01). The term of the subcontract and/or agreement should coincide with the DCF contract term. The provision of service(s) should be clearly identified within the subcontract and/or agreement.

Business Associates Agreement (HIPAA)
If applicable to your contract, included with this contract renewal packet is a copy of the Business Associates Agreement. Under the Federal Health Insurance Portability and Accountability Act of 1996 (HIPAA), DCF, as a covered entity, is required to establish a formal Business Associates Agreement with contract providers who share or disclose protected health information. Please sign and return the Business Associate Agreement with your contract renewal package.

Certificate of Employee Information Report
Under NJSA 10:5-31, Et.Seq (NJAC 17:27), a Certificate of Employee Information Report is required before the awarding of social service contract funding. Please
include the Certificate of Employee Information Report with your renewal packet. Provider agencies can obtain this certificate by completing and submitting an Employee Information Report to the Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity. The Employee Provider Report form and instructions can be found on the Treasury website at: www.nj.gov/treasury/contract_compliance. (please note there is an underscore between contract_compliance)

**Equal Employment Opportunity.**
The Employee Provider Report form and instructions can be found on the Treasury website at: www.nj.gov/treasury/contract_compliance. (please note there is an underscore between contract_compliance)

**Proof of Insurance**
Proof of adequate insurance coverage is required and the minimum required general aggregate is $3 million dollars. Please submit with the renewal packet a copy of the insurance declaration page(s) showing the amounts and types of insurance. The “State of New Jersey” must be named as the additional insured (followed by the name of the departmental component and its mailing address). Also, bonding certificates/insurance must be submitted. Please refer to the Standard Language Document (DCF.P2.01) for more information. Example:

The State of New Jersey  
Department of Children and Families  
50 East State St.  
Trenton, NJ 08625-0729

Please return all requested materials by 12/15/2019 be mindful that funding cannot be released until all contract documents are executed. Therefore, you should endeavor to submit all the required renewal package documents in a timely manner. If you anticipate your renewal will be late, be certain to contact me immediately. Please submit your documents electronically to the following email address:

Donald.Slane@def.nj.gov

If you have any questions concerning the renewal process, please contact me at (973) 829-3605. Thank you for your service to the children and families of New Jersey.

Sincerely,

Donald Slane  
Contract Administrator  
Northern Business Office
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO INITIATE A REQUEST FOR PROPOSALS TO IDENTIFY A PROVIDER FOR THE PERSONAL ASSISTANT SERVICE PROGRAM (PASP) GRANT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO INITIATE A REQUEST FOR PROPOSALS TO
IDENTIFY A PROVIDER FOR THE PERSONAL ASSISTANT
SERVICE PROGRAM (PASP) GRANT

WHEREAS the County of Passaic, Department of Human
Services Department is desirous of requesting permission to
advertise to identify a provider for the Personal Assistant Service
Program (PASP) grant; and

WHEREAS pursuant to the provisions of the local public
contract law, N.J.S.A. 40A:11-1 et seq., public entities are
required to do competitive contracting for the hiring operation
and management for these types of services; and

WHEREAS the Freeholder Committee for Human Services is
recommending that request for proposals (RFP) be prepared
under this competitive contracting mechanism; and

WHEREAS under this law, public entities are required to
advertise their RFP at least twenty (20) days prior to the date they
are to be received; and

WHEREAS the said Board of Chosen Freeholders is desirous
of authorizing this request for proposal process and having the
Department of Human Services and the Purchasing Department
prepare the necessary RFP and advertising same pursuant to the
new law;

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes the Passaic County Purchasing Department in
cooperation with the Department of Human Services to develop
and advertise a request for proposal to identify a provider for the
Personal Assistant Service Program (PASP) grant; and

**BE IT FURTHER RESOLVED** that the said Purchasing
Department is hereby authorized to establish the appropriate
dates for submission of proposals pursuant to this resolution.

JDP:lc  
DATED: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

   Telephone #: 973-881-2834

   DESCRIPTION OF RESOLUTION:
   RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO
   INITIATE A REQUEST FOR PROPOSALS TO IDENTIFY A PROVIDER
   FOR THE PERSONAL ASSISTANT SERVICE PROGRAM (PASP) GRANT.

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $

   REQUISITION # ________________

   ACCOUNT # ________________

4. METHOD OF PROCUREMENT:

   ☐ RFP ☐ RFQ ☐ Bid

   ☐ Other: ________________________

5. COMMITTEE REVIEW:

   ☐ Administration & Finance

   ☐ Budget

   ☐ Health

   ☐ Human Services 11/27/19

   ☐ Law & Public Safety

   ☐ Planning & Economic Development

   ☐ Public Works

6. DISTRIBUTION LIST:

   ☐ Administration ☐ Finance ☐ Counsel

   ☐ Clerk to the Board ☐ Procurement

   ☐ Other: ________________________

   Introduced on: December 10, 2019
   Adopted on: December 10, 2019
   Official Resolution#: R20191115
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD THE SECOND
ONE YEAR OPTION TO RENEW TO PASSAIC COUNTY AGENCIES UNDER THE SOCIAL SERVICE
GRANT SPENDING PLAN FOR 2019, IN THE AMOUNT OF $108,000.00, ALL AS NOTED IN THE
RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES.= present  ABS.= absent
MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE HUMAN SERVICES
DEPARTMENT TO AWARD THE SECOND ONE YEAR
OPTION TO RENEW TO PASSAIC COUNTY AGENCIES
UNDER THE SOCIAL SERVICE GRANT SPENDING
PLAN FOR 2019, IN THE AMOUNT OF $108,000.00

WHEREAS on February 15, 2017 the Board of Chosen
Freeholders of the County of Passaic authorized the Human
Services Department to accept all recommendations of the Social
Services RFP Proposal Review Committee and award a one (1)
year contract with two (2) options to renew, to Passaic County
Agencies, in the amount of $182,250.00 for calendar year 2017; and

WHEREAS the Passaic County Human Services
Department is desirous of awarding the second one year option to
renew to Passaic County Agencies under the Social Service Grant
 Spending Plan for 2019, commencing January 1, 2019 and
terminating December 31, 2019, in the amount of $108,000.00:

Bergen/Passaic Arc (Disabled Children) $54,000.00
Dial, Inc., (Disabled Adults) $54,000.00
$108,000.00

WHEREAS a certification is attached hereto indicating that
funds are available for the within contemplated expenditures; and

WHEREAS this was awarded in a Fair and Open Process;

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes the award of the second one year option to renew to
Passaic County Agencies under the Social Services Grant
Spending Plan 2019, commencing January 1, 2019 and
terminating December 31, 2019, in the amount of $108,000.00; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are authorized to execute any necessary agreements on behalf of the County of Passaic.

JDP:lc Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $108,000.00

APPROPRIATION: 9-01-27-160-001-213

PURPOSE: Resolution authorizing the Human Services Department to award the second one year option to renew to Passaic Counties agencies for calendar year 2019.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO EXECUTE THE SECOND ONE YEAR OPTION TO AWARD FUNDING FROM THE COUNTY HUMAN SERVICES GRANT TO BERGEN PASSAIC ARC FOR SERVICES TO DEVELOPMENTALLY DISABLED INDIVIDUALS FOR 2019.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $54,000
   REQUISITION #: __________________________
   ACCOUNT #: 9-01-27-160-001-213

4. METHOD OF PROCUREMENT:
   □ RFP   □ RFQ   □ Bid
   □ Other: __________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   □

6. DISTRIBUTION LIST:
   □ Administration   □ Finance   □ Counsel
   □ Clerk to the Board   □ Procurement
   □ Other: __________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191116
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

   DESCRIPTION OF RESOLUTION:
   RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO EXECUTE THE SECOND ONE YEAR OPTION TO AWARD FUNDING FROM THE COUNTY HUMAN SERVICES GRANT TO BERGEN PASSAIC ARC FOR SERVICES TO DEVELOPMENTALLY DISABLED INDIVIDUALS FOR 2019.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 54,000
   REQUISITION #
   ACCOUNT #: 9-01-27-160-001-213

4. METHOD OF PROCUREMENT:
   ☑ RFP  ☐ RFQ  ☐ Bid
   ☐ Other: _______________________

5. COMMITTEE REVIEW:  DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services
     11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement
   ☐ Other: _______________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191116
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
220 401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2019-0391 DATED APRIL 23, 2019 TO INCREASE THE ADDICTIONS AWARD FOR EVA'S VILLAGE FOR RECOVERY CENTER AND RECOVERY SUPPORT FOR PASSAIC COUNTY FOR 2019 IN THE AMOUNT OF $51,200.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

OFFICIAL RESOLUTION# R20191117
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 6-29
CAF # G-01-41-737-019-213
Purchase Req. # R9-02992
Result Adopted

FREEHOLDER  PRES.  ABS.  MOVE  SEC  AYE  NAY  ABST.  RECU.
Bartlett  
Lazzara  
Akhter  
Best Jr.  x  
Duffy  
James  
Lepore  

PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-2019-0391 DATED APRIL 23, 2019 TO INCREASE THE ADDICTIONS AWARD FOR EVA'S VILLAGE FOR RECOVERY CENTER AND RECOVERY SUPPORT FOR PASSAIC COUNTY FOR 2019 IN THE AMOUNT OF $51,200.00

WHEREAS Pursuant to Resolution R-2019-0391 dated April 23, 2019, the Board of Chosen Freeholders of the County of Passaic authorized the Human Services Department to award a one year contract to Passaic County Agencies to provide Addiction Services as per the recommendation of the Passaic County Local Advisory Council for Alcohol and Drug Abuse (LACADA) for RFP-19-010 for 2019, in the amount of $135,766.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of amending said Resolution to increase the Addiction Award for Eva’s Village for Recovery Center and Recovery Support for Passaic County for 2019 in the amount of $51,200.00; and

WHEREAS this matter was reviewed and approved at the Human Services Committee on November 27, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to increase the Addiction award for Eva’s Village for Recovery Center and Recovery Support for Passaic County for 2019, in the amount of $51,200.00; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $51,200.00

APPROPRIATION: G-01-41-737-019-213

PURPOSE: Resolution amending R2019-0391, increase Addiction award by $51,200.00 to Eva’s Village for Recovery Enter/Support.

\[Signature\]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 51,200

REQUISITION #: R9-02992
ACCOUNT #: G-01-41-737-019-213

4. METHOD OF PROCUREMENT:
☐ RFP     ☐ RFQ     ☐ Bid
☐ Other: ___________________________________________________________________

5. COMMITTEE REVIEW:       DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☐ Human Services
☐ Law & Public Safety
☐ Planning & Economic Development
☐ Public Works

6. DISTRIBUTION LIST:
☐ Administration     ☐ Finance     ☐ Counsel
☐ Clerk to the Board     ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191117
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

2. DESCRIPTION OF RESOLUTION:
   RESOLUTION TO AMEND RESOLUTION 9-2019-0391 DATED 4/23/2019 TO
   INCREASE THE ADDICTIONS AWARD FOR TO EVA'S VILLAGE IN THE
   AMOUNT OF $51,200 FOR RECOVERY CENTER AND RECOVERY SUPPORT
   FOR PASSAIC COUNTY FOR 2019.

3. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

   AMOUNT OF EXPENDITURE: $51,200

   REQUISITION #: R9-02992

   ACCOUNT #: G-01-41-737-019-213

4. METHOD OF PROCUREMENT:
   ☑ RFP  ☐ RFQ  ☐ Bid
   ☐ Other: ____________________________

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works
   ☐ ____________________________

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191117
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0949, DATED OCTOBER 22, 2019, TO INCREASE THE AWARD TO PARTNERS IN PREVENTION/LINDSEY MEYER TEEN INSTITUTE FOR MENTAL HEALTH TRAINING TO STUDENTS BY $2,400.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWS BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AMENDING R-2019-0949, DATED OCTOBER 22, 2019, TO INCREASE THE AWARD TO PARTNERS IN PREVENTION/LINDSEY MEYER TEEN INSTITUTE FOR MENTAL HEALTH TRAINING TO STUDENTS BY $2,400.00

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county’s disadvantaged and homeless citizens; and

WHEREAS pursuant to Resolution R-2019-0949, dated October 22, 2019, the Board of Freeholders of the County of Passaic authorized the award of grant funds from the State of New Jersey, Division of Mental Health and Addiction Services to Partners in Prevention/Lindsey Meyer Teen Institute for Mental Health 101 Training and Webinars for Passaic County High School Students and School Personnel, in the amount of $5,100.00; and

WHEREAS the purpose of this Resolution is to amend R-2019-0949, dated October 22, 2019, to increase the award to Partners in Prevention/Lindsey Meyer Teen Institute by $2,400.00; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting on November 27, 2019 and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED pursuant to the terms and conditions set forth above, the Board of Chosen
Freeholders of the County of Passaic hereby amends R-2019-0949, dated October 22, 2019, to increase the award to Partners in Prevention/Lindsey Meyer Teen Institute by $2,400; and

**BE IT FURTHER RESOLVED** that the Director and the Clerk of the Board are hereby authorized to sign any documents on behalf of the County of Passaic.

JDP:lc  

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $2,400.00

APPROPRIATION: G-01-41-737-019-213

PURPOSE: Resolution amending R2019-0391, increase Addiction award by $51,200.00 to Eva’s Village for Recovery Enter/Support.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION TO INCREASE THE DIRECT MENTAL HEALTH AWARD (R20190949) TO PARTNERS IN PREVENTION/LINDSEY MEYER TEEN INSTITUTE IN THE AMOUNT OF $2,400 FOR MENTAL HEALTH TRAINING TO STUDENTS.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $ 2,400
   REQUISITION #: R9-06289
   ACCOUNT #: 90127162002213

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bld
   ☑ Other: DIRECT AWARD

5. COMMITTEE REVIEW:   DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   ☑ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration   □ Finance   □ Counsel
   □ Clerk to the Board   □ Procurement
   □ Other:  

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191118
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION TO INCREASE THE DIRECT MENTAL HEALTH AWARD
(R20190949) TO PARTNERS IN PREVENTION/LINDSEY MEYER TEEN
INSTITUTE IN THE AMOUNT OF $2,400 FOR MENTAL HEALTH TRAINING TO
STUDENTS.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: $ 2,400
   REQUISITION #: R9-06289
   ACCOUNT #: 90127162002213

4. METHOD OF PROCUREMENT:
   ☑ RFP   ☐ RFQ   ☐ Bld
   ☑ Other: DIRECT AWARD

5. COMMITTEE REVIEW:                           DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration    ☐ Finance    ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other:  

Introduction on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191118
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO PURCHASE MOBILE SYSTEM SOFTWARE FOR PARA-TRANSIT DIVISION, THROUGH STATE CONTRACT #M0003 89850 WITH DELL MARKETING L.P., IN THE AMOUNT OF $100,241.99, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:

ANTHONY J. DE NOVA III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

MICHAEL H. GLOVIN, ESQ.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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<th>Official Resolution#</th>
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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE DEPARTMENT OF SENIOR SERVICES TO PURCHASE MOBILE SYSTEM SOFTWARE FOR PARA-TRANSIT DIVISION, THROUGH STATE CONTRACT #M0003 89850 WITH DELL MARKETING L.P., IN THE AMOUNT OF $100,241.99

WHEREAS the County of Passaic Department of Senior Services, Division of Para-Transit, has requested the purchase of Mobile System Software to upgrade the existing vehicle scheduling software system and make it available as an application on Android tablets for the purpose of streamlining all operational functions, through State Contract #M0003 89850, in the amount of $100,241.99; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Human Services Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase from Dell Marketing, L.P., State Contract #M0003 89850, in the amount of $100,241.99 described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and
BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc DATED: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $100,241.99

APPROPRIATION: 9-01-55-020-000-601

PURPOSE: Resolution authorizing the Department of Senior Services to purchase mobile system software for Para Transit

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Resolution authorizing the purchase of mobile system software from Dell Marketing L.P. to upgrade the existing vehicle scheduling software cycle and make available as an application on Android tablets for the purpose of streamlining all operational functions, capture of billing, reporting information and upgrade communication devices for the Passaic County Para-Transit Department through State Contract.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $100,241.99
   REQUISITION #: R9-07258
   ACCOUNT #: 9-01-55-020-000-601

4. METHOD OF PROCUREMENT:
   ☐ RFP  ☐ RFQ  ☐ Bid
   ☐ Other: ___________________________________________________________________

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works
   DATE: 11/27/19

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement

 Introduced on: December 10, 2019
 Adopted on: December 10, 2019
 Official Resolution #: R20191119
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Resolution authorizing the purchase of mobile system software from Dell Marketing L.P. to upgrade the existing vehicle scheduling software, create an application on Android tablets for the purpose of streamlining all operational functions, capture of billing, reporting information and upgrade communication devices for the Passaic County Paramus Transit Department through State Contract.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $100,241.99
   REQUISITION #: R9-07258
   ACCOUNT #: 9-01-55-020-000-601

4. METHOD OF PROCUREMENT:
   □ RFP   □ RFQ   □ Bid
   □ Other: ____________________________

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   ✔ Human Services 11/27/19
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191119
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220 401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PARA-TRANSIT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

OFFICIAL RESOLUTION# R20191120
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-32
CAF # 9-01-30-205-001-249
Purchase Req. # R9-07264
Result Adopted

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PRES. = present  ABS. = absent
MOVE = moved  SEC. = seconded
AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2019
RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS this matter was reviewed and approved by the Human Services Committee at its November 27, 2019 meeting; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor: SERVICE TIRE TRUCK CENTERS
State: 19-Fleet-00708
Description: Goodyear Tires
Using Agency: Para Transit
Requisition No.: R9-07264
Amount: $2,153.50
Account: 9-01-30-205-001-249

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc               Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $2,153.50

APPROPRIATION: 9-01-30-205-001-249

PURPOSE: Resolution to purchase via state contract and county cooperatives.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Over the threshold: Service Tire Truck Centers, Bethlehem, PA

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $2,153.50
   REQUISITION #: R9-07264
   ACCOUNT #: 9-01-30-205-001-249

4. METHOD OF PROCUREMENT:
   [ ] RFP  [ ] RFQ  [ ] Bid
   [ ] Other: ________________________________

5. COMMITTEE REVIEW: DATE:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services  11/27/19
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [ ] Public Works

6. DISTRIBUTION LIST:
   [ ] Administration  [ ] Finance  [ ] Counsel
   [ ] Clerk to the Board  [ ] Procurement
   [ ] Other: ________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191120
COUNTY OF PASSAIC
PARA TRANSIT, CO OF PASSAIC
(973-305-5758)
930 RIVerview Dr., Suite 200
Totowa, NJ 07512

VENDOR #: 10685
SERVICE Tire Truck Center, Inc.
2255 Avenue A
BETHLEHEM, PA 18017-2110

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| TOTAL | 2,153.50 |

ORDER DATE: 11/25/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

REQUESTING DEPARTMENT DATE

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191120
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Over the threshold : Service Tire Truck Centers, Bethlehem, PA

2. CERTIFICATION INFORMATION:
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FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
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3. AMOUNT OF EXPENDITURE: $ 2,153.50
   REQUISITION #: R9-07264
   ACCOUNT #: 9-01-30-205-001-249

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: ____________________________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services  11/27/19
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: ____________________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191120
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
        220
        401 Grand Street
        Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE RE-APPOINTMENTS OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS EFFECTIVE JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2022, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING THE RE-APPOINTMENTS OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS EFFECTIVE JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2022

WHEREAS the County of Passaic used to have an Office on Aging which is now encompassed in the Passaic County Department of Senior Services, that serves the senior citizens community of Passaic County; and

WHEREAS the plan under which all area aging grants are appropriated call for the establishment of a Senior Advisory Council; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is responsible for making appointments to the Passaic County Senior Advisory Council;

WHEREAS this matter was reviewed and approved by the Freeholder Human Services Committee meeting on November 27, 2019; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of re-appointing the following members to the Passaic County Senior Advisory Council for three year term, commencing January 1, 2020 and terminating December 31, 2022:

- Regina Parks of Wayne
- Virginia Blodgett of West Milford

NOW THEREFORE BE IT RESOLVED the Board of Chosen Freeholders of the County of Passaic hereby authorizes the re-appointments of the above-referenced members to the Passaic
County Senior Advisory Council for three year term, commencing January 1, 2020 and terminating December 31, 2022.

JDP:lc  
Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Resolution authorizing the reappointment of Regina Parks and Virginia Blodgett to the Senior Advisory Board for a term of three years commencing on January 1, 2020 and terminating December 31, 2022

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
   ✔ RFP  ☐ RFQ  ☐ Bid
   ☐ Other:

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ✔ Human Services  11/27/2019
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement
   ☐ Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191121
RESOLUTION AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE PASSAIC COUNTY SENIOR ADVISORY COUNCIL FOR A TERM OF THREE YEARS, COMMENCING JANUARY 1, 2020 AND TERMINATING DECEMBER 31, 2022

WHEREAS the County of Passaic has an Office on Aging that serves the senior citizens community of Passaic County; and

WHEREAS the plan under which all area aging grants are appropriate call for the establishment of a Senior Advisory Council; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is responsible for making appointments to the Senior Advisory Council; and

WHEREAS this matter was reviewed and approved by the Freeholder Human Services Committee meeting; and

WHEREAS the Board of Chosen Freeholders is desirous of appointing the following members to the Passaic County Senior of Advisory Council for a three year term, commencing January 1, 2020 and terminating December 31, 2022.

- Regina Parks of Wayne

- Virginia Blodgett of West Milford

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the appointments of the above referenced members to the Passaic County Senior Advisory Council for a three year term, commencing January 1, 2020 and terminating December 31, 2022.
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ACCEPT ADDITIONAL DEPARTMENT OF ENERGY (DOE) WEATHERIZATION 2020 GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, IN THE AMOUNT OF $69,795.00 ON BEHALF OF THE DIVISION OF WEATHERIZATION AND HOME ENERGY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

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<th>R20191122</th>
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Dated: December 13, 2019
RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO ACCEPT ADDITIONAL DEPARTMENT OF ENERGY (DOE) WEATHERIZATION 2020 GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, IN THE AMOUNT OF $69,795.00 ON BEHALF OF THE DIVISION OF WEATHERIZATION AND HOME ENERGY

WHEREAS the Passaic County Division of Weatherization and Home Energy accepts the proposition from the New Jersey Department of Community Affairs (DCA) to amend Grant Agreement 2020-05228-005-01 Department of Energy (DOE) WEATHERIZATION 2020. The proposed purpose of this amendment is to increase the award amount of the Agreement through the addition of $69,795.00 in new funds, thereby raising the total award amount to $501,826.00; and

WHEREAS by way of background, the Division of Weatherization and Home Energy accepted $432,031.00 from DCA through Grant Agreement 2020-05228-0005-00/DOE Weatherization 2020, via Resolution R-2019-0473 dated May 28, 2019; and

WHEREAS the acceptance of $69,795.00 of additional funds from DCA by amending Grant Agreement 2020-05228-005-01/DOE WEATHERIZATION 2020 will implement a new budget; and

WHEREAS the WEATHERIZATION PROGRAM is designed to provide funding to implement weatherization and energy conservation measures in the housing units of eligible low-income individuals residing in Passaic County. Funds are targeted to the most cost-effective conservation measures, determine from an on-
site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families; and

WHEREAS the matter was reviewed and approved Human Services Committee at its November 27, 2019; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of $69,795.00 in new funds, thereby raising the total award amount to $501,826.00 through the amendment of Grant Agreement 2020-05228-0005-01/DOE WEATHERIZATION 2020; and

BE IT FURTHER RESOLVED that the persons who names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Kevin Batacchi, Director
Weatherization & Home Energy
County of Passaic

John W. Bartlett, Freeholder Director
Board of Chosen Freeholders
County of Passaic

JDP:lc

Dated; December 10, 2019
GRANT APPLICATION REQUEST FORM

1. Grant Title: Department of Energy (DOE) Weatherization 2020

2. Funding Source: ☑ Federal ☐ State ☐ Other:

3. Description of Grant:
The Division of Weatherization and Home Energy in the Passaic County Department of Senior Services is requesting a resolution authorizing the acceptance of the addition of $89,795.00 in new funds, thereby raising the total award amount to $501,826.00 through Grant Agreement 2020-05228-0005-01 / Department of Energy (DOE) Weatherization 2020.

4. Grant Period: From 7/1/2019 To 6/30/2020

5. Amount Requested: $69,795.00 increase ($501,826.00 total award amou

6. Is a dollar match required?: ☐ Yes ☑ No

7. If yes, how much?: $  

8. Is the match: ☐ Monetary ☐ In-Kind (Identify):  

9. Account #: TBD  

10. Is this a: ☐ New Program ☑ Existing Program ☐ Amendment

11. Grant Administrator (Name/Title/Department):

Kevin Batacchi, Director, Weatherization and Home Energy Division - Department of Senior Services

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191122
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF $4,815.00 FOR SMARTSTEPS/SUPPLEMENTAL WORKFORCE DEVELOPMENT BENEFITS PROGRAM FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

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PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF $4,815.00 FOR SMARTSTEPS/SUPPLEMENTAL WORKFORCE DEVELOPMENT BENEFITS PROGRAM FOR CALENDAR YEAR 2019

WHEREAS by Letter dated November 6, 2019 to the Passaic County Freeholder Cassandra Lazzara, the State of New Jersey Department of Labor and Workforce Development issued a Notice of Award to provide funding authority for the Workforce Development/NJDLWD, in the amount of $4,815.00 for Smartsteps/Supplemental workforce Development Benefits Program for State Fiscal year 2019 (July 1, 2019 – June 30, 2020); and

WHEREAS that notice provides that the funds should be incorporated into the Workforce Development Area Contract and should be used for the State Fiscal Year 2019 (July 1, 2019 to June 30, 2020) (see copy of letter attached); and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services on November 27, 2019; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of accepting these funds under the terms and conditions provided;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of grant funds from the Department of Labor & Workforce Development/NJDLWD, in the amount of $4,815.00, for Smartsteps/Supplemental workforce Development Benefits
Program for State Fiscal year 2019 (July 1, 2019 – June 30, 2020); and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are hereby authorized to execute any and all necessary documents on behalf of the County of Passaic.

JDP:lc  
Dated: November 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Duwan Bogert, Executive Director
   Telephone #: 973-669-6082

DESCRIPTION OF RESOLUTION:
Authorization to accept the Notice of Award from NJDLWD in the amount of $4,815 to fund the SmartSteps/Supplemental Workforce Development Benefits program for program year 2019 (July 1, 2019 through June 30, 2020).

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $
REQUISITION #: 
ACCOUNT #: 

4. METHOD OF PROCUREMENT:
☐ RFP  ☐ RFQ  ☐ Bid
☐ Other

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☒ Human Services  11/22/2019
☐ Law & Public Safety
☐ Planning & Economic Development
☐ Public Works

6. DISTRIBUTION LIST:
☐ Administration  ☐ Finance  ☐ Counsel
☐ Clerk to the Board  ☐ Procurement
☐ Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191123
November 6, 2019

Ms. Cassandra Lazzara
Freeholder Director
Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

RE: Notice of Award – State Fiscal Year 2020 – Supplemental Workforce Development Benefits (SmartSTEPS) Program

Dear Ms. Lazzara:

I am pleased to announce that a total of $4,815 in SmartSTEPS funds has been awarded to the Passaic Workforce Development Area for State Fiscal Year 2020 (July 1, 2019 through June 30, 2020). The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

These funds should be incorporated into your Program Year 2019 Workforce Development Area Contract. These funds must be fully expended by June 30, 2020. A counseling fee of $750.00 will be reimbursed one time for each participant who is enrolled in SmartSTEPS for at least 30 days, including those participants who replace vacated positions up to the current slot allocation. The New Jersey Department of Labor and Workforce Development reserves the right to adjust a Workforce Development Area’s slot allocation based on usage. An additional seven percent, totaling $352.50 per participant, is included for administrative costs. A list of the participants must be included with each request for reimbursement.

Within 30 days after the close of each college semester, SmartSTEPS participant outcomes must be data entered into the comments section of America’s One-Stop Operating System (AOSOS). AOSOS funded services must be data entered with at least $1.00. Reimbursement for counseling fees will not occur unless the participant information is data entered into AOSOS.

Please note that effective July 1, 2012, the General Appropriations Act prohibits the issuance of General Assistance benefits to college students; thus, General Assistance customers are not eligible for the SmartSTEPS program.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,

[Signature]

Robert Asaro-Angelo
Commissioner

Enclosure

c:
NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
WORKFORCE DEVELOPMENT AND ECONOMIC OPPORTUNITY

NOTICE OF AWARD

GRANTEE:  Passaic County Board of Chosen Freeholders
          County Administration Building
          401 Grand Street, Room 417
          Paterson, New Jersey 07505-2023

GRANTOR:  State of New Jersey
          Workforce Development and Economic Opportunity
          Division of Workforce Grant and Program Management
          P.O. Box 055
          Trenton, New Jersey 08625-0055

CONTACT:  Hingsh Bailey, Assistant Commissioner, at (609) 984-9414

This Notice of Award provides funding authority for the program(s) shown below for State Fiscal Year 2020 (July 1, 2019 through June 30, 2020). An additional seven percent, totaling $52.50 per participant, is included for administrative costs. Final determination for funding is contingent upon authorization and availability from the state.

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<td>6</td>
<td>$315</td>
<td>$4,815</td>
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Authorized Signature: [Signature]
Date Signed: 11/7/19

Robert Asaro-Angelo
Commissioner
New Jersey Department of Labor and Workforce Development

 Introduced on: December 10, 2019
 Adopted on: December 10, 2019
 Official Resolution: R20191123
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDING IN THE AMOUNT OF $75,000.00 FROM NJLWD TO THE WORKFORCE LEARNING LINK (WLL) PROGRAM FOR STATE FISCAL YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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MOVE.= moved  SEC.= seconded
AYE.= yes  MAY= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDING IN THE AMOUNT OF $75,000.00 FROM NJLWD TO THE WORKFORCE LEARNING LINK (WLL) PROGRAM FOR STATE FISCAL YEAR 2020

WHEREAS pursuant to Resolution R-2019-0627 dated July 16, 2019 the Board of Chosen Freeholders of the County of Passaic authorized the acceptance of funds from the State of New Jersey Department of Labor and Workforce Development in the amount of $209,000.00 (Workforce Learning Link/WLL) for calendar year 2020, (July 1, 2019 – June 30, 2020); and

WHEREAS pursuant to letter dated November 26, 2019 from the State of New Jersey, Department of Labor and Workforce Development, copy attached hereto, the NJLWD is revising the Workforce Development Area’s funding for the Workforce Learning Link (WLL) program for fiscal year 2020 (July 1, 2019 – June 30, 2020), with additional grant funding in the amount of $75,000.00 for a total grant amount $284,000.00 ; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting additional grant funding from the State of New Jersey, Department of Labor and Workforce Development, in the amount of $75,000.00 (Workforce Learning Link/WLL) for fiscal year 2020 (July 1, 2019 – June 30, 2020); and

WHEREAS this matter was reviewed and approved by the Human Services Committee of November 27, 2019 meeting; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of additional grant funding from the State of New
Jersey, Department of Labor and Workforce Development, in the amount of $75,000.00 (Workforce Learning Link/WLL) for fiscal year 2020 (July 1, 2019 – June 30, 2020); and

**BE IT FURTHER RESOLVED** that the Director and Clerk and any other appropriate county official are authorized to execute any agreements on behalf of Passaic County, and are hereby authorized and directed to take such further actions and execute such further documents as are required to effectuate this resolution.

JDP:lc Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Duwan Bogert, Executive Director
   Telephone #: 973-869-5082

   DESCRIPTION OF RESOLUTION:
   Authorization to accept additional funding in the amount of $75,000.00 from NJLWD to the Workforce Learning Link (WLL) program for State Fiscal Year (SFY) 2020 (July 1, 2019 through June 30, 2020).

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $
   REQUISITION #
   ACCOUNT #

4. METHOD OF PROCUREMENT:
   ☐ RFP ☐ RFQ ☐ Bid
   ☐ Other: 

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services 11/22/2019
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration ☐ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191124
November 6, 2019

Mr. Theodore Best, Jr.
Freeholder Director
Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

RE: Notice of Award -- State Fiscal Year 2020 -- Workforce Learning Link Revision -- Additional Funds

Dear Mr. Best:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area’s funding authority for the Workforce Learning Link (WLL) program for State Fiscal Year (SFY) 2020 (July 1, 2019 through June 30, 2020). The additional $75,000 will increase your SFY 2020 allocation from $209,000 to $284,000.

These additional funds should be incorporated into your Program Year 2019 Workforce Development Area Contract. These funds must be fully obligated by June 30, 2020 and fully expended by December 31, 2020.

Please be reminded that you must report line items as per your approved budget. You must receive New Jersey Department of Labor and Workforce Development approval for any line item change that equals 10 percent or more of your total budget.

If you have any questions regarding the issuance of this NOA, please contact Danielle Juhanyik, Ph.D. at 609-292-6640.

Sincerely,

Robert Asaro-Angelo
Commissioner
NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE DEVELOPMENT & ECONOMIC OPPORTUNITY

NOTICE OF AWARD

GRANTEE: Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Workforce Development
P.O. Box 655
Trenton, New Jersey 08625-0055

CONTACT: Danielle Juhanyik, Ph.D. Workforce Development, at 609-292-6640

This Notice of Award provides funding authority for the programs shown below for State Fiscal Year 2020 (July 1, 2019 through June 30, 2020). Not more than seven percent of the allocation may be spent on administration (Note: Support to HSE Testing Centers is considered administration). Final determination for funding is contingent upon authorization and availability from the state.

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Authorized Signature: [Signature]
Date Signed: 11/17/19

Robert Asaro-Angelo
Commissioner
New Jersey Department of Labor and Workforce Development

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191124
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBITTA, MD OF LITTLE FALLS, NJ AND MAGDA ERAIBA, MD OF WAYNE, NJ, FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS RFQ-20-025 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution# R20191125
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-37
CAF #
Purchase Req. #
Result Adopted

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PRES.= present  ABS.= absent
MOVE= moved  SEC.= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AWARDING A CONTRACT TO LOUIS A. GAMBETTA, MD OF LITTLE FALLS, NJ AND MAGDA ERAIBA, MD OF WAYNE, NJ, FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER WOUND SPECIALIST PHYSICIANS RFQ-20-025 AS PER QUALIFICATION

WHEREAS, there exists a need for Wound Specialist Physicians for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-20-025 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS since these services are needed to assist in providing wound healing and treatment, it qualifies as an exception under the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(l); and

WHEREAS, the responses to said public solicitation were received on October 29, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Louis A. Gambetta, MD of Little Falls, NJ and Magda Eraiba, MD of Wayne, NJ, are qualified to perform the necessary services for Wound Specialist Physicians from January 1, 2020 through December 31, 2020 on an as-needed basis; and

WHEREAS, a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure; and

WHEREAS, the Human Services Committee has reviewed this matter at its November 27, 2019 meeting and recommended this resolution to the full Board for adoption.

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award a contract to award RFQ-20-025 Wound Specialist Physicians for the Passaic County Preakness Healthcare Center on an as needed basis to
Louis A. Gambetta, MD of Little Falls, NJ and Magda Eraiba, MD of Wayne, NJ; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with "Fair and Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20A, et seq. as stated more fully above.

JDP:lc Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

   DESCRIPTION OF RESOLUTION:
   Resolution to qualify and award contracts pursuant to RFQ to Magda Eralba,
   MD and Louis Gambato, DPM to provide Wound Specialist Physician services
   to Preakness Healthcare Center residents for the period of 1/1/20 to 12/31/20.

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ Fees are billed to resident or 3rd part
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
   □ RFP       ✔ RFQ       □ Bid
   □ Other: ________________________________

5. COMMITTEE REVIEW:       DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   ✔ Human Services  11/27/19
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration   ✔ Finance   ✔ Counsel
   □ Clerk to the Board   ✔ Procurement

---

Introduced on: December 04, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191125
TO: Sherry Arvanitakis, Director of Procurement

FR: Lucinda Corrado, Executive Director

DATE: November 18, 2019

RE: RFQ-20-025 Wound Specialist Physicians

A Request for Qualification for Wound Specialist Physicians was issued and responses were received by:

- Magda Ebraia, MD
- Louis Gambetta, DPM

It is our recommendation to qualify and award contracts to Magda Ebraia, MD, and Louis Gambetta, DPM.

LC/jm

CC: Nick Naumov, RPFS
    Carmen Santana, Principle Purchasing Agent
    Freeholder Assad Akhter, Chair Human Services Committee
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A LIST OF PROVIDERS AND AWARDING A CONTRACT FOR THE
PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF SERVICES FOR
CALENDAR YEAR 2020, RFQ-20-016 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION QUALIFYING A LIST OF PROVIDERS AND
AWARDING A CONTRACT FOR THE PASSAIC COUNTY
PREAKNESS HEALTHCARE CENTER AGENCY CLINICAL STAFF
SERVICES FOR CALENDAR YEAR 2020, RFQ-20-016 AS PER
QUALIFICATIONS

WHEREAS there exists a need for Agency Clinical Staff Services
for the Passaic County Preakness Healthcare Center; and

WHEREAS the County issued public solicitation RFQ-20-016
for qualified organizations to perform these services, in accordance
with "Fair and Open" procedures as established in the"Pay-to-Play"
Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were
received on October 23, 2019 and reviewed by the Committee
previously established for that purpose by resolution R-06-97
adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found
the following agencies are to perform the necessary services, from
January 1, 2020 through December 31, 2020 with a
recommendation of an estimated award (amount in parenthesis) to
two vendors on an as-needed basis:

- Nursing Network, LLC ($850,000.00)
- Horizon Healthcare Staffing ($25,000.00)
- Towne Home Care, LLC ($175,000.00)
- Careline Services, Inc. ($25,000.00)
- Delta T Group ($25,000.00)
- Interstaff, Inc. ($60,000.00)
- Humanedge, Inc. ($)
- Centra Healthcare Solutions, Inc. ($)
WHEREAS the following agencies are being awarded to perform the necessary services, from January 1, 2020 through December 31, 2020:

- Nursing Network, LLC ($850,000.00)
- Horizon Healthcare Staffing ($25,000.00)
- Towne Home Care, LLC ($175,000.00)
- Careline Services, Inc. ($25,000.00)
- Delta T Group ($25,000.00)
- Interstaff, Inc. ($60,000.00)

WHEREAS the Human Services Committee has reviewed this matter at its November 27, 2019 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify and award RFQ-20-016 on an as needed basis to the above referenced agencies; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the "Pay-to-
Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

JDP:lc                                             Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $1,160,000.00

APPROPRIATION: Contingent upon availability of funds in next year's budget.

PURPOSE: Resolution qualifying list of providers and awarding a contract for the Passaic County Preakness Healthcare for calendar year 2020

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Nursing Network, LLC, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 850,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   □ RFP  ✔ RFQ  □ Bld
   □ Other: ____________________________

5. COMMITTEE REVIEW:  
   DATE:
   □ Administration & Finance  
   □ Budget  
   □ Health  
   ✔ Human Services  11/27/19  
   □ Law & Public Safety  
   □ Planning & Economic Development  
   □ Public Works  

6. DISTRIBUTION LIST:
   □ Administration  ✔ Finance  ✔ Counsel
   □ Clerk to the Board  ✔ Procurement

Introduced on:  
Adopted on: December 10, 2019
Official Resolution #: R20191126
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-685-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Towne Home Care, LLC, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Freedom Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 175,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   □ RFP
   □ RFQ
   □ Bld
   □ Other:

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   DATE:
   □ 11/27/19

6. DISTRIBUTION LIST:
   □ Administration
   □ Finance
   □ Counsel
   □ Clerk to the Board
   □ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191126
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Horizon Healthcare Staffing, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 25,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   □ RFP   ✔ RFQ    □ Bld
   □ Other: ________________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   ✔ Human Services  11/27/19
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration   ✔ Finance   ✔ Counsel
   □ Clerk to the Board   ✔ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191126
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Cartline Services Inc., pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Passaic Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 25,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   ☐ RFP    ☑ RFQ    ☐ Bid
   ☐ Other: ____________________________________________

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services  11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration    ☑ Finance    ☑ Counsel
   ☐ Clerk to the Board    ☑ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191128
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Interstaff Inc., pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 60,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   ☑ RFQ
   ☐ Bld
   ☐ Other:

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

   DATE:
   ☐ 11/27/19

6. DISTRIBUTION LIST:
   ☐ Administration
   ☑ Finance
   ☑ Counsel
   ☑ Clerk to the Board
   ☑ Procurement

Introduced on: December 09, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191126
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

   DESCRIPTION OF RESOLUTION:
   Resolution to qualify and award contract to Delta-T Group, pursuant to
   RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for
   Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER.

3. AMOUNT OF EXPENDITURE: $ 25,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 001-27-172-001-213

4. METHOD OF PROCUREMENT:
   ☐ RFP  ☑ RFQ  ☐ Bid
   ☐ Other: ____________________________________________________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance  ____________
   ☐ Budget  ____________
   ☐ Health  ____________
   ☑ Human Services  11/27/19
   ☐ Law & Public Safety  ____________
   ☐ Planning & Economic Development  ____________
   ☐ Public Works  ____________

6. DISTRIBUTION LIST:
   ☐ Administration  ☑ Finance  ☑ Counsel
   ☐ Clerk to the Board  ☑ Procurement

 Introduced on: December 10, 2019
 Adopted on: December 10, 2019
 Official Resolution#:  R20191126
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contract to Nursing Network, LLC, pursuant to RFQ-20-016 to provide Agency Clinical Staff on an as needed basis for Preakness Healthcare Center for the period of 1/1/20 to 12/31/20

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 850,000.00
   REQUISITION #: To be determined in 2020
   ACCOUNT #: 0-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bld
   □ Other: ____________________________

6. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services 11/27/19
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191126
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC d/b/a PREAKNESS HEALTHCARE CENTER TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES FOR A GRANT FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER LONG-TERM MENTAL HEALTH PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

__________________________

REVIEWED BY:

__________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

__________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

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AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC d/b/a PREAKNESS HEALTHCARE CENTER TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES FOR A GRANT FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER LONG-TERM MENTAL HEALTH PROGRAM

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic d/b/a Preakness Healthcare Center is desirous of submitting an application to the New Jersey Department of Human Services, Division of Mental Health and Addiction Services for a Grant for Residents of the Preakness Healthcare Center Long-Term Mental Health Program; and

WHEREAS this matter was reviewed and approved by the Human Services Committee at its November 27, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the submission of an application to the New Jersey Department of Human Services, Division of Mental Health and Addiction Services for a Grant for the Residents of Preakness Healthcare Center Long-Term Mental Health Program; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Director and Clerk to execute any necessary documents to effectuate the above.

JDP:lc                                           Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution authorizing the County of Passaic d/b/a Preakness Healthcare Center to submit an application to the NJ Department of Human Services, Division of Mental Health and Addiction Services for a Grant for the residents of Preakness Healthcare Center Long-Term Mental Health Program

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
☐ RFP  ☐ RFQ  ☐ Bid
☐ Other: ____________________________

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☒ Human Services  11/27/19
☐ Law & Public Safety
☐ Planning & Economic Development
☐ Public Works

6. DISTRIBUTION LIST:
☐ Administration  ☑ Finance  ☑ Counsel
☐ Clerk to the Board  ☑ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191127
TO: Chair: Freeholder Bruce James
FR: Lucinda Corrado, Executive Director

1. Resolution

1. Resolution authorizing the County of Passaic d/b/a Preakness Healthcare Center to submit an application to the New Jersey Department of Human Services Division of Mental Health and Addiction Services for a Grant for the residents of Preakness Healthcare Center Long-Term Mental Health Program.
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO REAL TIME MEDICAL SYSTEMS FOR USE OF PROPRIETARY SOFTWARE FOR HEALTHCARE DATA ANALYSIS AND REPORTING SERVICES FOR THE COUNTY OF PASSAIC, PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOV.E = moved  SEC. = seconded
AYE. = yes  NAY. = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO REAL TIME MEDICAL SYSTEMS FOR USE OF PROPRIETARY SOFTWARE FOR HEALTHCARE DATA ANALYSIS AND REPORTING SERVICES FOR THE COUNTY OF PASSAIC, PREAKNESS HEALTHCARE CENTER

WHEREAS it is necessary for the County of Passaic, Preakness Healthcare Center to enter into a subscription agreement with Real Time Medical Systems for use of proprietary software for healthcare data analysis and reporting. Use of a software system is required to participate in NJ Nursing Facility Quality Incentive Payment Program for a total cost of $15,100.00; and

WHEREAS the proposed contract is one for goods or services for the support or maintenance of proprietary computer software, and is therefore exempt from public bidding pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1) (dd); and

WHEREAS the Freeholder Human Services Committee reviewed this matter at its meeting of November 27, 2019; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board hereby authorizes an agreement between the County of Passaic, Preakness Healthcare Center and Real Time Medical Systems for use of proprietary software for healthcare data analysis and reporting Services for the sum of $15,100.00.

JDP:lc Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $15,100.00

APPROPRIATION: 9-01-27-172-001-213

PURPOSE: Resolution authorizing an agreement between the County of Passaic Preakness Healthcare Center and Real Time Medical Systems for the use of proprietary software for healthcare data analysis and reporting services.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC: fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2160

DESCRIPTION OF RESOLUTION:
Resolution to enter into subscription agreement with Real Time Medical Systems for use of proprietary software for healthcare analysis and reporting. Use of a software system is required to participate in NJ Nursing Facility Quality Incentive Payment Program.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $15,100
   REQUISITION #: To be determined
   ACCOUNT #: 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   ☐ RFP   ☐ RFQ   ☐ Bid
   ☑ Other: Agreement

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services 11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration   ☑ Finance   ☑ Counsel
   ☑ Clerk to the Board   ☑ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191128
REAL TIME MEDICAL SYSTEMS SUBSCRIPTION AGREEMENT

Real Time Medical Systems, LLC. ("REAL TIME") will provide to the customer specified in the signature block below ("Customer") access to the REAL TIME system (the "System") and certain related services pursuant to the terms and conditions of this Agreement (this "Agreement"). Additionally, Customer may purchase certain additional services ("Services") pursuant to the provisions of this Agreement. Intending to be legally bound, REAL TIME and Customer agree as follows:

1. General Terms. For purposes hereof, "System" shall mean the information technology infrastructure used by or on behalf of REAL TIME to provide Customer use of, and access to, the Software (as defined below), including all Software, computer systems, hardware, databases, electronic systems (including database management systems) and networks, whether operated directly by REAL TIME or through the use of third-party services. For purposes hereof, "Software" shall mean REAL TIME's proprietary healthcare data analytics and reporting solution, as described in the Documentation (as defined in Section 3.1 below). Any access granted to the System is expressly conditioned upon Customer's compliance with the terms of this Agreement. Customer may order a subscription for the System for one or more Authorized Users (as defined in Section 3.1 below) and various Services through purchase orders issued by Customers and accepted by REAL TIME. The provisions of this Agreement shall apply to all such purchase orders whether or not this Agreement is referenced in the purchase order. None of the terms and conditions of Customer's purchase order, other than the listing of the solutions and services and the applicable fees, shall apply to the provision by REAL TIME of (i) access to the System or (ii) the Services.

2. Use of the System.

2.1 Customer's use of the System shall be subject to the terms and conditions of this Agreement and the licenses from third party licensors, if applicable.

2.2 As between REAL TIME and Customer, the System shall always remain the property of REAL TIME. Customer shall have no right or interest in or to the System except as provided in this Agreement. Customer acknowledges that it is being provided access to the System on a subscription basis.

2.3 As long as Customer is not in default of any of the terms or conditions of this Agreement, Customer may use the System as provided herein. Such use shall be restricted to the limitations designated on the Quote (as defined in Section 7 below).

3. System License.

3.1 REAL TIME hereby grants to Customer a non-transferable, non-exclusive license to use the REAL TIME System solely within (a) the restrictions set forth in this Agreement and (b) the limitations and applicable Subscription Term(s) (as defined below), each as set forth in the applicable Quote. Customer agrees: (i) to use the Software only as part of the System; (ii) not to reproduce, modify or attempt to modify the System or any component thereof; (iii) to preserve all copyright and trade secret notices in the System and documentation provided with the System ("Documentation"); (iv) not to disclose the Software or Documentation to any third parties; (v) not to permit others to use the System in any manner; (vi) not to attempt to decompile or reverse engineer the System or any component thereof in any respect; (vii) not to use the System in order to develop a competing offering to the System. Customer acknowledges that it is responsible for all acts and omissions of its Authorized Users and the security of all access credentials for the System. For purposes hereof, "Authorized Users" shall mean those employees of Customer (and contractors of Customer approved in writing by REAL TIME) to whom Customer has provided access credentials to the System in order to perform their job functions for Customer; each such Authorized User shall be subject to confidentiality and non-use obligations no less restrictive than those set forth in this Agreement.

3.2 Certain components of the System may be supplied pursuant to agreements with third parties and Customer agrees to be bound by the provisions of such third party license agreements.

The System may contain or otherwise make use of software, code or related materials from third parties, including, without limitation, "open source" or "freeware" software ("Third Party Components"). Third Party Components may be licensed under additional or other license terms that accompany such Third Party Components, and Customer acknowledges and agrees that these accompanying license terms govern their use. Nothing in this Subscription Agreement limits Customer's rights under, or grants Customer rights that supersede, the license terms that accompany any Third Party Components. For Customer's convenience, REAL TIME provides a list of the Third Party Components that may be contained in the System at the following URL: https://realtimemd.com/third-party-software-disclosures/. If required by any license for a particular Third Party Component, REAL TIME makes the source code of such Third Party Component, and any of REAL TIME's modifications to such Third Party Components as required, available by written request to REAL TIME at the following address: 501 Elkhorn Landing Road, Linthicum Heights, MD 21090.

Real Time V2.4.3.PR

Initials / /

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191128
4. **Maintenance Services.** As part of the Subscription Fee paid by Customer, during each Subscription Term, REAL TIME shall provide maintenance services for the System ("Maintenance Services") in accordance with REAL TIME’s then-current written maintenance services policy.

5. **Professional Services.** Customer may purchase additional Services as may be specified in Customer’s purchase in writing orders or Quote issued by REAL TIME and as agreed to by REAL TIME.

6. **Term and Termination.**

6.1 This Agreement will be effective upon execution by the parties (as of the date of REAL TIME’s signature below) and shall remain in effect as to each System for which Customer has subscribed until the expiration of the subscription term for each System described in the applicable Quote (the “Subscription Term”). The initial Subscription Term for each System shall be a period of twelve (12) months beginning on the first day on which REAL TIME provides access to the System in a production environment to Customer for the applicable subscription (each, a “Go-Live Date”).

6.2 At the end of each Subscription Term, this Agreement will automatically be renewed for each System for an additional term of twelve (12) months unless either party notifies the other party in writing that it elects not to renew this Agreement at least thirty (30) days prior to the end of the initial or any renewal Subscription Term.

6.3 Additionally, this Agreement or any Subscription Term may be immediately terminated by either party if the other party materially breaches this Agreement and does not cure said breach within thirty (30) days of being notified in writing of said material breach; provided, that, REAL TIME may immediately terminate this Agreement in the event that Customer breaches any of the restrictions set forth herein in Section 3.1 above.

7. **Fees and Payments.**

7.1 Customer shall pay to REAL TIME the fees as specified in the REAL TIME pricing quote sheet (the “Quote”). The Configuration and Testing fee per facility is due and payable within 30 days of execution of this Agreement. The fees payable in consideration for access to the System and Maintenance Services (the “Subscription Fee”) shall be due and payable on the first day of each month during the Subscription Term commencing on the Go-Live Date. All fees shall be payable in United States Dollars. The Subscription Fee may be changed by REAL TIME at the start of any renewal Subscription Term.

7.2 Customer shall pay to REAL TIME interest on the amount of any payment obligation for 20 days at a rate equal to the lower of (i) 1.5% per month or portion of a month; or (ii) the highest rate permitted by law.

7.3 Customer shall also be responsible for paying all taxes applicable with respect to the transactions contemplated by this Agreement, except taxes based on REAL TIME’s net income. In addition to REAL TIME’s termination rights set forth above, REAL TIME may suspend access to the System and its performance under this and any other agreement with Customer if Customer fails to comply with any part of its payment obligation.

8. **Warranties.**

8.1 REAL TIME warrants that the System will perform substantially in accordance with the specifications set forth in the Documentation during the Subscription Term. In the event of a breach of this warranty for the System, REAL TIME’s sole and exclusive obligations shall be, at REAL TIME’s option, correction of the substantial nonconformity within a reasonable time, or termination of this Agreement and payment to Customer of a refund of the most recently paid monthly fee of the Subscription Fee.

8.2 The above warranty is made subject to Customer’s proper use of the System for the purpose the System was intended. The warranty does not cover any System which: (i) has been misused, subject to unauthorized use, or modified by a party other than REAL TIME; or (ii) has a defect which resulted from acts or omissions of persons other than REAL TIME or from products, materials, or software not provided by REAL TIME.

8.3 REAL TIME warrants that the Services, if purchased, will be performed in a workmanlike manner consistent with generally accepted industry standards. The sole obligation of REAL TIME with respect to this warranty is to re-perform any non-conforming Services or, at REAL TIME’s sole option, to refund the fees for the applicable non-conforming Services.

8.4 Except as expressly provided in this Agreement, REAL TIME makes no warranty, express or implied, with respect to the System or any Services, including any implied warranty of merchantability or fitness for a particular purpose, warranties arising of course of dealing or usage of trade, and warranties of noninfringement. REAL TIME does not warrant that the System is error-free, will run uninterrupted, or that all errors can or will be corrected.

[Signature Page]

Adopted on: December 10, 2019
Official Resolution #: R20191128

Initials ___ / ___
9. Limitation of Liability.

9.1 REAL TIME SHALL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION, LOST DATA OR LOST PROFITS, OR COSTS OF PROCURING SUBSTITUTE GOODS OR SERVICES, HOWEVER ARISING, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

9.2 REAL TIME’S LIABILITY FOR DAMAGES ARISING OUT OF, RELATING TO OR IN ANY WAY CONNECTED WITH THIS AGREEMENT SHALL BE IN NO EVENT EXCEED: (a) FOR THE SYSTEM, THE SUBSCRIPTION FEE PAID BY CUSTOMER TO REAL TIME DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE DATE OF THE APPLICABLE CLAIM; (b) FOR SERVICES, THE AMOUNT PAID TO REAL TIME BY CUSTOMER FOR THE APPLICABLE SERVICES. THE PARTIES AGREE TO THE ALLOCATION OF LIABILITY SET FORTH IN THIS SECTION. CUSTOMER ACKNOWLEDGES THAT WITHOUT ITS AGREEMENT TO THE LIMITATIONS CONTAINED HEREIN, THE FEES CHARGED FOR THE SYSTEM AND SERVICES WOULD BE HIGHER.

9.3 REAL TIME does not, nor does it intend to, engage in the performance or delivery of medical or health care services. The System provided and Maintenance Services performed by REAL TIME under this Agreement should not, in any case, be deemed or understood as a recommendation, endorsement, guarantee or warranty of the professional services of any providers who render health care services. The System is not intended as a substitute for professional medical judgment in patient diagnosis or treatment. REAL TIME shall not be responsible for any medical services provided by Customer or its agents and Customer shall maintain the customary, industry-standard medical liability and malpractice insurance to cover the provision of its services, including those reported on through this Agreement. It is intended that all claims, liabilities, damages, costs and expenses, including, without limitation, attorneys’ fees (collectively, "Claims"), relating to or arising out of any claim by any third party that the System, the Maintenance Services or their use has resulted in personal injury shall be covered by insurance carried by the Customer. Notwithstanding the foregoing, provided the System performs in substantial accordance with the Documentation, Customer shall indemnify and defend REAL TIME against, and hold it harmless from, any and all Claims.

10. Customer Indemnification of REAL TIME. Customer acknowledges that REAL TIME shall have no liability to third parties based on Customer’s use of, or access to, the System, including claims for illness or personal injury to Customer’s patients, employees, users or clients, unless caused by use of, or access to, the System. Further, Customer shall, at its own expense, indemnify, hold harmless and defend REAL TIME and its affiliates, and their respective employees, directors, officers, and agents, from and against any and all third party claims or liability related to or arising from (a) Customer’s use of, or access to, the System; (b) the use of Customer Data by REAL TIME in accordance with this Agreement; and (c) any costs (including reasonable attorney’s fees) incurred by REAL TIME in defending itself against any such claims. REAL TIME agrees to give Customer prompt notice of any such claims, cooperate with Customer in responding to such claims (at Customer’s expense), and permit Customer to control the defense or settlement of such claims as far as such claims may be compromised or settled without prejudice to any rights or interests of REAL TIME.

11. REAL TIME Indemnification of Customer. REAL TIME shall, at its own expense, indemnify, hold harmless, and defend any third party or proceeding brought against Customer by a third party based on any allegation that Customer’s use of the Software, or any part thereof, constitutes infringement of any third party intellectual property rights; provided Customer gives REAL TIME prompt notice of any such claims, cooperates with REAL TIME in responding to such claims, and permits REAL TIME to control the defense or settlement of such claims. If any Software becomes or, in REAL TIME’s opinion, is likely to become, the subject of such an infringement claim or action, REAL TIME may, at its option: (a) procure, at no cost to Customer, the right for Customer to continue using the Software; (b) replace or modify the Software to render it non-infringing, provided there is no material loss of functionality; or (c) if, in REAL TIME’s reasonable opinion, neither (a) nor (b) above is commercially feasible, terminate this Agreement and refund any prepaid fees to Customer. The foregoing states REAL TIME’s sole obligation and Customer’s exclusive remedy in the event any such claim or action is commenced or is likely to be commenced. Notwithstanding the foregoing provisions of this Section 11, REAL TIME shall have no liability or obligation related to infringement claims arising in whole or in part from (1) designs, specifications or modifications specified or requested by Customer; or (2) the combination of the Software or any part thereof with other equipment, software or products not supplied by REAL TIME if such infringement would not have occurred but for such combination.

12. Confidentiality. Customer acknowledges that the Software and Documentation are confidential information and contain trade secrets of REAL TIME. Customer agrees to, (i) not disclose the Software or Documentation to any third party for any purpose, and (ii) use at least the same security measures as Customer uses to protect its own confidential and trade secret information but no less than reasonable measures to protect the confidentiality of the Software and Documentation. Customer agrees and acknowledges that any breach of the provisions regarding ownership or confidentiality contained in this Agreement shall cause REAL TIME irreparable harm and REAL TIME may obtain injunctive relief as well as seek all other remedies available in REAL TIME in law and in equity in the event of breach or threatened breach of such provisions.

13. Data Usage. Customer acknowledges that REAL TIME must have access to and use of Customer Data for the System to function as documented, subject to the following restrictions:

(i) Customer Data: For purposes hereof, "Customer Data" shall mean all data or other information in any medium submitted to the System by or on behalf of Customer, including data submitted by or relating to patients, health care providers or vendors, of Customer. As between REAL TIME and Customer, all Customer Data shall remain the sole property of Customer.

(ii) Subscription Use: Customer grants to REAL TIME a non-exclusive, royalty-free, license to use, modify, copy, process, display and prepare derivative works of the Customer Data for purposes of REAL TIME performing its obligations under this Agreement. In connection with the foregoing grant, and REAL TIME’S performance of its obligations hereunder, Customer hereby authorizes REAL TIME to make all Customer
Data available to the facilities listed in Appendix A, attached hereto and incorporated herein by reference; provided, that, Customer represents and warrants to REAL TIME that it possesses the lawful right to grant said authorization to REAL TIME. Customer may, at any time, request the removal and deletion of the Customer Data from the System. (I) Aggregate Data Use; REAL TIME may create aggregated data from Customer Data that does not identify Customer or any aspect of Customer’s operations and to which all Personal Health Information, as defined under HIPAA and HIPAA, is de-identified in accordance with 45 CFR 164.514(e)(6). Such aggregate-level data includes data analysis across multiple REAL TIME clients and may be used for any lawful purposes, including the health care operations of Customer, to develop industry benchmarks, measures and standards for the benefit of other REAL TIME clients or publication in REAL TIME reports. Upon cessation, as between REAL TIME and Customer, REAL TIME shall own all right, title and interest in and to all such aggregated data.

14. Data Integrity. Customer shall ensure that its connection to, and use of, the System and the Maintenance Services, including, without limitation, the medium containing any data or other information provided to the System, including Customer Data, (I) does not include, and (II) that any method of transmitting such Customer Data will not introduce, any program, routine, subroutine, or data (including without limitation malicious software or malware, viruses, worms, and Trojan Horse) which may disrupt the proper operation of the System or any part thereof or any hardware or software used by REAL TIME in connection therewith, or which, upon the occurrence of any event, the passage of time, or the taking of or failure to take any action, will cause the System or any part thereof to be destroyed, damaged or rendered inoperable.

15. Data Accuracy. Customer accepts sole responsibility for (I) the accuracy, completeness and integrity of the Customer Data input into their respective EHR(s); and (II) the programming, procedures and communication lines established and used by Customer for purposes of Internet-based or remote access to the System.


16.1 Customer may not assign this Agreement or any of its rights hereunder without the prior written consent of REAL TIME, which consent shall not be unreasonably withheld.

16.2 This Agreement shall be governed by and construed in accordance with the laws of Delaware without regard to its conflict of laws principles. The Parties agree that this Agreement shall not be governed by the United Nations Convention on Contracts for the International Sale of Goods. Any suit or other legal action respecting this Agreement shall be brought exclusively in the U.S. District Court for the District of Delaware, and the parties submit to the exclusive jurisdiction of such courts for all purposes.

16.3 All provisions of this Agreement shall be considered as separate terms and conditions, and in the event any one shall be held illegal, invalid or unenforceable, all the other provisions hereof shall remain in full force and effect as if the illegal, invalid, or unenforceable provision was not a part thereof, unless the provision held illegal, invalid or unenforceable is a material provision of this Agreement, in which case REAL TIME and Customer agree to amend this Agreement with replacement provisions containing mutually acceptable terms and conditions.

16.4 The parties hereto are independent contractors. Neither party shall have any right to assume, create, incur any expense, liability, or obligation, express or implied, on behalf of the other party. This Agreement is not intended to be nor shall it be construed as a joint venture, association, partnership or other form of a business organization or agency relationship.

16.5 This Agreement constitutes the entire Agreement between the Customer and REAL TIME with respect to the subject matter hereof, and no waiver, modification, alteration or amendment of any of the terms or conditions hereof shall be effective unless and until set forth in a writing duly signed by an officer of REAL TIME and by Customer.

16.6 REAL TIME shall not be responsible for any failure or delay in the performance of any obligation hereunder, if such failure or delay is due to a cause beyond REAL TIME’s reasonable control, including, but not limited to acts of God, flood, fire, earthquake, war, third-party suppliers, labor disputes or governmental acts.

16.7 All notices to either party shall be in writing and delivered by hand or by certified mail or overnight delivery service to the address set forth by Customer or REAL TIME or to such other address as either party shall give notice to the other party. Notice shall be effective when delivered to the applicable address.

16.8 Any notice or other communication under this Agreement given by any party to any other party will be in English, in writing and will be deemed properly given when sent to the intended recipient by certified letter, recorded commercial courier or electronically transmitted facsimile or e-mail transmission (acknowledged in the manner by the intended recipient) to the respective addresses or facsimile number shown on the Order(s). Any party may from time to time change such address or individual by giving the other party notice of such change in accordance with this Section.

16.8 Each Party agrees that it shall cooperate in order to issue a mutually agreed upon press release regarding the relationship established by this Agreement. Further, REAL TIME may use Customer’s name and logo in customer lists and related promotional materials describing Customer as a customer of REAL TIME, which use must be in accordance with any Customer trademark guidelines and policies provided to REAL TIME.

16.9 The provisions of Sections 6 through 16 of this Agreement shall survive the expiration or termination of this Agreement for any reason.
IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the dates set forth below.

REAL TIME MEDICAL SYSTEMS, LLC.
901 Elkridge Landing Road - Suite 100
Linthicum Heights, MD 21090
Attention: Joan Neuscheler – CEO

Signature: ______________________________
Print Name: ____________________________
Title: ________________________________
Date: ________________________________

Customer: Passavant Healthcare Center
Address: 303 Oldsum Road
Wayne, NJ 07470

Signature: ______________________________
Print Name: ____________________________
Title: ________________________________
Email: ________________________________
Phone Number: _________________________
Date: ________________________________
Appendix A
Listed Facilities

- Preakness Healthcare Center
HIPAA Business Associate Agreement

This HIPAA Business Associate Agreement ("Agreement") is entered into as of November 5th 2019 (the "Effective Date") pursuant to the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"), by and between Preakness Healthcare Center ("Covered Entity") and Real Time Medical Systems, LLC (together with its affiliates, "Business Associate").

ARTICLE I
PREAMBLE AND DEFINITIONS.

Section 1.01 Business Associate provides services to Covered Entity in connection with which the Covered Entity may disclose Protected Health Information ("PHI") to Business Associate in order to enable Business Associate to perform one or more functions for the Covered Entity (the "Services"). The agreement under which the Business Associate performs the Services for the Covered Entity is referred to herein as the "Services Agreement".

Section 1.02 The parties desire to comply with HIPAA and the Final Rule for Standards for Privacy of Individually Identifiable Health Information adopted by the United States Department of Health and Human Services ("HHS") and codified at 45 C.F.R. part 160 and part 164, subparts A & E (the "Privacy Rule"), the HIPAA Security Rule (the "Security Rule"; together with the Privacy Rule, the "HIPAA Rules"), codified at 45 C.F.R. Part 164 Subpart C, and Subtitle D and the Health Information Technology for Economic and Clinical Health Act ("HITECH"), including C.F.R. Sections 164.308, 164.310, 164.312, 164.316, and 164.402. Pursuant to changes required under the Health Information Technology for Economic and Clinical Health Act of 2009 (the "HITECH Act") and under the American Recovery and Reinvestment Act of 2009 ("ARRA"), this Agreement also reflects federal breach notification requirements imposed on Business Associate when "Unsecured PHI" (as defined under the HIPAA Rules) is acquired by an unauthorized party and the expanded privacy and security provisions imposed on business associates and subcontractors. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

Section 1.03 Unless the context clearly indicates otherwise, the following terms in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Electronic Media, Electronic Protected Health Information (ePHI), Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Required By Law, Secretary, Security Incident, Business Associate, Unsecured PHI and Use.

Section 1.04 A reference in this Agreement to the Privacy Rule means the Privacy Rule, in conformity with the regulations at 45 C.F.R. Parts 160-164 as interpreted under applicable regulations and guidance of general application published by the HHS, including all amendments thereto for which compliance is required, as amended by the HITECH Act, ARRA and the HIPAA Rules.
ARTICLE II
GENERAL OBLIGATIONS OF BUSINESS ASSOCIATE.

Section 2.01 Business Associate agrees not to use or disclose PHI, other than as permitted or required by this Agreement or as Required By Law, or if such use or disclosure does not otherwise cause a Breach of Unsecured PHI.

Section 2.02 Business Associate agrees to use reasonable and appropriate safeguards, and comply with Subpart C of 45 C.F.R. Part 164 with respect to ePHI, to prevent use or disclosure of PHI other than as provided for by this Agreement.

Section 2.03 Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate as a result of a use or disclosure of PHI by Business Associate in breach of the requirements of this Agreement or that would otherwise cause a Breach of Unsecured PHI.

Section 2.04 The Business Associate agrees to the following breach notification requirements:

(a) Business Associate agrees to report to Covered Entity any use or disclosure of PHI not provided for in connection with this Agreement or the performance of the Services, of which it becomes aware within five (5) business days of discovery, including Breaches of Unsecured PHI as required by 45 CFR 164.410. For purposes of this Section, and within the meaning of Section 13402(c) of the HITECH Act, a breach shall be treated as "discovered" as of the first day on which such breach is known to Business Associate (including any person, other than the individual committing the breach, that is an employee, officer, or other agent of Business Associate) to have occurred; provided, that, notice is hereby deemed given for Unsuccessful Security Incidents, defined as a security incident that does not result in: (1) the unauthorized access, use, disclosure, modification or destruction of PHI; or (2) material interference with system operations in an information system, including, without limitation, activity such as pings and other broadcast attacks on Business Associate’s firewall, port scans, unsuccessful log-on attempts, interception of encrypted information where the key is not compromised, denial of service attacks and/or any combination of the above, as long as no such incident results in unauthorized access, use, disclosure, modification or destruction of PHI. This section shall satisfy any notices to Covered Entity required of Business Associate of the occurrence and ongoing existence of Unsuccessful Security Incidents, for which no additional notice to Covered Entity shall be given or required.

(b) Notification of a Breach of Unsecured PHI under 45 CFR 164.410 will be made without unreasonable delay, but in no event more than five (5) business days after Business Associate’s discovery (as defined above) of such a Breach and will be delivered to Covered Entity by means selected by Business Associate, including via email. Business Associate’s obligation to report under this Section shall not be construed as an acknowledgment by Business Associate of any fault or liability with respect to any use or disclosure of PHI, or security incident or breach related thereto.

Section 2.05 Business Associate agrees, in accordance with 45 C.F.R. 164.402(a)(3)(ii) and 164.308(b)(2), if applicable, to require that any subcontractors that create, receive, maintain or transmit PHI on behalf of the Business Associate agree to the restrictions, conditions and requirements that are the same as those that apply to the Business Associate with respect to such PHI under this Agreement.
Section 2.06 In the event that Business Associate maintains PHI in a Designated Record Set for Covered Entity, at the request of Covered Entity, Business Associate shall either provide Covered Entity with access to Covered Entity’s portal via the Covered Entity’s unique log-in credentials, in accordance with 45 CFR § 164.524 and 45 CFR § 164.526 of the Privacy Rule or make available PHI in a Designated Record Set to Covered Entity as necessary to satisfy Covered Entity’s obligations under 45 C.F.R. 164.524.

Section 2.07 Business Associate agrees to maintain and, if requested, make available the information required to provide an accounting of disclosures to Covered Entity as necessary to satisfy Covered Entity’s obligations under 45 CFR 164.528.

Section 2.08 Business Associate agrees to make its internal practices, books, and records relating to the use and disclosure of PHI available to the Secretary, for purposes of determining Covered Entity’s compliance with the HIPAA Rules. Nothing in this Section shall be deemed to be a waiver of any applicable privilege or protection, including with respect to trade secrets or confidential commercial information.

Section 2.09 To the extent that Business Associate is to carry out one or more of Covered Entity’s obligations under Subpart E of 45 C.F.R. Part 164, Business Associate agrees to comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligation(s).

Section 2.10 Business Associate agrees to account for the following disclosures:

(a) Business Associate agrees to maintain and document Breaches of Unsecured PHI and any information relating to the disclosure of PHI and Breach of Unsecured PHI in a manner as would be required for Covered Entity to respond to a request by an Individual or the Secretary for an accounting of PHI disclosures and Breaches of Unsecured PHI.

(b) Business Associate agrees to provide to Covered Entity, or to an individual at Covered Entity’s written request, information collected in accordance with this Section 2.10 to permit Covered Entity to respond to a request by an Individual or the Secretary for an accounting of PHI disclosures and Breaches of Unsecured PHI.

ARTICLE III
PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE.

Section 3.01 Business Associate agrees to receive, create, use or disclose PHI only in a manner that is consistent with this Agreement, the Privacy Rule or Security Rule and only in connection with providing the Services to Covered Entity; provided, that the use or disclosure would not violate the Privacy Rule, including 45 C.F.R. 164.504(e), if the use or disclosure would be done by Covered Entity.

Section 3.02 Business Associate may use or disclose PHI as Required By Law and for the proper management and administration of its business and to carry out the Services; provided, that, the use or disclosure is Required by Law or Business Associate obtains reasonable assurances from the recipient of the information that any PHI will remain confidential, be used or further disclosed only as Required by Law or for the purposes for which it was disclosed to them, and the recipient shall be required to notify Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached.
Section 3.03 Business Associate may not use or disclose PHI in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by the Covered Entity.

ARTICLE IV
OBLIGATIONS OF COVERED ENTITY.

Section 4.01 Covered Entity shall:

(a) notify Business Associate of any restriction on the use or disclosure of PHI that Covered Entity has agreed to or is required to abide by under 45 C.F.R. 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI under this Agreement.

(b) notify Business Associate of any changes in or revocation of permission by an Individual to use or disclose PHI, if such change or revocation may affect Business Associate's permitted or required uses and disclosures of PHI under this Agreement.

(c) Covered Entity shall implement and maintain appropriate administrative, technical and physical safeguards to protect from unauthorized access and use (i) its PHI in compliance with HIPAA and (ii) all access credentials created, assigned and managed by Covered Entity and used by Users (as defined in the Services Agreement) to access the Business Associate's software platform pursuant to the Services Agreement.

(d) Covered Entity acknowledges and agrees that it shall be granting its Users the right to access the Business Associate's software platform and Subscriber Data (as defined in the Services Agreement), and shall have the sole responsibility of controlling and managing all access credentials it creates for its Users. Covered Entity shall be responsible for any unauthorized use of, or access to, the software platform or any Subscriber Data, by Covered Entity, Users or its agents. If Covered Entity discovers any unauthorized access to, or use of, Business Associate's software platform or Subscriber Data through any access credentials created by Covered Entity, Covered Entity shall immediately notify Business Associate at: Real Time Medical Systems, 901 Elkridge Landing Road Suite 100, Linthicum Heights MD 21090

(e) It is Covered Entity's responsibility to ensure Covered Entity has the appropriate business associate agreements in place.

Section 4.02 Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under Subpart E of 45 CFR Part 164 if done by Covered Entity.

ARTICLE V
COMPLIANCE WITH SECURITY RULE.

Section 5.01 Business Associate shall comply with the HIPAA Security Rule, including the Standards for Security of Electronic Protected Health Information at 45 C.F.R. Part 160 and Subparts A and C of Part 164, as amended by ARRA and the HITECH Act.
ARTICLE VI

Section 6.01 In accordance with the Security Rule, Business Associate agrees to:

(a) implement the administrative safeguards set forth at 45 C.F.R. 164.308, the physical safeguards set forth at 45 C.F.R. 164.310, the technical safeguards set forth at 45 C.F.R. 164.312, and the policies and procedures set forth at 45 C.F.R. 164.316 to reasonably and appropriately protect the confidentiality, integrity and availability of the ePHI that it creates, receives, maintains or transmits on behalf of Covered Entity as required by the Security Rule. Business Associate acknowledges that, effective on the Effective Date of this Agreement the foregoing safeguards, policies and procedures requirements shall apply to Business Associate in the same manner that such requirements apply to Covered Entity;

(b) require that any agent, including a business associate to whom it provides such PHI, agrees to implement reasonable and appropriate safeguards to protect the PHI; and

(c) report to the Covered Entity any Security Incident of which it becomes aware in accordance with the terms hereof.

ARTICLE VII

TERM AND TERMINATION.

Section 7.01 This Agreement shall be in effect as of the Effective Date and shall terminate on the earlier of the date that:

(a) either party terminates for cause as authorized under Section 6.02 of the Real Time Subscription Agreement.

(b) all of the PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity. If it is not feasible to return or destroy PHI, protections shall be extended in accordance with Section 6.03 of the Real Time Subscription Agreement.

(c) if the Secretary provides guidance, clarification or Interpretation of HIPAA or the HITECH Act or there is a change in HIPAA or the HITECH Act such that the service relationship between Business Associate and Covered Entity is not considered a business associate relationship as defined in HIPAA, this Agreement shall terminate and be null and void.

Section 7.02 Upon either party's knowledge of material breach by the other party, the non-breaching party shall provide an opportunity for the breaching party to cure the breach or end the violation. If the breaching party does not cure the breach or end the violation within a reasonable timeframe not to exceed thirty (30) days from the notification of the breach, the non-breaching party may terminate this Agreement and the Services Agreement upon written notice to the other party.

Section 7.03 Upon termination of this Agreement for any reason, the parties agree that Business Associate, with respect to PHI received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:

(i) retain only that PHI that is necessary for Business Associate to continue its proper management and administration and to carry out its legal responsibilities;
(ii) return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining PHI that the Business Associate still maintains in any form;

(iii) continue to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to ePHI to prevent use or disclosure of the PHI, other than as provided for in this Section 6, for as long as Business Associate retains the PHI; and

(iv) not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set forth in this Agreement that applied prior to termination.

ARTICLE VIII
MISCELLANEOUS.

Section 8.01 The parties agree to take such action as is necessary to amend this Agreement to comply with the requirements of the Privacy Rule, the Security Rule, HIPAA, ARRA, the HITECH Act, the HIPAA Rules and any other applicable law.

Section 8.02 The obligations of Business Associate under Article VI of this Agreement shall survive the termination of this Agreement.

Section 8.03 This Agreement shall be interpreted in the following manner:

(a) Any ambiguity shall be resolved in favor of a meaning that permits the parties to comply with the HIPAA Rules.

(b) Any inconsistency between the Agreement’s provisions and the HIPAA Rules, including all amendments, as interpreted by the HHS, court or another regulatory agency with authority over the Parties, shall be interpreted according to the interpretation of the HHS, a court or the applicable regulatory agency.

Section 8.04 This Agreement, together with the Services Agreement, constitutes the entire agreement between the parties related to the subject matter of this Agreement. This Agreement supersedes all prior negotiations, discussions, representations or proposals, whether oral or written. This Agreement may not be modified unless done so in writing and signed by a duly authorized representative of both parties. If any provision of this Agreement, or part thereof, is found to be invalid, the remaining provisions shall remain in effect.

Section 8.05 This Agreement will be binding on the respective successors and assigns of each of the Covered Entity and the Business Associate. However, this Agreement may not be assigned, in whole or in part, without the written consent of the other party, such consent not to be unreasonably withheld; provided that Business Associate may assign this Agreement to a successor entity whether by merger, consolidation, sale of substantially all of its assets, license, operation of law or otherwise without Covered Entity’s consent. Any attempted assignment in violation of this provision shall be null and void.

Section 8.06 This Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

Section 8.07 Except to the extent preempted by federal law, this Agreement shall be governed by and construed in accordance with the law of the State of Delaware.
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Covered Entity: Preakness Healthcare Center

By: ____________________________

Name: __________________________

Title: __________________________

Real Time Medical Systems, LLC.

By: ____________________________

Name: __________________________

Title: __________________________
MUTUAL CONFIDENTIALITY AGREEMENT

This Mutual Confidentiality Agreement ("Agreement") is entered into as of November 5th, 2019 (the "Effective Date") by and between Peakness Healthcare Center, having its principal place of business at 305 Oldham Road, Wayne, NJ 07470 and Real Time Medical Systems, LLC, a Delaware limited liability company, having its principal address at 901 Elkridge Landing Road Suite 100, Linthicum Heights, MD 21090.

The parties wish to protect and preserve the confidential and/or proprietary nature of information and materials that may be disclosed or made available to each other in connection with certain discussions, negotiations or dealings between the parties relating to Software Services (the "Purpose"). In consideration of the foregoing and the rights and obligations set forth herein, both parties hereby agree as follows:

1. CONFIDENTIAL INFORMATION.

As used herein, "Confidential Information" means any and all information and material disclosed by the disclosing party ("Disclosing Party") to the receiving party ("Receiving Party") (whether in writing, or in oral, graphic, electronic or any other form) that is marked as (or provided under circumstances reasonably indicating it is) confidential or proprietary, or if disclosed orally or in other intangible form or to in any form that is not so marked, that is identified as confidential at the time of such disclosure. Confidential Information includes, without limitation, any trade secret, know-how, idea, invention, process, technique, algorithm, program (whether in source code or object code form), hardware, device, design, schematic, drawing, formula, data, plan, forecast, sample, or technical, engineering, manufacturing, product, marketing, servicing, financial, personnel and other information and materials.

2. NON-DISCLOSURE AND LIMITED USE.

2.1 Receiving Party shall hold all of the Disclosing Party’s Confidential Information in strict confidence and shall not disclose any of the Disclosing Party’s Confidential Information to any third party, other than to its Affiliates and their respective employees and agents who need to know such information ("Representatives") and who are contractually bound by restrictions regarding disclosure and use of such information comparable to and no less restrictive than those set forth herein. An “Affiliate” means any person or entity that directly or indirectly controls or is controlled by or is under common control with a party hereto, and solely for the duration of such control, and “control” or “controlled” means ownership, directly or through one or more Affiliates, of fifty percent (50%) or more of the shares of stock entitled to vote for the election of directors, in the case of a corporation, or fifty percent (50%) or more of the equity interest, in the case of any other type of legal entity, or status as a general partner in any partnership, or the contractual right to control the election of directors or direct the affairs of a party. Receiving Party shall cause its Representatives to comply with the terms of this Agreement, and Receiving Party shall be responsible for any breach of this Agreement by any of its Representatives.

2.2 Receiving Party shall not use the Disclosing Party’s Confidential Information for the benefit of itself or any third party, or for any purpose other than the Purpose. Receiving Party shall take the same degree of care that it uses to protect its own confidential and proprietary information and materials of similar nature and importance (but in no event less than reasonable care) to protect the confidentiality and avoid the unauthorized use, disclosure, publication or dissemination of the Disclosing Party’s Confidential Information. Receiving Party shall not make any copies of the Disclosing Party’s Confidential Information except to the extent reasonably necessary to carry out the Purpose, or unless otherwise approved in writing in advance by Disclosing Party. Any such copies made shall be identified as the property of Disclosing Party and marked “confidential,” "proprietary" or with a similar legend. Receiving Party shall not decompile, disassemble or otherwise reverse engineer (except to the extent expressly permitted by applicable law, notwithstanding a contractual obligation to the contrary) any Confidential Information or any portion thereof, or determine or attempt to determine any source code, algorithms, methods or techniques embodied in any Confidential Information or any portion thereof.
3. **Scope.**

3.1 The obligations of this Agreement, including the restrictions on disclosure and use, shall not apply with respect to any Confidential Information to the extent the Receiving Party can show such Confidential Information: (a) is or becomes publicly known through no wrongful act or omission of Receiving Party; (b) was rightfully known by Receiving Party before receipt from Disclosing Party; (c) becomes rightfully known to Receiving Party without confidential or proprietary restriction from a source other than Disclosing Party that does not to Receiving Party's knowledge owe a duty of confidentiality to Disclosing Party with respect to such Confidential Information; or (d) is independently developed by Receiving Party without the use of or reference to the Confidential Information of Disclosing Party, where such development is evidenced by Receiving Party's written records. The fact that any portion of the Confidential Information may be subject to one of the foregoing exceptions (a) through (d) shall not automatically exclude any combination of Confidential Information from protection under this Section 3 unless the entirety of such Confidential Information also falls under the same exception(s).

3.2 In addition, Receiving Party may use or disclose the Disclosing Party's Confidential Information to the extent (i) approved by Disclosing Party in writing; or (ii) Receiving Party is required to disclose Confidential Information by law, regulation, subpoena, court order or otherwise in connection with a judicial, administrative or governmental proceeding or in response to a request by any governmental agency or regulatory authority, provided, however, that to the extent legally permissible, Receiving Party shall notify Disclosing Party and, to the extent reasonably practicable, Receiving Party shall provide such notice in advance of the disclosure so as to allow the Disclosing Party an opportunity to seek (at Disclosing Party's sole expense) a protective order or other appropriate remedy.

4. **Ownership.**

All Confidential Information of Disclosing Party (including, without limitation, all copies, extracts and portions thereof) is and shall remain the sole property of Disclosing Party. Receiving Party does not acquire (by license or otherwise, whether express or implied) any intellectual property rights or other rights under this Agreement or any disclosure hereunder, except the limited right to use such Confidential Information in accordance with the express provisions of this Agreement. All rights relating to the Confidential Information that are not expressly granted hereunder to Receiving Party are reserved and retained by Disclosing Party.

5. **No Warranty.**

No warranties of any kind, whether express or implied, are given by Disclosing Party with respect to any Confidential Information or any use thereof, and Disclosing Party hereby expressly disclaims all such warranties, including any implied warranties of merchantability and fitness for a particular purpose and any warranties arising out of course of performance, course of dealing or usage of trade. Neither party has any obligation under or by virtue of this Agreement to invest in, purchase from or furnish to the other party any products or services, or to enter into any other agreement, including but not limited to, a development, purchasing or technology licensing agreement.

6. **Term.**

The term of this Agreement commences on the Effective Date and shall continue, unless terminated earlier as provided herein, until the first (1st) anniversary thereof. Each party may terminate this Agreement upon not less than two (2) weeks prior notice to the other party. All obligations relating to the use, disclosure, protection or return of Confidential Information pursuant to this Agreement shall survive for two (2) years following the Effective Date, and Sections 3 through 9 shall survive the expiration or termination of this Agreement.

7. **Remedies.**

Receiving Party agrees that, due to the unique nature of the Confidential Information, the unauthorized disclosure or use of the Confidential Information of Disclosing Party may cause irreparable harm and significant injury to Disclosing Party, the extent of which will be difficult to ascertain and for which there will be no adequate remedy at law. Accordingly, Receiving Party agrees that Disclosing Party, in addition to any other available remedies, shall
have the right to seek an immediate injunction and other equitable relief enjoining any breach or threatened breach of this Agreement without the necessity of posting any bond. Receiving Party shall notify Disclosing Party in writing immediately upon Receiving Party’s becoming aware of any such breach or threatened breach.

8. **RETURN OF MATERIALS.**

Upon any termination of discussions or any business relationship between the parties related to the Purpose, or of this Agreement, or at any time at Disclosing Party’s request, (a) Receiving Party shall promptly return to Disclosing Party or destroy all materials (in written, electronic or other form) containing or constituting Confidential Information of Disclosing Party, including any copies and extracts thereof, and (b) Receiving Party shall not use such Confidential Information in any way for any purpose. Notwithstanding the foregoing, Receiving Party may retain one copy for archive purposes to ensure compliance with the provisions of this Agreement and nothing herein will require the return, erasure, deletion, alteration or destruction of any Confidential Information of Disclosing Party that cannot be reasonably returned or destroyed (e.g. copies of electronically exchanged Confidential Information made as a matter of routine information technology backup) shall continue to be subject to confidentiality and non-use obligations according to the terms and conditions set forth herein. If requested, the Receiving Party will certify in writing its compliance with this Section.

9. **MISCELLANEOUS.**

This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior or contemporaneous representations, negotiations, conditions, communications and agreements, whether oral or written, between the parties relating to the subject matter hereof and all past courses of dealing or industry custom. No amendment, modification or waiver of any provision of this Agreement shall be effective unless in writing and signed by duly authorized signatories of both parties. The waiver by either party of a default under any provision of this Agreement shall not be construed as a waiver of any subsequent default under the same or any other provision of this Agreement, nor shall any delay or omission on the part of either party to exercise or avail itself of any right or remedy that it has or may have hereunder operate as a waiver of any right or remedy. This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware, USA, without reference to conflicts of laws provisions. Should legal action arise concerning this Agreement, including without limitation an action at equity, the prevailing party shall be entitled to recover all reasonable attorneys’ fees and related costs, in addition to any other relief which may be awarded by any court or other tribunal of competent jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. In the event that any of the provisions of this Agreement shall be held by a court or other tribunal of competent jurisdiction to be invalid or unenforceable, the remaining portions hereof shall remain in full force and effect and such provision shall be enforced to the maximum extent possible so as to effect the intent of the parties and shall be reformed to the extent necessary to make such provision valid and enforceable. The parties are independent contractors, and neither party shall have any authority of any kind to bind the other party in any respect whatsoever. Each party shall comply with all applicable laws and regulations in connection with any acts or omissions under or relating to this Agreement, including, without limitation, all laws and regulations relating to the export of technical data or products.

[Signatures appear on next page]
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER:  Lucinda Corrado
   Telephone #:  973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution to enter into subscription agreement with Real Time Medical Systems for use of proprietary software for healthcare analysis and reporting. Use of a software system is required to participate in NJ Nursing Facility Quality Incentive Payment Program.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $ 15,000
   REQUISITION #:  To be determined
   ACCOUNT #:  9-01-27-172-001-213

4. METHOD OF PROCUREMENT:
   ☑ RFP   ☐ RFQ   ☐ Bid
   ☑ Other:  Agreement

5. COMMITTEE REVIEW:  DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services  11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☑ Finance  ☑ Counsel
   ☐ Clerk to the Board  ☑ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191128
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD GRANT FUNDINGS TO PASSAIC COUNTY AGENCIES TO PROVIDE FOOD PANTRY SERVICES, FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, THE UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG), IN THE AMOUNT OF $75,698.00 FOR CALENDAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.  
COUNTY COUNSEL

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PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse
RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO AWARD GRANT FUNDINGS TO PASSAIC COUNTY AGENCIES TO PROVIDE FOOD PANTRY SERVICES, FROM THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, THE UNDER THE COMMUNITY SERVICE BLOCK GRANT (CSBG), IN THE AMOUNT OF $75,698.00 FOR CALENDAR 2019

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged or disabled citizens; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the Human Services Department to award grant funding from the State of New Jersey, Division of Community Affairs to Passaic County Agencies to provide Food Pantry Services, under the Community Service Block Grant (CSBG), in the amount of $75,698.00 for 2019 as set forth below:

FOOD PANTRIES:

<table>
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<tr>
<th>Name</th>
<th>Amount</th>
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<tbody>
<tr>
<td>St. Peter’s Haven</td>
<td>$10,814.00</td>
</tr>
<tr>
<td>St. Mary’s Church</td>
<td>$10,814.00</td>
</tr>
<tr>
<td>St. Agnes Episcopal Church</td>
<td>$10,814.00</td>
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<tr>
<td>Our Lady Queen of Peace</td>
<td>$10,814.00</td>
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<tr>
<td>New Hope Ministries</td>
<td>$10,814.00</td>
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<tr>
<td>His Word Ministries</td>
<td>$10,814.00</td>
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<tr>
<td>CUMAC/ECHO</td>
<td>$10,814.00</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$75,698.00</strong></td>
</tr>
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</table>

WHEREAS this matter was reviewed and approved by the Human Services Committee on December 10, 2019; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;
NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Human Services Department to award grant funding from the State of New Jersey, Division of Community Affairs to Passaic County Agencies to provide Food Pantry Services, under the Community Service Block Grant (CSBG), in the amount of $75,698.00 for 2019; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc  Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $75,698.00

APPROPRIATION: G-01-41-818-019-213

PURPOSE: Resolution authorizing the Human Services Dept. to award grant fund from the State of New Jersey Division of Community Affairs to Passaic County Agencies to provide Food Pantry Services under CSBG.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN ACCORDANCE WITH THE ATTACHED SPENDING PLAN FOR FOOD PANTRY SERVICES IN 2019.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $75,698
   REQUISITION #: See attached
   ACCOUNT #: G-01-41-818-019-213

4. METHOD OF PROCUREMENT:
   ☑ RFP  ☐ RFQ  ☐ Bid
   ☑ Other, Direct

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services  11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement
   ☑ Other
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE COUNTY DEPARTMENT OF HUMAN SERVICES TO AWARD FUNDING FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN ACCORDANCE WITH THE ATTACHED SPENDING PLAN FOR FOOD PANTRY SERVICES IN 2019.

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3. AMOUNT OF EXPENDITURE: $75,698
   REQUISITION # See attached
   ACCOUNT # G-01-41-818-019-213

4. METHOD OF PROCUREMENT:
   ✓ RFP  □ RFQ  □ Bid
   □ Other  Direct

5. COMMITTEE REVIEW:  DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   ✓ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   □ Clerk to the Board
   □ Procurement

   11/27/19

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement

   □ Other

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191129
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
         220
         401 Grand Street
         Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ENTER INTO AN ADDITIONAL AWARD OF CONTRACT WITH OLIVER PACKING AND EQUIPMENT CO., IN THE AMOUNT OF $75,000.00 FOR MEALS-ON-WHEELS TRANSPORTABLE TRAYS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PREAKNESS HEALTHCARE CENTER TO ENTER INTO AN ADDITIONAL AWARD OF CONTRACT WITH OLIVER PACKING AND EQUIPMENT CO., IN THE AMOUNT OF $75,000.00 FOR MEALS-ON-WHEELS TRANSPORTABLE TRAYS

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS pursuant to Resolution R-2018-0355 dated May 8, 2018, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract in the amount of $75,000.00 to Oliver Packing and Equipment Co., to purchase Meals-on-Wheels transportable trays; and

WHEREAS the Preakness Healthcare Center Director requested that an additional award of contract be authorized in the amount of $75,000.00 due to the fact that additional Meals-on-Wheels transportable trays are needed; and

WHEREAS this matter was reviewed and approved at the Freeholder Standing Committee of Human Services at its November 27, 2019 meeting; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes an additional award of contract to Oliver Packing and Equipment Co., in the amount of $75,000.00 for Meals-on-Wheels transportable trays; and
BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary agreement to effectuate the above.

JDP:lc Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $75,000.00

APPROPRIATION: * Contingent upon availability of funds in 2020 adopted budget

PURPOSE: Resolution authorizing Preakness Healthcare Center to enter into contract with Oliver Packing and Equipment Co. for meals-on-wheels transportable trays.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado, LNHA
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Resolution authorizing purchase of Meals-on-Wheels transportable trays from Oliver Packaging and Equipment Co. Original resolution R20180365 dated 5/8/2018

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $75,000.00
   REQUISITION #: pending
   ACCOUNT #: 0-01-27-172-001-F04

4. METHOD OF PROCUREMENT:
   ☑️ Bid
   ☐ RFP
   ☐ RFQ
   ☐ Other: SB-18-030

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑️ Human Services 11/27/19
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration ☐ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement

Introduced on: December 4, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191130
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION QUALIFYING A POOL OF FIRMS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS RFQ-20-032 AS PER QUALIFICATION FOR CALENDAR YEAR 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION QUALIFYING A POOL OF FIRMS FOR
PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS,
ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT
CONSULTANTS RFQ-20-032 AS PER QUALIFICATION FOR
CALENDAR YEAR 2020

WHEREAS there exists a need for Preservation Architects,
Architectural Historians, Archeologists, Cultural Resource
Management Consultants for Calendar Year 2020; and

WHEREAS the County issued public solicitation RFQ-20-032
for qualified firms to perform these services, in accordance with
“Fair and Open” procedures as established in the”Pay-to-Play” Law,
N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the responses to said public solicitation were
received on November 8, 2019 and reviewed by the Committee
previously established for that purpose by Resolution R-06-97
adopted on February 14, 2006; and

WHEREAS the Evaluation and Review Committee has found
the firms listed below qualified to perform the necessary services on
an as-needed basis:

AECOM, Piscataway, NJ
Clark Caton Hintz, Trenton, NJ
E2 Project Management LLC, Rockaway, NJ
Easton Architects LLP, New York, NY
Hunter Research Inc., Trenton, NJ
Historic Building Architects, LLC, Trenton, NJ
HMR Architects, Princeton, NJ
Paleowest Archeology, Brooklyn, NY
Paulus, Sokolowski and Sartor, LLC (PS&S), Warren, NJ
Richard Grubb & Associates Inc., Cranbury, NJ ; and

WHEREAS the Public Works and Buildings & Grounds
Committee reviewed this matter at a meeting on November 26, 2019
and recommend this resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen
Freeholders of the County of Passaic that it hereby accepts the
Committee’s recommendation to award RFQ-20-032 on an as-
needed basis to the said firms listed above.
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 10, 2019
MEMORANDUM

DATE: November 25, 2019

TO: Sherry Arvanitakis, QPA, RPPO, Purchasing Director

FROM: Kelly C. Ruffel, Director, Cultural & Historic Affairs

RE: RFQ-20-032: QUALIFICATIONS FOR PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHAEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS CALENDAR YEAR 2020

The Purchasing Division received eleven (11) proposals for the above referenced qualifications on November 8, 2019.

After reviewing the professional qualifications of all the proposals, we have determined that the firms listed below, meet the minimum experience requirements as noted in the RFQ:

1. AECOM, Piscataway, NJ
2. Clark Caton Hintz, Trenton, NJ
3. E2 Project Management LLC, Rockaway, NJ
4. Easton Architects LLP, New York, NY
5. Hunter Research Inc., Trenton, NJ
6. Historic Building Architects, LLC, Trenton, NJ
7. HMR Architects, Princeton, NJ
8. NVS, Inc., Parsippany, NJ
9. Paleowest Archeology, Brooklyn, NY
10. Paulus, Sokolowski and Sartor, LLC (PS&S), Warren, NJ
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
   Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
RESOLUTION TO QUALIFY A PRESERVATION ARCHITECTS, ARCHITECTURAL HISTORIANS, ARCHEOLOGISTS, CULTURAL RESOURCE MANAGEMENT CONSULTANTS CALENDAR YEAR 2020

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
   ☐ RFP    ☑ RFQ    ☐ Bid
   ☐ Other: ____________________________

5. COMMITTEE REVIEW:                  DATE: 11/26/19
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☑ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration    ☐ Finance    ☐ Counsel
   ☐ Clerk to the Board    ☐ Procurement
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR RESTORATION AND REHABILITATION OF THE PLANTATION HOUSE AT DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

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AYE = yes          NAY = no
ABST. = abstain    REC. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE LLC FOR RESTORATION AND REHABILITATION OF THE PLANTATION HOUSE AT DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NJ

WHEREAS the County of Passaic is a member of the Education Services Commission of New Jersey (formerly known as the Middlesex Regional Education Service Commission (MRESC)), a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS the Passaic County Director of Cultural & Historic Affairs has requested a proposal from Gordion Group Inc., a consultant for Middlesex Regional Education Services Commission, for the restoration and rehabilitation of the Plantation House at Dey Mansion Washington's Headquarters located in Wayne, NJ; and

WHEREAS the contractor listed on the proposal to perform the work is Murray Paving and Concrete, 210 S. Newman Street, Hackensack, NJ and was awarded the State Approved Co-op #65MCESCCPS (JOC Contract No.: ESCNJ 16/17-54 GC1); and

WHEREAS pursuant to the terms of the requisitions attached hereto and made a part hereof, the bid amount is $149,967.79, pursuant to the letter dated November 25, 2019 from the Passaic County Director of Cultural & Historic Affairs attached hereto and made part hereof; and

WHEREAS the Freeholder members of the Committee for Public Works and Buildings & Grounds reviewed this matter at its November 26, 2019 meeting and are recommending approval by the entire Board; and
WHEREAS a certification is attached hereto which indicates
the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes an award of contract for restoration and rehabilitation
of the Plantation House at Dey Mansion Washington’s
Headquarters in Wayne, NJ to Murray Paving and Concrete in the
amount in the amount of $149,967.79 in conformity with the
terms and conditions as set forth in their bid and pursuant to the
Education Services Commission of New Jersey.

BE IT FURTHER RESOLVED that the Director, Clerk of the
Board and County Counsel are authorized to execute all
necessary documents on behalf of the County of Passaic.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $149,967.79

APPROPRIATION: O-19-56-651-000-603

PURPOSE: Resolution authorizing the award of construction services to Murray Paving and Concrete LLC.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
November 25, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONSTRUCTION CONTRACT TO MURRAY PAVING & CONCRETE FOR THE RESTORATION AND REHABILITATION OF THE PLANTATION HOUSE AT DEY MANSION WASHINGTON’S HEADQUARTERS

Members of the Board:

Bids for the construction of the above referenced project were received on October 17, 2019. After review, the County elected to reject the bids as they did not meet the overall project budget. The County then solicited a request for a proposal under the ESCNJ State Approved Coop #65MCESCPCS from the consultant The Gordian Group Inc. As per the work to be performed and the price proposal dated November 11, 2019, the estimated cost of the work is $149,967.79. The contractor listed to perform the work under the proposal is Murray Paving & Concrete.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders adopt a resolution awarding a contract Murray Paving & Concrete in the amount of $149,967.79 for the restoration and rehabilitation of Plantation House, subject to the availability of funds.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
   Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
Resolution awarding a contract to Murray Paving & Concrete for the restoration and rehabilitation of the Plantation House at Dey Mansion Washington's Headquarters

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $149,967.79
   REQUISITION #: R9-07250
   ACCOUNT #: __________________________

4. METHOD OF PROCUREMENT:
   ☐ RFP     ☐ RFQ     ☑ Bid
   ☐ Other: __________________________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☑ Public Works

   __________________________________________
   __________________________________________
   __________________________________________
   __________________________________________
   __________________________________________
   11/26/19

6. DISTRIBUTION LIST:
   ☐ Administration     ☐ Finance     ☐ Counsel
   ☐ Clerk to the Board     ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191132
# COUNTY OF PASSAIC

**CO of Passaic, Dey Mansion**

(973) 706-6640

199 Totowa Road

Wayne, NJ 07470

---

**REQUISITION**

**No.**

R9-07250

**Order Date:** 11/25/19

**Delivery Date:**

**State Contract:**

**F.O.B. Terms:**

---

**Vendor #:** 12238

**Murray Paving & Concrete, LLC**

210 S. Newman Street

Hackensack, NJ 07601

---

<table>
<thead>
<tr>
<th>QTY/UNIT</th>
<th>DESCRIPTION</th>
<th>ACCOUNT NO.</th>
<th>UNIT PRICE</th>
<th>TOTAL COST</th>
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</thead>
<tbody>
<tr>
<td>1.00</td>
<td>Plantation House Restoration Contruction Services in connection with the Restoration &amp; Rehabilitation of the Plantation House at Dey Mansion Wsahington's Headquarters</td>
<td>0-19-56-651-000-603</td>
<td>$149,967.7900</td>
<td>$149,967.79</td>
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</table>

**TOTAL**

$149,967.79

---

**Introduced on:** December 10, 2019

**Adopted on:** December 10, 2019

**Official Resolution:** R20191132

---

**REQUESTING DEPARTMENT**

**DATE**
Job Order

ESCNJ State Approved Coop #65MCESCSCPS
JOC Contract No.: ESCNJ 16/17-54 GC1

New Job Order [X]  Modify an Existing Job Order [ ]

Job Order Number: 073500.00

Job Order Title: Passaic County - Plantation House Upgrades
Contact: Mathew Jordan
Contractor Name: Murray Paving and Concrete
Phone: 973864405
Contact: Steven Ramos
Phone:

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 11/11/2019, and as per the terms and conditions of JOC Contract No ESCNJ 16/17-54 GC1.

Brief Task Order Description:
Upgrades to the Plantation House at Dey Mansion.

Time of Performance
Estimated Start Date:
Estimated Completion Date:

Liquidated Damages
Will apply: [ ]  Will NOT apply: [X]

Validation Information

No Adjustment  1,000
Option 1 - Normal Working Hours  0.970

Job Order Firm Fixed Price: $149,967.79

Owner Purchase Order:

Approvals

<table>
<thead>
<tr>
<th>Project Manager</th>
<th>Date</th>
<th>Bureau/Division Manager</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Technical/Engineer Review</th>
<th>Date</th>
<th>Contracting Officer</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td></td>
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Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191132
Scope of Work

ESCNJ State Approved Coop #65MCE8CCPS

To: Contractor Project Manager
Murray Paving and Concrete
210 South Newman Street
Hackensack, NJ 07601

From: Mathew Jordan
MRESP - Passaic County
No Address Input
9738814405

Job Order No: 073560.00
Job Order Title: Passaic County - Plantation House Upgrades
Contract #: ESCNJ 16/17-54 GC1

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Value engineered option of Connolly & Hickey Historical Architects, LLC’s plan for Rehabilitation to the Plantation House at the Dey Mansion.
-Information gathered that this is NOT a historical building and is not subject to historical structure regulations.
-No abatement is required at site.
-Existing copper gutters to be resecured to building. No roof work is to take place. Possible fascia work to receive new gutters.
-Sill replacements are excluded from this proposal.

Subject to the terms and conditions of JOC Contract ESCNJ 16/17-54 GC1.

Mathew Jordan

Date

Contractor Project Manager

Date
# Contractor's Cost Proposal - Summary (L/E/M)

**ESCNJ State Approved Coop #65MCESSCPS**

<table>
<thead>
<tr>
<th>Date:</th>
<th>November 18, 2019</th>
</tr>
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<tbody>
<tr>
<td>Re:</td>
<td>IGC Master Contract #: ESCNJ 18/17-5G GC1</td>
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<tr>
<td></td>
<td>JOC Work Order #: 073580.00</td>
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<tr>
<td></td>
<td>Owner PO #:</td>
</tr>
<tr>
<td></td>
<td>Title:             Pasco County - Plantation House Upgrades</td>
</tr>
<tr>
<td></td>
<td>Contractor:        Murray Paving and Concrete</td>
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<tr>
<td></td>
<td>Proposal Value:    $140,967.79</td>
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<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
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<tr>
<td>DEMO</td>
<td>$11,377.90</td>
</tr>
<tr>
<td>DOORS &amp; WINDOWS</td>
<td>$7,672.01</td>
</tr>
<tr>
<td>ELECTRICAL</td>
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<td>EXTERIOR REPAIRS</td>
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<td>FLOORING</td>
<td>$10,307.22</td>
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<td>GUTTERS</td>
<td>$4,573.20</td>
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<td>HVAC</td>
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<td>SPLASHPAD</td>
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<td>STAIRS</td>
<td>$1,483.76</td>
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<tr>
<td><strong>Proposal Total</strong></td>
<td><strong>$149,967.79</strong></td>
</tr>
</tbody>
</table>

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: **25.27%**
### Contractor's Cost Proposal - Detail (L/E/M)

**ESCNJ State Approved Coop #65MCESSCPS**

**Date:** November 16, 2019

**Re:** IGC Master Contract #: ESCNJ 16/17-54 GC1

JOC Work Order #: 073556000

Owner PO #: 0000

Title: Passaic County - Plantation House Upgrades

Contractor: Murray Paving and Concrete

Proposal Value: $145,657.79

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<th>Item</th>
<th>Mod.</th>
<th>UOM</th>
<th>Description</th>
<th>Labor</th>
<th>Equip.</th>
<th>Material</th>
<th>(Excludes)</th>
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<td>$7.21</td>
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<td>05</td>
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<td>2% Calcium Chloride Accelerating, Type C Concrete Admixture</td>
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<td>31</td>
<td>13</td>
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<td>8&quot; 3,000 PSI Slab On Grade Concrete Slab Assembly</td>
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<td>00 0100</td>
<td>For Up To 3 CY, Delivery Fee For Concrete Purchases</td>
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<td>1.00 x</td>
<td>159.00 x</td>
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<tr>
<td>7</td>
<td>31</td>
<td>31</td>
<td>13</td>
<td>0208</td>
<td>Excavation For Trenching By Hand In Loose Rock includes stockpiling excess materials and trimming sides and bottom of trench.</td>
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<td></td>
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<td>1.00 x</td>
<td>183.91 x</td>
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<tr>
<td>8</td>
<td>31</td>
<td>23</td>
<td>13</td>
<td>0011</td>
<td>Backfilling or Placing Subbase for Trenches with Imported or Stockpiled Materials by Hand</td>
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<td></td>
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<td></td>
<td></td>
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<td>Installation</td>
<td>1.00 x</td>
<td>28.78 x</td>
<td>0.9700 =</td>
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<tr>
<td>9</td>
<td>31</td>
<td>23</td>
<td>13</td>
<td>0014</td>
<td>Compaction of Fill or Subbase for Trenches by Hand</td>
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<td></td>
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<td>10</td>
<td>31</td>
<td>23</td>
<td>13</td>
<td>0017</td>
<td>Load Excess Material by Hand for Removal from Excavation for Trenching</td>
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<td>Installation</td>
<td>1.00 x</td>
<td>78.02 x</td>
<td>0.9700 =</td>
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</tbody>
</table>

**Introduced on:** December 16, 2019

**Adopted:** December 16, 2019

**Official Resolution #:** R20191132
**Contractor's Cost Proposal - Detail (L/E/M) Continues..**

**Job Order No:** 073650.00  
**Job Order Title:** Passaic County - Plantation House Upgrades

### Subtotal for CONCRETE

**$588.03**

#### DEMO

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>HR</td>
<td>Laborer for tasks not included in the Task Catalog and as directed by owner only.</td>
<td>1</td>
<td>71.16</td>
<td>0.9700</td>
<td>4,417.61</td>
</tr>
</tbody>
</table>

**SELECTIVE DEMOLITION AS PER SITE CONDITIONS, CLEAN EXISTING SURFACES OUTSIDE OF CONTRACT WORK, CLEAR OUT MISC DEBRIS LEFT INSIDE**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>EA</td>
<td>30 CY Dumpster (4 Ton) &quot;Construction Debris&quot; includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.</td>
<td>1</td>
<td>775.00</td>
<td>0.9700</td>
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**CONSTRUCTION DEBRIS**

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<th>Total</th>
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</thead>
<tbody>
<tr>
<td>SF</td>
<td>Smooth Finishing Three Coats Gypsum Plaster On Walls</td>
<td>1</td>
<td>5.70</td>
<td>0.9700</td>
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**DEMO 2ND FLOOR**

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<th>Unit Price</th>
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<tbody>
<tr>
<td>LF</td>
<td>4&quot; High, 1/8&quot; Thick, Type TV Thermoplastic Vinyl Wall Base, All Colors</td>
<td>1</td>
<td>3.40</td>
<td>0.9700</td>
<td>206.37</td>
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**DEMO VINYL BASE**

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<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
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<th>Total</th>
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</thead>
<tbody>
<tr>
<td>SF</td>
<td>1/8&quot; Thick, Class 2 Through Pattern, Vinyl Composition Tile (VCT) (Armstrong Standard Excelon Ravel®)</td>
<td>1</td>
<td>2.92</td>
<td>0.9700</td>
<td>943.84</td>
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**DEMO 1ST FLOOR - 2ND FLOOR**

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<tr>
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<th>Total</th>
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<tr>
<td>SY</td>
<td>45 Ounce, Medium Traffic, Residential, Nylon Broadloom Carpet</td>
<td>1</td>
<td>38.78</td>
<td>0.9700</td>
<td>139.66</td>
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**DEMO CARPET IN OFFICE AREA - 2ND FLOOR**

**Subtotal for DEMO**

**$11,377.90**

### DOORS & WINDOWS

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<tr>
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<th>Quantity</th>
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<td>Carpenter for tasks not included in the Task Catalog and as directed by owner only.</td>
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**MISC WINDOW REPAIRS, SET FRAMING OF STAIRS (CUSTOM - NOT TO BUILDING CODE)**

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<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>EA</td>
<td>9' x 7'. Residential Grade, Wood Sectional Door. Manual Lift</td>
<td>1</td>
<td>1,144.17</td>
<td>0.9700</td>
<td>1,105.64</td>
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**D109**

<table>
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<tbody>
<tr>
<td>EA</td>
<td>20-1/2&quot; x 45&quot;, One Operating Sash, Casement Wood clad Window (Anderson 200 Series)</td>
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<td>649.57</td>
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**WINDOWS**
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<tbody>
<tr>
<td>21</td>
<td>EA 250-00</td>
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<td>$3,489.37</td>
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<td>$3,489.37</td>
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<td>22</td>
<td>CLF 24&quot; Electrical Metallic Tubing (EMT) Wall 4 #12 THHN/THWN</td>
<td>1</td>
<td></td>
<td>$7,000.18</td>
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<tr>
<td>23</td>
<td>EA Recessed Pierced Assembly With Surface Style Cover (Wiremold)</td>
<td>1</td>
<td></td>
<td>$10,171.03</td>
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<tr>
<td>24</td>
<td>EA 1 Gang, 20 Amp, NEMA 5-20, Duplex Receptacle Assembly</td>
<td></td>
<td></td>
<td>$1,207.92</td>
<td></td>
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<tr>
<td>25</td>
<td>EA 20 Amp, 120 Volt, Ground Fault Circuit Interrupter (GFCI), Weatherproof Duplex Receptacle</td>
<td></td>
<td></td>
<td>$40.14</td>
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<tr>
<td>26</td>
<td>EA 4 Gang, 20 Amp, 120/277 Volt, SPST, Switch Assembly</td>
<td></td>
<td></td>
<td>$1,178.20</td>
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<tr>
<td>27</td>
<td>EA 2,200 Lumens, 9&quot; Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)</td>
<td></td>
<td></td>
<td>$410.73</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>EA 2,200 Lumens, 9&quot; Diameter, Wall Mount LED Cylinder Downlight With Semi-Specular Trim (Gotham® EVO® CLED9)</td>
<td></td>
<td></td>
<td>$178.03</td>
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### ELECTRICAL

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<th>Item Description</th>
<th>Quantity</th>
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<th>Total</th>
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<tbody>
<tr>
<td>29</td>
<td>EA</td>
<td>8' Round, Compact Fluorescent. T Or IGT Recessed Fixture Housing</td>
<td>10.00</td>
<td>42.50</td>
<td>0.9700</td>
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**Subtotal for ELECTRICAL:** $33,750.25

### EXTERIOR REPAIRS

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<tbody>
<tr>
<td>30</td>
<td>HR</td>
<td>Mason. For tasks not included in the Task Catalog and as directed by owner only.</td>
<td>24.00</td>
<td>44.81</td>
<td>0.9700</td>
<td>1,974.36</td>
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<tr>
<td></td>
<td></td>
<td>ASSESS BUILDING, SET GRADES FOR OUTSIDE DRAINAGE, SET ACCU.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>LF</td>
<td>Cut And Repoint Brick/Block. Irregular Shapes And Other Than Complete SF. Area.</td>
<td>800.00</td>
<td>2.65</td>
<td>0.9700</td>
<td>1,484.10</td>
</tr>
<tr>
<td>32</td>
<td>LF</td>
<td>12&quot; Depth, 1-1/2&quot; Thick, Bluestone Stair Tread</td>
<td>10.00</td>
<td>30.69</td>
<td>0.9700</td>
<td>258.62</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NEW BLUESTONE TREADS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>LF</td>
<td>Place Hay Bales. Includes securing in ground with stakes.</td>
<td>100.00</td>
<td>3.05</td>
<td>0.9700</td>
<td>295.65</td>
</tr>
<tr>
<td></td>
<td></td>
<td>HAY</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34</td>
<td>SY</td>
<td>Furnish And Place Imported Screened Topsoil, 2' Deep</td>
<td>111.00</td>
<td>2.37</td>
<td>0.9700</td>
<td>255.18</td>
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<tr>
<td></td>
<td></td>
<td>TOPSOIL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35</td>
<td>MF</td>
<td>Shade Mix, Hydro Or Air Seeding. 6 LBS. spread rate. Mixture of red fescue, creeping red fescue, perennial ry and bluegrass.</td>
<td>1.00</td>
<td>84.85</td>
<td>0.9700</td>
<td>62.90</td>
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**Subtotal for EXTERIOR REPAIRS:** $4,432.38

### FINISHES

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<tr>
<td>36</td>
<td>HR</td>
<td>Drywall Finishes. For tasks not included in the Task Catalog and as directed by owner only.</td>
<td>40.00</td>
<td>78.61</td>
<td>0.9700</td>
<td>3,050.07</td>
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<tr>
<td></td>
<td></td>
<td>SPACKLE 1ST FLOOR AREA - UNQUANTIFIABLE - LVL 5 FINISH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>37</td>
<td>CF</td>
<td>Erector Building Scaffolding, 1 To 5 Story, Tubular Steel. Based On 1 User/ Month</td>
<td>24.00</td>
<td>374.30</td>
<td>0.9700</td>
<td>8,713.70</td>
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**Subtotal for FINISHES:** $8,713.70
## FINISHES

<table>
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<tr>
<th>Job Order No:</th>
<th>073590.00</th>
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<tr>
<td>Job Order Title:</td>
<td>Passaic County - Plantation House Upgrades</td>
</tr>
<tr>
<td><strong>40</strong> 21 19 00 0004</td>
<td>LF 2-1/2&quot; Wide Pine Complete Door And Window Trim</td>
</tr>
<tr>
<td><strong>39</strong> 66 40 19 00 0009</td>
<td>LF 5-1/2&quot; High White Pine Base Molding, All Dimensions Are Nominal</td>
</tr>
<tr>
<td><strong>40</strong> 66 45 19 00 0008</td>
<td>LF 3/4&quot; x 7/8&quot; White Pine Base Shoe</td>
</tr>
<tr>
<td><strong>41</strong> 66 46 26 00 0007</td>
<td>LF 1&quot; x 12&quot; White Pine Cornices, All Dimensions Are Nominal</td>
</tr>
<tr>
<td><strong>42</strong> 66 46 25 00 0007</td>
<td>For Mahogany, Oak, Maple, Or Walnut, Add</td>
</tr>
<tr>
<td><strong>43</strong> 07 21 19 00 0005</td>
<td>SF 3-1/2&quot; Thick, Kraft Faced, R-15 Fiberglass Flexible Insulation</td>
</tr>
<tr>
<td><strong>44</strong> 07 02 13 00 0005</td>
<td>CLF 3/4&quot; x 3/4&quot; Joint Polyurethane Sealant And Caulking</td>
</tr>
<tr>
<td><strong>45</strong> 09 21 00 00 0022</td>
<td>SF Interior Partition Wall Assemblies, Metal Studs With Tracks And Runners, Includes 16 gauge 3-1/2&quot; metal studs 16&quot; on center with tracks, runners, and channel, one layer 5/8&quot; drywall on each side, level 4 finish, one primer coat and two finish coats of latex paint.</td>
</tr>
<tr>
<td><strong>46</strong> 09 23 13 00 0021</td>
<td>SF Smooth Finish Three coats Gypsum Plaster On Walls</td>
</tr>
<tr>
<td><strong>47</strong> 08 29 00 00 0006</td>
<td>SF 3/8&quot; Gypsum Board</td>
</tr>
<tr>
<td><strong>48</strong> 08 40 00 00 0008</td>
<td>For Horizontal Installation Up To 10' High, Add</td>
</tr>
</tbody>
</table>

---

**Notes:**
- All prices are in USD.
- Details on quantities, unit prices, and factors are provided for each item.
- The total costs are calculated for each category of work.
## FINISHES

<table>
<thead>
<tr>
<th>Job Order No:</th>
<th>073650.00</th>
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<tbody>
<tr>
<td>Job Order Title:</td>
<td>Passaic County - Plantation House Upgrades</td>
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</tbody>
</table>

### Paint Exterior Wood Trim, 1 Coat Primer, Brush Work
- **SF**: 100.00
- **Unit Price**: $1.33
- **Factor**: 0.97
- **Total**: $1.280.10

### Paint Exterior Wood Trim, 2 Coats Paint, Brush Work
- **SF**: 100.00
- **Unit Price**: $2.81
- **Factor**: 0.97
- **Total**: $2,531.79

### Paint Interior Plaster/Drywall Walls, 1 Coat Primer, Brush Work
- **SF**: 1,190.00
- **Unit Price**: $0.79
- **Factor**: 0.97
- **Total**: $911.90

### Paint Interior Plaster/Drywall Walls, 2 Coats Paint, Brush Work
- **SF**: 1,190.00
- **Unit Price**: $1.52
- **Factor**: 0.97
- **Total**: $1,754.64

### Paint Interior Plaster/Drywall Walls, 2 Coats Paint, Brush/Roller Work
- **SF**: 1,190.00
- **Unit Price**: $1.24
- **Factor**: 0.97
- **Total**: $1,419.30

### 10,000 To 12,000 PSI Water Blast, Concrete And Masonry Surfaces, Surface Preparation
- **SF**: 1,200.00
- **Unit Price**: $1.14
- **Factor**: 0.97
- **Total**: $1,325.96

### Hand Scrape Wood Surfaces
- **SF**: 500.00
- **Unit Price**: $0.69
- **Factor**: 0.97
- **Total**: $334.65

### Up To 6,000 PSI, Pressure Wash Wood Surface
- **SF**: 500.00
- **Unit Price**: $0.43
- **Factor**: 0.97
- **Total**: $206.56

### Sanding Wood Trim
- **SF**: 500.00
- **Unit Price**: $1.00
- **Factor**: 0.97
- **Total**: $485.00

**Subtotal for FINISHES**: $47,110.24

## FLOORING

<table>
<thead>
<tr>
<th>Job Order No:</th>
<th>09 04 13 00 0043</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Order Title:</td>
<td>1/8&quot; Thick, Moisture Barrier, Sound Reduction And Cushioning, Wood Flooring</td>
</tr>
</tbody>
</table>

### Underlayment (Robertson Air/Guard™ 70-105)
- **SF**: 700.00
- **Unit Price**: $0.97
- **Factor**: 0.97
- **Total**: $698.63

**WOOD FLOORING**: $698.63

---

*Introduced on: December 10, 2019*

*Adopted: Cost Proposal Date: 12/10/2019*

*Official Resolution #: R20191132*
Contractor’s Cost Proposal - Detail (L/E/M) Continues.

### FLOORING

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<td>60</td>
<td>09</td>
<td>94</td>
<td>29</td>
<td>000031</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>SF</td>
<td></td>
<td>12&quot; Thick, White Oak, Prefinished Engineered Wood Flooring</td>
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<tr>
<td></td>
<td>Installation</td>
<td>700.00</td>
<td>x</td>
<td>10.13</td>
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### WOOD FLOORING

<table>
<thead>
<tr>
<th>Code</th>
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<td>91</td>
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<td></td>
<td>SF</td>
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<td>Prepare New Wood Floor For Finish, Mult Grit Sanding/Sanding</td>
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<tr>
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<td>Installation</td>
<td>700.00</td>
<td>x</td>
<td>1.20</td>
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### WOOD FLOOR PREP

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<td>09</td>
<td>93</td>
<td>23</td>
<td>00013</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>SF</td>
<td></td>
<td>Refinish Wood Floor, 1 Coat Sealer And 2 Coats PolyurethaneIncludes sanding existing floor</td>
</tr>
<tr>
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<td>Installation</td>
<td>700.00</td>
<td>x</td>
<td>2.88</td>
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### WOOD FLOOR STAIN

### Subtotal for FLOORING

$10,307.22

### GUTTERS

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<td>00026</td>
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<tr>
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<td>HR</td>
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<td>Roofers, Concrete For tasks not included in the Task Catalog and as directed by owner only</td>
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<tr>
<td></td>
<td>Installation</td>
<td>58.00</td>
<td>x</td>
<td>84.19</td>
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REMOVE EXISTING COPPER GUTTERS, SALVAGE FOR RE-USE, INSPECT EXISTING FASCIA BOARDS AND MODIFY IF NECESSARY, SECURE GUTTERS

### Subtotal for GUTTERS

$4,973.20

### HVAC

<table>
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<td>00</td>
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<td>LA</td>
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<td>Passaic County Plantation Homes - Smaller &amp; Sun - HVAC</td>
</tr>
<tr>
<td></td>
<td>Installation</td>
<td>1.00</td>
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<td>28.41417</td>
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### Subtotal for HVAC

$28,414.17

### SPLASHPAD

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<td>SF</td>
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<td>3&quot; Thick Bluestone Coping</td>
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<td>Installation</td>
<td>4.00</td>
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<td>57.17</td>
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### BLUESTONE SPLASHPAD

### Subtotal for SPLASHPAD

$260.62

### STAIRS

<table>
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<tr>
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<td>11</td>
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<td>00123</td>
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<td>LF</td>
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<td>2&quot; x 12&quot; Wood Stair Stringer</td>
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<td>Installation</td>
<td>15.00</td>
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<td>8.57</td>
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<td>Demolition</td>
<td>15.00</td>
<td>x</td>
<td>4.36</td>
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### STAIRS

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<td>57</td>
<td>06</td>
<td>11</td>
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<td>0215</td>
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<td>LF</td>
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<td>1&quot; x 12&quot; Poplar Light Framing, Trim And Furring</td>
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<td>6.95</td>
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<td>Demolition</td>
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### Subtotal for STAIRS

$188.97 + $355.62 = $544.59
Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 073500.00  
Job Order Title: Passaic County - Plantation House Upgrades

<table>
<thead>
<tr>
<th>STAIRS</th>
<th>LF</th>
<th>2&quot; Diameter, Wood Handrail With Brackets</th>
<th>$926.57</th>
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<td>Quantity</td>
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<td>19.56</td>
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<td></td>
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<td>4.83</td>
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Subtotal for STAIRS $1,483.76

Proposal Total $149,067.79

This Proposal total represents the correct total for this proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: 25.27%
November 7, 2019

Murray Paving & Concrete, LLC
17 Park Place
Paramus, NJ 07652

Re:
Plantation House
Wayne, NJ

Scope of Work

- Installation of a central air heat pump system.
  - Condensing Unit
    - The condensing unit will be supplied and installed as specified.
      - CU-1: Mitsubishi Model PUZ-HA30NHA5
    - The condensing units will be installed on the exterior as specified in M.1.1.
      - The unit will be mounted on a raised platform.
        - A concrete pad is to be installed by others.
  - Air Handlers
    - The air handler will be supplied and installed as specified in M.2.1.
      - AHU-1: Mitsubishi Model PEAD-A30AA7
    - The air handler will be suspended from the ceiling rafters.
      - Mason HD vibration isolators will be utilized.
    - A condensate drain line will be run from the air handler and will terminate at the exterior.
      - The funnel drain is to be supplied by others.
  - Controls
    - A digital programmable thermostat will be installed as specified.
      - Mitsubishi Model MHK1
  - Duct Work
    - The duct work will be fabricated and installed as specified in M.1.1 and M.2.1.
    - An outdoor air branch will be installed as specified in M.1.1
      - A motorized damper will be installed in line with the outdoor and will be interlocked with the equipment.
  - Diffusers
    - The supply and return diffusers will be furnished and installed as specified.
      - Price Model AMD

Total Estimate: $23,700.00

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191132
Seckar & Son, LLC
HVAC Contractor

Service: 973-464-7256
     973-392-9075
Fax: 973-928-4682
SeckaranSon@yahoo.com

Exclusions:
- Carpentry
- Electric
- Plumbing
- Masonry
- Permit fees, if applicable.
- If any unforeseen expenses and or changes occur during the installation, they will be subject to approval and will be billed separately.

Date: ___________________________ Accepted By: ___________________________
(No work can begin until a signed copy of this proposal and deposit are received)
November 25, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONSTRUCTION CONTRACT TO MURRAY PAVING & CONCRETE FOR THE RESTORATION AND REHABILITATION OF THE PLANTATION HOUSE AT DEY MANSION WASHINGTON'S HEADQUARTERS

Members of the Board:

Bids for the construction of the above referenced project were received on October 17, 2019. After review, the County elected to reject the bids as they did not meet the overall project budget. The County then solicited a request for a proposal under the ESCNJ State Approved Coop #65MCESCCPS from the consultant The Gordian Group Inc. As per the work to be performed and the price proposal dated November 11, 2019, the estimated cost of the work is $149,967.79. The contractor listed to perform the work under the proposal is Murray Paving & Concrete.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders adopt a resolution awarding a contract Murray Paving & Concrete in the amount of $149,967.79 for the restoration and rehabilitation of Plantation House, subject to the availability of funds.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akister
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT AND EXECUTE A GRANT AWARD IN THE AMOUNT OF $85,000 FROM THE NEW JERSEY HIGHLANDS COUNCIL FOR THE PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO PASSAIC COUNTY’S OPEN SPACE MASTER PLAN, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution# R20191133
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-45
CAF #
Purchase Req. #
Result

FREEHOLDER

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Dated: December 13, 2019
RESOLUTION TO ACCEPT AND EXECUTE A GRANT AWARD IN THE AMOUNT OF $85,000 FROM THE NEW JERSEY HIGHLANDS COUNCIL FOR THE PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO PASSAIC COUNTY’S OPEN SPACE MASTER PLAN

WHEREAS the Passaic County Department of Cultural & Historic Affairs applied for a grant in the amount of $85,000 from the New Jersey Highlands Council for the preparation of a historic preservation plan which is to be incorporated into the County’s Open Space Master Plan; and

WHEREAS this Project will directly address the historic preservation planning efforts authorized under the County’s Plan Conformance implementation agenda; and

WHEREAS by letter dated November 26, 2019 the Director of the Department of Cultural & Historic Affairs is reporting that the County of Passaic has been awarded said grant in the amount of $85,000; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on November 26, 2019 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director of the Passaic County Department of Cultural & Historic Affairs to accept a grant award from the New Jersey Highlands Council in the amount of $85,000 for the preparation of a historic preservation plan to be incorporated into the County’s Open Space Master Plan.
BE IT FURTHER RESOLVED that the Director of Passaic County Board of Chosen Freeholders and the Passaic County Counsel are hereby authorized to execute any documents relative to accepting this grant on behalf of the County of Passaic.

December 10, 2019
November 26, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO ACCEPT GRANT AWARD FROM THE NEW JERSEY HIGHLANDS COUNCIL FOR THE PREPARATION OF A HISTORIC PRESERVATION ELEMENT TO THE COUNTY’S OPEN SPACE MASTER PLAN

Members of the Board:

The County of Passaic received a grant in the amount of $85,000 for the preparation of a historic preservation plan to be incorporated into the County’s Open Space Master Plan. The Public Works and Building & Grounds Committee at their meeting of November 26, 2019 recommended that the full Board authorize accepting this grant.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kelly C. Ruffel
   Telephone #: 973-706-5640

**DESCRIPTION OF RESOLUTION:**
Resolution to accept grant from the NJ Highlands Council for the preparation of a Historic Preservation Element to the County's Open Space and Parks Master Plan

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF **THE REQUISITION FROM EDMUNDS**

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** $ 85,000
   **REQUISITION #** N/A
   **ACCOUNT #** N/A

4. **METHOD OF PROCUREMENT:**
   - [ ] RFP  [ ] RFQ  [ ] Bid
   - [ ] Other: ________________________________

5. **COMMITTEE REVIEW:**
   - [ ] Administration & Finance
   - [ ] Budget
   - [ ] Health
   - [ ] Human Services
   - [ ] Law & Public Safety
   - [ ] Planning & Economic Development
   - [x] Public Works  11/26/19

6. **DISTRIBUTION LIST:**
   - [ ] Administration  [ ] Finance  [ ] Counsel
   - [ ] Clerk to the Board  [ ] Procurement
   - [ ] Other: _______________________________________

**Introduced on:** December 10, 2019
**Adopted on:** December 10, 2019
**Official Resolution #:** R20191133
November 15, 2019

Michael Lysicatos, PP/AICP, Director
Passaic County Planning Department
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re:  Grant Funding Request for Historic Preservation Master Plan Element
     Amended Plan Conformance Grant #09-033-011-1600

Dear Mr. Lysicatos:

On behalf of the Highlands Water Protection and Planning Council (Highlands Council), I am pleased to advise you that Passaic County’s request for grant funding to complete an Historic Preservation Master Plan Element has been approved. Your completed application and all supporting materials, including proposed scope of work, timeline, and budget are consistent with Highlands Council grant requirements and supportive of an initiative that will further the goals of the Highlands Regional Master Plan. This project will directly address the Historic Preservation planning efforts authorized under the County’s Plan Conformance implementation agenda.

Accordingly, the Highlands Council has approved grant funding for the County’s Historic Preservation Master Plan Element in the requested maximum amount of $84,500. A copy of the Highlands Council Resolution (#2019-20) memorializing this action is enclosed. Note that the Council’s authorization provides for an additional $15,500 for the County, which will be reserved for the County’s use in completing future plan conformance initiatives. Please find enclosed a replacement page 5 of the County’s Plan Conformance Amended Grant Agreement, revised to coincide with the approved scope of work. The revision itemizes the additional funds committed to the County for the Historic Preservation Master Plan Element in addition to the previously approved Economic Development Transportation Analysis funding.

As you know, this funding is contingent on the County’s ability to complete all tasks described within the approved proposal and to do so within the timeframe it sets forth. Please note that this grant provides strictly for the funding as allocated in the grant agreement. Any expenditure in excess of the grant amount will be the responsibility of the County. In exceptional circumstances, the Highlands Council will consider written requests for additional funding if submitted for approval by the Executive Director prior to costs being incurred or committed to by the county.
RESOLUTION 2019-20
APPROVAL OF FY2020 HIGHLANDS PROTECTION FUND CAPITAL BUDGET
FOR PLAN CONFORMANCE FUNDING FOR PASSAIC COUNTY

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has created a
public body corporate and politic with corporate succession known as the Highlands Water
Protection and Planning Council (Highlands Council); and

WHEREAS, the Highlands Act authorizes the Highlands Council to enter into any and all
agreements or contracts and execute any and all instruments to carry out any power, duty or
responsibility under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance
where municipalities and counties, located wholly or partially in the Preservation Area, must revise
and conform their local master plan and development regulations, as they relate to development and
use of land in the Preservation Area, with the goals, requirements and provisions of the Regional
Master Plan; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any
municipality or county located wholly or partially in the Planning Area may voluntarily revise and
conform their local master plans and development regulations, as they relate to the development and
use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master
Plan at any time; and

WHEREAS, the Highlands Act provides that an approval of a Petition for Plan Conformance
entitles the conforming municipality or county with specific benefits including: planning grants,
technical assistance, state aid, priority for projects, tax stabilization funds, a strong presumption of
validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant
funding program to reimburse municipalities and counties for reasonable expenses associated with
Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to
provide grant funding for the Highlands municipalities and counties to cover the reasonable
expenses associated with revisions to master plans, development regulations or other regulations to
conform them to the Regional Master Plan; and

WHEREAS, every Highlands municipality or county that has successfully petitioned the Highlands
Council for Plan Conformance has an Implementation Plan and Schedule that includes a detailed
accounting of the existing Plan Conformance Grants and the allocation of additional grant funding in
order to address the Highlands Act requirements for Plan Conformance; and

WHEREAS, the following county is in need of additional reimbursement-based grant funding in
order to address the Highlands Act requirements for Plan Conformance funding:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191133
RESOLUTION 2019-20
APPROVAL OF FY2020 HIGHLANDS PROTECTION FUND CAPITAL BUDGET
FOR PLAN CONFORMANCE FUNDING FOR PASSAIC COUNTY

Plan Conformance Funding (not-to-exceed amount):

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<th>Municipality/County</th>
<th>Purpose</th>
<th>Amount</th>
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<td>Passaic County</td>
<td>Historic Preservation Plan</td>
<td>$85,000.00</td>
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<tr>
<td>Total</td>
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<td>$85,000.00</td>
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WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Supplemental Amended Plan Conformance Grant Agreement with the aforementioned county for the funding allotted to the above-referenced task in the amount so designated, not to exceed in the aggregate, $85,000; and

WHEREAS, the Highlands Council approved the FY2020 Highlands Protection Fund Capital Budget pursuant to Resolution 2019-18 on October 17, 2019; and

WHEREAS, the above-referenced $85,000 allocation is included in the FY 2020 Highlands Protection Fund Capital Budget; and

WHEREAS, pursuant to N.J.S.A. 13:20-5, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute a Supplemental Amended Plan Conformance Grant Agreement with the above listed county, at a not to exceed amount as set forth above;

BE IT FURTHER RESOLVED, that the Highlands Council hereby approves the above-referenced funding in the Highlands Protection Fund Capital Budget for Fiscal Year 2020 in order to provide grant funding for that county to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan, not to exceed $85,000 in the aggregate; and

BE IT FURTHER RESOLVED, that the Highlands Council hereby authorizes, ratifies and approves the Highlands Implementation Plan and Schedules for the above-referenced county, including the reallocation of their existing Plan Conformance Grant and the allocation of additional grant funding to pay for the reasonable expenses incurred to complete their Plan Conformance conditions; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plan and Schedule of the above listed county, and to amend its Plan Conformance Grant Agreement consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plan and Schedules on behalf of the Council.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191133
RESOLUTION 2019-20
APPROVAL OF FY2020 HIGHLANDS PROTECTION FUND CAPITAL BUDGET
FOR PLAN CONFORMANCE FUNDING FOR PASSAIC COUNTY

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 17th day of October, 2019.

Carl J. Richko, Chairman

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Program Specifications:

Grantee shall administer and perform the obligations set forth in this Amended Grant Agreement with the Highlands Council and as set forth in this Amended Scope of Services.

Economic Development Transportation Analysis
Task 1: Data Collection and Analysis
Task 2: Public Engagement
Task 3: Concept Development
Task 4: Draft and Final Reports

Historic Preservation Plan
Task 1: Detailed Summary of County’s Historic Resources
Task 2: Map Analysis and Development
Task 3: Recordation and Field Investigation
Task 4: Summary of Short-Term and Long-Term Priorities
Task 5: Preservation Maintenance Plan for Historic Resources
Task 6: Additional Recommendations and Considerations

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Source of Estimates

As approved by the Highlands Council pursuant to Highlands Council Resolutions 2017-14, October 19, 2017, and 2019-20, October 17, 2019.
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building 
220 
401 Grand Street 
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE NO. 1986-11 BY THE TOWNSHIP OF WEST MILFORD, NJ WHICH CHANGES THE SPEED LIMIT ON THE ENTIRE LENGTH OF MARSHALL HILL ROAD FROM 40 MPH TO 35 MPH, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

_____________________________

REVIEWED BY:

_____________________________

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

_____________________________

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION CONSENTING TO ORDINANCE NO. 1986-11 BY THE TOWNSHIP OF WEST MILFORD, NJ WHICH CHANGES THE SPEED LIMIT ON THE ENTIRE LENGTH OF MARSHALL HILL ROAD FROM 40 MPH TO 35 MPH

WHEREAS the Township of West Milford adopted Ordinance No. 1986-11 which changes the speed limit on the entire length of Marshall Hill Road from 40 mph to 35 mph (see copy of Ordinance No. 1986-11 attached hereto and made part hereof); and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that Marshall Hill Road is a County road; and

WHEREAS said Resolution was discussed at the November 26, 2019 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which consents to changing the speed limit on the entire length of Marshall Hill Road in the Township of West Milford from 40 mph to 35 mph.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated December 2, 2019.

December 10, 2019
Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re:  *West Milford Ordinance 1986-11*  
*Marshall Hill Road Speed Limit*

Dear Members of the Board:

Our office received from the Township of West Milford the final copy of the referenced Ordinance. It changes the speed limit on the entire length of Marshall Hill Road from 40 mph to 35 mph.

Since Marshall Hill Road is a County road, a consenting Resolution is required. This Ordinance was reviewed and recommended for approval at the November 26, 2019 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Township of West Milford.

Very truly yours,

Charles S. Silverstein, P.E.  
County Traffic Engineer

CSS/s1  
Attachment

cc: County Administrator  
County Counsel  
PWC Chair

Introduced on:  December 10, 2019  
Adopted on:  December 10, 2019  
Official Resolution #: R20191134
Jonathan Pera, P.E.
Passaic County Engineer
401 Grand Street – Room 524
Paterson, NJ 07505

RE: Marshall Hill Road

It has been brought to my attention that there is an issue with enforcement of the speed limit on Marshall Hill Road (Passaic County Road) posted at 40 mph.

On June 10, 1986, the West Milford Township Council passed ordinance No. 1986-11 (attached) lowering the speed limit from 40 mph to 35 mph, based on the recommendation of the Township Engineer. However, the file does not indicate that Passaic County had any input prior to passage of the ordinance.

On April 24, 1987, the West Milford Township Clerk requested a concurring resolution from the Freeholders for the speed limit change. On May 13, 1987 the County Traffic Engineer advised that the Township must seek New Jersey Department of Transportation approval for a speed limit change and the file ends.

As you are aware, since 2008, issues of this nature have been deferred to local government and County jurisdictions to maintain.

Marshall Hill Road meets the suburban business and residential district, which is the definition of statutory 35 mph as per Title 39:4-98.

The Township of West Milford is requesting a concurring resolution for the 1986 Township ordinance reducing the speed on Marshall Hill Road to 35 mph.

Very truly yours,

[Signature]

Eric Miller, Supervising Engineering Aide

CC: TOWNSHIP ADMINISTRATOR
CHIEF OF POLICE
DIRECTOR OF PUBLIC WORKS
ORDINANCE NO. 1986-11

AN ORDINANCE TO SUPPLEMENT CHAPTER X - TRAFFIC SCHEDULE V
(MARSHALL HILL ROAD SPEED LIMIT)

WHEREAS, the Township of West Milford wishes to amend speed limits along
Marshall Hill Road, as recommended by the Township Engineer, due to safety
considerations on Marshall Hill Road;

WHEREAS, R.S. 39:4-8 b, confers upon the Township the right to establish
speed limits on totally self contained streets under municipal jurisdiction which
have no direct connection with any street in any other municipality, without the
approval of the Commissioner of Transportation,

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of
West Milford, in the County of Passaic, and the State of New Jersey:

1. That the Revised General Ordinances of the Township of West Milford,
Chapter Ten, Schedule V - Speed Limits is hereby supplemented as follows:

<table>
<thead>
<tr>
<th>Street</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marshall Hill Road</td>
<td>35 M.P.H. with a 25 M.P.H. speed limit in the Marshall Hill School zone during recess and while children are going to or leaving school, during opening or closing hours</td>
</tr>
</tbody>
</table>

2. Regulatory and warning signs shall be erected and maintained to effect the
above designated speed limits.

3. If any section or provision of this Ordinance shall be held invalid in any
court, the same shall not affect the other section or provisions of this Ordinance
except so far as the section or provision so declared invalid shall be inseparable
from the remainder or any portion thereof.

4. All Ordinances or parts of Ordinances which are in consistent herewith are
hereby repealed to the extent of such inconsistency.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191134
5. This Ordinance shall take effect 20 days after its final passage by the
Township Council of the Township of West Milford and approval from the Board of
Chosen Freeholders of the County of Passaic.

Introduced: May 7, 1986
Adopted: May 21, 1986
Effective Date: June 10, 1986
Adopted this 21st day of
May, 1986 and certified as
a true copy of an original.

__________________________________________
Township Clerk

Ord. Book
Subj. File
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220 401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR THOMAS & SONS BUILDERS, LLC AS IT PERTAINS TO THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

<table>
<thead>
<tr>
<th>Official Resolution#</th>
<th>R20191135</th>
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<tr>
<td>Introduced Date</td>
<td>12/10/2019</td>
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<tr>
<td>Adopted Date</td>
<td>12/10/2019</td>
</tr>
<tr>
<td>Agenda Item</td>
<td>0-47</td>
</tr>
<tr>
<td>CAF #</td>
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<tr>
<td>Purchase Req. #</td>
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</tr>
<tr>
<td>Result</td>
<td></td>
</tr>
<tr>
<td>FREEHOLDER</td>
<td></td>
</tr>
<tr>
<td>Bartlett</td>
<td>✓</td>
</tr>
<tr>
<td>Lazzara</td>
<td>✓</td>
</tr>
<tr>
<td>Akhter</td>
<td>✓</td>
</tr>
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<td>Best Jr.</td>
<td>✓</td>
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<tr>
<td>Duffy</td>
<td>✓</td>
</tr>
<tr>
<td>James</td>
<td>✓</td>
</tr>
<tr>
<td>Lepore</td>
<td>✓</td>
</tr>
</tbody>
</table>

PRES.= present  ABS.= absent
MOVE.= moved  SEC.= seconded
AYE.= yes  NAY.= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION FOR CHANGE ORDER #1 FOR THOMAS & SONS BUILDERS, LLC AS IT PERTAINS TO THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NJ

WHEREAS a contract was awarded to Thomas & Sons Builders, LLC for the Goffle Brook Park Improvements – South of Diamond Bridge Avenue in the Borough of Hawthorne, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to supplemental work, as more fully explained in a letter to the Board dated November 27, 2019 from the Passaic County Engineer attached hereto and made part hereof; and

WHEREAS the total amount of this increase is $19,635.20, which results in a new contract amount of $921,825.20; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 26, 2019 who recommend that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 1 in the amount of $19,635.20 results in an increase to the contract amount in connection with the above-mentioned Project and is recommended for approval by the Office of the Passaic County Engineer by letter.
dated November 27, 2019 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE
   See November 27, 2019 letter attached hereto
   
   Addition $ 19,635.20

REASON FOR CHANGE
   See November 27, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$ 902,190.00</td>
</tr>
<tr>
<td>Previous Additions</td>
<td>$ 00-</td>
</tr>
<tr>
<td>Total</td>
<td>$ 902,190.00</td>
</tr>
<tr>
<td>Previous Deductions</td>
<td>$ 00-</td>
</tr>
<tr>
<td>Net Prior to This Change</td>
<td>$ 902,190.00</td>
</tr>
<tr>
<td>Amount of This Change Add</td>
<td>$ 19,635.20</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$ 921,825.20</td>
</tr>
</tbody>
</table>

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $19,635.20

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #1 for Thomas & Sons Builders, LLC.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
November 27, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT:  Goffle Brook Park Improvements – South of Diamond Bridge Avenue
Borough of Hawthorne, Passaic County
CHANGE ORDER No. 1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to supplemental work.

The total amount of the increase is $19,635.20, resulting in a new contract amount of $921,825.20.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 26, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 1 to the Contractor, Thomas & Sons Builders, LLC, of New Milford, New Jersey, in the amount of $19,635.20 (Nineteen Thousand Six Hundred and Thirty Five Dollars and Twenty Cents), which results in an increase to the original Contract amount. The total contract amount including Change Order No. 1 is $921,825.20.

Very truly yours,

[Signature]
Jonathan Pera, P.E.
County Engineer

Attachment

cc:  Public Works and Buildings & Grounds Committee, Chair
     County Administrator
     County Counsel
     Director of Finance

Introduced on:  December 10, 2019
Adopted on:  December 10, 2019
Official Resolution#:  R20191135
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07563

CHANGE ORDER No. 1

DATE: November 24, 2019

PROJECT TITLE:
Goffle Brook Park Improvements
South of Diamond Bridge Avenue

LOCATION: Goffle Brook Park, Hawthorne, NJ
DATE OF CONTRACT: September 3, 2019
OWNER: PASSAIC COUNTY DEPARTMENT OF COMMISSARY OF FREEHOLDERS
CONTRACTOR: Thomas Eoos Builders, Inc.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties, the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDITIONS - SUPPLEMENTAL PAY ITEMS</td>
<td>Installation of Drainage Stone for New Playground</td>
<td>1</td>
<td>LS</td>
<td>$19,035.00</td>
<td>$19,035.20</td>
</tr>
<tr>
<td>TOTAL ADDITIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$19,035.20</td>
</tr>
</tbody>
</table>

NET CHANGE ORDER (ADDITION) $19,035.20

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT.................................................. $19,035.20

ORIGINAL COMPLETION DATE................................................................. January 7, 2020
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME.............. 0
NEW DATE FOR COMPLETION IS............................................................. January 7, 2020

2. REASON FOR CHANGE

Item No. 5-01 - Installation of Drainage Stone for New Playground: Due to unforeseen high groundwater conditions, the Contractor is required to install drainage stone consisting of 250 tons of 3/4" clean stone underneath the wood mulch playground surface. This results in establishing a new pay item for installation of Drainage Stone for New Playground.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191135
3. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINAL CONTRACT AMOUNT</td>
<td>$902,100.00</td>
</tr>
<tr>
<td>PREVIOUS ADDITIONS</td>
<td>$0.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$902,100.00</td>
</tr>
<tr>
<td>PREVIOUS DEDUCTIONS</td>
<td>$3.00</td>
</tr>
<tr>
<td>NET PRIOR TO THIS CHANGE</td>
<td>$902,100.00</td>
</tr>
<tr>
<td>AMOUNT OF THIS CHANGE ADD</td>
<td>$16,656.20</td>
</tr>
<tr>
<td>CONTRACT AMOUNT TO DATE</td>
<td>$921,756.20</td>
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</tbody>
</table>

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/we hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection thereof in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/we hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Thomas & Sons, Builders, LLC

SIGNATURE ___________________________ DATE ______

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: ___________________________ Date ______

Reviewed By and Recommended

for Processing By: ___________________________ Date ______

Recommend for Approval By: ___________________________ Date ______

(County Inspector)

(Project Engineer)

(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE ___________________________ DATE ______

John W. Bartlett, Freeholder - Director
Attachment

/sign

Jonathan C. Pera, P.E.
County Engineer

November 27, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Goffle Brook Park Improvements – South of Diamond Bridge Avenue
Borough of Hawthorne, Passaic County
CHANGE ORDER No. 1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount due to supplemental work.

The total amount of the increase is $19,635.20, resulting in a new contract amount of $921,825.20.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 26, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE and issue CHANGE ORDER No. 1 to the Contractor, Thomas & Sons Builders, LLC, of New Milford, New Jersey, in the amount of $19,635.20 (Nineteen Thousand Six Hundred and Thirty Five Dollars and Twenty Cents), which results in an increase to the original Contract amount. The total contract amount including Change Order No. 1 is $921,825.20.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

Attachment

/co

Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191135
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., FOR ON-CALL TESTING SERVICES FOR UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) FOR A TWELVE MONTH PERIOD AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

APPROVED AS TO FORM AND LEGALITY:

______________________________
Pasquale "Pat" Lepore

<table>
<thead>
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<th>R20191136</th>
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<td>12/10/2019</td>
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<td>Purchase Req. #</td>
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<tr>
<td>Result</td>
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<td>Adopted</td>
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<table>
<thead>
<tr>
<th>FREEHOLDER</th>
<th>PRES.</th>
<th>ABS.</th>
<th>MOVE</th>
<th>SEC.</th>
<th>AYE</th>
<th>NAY</th>
<th>ABST</th>
<th>REC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bartlett</td>
<td>☑</td>
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<td>☑</td>
<td>☑</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lazzara</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
<td>☑</td>
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<td>Akhter</td>
<td>☑</td>
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<tr>
<td>Best Jr.</td>
<td>☑</td>
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<tr>
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<td>☑</td>
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<td>James</td>
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<td></td>
</tr>
</tbody>
</table>

PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., FOR ON-CALL TESTING SERVICES FOR UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) FOR A TWELVE MONTH PERIOD AS PER BID

WHEREAS bids were received by the County of Passaic on October 19, 2018 for on-call testing services for the DEP - mandated monthly site inspections, annual UST tank monitoring re-certification, annual static pressure performance testing, and annual pressure vacuum valve testing, and tri-annual dynamic back pressure testing of the Underground (UST) and Above Ground Storage Tanks (AST) at various sites throughout the County of Passaic for the period of November 1, 2018 through October 31, 2020; and

WHEREAS Passaic County passed Resolution R-2018-0925 on November 20, 2018 awarding a contract to T. Slack Environmental Services, Inc., of Kenilworth, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated November 27, 2019 is recommending that said T. Slack Environmental Services, Inc., be awarded a contract, as the lowest bidder, for professional inspection and testing services for a twelve (12) month period in the amount of $42,760.00 for DEP monthly site inspections, annual UST tank monitoring re-certification, annual static pressure performance testing, annual pressure vacuum valve testing, and tri-annual dynamic back
pressure testing for the various UST and AST sites (a copy of the BID tally sheet is attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on November 26, 2019 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of T. Slack Environmental Services, Inc., of Kenilworth, NJ, for a twelve (12) month period, to conduct the needed monthly professional testing services, as mandated by the DEP, for the various County UST and AST sites for the sum of $42,760.00 in conformity with the bid.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $42,760.00

APPROPRIATION: 9-01-31-220-001-219

PURPOSE: Resolution authorizing an award of contract to T. Slack Environmental Services, Inc.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
November 27, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Underground Storage Tanks (UST) and
Above Ground Storage Tanks (AST) On-Call Services
City of Paterson, Passaic County

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

On October 19, 2018, the County received bids for the On-Call Services for Underground Storage Tanks (UST) and Above Ground Tanks (AST) for the period of November 1, 2018 through October 31, 2020. As part of the On-Call Services, there were unit bid prices for the DEP Monthly Site Inspections, Annual UST Tank Monitoring Re-Certification, Annual Static Pressure Performance Test, and Annual Pressure Vacuum Valve Test.

Based on a 12 month period of anticipated inspection and testing services, T. Slack Environmental was selected to perform the work based on the lowest bid prices of the On-Call Testing Services proposal. The estimated cost of the work is $42,760.00.

<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
<th>AS SUBMITTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. T. Slack Environmental Services, Inc.</td>
<td>$ 42,760.00</td>
</tr>
<tr>
<td>180 Market Street</td>
<td></td>
</tr>
<tr>
<td>Kenilworth, NJ 07033</td>
<td></td>
</tr>
<tr>
<td>2. Aurora Environmental, Inc.</td>
<td>$ 43,805.00</td>
</tr>
<tr>
<td>1102 Union Avenue</td>
<td></td>
</tr>
<tr>
<td>Union Beach, NJ 07735</td>
<td></td>
</tr>
<tr>
<td>3. Meridian Environmental</td>
<td>No Bid</td>
</tr>
<tr>
<td>24 Germania Station Road</td>
<td></td>
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<tr>
<td>Toms River, NJ 08755</td>
<td></td>
</tr>
</tbody>
</table>

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191136
Board of Chosen Freeholders
November 27, 2019
Page 2 of 2

Attached is a Summary of Chart for the unit bid prices received above for your information. This matter was discussed during the Public Works Committee meeting on November 26, 2019, and an initial allowance of $42,760.00 for T. Slack Environmental of Kenilworth, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to T. Slack Environmental in the amount of $42,760.00 for a 12 month period for DBP monthly site inspections, annual UST tank monitoring re-certification, annual static pressure performance testing, annual pressure vacuum valve testing, and tri-annual dynamic back pressure test for the various County UST and AST sites subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee
    County Administrator
    County Counsel
    Director of Finance
November 27, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Underground Storage Tanks (UST) and
Above Ground Storage Tanks (AST) On-Call Services
City of Paterson, Passaic County

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

On October 19, 2018, the County received bids for the On-Call Services for Underground Storage Tanks (UST) and Above Ground Tanks (AST) for the period of November 1, 2018 through October 31, 2020. As part of the On-Call Services, there were unit bid prices for the DEP Monthly Site Inspections, Annual UST Tank Monitoring Re-Certification, Annual Static Pressure Performance Test, and Annual Pressure Vacuum Valve Test.

Based on a 12 month period of anticipated inspection and testing services, T. Slack Environmental was selected to perform the work based on the lowest bid prices of the On-Call Testing Services proposal. The estimated cost of the work is $42,760.00.

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<td>24 Germania Station Road</td>
<td></td>
</tr>
<tr>
<td>Toms River, NJ 08755</td>
<td></td>
</tr>
</tbody>
</table>
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building 220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE HVAC UPGRADE AND BUILDING MANAGEMENT SYSTEM PROJECT AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191137
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-49
CAF #
Purchase Req. #

Result Adopted

<table>
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<tr>
<th>FREEHOLDER</th>
<th>PRES.</th>
<th>ABS.</th>
<th>MOVE</th>
<th>SEC.</th>
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<th>NAY</th>
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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE HVAC UPGRADE AND BUILDING MANAGEMENT SYSTEM PROJECT AT PREAKNESS HEALTHCARE CENTER IN THE TOWNSHIP OF WAYNE, NJ

WHEREAS the Passaic County Engineer’s Office has received the plans and specifications for the HVAC Upgrade and Building Management System Project at Preakness Healthcare Center, 305 Oldham Road in the Township of Wayne, NJ; and

WHEREAS the Office of the Passaic County Engineer has reviewed the plans and specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated November 27, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said plans and specifications and authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting held on November 26, 2019 who are recommending approval by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the plans and specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

December 10, 2019
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

Jonathan C. Pera, P.E.
County Engineer

November 27, 2019

Office of the County Engineer
Room 524
Tel: (973) 881-4456
Fax: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: HVAC Upgrades
Preakness Healthcare Center 305 Oldham Road Wayne NJ
Authorization to Bid

Members of the Board:

Specifications and drawings have been prepared for an HVAC upgrade and Building Management System project for the following facility- Preakness Healthcare Center at 305 Oldham Road in Wayne NJ.

My office has reviewed these Plans and Specifications and finds them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee Meeting of November 26, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

[Signature]
Jonathan C. Pera, P.E.
County Engineer

/AET

Cc: County Administrator
    County Counsel
    Director of Finance
    PWC Chair

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191137
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO TECTONIC OF SHORT HILLS, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR INSTALLATION OF NEW SAFETY NETTING AT THE Preakness Valley Golf Course in the Township of Wayne, New Jersey, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

____________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

____________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

____________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191138
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-50
CAF #
Purchase Req. #
Result Adopted
FREEHOLDER PRES.ABS.MOVE SEC AYE NAY ABST REC
Bartlett
Lazzara
Akhter
Best Jr.
Duffy
James
Lepore

PRES.= present  ABS.= absent
MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO
TECTONIC OF SHORT HILLS, NJ FOR ON-CALL
GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR
INSTALLATION OF NEW SAFETY NETTING AT THE
PREAKNESS VALLEY GOLF COURSE IN THE TOWNSHIP OF
WAYNE, NEW JERSEY

WHEREAS bids were received by the County of Passaic on
February 27, 2019 for construction and geotechnical on-call
testing services on an as-needed basis for the period of March 1,
2019 to February 28, 2021; and

WHEREAS the Passaic County Engineering Department by
letter dated November 27, 2019 is recommending that said
Tectonic be authorized to be paid an allowance for providing
professional testing services in the amount of $12,870.00 in
connection with soil analysis that is required for the design of the
foundations for the poles to support the new safety netting
installation at the Preakness Valley Golf Course in the Township
of Wayne, NJ in conformity with their February 27, 2019 bid
(copy of letter attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and
Buildings & Grounds Committee have reviewed this matter at
their meeting on November 26, 2019 and recommend that it be
approved by the entire Board; and

WHEREAS a certification is attached indicating the
availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes the utilization of the services of Tectonic of Short Hills,
NJ to conduct the needed professional construction testing and
laboratory services for the Project named above for the sum of $12,870.00.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $12,870.00

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution authorizing an award of contract to Tectonic of Short Hills NJ.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
County of Passaic  
Administration Building  
401 Grand Street • Paterson, New Jersey 07505-2023  

OFFICE OF THE COUNTY ENGINEER  
ROOM 524  

Jonathan C. Pera, P.E.  
County Engineer  

November 27, 2019  

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505  

PROJECT: Safety Netting  
Preakness Valley Golf Course  
Township of Wayne, Passaic County  

AWARD OF CONSULTING ON-CALL TESTING SERVICES  

Dear Members of the Board:  

As per Resolution R-2019-294, dated March 28, 2019, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for the period of March 1, 2019 to February 28, 2021, on February 27, 2019.  

In connection with the installation of new safety netting at the Preakness Valley Golf Course, soil analysis is required for the design of the foundations for the poles to support the safety netting. Tectonic was selected to perform the work based on the lowest price on the On-Call Testing Services proposal. The work includes all coordination, sampling, field testing, transportation, reports, analytical laboratory testing of samples, and preparation of test results for this project. The estimated cost of this work is $12,870.00. These costs are based upon the rates submitted by Tectonic for Resolution R-2019-294 mentioned above.  

This matter was discussed by the Public Works Committee on November 26, 2019 and was recommended to the full Board.  

Based on the above, this Office recommends that the Board of Chosen Freeholders Adopt a Resolution Awarding a Contract to Tectonic of Short Hills, N.J., in the amount of $12,870, for anticipated soil analysis for the installation of new safety netting at the Preakness Valley Golf Course in the Township of Wayne, subject to the availability of funds.  

Very truly yours,  

Jonathan Pera, P.E.  
County Engineer
Dear Members of the Board:

As per Resolution R-2019-294, dated March 28, 2019, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for the period of March 1, 2019 to February 28, 2021, on February 27, 2019.

In connection with the installation of new safety netting at the Preakness Valley Golf Course, soil analysis is required for the design of the foundations for the poles to support the safety netting. Tectonic was selected to perform the work based on the lowest price on the On-Call Testing Services proposal. The work includes all coordination, sampling, field testing, transportation, reports, analytical laboratory testing of samples, and preparation of test results for this project. The estimated cost of this work is $12,870.00. These cost is based upon the rates submitted by Tectonic for Resolution R-2019-294 mentioned above.

This matter was discussed by the Public Works Committee on November 26, 2019 and was recommended to the full Board.

Based on the above, this Office recommends that the Board of Chosen Freeholders Adopt a Resolution Awarding a Contract to Tectonic of Short Hills, N.J., in the amount of $12,870, for anticipated soil analysis for the installation of new safety netting at the Preakness Valley Golf Course in the Township of Wayne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution: R20191138
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM   Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF ONE (1) WAGER KIT DIESEL INSPECTION
EQUIPMENT NEEDED FOR THE PASSAIC COUNTY ROAD DEPARTMENT FROM JOHNSON & TOWERS,
INC. THROUGH STATE CONTRACT TO CONDUCT DIESEL EMISSION INSPECTIONS ON ALL COUNTY-
OWNED DIESEL VEHICLES AND TRUCKS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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Result: Adopted

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PRES.= present    ABS.= absent
MOVE= moved       SEC= seconded
AYE= yes          NAY= no       ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PURCHASE OF ONE (1) WAGER KIT DIESEL INSPECTION EQUIPMENT NEEDED FOR THE PASSAIC COUNTY ROAD DEPARTMENT FROM JOHNSON & TOWERS, INC. THROUGH STATE CONTRACT TO CONDUCT DIESEL EMISSION INSPECTIONS ON ALL COUNTY-OWNED DIESEL VEHICLES AND TRUCKS

WHEREAS the Supervisor of Passaic County Roads has requested the purchase of one (1) Wager Kit Diesel Inspection Equipment, which will be used for diesel emission inspections on all County-owned diesel vehicles and trucks by the Passaic County Road Department, pursuant to State Contract #A42098 in the amount of $6,995.00 from Johnson & Towers, Inc., 2021 Briggs Road, Mt. Laurel, NJ, and indicated in more detail in the attached correspondence dated November 27, 2019; and

WHEREAS the Public Works and Buildings & Grounds Committee considered this matter at a meeting held on November 26, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one (1) Wager Kit Diesel Inspection Equipment from Johnson & Towers, Inc. in order to conduct diesel emission inspections on all County-owned vehicles and trucks by the Passaic County Road Department as described
above and in the attached correspondence in accordance with
the terms of the applicable State Contract.

**BE IT FURTHER RESOLVED** that the Purchasing Agent
and all other necessary officers and employees be and hereby
are authorized and directed to take such further actions and
sign such documents as are necessary to effectuate the
purpose of this resolution, including but not limited to
issuance of an appropriate Purchase Order.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $6,995.00

APPROPRIATION: 9-01-26-151-001-249

PURPOSE: Resolution authorizing purchase of one (1) wager kit diesel inspection equipment needed for the Passaic County Road Department from Johnson & Towers, Inc.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
November 27, 2019

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Johnson & Towers, Inc.

Dear Ms. Allwaters:

At the November 26th, 2019 meeting of the Public Works Committee, a request was heard to authorize the purchase of one (1) Wager Kit, Diesel Inspection equipment from Johnson & Towers, Inc., 2021 Briggs Road, Mt. Laurel, New Jersey 07054, a state contract vendor no. A42098, in the amount of $6,995.00. This equipment will be used for diesel emission inspections on all County owned diesel vehicles and trucks by the Passaic County Road Department.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures
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DELIVER TO:
PASSAIC COUNTY ROAD DEPARTMENT
307 PENNSYLVANIA AVENUE
PATERNSON, NEW JERSEY 07503
973-881-4500

AS PER RESOLUTION NO.

TOTAL 6,995.00
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPM—SUPERVISOR OF ROADS
   Telephone #: 973-881-4300

DESCRIPTION OF RESOLUTION:
AUTHORIZING THE PURCHASE OF DIESEL INSPECTION EQUIPMENT, WAGNER KIT
FOR INSPECTIONS OF DIESEL TRUCKS OWNED BY THE COUNTY OF PASSAIC BY THE
ROAD DEPARTMENT, TO BE PURCHASED FROM JOHNSON & TOWERS, INC., 2021
BRIGGS RD., MT. LAUREL, NJ IN THE AMOUNT OF $6,995.00 AS PER STATE CONTRACT
NUMBER A62098.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER.

3. AMOUNT OF EXPENDITURE: $ 6,995.00

   REQUISITION # 89-07284
   ACCOUNT # 9-01-26-151-001-249

4. METHOD OF PROCUREMENT:
   □ RFP    □ RFQ    □ Bid
   □ Other:    ________________

   AS PER STATE CONTRACT

5. COMMITTEE REVIEW:
   DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   □ Clerk to the Board

   11-26-19

6. DISTRIBUTION LIST:
   □ Administration    □ Finance    □ Counsel
   □ Clerk to the Board □ Procurement

   □ Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191139
**BILL TO:**
PASSIAC COUNTY ROAD DEPARTMENT - 29785
401 GRAND ST. RM 532
PATERSON, NJ 07503
P: (973) 732-2553

**DRAWER TO:**
PASSIAC COUNTY ROAD DEPARTMENT - 29785
401 GRAND ST. RM 532
PATERSON, NJ 07503
P: (973) 732-2553

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**ESTIMATE**

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**NO RETURNS AFTER 30 DAYS. ALL RETURNS ARE SUBJECT TO A 15% HANDLING CHARGE. THEY MUST BE IN NEW CONDITION AND ORIGINAL CARTON ACCOMPANIED BY ORIGINAL INVOICE OR PACKING SLIP. NO RETURNS ON ELECTRICAL PARTS OR SPECIAL ORDERS. ALL CORES MUST BE CLEANED, ASSEMBLED AND IN THE ORIGINAL CONTAINER.**

**CORES MUST BE PAID FOR MONTHLY & RETURNED WITHIN 60 DAYS**

**THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

**ACCOUNTS REMAINING UNPAID AFTER 30 DAYS ARE SUBJECT TO A FINANCE CHARGE COMPUTED AT THE RATE OF 1 1/2% WHICH IS AN ANNUAL RATE OF 18%. IF AN INVOICE IS PLACED FOR COLLECTION CUSTOMER AGREES TO PAY COLLECTION AND/OR ATTORNEY FEES.**

**Please Remit Payment to:**
JOHNSON & TOWERS
PO Box 7788
Portsmouth, VA 23707

---

**Signature**

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**Intended for:**
December 10, 2019

**Adopted on:**
December 10, 2019

**Official Resolution #:**
R20191139

**Vendor #:** 13289
November 27, 2019

Ms. Nadege Allwaters, Esq.
Deputy Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Johnson & Towers, Inc.

Dear Ms. Allwaters:

At the November 26th, 2019 meeting of the Public Works Committee, a request was heard to authorize the purchase of one (1) Wager Kit, Diesel Inspection equipment from Johnson & Towers, Inc., 2021 Briggs Road, Mt. Laurel, New Jersey 07054, a state contract vendor no. A42098, in the amount of $6,995.00. This equipment will be used for diesel emission inspections on all County owned diesel vehicles and trucks by the Passaic County Road Department.

The Committee directed that a resolution be made authorizing same and, that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are enclosed.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

[Signature]

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building 220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO SCHINDLER ELEVATOR CORP. FOR THE PASSAIC COUNTY JAIL, MARSHALL STREET, ELEVATOR REFURBISHMENT PROJECT IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

____________________________________

REVIEWED BY:

____________________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

____________________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING FINAL PAYMENT TO SCHINDLER ELEVATOR CORP. FOR THE PASSAIC COUNTY JAIL, MARSHALL STREET, ELEVATOR REFURBISHMENT PROJECT IN PATERSON, NEW JERSEY

WHEREAS pursuant to R-2018-0663 dated August 14, 2018, the Board of Chosen Freeholders of the County of Passaic authorized a contract to Schindler Elevator Corp. of Morristown, New Jersey for upgrade and recondition services for elevators at the Passaic County Jail in Paterson, NJ under State Contract #T2946 and the sum of $354,000 be allocated to cover the cost pursuant to the terms and hourly rates set forth in the State bid; and

WHEREAS previous cost additions totaling $70,166.50 have been authorized through Freeholder Resolution; and

WHEREAS the Passaic County Superintendent of Buildings & Grounds, by letter dated December 2, 2019 attached hereto and made part hereof, is now requesting final payment in the amount of $9,486.33 for the completion of all work involved in order to upgrade and recondition elevators at the Passaic County Jail at Marshall Street in Paterson, NJ under State contract; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at a meeting on November 26, 2019 and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes final payment to Schindler Elevator Corp. for completion of work required
for the upgrade and reconditioning of service elevators at the Passaic County Jail on Marshall Street in Paterson, NJ according to State contract.

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution.

December 10, 2019
December 02, 2019

Mr. Michael Glovin, Esq.
Deputy County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request - SCHINDLER ELEVATOR CORP.
20 WHIPPANY RD. SUITE 225
MORRISTOWN, NEW JERSEY

Dear Mr. Glovin:

At the November 26, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Schindler Elevator.

Description of Resolution - Final acceptance/final payment to Schindler elevator for the upgrade and reconditioning of service elevator at the Passaic county jail in the amount of $9,486.33.

State Contract number: T#2946

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention and your assistance with this matter.

Very truly yours,

Stephen Orsini
Superintendent of Buildings & Grounds

50/1T
Enclosure
Cc: Freeholder James Chair, Public Works and Buildings & Grounds Committee
Anthony DeNova, Passaic County Administrator
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $12,136.11 TO LAGAN ENGINEERING & ENVIRONMENTAL SERVICES, INC. FOR ASBESTOS ABATEMENT, MONITORING AND TESTING SERVICES ALREADY PERFORMED FOR THE VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Freshman

COMMITTEE NAME

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</table>

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MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $12,136.11 TO LANGAN ENGINEERING & ENVIRONMENTAL SERVICES, INC. FOR ASBESTOS ABATEMENT, MONITORING AND TESTING SERVICES ALREADY PERFORMED FOR THE VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY

WHEREAS during performance of the Vanderhoef House Project in Clifton, NJ, it was necessary for the County to perform a survey of asbestos infiltration, prepare asbestos abatement documents, obtain permits, review contractor operations, monitor asbestos removal and perform the necessary testing according to State and local laws; and

WHEREAS Langan Engineering & Environmental Services, Inc. of Parsippany, NJ was contacted and said services were performed by Langan in the amount of $12,136.11; and

WHEREAS in light of the fact that services were performed, it is now necessary to process this bill as recommended in a letter from the Passaic County Superintendent of Buildings & Grounds dated December 2, 2019, a copy of which is attached hereto and made a part hereof; and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its meeting of November 26, 2019 at which time this matter was recommended to the full Board; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said Langan Engineering & Environmental Services, Inc. was qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2017-0027, dated January
24, 2017 as set forth in Pay to Play Law N.J.S.A. 19:44A-20 and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes payment in the amount of $12,136.11 to Langan Engineering & Environmental Services, Inc. of Parsippany, NJ for asbestos abatement, monitoring and testing services already performed by them for the Vanderhoef House Project in Clifton, NJ, subject to the availability of funds.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because:

(1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $12,136.11

APPROPRIATION: 8-01-20-112-001-207

PURPOSE: Resolution authorizing payment to Langan Engineering & Environmental Services, Inc.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191141
December 2, 2019

Mr. Michael Glovin
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Langan Engineering & Environmental Services
300 Kimball Drive, 4th Floor
Parsippany, NJ 07054

Dear Mr. Glovin,
At the November 26, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Langan Engineering & Environmental Services.

Description of Resolution- Resolution awarding a contract to Langan Engineering & Environmental Services for abatement monitoring service at Vanderhoef House.

Account # 8-01-20-112-001-207
A Total of $12,136.11 is needed to cover cost.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS

Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
   Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:
RESOLUTION AWARDING A CONTRACT TO LAGAN ENGINEERING & ENVIRONMENTAL SERVICES IN THE AMOUNT OF $12,138.11 FOR ABATEMENT MONITORING SERVICE AT VANDERHOEF HOUSE

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $12,138.11
   REQUISITION #: R9-07233
   ACCOUNT #: 8-01-20-112-001-207

4. METHOD OF PROCUREMENT:
   □ RFP    ☐ RFQ    □ Bid
   □ Other: ___________________________

5. COMMITTEE REVIEW:    DATE:
   ☐ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   ☐ Public Works
   □ Clerk to the Board
   ☐ Procurement
   □ Other: ___________________________

   Introduced on: December 10, 2019
   Adopted on: December 10, 2019
   Official Resolution #: R20191141

   11/26/2019
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TOTAL 12,136.11
December 2, 2019

Mr. Michael Giovvin
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Langan Engineering & Environmental Services
300 Kimball Drive, 4th Floor
Parsippany, NJ 07054

Dear Mr. Giovvin,
At the November 26, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Langan Engineering & Environmental Services.

Description of Resolution- Resolution awarding a contract to Langan Engineering & Environmental Services for abatement monitoring service at Vanderhoef House.

Account # 8-01-20-112-001-207
A Total of $12,136.11 is needed to cover cost.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS

[Signature]

Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $8,473.50 TO LANGAN ENGINEERING & ENVIRONMENTAL SERVICES, INC. FOR ASBESTOS ABATEMENT, MONITORING AND TESTING SERVICES ALREADY PERFORMED FOR THE DEY MANSION RESTORATION PROJECT IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF $8,473.50 TO LANGAN ENGINEERING & ENVIRONMENTAL SERVICES, INC. FOR ASBESTOS ABATEMENT, MONITORING AND TESTING SERVICES ALREADY PERFORMED FOR THE DEY MANSION RESTORATION PROJECT IN WAYNE, NEW JERSEY

WHEREAS during construction of the Dey Mansion Restoration, it was necessary for the County to perform a survey of asbestos of the Mansion, prepare asbestos abatement documents, obtain permits, review contractor operations, monitor asbestos removal and perform the necessary testing according to State and local laws; and

WHEREAS Langan Engineering & Environmental Services, Inc. of Parsippany, NJ was contacted and said services were performed by Langan in the amount of $8,473.50; and

WHEREAS in light of the fact that services were performed, it is now necessary to process this bill as recommended in a letter from the Passaic County Superintendent of Buildings & Grounds dated December 2, 2019, a copy of which is attached hereto and made a part hereof; and

WHEREAS this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its meeting of November 26, 2019 at which time this matter was recommended to the full Board; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS said Langan Engineering & Environmental Services, Inc. was qualified as a pool professional engineer in a “Fair and Open” procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2017-0027, dated January
24, 2017 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.1
and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes payment in the amount of $8,473.50.22 to Langan Engineering & Environmental Services, Inc. of Parsippany, NJ for asbestos abatement, monitoring and testing services already performed by them for the Dey Mansion Restoration in Wayne, NJ, subject to the availability of funds.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because:

(1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
(2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $8,473.50

APPROPRIATION: 8-01-20-112-001-207

PURPOSE: Resolution authorizing payment to Langan Engineering & Environmental Services, Inc.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
December 2, 2019

Mr. Michael Glovin
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Langan Engineering & Environmental Services
300 Kimball Drive, 4th Floor
 Parsippany, NJ 07054

Dear Mr. Glovin,

At the November 26, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Langan Engineering & Environmental Services.

Description of Resolution- Resolution awarding a contract to Langan Engineering & Environmental Services for abatement monitoring service at Day Mansion.

Account # 8-01-20-112-001-207
A Total of $8,473.50 is needed to cover cost.

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention with this matter.

REGARDS,

[Signature]

Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS
SOC/IT
ENCLOSURE

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191142
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
   Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:
RESOLUTION AWARDS A CONTRACT TO LAGAN ENGINEERING & ENVIRONMENTAL SERVICES IN THE AMOUNT OF $8,473.50 FOR ABATEMENT MONITORING SERVICE AT DEY MANSION HOUSE

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $8,473.50
   REQUISITION #: R9-07232
   ACCOUNT #: 8-01-20-112-001-207

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: ________________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works  11/26/2019

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: ________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191142
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TOTAL 8,473.50
**LANGAN**

Remit to: PO Box 536261 Pittsburgh, PA 15253-5904

November 22, 2019

Project No: 100709401

Invoice No: LAN 0305068

Jonathan Persico
Passaic County Planner
County Administration Building
401 Grand Street
Room 524
Paterson, NJ 07506

Dey Mansion

**Revised Final Invoice**

**Professional Services from January 27, 2019 to March 29, 2019**

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**Consultants**

| Outside Lab Testing                             | 1.0 times | 2,689.89 |
| **Total Consultants**                           |          | 2,689.89 |

**Reimbursable Expenses**

| Messenger/Courier                              | 156.92   |
| Permit & Application Fees                      | 10.00    |
| **Total Reimbursables**                        | 166.92   |
| **1.1 times**                                  | 183.61   |
| **Total this Invoice**                         | $8,473.60|

**TERM: Invoices are payable within 30 days. A service charge of 1.5% per month will be imposed on all bills not paid within 30 days. If a bill remains unpaid after 90 days we will discontinue our work until payments are received to bring your account current. We reserve the right to terminate an account without notice for non-payment.**

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution: R20191142
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**Billing Backup**

Langan Engineering and Environmental

Invoice 0305058 Dated 11/22/2019

Friday, November 22, 2019

9:43:30 AM

### Professional Personnel

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**Total Labor**

| Totals | 22.25 | 5,600.00 |

### Consultants

**Outside Lab Testing**

- AP 0748986 3/27/2018 Aqua Pro-Tech Laboratories 2,229.89
- AP 0888848 7/13/2018 Aqua Pro-Tech Laboratories 460.00

**Total Consultants**

1.0 times 2,689.89 2,689.89

### Reimbursable Expenses

**Messenger/Courier**

- AP 0879900 7/6/2018 Impulse Courier Service, Inc. 158.92

**TERMS:** Invoices are payable within 30 days. A service charge of 1.5% per month will be imposed on all bills not paid within 30 days. If a bill remains unpaid after 30 days, we will discontinue our work until payment is received to bring your account current. We reserve the right to terminate our services without notice for non-payment.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191142
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<td><strong>Total this Report</strong></td>
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**Terms:** Invoices are payable within 30 days. A service charge of 1.25% per month will be imposed on all bills not paid within 30 days. If the balance remains unpaid after 60 days, we will discontinue our work until payments are received to bring your account current. We reserve the right to terminate service without notice for non-payment.

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<td>Official Resolution #:</td>
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Langan Engineering and Environmental Services, Inc.
**Invoice: 8020431**

**Project:** Day Mansion

**Invoice Date:** 03/27/2018  
**Samples Received:** 02/14/2018  
**Work Order:** 8020431  
**APL ID:** 1801028

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**Sample Total:** $2,685.00

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**Sample Total:** $605.00

**Invoice Total:** $3,740.00

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**Additional Items**

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**Total:** $3,490.00

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**Approved by:**

[Signature]

**Action:**

[Signature]

**Date:** 2-10-19

**Executive Vice President**

[Signature]
December 2, 2019

Mr. Michael Glovin
County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request- Langan Engineering & Environmental Services
300 Kimball Drive, 4th Floor
Parsippany, NJ 07054

Dear Mr. Glovin,

At the November 26, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Langan Engineering & Environmental Services.

Description of Resolution- Resolution awarding a contract to Langan Engineering & Environmental Services for abatement monitoring service at DeY Mansion.

Account # 8-01-20-112-001-207
A Total of $8,473.50 is needed to cover cost.

If you should have any questions or I can be of additional assistance, please feel free to contact me.
Thank you for your attention with this matter.

REGARDS,

Stephen Orsini
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
401 Grand Street 220
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 (AMENDED FINAL) FOR FRED A. COOK, JR. INC. AS IT PERTAINS TO THE FRANCISCO AVE DRAINAGE SYSTEM DEBRIS REMOVAL AND INSPECTION PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION FOR CHANGE ORDER #2 (AMENDED FINAL) FOR FRED A. COOK, JR. INC. AS IT PERTAINS TO THE FRANCISCO AVE DRAINAGE SYSTEM DEBRIS REMOVAL AND INSPECTION PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NEW JERSEY

WHEREAS a contract was awarded to Fred A. Cook, Jr. Inc. for the Francisco Ave Drainage System Debris Removal and Inspection Project in the Township of Little Falls, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to final Police Traffic Control invoices, as more fully explained in a letter to the Board dated November 26, 2019 from the Office of the Passaic County Engineer attached hereto and made part hereof; and

WHEREAS the total amount of this increase is $910.00, which results in a final contract amount of $83,886.50 for a total overall decrease of -4.73%; and

WHEREAS this matter was discussed via e-mail by the Freeholder Committee for Public Works and Buildings & Grounds who recommend that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 (Amended Final) in the amount of $910.00 reflects in an increase to the contract amount in connection with the above-mentioned Project but results in a final contract amount of $83,886.50 for a total overall decrease of -4.73% and is recommended for approval by the
Office of the Passaic County Engineer by letter dated November 26, 2019 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 2 (Amended Final)

1. DESCRIPTION AND VALUE OF CHANGE
   See November 26, 2019 letter attached hereto
   Addition $ 910.00

REASON FOR CHANGE
   See November 26, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

   Original Contract Amount $ 88,050.00
   Previous Additions $ -00-
   TOTAL 88,050.00
   Previous Deductions $ 5,073.50
   Net Prior to This Change 82,976.50
   Amount of This Change Add $ 910.00
   Contract Amount to Date $ 83,886.50

   December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT:                    $910.00

APPROPRIATION:        C-04-55-153-001-907

PURPOSE:  Resolution for change order #2 (amended final) for Fred A. Cook, JR. Inc. as it pertains to the Francisco Ave Drainage System.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191143
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING REVISION AND UPDATE TO EXISTING PASSAIC COUNTY PARK ORDINANCES ADOPTED ON JULY 16, 2019 IN ORDER TO PROVIDE PARK VISITORS DETAILED INFORMATION REGARDING PASSAIC COUNTY PARKS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

_______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

_______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

_______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191144

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING REVISION AND UPDATE TO EXISTING PASSAIC COUNTY PARK ORDINANCES ADOPTED ON JULY 16, 2019 IN ORDER TO PROVIDE PARK VISITORS DETAILED INFORMATION REGARDING PASSAIC COUNTY PARKS

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS pursuant to its authority under N.J.S.A. 40:32-7.9 and 40:37-18, the Board of Chosen Freeholders of Passaic County have established and adopted Rules and Regulations for conduct of the public in all Passaic County Parks, which are commonly known as Passaic County Park Ordinances; and

WHEREAS the Passaic County Director of Parks & Recreation is requesting permission to update the existing Park Ordinances to include ordinances for newly-established facilities and to better define the existing ordinances to provide Park visitors detailed information regarding Passaic County Parks, according to criteria set out in a memorandum and attachments dated December 2, 2019 (attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee for Public Works and Building & Grounds at its meeting of November 26, 2019 reviewed this matter and is recommending approval by the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves of revising the existing Park Ordinances adopted on July 16, 2019 to better define the existing ordinances in order to provide Park visitors detailed information regarding our Parks.
BE IT FURTHER RESOLVED that enforcement of the newly-revised Park Ordinances shall be effective thirty (30) days after publication and posting in County Parks.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Clerk to the Board to publish said Ordinances.

December 10, 2019
COUNTY OF PASSAIC
PARKS & RECREATION
209 Totowa Road, Wayne, NJ 07470
Office (973) 881-4833 Fax (973) 872-2684

To: Nadege D. Allwaters, Esq., Deputy County Counsel
From: Darryl Sparta, Director-Parks & Recreation
Date: December 2, 2019
Re: Parks & Recreation: Revision to existing park ordinances

The Passaic County Parks Department is requesting permission to update the existing park ordinances that were approved by Resolution R-20170891 dated October 24, 2017, amended via Resolution R20180116 on February 13, 2018, and via Resolution R20180293 on April 10, 2018 and via Resolution R20190645 on July 16, 2019. The updates will include ordinances for newly established facilities and will better define the existing ordinances in order to provide park visitors detailed information regarding our parks.

This request was discussed and approved at the Public Works and Buildings & Grounds Committee at the meeting held on November 26, 2019. These updates were also reviewed and approved by County Counsel.

The Passaic County Parks Department therefore requests that the Board of Chosen Freeholders adopt the necessary resolution authorizing the revisions, listed below, to our Park Ordinances revised and adopted on 7/16/2019.

1. Page 4: Article II, Section 12
   No person shall bathe, wade or swim in any park water; nor shall any person dress or undress or appear in bathing costume within the park premises.
   **AMEND TO READ:** No person shall bathe, wade or swim in any water within the park premises, unless in a designated area.

2. Page 8: Article III, Food Concessions
   Permits shall be required in the Passaic County Park System between the months of April and November;
   **AMEND TO READ:** Permits shall be required in the Passaic County Park System year round.

3. Page 8: Article IV, Permits
   Permits shall be required in all county owned and operated parks between the months of April through November for the following:
   **AMEND TO READ:** Permits shall be required in all county owned and operated parks year round.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144
4. Page 9: Article IV, Permits remove
   (ii) DeW Mansion group tours for parties of 10 or more.

b) Permits shall be required in all county owned and operated parks January through December (year round) for the following:
   (i) For any filming activity;
   (ii) For any camping activity.

5. Page 9: Article IV, Permits, Section 4 (change in website address)
   All park permit requests must be made by completing the online application found on our County website at www.passaiccounty.nj.org/index.aspx?NID=251
   AMEND TO READ: All park permit requests must be made by completing the online application found on our County website at www.passaiccounty.nj.org/passaic_county_park_system/permits/index.php

6. Page 10: Article IV, Permits, Section 7
   Upon approval of a permit, payment is required in full and a security deposit equal to 30% of the permit cost. NO PERMIT SHALL ISSUE WITHOUT FULL PAYMENT AND PROOF OF INSURANCE, if required.
   AMEND TO READ: Upon approval of a permit, a permit will only be issued upon receipt of full payment (security deposit and payment), a signed hold harmless agreement or proof of insurance. NO PERMIT SHALL BE ISSUED WITHOUT FULL PAYMENT, A SIGNED HOLD HARMLESS AGREEMENT OR PROOF OF INSURANCE, if required.

7. Page 10: Article IV, Permits, Section 15
   Any application that is received 2 weeks or less prior to the requested event date will require that all payments be made via certified funds such as a money order or a cashier’s check. The only exception is for government-issued checks or government-issued purchase orders.
   AMEND TO READ: All applications must be submitted at least three weeks prior to the desired event date. All permit fees and security deposits must be made via certified funds such as a money order or a cashier’s check. The only exception will be for government-issued checks or government-issued purchase orders.

8. Page 10: Article IV, Permits REMOVE Section 16
   Section 16. Permit applications will be accepted for the current year only. Applications for upcoming years will be accepted starting January 1st of the year the permit request is for.

9. Page 11: Article IV, Permits, Fees & Damages Section 4
   The Preakness Valley Head Golf Pro has the authority and flexibility to adjust golf course rates as needed due to specific circumstances such as in times of low demand or bad weather.
   AMEND TO READ: The Preakness Valley Head Golf Pro, with the approval of the Parks Director, has the authority and flexibility to adjust golf course rates as needed due to circumstances such as in times of low demand or bad weather.

10. Page 11: Article IV, Permits, Fees & Damages Add Section 5 to read:
    The Camp Hope Division Director, with the approval of the Parks Director, has the authority and flexibility to adjust Camp Hope fees as needed due to specific circumstances.

11. Update Ordinances to include ARTICLE V: Camp Hope Pool and Spray Park guidelines and NJ State Bathing Codes and NJ Youth Camp Standards
ARTICLE V:
Camp Hope Pool and Spray Park

Section 1 All persons entering the Pool/Spray Park must have a valid membership or day/guest pass, whether or not they are swimming. Day/Guest pass must show proof of residency and member must show membership card.

Section 2 A photo ID showing current address is required by all persons upon entry. Children under the age of 12 must be accompanied by an adult in Pool/Spray Park Area.

Section 3 There will be no refunds of admission due to inclement weather or early closure.

Section 4 FOOD IS STRICTLY PROHIBITED in Pool/Spray Park Area due to food allergies.

Section 5 All bags are subject to inspection by pool staff. No glass containers. No Alcoholic Beverages permitted.

Section 6 Arrangements must be made in advance to purchase day passes for organized group admission.

Section 7 When the capacity of the Pool/Spray Park Area is reached or when otherwise deemed necessary for the welfare or safety of the patrons, the County of Passaic reserves the right to refuse further admissions. Due to a regional shortage of lifeguards, the capacity of Pool/Spray Park may be limited at times for your safety. Temporary closure of pool or spray park may also occur.

NJ State Bathing Codes and NJ Youth Camp Standards

Section 1 Any person showing evidence of any communicable skin disease, sore or inflamed eyes, cold, nasal or ear discharges, or any other communicable disease shall be refused admission.

Section 2 Persons with excessive sunburn, open blisters, cuts or bandages shall be refused admission.

Section 3 Person suspected of being under the influence of drugs or alcohol shall be refused admission.

Section 4 Do not enter the water if you are experiencing or recovering from diarrhea or have any signs or symptoms of a gastrointestinal (stomach) disease in the past seven days.

Section 5 All children in diapers or disposable swim diapers and adults who are incontinent must wear plastic/rubber pants with snug fit around waist and leg. Do not wash soiled diapers in the pool.

Section 6 Children should be encouraged to use the restroom before entering the water.

Section 7 Immediately report any accidents you observe in or out of the pool to a staff member.

Section 8 No animals, except for service animals shall be allowed in pool area.

Section 9 All persons shall shower before entering the pool.

Section 10 Swimming is strictly prohibited during electrical storm.

Section 11 Health Department Standards: incidents involving fecal matter or vomit requires a period of pool closure.

Section 12 Proper bathing attire is REQUIRED AT ALL TIMES.

Section 13 ONLY certified US Coast Guard Approved Flotation Devices are allowed in the swimming pool.

Section 14 Patrons violating swimming rules are subject to having their membership or day/guest pass revoked, without a refund and will be asked to leave.

Section 15 The County of Passaic is not responsible for lost, stolen or damaged personal items.

Section 16 The use of photographic equipment is prohibited without prior approval of the subject or guardian.

Section 17 The following items are not permitted in the Pool/Spray Park Area:
   a) Toys, Fins, Inflatable Devices, Beach Balls, Noodles
   b) Glass Containers, Grills
   c) Pop up Tents or Canopies
   d) Hats, head or hair coverings, except approved rubber bathing caps, are not permitted in the pool. Religious headwear is acceptable.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144
Section 18  Conduct affecting the safety and comfort of others is NOT permitted. This includes, but is not limited to:

a) Throwing debris  
b) Running, Pushing or Rough Play  
c) Dunking, Splashing or Spitting/Spouting of Water  
d) Hanging on Pool Dividers or Ladders  
e) Profanity or Abusive Language  
f) Urinating or Defecating in the Pool  
g) Diving or Jumping into the Pool

Section 19  Admission is on a first come first serve basis. Due to a regional shortage of lifeguards, the capacity of this pool may be limited at times for your safety. Temporary closure of pool or spray park may also occur.

Page 13: ENFORCEMENT/FINES & PENALTIES

Update Section 4. to read:
Section 4.  Failure to abide by the Passaic County Park Ordinances, which have been approved by resolutions, shall be subject to a fine: N.J.S.A. 40:24-2-3 Penalties for violation of resolutions: “The board of Chosen Freeholders may prescribe penalties for the violation of any resolution it may have authority to pass, either by imprisonment in the County jail for a period not exceeding ninety days (90) or by a fine not exceeding two hundred ($200) dollars or both.”

Change Section 4. to Section 5.
PROPOSED UPDATES


ARTICLE I

Section 1. Construction, Scope, and Enforcement

(a) The provisions of this Ordinance shall be construed as follows:

1. Words and phrases shall be read and construed within their context, and shall, unless inconsistent with the manifest intent of the Board of Chosen Freeholders of the County of Passaic, or unless another or different meaning is expressly indicated, be given their generally accepted meaning, according to the approved usage of language. Technical words, and phrases having a special or accepted meaning in the law, shall be construed in accordance with such technical or special and accepted meaning.

2. Any term in the singular shall include the plural.

3. Any requirement or prohibition of any act shall, respectively, extend to and include the causing or procuring, directly or indirectly, of such act.

4. No provision hereof shall make unlawful any act necessarily performed by any law enforcement officer, emergency personnel or employee of the County of Passaic in the line of duty or work as such, or by any person, his agents, or employees, in the proper and necessary execution of the terms of any agreement with the County of Passaic. The County Administrator is hereby empowered to waive any of the prohibitions contained in this Ordinance in the interest of the public health, safety or welfare.

5. Any act otherwise prohibited by this Ordinance or any other Ordinance adopted by the County of Passaic, provided it is not otherwise prohibited by law, shall be lawful if performed under, by virtue of, and strictly with the provisions of a permit to do so, and the extent authorized thereby.

(b) This Ordinance shall be effective within all the Park Property, golf course, facilities, parks, parkways, and playgrounds which are owned, leased, maintained or otherwise under the control of the County of Passaic.

(c) Complaints for the violation of any of the provisions of the within Ordinance shall be cognizable in the County District Court pursuant to N.J.S.A. 2A:6-37 or in the Municipal Court having jurisdiction over the territory wherein the violation shall have occurred. The provisions of this Ordinance shall be enforced by the Passaic County Sheriff's Department and by any other enforcement officer having the powers of peace officers as defined by the laws of the State of New Jersey.

Introduction on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144

Revised and Adopted July 16, 2019
(d) If any section, article, or provision of the Ordinance, or the application thereof to any person or circumstance, shall be declared to be invalid or inoperative by any court of competent jurisdiction, the remaining sections, articles, or provisions, to the extent that they are not invalid or inoperative, shall not be affected not invalidated thereby and shall be enforced and effectuated.

(e) All Ordinances, rules and regulations promulgated during the existence of the Passaic County Park Commission are hereby repealed, except those which are specifically incorporated herein or incorporated in any other Ordinance. Any other Ordinance or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

(f) Any person who is found guilty of committing an act which is prohibited or which is declared to be unlawful or an offense, or is found guilty of the non-performance of an act which is required to be done by the Ordinance, or is found guilty of violating either a rule or regulation promulgated pursuant to this Ordinance, or any of the terms or conditions of any permit issued hereunder, and for which this Ordinance provides no specific penalty, shall be punished by imprisonment in the County jail for a term not to exceed 90 days or by a fine not to exceed $200.00 (Two Hundred Dollars), or both, and, shall further be subject to the replacement, repair or restoration of any damaged County property, if the unlawful act or offense involved the damage or destruction of County property.

Section 2. Definitions

Unless otherwise expressly provided or unless inconsistent with the expressed intention of the Passaic County Board of Chosen Freeholders the following words and phrases when used in the Ordinance shall mean the following:

(a) **Bicycle**: any device or conveyance upon which a person or persons may ride propelled wholly in part by human muscular power and having one or more tandem wheels.

(b) **County**: the Board of Chosen Freeholders of the County of Passaic, the Sheriff of the County of Passaic and their authorized representatives.

(c) **Litter**: any refuse, garbage, rubbish, paper, metal, wood, beverage container, glass or other material or substance which is thrown, deposited or permitted to collect or remain in a place on park property which could affect health, welfare or safety of the public or wildlife therein or render the roadways, playgrounds, streams, lawn, tree unsightly.

(d) **Loiter**: remaining idle in approximately on location, including the concept of spending time idly, loafing or walking about aimlessly. Standing or speaking in a quiet, reasonably and orderly manner shall not be considered as loitering.

(e) **Motorcycle**: as defined in **TITLE 39** of the Revised Statute of the State of New Jersey.

(f) **Motor Bike**: as defined in **TITLE 39** of the Revised Statute of the State of New Jersey.

(g) **Motor Vehicle**: as defined in **TITLE 39** of the Revised Statute of the State of New Jersey.

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**Introduced on:** December 10, 2019  
**Adopted on:** December 10, 2019  
**Official Resolution #:** R20191144  
**Revised and Adopted July 16, 2019**
(h) **Park:** any park, parkway, playground, golf course, reservation, wilderness area or other recreational facility owned, leased, maintained or otherwise under the control of the County of Passaic which is devoted to active passive recreation. This may also include any buildings which are situated on or in any of the areas heretofore mentioned.

(i) **Path or Bridal Path:** any path, footpath, walk or walkway maintained for pedestrian or person riding horses respectively.

(j) **Permit:** any written license issued by or under the authority of the County of Passaic any written license issued by or under the authority of the County of Passaic

(k) **Person:** any natural person, corporation, company, unincorporated association, organized group, firm or partnership.

(l) **Drives and Roadways:** as defined in **TITLE 39** of the Revised Statutes of the State of New Jersey.

(m) **Snowmobiles:** as defined in **TITLE 39** of the Revised Statutes of the State of New Jersey.

(n) **Wildlife:** means any wild mammal, bird, reptile, amphibian, fish, crustacean or other wild animal or any part, product, egg or offspring thereof.

**ARTICLE II**

**Section 1.** No person shall remove cut, break, deface, defile, ill use of damage any manner whatsoever any building, equipment, fence, plant shrub, tree, turf or any other thing located on Park premises.

**Section 2.** No person on or within Park premises shall have in his possession, or use or employ, any firecrackers, torpedo, firework or explosive of any kind or nature whatsoever, or use or employ any bow or arrow, slingshot, or weapon whose propelling force is a spring of air, without prior written permission from the County or its designated representative.

**Section 3.** No person not duly authorized by law shall discharge or use or employ any firearm, without prior written permission of the County or its designated representative.

**Section 4.** No person shall sell, expose for sale or give away any comestibles, goods, wares or circulars without prior written permission from the County.

**Section 5.** No person shall expose or post or display any sign, placard or advertising without prior written permission from the County.

**Section 6.** No person shall play, engage or take part in any game or sport for money or other valuable thing, nor shall any person wager or play or participate in any game of chance, or have

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*Introduced on:* December 10, 2019  
*Adopted on:* December 10, 2019  
*Official Resolution:* R20191144  
*Revised and Adopted July 16, 2019*
possession of any instrument or device of trophies, medals or other none monetary prizes for competition in organized activities or sporting contest.

**Section 7.** No person or an employee of the County shall go within the shrubbery or climb a tree or sit or stand on a balustrade, wall, or fence, or stand or lie down on a bench or picnic table on or within park premises, nor shall any employee of the County do any of the foregoing unless such act is done in the actual performance of his duties as such employee and in the furtherance of the business of the County.

**Section 8.** No person or group on or within park premises shall conduct a public meeting or gathering or an entertainment of any kind, or preach or make any harangue, or conduct or move in parade or procession without prior written permission from the County.

**Section 9.** No person shall solicit alms or contribution for any purpose.

**Section 10.** No unauthorized person shall loiter in or be present on park premises except during the hours when said premises are open to the public, provided however that organized groups may be present during other hours only with the prior written permission of the County.

**Section 11.** The park premises shall open daily from sunrise until one hour after sundown. However, the County or its duly designated representative may, by resolution or other appropriate action, extend the closing hours on such days and for such periods of time as it may deem to be in the public interest. The County or its duly designated representative may also grant permits to individuals or groups for the use of park premises during hours when the premises may otherwise be closed to the public.

**Section 12.** No person shall bathe, wade or swim in any park water; nor shall any person dress or undress or appear in bathing costume within the park premises.

**AMEND TO READ:**

**Section 12.** _No person shall bathe, wade or swim in any water within the park premises, unless in a designated area._

**Section 13.** No person shall skate on any park water or pond, or use any boat, canoe, or raft in such water or pond except at such times and in such places as may be designated by the county.

**Section 14.** No person shall roller skate or ride a bicycle on or within park premises except upon a path, roadway or other area designated by the County and in such manner as not to interfere with another’s enjoyment of park premises.

**Section 15.** No person shall coast with sleds, carts or other vehicles except at such times and such places as may be designated by the County provided that in no event shall the coasting of motor vehicles be permitted.

**Section 16.** No animals or fowl shall be allowed to run at large on/or within park premises, and dogs on said premises shall be restrained by a leash not more than six feet in length. However, no
household pets and/or domestic animals of any kind shall be permitted to enter upon park property at Rifle Camp Park.

Section 17. No person not authorized by the County shall operate a motor vehicle, motorcycle, motor bike, snowmobile, or an all terrain vehicle on or within park premises except on those paths, roadways and places designated by the County; motor vehicles shall be operated at a moderate speed within park premises and in no event at a speed exceeding a limit prescribed by the Department of Motor Vehicles of the State of New Jersey.

Section 18. No person shall feed, harm, or interfere in any manner whatsoever with the wildlife in or on park premises or any part thereof.

Section 19. No person shall in any manner throw or drain any offensive substance into any waters on park premises or pollute the same in any manner whatsoever.

Section 20. No person shall drop, place or throw any paper, refuse or other litter anywhere in or on park premises except in a receptacle provided for the reception of same.

Section 21. No person shall erect any tent, stand or structure in any of the parks, or occupy any tent, stand, or structure for the purpose of camping or sell or give away from any tent, stand, or structure or vehicle any food drink, or any other thing without permission from the County.

Section 22. No person shall start or maintain a fire, except in the places provided for such purpose.

Section 23. No person shall enter upon portions of the park premises in disregard of signs, barricades, posted notices, or any other means of closing off park property.

Section 24. All picnic parties, all assemblages of person, and all business and entertainments permitted, shall occupy only those grounds or areas designated thereof by the County and shall under the control and supervision of the County or its designated officers.

Section 25. No person shall fly a model airplane or drone in or on park premises without a permit issued by the Passaic County Parks Department. Drones weighing more than .55 pounds must be registered with the FAA. If you are flying a drone that requires registration you must have the registration label affixed to your drone and you must have your flight I.D. card in your possession when flying the drone. Drones and other radio controlled aircraft are only permitted to be flown in areas designated by the Passaic County Parks Department. An annual drone permit can be issued for $25. A request for a drone permit must be made by completing the online application found on our County website at http://www.passaiccounty.nj.org/passaic_county_park_system/permits/

Section 26. No person shall use loud, violent, obscene or profane language while on park premises, or act in a disorderly or lewd manner.

Section 27. No person shall service or repair a motor vehicle anywhere on park premises, provided that this shall not prohibit the making of emergency repairs.
Section 28. No person shall have in their possession, display, bring or use or be under the influence of intoxicating liquors, barbiturates or narcotics on park premises. However, for events that are hosted or sponsored by the County of Passaic, alcohol may be provided and served on the park premise where the event is being held.

Section 29. No person shall use or play with golf clubs or golf balls in any of the parks except on golf courses provided for the purpose and then only under rules and regulations that may be adopted from time to time by the County.

Section 30. No person shall operate a motor truck, bus or other commercial vehicles on or within park premises without prior written permission from the County provided that this shall not prohibit the operation of passenger cars, bearing commercial license plates or identification so long as same are not used for commercial purpose on the park premises. This shall not prohibit vans, pick-up trucks with a cap, with a maximum load capacity of on ton. This shall also not prohibit the operation of commercial vehicles on business of the County.

Section 31. No person on or within park premises shall throw a stone or missile.

Section 32. No drapes, curtains, blinds, or other materials shall be used to cover the windows of motor vehicles parked upon park premises.

Section 33. (a) It shall be unlawful for any person to make, continue or cause to be made or continued any loud or unusual noise, or any noise which with annoys, disturbs or endangers the comfort, or health peace or safety of any person. The prohibition includes sound trucks on park premises.

(b) The following acts are hereby declared to be examples of loud, disturbing and unnecessary noise in violation of this ordinance:

1. The using, operating, and permitting to be played, used or operated, or any radio receiving set, television, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound, in such a manner as to disturb the peace, quiet and comfort of neighboring inhabitants, or with louder volume than is necessary for convenient hearing for the person inhabitants, or with louder volume than is necessary for convenient hearing for the person or persons who are voluntary listeners thereto. The operation of any such set, instrument, phonograph, loudspeaker, sound amplifier, machine or device in such manner as to be plainly audible at a distance of 25 feet from the place where it is located, shall be prima facie evidence of a violation of this ordinance.

2. Yelling, shouting, hooting, whistling or singing at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in the vicinity.

Section 34. No athletic games may be engaged in except in such areas and at such times as shall be designated by the County.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144

Revised and Adopted July 16, 2019
Section 35. No persons except an employee of the County shall ride an animal on or within the parks, reservations, or parkways except upon the drives and bridle paths, or ride or drive a bicycle or other vehicle except upon the drives; nor shall anyone ride or drive an animal bicycle or vehicle or stop same in a manner to obstruct the general traffic.

Section 36. No motor vehicles shall be parked over night upon park premises, or shall any motor vehicle be permitted on park premises except during such hours as the parks are open.

Section 36 shall be supplemented by adding thereto the following:

Section 36. No motor vehicle shall be parked upon park premises, except in such locations or areas as may be designated by the County or its duly designated representative.

Section 37. No person shall engage in the climbing or repelling in the climbing or mountains, mountain cliffs and/or building structures up park premises.

Section 38. No person shall use park premises for the purpose as instructing or learning to drive a motor vehicle.

Section 39. No person shall cause an airplane or other airborne vehicle or device to land or alight upon park premises, except in an emergency.

Section 40. Wherever in the Ordinance it is specified that certain acts may be performed only upon prior written permission of the County, the County may promulgate regulations for the granting of such permission and conditions relating thereto. Such regulations shall be incorporated herein and the violation of any such regulations shall be a violation of the Ordinance.

Section 41. The Board of Chosen Freeholders may delegate to its authorized representatives the right or authority to grant or deny written permission for the performance of certain acts, in accordance with regulations promulgated by the County.

Section 42. No person shall surreptitiously or sneakingly invade the privacy of another by peering into windows or other openings of motor vehicles lawfully parked upon the property of the Passaic County Park System for any unlawful purpose.

Section 43. No person or group shall organize and/or participate in any form of snow removal on any County owned athletic field.
ARTICLE III
“Food Concessions”

This Article governs the permitting of food concessions for each facility in the Park System, with the Parks and Recreation Department Director empowered to approve food concessions under the following criteria:

1. Permits shall be required in the Passaic County Park System between the months of April and November;

   AMEND TO READ:
   Permits shall be required in the Passaic County Park System year-round.

2. Permits will be issued on an annual basis, with a fee of $200.

3. Permits shall clearly indicate the approximate location inside the specific park of the Passaic County Park System where the food concession shall be authorized to conduct business;

4. Proof of Insurance shall be required;

5. Proof of all applicable health code permits or approvals shall be required;

6. Permits are not transferable;

7. Permit fees shall be paid in full before a permit is released;

8. Any permit granted pursuant to this ordinance may be revoked upon the violation of any of the terms or conditions set forth in the ordinances governing the Passaic County Park System, or any violation of local, State, or federal laws;

9. The permit holder shall be liable for any loss or damage to the Passaic County Park System, or to an injury to a person in the Park System caused by the negligent acts of the permit holder or associated individuals of the permit holder;

ARTICLE IV
“Permits”

Section 1. Permits shall be required for the exclusive or special use of park grounds, trails or facilities, or for the use of park grounds or facilities when they are otherwise closed to the public.

   a) Permits shall be required in all county owned and operated parks between the months of April through November for the following:

   AMEND TO READ:
   a) Permits shall be required in all county owned and operated parks year-round.

         (i) any use, picnic or event which has or which can reasonably be expected to have twelve (12) or more persons involved or for any use that could potentially have a detrimental effect on park property or other park users;
(ii) Use of ball fields and basketball courts, if the activity is an organized event, or for groups of 10 or more to reserve the area for recreational use;

(ii) Dey Mansion group tours for parties of 10 or more.

b) Permits shall be required in all county-owned and operated parks January through December (year-round) for the following:

(i) For any filming activity;

(ii) For any camping activity.

Section 2. Permits shall be required for the use of any historic site.

a) Permits shall be required for all county-owned historic sites throughout the year for the following activities:

(i) any use, picnic or event which has or which can reasonably be expected to have twelve (12) or more persons involved or for any use that could potentially have a detrimental effect on the property, its surroundings, or other park users;

(ii) Group tours of 10 or more people;

(iii) Meetings and private functions;

(iv) Fundraisers, corporate events, and weddings;

(v) Any filming activity.

b) Permits for historic sites are issued by the Director of the Department of Cultural & Historic Affairs.

c) Permits for historic sites shall abide by rules and regulations set forth by this Ordinance, unless otherwise directed by the Department of Cultural & Historic Affairs.

Section 3. All non-historic site permits are issued by the Parks Director or designated representative.

Section 4. All park permit requests must be made by completing the online application found on our County website at www.passaiccountynj.org/index.aspx?NID=251

AMEND TO READ:

Section 4. All park permit requests must be made by completing the online application found on our County website at

www.passaiccountynj.org/passaic_county_park_system/permits/index.php

Section 5. Proof of insurance is required for groups of 50 or more and all organized sports use.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144

Revised and Adopted July 16, 2019
Section 6. Proof of Insurance may be required for camping, filming and special events involving groups of less than 50, if determined to be necessary by the Parks Director and the insurance department.

Section 7. Upon approval of a permit, payment is required in full and a security deposit equal to 30% of the permit cost. NO PERMIT SHALL ISSUE WITHOUT FULL PAYMENT AND PROOF OF INSURANCE, if required.

AMEND TO READ:

Section 7. Upon approval of a permit, a permit will only be issued upon receipt of full payment (security deposit and payment). A signed hold harmless agreement or proof of insurance. NO PERMIT SHALL BE ISSUED WITHOUT FULL PAYMENT, A SIGNED HOLD HARMLESS AGREEMENT OR PROOF OF INSURANCE, if required.

Section 8. Permits are not transferable.

Section 9. The permittee or a permittee’s designated representative shall be in attendance at all times and have physical possession of the permit.

Section 10. A permittee shall be bound by this ordinance and any Department regulations in force as though the same were inserted in said permit.

Section 11. It shall be unlawful for a person to violate any provision of a permit.

Section 12. Any permit granted pursuant to this ordinance may be revoked upon the violation by the permittee, or associated individual(s), of any provision of the permit, State Statute, any County ordinance, or rule or regulation of the County Parks Department.

Section 13. The permittee shall be liable for any loss or damage to County Parks’ property or injury to any person by reason of the negligence of the permittee or associated individual(s).

Section 14. It shall be unlawful for any person to refuse to vacate the area designated as reserved by a permit.

Section 15. Any application that is received 2 weeks or less prior to the requested event date will require that all payments be made via certified funds such as a money order or a cashier’s check. The only exception is for government-issued checks or government-issued purchase orders.

AMEND TO READ:

Section 15. All permit fees and security deposits must be made via certified funds such as a money order or a cashier’s check. The only exception is for government-issued checks or government-issued purchase orders.

REMOVE SECTION 16.
Section 16.—Permit applications will be accepted for the current year only. Applications for upcoming years will be accepted starting January 1st of the year the permit request is for.

UPDATE TO INCLUDE: ARTICLE V
-Camp Hope Pool and Spray Park, Section 1 to 7
-NJ State Bathing Codes and NJ Youth Camp Standards, Section 1-19

ARTICLE V
Camp Hope Pool and Spray Park

Section 1. All persons entering the Pool/Spray Park must have a valid membership or day/guest pass, whether or not they are swimming. Day/Guest pass must show proof of residency and member must show membership card.

Section 2. A photo ID showing current address is required by all persons upon entry. Children under the age of 12 must be accompanied by an adult in Pool/Spray Park Area.

Section 3. There will be no refunds of admission due to inclement weather or early closure.

Section 4. FOOD IS STRICTLY PROHIBITED in Pool/Spray Park Area due to food allergies.

Section 5. All bags are subject to inspection by pool staff. No glass containers. No Alcoholic Beverages permitted.

Section 6. Arrangements must be made in advance to purchase day passes for organized group admission.

Section 7. When the capacity of the Pool/Spray Park Area is reached or when otherwise deemed necessary for the welfare or safety of the patrons, the County of Passaic reserves the right to refuse further admissions. Due to a regional shortage of lifeguards, the capacity of Pool/Spray Park may be limited at times for your safety. Temporary closure of pool or spray park may also occur.

NJ State Bathing Codes and NJ Youth Camp Standards

Section 1. Any person showing evidence of any communicable skin disease, sore or inflamed eyes, cold, nasal or ear discharges, or any other communicable disease shall be refused admission.

Section 2. Persons with excessive sunburn, open blisters, cuts or bandages shall be refused admission.

Section 3. Person suspected of being under the influence of drugs or alcohol shall be refused admission.

Section 4. Do not enter the water if you are experiencing or recovering from diarrhea or have any signs or symptoms of a gastrointestinal (stomach) disease in the past seven days.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144
Revised and Adopted July 16, 2019
Section 5. All children in diapers or disposable swim diapers and adults who are incontinent must wear plastic/rubber pants with snug fit around waist and leg. Do not wash soiled diapers in the pool.

Section 6. Children should be encouraged to use the restroom before entering the water.

Section 7. Immediately report any accidents you observe in or out of the pool to a staff member.

Section 8. No animals, except for service animals shall be allowed in pool area.

Section 9. All persons shall shower before entering the pool.

Section 10. Swimming is strictly prohibited during electrical storm.

Section 11. Health Department Standards: incidents involving fecal matter or vomit requires a period of pool closure.

Section 12. Proper bathing attire is REQUIRED AT ALL TIMES.

Section 13. ONLY certified US Coast Guard Approved Flotation Devices are allowed in the swimming pool.

Section 14: Patrons violating swimming rules are subject to having their membership or day/guest pass revoked, without a refund and will be asked to leave.

Section 15. The County of Passaic is not responsible for lost, stolen or damaged personal items.

Section 16. The use of photographic equipment is prohibited without prior approval of the subject or guardian.

Section 17. The following items are not permitted in the Pool/Spray Park Area:

   a) Toys, Fins, Inflatable Devices, Beach Balls, Noodles
   b) Glass Containers, Grills
   c) Pop up Tents or Canopies
   d) Hats, head or hair coverings, except approved rubber bathing caps, are not permitted in the pool. Religious headwear is acceptable.

Section 18. Conduct affecting the safety and comfort of others is NOT permitted. This includes, but is not limited to:

   a) Throwing debris
   b) Running, Pushing or Rough Play
   c) Dunking, Splashing or Spitting/Spouting of Water
   d) Hanging on Pool Dividers or Ladders
   e) Profanity or Abusive Language
   f) Urinating or Defecating in the Pool
   g) Diving or Jumping into the Pool

Section 19. Admission is on a first come first serve basis. Due to a regional shortage of lifeguards, the capacity of this pool may be limited at times for your safety. Temporary closure of pool or spray park may also occur.
FEES AND DAMAGES

Section 1. The Board of Chosen Freeholders of the County of Passaic shall set fees for the use of designated areas or facilities and activities within the areas under the control of the County Parks Department.

Section 2. It shall be unlawful for any person to use an area or facility or engage in an activity for which a fee has been established by the County Parks Department without payment of such fee, unless the payment is waived by the Parks’ Director.

Section 3. The Parks Director may assess damages to person or persons responsible for any loss, damage or injury sustained by the County Parks Department.

Section 4. The Preakness Valley Head Golf Pro has the authority and flexibility to adjust golf course rates as needed due to specific circumstances such as in times of low demand or bad weather.

AMEND TO READ:
Section 4. The Preakness Valley Head Golf Pro, with the approval of the Parks Director, has the authority and flexibility to adjust golf course rates as needed due to circumstances such as in times of low demand or bad weather.

ADD SECTION 5 to read:
Section 5. The Camp Hope Division Director, with the approval of the Parks Director, has the authority and flexibility to adjust Camp Hope fees as needed due to specific circumstances.

ENFORCEMENT/FINES & PENALTIES

Park Patrol Authority/Authorized Agents

Section 1. Designated Parks employees may enforce the provisions of this ordinance and eject from the County Parks persons acting in violation of this ordinance.

Section 2. Law enforcement authorities where County Parks’ property is situated shall have jurisdiction to patrol and enforce the Passaic County Park Ordinance on County Park property. They also shall have jurisdiction to enforce any violation of state law or local laws which shall occur on County Park property.

Section 3. Failure to obtain necessary Park Permits shall be punishable as follows:
1st Offense: Permit Fee plus $25.00 fine; and
2nd Offense: Permit Fee plus $50.00 fine; and
3rd Offense: Suspension of future permit approvals for the remainder of the season.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191144

Revised and Adopted July 16, 2019
Update Section 4. to read:

Section 4. Failure to abide by the Passaic County Park Ordinances, which have been approved by resolutions, shall be subject to a fine: N.J.S.A. 40:24-2-3 Penalties for violation of resolutions: “The board of Chosen Freeholders may prescribe penalties for the violation of any resolution it may have authority to pass, either by imprisonment in the County jail for a period not exceeding ninety days (90) or by a fine not exceeding two hundred ($200) dollars or both.”


Section 5. Pursuant to N.J.S.A. 40:37-134. Rules and regulations; notice; penalties; disposition of:

The commission may make rules and regulations for the government and use of the parks, open spaces, boulevards, parkways and roadways, and enforce the same by fixing for the violation thereof penalties, not exceeding fifty dollars for each offense. All rules and regulations shall be plainly printed and posted within the parks and public places or on the boulevards and other highways. The commission may sue for and collect the penalty so fixed in an action at law in any court of competent jurisdiction. All fines and penalties recovered shall be used by the commission for the same purposes and in the same manner as its other funds.

The Board of Chosen Freeholders of the County of Passaic may sue for and collect the penalty so fixed in an action at law in any court of competent jurisdiction.

**Permit Revocation**

Section 1. If any person shall be found guilty in a court of competent jurisdiction of the violation of any provision of this ordinance the conviction shall operate as a revocation of any permit granted by the County Parks Department without further action.

Section 2. The Parks Director or designee shall have the authority to immediately revoke for good cause any permit or reservation issued by the County Parks Department.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191144

Revised and Adopted July 16, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building 220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR EMERGENCY AWARD OF CONSTRUCTION CONTRACT TO SPARWICK CONTRACTING, INC. FOR REPLACEMENT OF MORSETOWN ROAD CULVERT NO. 1600-312 IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded
AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
WHEREAS by way of letter to the Passaic County Administrator dated December 3, 2019, attached hereto and made part hereof, the Passaic County Engineer is reporting that the Morsetown Road Culvert No. 1600-312 in West Milford, NJ has partially failed in that the upstream wingwalls have partially collapsed, compromising the stability and integrity of the roadway and underground utilities; and

WHEREAS construction plans and specifications to replace the existing Culvert with a new precast concrete box Culvert with cast in place concrete wingwalls were prepared by the County Engineer's Office in accordance with County standards; and

WHEREAS the Passaic County Engineer at the Freeholder Committee for Public Works and Buildings & Grounds meeting of November 26, 2019 requested permission to solicit emergency bids from several of the larger contractors in this area to commence needed repairs, at which time he was given such permission; and

WHEREAS County Engineer requested and received emergency replacement proposals from three contractors to perform the emergency replacement culvert; a fourth contractor was unable to provide a proposal; and

WHEREAS said proposals were reviewed, checked, and tabulated by the Office of the Passaic County Engineer which resulted in the lowest bid from Sparwick Contracting, Inc. of Lafayette, NJ in the total bid amount of $655,310.00 (see
WHEREAS the Engineer's estimate for this Project is $746,615.00; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure; and

WHEREAS due to the dire conditions of the structure, the County Engineer has taken emergency action as permitted under Emergency Declaration to replace the damaged structures, and directed Sparwick Contracting, Inc., the low bidder, to commence work, which matter also being discussed at the Public Works and Buildings & Grounds meeting on November 26, 2019; and

WHEREAS attached hereto, by way of memo dated December 3, 2019 to the Director of Procurement, the Passaic County Administrator concurs with the receipt of emergency bids and authorizes the immediate award of contract to Sparwick Contracting, Inc.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the actions taken by the Passaic County Engineer for the receipt of emergency bids and subsequent emergency contract to Sparwick Contracting, Inc., 21 Sunset Inn Road, Lafayette, NJ in the amount of $655,310.00 for the immediate repair of the Morsetown Road Culvert No. 1600-312 in the Township of West Milford, NJ.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and
payment to the contractor for all work performed in connection with this emergency.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $655,310.00

APPROPRIATION: C-04-55-116-001-903

PURPOSE: Resolution for emergency award of construction contract to Sparwick Contracting, Inc. for replacement of Morsetown Road.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
December 3, 2019

Anthony J. De Nova
County Administrator
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Project: Emergency Replacement of Morsetown Road Culvert No. 1600-312
Township of West Milford, Passaic County

Authorization to Bid - Emergency
Award of Construction Contract

Dear Mr. De Nova:

The Morsetown Road Culvert No. 1600-312 in West Milford has partially failed. The upstream wingwalls have partially collapsed. The wingwalls failing has compromised the stability and integrity of the roadway and underground utilities.

The County Engineer’s Office prepared plans and specifications to replace the existing culvert with a new precast concrete box culvert with cast in place concrete wingwalls. The construction plans and specifications were prepared in accordance with County Standards.

I recommend that an Emergency be declared to authorize the receipt of bids under an emergency action. This matter was discussed at the Public Works Committee meeting of November 26, 2019 and recommended to the full Board.

This Office requested and received Emergency Replacement Proposals from three contractors on November 22, 2019 to perform the emergency replacement culvert. A fourth contractor was unable to provide a proposal. The proposals are as follows:

<table>
<thead>
<tr>
<th>NAME OF CONTRACTORS</th>
<th>TOTAL BID AMOUNT</th>
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<tbody>
<tr>
<td>1. Sparwick Contracting, Inc.</td>
<td>$655,310.00</td>
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<tr>
<td>21 Sunset Inn Road</td>
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<tr>
<td>Lafayette, NJ 07848</td>
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Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191145
2. Ritacco Construction
   10 Lawrence Street
   Belleville, NJ 07109
   $687,000.00

3. Persistent Construction, Inc.
   58 Industrial Avenue
   Fairview, NJ 07022
   $730,632.00

A fourth vendor, Colonelli Brothers Inc., of Hackensack, New Jersey, was also invited to submit a proposal, but they declined to do so.

The proposals were reviewed, checked, and tabulated by this Office. Attached is a Summary of Bid Tabulation Chart for the bids received for your information. The Engineer's Estimate for this Project is $746,615.00.

Due to the conditions of the structure, I have taken emergency action as permitted under Emergency Declaration to replace the damaged structures, and directed the low bidder Sparwick Contracting, Inc. to begin work. The award of emergency contract was discussed at the Public Works Committee meeting of November 26, 2019.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing emergency bids, and ratifying the emergency action taken by the County Engineer as it concerns the award of the contract to Sparwick Contracting, Inc. in the amount of $655,310.00 for the Emergency Replacement of Morsetown Road County Culvert No. 1600-312.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment

cc: County Administrator
    County Counsel
    Director of Finance
    PWC Chair

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191145
<table>
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<th>Item</th>
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**Note:**
- The table above represents a portion of the document's content.
- The data includes various tasks with their respective quantities and units.
- The total amount for each category is also provided.

**Additional Information:**
- The document is related to engineering and construction, possibly involving project management.
- The specific details are related to different tasks with their corresponding quantities and financial implications.

**Source:**
- Document reference: Res-0157-10
- Document date: December 10, 2019
December 3, 2019

Anthony J. De Nova
County Administrator
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Project: Emergency Replacement of Morsetown Road Culvert No. 1600-312
Township of West Milford, Passaic County

Authorization to Bid - Emergency
Award of Construction Contract

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| 21 Sunset Inn Road                  |
| Lafayette, NJ 07848                |

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191145
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505


THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE EXECUTION OF TRAFFIC SIGNAL AGREEMENTS BY AND BETWEEN THE NJDOT, CITY OF CLIFTON, THE BOROUGH OF WOODLAND PARK AND THE COUNTY OF PASSAIC IN CONNECTION WITH THE NJDOT ROUTES 3 AND 46 RECONSTRUCTION PROJECT

WHEREAS the Office of the Passaic County Engineer is in receipt of proposed Traffic Signal Agreements for a project known as the NJDOT Routes 3 and 46 Reconstruction at the Route 46 WB Ramp and Great Notch Road (Borough of Woodland Park) and the Route 46 WB Ramp and Valley Road/Great Notch Road (City of Clifton) in Passaic County, NJ; and

WHEREAS pursuant to the proposed Project Plan, the NJDOT has recently completed construction of Contract A of the Routes 3 and 46 Reconstruction Project, which included the construction of two new traffic signals in Passaic County that control County roads, as listed above; and

WHEREAS the NJDOT bore the entire cost of the improvements, will be responsible for all future traffic signal equipment maintenance, and the municipalities will pay for all future electricity costs; and

WHEREAS the Office of the Passaic County Engineer has reviewed the aforesaid proposed Agreements and by letter to the Board of Chosen Freeholders dated December 2, 2019 is recommending that the Board execute the proposed agreement by and between the County, City of Clifton and Borough of Woodland Park (copy of letter and proposed Traffic Signal Agreements attached hereto and made a part hereof); and

WHEREAS this matter has been discussed and reviewed by the members of the Freeholder Public Works and Buildings &
Grounds Committee at a meeting on November 26, 2019 who recommend approval by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of Traffic Signalization Agreements by and between the NJDOT, County of Passaic, City of Clifton and Borough of Woodland Park in connection with the NJDOT Routes 3 and 46 Reconstruction Project.

**BE IT FURTHER RESOLVED** that the Freeholder Director and Clerk to the Board be authorized to execute the Agreements on behalf of the County of Passaic.

December 10, 2019
December 2, 2019

Jonathan C. Pera, P.E.
County Engineer

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: Traffic Signal Agreements – NJDOT Routes 3 and 46 Reconstruction
Route 46 WB Ramp and Great Notch Rd (Borough of Woodland Park)
Route 46 WB Ramp and Valley Rd/Great Notch Rd (City of Clifton)

Dear Members of the Board:

The NJDOT has recently finished construction of Contract A of the Routes 3 and 46 reconstruction project. This project included the construction of two new traffic signals in Passaic County that control County roads, as listed above. In both cases, NJDOT bore the full cost of the improvements, and the municipality will pay for all future electricity costs. NJDOT will be responsible for all future traffic signal equipment maintenance.

This office has reviewed the agreements and finds them acceptable.

This matter was discussed at the November 26, 2019 Public Works Committee meeting, and was recommended for approval by the full Board. Based on the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the County’s representative to enter into the Traffic Signal Agreements, for the installation and operation of the two referenced traffic signals.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl
cc: County Administrator
    County Counsel
    County Clerk
    PWC Chair
    County Planning Board

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191146
May 15, 2018

Walter J. Davison
County Clerk
401 Grand Street
Paterson, NJ 07505

Re: Traffic Signal Agreement
Route US 46 WB Ramp and Valley Road (CR 621) / Great Notch Road (CR 709)
City of Clinton, County of Passaic

Dear Mr. Davison:

The New Jersey Department of Transportation under Route 3—Route 46 Valley Notch / Rifle Camp Road Interchange, Contract A will be installing a new traffic signal at the above referenced intersection. In order to allocate responsibilities among the CITY, the COUNTY and the STATE, the attached traffic signal agreement will have to be executed by the City of Clifton and the County of Passaic before we can recommend to the Commissioner of Transportation that the traffic signal be activated. In accordance with the provisions outlined in the agreement, the Department of Transportation will install and periodically inspect and maintain the traffic signal, including the relamping thereof, at no cost to the County of Passaic. The City of Clifton will be responsible for the payment of the electric current operating costs that are associated with the traffic signal.

Enclosed are four (4) original copies of the traffic signal agreement for the above intersection and a form of resolution and acknowledgment for the intersection, all of which need to be executed by your governing body and appropriate officials. It is respectfully requested that the County of Passaic take all necessary steps to adopt a resolution similar to the enclosed sample resolution, and prepare an acknowledgment form similar to the enclosed sample and execute the enclosed agreements. While the resolution need not be a verbatim copy of the sample, it must include paraphrase every paragraph therein.

NOTE: The sentence that is underlined in the enclosed sample resolution must be included.

“IMPROVING LIVES BY IMPROVING TRANSPORTATION”
New Jersey Is An Equal Opportunity Employer • Printed On Recycled and Recyclable Paper
Traffic Signal Agreement
Route US 46 Wb Ramp (MP 60.5) and Valley Road (CR 621) / Great Notch Road (CR 709)
City of Clifton, County of Passaic

After execution, the following should be returned to our office:

1. Four (4) original signed and sealed traffic signal agreements.
2. Four (4) original signed and sealed resolutions.
3. Four (4) original signed and sealed acknowledgments.

When the resolutions have been approved and when the acknowledgment forms and agreements have been properly signed and sealed by the Freeholder Director and the Clerk, they should be returned to:

Roderick Sabale
New Jersey Department of Transportation
Bureau of Traffic Engineering
7th Floor, Engineering & Operations Building
1035 Parkway Avenue
P. O. Box 600
Trenton, New Jersey 08625-0600

PLEASE BE SURE TO SUBMIT THE SAME NUMBER OF COPIES OF RESOLUTION AND ACKNOWLEDGMENT FORMS AS THERE ARE COPIES OF THE AGREEMENT AND PLEASE BE SURE THAT ALL COPIES OF THE AGREEMENT, RESOLUTION AND ACKNOWLEDGMENT FORMS HAVE ORIGINAL SIGNATURES AND SEALS.

The agreement forms should NOT be dated. When the Department of Transportation has completed its action, the agreement forms will be dated and a copy will be returned to you for your file.

Since we cannot activate this traffic signal installation until the traffic signal agreements are executed and returned to our office, your prompt action is required.

If you have any questions concerning this matter, please contact Roderick Sabale at (609) 530-2382.

Sincerely,

Jaime Oplinger
Executive Manager
Bureau of Traffic Engineering
NEW JERSEY DEPARTMENT OF TRANSPORTATION
BUREAU OF TRAFFIC ENGINEERING
TRAFFIC SIGNAL AGREEMENT
Route US 46 WB Ramp and Valley Road (CR 621) / Great Notch Road (CR 709)
City of Clifton, County of Passaic

THIS AGREEMENT, made the ______ day of _______________ Two
Thousand and Eighteen (2018), between the City of Clifton, located at 900 Clifton
Avenue, Clifton, NJ 07013, hereinafter referred to as CITY, the County of Passaic,
located at 401 Grand Street, Paterson NJ 07505, hereinafter referred to as COUNTY
and the State of New Jersey, acting through its Commissioner of Transportation, New
Jersey Department of Transportation, located at 1035 Parkway Avenue, P.O. Box 600,
Trenton, New Jersey 08625, hereinafter referred to as STATE, witnesses that:

WHEREAS, a traffic condition exists at the intersection of Route US 46 WB
Ramp (MP 60.5) and Valley Road (CR 621) / Great Notch Road (CR 709) in the City of
Clifton, in the County of Passaic, which requires the installation and operation of a
semiactuated traffic control signal with pedestrian push buttons and areas of presence
detection; and

WHEREAS, the CITY and COUNTY have expressed a willingness to cooperate with the
STATE in achieving the overall objective of safe and efficient movement of traffic on the
said highway; and

WHEREAS, it is the purpose of this Agreement to provide for the participation of
the CITY, COUNTY, and the STATE in the cost of installation, maintenance and
operation of the said traffic signal; and

WHEREAS, the Commissioner, under the powers vested in him by law and as
more particularly set forth in N.J.S.A. 27:1A-5 and 27:7-21, has determined that it is in
the STATE's best interest to enter into this Agreement;

NOW, THEREFORE, in consideration of the covenants contained herein, and
pursuant to all applicable federal, state and local laws and ordinances, the CITY, the
COUNTY, and the STATE agree as follows:
1. The STATE will determine the character, type, location, and operation of the traffic signal in accordance with N.J.S.A. 39:4-120.

2. The STATE will install the traffic signal at no cost to the CITY or COUNTY.

3. The STATE will provide all material and equipment and will perform all labor, by its own or by contract forces, necessary to the installation of the traffic signal.

4. The STATE will paint such lane and pavement markings and erect such signs as it deems to be required to properly direct the flow of traffic. The CITY and COUNTY shall maintain or replace the lane and pavement markings and signs within their jurisdictions, in accordance with the latest edition of the Manual on Uniform Traffic Control Devices. The STATE will maintain and replace the lane and pavement markings and signs within the STATE's jurisdiction.

5. The CITY shall pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, re surfacings, widenings and corner radius changes, authorized or effectuated by the CITY.

6. The COUNTY shall pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, re surfacings, widenings and corner radius changes, authorized or effectuated by the COUNTY.

7. The STATE will pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, re surfacings, widenings and corner radius changes, authorized or effectuated by the STATE.

8. The STATE reserves the right to terminate this Agreement, for cause or for convenience, upon six months' written notice of its intention to terminate, which notice shall be served upon the Clerk of the CITY, and the Clerk of the COUNTY. However, upon a determination by the STATE that emergency conditions exist, the STATE may terminate this Agreement with less than the six months' notice specified above.

9. The STATE will, at its own expense, periodically inspect and maintain the complete installation, including the re-lamping thereof.

10. The CITY shall, at its own expense, provide through the utility company, the electric current necessary to the operation of the traffic signal system.

11. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the CITY shall be responsible for personal injuries and property damage caused by the actions of the CITY and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the CITY.

12. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the COUNTY shall be responsible for personal injuries and property damage caused by the actions of the COUNTY and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the COUNTY.

13. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the STATE will be responsible for personal injuries and property damage caused by the actions of the STATE and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the STATE.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191146
14. The COUNTY shall allow the placement of any facility associated with the traffic signal system within areas of their jurisdiction, where necessary, and further shall allow the STATE, with its own or contract forces, to perform maintenance on these facilities or to open roadways or other areas under their jurisdiction, without the need for permits.

15. During the course of negotiations, the CITY indicated that it was unable to supply CITY police at its own costs during the period of construction and during any period of maintenance. The STATE agrees that during the period of construction and period of maintenance that safely will be provided by the STATE with the use of STATE police.

16. In the event that the CITY fails to make any payments required hereunder to the STATE, the CITY authorizes the STATE, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the CITY.

17. In the event that the COUNTY fails to make any payments required hereunder to the STATE, the COUNTY authorizes the STATE, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the COUNTY.

18. Written notice shall be sent, when required, by certified mail, return receipt, to the addresses set forth above, or to such other address or addresses as is set forth, in writing, in any notice of change of address, which has been sent to all parties to this Agreement.

19. The CITY shall provide the necessary resolution authorizing it to enter into this Agreement.

20. The COUNTY shall provide the necessary resolution authorizing it to enter into this Agreement.

21. This Agreement shall not become binding on any party until it is fully executed by the Commissioner of Transportation or designee.

22. This agreement is subject to appropriations and the availability of funds to the STATE.

"END OF TEXT"
IN WITNESS WHEREOF, all parties have caused this instrument to be Signed, Attested to and Sealed:

ATTEST: SEAL

Nancy Ferrigno
City Clerk
Date: ____________________________

ATTEST: SEAL

Louis E. "Bishi, III"
Clerk to The Board
Date: ____________________________

ATTEST / WITNESSED / AFFIX SEAL

Anika James
Department Secretary
New Jersey
Department of Transportation
Date: ____________________________

CITY OF CLIFTON

By: ____________________________
James Anzaldi
Mayor
Date: ____________________________

COUNTY OF PASSAIC

By: ____________________________
John W. Bartlett
Freeholder Director
Date: ____________________________

STATE OF NEW JERSEY

Approved
By: ____________________________
Ell D. Lambert (II, P.E.)
Assistant Commissioner
Capital Program Management
Date: ____________________________

This Agreement has been reviewed and approved as to form.

Gurbir S. Grewal
Attorney General of New Jersey

By: ____________________________
Nonee Lee Wagner
Deputy Attorney General
Date: ____________________________
July 25, 2018

Walter J. Davison
Acting County Clerk
401 Grand St.
Paterson, NJ 07505

Re: Traffic Signal Agreement
Route US 46 WB Ramp and Great Notch Road (CR 709)
Borough of Woodland Park, County of Passaic

Dear Mr. Davison:

The New Jersey Department of Transportation under Route 3 – Route 46 Valley Notch / Rifle Camp Road Interchange, Contract A will be installing a new traffic signal at the above referenced intersection. In order to allocate responsibilities among the BOROUGH, the COUNTY and the STATE, the attached traffic signal agreement will have to be executed by the County of Passaic before we can recommend to the Commissioner of Transportation that the traffic signal be activated. In accordance with the provisions outlined in the agreement, the Department of Transportation will install and periodically inspect and maintain the traffic signal, including the relamping thereof, at no cost to the County of Passaic. The Borough of Woodland Park will be responsible for the payment of the electric current operating costs that are associated with the traffic signal.

Enclosed are four (4) original copies of the traffic signal agreement for the above intersection and a form of resolution and acknowledgment for the intersection, all of which need to be executed by your governing body and appropriate officials. It is respectfully requested that the County of Passaic take all necessary steps to adopt a resolution similar to the enclosed sample resolution, and prepare an acknowledgment form similar to the enclosed sample and execute the enclosed agreements. While the resolution need not be a verbatim copy of the sample, it must include paraphrase every paragraph therein.

NOTE: The sentence that is underlined in the enclosed sample resolution must be included.

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper
Traffic Signal Agreement
Route US 46 WB Ramp (MP 59.95) and Great Notch Road (CR 709)
Borough of Woodland Park, County of Passaic

After execution, the following should be returned to our office:

1. Four (4) original signed and sealed traffic signal agreements.
2. Four (4) original signed and sealed resolutions.
3. Four (4) original signed and sealed acknowledgments.

When the resolutions have been approved and when the acknowledgment forms and agreements have been properly signed and sealed by the Mayor and the Clerk, they should be returned to:
Virkulman Patel
New Jersey Department of Transportation
Bureau of Traffic Engineering
7th Floor, Engineering & Operations Building
1035 Parkway Avenue
P. O. Box 600
Trenton, New Jersey 08625-0600

PLEASE BE SURE TO SUBMIT THE SAME NUMBER OF COPIES OF RESOLUTION AND ACKNOWLEDGMENT FORMS AS THERE ARE COPIES OF THE AGREEMENT AND PLEASE BE SURE THAT ALL COPIES OF THE AGREEMENT, RESOLUTION AND ACKNOWLEDGMENT FORMS HAVE ORIGINAL SIGNATURES AND SEALS.

The agreement forms should NOT be dated. When the Department of Transportation has completed its action, the agreement forms will be dated and a copy will be returned to you for your file.

Since we cannot activate this traffic signal installation until the traffic signal agreements are executed and returned to our office, your prompt action is required.

If you have any questions concerning this matter, please contact Viralkumar Patel at (609) 530-4236.

Sincerely,

Jaime Oplinger
Executive Manager
Bureau of Traffic Engineering

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191146
NEW JERSEY DEPARTMENT OF TRANSPORTATION
BUREAU OF TRAFFIC ENGINEERING
TRAFFIC SIGNAL AGREEMENT
Route US 46 WB Ramp and Great Notch Road (CR 709)
Borough of Woodland Park, County of Passaic

THIS AGREEMENT, made the __________ day of ______________ Two
Thousand and Eighteen (2018), between the Borough of Woodland Park, located at
5 Brophy Lane, Woodland Park, NJ 07424, hereinafter referred to as BOROUGH, the
County of Passaic, located at 401 Grand Street, Paterson NJ 07505, hereinafter
referred to as COUNTY and the State of New Jersey, acting through its Commissioner
of Transportation, New Jersey Department of Transportation, located at 1035 Parkway
Avenue, P.O. Box 600, Trenton, New Jersey 08625, hereinafter referred to as STATE,
witnesses that:

WHEREAS, a traffic condition exists at the intersection of Route US 46 WB
Ramp (MP 59.95) and Great Notch Road (CR 709) in the Borough of Woodland Park,
in the County of Passaic, which requires the installation and operation of a semi
actuated traffic control signal with pedestrian push buttons and areas of presence
detection; and

WHEREAS, the BOROUGH and COUNTY have expressed a willingness to
cooperate with the STATE in achieving the overall objective of safe and efficient
movement of traffic on the said highway; and

WHEREAS, it is the purpose of this Agreement to provide for the participation of
the BOROUGH, COUNTY, and the STATE in the cost of installation, maintenance and
operation of the said traffic signal; and

WHEREAS, the Commissioner, under the powers vested in him by law and as
more particularly set forth in N.J.S.A. 27:1A-5 and 27:7-21, has determined that it is in
the STATE's best Interest to enter into this Agreement;

NOW, THEREFORE, in consideration of the covenants contained herein, and
pursuant to all applicable federal, state and local laws and ordinances, the BOROUGH,
the COUNTY, and the STATE agree as follows:

 Introduced on: December 10, 2019
 Adopted on: December 10, 2019
 Official Resolution#: R20191146
Traffic Signal Agreement
Route US 46 WB Ramp and Great Notch Road (CR 709)
Borough of Woodland Park, County of Passaic

1. The STATE will determine the character, type, location, and operation of the traffic signal in accordance with N.J.S.A. 39:4-120.

2. The STATE will install the traffic signal at no cost to the BOROUGH or COUNTY.

3. The STATE will provide all material and equipment and will perform all labor, by its own or by contract forces, necessary to the installation of the traffic signal.

4. The STATE will paint such lane and pavement markings and erect such signs as it deems to be required to properly direct the flow of traffic. The BOROUGH and COUNTY shall maintain or replace the lane and pavement markings and signs within their jurisdictions, in accordance with the latest edition of the Manual on Uniform Traffic Control Devices. The STATE will maintain and replace the lane and pavement markings and signs within the STATE's jurisdiction.

5. The BOROUGH shall pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the BOROUGH.

6. The COUNTY shall pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the COUNTY.

7. The STATE will pay all costs for the future relocation or removal and reinstallation of any portion of the traffic signal system including presence detection equipment, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the STATE.

8. The STATE reserves the right to terminate this Agreement, for cause or for convenience, upon six months' written notice of its intention to terminate, which notice shall be served upon the Clerk of the BOROUGH, and the Clerk of the COUNTY. However, upon a determination by the STATE that emergency conditions exist, the STATE may terminate this Agreement with less than the six months' notice specified above.

9. The STATE will, at its own expense, periodically inspect and maintain the complete installation, including the re-lamping thereof.

10. The BOROUGH shall, at its own expense, provide through the utility company, the electric current necessary to the operation of the traffic signal system.

11. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the BOROUGH shall be responsible for personal injuries and property damage caused by the actions of the BOROUGH and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the BOROUGH.

12. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the COUNTY shall be responsible for personal injuries and property damage caused by the actions of the COUNTY and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the COUNTY.

13. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the STATE will be responsible for personal injuries and property damage caused by the actions of the STATE and its employees arising out of the performance of any services, actions, or operations in connection with this Agreement or any breach or default of this Agreement by the STATE.
14. The COUNTY shall allow the placement of any facility associated with the traffic signal system within areas of their jurisdiction, where necessary, and further shall allow the STATE, with its own or contract forces, to perform maintenance on these facilities or to open roadways or other areas under their jurisdiction, without the need for permits.

15. The STATE shall cause to be provided, police to direct traffic during the installation of the traffic signal system at no cost to the BOROUGH. After the traffic signal system is completed and accepted by the STATE, the BOROUGH shall cause to be provided, upon 72 hours written notice to the Clerk of the BOROUGH by the STATE, police to direct traffic during repairs related to the traffic signal system. Further, the BOROUGH shall cause police to be provided to direct traffic during emergency repairs, on telephonic notice to the BOROUGH by the STATE.

16. In the event that the BOROUGH fails to make any payments required hereunder to the STATE, the BOROUGH authorizes the STATE, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the BOROUGH.

17. In the event that the COUNTY fails to make any payments required hereunder to the STATE, the COUNTY authorizes the STATE, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the COUNTY.

18. Written notice shall be sent, when required, by certified mail, return receipt, to the addresses set forth above, or to such other address or addresses as is set forth, in writing, in any notice of change of address, which has been sent to all parties to this Agreement.

19. The BOROUGH shall provide the necessary resolution authorizing it to enter into this Agreement.

20. The COUNTY shall provide the necessary resolution authorizing it to enter into this Agreement.

21. This Agreement shall not become binding on any party until it is fully executed by the Commissioner of Transportation or designee.

22. This agreement is subject to appropriations and the availability of funds to the STATE.

"END OF TEXT"
IN WITNESS WHEREOF, all parties have caused this instrument to be Signed, Attested to and Sealed:

ATTEST: SEAL

____________________________
Kevin V. Galland
Municipal Clerk
Date: ________________________

BOROUGH OF WOODLAND PARK

By: ________________________
Keith Kazmark
Mayor
Date: ________________________

ATTEST: SEAL

____________________________
Louis E. Imhof, III
Clerk to the Board
Date: ________________________

COUNTY OF PASSAIC

By: ________________________
John W. Bartlett
Freeholder Director
Date: ________________________

ATTEST / WITNESSED / AFFIX SEAL

____________________________
Anika James
Department Secretary
New Jersey
Department of Transportation
Date: ________________________

STATE OF NEW JERSEY

Approved By: ________________________
Snehal Patel, P.E., PMP
Assistant Commissioner
Capital Program Management
Date: ________________________

This Agreement has been reviewed and approved as to form.

Gurbir S. Grewal
Attorney General of New Jersey

By: ________________________
Nancee Lee Wagner
Deputy Attorney General
Date: ________________________
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2015-0985 DATED DECEMBER 30, 2015 IN ORDER TO AUTHORIZE A REVISED FEE STRUCTURE FOR PASSAIC COUNTY PARK PERMITS AND UPDATE THE PARK PERMIT INFORMATION PACKET, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AMENDING R-2015-0985 DATED DECEMBER 30, 2015 IN ORDER TO AUTHORIZE A REVISED FEE STRUCTURE FOR PASSAIC COUNTY PARK PERMITS AND UPDATE THE PARK PERMIT INFORMATION PACKET

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the said Board recognizes that in order to properly maintain and continue to improve the Passaic County Park system, it is important to collect fees for the use of designated Park areas, and it is necessary that groups requesting use of the Park and who meet established criteria, are required to apply for and receive permits for their designated use; and

WHEREAS in order to permit that this be done in a consistent and orderly manner, the said Board by Resolution R-2014-186 dated March 11, 2014 put in place a modest permit fee schedule, which was amended by Resolution R-2015-0693 on September 29, 2015, and amended again by Resolution R-2015-0985 on December 30, 2015; and

WHEREAS in addition to the revised permit fee schedule approved on December 30, 2015 stated above, the Director of Parks & Recreation for Passaic County by way of memo dated November 13, 2019 attached hereto and made part hereof, is recommending another revised fee structure for the Park permit fees, as well as updates to the Park Permit Information Packet, which contains updated information on the Pool and Spray Park area at Camp Hope as well as incorporating Camp Hope into the new, revised fee structure; and
WHEREAS the updated information to the current Park Permit Information Packet is summarized below and further information can be obtained in the attachments to this Resolution:

- Permits will now be required year-round
- Permits for the upcoming year will now be accepted in November of the current year, with specific dates for athletic field requests
- Security deposits will now be one standard fee based on number of event attendees instead of the current 30% of the permit fee
- Some County and non-County fees have slightly increased
- Language clarifying necessary requirements and insurance documents such as Host Liquor Liability Insurance and an ABC permit
- New fees added for use of the Park pavilions with or without picnic area
- Included is previously-approved information regarding drone fee, food concession fee, and permit information for the Department of Cultural & Historic Affairs

WHEREAS these recommendations were presented and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its November 6, 2019, meeting at which time it was recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby revises, supplements and amends Resolution R-2015-0985 dated December 30, 2015 in order to incorporate a new, revised fee structure for the Park permit fees, to update the Park Permit Information Packet, include information about the Pool and Spray Park area at Camp Hope and incorporate Camp Hope into the new fee structure, and include previously-approved information regarding drone fee, food concession fee, and permit information for the Department of Cultural & Historic Affairs.
BE IT FURTHER RESOLVED that the new permit fee structure for the Park permit fees attached hereto supersedes any and all prior fee schedules.

BE IT FURTHER RESOLVED that this revised fee structure and updates to the Park Permit Information Packet shall be effective upon the approval and passing of this current Resolution.

December 10, 2019
To: Nadege D. Allwaters, Esq., Deputy County Counsel  
From: Darryl Sparta, Director, Parks & Recreation  
Date: November 13, 2019  
Re: Parks & Recreation: Amendment to resolution R20150985-Park Permits

The Passaic County Parks Department is recommending a revised fee structure for our park permit fees as well as updates be made to the park permit information packet. In addition to the revised permit fee schedule approved on 12/30/15, R20150985, we have included the updated information on the Pool and Spray Park area at Camp Hope as well as incorporated Camp Hope into our new fee structure. The updated information to our current park permit information packet is as follows:

- Permits will now be require year-round
- Permits for the upcoming year will now be accepted in November of the current year, with specific dates for athletic field request
- Security deposits will now be one standard fee based on number of event attendees instead of the current 30% of the permit fee
- County and non-county fees have slightly increased
- Language clarifying necessary requirements and insurance documents such as Host Liquor Liability Insurance and an ABC permit
- New fees added for use of the park pavilions with or without picnic area.
- Included is previously approved information regarding Drone fee, Food Concession fee, and permit information for the Department of Cultural & Historic Affairs

This request was discussed and approved at the Public Works and Buildings & Grounds Committee at the meeting held on November 6, 2019.

The Passaic County Parks Department therefore requests that the Board of Chosen Freeholders adopt the necessary resolution authorizing the revised fee structure and the updated information in our current park permit information as noted above.
PERMITS WILL NOW BE REQUIRED YEAR-ROUND

- Applications for 2019 will be accepted up until November 1st, 2019
- Applications for 2020 will be accepted up until November 1st, 2020
- Applications for all General Picnics/Events for 2020 will be accepted starting on December 1st, 2019

*See exceptions below:

* For all 2020 Athletic Field Permit Application; acceptance dates as follows:

*Starting January 6th, 2020, we will be accepting applications from any In-county; Board of Education, Board of Recreation, Scholastic Organizations and Municipal Athletic Groups for use of athletic fields; Ball Field, Soccer Field, Turf Field, Basketball Court or Cross Country Course.

*Starting February 3rd, 2020, we will be accepting applications from any Out-of-County Athletic groups or organizations.

APPLICATIONS MAY TAKE UP TO 3 WEEKS TO PROCESS. Applications are processed in the order, in which they are received.

Note: Requests submitted prior to the acceptance dates stated-above will be rejected; and must be resubmitted on the correct date.

*************************

New in 2020! “CAMP HOPE” is now part of the PASSAIC COUNTY PARK SYSTEM!
Refer to packet for information on camping and the spray park/swimming pool!

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<td>Athletic Group Events</td>
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<td>10 &amp; 11</td>
</tr>
<tr>
<td>Drone Flying and Food Concessions</td>
<td>Permit Fees</td>
<td>11</td>
</tr>
<tr>
<td>Athletic Fields &amp; Activities Locations</td>
<td>Various park locations</td>
<td>12</td>
</tr>
<tr>
<td>Drone Flying and Food Concessions</td>
<td>Permit Fees</td>
<td>13</td>
</tr>
<tr>
<td>Camp Hope Cabin Rentals</td>
<td>Rules &amp; Regulations</td>
<td>14</td>
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<tr>
<td>Campsite in Passaic County</td>
<td>Park Locations / Fees</td>
<td>15</td>
</tr>
<tr>
<td>Park Locations &amp; Amenities:</td>
<td>Woodland Park – Picnic Areas / Camping</td>
<td>16 &amp; 17</td>
</tr>
<tr>
<td>Rifle Camp Park</td>
<td>Woodland Park – Picnic Areas / Drone Flying</td>
<td></td>
</tr>
<tr>
<td>Garret Mt. Reservation</td>
<td>Hawthorne – Picnic Areas / Athletic Fields</td>
<td>18</td>
</tr>
<tr>
<td>Goffle Brook Park</td>
<td>Clifton – Picnic Areas</td>
<td>18</td>
</tr>
<tr>
<td>Weasel Brook Park</td>
<td>West Milford – Park Areas/Fees</td>
<td>19 - 20</td>
</tr>
<tr>
<td>Camp Hope – New!</td>
<td>Park Rules &amp; Regulations</td>
<td>21 - 22</td>
</tr>
<tr>
<td>Pool/Spray Park – Camp Hope</td>
<td>Film Permits / Equestrian Center,</td>
<td>23</td>
</tr>
<tr>
<td>Additional Park Areas of Interest</td>
<td>Dey Mansion (Wayne), Westervelt – Vanderhoef House (Clifton), John W. Rea House (Hawthorne), Lambert Castle (Clifton) and the Lambert Tower (Woodland Park).</td>
<td>23 - 34</td>
</tr>
</tbody>
</table>

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191147
PERMIT REQUIREMENTS:

All park picnic areas are available for rental year-round by obtaining a Permit from the Passaic County Parks & Recreation Department. Permit applications are available online at:
www.passaiccountynj.org/passaic_county_park_system/permits/index.php

Requirements for obtaining a permit:

- All Events/Picnics with 12 or more (adult and/or children).
- Permit applications will be accepted for the current year only.
- Applications are processed in the order, in which they are received.

1. In order for your permit to be processed in a timely manner, your application MUST be received at least 3-weeks prior to desired date. Notifications of permit acceptance or denial will be emailed to the contact person within 2-4 business days of receiving a permit application. Applicants will be notified of all requirements. All applications must be received at least 3 weeks prior to event date. Applications received less than 3 weeks before the desired event date will be considered incomplete and denied. The Parks Department reserves the right to deny any application submitted less than 3 weeks before the desired event date.

2. Permit applications must be filled out completely. If any necessary information is left out, your application will be returned to you, and therefore may result in delaying your request.

3. Please do not call the Parks & Recreation Department for park availability. Availability is not given over the phone and is based on availability at the time of submission of the online application.

4. Prior to submitting a request, we ask that you please review all of the park areas, amenities and accompanying fees, especially for the park location of interest; making certain the needs of your event can be met.

5. Upon completion of an event, the site will be inspected by a Park Attendant assigned to that area. If the site is in acceptable condition, the attendant will collect your permit, sign it, and deliver it to the Parks Office to begin the security deposit process. If for any reason the permit is not collected by the completion of an event, please fax a copy of the permit to: 973-872-2684, or mail it to: Passaic County Parks & Recreation Department, 209 Totowa Road, Wayne, NJ 07470.

6. All park rules and regulations must be followed at all times.
PERMIT GUIDELINES:

1. No alcoholic beverages of any kind are permissible in any Passaic County Park.

2. Trash; must be bagged, tied, and placed in the trash cans conveniently placed throughout the park. Security Deposit WILL NOT be refunded if this is not done.

3. Music should be suitable and appropriate for all ages and kept at a lower volume not interfering with any other event taking place outside your assigned location.

4. No fires of any kind are to be built accept in the designated areas at the camping grounds at Rifle Camp Park, as Permitted.

5. Use of any ball field, turf field, or basketball court is not included with picnic permits; and use of picnic areas is not included with ball field, turf field or basketball court permits. Field and Court permits will need to be requested separately and will require separate fees.

6. Permits are required for events with 12 or more (adult/children). If you do not have your Permit at the event, you will be asked to leave.

7. Permits are required for drone-flying or motorized plane flying in the two (2) designated flying zones at the Garret Mt. Reservation. (Refer to page 11 and 16 for details).

8. Permits must be used in a respectful manner with other Permit holders.

9. Rain dates are NOT assigned to permitted events.

10. Rained-out picnics/events: If your event has been “rained-out” and you wish to reschedule another date, please contact us within three (3) days following the event, advising of alternate dates. If a new date is available, a NEW permit will be issued to you. If you do not wish to reschedule, you must advise us as soon as possible, and a full-refund will be processed. The refund process may take up to four (4) weeks.

11. Cancelled of picnics/events: With the exception of “rain-outs”, refunds for cancellations will be honored ONLY upon receipt of written notice received by this office at least two (2) weeks prior to the event date.

12. [Field permit information]

13. [Field permit information]

14. With the exception of Rifle Camp Park, pets are allowed in our parks. All pets MUST be leashed wherever pets are permissible.

15. Permits are NON-TRANSFERABLE.
INSURANCE REQUIREMENTS

1. Depending on the size and nature of your event, a Certificate of Insurance may need to be filed with our office.

2. Insurance needs for Special events will be determined after review of your initial permit application. Camping, and filming events are subject to insurance requirements depending on the nature of the event.

3. Picnics with 50 or more people (adult or children) will require a comprehensive personal liability policy for $300,000.

4. Large groups, organizations and corporations will require a general liability policy for $1,000,000 per occurrence combined single limit.

5. Events with hazardous exposures will require an additional $1,000,000 in excess liability.

6. Special events with an organization sponsor will require a general liability policy for $1,000,000 per occurrence combined single limit and an additional $1,000,000 umbrella.

7. ALL organized sports uses will require $1,000,000 in general liability per occurrence combined single limit.

8. Certificate of insurance will not be required for public entities in the State of New Jersey.

9. No Blanket standard can be adopted concerning policy limits to be required. The limits will be determined by the kind of exposure involved when you submit your permit application.

10. The County of Passaic has the authority to increase the minimum requirement described above when it’s determined necessary.

11. The County shall be furnished with a Certificate of Insurance executed by an insurance company authorized to do business in the State of New Jersey and acceptable to the County.

12. Please make sure the term of the insurance (effective date to expiration date) coincides with the date of your permit.

13. The name of the person or organization under whose name the liability insurance is issued must be the same as the name of the person or organization under whose name the permit is issued.

14. The certificate shall be issued with the following endorsement: "Endorsement: "Passaic County, New Jersey" The policy will be in effect from the date of the application for a license to sell alcoholic beverages during a Special Event Permit.

15. The County of Passaic MUST be added to the Certificate of Liability Insurance, as an additional insured on the date of the event: "County of Passaic, 401 Grand Street, Paterson, New Jersey 07505"
SECURITY DEPOSIT

In-County Rates: To qualify for In-County rates, the application must show a Passaic County address. Submitted cashier’s checks/money orders, business checks or organizational checks, must be imprinted with a Passaic County address. The accompanying Insurance Certificate must specify the same in-county address, if applicable. For proof of the applicant’s residency, a valid driver’s license or current utility bill will be accepted.

Non-County Rates: If you are an Out-of-County resident, please refer to the Out-of-County fees associated with some of the park locations.

Non-Profit Discount: Non-profit organizations, schools and municipalities, may receive a 30% discount on permit fees. A discount will only be given upon receipt of the organization’s 501c3. This form would need to be submitted at the same time when submitting payment, and other requirements.

Payment Fee: Payments MUST be made in the form of certified funds, such as money orders or cashier’s checks. Cash, Credit Cards or Personal Checks will NOT be accepted. We will only accept bank checks, business/corporation checks, or any school organization’s check. Payments should be made out to “Passaic County Parks”. Fees for fields, which have been confirmed and assigned by the Parks Department, WILL NOT be refunded.

Security Deposit: Separate-checks (business/corporate organization/school) or money orders must be submitted for permit fee and security deposit. The security deposit and Permit fee MUST be made in TWO-SEPARATE PAYMENTS, and must be received within two (2) weeks from the date of receipt of the requirements to your online application, or your request will be cancelled. NO EXCEPTIONS. Payments should be made out to “Passaic County Parks”.

Security Deposit Refund: The security deposit is refundable after the picnic/event. If there are more people in a party than allowable by the Permit, or if the site is damaged or left dirty following the event, the security deposit will NOT be returned. Checks will be mailed to the address provided in the application, unless advised otherwise by the applicant. Please be certain this is a correct address, as we will not reissue deposit checks due to incorrect information. This process may take up to 4-6 weeks.
<table>
<thead>
<tr>
<th>No. of People</th>
<th>In-County Permit Fee</th>
<th>Out-of-County Permit Fee</th>
<th>Security Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5 hrs.</td>
<td>$60</td>
<td>$85</td>
<td>$25</td>
</tr>
<tr>
<td>5+ hrs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12-49</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$60</td>
<td>$85</td>
<td>$110</td>
<td>$25</td>
</tr>
<tr>
<td>50-99</td>
<td>$95</td>
<td>$120</td>
<td>$35</td>
</tr>
<tr>
<td>100-149</td>
<td>$130</td>
<td>$155</td>
<td>$75</td>
</tr>
<tr>
<td>150-199</td>
<td>$225</td>
<td>$250</td>
<td>$90</td>
</tr>
</tbody>
</table>

**LARGE GROUP**

| 200-499       | $550                 | $550                     | $175             |

**LARGE GROUP/SPECIAL EVENT**

| 500-999       | $750                 | $750                     | $250             |
| 1,000-2,999   | $2,000               | $2,000                   | $450             |
| 3,000 - 4,999 | $3,500               | $3,500                   | $550             |
| 5,000 or more | $5,000               | $5,000                   | $650             |

*Pavilions: Please refer to pages 16-20 for pavilions locations.*

*An additional fee is required for use of a Pavilion when combined with a Picnic Area.*

<table>
<thead>
<tr>
<th>In-County</th>
<th>Out-of-County</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5 hrs.</td>
<td>1-5 hrs.</td>
</tr>
<tr>
<td>$90</td>
<td>$180</td>
</tr>
</tbody>
</table>

*Permit fee for use of a Pavilion ONLY.*

<table>
<thead>
<tr>
<th>In - County</th>
<th>Out-of-County</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5 hrs.</td>
<td>1-5 hrs.</td>
</tr>
<tr>
<td>$50</td>
<td>$120</td>
</tr>
</tbody>
</table>

**DRONE FLYING FEE:** A permit is required to fly a drone. An annual drone permit can be issued for $25. See details on page 11.

**FOOD CONCESSION FEE:** A permit is required to sell foods in our designated park areas. An annual food concession permit can be issued for $200. See details on page 11.
Large Group/Special Events, Cont'd...

Request to serve alcoholic beverages will only be considered for weddings or large group/special events, and will require to include “Host Liquor” Liability Insurance, along with accompanying permit fees & necessary requirements. Requests of this nature will not be considered for large group/special events with less than 200 attendees. Request must also adhere to the Passaic County Park Ordinance addressed above. Approval is required and requests must be made at least 45 days in advance of desired event date.

Request for any county park, opening before sunrise and/or remaining open one hour after sundown, during a large group/special event: Passaic County Park Ordinance: Article II; (Section 11), Approval from the County of Passaic is required. If your event will require a park to open before sunrise and/or remain open (one hour) after sundown approval must be made at least 45 days in advance of desired event date. As with all requests, submitting a request does not guarantee approval. Please note: a fee will apply based on the number of attendees.

SECURITY/TRAFFIC CONTROL

Additional fees for security/traffic control, maintenance and/or labor. Please read the following fees and requirements for security and traffic control.

1. For-profit events: $85.00 per Officer/per hour, with vehicle. $70 without vehicle.

2. Non-Profit events: $66.00 per Officer/per hour, with vehicle. $51 without vehicle.

The following criteria is used to determine the security/traffic control requirements:

- Parties/events under 100 participants requires no officers.
- Parties/events over 100 participants and up to 200 participants requires an evaluation of the event and the security/traffic plan. Based upon the information provided, an officer may be required.
- Parties/events over 200 participants and up to 300 participants requires an evaluation of the event and the security/traffic plan. A minimum of one (1) officer must be hired for security and traffic control. Based upon the information provided, additional officer/s may be required.
- Parties/events over 300 participants and up to 400 participants requires an evaluation of the event and the security/traffic plan. A minimum of two (2) officers must be hired to provide security and traffic control. Based on the information provided, additional officer/s may be required.
- Parties/events over 450 participants requires an evaluation of the event and the security/traffic plan. Based upon the information provided, the exact number of officer/s will be determined by the Sheriff’s Department. Please note that the minimum number will be three (3) officers.
ATHLETIC FIELD PERMIT FEES:
All organized athletic groups requesting the use of any Passaic County athletic fields must acquire a permit. Permits are required for groups of 10 or more participants, and rates are per 3-hr. time-slots or for a full-day 12 hour period. Applicants must show proof of residency. Business/organizational checks must have an In-County address imprinted on the check in order to qualify to receive In-County rates. The accompanying Insurance Certificate must also specify the same In-County address, if applicable. Any school or non-profit organization, may receive a 30% discount on permit fees, upon submission of their 501c3. If you wish to use multiple fields/courts, obtaining a permit for each field/court is required.

Baseball/Softball fields are available seasonally from March through August only. Soccer fields are available seasonally from September through November only.

Permits are available for any *designated 3-hr. time-slot for use of the ballfield, soccer, turf/multi-use field, and basketball court.

*DESIGNATED Time-Slots for use of ALL ballfields: Baseball/Softball, Soccer & Turf:

<table>
<thead>
<tr>
<th>3 hr. time-slot</th>
<th>First slot</th>
<th>8AM – 11AM</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 hr. time-slot</td>
<td>Second slot</td>
<td>11AM – 2PM</td>
</tr>
<tr>
<td>3 hr. time-slot</td>
<td>Third slot</td>
<td>2PM – 5PM</td>
</tr>
<tr>
<td>3 hr. time-slot</td>
<td>Fourth slot</td>
<td>5PM – 8PM</td>
</tr>
<tr>
<td>12 hr. time-slot</td>
<td>Full Day</td>
<td>8:00AM – 8:00PM</td>
</tr>
</tbody>
</table>

FEES during the 2020 SPRING SEASON up until JUNE 30TH, 2020
BALLFIELDS, SOCCER/TURF FIELD/Multi-Use Field, OR BASKETBALL COURT:

<table>
<thead>
<tr>
<th>Rates: Per 3 hr. time-slot</th>
<th>In-County Rate $25.00</th>
<th>Out-of-County Rate $30.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates: Per 12 hour period</td>
<td>In-County Rate $80.00</td>
<td>Out-of-County Rate $100.00</td>
</tr>
</tbody>
</table>

******************************************************************************

FEES starting JULY 1ST through the remainder of the year 2020:
BALLFIELDS or BASKETBALL COURT:

<table>
<thead>
<tr>
<th>Rates: Per 3 hr. time-slot</th>
<th>In-County Rate $40.00</th>
<th>Out-of-County Rate $80.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates: Per 12 hour period</td>
<td>In-County Rate $120.00</td>
<td>Out-of-County Rate $240.00</td>
</tr>
</tbody>
</table>

FEES starting JULY 1ST, through the remainder of the year 2020:
TURF FIELD, SOCCER FIELD/Multi-use fields:

<table>
<thead>
<tr>
<th>Rates: Per 3 hr. time-slot</th>
<th>In-County: $60.00</th>
<th>Out-of-County: $120.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates: Per 12 hour period</td>
<td>In-County: $180.00</td>
<td>Out-of-County: $360.00</td>
</tr>
</tbody>
</table>

Note: Use of any ballfield, soccer field, turf field or basketball court is not included with picnic permits and use of picnic areas are not included with a ballfield, soccer field, turf field, or basketball court permit. They will need to be requested separately and will require separate fees.
SCHOLASTIC CROSS-COUNTRY: The fee for the 2020 Cross-Country is $20 per school / per meet. The Host of the event will be responsible for collecting these fees and submitting one (1) check to the Passaic County Parks Department in accordance with the existing permit acquisition process. Schools participating in event will be required to provide a Certificate of Insurance. This, like the fees should be collected by the Host and submitted to the Passaic County Parks Department as part of the permit process.

CROSS-COUNTRY PRACTICE: If a school wishes to practice at the Garret Mt. Reservation; A Permit is required, along with the submission of a Certificate of Insurance to the Passaic County Parks Department. There will be a once per-year permit fee of $25.00 per school. In addition to the fees, the Sheriff has established fees for security and traffic. Please keep the "white flag" in thebbox.<bbox>(176,485,269,497)bbox; All fees are due no later than 70 days prior to the event.

REQUEST FOR PARK ATTENDANT(S): Park Attendants are available for your event upon request. Request for a Park Attendant(s) and intended use must be noted on permit application. Requested services will be reviewed and approved by the Parks Director. The rate of $15.00 per hour/per attendant. Note: Requests for use of electricity, or entrance to the rooms at the Pat DiFani Boathouse will require a Park Attendant. This fee will automatically be included in the requirements.

PORTA-JOHNS RENTAL: RENTAL is required for events with 100+ participants. The additional fee (if required) will be supplied by the county and paid for by the permit applicant. A porta-john is required for events with 100+ participants and one additional porta-john is required for every 100 additional participants. The fees will apply to all schools hosting a cross-country event. Fees will be based on the number of participants and additional costs. Applicants will be notified of the amount (per cart) per event. All other requirements.

GOLF CAR RENTAL: Golf cart rentals are available for onsite events. Approval will be authorized at the Park Director’s discretion. The rental fee is $100 per day/per cart. There will be an additional delivery fee of $50 for up to two carts. All carts must be delivered and picked up by the Passaic County Parks Department. A 30% discount will be applied towards these fees for all non-profit organizations. Appoints with a certified letter for permit requested.

ATHLETIC GROUP EVENTS: Hiking Trails, Runs/Walks, Biking, 5K Cross-Country Loop. Multiple park trails and a paved 5K Cross-Country Loop are available for all organized athletic events of groups of 10 or more. The following rates will apply for reference. Additional fees will apply for on-site registration. Additional fees will apply for multiple police/law enforcement services. The state, network, or each area is required, and separate fees will apply.

<table>
<thead>
<tr>
<th>No. of people</th>
<th>Group Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-49</td>
<td>$100</td>
</tr>
<tr>
<td>50-99</td>
<td>$200</td>
</tr>
<tr>
<td>100-499</td>
<td>$300</td>
</tr>
<tr>
<td>500-999</td>
<td>$750</td>
</tr>
<tr>
<td>1,000-2,999</td>
<td>$2,000</td>
</tr>
<tr>
<td>3,000-4,999</td>
<td>$3,500</td>
</tr>
<tr>
<td>5,000 or more</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191147
DRONE FLYING AREAS: Garret Mountain Reservation (GM), Woodland Park, NJ 07424
The Tower Drone Area (zone 1) and the Great Meadow Drone Area (zone 2) each consists of an open field with benches on the property. A permit is required to fly a drone. An annual drone permit can be issued for $25. A request for a drone permit must be made by completing the online application found on our County website. Please refer to page 17 for Rules & Regulations for Motorized Flying.

FOOD CONCESSION PERMIT: A permit is required to sell foods in designated park areas. An annual food concession permit can be issued for $200. The Concessionaire will be required to submit a copy of your vending license, a valid health certificate and will be asked to sign a hold harmless form. A permit WILL NOT be issued without these documents. Permits are valid ONLY in the designated areas in Garret Mountain, Goffle Brook Park, Rifle Camp Park, Wessell Brook Park and Highlands Preserve. These areas are identified on each park map. The map legend refers to these areas with the FOOD symbol. By signing a permit, the Concessionaire is aware of the designated areas, identified by Passaic County in which, the Concessionaire can conduct business. If the Concessionaire attempts to function outside of the designated areas, the issued permit will be VOID and a refund will not be issued. Passaic County will agree to allow the Concessionaire to operate mobile or non-mobile concessions within the park areas identified and only during park hours. Concessionaires CANNOT conduct business while a park is closed. Please note that Passaic County will not designate specific dates or times for any permit issued. All issued permits are VOID in the event Passaic County holds an event(s) in the designated parks.
Athletic Fields & Activity Locations

**Goffle Brook Park, Goffle Road, Hawthorne, NJ**
- Three (3) Basketball-Softball Fields
- One (1) Multi-Use Turf Field (For use of Soccer, Football, or Lacrosse)
- One (1) Basketball Court
- Two (2) Soccer Fields at Diamond Bridge Ave.

**Garret Mt. Reservation, Mountain Ave, Woodland Park, NJ**
- One (1) Basketball Court
- Cross-Country Course
- 5-K Cross-County Loop
- Hiking/Walking Trails
- Drone Flying Areas

**Rifle Camp Park, Rifle Camp Rd., Woodland Park, NJ**
- Amphitheater w/Stage
- Campfire Area
- Hiking/Walking Trails

**Weasel Brook Park, Clifton, NJ**
- Two (2) Basketball Courts
- One (1) Multi-Use Open Field

**Highlands Preserve, Union Valley Rd., West Milford, NJ**
- Three (3) Baseball-Softball Fields
1. Cabin rentals are available from May 1st through September 30th.
2. Registration is required at the Camp Hope Office, upon arrival, and for all overnight guests.
3. You must be at least 21 years of age to reserve a campsite.
4. Check-In is 4:00 PM (Please provide valid registration and insurance for ALL vehicles remaining on the premises overnight)
5. Check-Out is 9:00 AM – if additional time is required, please see park attendant.
6. Camping can only take place in the assigned location. If a different location is desired, please see park attendant.
7. Non-licensed motor vehicles are not allowed to be operated on the campgrounds.
8. Linens and Toiletries are NOT provided.
9. DO NOT move or remove any furniture from the cabin.
10. Generators are NOT PERMITTED from 11 pm – 8 am.
11. Quiet Time is 11 pm – 8 am.
12. Pets are not allowed in any of the campground buildings. Violators will be immediately evicted without refund.
13. Adults must accompany and supervise young children while on the campgrounds.
14. Campfires are allowed, but must be kept at a reasonable size inside the fire-pit and extinguished before retiring at night, or if leaving the campgrounds. The fire-pit cannot be moved.
15. No chopping, sawing or collecting of down trees for firewood is permitted.
16. No firewood is to be brought into the campgrounds. Firewood can be purchased with a permit request (cost of firewood is $10 for 2 cubic ft.)
17. Campsite must be kept clean and tidy at all times. All garbage must be disposed of in proper receptacles located within the campground. If the site is left unkempt, deposit will be forfeited.
18. No permanent ropes, cables, nails or screws are to be hung from the trees. If violated, you will be immediately evicted with no refund.
19. Campers with unregistered visitors at their site will be subject to removal from the campground with no refund.
20. Security deposit for cancellations will be honored ONLY upon receipt of written notice two (2) weeks prior to Cabin Rental date.
21. Black Bears are the largest land mammal and are highly present in West Milford. Keep food in closed containers and dispose of garbage in proper receptacles. Please read bear safety signs located on the camp grounds.
CAMPING IN PASSAIC COUNTY:

“CABIN” Camping Area, located within Camp Hope (West Milford, NJ): An interesting place for overnight camping with so much to explore in one park. Approx. 236,000 sq. ft. Amenities: Enclosed cabin, 20 cots, ample parking with permanent restrooms & showers onsite. Suggested capacity: (22 Persons per cabin) 66 max. Persons

Cabin Permit Fees: Rates: Per-Night (Check-in 4:00PM – Check-out 9:00AM)

<table>
<thead>
<tr>
<th>Number of People</th>
<th>Passaic County Resident Permit Fee</th>
<th>Non-Passaic County Resident Permit Fees</th>
<th>Security Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-22</td>
<td>$85</td>
<td>$170</td>
<td>$100</td>
</tr>
<tr>
<td></td>
<td>LARGE GROUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22-66</td>
<td>$250</td>
<td>$500</td>
<td>$100</td>
</tr>
</tbody>
</table>

“LEAN-TO” Camping Area, located within Rifle Camp Park, (Woodland Park, NJ): An interesting place for overnight camping with so much to explore in one park. 14,000 sq. ft. Amenities: Lean-To platform sheds, grills, fire-pit, ample parking adjacent to area with permanent restrooms onsite. Suggested capacity: 25-75 persons

Lean-To Camping Permit Fees: Rates: (Per Day/1 Night (24 hour period))

<table>
<thead>
<tr>
<th>Number of People</th>
<th>Passaic County Resident Permit Fee</th>
<th>Security Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-25</td>
<td>$85</td>
<td>$25</td>
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<tr>
<td>26-50</td>
<td>$175</td>
<td>$75</td>
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<tr>
<td>51-75</td>
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<td>$90</td>
</tr>
<tr>
<td>76 or more</td>
<td>$500</td>
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</tbody>
</table>

Note: Camping events with groups of 76 or more, require special preparations and maintenance, and therefore have a higher rate.
PARK LOCATIONS & AMENITIES

Rifle Camp Park, (RCP) Rifle Camp Rd., Woodland Park, NJ 07424


RCP AREA #2 – “SENIOR PICNIC AREA”: Have your picnic in the tall timbers of this natural park area on 6,000 sq. ft. Amenities: Picnic tables, grills, hiking trails, ample parking, and access to restrooms. Suggested capacity: 25 – 100 persons.

RCP AREA #3 – “CARNIE BRAGG” Picnic Area: All of your picnic needs can be met in this fully-shaded picnic area on 8,000 sq. ft. Amenities: Picnic tables, grills, benches, ample parking adjacent to area and permanent restrooms. Suggested capacity: 50 - 175 persons.

RCP AREA #4 – “LEAN-TO” Camping Area: An interesting place for overnight camping with so much to explore in one park. 14,000 sq. ft. Amenities: Lean-To platform sheds, grills, fire-pit, ample parking adjacent to area with permanent restrooms onsite. Suggested capacity: 25 - 75 persons Rates: (Per Day/1 Night (24 hour period)

<table>
<thead>
<tr>
<th>Lean-To Camping Permit Fees</th>
<th>In-County/Out-of-County</th>
<th>Security Deposit</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>

Note: Camping events with groups of 76 or more, require special preparations and maintenance, and therefore have a higher rate.
GARRET MT. RESERVATION (GM) – Mountain Ave, Woodland Park, NJ 07424

GM AREA #1 – “Tower DRONE AREA” – ZONE 1 – The area consists of an open field with benches on the property. A permit is required to fly a drone. An annual drone permit can be issued for $25. A request for a drone permit must be made by completing the online application found on our County website: www.passaiccountynj.org/passaic_county_park_system/permits/

Rules & Regulations for Motorized Flying: No person shall fly a model airplane or drone in or on park premises without a permit issued by the Passaic County Parks Department. Drones weighing more than .55 pounds must be registered with the FAA. If you are flying a drone that requires registration you must have the registration label affixed to your drone and you must have your flight I.D. card in your possession when flying the drone. Drones and other radio controlled aircraft are only permitted to be flown in areas designated by the Passaic County Parks Department. Rules and Regulations are strictly enforced and security may be necessary. Depending on the nature of your event, the Passaic County Sheriff’s Department will contact you, if deemed necessary.


GM AREA #3 – “LOWER TOWER” Picnic Area: Enjoy the peacefulness of the inner areas of the Park with easy access to most attractions. 11,000 sq. ft. of picnic area with a limited parking area. Amenities: Picnic tables, grills, permanent restrooms. Suggested capacity: 50 – 125 persons.

GM AREA #4 – “Great Meadow DRONE AREA” – ZONE 2: The area consists of an open field with benches on the property. A permit is required to fly a drone. An annual drone permit can be issued for $25. A request for a drone permit must be made by completing the online application found on our County website.

GM AREA #5 – “GREAT MEADOW-UPPER” Picnic Area: Picnic near the big meadow. Plenty of open space for your enjoyment. 8,000 sq. ft. Amenities: Picnic tables, grills, ample parking, Permanent restroom facility nearby. Suggested capacity: Up to 50 persons.


Garret Mt. Reservation, Cont’d...


GM AREA #12 – “ROCKY HOLLOW Picnic Area”: Enjoy the private feel, this wooded area will provide, right in the middle of the Garret Mt. Reservation. Amenities: Picnic tables, grills, permanent restrooms. There is plenty of parking adjacent to the entrance of the area. Suggested Capacity: 50 – 150 Persons.

GM AREA #13 – “UPPER BOATHOUSE” Picnic Area: Enjoy picnicking in a relaxing, shaded area close to the trails and the pond. 15,000 sq. ft. Amenities: Picnic tables, grills, permanent restrooms nearby. Parking adjacent to area. Suggested Capacity: 25 – 75 Persons

GM AREA #14 – “Pasquale “PAT” DI IANNI BOATHOUSE & Picnic Area”: A prettier scene would be hard to find anywhere in the Tri-State area. Approx. 31,000 sq. ft. of picnic area. Amenities: Sheltered patio, three (3) room boathouse, a deck overlooking the picnic grounds and pond, picnic tables and park benches. This area is great for Weddings, Engagement parties, Gender Reveal and more. Permanent restrooms in area. Plenty of ample parking adjacent to area. Suggested Capacity: 50 - 200 Persons

Note: Requests for use of the electricity, or the interior rooms of the boathouse requires a park attendant be present for the duration of the event. An extra charge of $15/hour, per attendant applies. This fee will automatically be included in the requirements.
GOFFLE BROOK PARK (GBP) - Goffle Rd., Hawthorne, NJ 07506


GBP Miscellaneous Park Areas: Use for organized runs/walks, fitness events, Ducky Derby, Markets, etc.

WEASEL BROOK PARK (WBP) - Park Avenue, Clifton, NJ 07013


WBP AREA #3 – “MEADOW/MULTI-PURPOSE FIELD” 70,000 sq. ft. open field. Available for Sporting events, Flea Markets or Festivals etc.
POOL/SPRAY PARK RULES AND REGULATIONS

PLEASE READ ALL RULES AND REGULATIONS. ALL PATRONS ARE RESPONSIBLE FOR ABIDING BY THE RULES AND REGULATIONS SET FORTH BY THE COUNTY OF PASSAIC.

1. All persons entering the Pool/Spray Park must have a valid membership or day/guest pass, whether or not they are swimming. Day/Guest pass must show proof of residency and member must show membership card.
2. A photo ID showing current address is required by all persons upon entry. Children under the age of 12 must be accompanied by an adult in Pool/Spray Park Area.
3. There will be no refunds of admission due to inclement weather or early closure.
4. FOOD IS STRICTLY PROHIBITED in Pool/Spray Park Area due to food allergies.
5. All bags are subject to inspection by pool staff. No glass containers. No Alcoholic Beverages permitted.
6. Arrangements must be made in advance to purchase day passes for organized group admission.
7. When the capacity of the Pool/Spray Park Area is reached or when otherwise deemed necessary for the welfare or safety of the patrons, the County of Passaic reserves the right to refuse further admissions. Due to a regional shortage of lifeguards, the capacity of Pool/Spray Park may be limited at times for your safety. Temporary closure of pool or spray park may also occur.
8. NJ State Bathing Codes and NJ Youth Camp Standards must be followed during all hours of operation.

NEW JERSEY STATE BATHING CODE RULES AND REGULATIONS

1. Any person showing evidence of any communicable skin disease, sore or inflamed eyes, cold, nasal or ear discharges, or any other communicable disease shall be refused admission.
2. Persons with excessive sunburn, open blisters, cuts or bandages shall be refused admission.
3. Person suspected of being under the influence of drugs or alcohol shall be refused admission.
4. Do not enter the water if you are experiencing or recovering from diarrhea or have any signs or symptoms of a gastrointestinal (stomach) disease in the past seven days.
5. All children in diapers or disposable swim diapers and adults who are incontinent must wear plastic/rubber pants with snug fit around waist and leg. Do not wash soiled diapers in the pool.
6. Children should be encouraged to use the restroom before entering the water.
7. Immediately report any accidents you observe in or out of the pool to a staff member.
8. No animals, except for service animals shall be allowed in pool area.
9. All persons shall shower before entering the pool.
10. Swimming is strictly prohibited during electrical storm.
11. Health Department Standards: incidents involving fecal matter or vomit requires a period of pool closure.
12. Proper bathing attire is REQUIRED AT ALL TIMES.
13. ONLY certified US Coast Guard Approved Flotation Devices are allowed in the swimming pool.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191147
The following rules and regulations are posted in the Pool/Spray Park Area and have been established for the benefit of all users of the Pool/Spray Park, to assure the safe operation of the Pool/Spray Park and to provide enjoyable recreation to all. Patrons are requested to cooperate in observing these rules and to obey the instructions of the staff.

1. The following items are not permitted in the Pool/Spray Park Area:
   - Toys, Fins, Inflatable Devices, Beach Balls, Noodles
   - Glass Containers, Grills
   - Pop up Tents or Canopies
   - Hats, head or hair coverings, except approved rubber bathing caps, are not permitted in the pool. Religious headwear is acceptable. — Shaniqua to clarify

2. The County of Passaic is not responsible for lost, stolen or damaged personal items.

3. The use of photographic equipment is prohibited without prior approval of the subject or guardian.

4. Conduct affecting the safety and comfort of others is NOT permitted. This includes, but is not limited to:
   - Throwing debris
   - Running, Pushing or Rough Play
   - Dunking, Splashing or Spitting/Spouting of Water
   - Hanging on Pool Dividers or Ladders
   - Profanity or Abusive Language
   - Urinating or Defecating in the Pool
   - Diving or Jumping into the Pool

5. Admission is on a first come first serve basis.

6. Due to a regional shortage of lifeguards, the capacity of this pool may be limited at times for your safety. Temporary closure of pool or spray park may also occur.

**IF ANY OF THE RULES LISTED HERE OR POSTED IN THE POOL/SPRAY PARK AREA ARE NOT ABIDED BY, YOU WILL BE ASKED TO LEAVE WITHOUT REFUND.**
ADDITIONAL PARK PERMITTED AREAS OF INTEREST

Film Permits - Commercial Filming/Photography: For filming and/or photography within any Passaic County Park Locations, a permit is required. For permit information, please contact Deborah Hoffman, Division of Economic Development at: 973-569-4720 or via email: deborahh@passaiccountynj.org

The Equestrian Center: The Equestrian Center is located within the Garret Mt. Reservation, Woodland Park. The center is operated under a private entity. For more information, please contact the center directly at: 973-279-2974.

Historic Site Visitation / Photography Permit: Permits are also required for use of any Historic Site within Passaic County Park Locations, which include the Dey Mansion/Washington’s Headquarters (Wayne), Westervelt –Vanderhoeof House (Clifton), John W. Rea House (Hawthorne), Lambert Castle (Clifton) and the Lambert Tower (Woodland Park). For permit information, please contact the Department of Cultural & Historic Affairs at 973-706-6640, or visit their website: www.passaiccountynj.org/government/departments/cultural_and_historic_affairs/permits.php

HISTORIC SITE PERMITS & FEES

The Department of Cultural & Historic Affairs oversees various historic sites within Passaic County Parks, including the Dey Mansion Washington’s Headquarters, Lambert Tower, Lambert Castle, the Passaic County Arts Center located at the John W. Rea House, and the Westervelt-Vanderhoeof House. As such, all these historic sites are available for rentals by obtaining a permit from the Department.

A permit is required for the following activities:

- Group Tours for parties of 10 or more
- Meeting/Program Space
- Event Space
- Weddings
- Photography
- Filming

Permit applications, as well as our hold harmless agreements, need to be filled out, signed, and returned to us with the payment. These documents need to be mailed to us with original signatures; digital/scanned copies are not be accepted.

Permit requests can be sent to historicsitepermits@passaiccountynj.org or by calling the Department of Cultural & Historic Affairs at 973-706-6640.
SITE USE POLICIES
The Dey Mansion is open to the public for tours between the hours of 10am-5pm, Wednesday – Sunday throughout the year. Those wishing to host an event/meeting inside the museum may do so outside of normal operating hours or with permission from the Director of Cultural & Historic Affairs. All rentals are for up to four (4) hours and are restricted to the first floor of the museum, unless otherwise approved. Events requiring additional hours may be required to pay additional fees.

Accommodations:
The first floor hallway of the Dey Mansion may be used for meetings, programs, lectures, performances, and historic/documentary filming.

- **Capacity:** Seating for meetings and other programming can accommodate up to twenty-five (25) people, the addition of tables will restrict this number further. Standing events are limited in number and at the discretion of the staff.

- **Content:** All programming, lectures, performance and filmmaking, will be permitted at the discretion of the Director after review of the content. No permits will be distributed for site rentals that, through content or by invitation, promote discrimination on the basis of race, religion, ancestry, national origin, gender, sexual orientation, or mental or physical disability.

- **Accessibility:** The Dey Mansion is ADA accessible on the first floor only. There is no accessibility to the second floor. Bathrooms, located in the visitor center, are fully handicapped accessible.

- **Equipment & Other Needs:** Rental of the Museum, upon request and based on availability, does include up to thirty (30) folding chairs, one (1) 6ft table, and a projection screen. All other items are the responsibility of the renter.

Décor & Food Policies:

- Furniture inside the museum will only be moved at the discretion of museum staff. If furniture is to be moved and/or re-positioned then all moving will be done by staff.

- Nothing is to be hung, nailed, stapled, taped, or in any way affixed to the walls or doors of the museum.
DEY MANSION …. Continued

- Plans for decorations inside the museum, including floral arrangements and table centerpieces, will be first approved by staff.

- There will be no potted plants or soil inside the museum.

- There are no kitchen facilities onsite. Only finger foods and those not requiring the use of a heating device are to be served at events inside the museum.

Parking Policy

Parking at the Dey Mansion is limited and may require the renter to supply a shuttle bus to the golf course parking lot, or other off-site parking facility.

- There are twenty (20) parking spaces, including three (3) handicap spaces, at the Dey Mansion. If additional parking is required then a shuttle will be supplied by the renter.

- Bus drop off and pick up may be done in the parking lot of the visitor center.

- There is no parking allowed on the grounds of the Dey Mansion, along the roadway or at the golf course. Renters will be instructed on all parking policies prior to the event.

SITE FEES

General Admission Rates
- $5.00 per adult
- $3.00 per child (7 – 17 years of age)
- Free for children 6 years of age & under

Group Tours
- Educational Programs (School groups, Scouts, etc.) - $5.00 per student
- Group tours of 15 people or more – reduced rate $3.00 per person

Site Rental
- Picnic Site (up to 30 people) - $50.00
- Picnic Site (30 people or more) - $85.00
- Meeting Space (in museum or visitor center) - $50.00 per hour, up to four hours
- Grounds (weddings, tented events, non-indoor activities) $500.00, up to four hours

*Any event that runs longer than four hours may be required to pay additional fees
**Weddings are not permitted inside the Dey Mansion, however the grounds can be utilized for a ceremony and/or small tented reception.
***Depending on the nature of the event, security may be required at an additional charge.
DEV MANSION .... Continued

Special Uses:
- Commercial/Wedding photography - $100
- Use of drones - $100
- Filming - $1,500
  *Photography is not permitted inside the museum
  **Film or art students may receive a discount rate and/or fee waiver

Special Tours & Events Rates:
- National Museum Day                FREE ADMISSION
- Lecture Series                      FREE ADMISSION
- Youth Art Activities / Workshops    $3.00 per person
- Dutch Christmas                    $5.00 per person
- Reenactments / Encampments         $5.00 per person
- Behind the Scenes Museum Tour       $7.00 per person
- Candlelight Tours / Tours After Dark $10.00 per person
- Holiday Concert / Concerts         $15.00 - $25.00 per person
- Symposium(s)/Conference             $20.00 per person

HAMILTON HOUSE MUSEUM, 973-774-2608
971 VALLEY ROAD, CLIFTON, NJ 07013

SITE USE POLICIES
The Hamilton House Museum is open to the public for tours between the hours of 10:00 a.m. - 5:00 p.m., Wednesday - Sunday throughout the year. Those wishing to host an event/meeting inside the museum may do so outside the normal operating hours or with permission from the Director. All rentals are for up to four (4) hours and are restricted to the basement area of the museum, unless otherwise approved. Events requiring additional hours may be required to pay additional fees.

Accommodations

The basement of the Hamilton House Museum may be used for meetings, programs, lectures, performances, and/or documentary filming.

- **Capacity:** Seating for meetings and other programming can accommodate up to 30 people. The addition of tables will restrict this number further. Standing events are limited in number and at the discretion of the Museum Staff.

- **Content:** All programming, lectures, performance, and filmmaking will be permitted at the discretion of the Executive Director after review of the content. No permits will be distributed for site rentals that, through content or by invitation, promote discrimination on the basis of race, religion, ancestry, national origin, gender, sexual orientation, or mental or physical disability.
HAMiLTON HOUSE MUSEUM .... Continued

- **Accessibility:** Entrance to the museum is currently not ADA accessible. Staff will provide the best assistance possible to those with limited mobility. The Hamilton House Museum provides touring material to assist those with visual and hearing impairments.

- **Equipment Needs:** Rental of the museum will include chairs and tables. All other items are the responsibility of the renter.

Décor and Food Policies

We anticipate that guests may wish to bring food while renting space at the Hamilton House Museum. Permitted use of the basement area does include food, drink, and decoration. However, the museum staff requests that you abide by these guidelines.

- There are kitchen facilities onsite and refrigeration is available. Food preparation is permitted at the discretion of the Director.

- Furniture inside the museum will only be moved at the discretion of the Museum Staff/Director. If furniture is to be moved and/or re-positioned then all moving will be done by Museum Staff.

- Nothing is to be hung, nailed, stapled, taped, or in any way affixed to the walls or doors of the museum.

- Plans for decorations inside the museum, including floral arrangements and table centerpieces, will need to be approved by Museum Staff.

- There will be no potted plants or soil inside the museum.

Parking Policy

Parking at the Hamilton House Museum is limited and may require the renter to supply a shuttle bus to another off-site parking facility.

- There are ten (10) parking spaces, including two (2) handicap spaces, at the Hamilton House Museum.

- Bus drop-off and pick-up may be done in the driveway.

- There is no parking allowed on the grounds of the Hamilton House Museum or along the roadway (Valley Road). Renters will be instructed on all parking policies prior to the event.
SITE FEES

General Admission Rates
- $5.00 per adult
- $3.00 per child (7 – 17 years of age)
- Free for children 6 years of age & under

Group Tours
- Educational Programs (School groups, Scouts, etc.) - $5.00 per student
- Group tours of 15 people or more – reduced rate $3.00 per person

Site Rental
- Meeting Space (in museum or visitor center) - $50.00 per hour, up to four hours
  *Any event that runs longer than four hours may be required to pay additional fees*
  **Weddings are not permitted at this site.**
  ***Depending on the nature of the event, security may be required at an additional charge.***

Special Uses:
- Commercial/Wedding photography - $100
- Filming - $1,500
  *Film or art students may receive a discount rate and/or fee waiver*

Special Tours & Events Rates:
- National Museum Day FREE ADMISSION
- Lecture Series FREE ADMISSION
- Youth Art Activities / Workshops $3.00 per person
JOHN W. REA HOUSE, 973-706-6640 ext. 2243
PASSAIC COUNTY ARTS CENTER
675 GOFFLE ROAD, HAWTHORNE, NJ 07506

SITE USE POLICIES
The Passaic County Arts Center at the John W. Rea House (PCAC) is located at 675 Goffle Road in Hawthorne, NJ and offers one large room that can be rented for meeting and/or reception space.

Rental Fees:
- Site-use permit fees are calculated by the hour, including time needed to set up/break down, at $50.00/hr. Non-profit organizations with proof of 501 (c) 3 status are at a reduced rate of $35.00/hr.
- Each site-use permit requires a refundable security deposit, to be returned to the permit holder at the completion of the rental, provided there are no damages to the facilities or further cleaning required. The deposit will equal 30% of the rental fee.
- Permit fees may be paid in cash, with check or money order made out to the County of Passaic, or by credit card.

Hours of Use:
- Site rental is available Monday – Friday from 9:00am-5:00pm and on Saturday and Sunday from 10:00am – 5:00pm. Additional and evening hours may be requested but is at the discretion of the Department of Cultural & Historic Affairs and is dependent on staffing.
- Please inquire about your preferred date/time before sending in a permit request.
- The PCAC is not available for permits on holidays.

Facility Accommodations:
- The site can accommodate up to 50 people.
- Six (6) tables with a total seating capacity for thirty (30) people are available on-site. Any additional tables or seating is the responsibility of the permit holder.
- Food and beverages are allowed in in the meeting space, however there is no food or drink allowed in the gallery/exhibition space.
- There is a fifty (50) cup coffee pot, a microwave and an electric kettle available for use upon request and must be noted on the permit application.
- We do not provide coffee, cups or any other beverages, and/or supplies.
- There is no additional fee to use these appliances, however, in the event of damage to an appliance, the permit holder will be responsible for the replacement of the item equal in value to the one that has been damaged.
- Basic cleaning supplies are available on-site such as multipurpose spray, antibacterial wipes, broom and dustpan, and a Swiffer.
JOHN W. REA HOUSE...Continued

Parking & Accessibility:
- There are a number of parking spaces available at the PCAC which includes four (4) handicapped spaces.
- There is an accessibility lift available for those with mobility impairments that can be accessed from the ground level of the PCAC.

Audio Visual & Internet:
- Internet access is available through the PCAC wireless network under "PC Guest"

SITE FEES

General Admission Rates
- Free admission

Group Tours
- Educational Programs (School groups, Scouts, etc.) - $5.00 per student

Site Rental
- Meeting Space (in museum or visitor center) - $50.00 per hour, up to four hours
- Weddings, events, and other indoor activities) $500.00, up to four hours
  *Any event that runs longer than four hours may be required to pay additional fees
  **Depending on the nature of the event, security may be required at an additional charge.

Special Uses:
- Commercial/Wedding Photography - $100
- Filming - $1,500
  *Photography is not permitted inside the museum
  **Film or art students may receive a discount rate and/or fee waiver
LAMBERT CASTLE, 973-706-6640
3 VALLEY ROAD, PATerson, NJ 07501

SITE USE POLICIES
Lambert’s Castle is owned by the County of Passaic and operated by the Passaic County Historical Society. Permit information varies. All exterior programs/permits are handled by the Department of Cultural & Historic Affairs, while interior space rentals/permits are handled through the Passaic County Historical Society.

Group Tours
- For school and group tour information, you can visit the Passaic County Historical Society’s website at: https://lambertcastleweb.wordpress.com/facility-rental/

Site Rental – Interior Space
- Commercial photograph inside Lambert Castle is $250 per hour, and cannot occur during the museum’s regular open hours.
- The Castle can be rented for meetings, filming, and small events. For more information, you can visit the Passaic County Historical Society’s website at: https://lambertcastleweb.wordpress.com/facility-rental/

SITE FEES

Site Rental - Grounds
- Picnic Site (up to 30 people) - $50.00
- Picnic Site (30 people or more) - $85.00
- Grounds (weddings, tented events, non-indoor activities) $500.00, up to four hours

*Any event that runs longer than four hours may be required to pay additional fees
**Depending on the nature of the event, security may be required at an additional charge.

Special Uses:
- Commercial/Wedding Photography - $100
- Use of drones - $100
- Filming - $500

**Film or art students may receive a discount rate and/or fee waiver
LAMBERT TOWER, 973-706-6640
GARRET MOUNTAIN, PATERNON, NJ 07501

SITE USE POLICIES

Hours of Use:
- Site rental is available Monday – Sunday from 9:00am-5:00pm from the months of May thru October. Additional and evening hours may be requested but is at the discretion of the Department of Cultural & Historic Affairs and is dependent on staffing.
- Please inquire about your preferred date/time before sending in a permit request.

SITE FEES

General Admission Rates
- Free admission

Site Rental - Grounds
- Picnic Site (up to 30 people) - $50.00
- Picnic Site (30 people or more) - $85.00
- Grounds (weddings, tented events, non-indoor activities) $500.00, up to four hours

*Any event that runs longer than four hours may be required to pay additional fees
**Depending on the nature of the event, security may be required at an additional charge.

Group Tours
- Educational Programs (School groups, Scouts, etc.) - $5.00 per student
- Group tours of 15 people or more – reduced rate $3.00 per person

Site Rental
- Meeting Space (in museum or visitor center) - $50.00 per hour, up to four hours

*Any event that runs longer than four hours may be required to pay additional fees
**Weddings are not permitted at this site.
***Depending on the nature of the event, security may be required at an additional charge.

Special Uses:
- Commercial/Wedding photography - $100
- Use of drones - $100
- Filming - $1,500

*Film or art students may receive a discount rate and/or fee waiver
VANDERHOEF-WESTERVELT HOUSE, 973-706-6640 ext 1151
WEASEL BROOK PARK, CLIFTON, NJ 07013

SITE USE POLICIES
The Vanderhoef – Westervelt House is located within Weasel Brook Park, Clifton, NJ, and offers three (3) rooms that can be rented for program or meeting space.

Rental Fees:
- Site -use permit fees are calculated by the hour, including time needed to set up/break down, at $50.00/hr. Non-profit organizations with proof of 501 (c) 3 status are at a reduced rate of $35.00/hr.
- Each site-use permit requires a refundable security deposit, to be returned to the permit holder at the completion of the rental, provided there are no damages to the facilities or further cleaning required. The security deposit is equal to 30% of the permit cost.
- Permit fees may be paid in cash, with check or money order made out to The County of Passaic, or by credit card. Please note security deposits cannot be made by credit card.

Hours of Use:
- Site rental is available Monday – Friday from 9:00am-5:00pm and on Saturday and Sunday from 10:00am – 5:00pm. Additional and evening hours may be requested but is at the discretion of the Department of Cultural & Historic Affairs and is dependent on staffing.
- Please inquire about your preferred date/time before sending in a permit request.
- The Vanderhoef house is not available for permits on holidays or on days of County scheduled events.

Facility Accommodations:
- The site can accommodate up to fifty (50) people.
- Three (3) tables with a total seating capacity for twenty (20) people are available on-site. Any additional tables or seating is the responsibility of the permit holder.
- Food and beverages are allowed in in the meeting space, however there is no food or drink allowed in the gallery/exhibition space.
- We do not provide coffee, cups or any other beverages, and/or supplies.
- There is no additional fee to use these appliances, however, in the event of damage to an appliance, the permit holder will be responsible for the replacement of the item equal in value to the one that has been damaged.
- Basic cleaning supplies are available on-site such as multipurpose spray, antibacterial wipes, brooms, and dustpan.
VANDERHOEF-WESTERVELT HOUSE, Continued

Parking & Accessibility:
- There are seven (7) of parking spaces available which includes one (1) handicapped space. Additional street parking can be found on Park Drive.
- There is an accessibility ramp available for those with mobility impairments that can be accessed from the rear of the Vanderhoef-Westervelt House.

Audio Visual & Internet:
- Upon request a projector and screen can be provided.
- Internet access is available through the Vanderhoef - Westervelt House wireless network. Please use PC-Guest.

SITE FEES

General Admission Rates
- Free admission

Site Rental - Grounds
- Picnic Site (up to 30 people) - $50.00
- Picnic Site (30 people or more) - $85.00
- Grounds (weddings, tented events, non-indoor activities) $500.00, up to four hours

*Any event that runs longer than four hours may be required to pay additional fees
**Depending on the nature of the event, security may be required at an additional charge.

Site Rental
- Meeting Space (in museum or visitor center) - $50.00 per hour, up to four hours

*Any event that runs longer than four hours may be required to pay additional fees
**Weddings are not permitted at this site.
***Depending on the nature of the event, security may be required at an additional charge.

Special Uses:
- Commercial/Wedding photography - $100
- Filming - $1,500

*Film or art students may receive a discount rate and/or fee waiver
### Public Meeting (Board Meeting)

**Date:** Dec 30, 2015 - 10:00 AM  
**Location:** County Administration  
220  
401 Grand Street  
Paterson, NJ 07505

**Agenda:** RESOLUTION ADOPTING A REVISED PERMIT FEE SCHEDULE FOR ALL PASSAIC COUNTY PARKS EFFECTIVE JANUARY 1, 2019, ALL AS NOTED IN THE RESOLUTION

---

**THIS RESOLUTION WAS REQUESTED BY:**

---

**REVIEWED BY:**

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

---

**APPROVED AS TO FORM AND LEGALITY:**

William J. Pascrell, III , Esq.  
COUNTY COUNSEL

---

### Official Resolution

<table>
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<th>Official Resolution#</th>
<th>R20150985</th>
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<td>12/30/2015</td>
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**FREEHOLDER**  
- Lora: ☑️  
- James: ☑️  
- Bartlett: ☑️  
- Best Jr: ☑️  
- Cotroneo: ☑️  
- Duffy: ☑️  
- Lepore: ☑️  

**PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain**

---

**Dated:** December 30, 2015
WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is vested with all of the executive and legislative powers of the County of Passaic pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the said Board recognizes that in order to properly maintain and continue to improve the Passaic County Park system it is important that when groups, either large or small, want to have picnic area(s) designated for their use they have been required to apply and receive picnic permit(s); and

WHEREAS in order to permit that this be done in a consistent and orderly manner, the said Board by Resolution R-2014-186 dated March 11, 2014 put in place a modest permit fee schedule effective April 1, 2014; and

WHEREAS thereafter, the Passaic County Park Director reported that the Passaic County Parks Department received several requests for events in excess of 100 participants and in some cases for events so large that to agree to same would result in the closure of the County Park involved; and

WHEREAS in order to possibly accommodate requests of this type the said Board, by Resolution R2015-0693 dated...
WHEREAS said fee schedule sets forth all permit fees, schedules, deadlines, insurance requirements (if any) and any and all costs associated with other County Departments assisting with Park events; and

WHEREAS these recommendations were presented and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its December 14, 2015, meeting at which time it was recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby revises, supplements and amends Resolution R-2014-186 dated March 11, 2014 and Resolution R-2015-0693 dated September 29, 2015 with the new permit fee schedule attached hereto and made a part hereof for 2016.

BE IT FURTHER RESOLVED that the new permit fee schedule herein supersedes any and all prior fee schedules.

BE IT FURTHER RESOLVED that this new permit fee schedule and policy shall be effective as of January 1, 2016.

December 30, 2015
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCESSION OF BOTANY WORSTED MILLS HISTORICAL COLLECTION OF ARCHIVAL MATERIAL FROM THE PASSAIC COUNTY HISTORICAL SOCIETY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

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<th>NAY</th>
<th>ABST</th>
<th>RECU</th>
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<td></td>
<td></td>
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<td></td>
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<tr>
<td>Lazzara</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Akhter</td>
<td>✔</td>
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<tr>
<td>Best Jr.</td>
<td>✓</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
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</tr>
<tr>
<td>James</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<tr>
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PRES.= present  ABS.= absent  
MOVE= moved  SEC= seconded  
AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE ACCESSION OF BOTANY WORSTED MILLS HISTORICAL COLLECTION OF ARCHIVAL MATERIAL FROM THE PASSAIC COUNTY HISTORICAL SOCIETY

WHEREAS the Passaic County Historical Society (PCHS) inherited a large donation from the American History Textile Museum which consists of material related to sites within Passaic County; and

WHEREAS the PCHS is seeking a new owner for a portion of the collection, which consists of material from the Botany Worsted Mills on Dayton Avenue in Passaic, NJ and the largest industrial plant built in the City of Passaic; and

WHEREAS the Board of Chosen Freeholders may accept contributions for County improvements... such contributions shall be used only for the purpose for which it was accepted under N.J.S.A. 40:23-4; and

WHEREAS the material from the Botany Mills will be archived in the Department of Cultural & Historic Affairs for public research and eventual exhibitions at the County’s historic sites; and

WHEREAS in a letter to the Board dated December 2, 2019 attached hereto and made part hereof, the Passaic County Director of Cultural & Historic Affairs requests a Resolution to authorize the accession of this historic Botany Mills collection with consists of fabric samples, scrapbooks, catalogs, books and associated archival material (see Contents Description attached hereto and made part hereof); and

WHEREAS this matter was discussed by the Freeholders on the Public Works and Buildings & Grounds Committee at a
meeting held on November 26, 2019 who recommend approval by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the accession of the Botany Mills Collection from the Passaic County Historical Society, as described above.

**BE IT FURTHER RESOLVED** that the Director of the Passaic County Board of Chosen Freeholders and the Passaic County Counsel are hereby authorized to execute any documents necessary to effectuate the purpose of this Resolution.

December 10, 2019
December 2, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO ACQUIRE THE BOTANY MILLS COLLECTION FROM THE PASSAIC COUNTY HISTORICAL SOCIETY

Members of the Board:

We are seeking a resolution to authorize the accession of a collection of fabric samples, scrapbooks, catalogs, books and associated archival material, historically from the Botany Mills of Passaic, New Jersey to the County of Passaic. The Botany Worsted Mills on Dayton Avenue (and Mattimore Street) was the largest industrial plants built in the City of Passaic. Opened in 1889, Botany Mills became a major area employer and contributed to the rapid growth of Passaic at the turn of the century.

The Passaic County Historical Society (“PCHS”) inherited a large donation from the American History Textile Museum. In this collection, much of the material was related to sites within Passaic County. The PCHS is seeking a new owner for a portion of the collection. The collection, containing material from the Botany Mills, will be archived in the Department of Cultural & Historic Affairs for public research and eventual exhibitions at the County’s historic sites.

The Public Works and Building & Grounds Committee at their meeting of November 26, 2019 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191148
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly G. Ruffel
   Telephone #: 973-706-8640

   DESCRIPTION OF RESOLUTION:
   Resolution Accepting the Botany Mills Collection from the
   Passaic County Historical Society

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
   ☐ RFP ☐ RFQ ☐ Bid
   ☐ Other: __________________________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☑ Public Works 11/26/19

6. DISTRIBUTION LIST:
   ☐ Administration ☐ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other: __________________________________________
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<th>Contents Description</th>
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<tr>
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<td>Fabric samples on single sheets Fabric Guide booklets-Forstmann Folders with fabric swatches and printed dyeing instructions-1950s</td>
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<tr>
<td></td>
<td>Original Box Label: 77.5/WW Botany 1950</td>
</tr>
<tr>
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<td>Original Box Label: 77.5/WW Botany No dates</td>
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<tr>
<td>1954-1955</td>
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<td>Original Box Label: 77.5/WW Botany 1938-1958</td>
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Fabric swatch brochures from E.I. du Pont de Nemours; Bilbille, Paris; The Color Association, NY; Empire Woolen Mills, RI; Bass-Fert, NY; Excello Shirts, NY; Lebanon Jersey Corp, NY; Letters from Christian Dior, NY and Plattty Country Wear, NY

Washaflan: The new washable Sanforlan Flannel-Lebanon Jersey Corporation (2017.047.0405.01)-Undated
Worsted Jersey-Lebanon Jersey Corporation (2017.047.0405.02)-Undated
Brisbane Fabrics, Inc., Woonsocket, Rhode Island fabric swatch sheet (2017.047.0405.03)-Undated
Christian Dior-New York brochure-Fall and winter 1953(2017.047.0405.05)-fall and winter 1953
Christian Dior-New York correspondence-Fall and winter 1953-Released July 16-17, 1953 (2017.047.0405.06)-July 16-17, 1953

Plattty Country Wear, Inc. press release, Undated (2017.047.0405.08)-Undated
Unidentified Fabric Swatch sample sheet (Style: ST151 SS)-(2017.047.0405.09)-Undated
Unidentified Fabric Swatch sample sheet (Style: RT66 SS, RT90LS) (2017.047.0405.10)-Undated
Unidentified Fabric Swatch sample sheet (Style: ST380 LS) (2017.047.0405.11)-Undated
Unidentified Fabric Swatch sample sheet (2017.047.0405.15)-Undated
Notes from the Color Association Inc., concerning spring 1961-Sunshine Colors and fabric swatch samples [2017.047.0405.16]-spring 1961
Series of fabric swatch sheets from J. Claude Freres & Co. Paris [Samples 223,362, 222,] some samples missing [2017.047.0405.17]-
Fabric swatch sheet from Empire Woolen Mills[1412-25, 1412-26,1412-71,1412- 72,1412-73,1412-74] [2017.047.0405.18]-Undated
Bibille & Co. Paris Fabric swatch sheet [No. R16410, R16411 and R16412] 
[2017.047.0405.19]-Undated
Bibille & Co. Paris Fabric swatch sheet [Pierrefonds, Sultan, Paon, Caroube] 
[2017.047.0405.20]-Undated
Bibille & Co. Paris Fabric swatch sheet [Poor condition-most swatches missing] 
[2017.047.0405.21]-Undated
DuPont Textile Fibers Department press release along with three fabric swatch sheets [2017.047.0405.22]-
Unidentified handwritten note [2017.047.0405.23]-Undated

2017.047 Fliptop 011 Fabric sample booklets from Forstmann Woolens, Passaic, NJ
Original Box Label: 77 5/WW Botany
No dates

Forstmann Woolens 7154(2017.047.0386.01)
Forstmann Woolens 7116(2017.047.0386.02)
Forstmann Woolens 5670(2017.047.0386.03)
Forstmann Woolens 4614(2017.047.0386.04)
Forstmann Woolens 6640(2017.047.0386.05)
Forstmann Woolens 6669(2017.047.0386.06)-Stamped May 15, 1936
Forstmann Woolens 7112(2017.047.0386.07)
Forstmann Woolens 4695(2017.047.0386.08)
Forstmann Woolens 3647(2017.047.0386.09)
Forstmann Woolens 6693(2017.047.0386.10)
Forstmann Woolens 5637(2017.047.0386.11)
Forstmann Woolens 7641(2017.047.0386.12)-Stamped April 22, 1937
Forstmann Woolens 3205(2017.047.0386.13)
Forstmann Woolens 4146(2017.047.0386.14)
Forstmann Woolens 4102(2017.047.0386.15)
Forstmann Woolens 4641(2017.047.0386.16)
Forstmann Woolens 4128(2017.047.0386.17)
Forstmann Woolens 4115(2017.047.0386.18)
Forstmann Woolens 3677(2017.047.0386.19)
Forstmann Woolens 3682(2017.047.0386.20)
Forstmann Woolens Fall 1936(2017.047.0386.21)
Forstmann Woolens 4178(2017.047.0386.22)
Forstmann Woolens 7018(2017.047.0386.23)
Forstmann Woolens 4117(2017.047.0386.24)
Forstmann Woolens 7204(2017.047.0386.25)
Forstmann Woolens 4662(2017.047.0386.26)
Forstmann Woolens 7166(2017.047.0386.27)
Forstmann Woolens 7190(2017.047.0386.28)
Forstmann Woolens 4607(2017.047.0386.29)
Fabric sample booklets and single sheets from Forstmann Woolens

Forstmann & Co., (2017.047.0387.01)-Spring 1942
Forstmann & Co., (2017.047.0387.02)-Undated
Forstmann & Co., (2017.047.0387.03)-Undated
Forstmann & Co., (2017.047.0387.04)-Undated
Forstmann & Co., (2017.047.0387.05)-Spring 1941
Forstmann & Co., (2017.047.0387.06)-Undated

Fabric sample booklets from Forstmann Woolens

Forstmann & Co., (2017.047.0388.01)-5141
Forstmann & Co., (2017.047.0388.02)-7124
Forstmann & Co., (2017.047.0388.03)-7230
Forstmann & Co., (2017.047.0388.05)-2120-Stamped September 30, 1936
Forstmann & Co., (2017.047.0388.06)-7110
Forstmann & Co., (2017.047.0388.08)-7120
Forstmann & Co., (2017.047.0388.09)-4663
Forstmann & Co., (2017.047.0388.10)-6777
Forstmann & Co., (2017.047.0388.11)-6689-Stamped May 15, 1936
Forstmann & Co., (2017.047.0388.13)-7209
Forstmann & Co., (2017.047.0388.15)-7441
Forstmann & Co., (2017.047.0388.16)-4690
Forstmann & Co., (2017.047.0388.18)-3668
Forstmann & Co., (2017.047.0388.19)-2119
Forstmann & Co., (2017.047.0388.20)-7663-Stamped April 22, 1937
Forstmann & Co., (2017.047.0388.21)-4663
Forstmann & Co., (2017.047.0388.22)-4665
Forstmann & Co., (2017.047.0388.23)-3541
Forstmann & Co., (2017.047.0388.25)-4131
Forstmann & Co., (2017.047.0388.26)-5618
Forstmann & Co., (2017.047.0388.27)-5603

Fabric sample booklets from Bilbille & Co., Paris

Bilbille & Co., (2017.047.0389.01)-February 1951
Bilbille & Co., (2017.047.0389.02)-February 9, 1951
Bilbille & Co., (2017.047.0389.03)-February 9, 1951

Introduced on: December 10, 2018
Adopted on: December 10, 2019
Official Resolution: R20191148
Fabric sample booklets from Bibille & Co., Paris

Original Box Label:
77.5/WW Botany
1954

2017.047 FlipTop 018(2017.047.0390)
Bibille & Co., (2017.047.0390.05)-March 16, 1956
Bibille & Co., (2017.047.0390.06)-April 6, 1956

2017.047 FlipTop 019(2017.047.0391)
Bibille & Co., (2017.047.0391.05)-March 16, 1956
Bibille & Co., (2017.047.0391.06)-March 16, 1956
Bibille & Co., (2017.047.0391.08)-April 6, 1956

2017.047 FlipTop 020

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191148
Fabric sample sheet from A.D. Julliard & Co.

Five loose swatch sheets from A.D. Julliard & Co. (2017.047.0393.01)-They came from the same binder. (The binder is now missing). Undated
One loose swatch sheet from A.D. Julliard & Co. (2017.047.0393.02)-This sheet came from a binder. (The binder is now missing). Undated
One loose swatch sheet from A.D. Julliard & Co. (2017.047.0393.03)-This sheet came from a binder. (The binder is now missing). Undated
One loose swatch sheet from A.D. Julliard & Co. -Several loose swatches are attached by a pin to the sheet (2017.047.0393.05)-Undated
One loose swatch sheet from A.D. Julliard & Co. (2017.047.0393.06)-Undated
One loose swatch sheet from A.D. Julliard & Co. (2017.047.0393.08)-Undated
Eight loose swatch sheets from A.D. Julliard & Co. (2017.047.0393.12)-They came from the same binder. (The binder is now missing). Undated

Fabric sales swatch brochures

Bibille & Co., (2017.047.0394.05)-May 26, 1950
Bibille & Co., (2017.047.0394.06)-June 16, 1950
Bibille & Co., (2017.047.0394.08)-August 18, 1950
Bibbile & Co., (2017.047.0395.01)-January 19, 1951
Bibbile & Co., (2017.047.0395.03)-March 2, 1951
Bibbile & Co., (2017.047.0395.05)-April 13, 1951
Bibbile & Co., (2017.047.0395.06)-April 13, 1951
Bibbile & Co., (2017.047.0395.08)-May 4, 1951
Bibbile & Co., (2017.047.0395.13) -November 9, 1951

2017.047 Flipstop
027(2017.047.0396) Fabric swatch sheets and sales brochures from Bibbile & Co., Paris
Original Box Label:
77.5/WW Botany
1939-1953

Bibbile & Co., (2017.047.0396.01)-1939
Bibbile & Co., (2017.047.0396.02)-January 19, 1940
Bibbile & Co., (2017.047.0396.03)-January 19, 1940
Bibbile & Co., (2017.047.0396.04)-February 9, 1940
Bibbile & Co., (2017.047.0396.05)-February 9, 1940
Bibbile & Co., (2017.047.0396.06)-May 1940
Bibbile & Co., (2017.047.0396.07)-December 5, 1947

2017.047 Flipstop
Original Box Label:
77.5/WW Botany
1950


Introduced on: December 19, 2018
Adopted on: December 10, 2019
Official Resolution: R20191148
Fabrics swatch sheets and sales brochures from Bilbille & Co., Paris; fabric sheets from Botany Mills.

Bilbille & Co., Paris loose sheets (2017.034.0401.02) - November 11, 1955
Bilbille & Co., Paris (2017.047.0401.02) - November 11, 1955
Bilbille & Co., Paris (2017.047.0401.03) - November 11, 1955
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<td>6 bound brochures with fabric samples</td>
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*Introduced on:* December 10, 2019  
*Adopted on:* December 10, 2019  
*Official Resolution:* R20191148
<table>
<thead>
<tr>
<th>Unknown</th>
<th>1941-1942; some undated</th>
<th>Fair</th>
<th>Fabric sample booklets and single sheets</th>
<th>N/A</th>
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<td>Unknown</td>
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<td>Fair</td>
<td>Slim fabric sample booklets</td>
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<td>Unknown</td>
<td>1950 to September</td>
<td>Fair</td>
<td>11 spiral-bound fabric swatch booklets</td>
<td>N/A</td>
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<tr>
<td>Unknown</td>
<td>1950 Fair</td>
<td>Fabric sample booklets</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>339</td>
<td></td>
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<tr>
<td>Unknown</td>
<td>1956 Fair</td>
<td>Spiral-bound fabric swatch booklets</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>343</td>
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<td></td>
<td>Spiral-bound fabric swatch</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>None</td>
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Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191148
<table>
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<tr>
<th>Unknown</th>
<th>1946-1953 Fair</th>
<th>Loose fabric swatch sheets; one large bound booklet</th>
<th>N/A</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Unknown</td>
<td>1950 Fair</td>
<td>Sales brochures with fabric swatches, plus seasonal fashion information</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td></td>
<td></td>
<td>Sales brochures of fabric swatches and fashion information for upcoming season</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Unknown</td>
<td>1939-1953 Fair</td>
<td>Sales brochures of fabric swatches</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Unknown</td>
<td>1950 Fair</td>
<td>Sales brochures of fabric swatches and fashion information for upcoming season</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>B330</td>
</tr>
<tr>
<td>Unknown</td>
<td>1955 Fair</td>
<td>Sales, brochures of fabric swatches and fashion information for upcoming season</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
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<td>-----</td>
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<tr>
<td>Unknown</td>
<td>1952 Fair</td>
<td>Sales, brochures of fabric swatches and fashion information for upcoming season</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<td>Unknown</td>
<td>1950-1951 Fair</td>
<td>Sales, brochures of fabric swatches and fashion information for upcoming season</td>
<td>N/A</td>
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| Unknown | 1955 Fair | Sales
brochures of
fabric
swatches;
loose sheets
of fabric
swatches
(Botany) | N/A | N/A | N/A | B342 |
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Official Resolution# R20191149

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<tr>
<td>Lazzara</td>
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<td>Akhter</td>
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<tr>
<td>James</td>
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<td>✓</td>
<td>✓</td>
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</tr>
<tr>
<td>Lepore</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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</tr>
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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommend this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:
Vendor: Route 23 Auto Mall
State: #79167
Description: Vehicles Maint. & Supplies
Using Agency: Parks
Requisition No.: R9-07198
Amount: $30,000.00
Account: 9-01-28-198-001-219

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $30,000.00

APPROPRIATION: 9-01-28-198-001-219

PURPOSE: Resolution to purchase goods and/services Via State Contract and County Cooperatives.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
COUNTY OF PASSAIC  
PARKS & RECREATION  
209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To:  Nadege Allwaters  
From: Darryl Sparta, Director of Parks & Recreation  
Date: December 5, 2019  
Re: Route 23 Auto Mall

The Passaic County Parks Department is in need of various repairs to several trucks used to maintain our Park System. Route 23 Auto Mall is a state contract vendor for truck repairs. We are estimating the total cost of repairs not to exceed $30,000.

A resolution request for additional funds in the amount of $30,000 was approved at the public works committee meeting held on November 26th 2019.

I therefore recommend that the Board of Chosen Freeholders adopt the necessary resolution authorizing the $30,000 expenditure to Route 23 Auto Mall for miscellaneous truck repairs.
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT MODIFICATION BETWEEN THE COUNTY OF PASSAIC AND GREENMAN-PEDERSON, INC. (GPI) FOR THE PURCHASE RIPARIAN ZONE MITIGATION CREDITS AS PART OF THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER WANACQUE RESERVOIR PROJECT, STRUCTURE NO. 1600491, IN THE BOROUGHS OF RINGWOOD AND WANACQUE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

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<th>ABST</th>
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<tr>
<td>Lazzara</td>
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<tr>
<td>Best Jr.</td>
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<td>Duffy</td>
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<tr>
<td>James</td>
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PRES. = present  ABS. = absent  MOVE. = moved  SEC. = seconded  AYE. = yes  NAY. = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AN AGREEMENT MODIFICATION
BETWEEN THE COUNTY OF PASSAIC AND GREENMAN-
PEDERSON, INC. (GPI) FOR THE PURCHASE RIPARIAN ZONE
MITIGATION CREDITS AS PART OF THE REPLACEMENT OF
WEST BROOK ROAD BRIDGE OVER WANAKE RESERVOIR
PROJECT, STRUCTURE NO. 1600491, IN THE BOROUGHS OF
RINGWOOD AND WANAKE, NEW JERSEY

WHEREAS by Resolution R-2013-546 dated July 16, 2013, the
County of Passaic entered into a construction engineering and
inspection services agreement with Greenman-Pederson, Inc. (GPI)
as it concerns the Replacement of West Brook Road Bridge over
Wanaque Reservoir, Structure No. 1600491, in the Boroughs of
Ringwood and Wanaque, New Jersey; and

WHEREAS as part of the design of the project, Passaic County
applied for New Jersey Department of Environmental Protection
Division of Land Use Regulation Flood Hazard Area Individual
Permits and Freshwater Wetlands Individual Permits; and

WHEREAS one of the conditions listed for the permit is to
mitigate for the loss of 1.232 acres of forested riparian zone
vegetation at an offsite location to be approved by the NJDEP; and

WHEREAS at the time the permit was issued, purchasing
riparian credits was not an option; and

WHEREAS during construction of the West Brook Road Bridge
Project, options were explored by the County for offsite areas for
mitigation; however, none of the areas were viable due to different
constraints; and

WHEREAS relatively recent changes to the NJDEP’s Flood
Hazard Area Rules, provide authorization to banks to sell riparian
zone mitigation credits and the County has, therefore, investigated
the possibility of purchasing riparian mitigation credits from the approved mitigation banks, as noted in letter to the Passaic County Board of Chosen Freeholders dated December 3, 2019 from the County Engineer attached hereto and made part hereof; and

WHEREAS three mitigation banks that are approved by the New Jersey Department of Environmental Protection are the Troy Meadows Bank (owned by Wildlife Preserve, Inc.), Pio Costa Bank and the Oxford Western Bank; and

WHEREAS the County of Passaic contacted the three above-referenced riparian mitigation banks, requested and received price quotes for purchase of 1.232 mitigation credits for a cost as follows:

<table>
<thead>
<tr>
<th>Mitigation Bank</th>
<th>Cost per Credit</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Troy Meadows Bank</td>
<td>$450,000.00</td>
<td>$554,400.00</td>
</tr>
<tr>
<td>Pio Costa Bank</td>
<td>$1,000,000.00</td>
<td>$1,232,000.00</td>
</tr>
<tr>
<td>Oxford Western Bank</td>
<td>$485,000.00</td>
<td>$597,520.00</td>
</tr>
</tbody>
</table>

WHEREAS the County’s Consultant, Greenman-Pederson, Inc., will purchase the credits from Troy Meadows Bank on behalf of the County (copy of the cost proposal is attached hereto and made part hereof); and

WHEREAS Passaic County will, in turn, reimburse GPI and the cost to the County is reimbursable by NJDOT under the grant for this Project; and

WHEREAS based upon these price quotes, the Office of the Passaic County Engineer by letter dated December 3, 2019 (copy attached hereto and made a part hereof) recommends that the Board
of Chosen Freeholders of the County of Passaic adopt a resolution approving the proposal from Troy Meadows Riparian Mitigation Bank, and authorize GPI to purchase the credits on behalf of the County in the amount of $450,000.00 per credit for a total cost of $554,400.00 and amend the Agreement with Greenman-Pederson, Inc. to include the amount of $554,400.00 as the total cost for this purchase; and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee reviewed this matter at their meeting on November 26, 2019 and are recommending approval by the entire Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amended agreement by and between the County of Passaic and Greenman-Pederson, Inc. for the purchase of 1.232 riparian mitigation credits in the total amount of $554,400.00 for the Replacement of West Brook Road Bridge over Wanaque Reservoir Project, Structure No. 1600491, in the Boroughs of Ringwood and Wanaque, NJ.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $554,400.00

APPROPRIATION: C-04-55-137-001-933

PURPOSE: Resolution authorizing an agreement modification between the County of Passaic and Greenman Pederson, Inc.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Persa, P.E.
County Engineer

December 3, 2019

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Replacement of West Brook Road Bridge over Wanaque Reservoir, Structure No. 1600491, Boroughs of Ringwood and Wanaque, Passaic County
Construction Engineering and Inspection Services
Contract Modification Greenman-Pederson, Inc. (GPI)
For Purchase of Riparian Mitigation Credits

Dear Members of the Board:

The construction of the Replacement of the West Brook Road over the Wanaque reservoir impacted 1.232 acres of forested riparian zone vegetation. As per the issued Flood Hazard Area Individual Permit and Freshwater Wetlands Individual Permit Open Waters conditions, mitigation was required to compensate for the loss of the 1.232 acres of forested riparian zone vegetation at an offsite location to be approved by NJDEP. At the time the permit was issued, purchasing riparian credits was not an option.

During the construction of the project, the County has explored options for offsite areas for mitigation however none of the areas were viable due to different constraints.

As per relatively recent changes to the NJDEP’s Flood Hazard Area Rules, NJDEP provides authorization to banks to sell riparian zone mitigation credits. The County has investigated the possibility of purchasing riparian mitigation credits from the approved mitigation banks.

The following banks were contacted and received quotes for buying 1.232 mitigation credits:

<table>
<thead>
<tr>
<th>Mitigation Banks</th>
<th>Cost per Credit</th>
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<tbody>
<tr>
<td>Troy Meadows Bank</td>
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The Consultant Greenman-Pederson, Inc. who is providing Construction Engineering and Inspection Services for the construction of West Brook Road Bridge over the Wanaque

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191150
Reservoir will purchase the credits from Troy Meadows Bank on behalf of the County, and the County will reimburse GPI. Copy of the cost proposal for purchasing credits is attached. The cost is reimbursable by NJDOT under the grant.

This issue was discussed at the Public Works and Building and Grounds Committee meeting of November 26, 2019 and recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving the proposal from Troy Meadow Riparian Mitigation Bank, and authorize GPI the purchase the credits on behalf of the County and to amend the Contract with Greenman-Pederson Inc. (GPI) to include the amount of $554,400 the cost for the purchasing the credits and authorize the County Counsel to prepare the necessary Agreements based upon the attached proposal and subject to availability of funds and subject to NJDOT approval.

Very truly yours,
Jonathan C. Pera, P.E.
County Engineer

/attachment

Cc: County Administrator
    County Counsel
    Director of Finance
    Public Works Chair
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

December 3, 2019

Jonathan C. Persa, P.E.
County Engineer

Re: Replacement of West Brook Road Bridge over Wanaque Reservoir, Structure No. 1600491, Boroughs of Ringwood and Wanaque, Passaic County
Construction Engineering and Inspection Services
Contract Modification Greenman-Pederson, Inc. (GPI)
For Purchase of Riparian Mitigation Credits

Dear Members of the Board:

The construction of the Replacement of the West Brook Road over the Wanaque reservoir impacted 1,232 acres of forested riparian zone vegetation. As per the issued Flood Hazard Area Individual Permit and Freshwater Wetlands Individual Permit Open Waters conditions, mitigation was required to compensate for the loss of the 1,232 acres of forested riparian zone vegetation at an offsite location to be approved by NJDEP. At the time the permit was issued, purchasing riparian credits was not an option.

During the construction of the project, the County has explored options for offsite areas for mitigation however none of the areas were viable due to different constraints.

As per relatively recent changes to the NJDEP’s Flood Hazard Area Rules, NJDEP provides authorization to banks to sell riparian zone mitigation credits. The County has investigated the possibility of purchasing riparian mitigation credits from the approved mitigation banks.

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The Consultant Greenman-Pederson, Inc. who is providing Construction Engineering and Inspection Services for the construction of West Brook Road Bridge over the Wanaque

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191150
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR SUN VALLEY SERVICES INC. AS IT PERTAINS TO THE NEW CONCRETE PAD, UTILITIES AND PAVILION PROJECT AT CAMP HOPE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWS BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

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</table>

PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION FOR CHANGE ORDER #2 FOR SUN VALLEY SERVICES INC. AS IT PERTAINS TO THE NEW CONCRETE PAD, UTILITIES AND PAVILION PROJECT AT CAMP HOPE IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY

WHEREAS a contract was awarded to Sun Valley Services Inc. for the project known as the New Concrete Pad, Utilities and Pavilion Project at Camp Hope in the Township of West Milford, New Jersey; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount which addresses all additional work requested by the Township of West Milford Building Department and scope design changes requested by the Engineering Dept., as more fully explained in a letter to the Board of Chosen Freeholders dated December 3, 2019 attached hereto and made part hereof, resulting in an increase to the contract amount of $92,001.22; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 26, 2019 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 3,
2019 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 2

1. DESCRIPTION AND VALUE OF CHANGE
   See December 3, 2019 letter attached hereto
   Addition $92,001.22

REASON FOR CHANGE
See December 3, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original Contract Amount</td>
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<tr>
<td>Previous Additions</td>
<td>$15,542.00</td>
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<tr>
<td>Total</td>
<td>$195,142.00</td>
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<td>Previous Deductions</td>
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<td>Net Prior to This Change</td>
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<tr>
<td>Amount of This Change Add</td>
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<td>Contract Amount to Date</td>
<td>$287,143.22</td>
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</table>

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $92,001.22

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #2 for Sun Valley Services Inc.

Richard Cahirill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
December 3, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT:  Passaic County Camp Hope
New Concrete Pad, Utilities and Pavilion
Township of West Milford, Passaic County NJ
Change Order #2– Sun Valley Services Inc.

Members of the Board:

This Office is in receipt of Change Order #1 in the amount of $92,001.22 addition to the above referenced project.

This Change Order addresses all additional work requested by the Township of West Milford Building Dept. and scope design changes requested by the Engineering Dept. The changes from West Milford significantly increased the scope of the project. Items addressed such as utility connections to additional items needed to complete the project because of the significant increase in the size of the project.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 26, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 in the amount of $92,001.22 subject to the availability of funds.

Very truly yours,

[Signature]

Jonathan C. Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Res-Pg:0.63-5
STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders

FROM: Jonathan Pera, P.E., County Engineer

DATE: December 3, 2019

SUBJECT: Sun Valley Services, Inc.

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

CONTRACTOR: Sun Valley Services, Inc.

Summary of Change Order:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$179,600.00</td>
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<tr>
<td>Previous Additions</td>
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<tr>
<td>Total</td>
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<tr>
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<td>$195,142.00</td>
</tr>
<tr>
<td>Amount of this Change ADD</td>
<td>$ 92,001.22</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$287,143.22</td>
</tr>
</tbody>
</table>

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-1 1/9. I do hereby certify to the following:

1. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:

The project scope of work increased significantly due to direction by the Township of West Milford Building Dept. There were minor scope design changes requested by the Engineering Dept. Additional work that needed to be done were new utility connections and additional material and labor needed due to the increase in size of the pavilion which included two additional bathrooms and showers.
2. **Statement indicating why these circumstances could not have been foreseen:**
   Drawings and documents were submitted to West Milford for building department review. As the
drawings were prepared by a licensed engineer at Fastech Consulting it was assumed that all code
compliance was addressed. Upon further review by various West Milford code officials, it was requested
that we add two additional bathrooms, two outdoor showers and compliance with building and mechanical
codes determined by the township.

3. **Statement indicating why issuance of the change order would be in the best interests of the
   contracting unit and would not constitute an abuse of these rules:**
   As this project was issued to the lowest bidder, and the awarded contractor has been performing the scope
   of the work on schedule, including stoppage of work due to seasonal conditions at the project which the
   contractor has not cited any delays on their behalf.

4. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-
   11.9 ET. Seq., and certify that the proposed change order may be allowed under the aforementioned
   rules.

Respectfully,

Jonathan Pera, P.E.
County Engineer
Mr. Anthony J. DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, N.J. 07505  

Re: Passaic County Camp Hope New Concrete Pad, Utilities and Pavilion  
Sun Valley Services, Inc  
Change Order #2

Dear Mr. DeNova,

A net Change Order for additional work in the amount of $92,001.22 was reviewed and recommended for approval by the Public Works Committee at its meeting of November 26, 2019. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This Change Order can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% was project scope increased significantly due to direction by the Township of West Milford Building Dept. There were minor scope design changes requested by the Passaic County Engineering Dept. Additional work as part of West Milford’s direction were new utility connections and additional material and labor needed to complete the project due to the increase in size of the pavilion which included two additional bathrooms and showers.

Very truly yours,

Jonathan C. Pera, P.E.  
County Engineer

AT/SL  
Attachment  
cc: Chairman, Public Works Committee  
County Counsel  
Director of Finance

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution#: R20191151
COUNTY OF PASSAIC
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 2 (ADD)
PROJECT No.

DATE: November 21, 2019

PROJECT TITLE: CAMP HOPE SWIMMING POOL PAVILION
LOCATION: WEST MILFORD, NJ
DATE OF CONTRACT: 12-Oct-18
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: SUN VALLEY SERVICES

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
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<tr>
<td>1</td>
<td>SVS CO #3- Unloading material (Labor only)</td>
<td></td>
<td></td>
<td>$ 1,500.00</td>
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<tr>
<td>2</td>
<td>SVS CO #3 Structure Installation (Labor only)</td>
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<td>$ 2,500.00</td>
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<tr>
<td></td>
<td>SVS CO #3 Metal Roofing no Insulation (Install only)</td>
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<td></td>
<td>$ 3,500.00</td>
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<tr>
<td>3</td>
<td>SVS CO #3 Exterior walls with siding (Material and Labor)</td>
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<td></td>
<td>$ 5,000.00</td>
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<tr>
<td>4</td>
<td>SVS CO #3 Interior partitions (Labor only)</td>
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<td></td>
<td>$ 1,920.00</td>
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<tr>
<td>5</td>
<td>SVS CO #3 Frames, Doors, Hardware (Material and Install)</td>
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<td>$ 2,700.00</td>
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<tr>
<td>6</td>
<td>SVS CO #3 Finishes (material and labor)</td>
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<td>$ 1,600.00</td>
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<tr>
<td>7</td>
<td>SVS CO #3 Plumbing (material and labor)</td>
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<td></td>
<td>$ 7,800.00</td>
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<td>8</td>
<td>SVS CO #3 Lighting, Electrical, HVAC (Material and Labor)</td>
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<td>$ 4,000.00</td>
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<tr>
<td>9</td>
<td>SVS CO #3 Toilet Accessories (material only)</td>
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<tr>
<td>10</td>
<td>SVS CO #3 Concrete Slab, Excavation, Backfill, Compaction, Footing, Walls, Fiers (Material and labor)</td>
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<td>$ 8,185.00</td>
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<td>11</td>
<td>SVS CO #3 Sewer Line and Clean-out (Material and Labor)</td>
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<td>12</td>
<td>SVS CO #4 Unloading material</td>
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<tr>
<td>13</td>
<td>SVS CO #4 Supply and install new Plumbing i.e.: Pipe, Trenching,Connections to Pump House</td>
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<td>$ 7,500.00</td>
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<td>14</td>
<td>SVS CO #4 Supply and Install Electric Service to Pole i.e.: Trenching, Connections, Materials</td>
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<td>15</td>
<td>SVS CO #4 Supply and Install Landscape Materials as per Plan</td>
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<td>16</td>
<td>SVS CO #4 Supply and Install Drainage Materials i.e.: Trench Drain, Gutters, Downspouts</td>
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<td>$ 13,400.00</td>
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Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191151
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY  07505

CHANGE ORDER No. 2 (ADD)
PROJECT No.  

DATE: November 21, 2019

PROJECT TITLE: CAMP HOPE SWIMMING POOL PAVILION
LOCATION: WEST MILFORD, NJ

DATE OF CONTRACT: 12-Oct-16
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: SUN VALLEY SERVICES

SVS CO #4 Supply and Install Materials for Paint
Bathroom floors, Fill existing Electric Pit, Safe off
and Disconnect, Paint Steel Connector Plates

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<th>Quantity</th>
<th>Description</th>
<th>Amount</th>
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<td>18</td>
<td>SVS CO #4 Insurance (1.5%), Overhead and Profit</td>
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<td>19</td>
<td>(10%+5%)</td>
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<td>20</td>
<td>SVS CO #4 Insurance (1.5%), Overhead and Profit</td>
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Total Extras $92,001.22

Supplementals

Total Supplementals $-

Total Adds $92,001.22

1. DESCRIPTION AND VALUE OF CHANGE (Cont’d)

ADD TO THE AMOUNT OF CONTRACT: 821 Calendar Days
ORIGINAL DATE FOR COMPLETION: June 13, 2017
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME: September 12, 2019
NEW DATE FOR COMPLETION IS:

2. REASON FOR CHANGE
This change order address all additional work requested by the Township of West Milford Building Dept.
and scope design changes requested by the Engineering Dept. The changes from West Milford
significantly increased the scope of the project.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191151
December 3, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT:  Passaic County Camp Hope
          New Concrete Pad, Utilities and Pavilion
          Township of West Milford, Passaic County NJ
          Change Order #2– Sun Valley Services Inc.

Members of the Board:

This Office is in receipt of Change Order #1 in the amount of $92,001.22 addition to the above referenced project.

This Change Order addresses all additional work requested by the Township of West Milford Building Dept. and scope design changes requested by the Engineering Dept. The changes from West Milford significantly increased the scope of the project. Items addressed such as utility connections to additional items needed to complete the project because of the significant increase in the size of the project.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 26, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 in the amount of $92,001.22 subject to the availability of funds.

Very truly yours,

[Signature]
Jonathan C. Pera, P.E.
County Engineer

/AET

cc:  Chair, Public Works and Buildings & Grounds Committee
     County Administrator
     County Counsel
     Director of Finance
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR MURRAY PAVING & CONCRETE, LLC AS IT PERTAINS TO THE BATHROOM RENOVATIONS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

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<td>Duffy</td>
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<td>✓</td>
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</tr>
</tbody>
</table>

PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  NAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2019
RESOLUTION FOR CHANGE ORDER #1 FOR MURRAY PAVING & CONCRETE, LLC AS IT PERTAINS TO THE BATHROOM RENOVATIONS AT THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES BUILDING IN THE CITY OF PATERNON, NEW JERSEY

WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2018-0664 dated August 14, 2019, awarded a contract to Murray Paving & Concrete, LLC in the amount of 462,975.04 through the Stare approved Coop, Middlesex Regional Education Services Commission (#65MCESCCPS), for a bathroom renovation project at the County-owned Board of Social Services Building in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made which addresses the reconfiguration of doors for all bathrooms for employees and public on the basement level and floors 1 through 3, which was necessary in order to make the public bathrooms in the building ADA compliant, resulting in an increase of $10,302.33 in the contract amount, as evidenced in attached letter from the Passaic County Engineer dated December 3, 2019; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 26, 2019 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following
proposed Change Order No. 1 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated December 3, 2019 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

See December 3, 2019 letter attached hereto
Addition $ 10,302.33

REASON FOR CHANGE

See December 3, 2019 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

<table>
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<th>Description</th>
<th>Amount</th>
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<tbody>
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<tr>
<td>Total</td>
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<tr>
<td>Net Prior to This Change</td>
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<td>$ 10,302.33</td>
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<tr>
<td>Contract Amount to Date</td>
<td>$ 473,277.37</td>
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</table>

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $10,302.33

APPROPRIATION: C-04-55-991-006-901

PURPOSE: Resolution for change order #1 for Murray Paving & Concrete, LLC

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
December 3, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Bathroom renovations
Passaic County Board of Social Services
80 Hamilton Street Paterson, NJ
Change Order #1- Murray Paving.

Members of the Board:

This Office is in receipt of Change Order #1 in the amount of $10,302.33 addition to the above referenced project.

This Change Order addresses the reconfiguration of doors for all bathrooms for employees and public on basement level and floors 1 through 3 at the Board of Social Services. The reconfiguration was necessary to make the public bathrooms in the building ADA compliant.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 26, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 in the amount of $10,302.33 subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/AET
cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191152
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 (ADD)
PROJECT No. 
DATE: November 21, 2019

PROJECT TITLE: BOARD OF SOCIAL SERVICES BATHROOM RENOVATIONS
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 17-May-19
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: MURRAY CONTRACTING

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

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<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
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<td>Additions</td>
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<td></td>
<td>Scope and layout doors. Remove &quot;public&quot; doors from existing location and move to &quot;private&quot; doors and vice-versa. Reinstall or modify hardware as necessary to accept new lock. All doors to be swung with new continuous hinges.</td>
<td>1</td>
<td>EA</td>
<td>$4,502.04</td>
<td>$4,502.04</td>
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<td>1</td>
<td>Remove existing elongated toilet seats and replace with new 2- 1/2&quot; raised toilet seat as per attached model. Dispose of all old toilet seats</td>
<td>1</td>
<td>EA</td>
<td>$3,028.81</td>
<td>$3,028.81</td>
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<td>2</td>
<td>Furnish and install horizontal baby changing stations in Eight (8) public bathrooms.</td>
<td>1</td>
<td>EA</td>
<td>$2,771.48</td>
<td>$2,771.48</td>
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Total Extras

$ 10,302.33

Supplementals

Total Supplementals

$ -

Total Adds

$ 10,302.33

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT

ORIGINAL DATE FOR COMPLETION

ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME: 10 Calendar Days

NEW DATE FOR COMPLETION IS

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191152

May 14, 2019

May 24, 2019
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 1 (ADD)
PROJECT No.

DATE: November 21, 2019

PROJECT TITLE: BOARD OF SOCIAL SERVICES BATHROOM RENOVATIONS
LOCATION: PATerson, Nj
DATE OF CONTRACT: 17-May-19
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: MURRAY CONTRACTING

2. REASON FOR CHANGE

The bathrooms in the Board of Social Services facility was renovated and it was mandated that the public have access to ADA bathrooms. Employee bathrooms which were the ADA compliant bathrooms had to switched to public bathrooms. At the request of Board of Social Services changing tables were requested.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191152
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY  07505

CHANGE ORDER No. 1 (ADD)
PROJECT No.

DATE: November 21, 2019

PROJECT TITLE: BOARD OF SOCIAL SERVICES BATHROOM RENOVATIONS
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 17-May-19
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: MURRAY CONTRACTING

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT $ 462,975.04
PREVIOUS ADDITIONS $ -
TOTAL $ 462,975.04
PREVIOUS DEDUCTIONS $ -
NET PRIOR TO THIS CHANGE $ 462,975.04
AMOUNT OF THIS CHANGE (Add.) $ 10,302.33
CONTRACT AMOUNT TO DATE $ 473,277.37

CONTRACTOR’S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/we hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/we hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR: MURRAY CONTRACTING

SIGNATURE ___________________________ DATE _________________________

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: ___________________________ Date _________________________
(County Architect)

Reviewed By and Recommended for Processing By: ___________________________ Date _________________________
(County Architect)

Recommend for Approval By: ___________________________ Date _________________________
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE ___________________________ DATE _________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191152

John Bartlett, Freeholder - Director
### Job Order

ESCNJ State Approved Coop #65MCESCCPS  
JOC Contract No.: ESCNJ 16/17-54 GC1

<table>
<thead>
<tr>
<th>New Job Order</th>
<th>Modify an Existing Job Order</th>
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<tbody>
<tr>
<td></td>
<td>X</td>
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**Job Order Number:** 058102.01  
**Job Order Title:** Passaic County Social Services Bldg - Bathrooms .01 (Doors & Toilet Seats)  
**Contractor Name:** Murray Paving and Concrete  
**Contact:** Steven Ramos  
**Phone:**

**Work to be Performed**

Work to be performed as per the Final Scope of Work and the Price Proposal dated 10/21/2018, and as per the terms and conditions of JOC Contract No ESCNJ 16/17-54 GC1.

**Brief Task Order Description:**

**Adjustment:**

**Time of Performance**

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<th>Estimated Start Date</th>
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**Liquidated Damages**

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**Validation Information**

**Normal Working Hours**

| 0.9700 |

**Job Order Firm Fixed Price:** $10,302.33

**Owner Purchase Order:**

**Approvals**

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<tr>
<th>Project Manager</th>
<th>Date</th>
<th>Bureau/Division Manager</th>
<th>Date</th>
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<th>Technical/Engineer Review</th>
<th>Date</th>
<th>Contracting Officer</th>
<th>Date</th>
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**Introduced on:** December 10, 2018  
**Adopted on:** December 10, 2019  
**Official Resolution #:** R20191152  
**Page:** 4 of 1

11/21/2019
Scope of Work
ESCNJ State Approved Coop #65MCESGCPS

To: Contractor Project Manager
   Murray Paving and Concrete
   210 South Newman Street
   Hackensack, NJ 07601

From: Andrew Thompson
   Passaic County
   No Address Input
   9737423936

Job Order No: 058102.01
Job Order Title: Passaic County_Social Services Bldg - Bathrooms .01 (Doors & Toilet Seats)
Contract #: ESCNJ 18/17-54 GC1

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Please see the attached detailed scope of work below.

Subject to the terms and conditions of JOC Contract ESCNJ 18/17-54 GC1.

Andrew Thompson

Date

Contractor Project Manager

Date
**Contractor's Cost Proposal - Summary (L/E/M)**

ESCNJ State Approved Coop #35MCESCCPS

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<td>Re:</td>
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<td>JCC Work Order #: 038162.01</td>
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<td>Owner PO #:</td>
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<td>Title:</td>
<td>Passaic County Social Services Bldg - Bathrooms .01 (Doors &amp; Toilet Seals)</td>
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<td>Murray Paving and Concrete</td>
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<td>Proposal Value:</td>
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<td>Section - 10</td>
<td>$3,028.61</td>
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<tr>
<td>Section - 22</td>
<td>$2,771.48</td>
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**Proposal Total**  
$10,302.33

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %
Contractor’s Cost Proposal - Detail (L/E/W)

ESCNJ State Approved Coop #85MCE/CDCP

Date: November 21, 2019
Re: IQC Master Contract #: ESCNJ R17-54 GC1
JOC Work Order #: 058102.01
Owner PO #: 051212.01
Title: Passaic County Social Services Bldg - Bathrooms, Jr1 (Doors & Toilet Seats)
Contractor: Murray Painting and Concrete
Proposal Value: $10,302.33

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</table>

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The Percentage of NPP on this Proposal:

---

Introduced on: December 10, 2019
Amended on: December 20, 2019
Official Resolutions: R20191152
Murray Contracting
210 S. Newman St., Hackensack, NJ 07601

October 28, 2019
Passaic County
ATTN: Steve Orsini
Passaic County_Social Services Bldg – Bathrooms Supplemental (Doors & Toilet Seats)

Murray Contracting has provided this proposal inclusive of all insurances, certifications, supervision, coordination, materials, equipment and prevailing wage labor to complete the scope of work.

Scope of work:
Scope and layout doors. Remove “public” doors from existing location and move to “private” doors and vice-versa. Reinstall or modify hardware as necessary to accept new lock. All doors to be swung with new continuous hinges.

Remove existing elongated toilet seats and replace with new 2-1/2” raised toilet seat as per attached model. Dispose of all old toilet seats

Furnish and install horizontal baby changing stations in Eight (8) public bathrooms.

Please note the following with regards to this price proposal:
We exclude permit fees. We exclude other than normal working hours.
Replacement of damaged doors, louvers or hardware is excluded. All existing materials are to be reused.
Alpine Industries Fold Down Baby Changing Station - Horizontal Wall Mounted, Supports up to 220 Lbs. - Safety Straps to Keep Baby Secured - Ideal for Commercial Restrooms (White Granite)

by Alpine Industries

42 ratings

Price: $139.69 & FREE Returns

Details

- HIGH QUALITY CONSTRUCTION. Expertly made using high-density polyethylene plastic construction for durability and strength, this Alpine Industries Baby Changing Diaper Station will last for years to come. This material also features a protective antimicrobial coating to resist bacterial growth.
- INCREASED CHILD PROTECTION. Meeting global ADA, FDA, and ASTM safety standards for enhanced child protection, you can rest assured that this Folding Diaper Station was designed to ensure the safety of your child.
- EASY TO MOUNT. Ideal for any commercial establishment, office or professional institution's restroom, the Alpine comes with mounting hardware for easy installation on any wall. It will support small children up to 220 pounds when properly installed.
- SECURES CHILD WHEN CHANGING. The concave resting surface comfortably holds your child in place, along with a secure safety belt to ensure the child can't move around during a diaper change.
- ENHANCED FEATURES. This Changing Diaper Station is outfitted with two side hooks for hanging diaper bag and personal items off the floor. It also features dual liner holders to accommodate up to 100 film liners to shield child from table surface.

Specifications for this Item

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<th>Part Number</th>
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Download CAD Models, MSDS, Manuals

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191152
Lift Toilet Seat, Elongated, Without Cover, 18-5/8" Bolt to Seat Front

Web Price $55.75 / each

Add to Cart

Shipping Weight 4.2 lbs.

Country of Origin USA

Note: Product availability is real-time updated and subject to change. The product will be reserved for you when you complete your order. Item 8785112

Technical Specs

Item: Lift Toilet Seat
Elongated

Front Type: Open

Material: Lift Toilet Seat

Bolt to Seat Front: 18-5/8"

Hinge Material: Stainless Steel

Hinge Type: Check Hinge

Seat Height: 2-7/8"

Width: 14-5/8"

Color: White

Features: 2" Lift Seat

Standards: ADA Compliant

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191152

https://www.grainger.com/p/Lift-Toilet-Seat-18RT15?
December 3, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Bathroom renovations
Passaic County Board of Social Services
80 Hamilton Street Paterson, NJ
Change Order #1– Murray Paving.

Members of the Board:

This Office is in receipt of Change Order #1 in the amount of $10,302.33 addition to the above referenced project.

This Change Order addresses the reconfiguration of doors for all bathrooms for employees and public on basement level and floors 1 through 3 at the Board of Social Services. The reconfiguration was necessary to make the public bathrooms in the building ADA compliant.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 26, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #1 in the amount of $10,302.33 subject to the availability of funds.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building 220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING MODIFICATION TO THE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  MAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING MODIFICATION TO THE AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND HONEYWELL INTERNATIONAL, INC. AS IT CONCERNS AN ADJUSTMENT TO THE CONTRACT PERIOD IN THE INITIAL AGREEMENT FOR AN ENERGY SAVINGS IMPROVEMENT PROGRAM FOR THE COUNTY OF PASSAIC

WHEREAS by Resolution R-2018-0631 dated August 14, 2018, the County of Passaic entered into an agreement with Honeywell International, Inc. as it concerns the implementation of an Energy Savings Improvement Program (ESIP); and

WHEREAS bids received for this project came in under Honeywell’s budget estimate and, in addition, the County added scope to the ESIP project, as other deficiencies outside the scope of work were discovered; and

WHEREAS due to the out of scope items needed to be designed and put out for bid, Honeywell is requesting an extension of time from the initial date in the agreement to a new date of July 31, 2020; and

WHEREAS the matter was discussed with the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting held on November 26, 2019 and an extension of contract time is recommended for approval by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes modification to the date of completion for the Energy Savings Improvement Program administered by Honeywell International, Inc. and adjust the contract period in the initial agreement to July 31, 2020.
BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

December 10, 2019
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

December 3, 2019

Jonathan C. Pera, P.E.
County Engineer

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: County of Passaic
Energy Savings Improvement Program
Extension of Time- Honeywell Inc.

Dear Members of the Board:

Honeywell in the agreement with the County of Passaic initially had 7 weeks for their design consultant Alaimo Group. The bids received came in under Honeywell’s budget estimate and the County added scope to the ESIP project as other deficiencies outside the scope of work was discovered.

Due to the out of scope items that need to be designed and put out for bid, Honeywell is requesting an extension of time from the initial date in the agreement to a new date of July 31, 2020.

This matter was approved at the Public Works Committee meeting on November 26, 2019. An extension of contract time is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution modifying the date of completion for Energy Savings Improvement Program administered by Honeywell, Inc, and authorize County Counsel to adjust the contract period in the initial agreement with Honeywell and Passaic County.

Very truly yours,

/JCP

Jonathan C. Pera, P.E.
County Engineer

/AET
Attachment

cc: County Administrator
    County Counsel
    Director of Finance
    PWC Chair

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191153
Res-Pg:0.66-1

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building 220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION INSPECTION SERVICES RELATING TO THE CONSTRUCTION OF THE MORRIS CANAL GREENWAY PECKMAN RIVER CROSSING PEDESTRIAN/BICYCLE BRIDGE PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

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Dated: December 13, 2019
RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION INSPECTION SERVICES RELATING TO THE CONSTRUCTION OF THE MORRIS CANAL GREENWAY PECKMAN RIVER CROSSING PEDESTRIAN/BICYCLE BRIDGE PROJECT IN THE TOWNSHIP OF LITTLE FALLS, NJ

WHEREAS the Office of the Passaic County Engineer, by way of letter to the Board of Chosen Freeholders dated December 3, 2019 attached hereto and made part hereof, is reporting that the County of Passaic is required to seek proposals for construction inspection services for the Construction of the Morris Canal Greenway Peckman River Crossing Pedestrian/Bicycle Bridge Project in the Township of Little Falls, NJ; and

WHEREAS the construction inspection scope of work would include full time inspection services for approximately 7 months and an archaeological investigation; and

WHEREAS the construction inspection and construction contracts would be Federally funded through the North Jersey Transportation Planning Authority and the New Jersey Department of Transportation Local Aid; and

WHEREAS pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-4.1 (m), these specialized services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40A:11-4.3; and
WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting pursuant to N.J.S.A. 40A:11-4.1 – 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed and discussed this matter at a meeting on November 26, 2019 and is recommending to the full Board that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Passaic County Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department, in cooperation with the Office of the Passaic County Engineer, to develop and advertise a request for proposals for construction inspection services relating to the Construction of the Morris Canal Greenway Peckman River Crossing Pedestrian/Bicycle Bridge Project in the Township of Little Falls, NJ.

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

December 10, 2019
December 3, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Construction of the Morris Canal Greenway Peckman River Crossing Pedestrian / Bicycle Bridge Township of Little Falls, Passaic County

AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION INSPECTION SERVICES

Dear Members of the Board:

The County of Passaic is required to solicit proposals for the construction inspection of the Construction of the Morris Canal Greenway Peckman River Crossing Pedestrian / Bicycle Bridge Township of Little Falls, Passaic County. The construction inspection scope of work include full time inspection services for approximately 7 month and archaeological investigation for the project.

The construction inspection and the construction contracts will be federally funded through the North Jersey Transportation Planning Authority and New Jersey Department of Transportation Local Aid.

This matter was discussed at the Public Works Committee meeting on November 26, 2019 and advertise for bids for construction inspection services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution to authorize advertising for construction inspection services for the Construction of the Morris Canal Greenway Peckman River Crossing Pedestrian / Bicycle Bridge Township of Little Falls, Passaic County subject to the availability of funds.
Very truly yours,

Jonathan Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee
    County Administrator
    County Counsel
    Director of Finance
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED IN-KIND SITE IMPROVEMENTS IN LIEU OF MONETARY PAYMENT OFFER OF PURCHASE FOR THE ACQUISITION OF A PERMANENT SLOPE EASEMENT OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATerson HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING AND APPROVING NEGOTIATED IN-KIND SITE IMPROVEMENTS IN LIEU OF MONETARY PAYMENT OFFER OF PURCHASE FOR THE ACQUISITION OF A PERMANENT SLOPE EASEMENT OWNED BY A PRIVATE PARTY IN ORDER TO UNDERTAKE THE RECONSTRUCTION OF THE INTERSECTION OF PATERNON HAMBURG TURNPIKE & ALPS ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS the Board of the Chosen Freeholders of the County of Passaic by Resolution R-2019-0815 dated September 10, 2019 authorized the Office of the Passaic County Counsel to acquire a permanent slope easement consisting of 350 square feet of property owned by NJ Energy R LLC C/O TJK Partners LLC (Block 2711 Lot 101) at 1267 Hamburg Turnpike, Wayne, NJ in connection with the Reconstruction of the Intersection of Paterson Hamburg Turnpike & Alps Road in the Township of Wayne; and

WHEREAS pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

WHEREAS the firm Lasser Sussman Associates, LLC of Summit, New Jersey has completed real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary lands and easements; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution R-2019-0815 dated September 10, 2019 authorized offers of purchase and sale regarding the acquisitions needed for the said Project upon receipt of the completed appraisals from Lasser Sussman Associates, which have recently been received; and
WHEREAS one of those properties, 1267 Hamburg Turnpike, Wayne, New Jersey, Block 2711, Lot 101, from which the County needs a permanent slope easement consisting of 350 square feet plus damages to the remaining, was valued by Lasser Sussman Associates at $6,700; and

WHEREAS during negotiation, the owner of the property requested that the County consider completion of site improvements in addition to that shown on the initial construction plans in lieu of receipt of payment for the slope easement. The property owner represented that they recently received site plan approval from the Township of Wayne and the additional site improvements would assist them in complying with the terms and conditions of the Township approval; and

WHEREAS the County Engineer has reviewed the property owner’s request and compared the approved site plan drawings with the intersection improvement plan and has identified the installation of a new freestanding sign, as supplied by the property owner, as additional improvements with construction costs of approximately $9,400.00; and

WHEREAS the additional work will have no significant impact to the overall project construction cost or anticipated construction schedule; and

WHEREAS the negotiated in-kind site improvements in lieu of monetary payment was authorized by the members of the Freeholder Committee of Public Works at the November 26, 2019 at which time it was recommended that it be approved by the Board.
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and approves the negotiated price of in-kind site improvements in the amount of $9,400.00 in lieu of payment for the permanent slope easement at 1267 Hamburg Turnpike, Wayne, New Jersey in connection with the Reconstruction of the Paterson Hamburg Turnpike & Alps Road Project as mentioned above and as set forth in that Resolution, offers of purchase and sale of those acquisitions are hereby authorized.

BE IT FURTHER RESOLVED that the said Board hereby directs the County Counsel to draft and forward the above-mentioned documents to the said prospective property owner and the Freeholder Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

December 10, 2019
Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Paterson-Hamburg Turnpike & Alps Rd intersection Improvements
Township of Wayne, County of Passaic
1267 Hamburg Turnpike
Block 2711 - Lot 101
N.J. Energy Corporation
Permanent Slope Basement – Parcel 13

Dear Board Members:

In connection with the above referenced project, the County requires a Permanent Slope Basement within the property commonly known as 1267 Hamburg Turnpike, in order to accommodate the construction of new sidewalk along the Alps Road property frontage. The County has obtained an appraisal for the slope easement in the amount of $6,700.00.

In negotiations with the property owner, they have requested that the County consider completion of site improvements in addition to that shown on the initial construction plans, in lieu of receipt of payment for the slope easement. The property owner has represented that they have recently received site plan approval from the Township of Wayne and the additional site improvements would assist them in complying with the terms and conditions of the Township approval.

The Engineering office reviewed the property owner’s request and compared the approved site plan drawings with the intersection improvement plans and has identified the following additional improvements for consideration:

1. Installation of a new freestanding sign, as supplied by the Property Owner.

It is estimated that the above work will have a construction cost of approximately $9,400.00. The additional work will have no significant impact to the overall project construction cost or anticipated construction schedule.

The above-mentioned additional work was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 26, 2019.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to authorize preparation of a Slope Basement with the property owner of 1267 Hamburg Turnpike, to include the construction of “in-kind” site improvements, in lieu of payment for the easement.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191155
Very truly yours,

[Signature]

Jonathan Pera, P.E.
County Engineer

cc: Public Works and Buildings & Grounds Committee, Chair
    County Administrator
    County Counsel
    Director of Finance

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution: R20191155
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR PROPOSALS FOR PROFESSIONAL ENGINEERING DESIGN SERVICES RELATING TO THE PRELIMINARY ENGINEERING DESIGN PHASE FOR THE RECONSTRUCTION OF THE SIXTH AVENUE BRIDGE (STRUCTURE NO. 1600-012) COUNTY ROUTE 652 OVER THE PASSAIC RIVER IN THE CITY OF PATERSON, BOROUGH OF PROSPECT PARK, AND THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

PRES.= present  ABS.= absent
MOVE= moved  SEC.= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU.= recuse

Official Resolution# R20191156
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-68

Caf. #
Purchase Req. #

Result Adopted

FREEHOLDER PRES. ABS. MOVE SEC. AYE NAY ABST. RECU.

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Lazzara
Akhter
Best Jr.
Duffy
James
Lepore

COMMITTEE NAME

Dated: December 13, 2019
RESOLUTION FOR AUTHORIZATION TO ADVERTISE FOR PROPOSALS FOR PROFESSIONAL ENGINEERING DESIGN SERVICES RELATING TO THE PRELIMINARY ENGINEERING DESIGN PHASE FOR THE RECONSTRUCTION OF THE SIXTH AVENUE BRIDGE (STRUCTURE NO. 1600-012) COUNTY ROUTE 652 OVER THE PASSAIC RIVER IN THE CITY OF PATERSON, BOROUGH OF PROSPECT PARK, AND THE BOROUGH OF HAWTHORNE, NEW JERSEY

WHEREAS the Office of the Passaic County Engineer, by way of letter to the Board of Chosen Freeholders dated December 5, 2019 attached hereto and made part hereof, is reporting that the County of Passaic is required to solicit proposals for the Preliminary Engineering Design Phase for the Reconstruction of the Sixth Avenue Bridge (Structure No. 1600-012) County Route 652 over the Passaic River in the City of Paterson, Borough of Prospect Park, and the Borough of Hawthorne, NJ; and

WHEREAS the Scope of Work for design services has been approved by the North Jersey Transportation Planning Authority (NJTPA) and NJDOT and the funding for the design is reimbursable through NJTPA; and

WHEREAS pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-4.1 (m), these specialized services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40A:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting pursuant to N.J.S.A. 40A:11-4.1 – 4.5 to acquire the necessary services; and
WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds reviewed and discussed this matter at a meeting on November 26, 2019 and is recommending to the full Board that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Passaic County Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department, in cooperation with the Office of the Passaic County Engineer, to develop and advertise a request for proposals for the Preliminary Engineering Design Phase for the Reconstruction of the Sixth Avenue Bridge (Structure No. 1600-012) County Route 652 over the Passaic River in the City of Paterson, Borough of Prospect Park, and the Borough of Hawthorne, New Jersey.

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

December 10, 2019
December 5, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Preliminary Engineering for the Reconstruction of the  
Sixth Avenue Bridge (Structure No. 1600-012) on  
County Route 652 over the Passaic River in the  
City of Paterson, Borough of Prospect Park, and the  
Borough of Hawthorne, Passaic County  

AUTHORIZATION TO ADVERTISE AND RECEIVE PROPOSALS  
FOR PROFESSIONAL ENGINEERING CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic, through a federally funded Local Capital Project Delivery (LCPD) Program administered by North Jersey Transportation Planning Authority (NJTPA), has, in close cooperation with New Jersey Department of Transportation (NJDOT) Local Aid District 1, undertaken the reconstruction of Sixth Avenue Bridge (Structure No. 1600-012) to address structural deficiencies to provide a safe and efficient bridge crossing in conformance with current AASHTO, NJDOT, and Passaic County design standards and policies. The bridge is an important connection between the Bunker Hill Section of Paterson and the communities of Hawthorne and Prospect Park. The Local Concept Development (LCD) phase of the Local Capital Project Delivery Program for the replacement of the Sixth Avenue Bridge has been recently completed and the project has been approved to advance to the Preliminary Engineering (PE) Phase. Passaic County, in cooperation with the NJTPA and NJDOT, is requesting the services of a consulting engineering firm to provide preliminary engineering and environmental services for the reconstruction of Sixth Avenue Bridge (Structure No. 1600-012) on County Route 652 over Passaic River in the City of Paterson, Borough of Prospect Park, and Borough of Hawthorne.

The project will integrate preliminary engineering with the NEPA process to ensure that the recommended improvements will satisfy the project needs, will receive the necessary environmental clearances, and receive Federal, State, and local approvals. This PE project will provide Passaic County and the North Jersey Transportation Planning Authority sufficient information to establish final design parameters and estimated costs in the early stages of project development. Upon
Board of Chosen Freeholders
December 5, 2016
Page 2 of 2

completion of the Preliminary Engineering Design Phase, the project will be eligible to continue to the Final Engineering Design Phase.

The County of Passaic is required to solicit proposals for the Preliminary Engineering design phase for the Reconstruction of the Sixth Avenue Bridge (Structure No. 1600-012) County Route 652 over the Passaic River in the City of Paterson, Borough of Prospect Park, and the Borough of Hawthorne, Passaic County.

The Scope of Work for design services for this project has been approved by North Jersey Transportation Planning Authority (NJTPA) and NJDOT; and the funding for the design is reimbursable through NJTPA.

This matter was discussed at the Public Works Committee meeting on November 26, 2019 and advertise and receive proposals for professional engineering consulting design services for the Preliminary Engineering design phase is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution to authorize advertising and receiving proposals for professional engineering design services Preliminary Engineering design phase for the Reconstruction of the Sixth Avenue Bridge (Structure No. 1600-012) County Route 652 over the Passaic River in the City of Paterson, Borough of Prospect Park, and the Borough of Hawthorne, Passaic County subject to the availability of funds.

Very truly yours,

[Signature]
Jonathan Pera, P.E.
County Engineer

/te

cc: Chair, Public Works and Buildings & Grounds Committee
    County Administrator
    County Counsel
    Director of Finance
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO CYPRECO INDUSTRIES INC. FOR EMERGENCY ROOF REPAIRS TO THE PASSAIC COUNTY COURT HOUSE ANNEX LOCATED AT 63 HAMILTON STREET IN PATerson, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

<table>
<thead>
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<td>12/10/2019</td>
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<td>Adopted Date</td>
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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO CYPRECO INDUSTRIES INC. FOR EMERGENCY ROOF REPAIRS TO THE PASSAIC COUNTY COURT HOUSE ANNEX LOCATED AT 63 HAMILTON STREET IN PATERSON, NEW JERSEY

WHEREAS the Passaic County Court House Annex, located at 63 Hamilton Street in Paterson, NJ, is currently undergoing major renovations and is currently under construction; and

WHEREAS as per letter to the Passaic County Board of Chosen Freeholders dated December 4, 2019, the County Engineer reported that a proposal was requested from Cypreco Industries Inc. to address additional repairs necessary for the Court House Annex Tunnel and District Court House transition to the Court House Annex Tunnel because major water leaks were occurring in those areas due to poor roof conditions; and

WHEREAS since these repairs constitute an emergency as the leaks are compromising components in the Tunnel, Cypreco Industries Inc. was contacted because they have had previous experience with roofing work for Passaic County; and

WHEREAS due to the urgency of the situation and the current damage to the roof and impending future damages to the Court House Annex Tunnel and District Court House transition to the Tunnel, the Passaic County Administrator, by way of memo dated December 4, 2019 to the Passaic County Engineering attached hereto and made part hereof, authorized immediate award of a contract to Cypreco Industries Inc. for emergency repairs to said roof of the Passaic County Court House Annex located at 63 Hamilton Street in Paterson, NJ; and
WHEREAS the detailed invoices amount to $31,612.00 (see attachments made part hereof); and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to Cypreco Industries Inc. of Neptune, NJ in the amount of $31,612.00 for roof repairs at the Passaic County Court House Annex Tunnel and District Court House transition to the Court House Annex Tunnel located at 63 Hamilton Street in Paterson, NJ pursuant to the attached correspondence.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency situation.

December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $31,612.00

APPROPRIATION: C-04-55-157-007-901

PURPOSE: Resolution ratifying action taken by Passaic County Administration to award an emergency contract to Cypreco.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
December 4, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Roof Repairs for the Passaic County Courthouse Annex
63 Hamilton St. Paterson, NJ

AWARD OF CONSTRUCTION SERVICES FOR ROOF REPAIRS FOR 63
HAMILTON TUNNEL AND DISTRICT COURTHOUSE TRANSITION

Dear Members of the Board:

Passaic County requested proposal from Cypreco Industries to address additional repairs needed for the 63 Hamilton Courthouse Annex Tunnel and District Courthouse transition to the Courthouse Annex Tunnel.

This work was requested as major water leaks were occurring in these areas due to poor roof conditions. The tunnel is currently under renovation as part of the Courthouse Annex project and there are also main data runs for the Passaic County Vicinage connecting the County courthouses.

The amount of the attached invoice is $31,612.00 is over the bid threshold of $17,500 but these repairs constitute an emergency as the leaks are compromising components in the tunnel. Cypreco Industries has previous experience with roofing work for Passaic County.

This matter was discussed during the Public Works Committee meeting on November 26, 2019 and an award of contract for $31,612.00 to Cypreco Industries Inc. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Cypreco Industries Inc. in the amount of $31,612.00 for roof repairs for the 63 Hamilton Courthouse Annex tunnel and the District Courthouse roof transition subject to the availability of funds.

Very truly yours,

/\nJonathan C. Pera, P.E.
County Engineer

cc:
Chair, Public Works and Buildings & Grounds Committee

Approved by:
December 10, 2019
Director of Finance
MEMORANDUM

TO: Jonathan C. Pera, County Engineer

FROM: Anthony J. DeNova County Administrator

RE: Authorization of Immediate Award of Contract to Cypreco Industries Inc. for Emergency Roof Repairs to Courthouse Annex

DATE: December 4, 2019

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to Cypreco Industries Inc. for emergency roof repairs for the following areas, Courthouse Annex (CHA) tunnel roof, the entry vestibule for the CHA and the transition area between the District Courthouse (DC) and the CHA tunnel roof.

The Courthouse Annex located at 63 Hamilton Street, Paterson, NJ 07505 had large puddles of water in the tunnel connecting the DC and the CHA. The tunnel is being renovated as part of the CHA renovation and restoration project and it also contains the main data linkage for the Passaic County Vicinage between the DCA and the CHA. If the roof areas identified are not repaired, there will be serious water damage to newly constructed areas of the tunnel as well as compromising the main data connection for the Passaic County Vicinage. The County Architect recommended to the County Engineer that the contractor could not do this work and was outside the expertise of Buildings and Grounds staff. Cypreco Industries Inc. will provide the following services:

a) Remove and repair damaged roof areas
b) Replace membrane as needed to have a water tight roof assembly
c) Replace damaged roof drains as needed

In light of the above and given the urgent need for these services, I hereby authorize an immediate award of contract to Cypreco Industries Inc. in the amount of $31,612.00 for the roof repairs to the Courthouse Annex.

Thank you for your kind and immediate attention to this matter.

Anthony J. DeNova III
County Administrator

CC: DeNova, Deputy County Counsel
Richard C. Tredwell, Jr., Deputy County Counsel
Jonathan C. Pera, County Engineer
Sherry Arvanitis, Purchasing Director
November 30, 2019

County of Passaic, Engineering Department
401 Grand Street
Paterson, New Jersey 07505

Attention: Andrew Thompson

Reference: Emergency Work at Porch Roof Above Tunnel Roof - 63 Hamilton Avenue

Dear Mr. Thompson,

Please find below our proposal to remove, provide and install a two ply Firestone modified bituminous roofing system (base and cap sheet with granular finish) including new termination bar and aluminum flashings all around the area. Also, included is the repair or the replacement of the scupper drain.

Our proposal inclusive of labor, material, equipment and disposal is $6,900.00.

Please review and advice at your earliest convenience. We can begin the emergency work immediately.

Sincerely,

Savas C. Tsivicos, CEO

SCT/rmg
(porch roof)

Attachment #1
Notes:
1. Porch Roof about 6'-8" above Tunnell
2. Tunnell Roof lower than Porch
3. Security Vestibule lower than Tunnell Roof

Intended on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191157
November 30, 2019

County of Passaic, Engineering Department
401 Grand Street
Paterson, New Jersey 07505

Attention: Andrew Thompson

Reference: Emergency Work at Security Vestibule Roof - 63 Hamilton Avenue

Dear Mr. Thompson,

Please find below our proposal to provide and install a two ply Firestone modified bituminous roofing system (base and cap sheet with granular finish) over the roof of the existing security vestibule leading into the corridor connecting the two buildings.

Our proposal for labor, material and equipment for the above described scope is $7,500.00.

Please review and advice at your earliest convenience.

Sincerely,

 Savvas C. Tsivicos, CEO

SCI/img
(seecves roof)

Attachment #1
November 30, 2019

County of Passaic, Engineering Department
401 Grand Street
Paterson, New Jersey 07505

Attention: Andrew Thompson

Reference: Emergency Work at Tunnel Roof - 63 Hamilton Avenue

Dear Mr. Thompson,

Please find below our proposal to provide and install a two ply Firestone modified bituminous roofing system (base and cap sheet with granular finish) on the tunnel roof at the above referenced address inclusive of clearing of debris off existing roof, primer, repair or replace drip edge as needed and install termination bar and aluminum flashings at both ends of the tunnel roof.

Our proposal for all labor, material, equipment and disposal for the above scope is $17,212.00.

Please review and advice at your earliest convenience. We can begin the emergency work immediately.

Sincerely,

Savas C. Tsigicos, CEO

SCT/rmg
(tunnelroof)
CC: Evangelos Tsigicos, Project Manager, Cypreco Industries Inc.

Enclosures: Product Literature

A ttach m ent #1

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191157
NOTES
1. PORCH ROOF ABOUT 6" ABOVE TUNNEL
2. TUNNEL ROOF LOWER THAN PORCH
3. SECURITY VESTIBULE LOWER THAN TUNNEL ROOF

attachment 41
10/30/2019
set
SBS Glass Torch Base

Precautions:
- For safety information, refer to the Safety Data Sheet (SDS) for SBS Membranes and Flashing.
- Take care when transporting and handling Firestone Modified Bitumen rolls to avoid punctures and other types of physical damage.
- Isolate waste products, petroleum products, grease, oil (mineral and vegetable) and animal fats from all Firestone Modified Bitumen membranes.

LEED® Information:
Post-Consumer Recycled Content: 0%
Pre-Consumer Recycled Content: 0%
Manufacturing Location: Beech Grove, IN

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<thead>
<tr>
<th>Property</th>
<th>Meets ASTM D 6163, Type I, Grade S</th>
<th>Typical Performance</th>
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<tbody>
<tr>
<td>Product Thickness</td>
<td>D 5147</td>
<td>80 mil (2.0 mm)</td>
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<tr>
<td>Net Mass</td>
<td>D 146</td>
<td>45 lb/100 ft² (2.127 g/m²)</td>
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<td>Bottom Side Coating</td>
<td>D 5147</td>
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<td>Peak Load at 0 °F (-18 °C)</td>
<td>D 5147</td>
<td>70 lbs/in, MD (12.8 kN/m, MD)</td>
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<tr>
<td>Elongation at Peak Load at 0 °F (-18 °C)</td>
<td>D 5147</td>
<td>70 lbs/in, CD (12.8 kN/m, CD)</td>
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<tr>
<td>Peak Load at 73 °F (23 °C)</td>
<td>D 5147</td>
<td>30 lbs/in, MD (6.5 kN/m, MD)</td>
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<tr>
<td>Elongation at Peak Load at 73 °F (23 °C)</td>
<td>D 5147</td>
<td>30 lbs/in, CD (6.5 kN/m, CD)</td>
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<tr>
<td>Compound Stability</td>
<td>D 5147</td>
<td>215 °F (102 °C)</td>
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</table>

Please contact Firestone Technical Services Department at 1-800-428-4511 for further information.

This sheet is meant to highlight Firestone products and specifications and is subject to change without notice. Firestone takes responsibility for furnishing quality materials which meet published Firestone product specifications or other technical documents, subject to normal roof manufacturing tolerances. Neither Firestone nor its representatives practice architecture. Firestone offers no opinion on and expressly disclaims any responsibility for the soundness of any structure. Firestone accepts no liability for structural failure or resultant damages. Consult a competent structural engineer prior to installation if the structural soundness or structural stability to properly support a planned installation is in question. No Firestone representative is authorized to vary this disclaimer.
# TECHNICAL INFORMATION SHEET

## SBS FR Torch

### Precautions:
- For safety information, refer to the Safety Data Sheet (SDS) for SBS Membranes and Flashing.
- Take care when transporting and handling Firestone Modified Bitumen rolls to avoid punctures and other types of physical damage.
- Isolate waste products, petroleum products, grease, oil (mineral and vegetable) and animal fats from all Firestone Modified Bitumen membranes.

### LEED® Information:
- Post-Consumer Recycled Content: 3%
- Pre-Consumer Recycled Content: 0%
- Manufacturing Location: Beech Grove, IN

*NOTE: LEED® is a registered trademark of the U.S. Green Building Council.

### Typical Properties (Meets ASTM D 6164, Type I, Grade G)

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<tr>
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<td>Granulate Loss</td>
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<td>0.5 g</td>
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SBS Glass Torch Base

Item Description: 1 Roll (1 Square)  
Item Number: W71FSP1225

Meets or exceeds performance requirements of ASTM D 6163, Type I, Grade S

**Product Information**

Description:
Firestone SBS Glass Torch Base is a modified bitumen membrane featuring a blend of SBS (Styrene-Butadiene-Styrene) rubber polymer and high quality asphalt reinforced with a 90 g/m² (1.8 lb/100 ft²) strong non-woven fiber glass mat. The addition of SBS rubber polymer optimizes the asphalt blend to increase its natural waterproofing properties, adding elongation, elasticity and flexibility to the sheet. The fiberglass resists moisture absorption and provides strength and stability to the product, yielding a membrane that resists natural forces and other factors on the rooftop. SBS Glass Torch Base membrane is designed specifically as a base layer for use with Firestone SBS Modified Bitumen Systems. The top surface is covered with a fine particle sand surfacing and the bottom surface is covered with a poly burn-off film to aid in heat welding applications. Firestone SBS systems using SBS Glass Torch Base are ideal for use on both new construction and reroofing projects.

**Product Packaging**

| Roll Width | 3' 3" (1 m) | Pallet Size | 48" x 39" (1.2 m x 1 m) |
| Roll Length | 33' 0" (10.2 m) | Rolls Per Pallet | 25 |
| Net Coverage | 95 ft² (0.9 m²) | Weight per Pallet | 2,050 lb (932 kg) |
| Roll Weight | 89 lb (38 kg) |

**Method of Application:**
1. SBS Glass Torch Base membrane shall be installed by fully heat welding to an appropriate substrate.

**Acceptable Immediate Substrates for Heat-Welded Application:**
- Structural Concretes (must be clean, dry, properly cured, and primed with ASTM D-41 primer).
- Existing Smooth Surface BUR or SBS Modified Bitumen (must be clean, smooth and primed with ASTM D-41 primer).
- DensDack® Prime, SECUROCK® Gypsum Fiber.

**NOTE:** Please consult the Firestone Asphalt Roofing Systems Guide for Applicators and Designers QuickSpecs online at www.firestonebpco.com to review specific information regarding the type of deck and insulation in use.

**Storage:**
- All material should be stored out of the weather in a clean, dry area in its original unopened packaging at a minimum of 50 °F (10 °C) and a maximum of 100 °F (38 °C) so that it will be 50 °F (10 °C) or above at the time of application.
- Do not stack Firestone SBS Glass Torch Base more than two (2) pallets high.
- If the material must be stored temporarily on the roof before application, it must be elevated from the roof surface on a pallet, stored on end, and covered from the weather with a light colored opaque tarp in a neat, safe manner that does not exceed the allowable load limit of the storage area.
TECHNICAL INFORMATION SHEET

SBS FR Torch

Radiative Properties (UltraWhite Sheet Only)

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<td>Solar Reflectance</td>
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<td>Solar Reflectance Index (SRI)*</td>
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* SRI calculated using the ORNL (DOE) calculator, ASTM E 1930-01

NOTE: The SRI for standard white membrane is 34. The SRI for black membrane is N/A.

Please contact Firestone Technical Services Department at 1-800-428-4511 for further information.

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December 4, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Roof Repairs for the Passaic County Courthouse Annex
63 Hamilton St. Paterson, NJ

AWARD OF CONSTRUCTION SERVICES FOR ROOF REPAIRS FOR 63 HAMILTON TUNNEL AND DISTRICT COURTHOUSE TRANSITION

Dear Members of the Board:

Passaic County requested proposal from Cypreco Industries to address additional repairs needed for the 63 Hamilton Courthouse Annex Tunnel and District Courthouse transition to the Courthouse Annex Tunnel.

This work was requested as major water leaks were occurring in these areas due to poor roof conditions. The tunnel is currently under renovation as part of the Courthouse Annex project and there are also main data runs for the Passaic County Vicinage connecting the County courthouses.

The amount of the attached invoice is $31,612.00 is over the bid threshold of $17,500 but these repairs constitute an emergency as the leaks are compromising components in the tunnel. Cypreco Industries has previous experience with roofing work for Passaic County.

This matter was discussed during the Public Works Committee meeting on November 26, 2019 and an award of contract for $31,612.00 to Cypreco Industries Inc. is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Cypreco Industries Inc. in the amount of $31,612.00 for roof repairs for the 63 Hamilton Courthouse Annex tunnel and the District Courthouse roof transition subject to the availability of funds.

Very truly yours,

/\[Signature\]
Jonathan C. Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee

Introduction:
Adopted on: December 10, 2019
Official Resolution:
Director of Finance
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: CORRECTED

OMNIBUS PURCHASING RESOLUTION BY THE PASSAIC COUNTY SHERIFF'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

____________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

____________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

<table>
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<tr>
<th>Official Resolution#</th>
<th>R20191158</th>
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<td>Result</td>
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<th>MOVE</th>
<th>SEC</th>
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<th>NAY</th>
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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
CORRECTED
OMNIBUS PURCHASING RESOLUTION BY THE PASSAIC
COUNTY SHERIFF'S OFFICE

WHEREAS the Passaic County Sheriff's Office (the "PCS0")
has requested the purchase of various goods and services from
qualified vendors for use in furtherance of its law enforcement
and/or administrative objectives; and

WHEREAS said goods and services are being procured
either through State Contract, Cooperative Purchasing
Agreements and/or Federal GSA Schedules, Bid/RFP/RFQ or
other methods permitted by the Local Public Contracts Law,
N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly
from the County budget, grant accounts or from forfeited funds
obtained by the Passaic County Prosecutor's Office (PCPO) and/or
administered by the PCPO on behalf of the Passaic County
Sheriff's Department; and

WHEREAS the Board of Chosen Freeholders is desirous of
approving said purchases in accordance with the terms of the
applicable contracts and authorizing the Purchasing Agent to
issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee considered
this matter on December 3, 2019 and recommended this
resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds
are available for the within contemplated expenditure(s); and
NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes the purchase of the following goods and/or services in
accordance with the terms of the applicable State Contract,
Cooperative Purchasing Agreements, Federal GSA Schedules,
Bid/RFP/RFQ or other authorized contracts:

<table>
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<tr>
<th>Description</th>
<th>Camera Equipment for Command Post</th>
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<tbody>
<tr>
<td>Using Agency</td>
<td>Passaic County Sheriff's Office</td>
</tr>
<tr>
<td>Purchase Price</td>
<td>$ 7,315.76</td>
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<tr>
<td>Vendor</td>
<td>SHI International Corp.</td>
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<tr>
<td>Authority</td>
<td>New Jersey State Contract</td>
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<td>Contract #:</td>
<td>89851</td>
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<td>Requisition #:</td>
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<tr>
<th>Description</th>
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<td>Passaic County Sheriff's Office</td>
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<tr>
<td>Purchase Price</td>
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<td>Vendor</td>
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<tr>
<td>Purchase Price</td>
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</table>
Description: Software Equipment
Using Agency: Passaic County Sheriff's Office
Purchase Price: $18,537.94
Vendor: SHI International Corp.
Authority: Bergen County COOP CK04 19-34
Contract #: R9-07210
Account: 9-01-22-130-001-213

Description: SCBA Equipment upgrade
Using Agency: Passaic County Sheriff's Office
Purchase Price: $24,426.00
Vendor: Fire Fighter One, LLC
Authority: New Jersey State Contract
Contract #: 17-FLEET-00819
Account:
Account #: 9-01-22-130-001-219
Requisition #: R9-07214

Description: Radio Equipment
Using Agency: Passaic County Sheriff's Office
Purchase Price: $4,596.20
Vendor: PKA Technologies, Inc.
Authority: New Jersey State Contract
Contract #: 88130
Requisition #: R9-06953
Account:
Account #: 9-01-22-130-001-219

Description: Office Furniture
Using Agency: Passaic County Sheriff's Office
Purchase Price: $38,984.10
Vendor: The Hon Co.
Authority: New Jersey State Contract
Contract #: 19-FOOD-00927
Account:
Account #: 9-01-25-157-001-219
Requisition #: R9-07266

Description: Fellowes Shredder
Using Agency: Passaic County Sheriff's Office
Purchase Price: $1,874.00
Vendor: Staples
Authority: (cost below monetary threshold)
Contract #: R9-07275
Account:
Account #: 9-01-25-157-001-237
BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $186,454.83

APPROPRIATION:
- $7,315.76  T-22-56-850-012-803
- $25,913.41  9-01-25-157-001-213
- $11,482.31  9-01-25-157-001-207
- $18,537.94  9-01-22-130-001-213
- $24,426.00  9-01-22-130-001-219
- $4,596.20  9-01-22-130-001-219
- $38,984.10  9-01-25-157-001-219
- $1,874.00  9-01-25-157-001-237

PURPOSE: Resolution contemplating the purchase of an Omnibus.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191188
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5900 Ext 2321
   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has
   request to purchase camera equipment for the command
   post from SHI International, Corp in the total amount of
   $7,315.76 on State contract 89851

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 7,315.76
   REQUISITION #: R9-07325
   ACCOUNT T-22-56-850-012-803

4. METHOD OF PROCUREMENT:
   RFP       RFQ       Bid
   Other State contract 89851

5. COMMITTEE REVIEW: DATE:
   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:
   Administration       Finance       Counsel
   Clerk to the Board   Procurement
   Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191158
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Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191158
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<td><strong>Total</strong></td>
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<td>$7,315.70</td>
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</table>

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4064.

SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX #22-3030648; DUN#: 61-1429481; CCR#: 61-244357G; CAGE 1HFP0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

   Telephone #: 973-389-5900 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase Palo Alto PA-850 Network security from Optiv Security, Inc in the total amount of $25,913.41

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $25,913.41

   REQUISITION #: R9-07237

   ACCOUNT: 9-01-25-157-001-213

4. METHOD OF PROCUREMENT:

   RFP RFQ Bid

   Other: State contract #41210

5. COMMITTEE REVIEW:

   Administration & Finance

   Budget

   Health

   Human Services

   Law & Public Safety

   Planning & Economic Development

   Public Works

   DATE:

6. DISTRIBUTION LIST:

   Administration Finance Counsel

   Clerk to the Board Procurement

   Other:

   Introduced on: December 10, 2019

   Adopted on: December 10, 2019

   Official Resolution#: R20191158
**County of Passaic**  
**Sheriff’s Dept., Attn: Shannan**  
**Co of Passaic, (0)973-247-3312**  
**435 Hamburg Turnpike**  
**Wayne, NJ 07470**

<table>
<thead>
<tr>
<th>VENDOR #: 12879</th>
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| **Vendor:** Optiv Security Inc.  
1144 15th Street, Suite 2900  
Denver, CO 80202 |

<table>
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<tr>
<th>QTY/UNIT</th>
<th>DESCRIPTION</th>
<th>ACCOUNT NO.</th>
<th>UNIT PRICE</th>
<th>TOTAL COST</th>
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<td>1.00 EA</td>
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<td>1.00</td>
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<td>9-01-25-157-001-213</td>
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**Total**  
25,913.41

**Requesting Department**  
December 10, 2019  
December 10, 2019  
R20191158
Date: 11/22/2019
Expiration: 12/20/2019

To: Sussex County Sheriff's Office
Jason Andersen
335 HAMBURG TPKE
WAYNE, NJ 07470-2067
(973) 389-5900
jandersen@pcssheriff.org

NJ Contract#: 41210

Quote#: 1226718-2
Payment Terms: Net 30
Tax ID: 43-1806449
Internal Reference#: Q-574260

From:
Bruce Tarby
(908) 607-1648
bruce.tarby@optiv.com

Client Operations Specialist:
Nate Butler
(913) 419-5983
nate.butler@optiv.com

Remit Payment:
PO Box 28216 Network Place
Chicago, IL 60673-1282

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<td>USD 2,354.97</td>
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<td>5</td>
<td>Palo Alto Networks Partner enabled premium co-termined support</td>
<td>1</td>
<td>USD 3,085.70</td>
<td>USD 3,085.70</td>
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<td>Optiv Services for Palo Alto 850 HA Pair</td>
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<td>USD 8,000.00</td>
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Subtotal includes a Contract Vehicle Fee of USD 0.00

Subtotal: USD 25,879.74
Estimated Tax: USD 0.00
Estimated Shipping: USD 33.87
Grand Total: USD 25,913.41

Sales Quote Terms and Conditions

This Sales Quote and the Client's purchase of the Products listed in this Sales Quote are subject to and shall be governed by (i) the Sales Quote Terms and Conditions and (ii) the Data Processing Terms and Conditions, both available at http://www.optiv.com/agreements

Optiv Security Inc., 1144 15th Street, Suite 2000, Denver, CO 80202 United States
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

   Telephone #: 973-389-5800 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has
   request to purchase Sloan fixtures from F.W. Webb
   Company in the total amount of $11,482.31 on Hunterdon
   County COOP HCESC-CAT 19-09

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $11,482.31

   REQUISITION #: R9-0719B

   ACCOUNT 9-01-25-157-001-267

4. METHOD OF PROCUREMENT:

   RFP   RFQ   Bid

   Other: Hunterdon County COOP HCESC-CAT 19-09

5. COMMITTEE REVIEW:                    DATE:

   Administration & Finance

   Budget

   Health

   Human Services

   Law & Public Safety

   Planning & Economic Development

   Public Works

6. DISTRIBUTION LIST:

   Administration      Finance       Counsel

   Clerk to the Board   Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191158
Res-Pg:0.70-15

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<td>AS PER HUNTERDON COUNTY COOP CONTRACT # HESC-CAT-19-09</td>
<td>R20190912 10/8/19</td>
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ORDER DATE: 11/21/19
DELIVERY DATE: (Blank)
STATE CONTRACT: (Blank)
F.O.B. TERMS: (Blank)

VENDOR #: 11614
F.W. WEBB COMPANY
D/B/A GRANT SUPPLY
180 CENTENNIAL AVENUE
PISCATWAY, NJ 08854

COUNTY OF PASSAIC
SHERIFF'S DEPT, ATTN: SHANNAN
CO OF PASSAIC, (Q)973-247-3312
435 HAMBURG TURNPIKE
WAYNE, NJ 07470

SHIPPED TO
PASSAIC COUNTY SHERIFFS DEPT
11 MARSHALL STREET
ATTN: WORKSHOP
PATerson, NJ 07505

REQUESTING DEPARTMENT: (Blank) DATE: (Blank)
F.W. Webb Company
180 Centennial Avenue
Piscataway, NJ 08854
TELE: (732-545-1019)
FAX: (732-545-9879)

To:
COUNTY OF PASSAIC SHERIFF'S DE
ATTN: SHANNAN
435 HAMBORG TURNPIKE
WAYNE NJ 07470

(973-247-3312) Fax# (973-754-1988)

Quoted By: GLORIA OBERREITER

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<th>Description</th>
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<td>#MCR-139-A-180 SOLENOID + SLO3375011</td>
<td>70.350</td>
<td>844.20 ( 1)</td>
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<td>4</td>
<td>#SINGLE I/O CONTROLLER PUSH + SLO0375118</td>
<td>64.050</td>
<td>256.20 ( 2)</td>
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<td>4</td>
<td>#SLOAN 0375291 MCR101-A MAN + SLO0375291</td>
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<td>934.56 ( 3)</td>
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<td>53.510</td>
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<td>DPMIS 3301168 F/REGAL FLUMTR SLOA165A</td>
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<td>RPR KIT F/REGAL3.5GPF URIM SLOA37A</td>
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Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191158
F.W. Webb Company  
189 Centennial Avenue  
Fiscataway, NJ 08854  
TEL# (732-545-1018)  
FAX# (732-545-9879)

To:  
COUNTY OF PASSAIC SHERIFF'S DE  
ATTN: SHANNAN  
435 HAMBURG TURNPIKE  
WAYNE NJ 07470

(973-247-3312)  
Fax# (973-754-1988)

 Cust #  
177545  
Customer Po#  
Rel#  

Quote  
Date Number  
07/16/19 53794427

HCRSC-CAT-19-09

PASSAIC COUNTY SHERIFF'S OFFIC  
ATT: WORKSHOP  
11 MARSHALL STREET  
PATerson, NJ 07501  
SLOAN

Quoted By: GLORIA OBERBEITER

<table>
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<th>Description</th>
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Sub Total: 11482.31  
Tax: 0.00  
Freight:  
Handling:  
Total: 11482.31

*** NUMBER OF DAYS QUOTE VALID IS 15 ***  
PLEASE REFERENCE QUOTE # 63794427 FOR INQUIRIES OR ORDER OF ABOVE MATERIAL

+ THIS PRODUCT IS A SPECIAL ITEM. RESTOCKING FEES MAY APPLY.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-369-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff’s Office has request to purchase Computers/Laptops/UPS’s from CDW Government, Inc in the total amount of $53,325.11

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $53,325.11

REQUISITION #: R9-07219

4. METHOD OF PROCUREMENT:
   RFP RFQ Bid
   Other: Middlesex County 18/19/03

5. COMMITTEE REVIEW:          DATE:
   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:
   Administration Finance Counsel
   Clerk to the Board Procurement
   Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191158
COUNTY OF PASSAIC  
SHERIFF'S DEPT, ATTN: SHANNAN  
CO OF PASSAIC, (Q)973-247-3312  
435 HAMBURG TURNPIKE  
WAYNE, NJ 07470  

SHIPTO  
PASSAIC COUNTY SHERIFFS DEPT  
435 HAMBURG TURNPIKE  
ATTN: LT. ANDERSEN  
WAYNE, NJ 07470  

VENDOR #: 07479  
CDW GOVERNMENT, INC.  
ATTN DAVE NORINSKY  
2 CORPORATE DR. SUITE 800  
SHELTON, CT 06484  

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<td>CUSTOMER # 9578180</td>
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<td>COMPUTERS/LAPTOPS/UPS'S</td>
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<td></td>
<td>WILL BE ASSIGNED THROUGHOUT PCSO</td>
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<td>ALL AS NOTED IN THE QUOTE.</td>
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<td>AS PER MIDDLESEX COUNTY # 18/19-03</td>
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ORDER DATE: 11/22/19
DELIVERY DATE: 
STATE CONTRACT: 
F.O.B. TERMS: 

REQUESTING DEPARTMENT
DATE

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191158
DEAR JASON ANDERSEN,

Thank you for considering CDW-G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

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<th>ITEM</th>
<th>QTY</th>
<th>CDW#</th>
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<td>1921259</td>
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<td>Apple - power adapter - 87 Watt</td>
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<td>4356764</td>
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<td>HP EliteDisplay E223 - LED monitor - Full HD (1920a) - 21.5&quot; - Smart Buy</td>
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<td>5888883</td>
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<td>UAG Rugged Case for Surface Pro 7, Pro 6, Pro 5, Pro LTE, Pro 4 - Black - c</td>
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**PURCHASER BILLING INFO**

Billing Address:
COUNTY OF PASSAIC SHERIFFS DEPT  
ATTN: SHANNAN THOMAS  
435 HAMBURG TUNKER  
WAYNE, NJ 07470-2067  
Phone: (973) 247-3312

Payment Terms: Net 30 Days-Govt/State/Local

**SHIPPING INFORMATION**

Shipping Address:
COUNTY OF PASSAIC SHERIFFS DEPT  
435 HAMBURG TPK  
WAYNE, NJ 07470-2067  
Phone: (973) 247-3312

Shipping Method: UPS Ground (2-3 day)

**SUBTOTAL**: $33,325.11

**SHIPPING**: $0.00

**SALES TAX**: $0.00

**GRAND TOTAL**: $33,325.11

---

Rob List  | (955) 822-1103  | roblist@cdwg.com  

This quote is subject to CDWG's Terms and Conditions of Sale and Service. Please review our terms at https://www.cdwg.com/content/terms_conditions/product-sale-policy.

© 2019 CDWG LLC. 200 West Milwaukee Avenue, Vernon Hills, IL 60061 | (800) 866-4239

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution #: R20191158
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER:  Gary F. Giardina BA

   Telephone #:  973-369-5900 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has
   request to purchase software equipment from SHI
   International, Corp in the total amount of $18,537.94 on
   Bergen County COOP CK04 19-34

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUSTION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUSTION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUSTION
   NUMBER

3. AMOUNT OF EXPENDITURE: $18,537.94

4. METHOD OF PROCUREMENT:

   RFP  RFQ  Bid
   Other: Bergen County COOP CK04 19-34

5. COMMITTEE REVIEW:  DATE:

   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:

   Administration  Finance  Counsel
   Clerk to the Board  Procurement
   Other

Introduced on:  December 10, 2019
Adopted on:  December 10, 2019
Official Resolution#:  R20191158
**COUNTY OF PASSAIC**  
**SHERIFF'S DEPT, ATTN: SHANNAN**  
**C0 OF PASSAIC, (Q)973-247-3312**  
**435 HAMBURG TURNPIKE**  
**WAYNE, NJ 07470**

**SHI INTERNATIONAL, CORP.**  
290 DAVIDSON AVENUE  
SOMERSET, NJ 08873

**QUANTITY/UNIT** | **DESCRIPTION** | **ACCOUNT NO.** | **UNIT PRICE** | **TOTAL COST**  
--- | --- | --- | --- | ---  
2.00 EA | **QUOTE # 18030602**  
KEYPER MK PLUS LOCK IN 64 COMPLETE  
DIMENSIONS 25" TALL X 27" WIDE X 11"  
DEEP SYSTEM INCLUDES: ELITE SOFTWARE  
TOUCH SCREEN INTERFACE USER RECOGNITION  
CAMERA BIOMETRIC/FINGERPRINT LOG-IN 1  
DESKTOP FOB READERS STUDIO-LOCK FOBs  
(QTY:64) TAMPER SEALS (QTY 100)  
BERGEN COUNTY COOP  
CK04  
19-34  
PENDING RESOLUTION | 9-01-25-157-002-213 | 9,268.9700 | 18,537.94

**ORDER DATE:** 11/22/19  
**DELIVERY DATE:**  
**STATE CONTRACT:**  
**F.O.B. TERMS:**

---

**REQUESTED DEPARTMENT** | **DATE**
--- | ---

*Introduced on: December 10, 2019*  
*Adopted on: December 10, 2019*  
*Official Resolution #: R20191158*
COUNTY OF PASSAIC

Jason Anderson
Passaic County Sheriff’s Office
435 Hamburg Turnpike
Wayne, NJ 07470
UNITED STATES
Phone: (973) 720-7101
Fax
Email: janderson@paseriff.org

All Prices are in US Dollar (USD)

<table>
<thead>
<tr>
<th>Product</th>
<th>Qty</th>
<th>Your Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>KEYper MX Plus Lock-In 64 Complete Dimensions 25” Tall x 27” Wide x 11” Deep System Includes: Elite Software Touch Screen/Interface User Recognition Camera Biometric/Fingerprint Log-in 1 Desktop FOB readers Sturdy-Lock Fobs (qty: 64) Tamper Seals (qty: 100) Keyper Systems – Part #: MK64XFC</td>
<td>2</td>
<td>$9,261.87</td>
<td>$18,537.94</td>
</tr>
</tbody>
</table>

Shipping $325.00
Total $18,862.94

Additional Comments

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tadosco III and the Board of Chosen Freeholders.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3039543; DUNS# 61-1429481; CCR# 61-2935573; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5900 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase SCBA equipment upgrade from Fire Fighter One, LLC in the total amount of $24,426.00 on state contract 17-FLEET-00819

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $24,426.00
   REQUISITION #: R9-07214
   ACCOUNT 9-01-22-130-001-219

4. METHOD OF PROCUREMENT:
   RFP   RFQ   Bid
   Other: state contract 17-FLEET-00819

5. COMMITTEE REVIEW:
   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works
   DATE:

6. DISTRIBUTION LIST:
   Administration   Finance   Counsel
   Clerk to the Board   Procurement
   Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191158
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### quotation

**QUOTE**

**SQ-00216376**

**Quote Date:** 10/04/2019  
**Expiry Date:** 12/31/2019

---

**Customer:** Passaic County Sheriff's Dept.  
**Bill to:** 435 Hamburg Turnpike  
**City:** Wayne  
**State:** NJ  
**Zip Code:** 07470

**Delivery Address:** 435 Hamburg Turnpike  
**Delivery City:** Wayne  
**Delivery State:** NJ  
**Delivery Zip Code:** 07470  
**Delivery Method:** Warehouse Delivery

**Payment Terms:**

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| **FF1-POE** | Pre-owned Equipment - See Below for Details | 8.00 | 0.00 | 0.00 |

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**APSU Air Paks**

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| **FF1-POE** | Pre-owned Equipment - See Below for Details | 11.00 | 0.00 | 0.00 |

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**Derived from TED:**

- **SCT-884721-01**  
- **15 Year Carbon-Wrapped Cylinder & Valve Assembly 4500 PSI / CGA Threaded / 30 Minute**  
  **320.00**  
  **24,425.00**

- **T-0790 (17DP00100)**  
- **Firefighter Protective Clothing and Equipment Award Summary NJ State Contract Master Blanket**  
  **1.00**  
  **0.00**

---

**Price:**

**Order Qualifies for Free Shipping / Delivery**

**Price:**

---

**Introduced on:** December 10, 2019  
**Adopted on:** December 10, 2019  
**Official Resolution:** R20191158
RETURN POLICY:
- Special Order or Custom items are not returnable.
- All returns are subject to a 20% restocking fee.
- No returns will be accepted without an RMA # issued by FPI.
- No returns will be accepted after 30 days from date of purchase.
- Returning party responsible for shipping related charges.
- Returned merchandise must be in NEW and RESELLABLE condition for credit to be applied.

Authorized Signature: ______________________________________

Printed Name: _____________________________________________

Purchase Order #: __________________ *Physical P.O. must be received in order to process (if applicable)
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5900 Ext12321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase radio equipment from PKA Technologies, Inc in the total amount of $4,596.20

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $4,596.20

   REQUISITION #: R9-06953

   ACCOUNT 9-01-22-130-001-219

4. METHOD OF PROCUREMENT:
   RFP       RFQ       Bid
   Other: State contract 88130

5. COMMITTEE REVIEW:                      DATE:
   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:
   Administration    Finance     Counsel
   Clerk to the Board        Procurement
   Other: ____________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191158
## COUNTY OF PASSAIC

**SHERIFF'S DEPT, ATTN: SHANNAN CO OF PASSAIC, (Q) 973-247-3312**

435 HAMBURG TURNPIKE

WAYNE, NJ 07470

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<td>435 HAMBURG TURNPIKE</td>
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<td>ATTN: L.T. ANDERSEN</td>
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**TOTAL**: 4,596.20

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**REQUESTING DEPARTMENT**: [Signature]

**DATE**: [Signature]
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Important Notes: Cabling is not included. A Cat-6 (or better) cable with an RJ45 jack must be run and tested for each AP prior to installation. All APs will be installed on a drop ceiling no higher than 10' from the ground and is accessible via ladder. Switch changes, configurations, or updates are not included.

Pricing is firm, and expires on the noted expiration date.

Contra ID #: PKAC07314

Please direct all Purchase Orders to PKA Technologies, Inc. at Orders@PKATech.com. You will receive a confirmation email when our system receives it; in the event you do not receive an immediate confirmation, please contact your sales representative.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase office furniture for BCI from Arbee Associates in the total amount of $38,984.10 on state contract 19-FOOD-00927

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $ 38,984.10

REQUISITION #: R9-07266

ACCOUNT 9-01-25-157-001-219

4. METHOD OF PROCUREMENT:

RFP    RFQ    Bid

Other: State contract 19-FOOD-00927

5. COMMITTEE REVIEW:

Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works

DATE:

6. DISTRIBUTION LIST:

Administration     Finance     Counsel
Clerk to the Board     Procurement

Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191158
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5800 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase camera equipment for the command post from SHI International, Corp in the total amount of $7,315.76 on State contract 89851

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $7,315.76
   REQUISITION #: R9-07325
   ACCOUNT #: 22-55-850-012-003

4. METHOD OF PROCUREMENT:
   RFP
   RFQ
   Bid
   Other: State contract 89851

5. COMMITTEE REVIEW: DATE:
   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:
   Administration
   Finance
   Counsel
   Clerk to the Board
   Procurement
   Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191158
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         | Customer # 150904  
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         | As per State Contract #  
         | 19-P000-00927  
         | RESOLUTION # R20192158  
         | 12/10/19  
         | C/O Arbee Associates  
         | 200 Oak Street  
         | Muscatine, IA 52761 | 9-01-25-157-001-219 | 38,984.1000 | 38,984.10 |

TOTAL 38,984.10
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

[Signature]

REVIEWED BY:

[Signature]
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

[Signature]
Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PURCHASE OF VARIOUS
ITEMS BY THE PASSAIC COUNTY OFFICE
OFFICE OF EMERGENCY MANAGEMENT

WHEREAS the Passaic County Office of Emergency Management has requested to purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules, Bid/RFP/RFQ or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded from grant accounts in accordance with applicable law; and

WHEREAS the Law and Public Safety Committee considered this matter on December 3, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with
the terms of the applicable State Contract, Cooperative Purchasing
Agreements, Federal GSA Schedules, Bid/RFP/RFQ or other
authorized contracts:

Description: maintenance service for Activu Display
Wall
Using Agency: Passaic County Office of Emergency
Management
Purchase Price: $ 7,500.00
Vendor: Activu Corp.
Authority: GSA
Contract #: 87720
Account: FY17 UASI Homeland Security Grant
Account #: G-01-41-846-017-223
Requisition #: R9-07007

Description: Purchase of Video Management Licenses
and computer tech block time
Using Agency: Passaic County Office of Emergency
Management
Purchase Price: $ 15,855.00
Vendor: Helix Technology
Authority: New Jersey State Contract
Contract #: 89980
Account: FY17 Homeland Security Grant
Account #: G-01-41-872-017-223
Requisition #: R9-07006

BE IT FURTHER RESOLVED that the Purchasing Agent and
all other necessary officers and employees be and hereby are
authorized and directed to take such further actions and sign such
documents as are necessary to effectuate the purpose of this
resolution, including but not limited to issuance of appropriate
Purchase Orders.

Dated: 12/10/19
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $23,355.00

APPROPRIATION: $7,500.00 – G-01-41-846-017-223
               $15,855.00- G-01-41-872-017-223

PURPOSE: Resolution authorizing purchase of various items by
          the Passaic County Office of Emergency
          Management.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191169
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Edward Murphy Jr.
   Telephone #: 973-904-3625

   DESCRIPTION OF RESOLUTION:
   Request for a resolution for the purchase of Maintenance for the Passaic County Office of Emergency Management, Activ Display Wall. The total purchase price is $7,500.00 and this purchase is funded by the FY-17 UASI Homeland Security Grant. (Act # 0-1-41-846-017-223) will fund the purchase as per requisition number R9-07007.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 7,500.00
   REQUISITION #: R9-07007
   ACCOUNT #: G-01-41-846-017-223

4. METHOD OF PROCUREMENT:
   □ RFP □ RFQ □ Bid
   ☑ Other: GSA

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   ☑ Law & Public Safety 12/03/2019
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration ☐ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 12, 2019
Official Resolution#: R20191159
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<td>FY-17 VASl Homeland Security Grant</td>
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**TOTAL 7,500.00**
Support Schedule of Values

Project: Portal County EOC
Prepared for: Ed Murphy
360 Old Hams Road
Wayne, NJ 07470

Original Project #: L2474
Quote No.: 2019-0121
Quote Data: 8/28/2019
Rev. No.: 
Rev. Date: 

Existing Support #: LMT10448
Existing Support Dates: 12/21/2018 to 12/20/2019
Status: ACTIVE

Prepared By: David Elders
Prepared For: Paul Johnsen

System Description: Activeu System with (1) 4x2 - 50° Single Lamp XGA Cube Display Wall and 2 x 70° LCDs

Proposed Customer Support Pricing, per year

Commercial Quote

Period of Performance

Support Contract 8th Year: 12/21/2019 - 12/20/2020

$7,500.00

Total

$7,500.00

**Customer Appreciation Price Discount**

**SILVER Level Support Plan Includes:**
* Unlimited phone support during business hours (M-F: 8:30am to 5:30pm EST)
* Access to The Activeu Customer Support Web Portal (Ticket Logging/Tracking System)
* Logistical Support For Hardware Repairs/Replacements (Including 5@1)
* Freeware upgrades for new versions and patches (Travel, on-site labor to install new software, and training is not included).
* One (1) Preventive Maintenance (PM) visit, by a System Technician (Travel and Labor Included) (Annual Preventative Maintenance)

**GOLD’S Custom Level Support Plan Includes:**
All Items listed in Silver Support PLUS:
* One (1) Unscheduled/Emergency on-site visits by a System Integrator (1 Total Emergency Visit)

Site Visit Definitions:
Preventative Maintenance (PM) Visits is defined as:
A site visit scheduled 2-3 weeks in advance of Activeu being on-site to complete basic Preventative Maintenance to the installed system.

Emergency Service Visit is Defined As:
An Issue Specific Activeu engineer/technician being scheduled to arrive on site within 1-5 days of the determination that on-site support is needed.

Our cost proposal is based on a simplified price list, any changes requested by the customer may affect the cost. The costs for each year assume that the maintenance plan is kept up as a continuous duty maintenance system. Any interruptions in the warranty will result in an evaluation of the Activeu system and a reevaluation of the repair costs.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191159
Terms and Conditions

Section 1. Term of Contract

Support coverage items and periods are described in Support SOV.

Section 2. Support Limitations

Support and service requests due to causes other than normal wear and tear, macro scripting of programs, training of system enhancements will be billed at Actiu's standard published rates effective. Actiu reserves the right to service equipment, components, or subsystems due to causes other than normal wear and tear. In such cases, Actiu reserves the right to repair or replace such equipment, components or subsystems and bill the Company accordingly.

Examples of causes other than normal wear and tear are:

1. Unauthorized attempts by other than Actiu personnel to repair, maintain or modify components or sealed units.
2. Fault or negligence of the Company.
3. Neglect, improper use or misuse of equipment.
4. Modifications not executed or authorized by Actiu.
5. Causes deemed to be from equipment not covered by this agreement, or
6. Causes external to the equipment such as, but not limited to, acts of god, catastrophic events or humidity, temperature or electric fluctuations.

Section 3. Responsibilities of Company

The Company shall provide and assign a designated person who shall act on behalf of the Company as the System Operator ("SysOp"). This person shall be the responsible for the day to day operation and basic maintenance of the System. They shall be the primary contact between Company and Actiu regarding matters of support. Said SysOp only authorized to request on-site service calls. For billing and service requests, only Company Media Engineering Personnel have the authority to issue Support Orders back to the full extent and quantity of the Company.

1. Company shall ensure that its personnel are adequately trained by Actiu in the use of instruction and diagnostic programs and procedures.
2. Company will receive all service requests and procedures to isolate failure to the system.
3. Throughout the term of this Agreement, Company shall control its equipment at the specified location. Temperature, humidity and cleanliness should be maintained and controlled as specified in the applicable service specification.
4. Company agrees to open, allow others to open, seal components or subassemblies for the purpose of repair or otherwise. Company also agrees to work with the systems in any way.
5. Subject to Company security policies, the Company shall provide Actiu customer support representatives with full and free access to the facilities.
6. The Company will provide Actiu with the names of the primary contacts.

Section 4. Charges

The charge for this Support Agreement is listed in SOV. Actiu shall have the right to charge for additional hours resulting from Actiu's technicians not being able to perform their work on site in an efficient manner due to circumstances beyond control of Actiu or Actiu's technicians. Such charges will be in accordance with the Actiu standard published rates then in effect.

1. The support charge under this Agreement will be billed quarterly in advance.
2. Charges for maintenance service resulting from Company requests for reasons other than normal wear and tear, macro scripting of programs, equipment or system enhancements will be billed after completion of the service.
3. Payment of all charges is due 30 days payable upon receipt of invoice. Actiu shall have no obligation to provide services if payment of any support charge is past due by more than ten (10) days.
4. Actiu will provide a 30-day advance notice to the Company of the expiration and renewal of this Agreement. This Agreement will renew at the then current rate. Unless Actiu receives written notice by the Company not to renew prior to the expiration, this agreement will continue with the terms and conditions herein, will be extended to the renewal period.
5. System enhancements to be included under this agreement such as equipment and software added during the term of this agreement or renewal term will be billed to the Company on a pro-rata basis.
6. In addition to the charges due under this Agreement, the Company agrees to pay or reimburse Actiu for any R&M, use or like taxes or charges resulting from this Agreement.

Section 5. Limitation of Remedy

Actiu shall not be liable for any damages caused by delay in furnishing equipment, software, products, services or any other performance under this Agreement. The sole and exclusive remedy for any breach of warranty, express or implied, including without limitation any warranties of merchantability or fitness, and the sole remedy for Actiu's liability of any kind, including liability for negligence, with respect to the equipment, software products and services furnished and all other performance by Actiu pursuant to this Agreement shall be limited to the repair or replacement of the equipment or parts, or shall in no event include any incidental or consequential damages.

Section 6. General Provisions

1. This Agreement shall be governed by the laws of the State of New Jersey. There are no understandings, agreements or representations, expressed or implied, not specified in this Agreement. This Agreement supersedes any and all prior Agreements or understandings between the parties with respect to the products covered by this Agreement, and may not be changed or terminated except by written notification. If any of the provisions of this Agreement are held invalid under the law, they are deemed omitted and the remainder of this Agreement shall be binding.
2. This Agreement shall be deemed or construed to be modified, amended, revoked, canceled, or waived wholly or in part, except by written agreement by the parties hereto.
3. No action, regardless of form, arising out of the transaction under the Agreement, may be brought by or on behalf of the parties more than one (1) year after the cause of action has occurred.
4. Company shall not assign any rights or claims under this Agreement without prior written consent.
5. It is expressly understood that if either party to any occasion, fails to perform any term of this Agreement, and the other party does not enforce that term, the failure to enforce on that occasion shall not prevent enforcement on any other occasion.
6. Company acknowledges that the Company understands it and agrees to be bound by its terms.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Edward Murphy Jr.
   Telephone #: 973-904-3621

DESCRIPTION OF RESOLUTION:
Request for a resolution for the purchase of S.A. Cost for Genelec Video Management System 88 Licenses and computer tech block times for use by the PC Office of Emergency Management and the PC Prosecutor's Office. The total purchase price is $16,855.00. The vendor is Helix Technology and the authority for the procurement falls under NJ State Contract # 89983. The FY17 Homeland Security Grant Account (G-01-41-872-017-223) will fund the purchase as per Requisition # R9-07006.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 15,855.00
   REQUISITION #: R9-07006
   ACCOUNT #: G-01-41-872-017-223

4. METHOD OF PROCUREMENT:
☑ RFP  ☐ RFQ  ☐ Bid
☐ Other: State Contract

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☐ Human Services
☑ Law & Public Safety 12/3/19
☐ Planning & Economic Development
☐ Public Works

6. DISTRIBUTION LIST:
☐ Administration  ☐ Finance  ☐ Counsel
☐ Clerk to the Board  ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 16, 2019
Official Resolution #: R20191159
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**TOTAL** 15,855.00
November 8, 2019

Passaic County OEM
Attn: Edward Murphy
300 Oldham Rd.
Wayne, NJ 07470

RE: Helix Technology Group Block of Time/ Software Licensing #19-H-483-P2

Dear Mr. Edward Murphy,

Thank you for allowing Helix Technology Group the opportunity to provide the Passaic County OEM with our labor rates for general system maintenance. Please review below and let us know how we may assist.

**Solution #1 – Block of Time**

Helix Technology Group proposes Remote Login/call-out rates for the Passaic County OEM. Based on the needs of PCOEM, a block of time would allow HTG to provide a wide range of services to PCOEM on an as-needed basis. Suggested number of hours for this contract is 60 hours.

**Tier 1 Rate - $135.00**

- Moves adds & changes to infrastructure
- Basic Engineering & Technical Support
- Basic Physical Security System Changes
- Incident Video Retrieval
- Advanced Engineering & Technical Support
- Advanced Physical Security System Changes Server Maintenance

**Solution Total (60 Allotted Hours in 3-year period @ $135/hour) .......... Total: $8,000**

**Notes:**

1. Rates are based on a blanket purchase order for amount above
2. After hours and emergency call out rates are rate + 50% depending on situation.
3. Any necessary materials will be billed at cost+15%
4. Term of contract is 3 years or till such time as hours allotted are exhausted
5. Total Amount is rounded down for internal purposes. Proposal is 60 hours

If you have any questions or require any additional information, I may be reached directly at (973) 229-0558 or via e-mail at daloia@HelixGrp.com. I look forward to a long-standing relationship with you and the Passaic County OEM.

Sincerely,

Dan Aloia

Senior Vice President

---

Res-Pg:0.71-11
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Edward Murphy Jr.
   Telephone #: 973-904-3825

DESCRIPTION OF RESOLUTION:
Request for a resolution for the purchase of Maintenance for the Passaic County Office of Emergency Management, Activ Display Wall. The total purchase price is $7,500.00 and this purchase is funded by the FY-17 UASI Homeland Security Grant. (Act# O-01-41-846-017-223) will fund the purchase as per requisition number R9-07007.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION, RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $7,500.00
   REQUISITION #: R9-07007
   ACCOUNT #: G-01-41-846-017-223

4. METHOD OF PROCUREMENT:
   □ RFP     □ RFQ     □ Bid
   ☑ Other: GSA

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   ✓ Law & Public Safety 12/03/2019
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration    □ Finance    □ Counsel
   □ Clerk to the Board    □ Procurement

Introduced on: December 10, 2019
Adopted on: December 17, 2019
Official Resolution #: R20191159
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building

220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MALL CHEVROLET FOR THE PURCHASE OF A 2020 CHEVROLET TRAVERSE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

__________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

__________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

__________________________

Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MALL CHEVROLET FOR THE PURCHASE OF A 2020 CHEVROLET TRAVERSE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT AS PER BID

WHEREAS, there exists a need for a 2020 or newer Chevrolet Traverse for the Passaic County Sheriff’s Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-060 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on September 24, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of a contract to Mall Chevrolet; and

WHEREAS, the contract will be for the purchase of a 2020 Chevrolet Traverse in the amount of $32,750.00; and

WHEREAS, the Freeholder Law and Public Safety Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of a contract to Mall Chevrolet of Cherry Hill, New Jersey for the goods/services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $32,750.00

APPROPRIATION: T-22-56-850-012-803

PURPOSE: Resolution authorizing award of contract to Mall Chevrolet for the purchase of a 2020 Chevrolet Traverse for the Passaic County Sheriff’s Dept.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5900 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase a 2020 Chevrolet Traverse from Mall Chevrolet, Inc in the total amount of $32,750.00

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $32,750.00
   REQUISITION #: R3-07285
   ACCOUNT: T-22-55-850-012-803

4. METHOD OF PROCUREMENT:
   RFP    RFQ    X Bid
   Other: SB-19-051

5. COMMITTEE REVIEW: DATE:
   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:
   Administration    Finance    Counsel
   Clerk to the Board    Procurement
   Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191160
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5900 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase a 2020 Chevrolet Traverse from Mail Chevrolet, Inc in the total amount of $32,750.00

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $32,750.00

   REQUISITION #: R3-07285

   ACCOUNT T-22-55-850-012-803

4. METHOD OF PROCUREMENT:

   RFP RFQ X Bid

   Other: SB-19-051

5. COMMITTEE REVIEW: DATE:

   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:

   Administration Finance Counsel
   Clerk to the Board Procurement
   Other: ____________________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191180
Public Meeting (Board Meeting)

Date:    Dec 10, 2019 - 5:30 PM  Location:  County Administration Building
               220
               401 Grand Street
               Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R 2019-1065 AUTHORIZING
THE PASSAIC COUNTY PROSECUTOR'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FOR FY19
OPERATION HELPING HAND GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

OFFICIAL RESOLUTION

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<td>Result</td>
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FREEHOLDER

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded
AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R 2019-1065 AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO APPLY FOR AND ACCEPT FUNDING FOR FY19 OPERATION HELPING HAND GRANT PROGRAM

WHEREAS the Board of Chosen Freeholders of Passaic County by Resolution R 2019 1065 dated November 18, 2019 authorized the Passaic County Prosecutor’s Office to apply for and accept grant funding from the State of New Jersey for a project known as “FY19 Operation Helping Hand Program”; and

WHEREAS the State of New Jersey has issued a revised grant award amount of $62,500.00, instead of $65,000.00; and

WHEREAS the State of New Jersey has requested that the original Resolution be corrected to correspond to revised grant award amount; and

WHEREAS the Freeholder members of the Law and Public Safety Committee have reviewed this request at its meeting of December 3, 2019 and are recommending this action to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R 2019-1065 dated November 18, 2019 to reflect that the revised grant award of $62,500.00 rather than $65,000.00 as stated in the original resolution adopted on November 18, 2019 for the project known as “FY 19 Operation Helping Hand” for the Passaic County Prosecutor’s Office.

BE IT FURTHER RESOLVED that with the exception of the aforementioned correction, all of the terms and conditions contained in Resolution 2019 1065 shall remain in full force and effect; and

Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd Stanley
   Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:
Permission to modify/amend Freeholder Resolution Number R2019-1065, dated 11/19/2019 to amend the grant award amount. The revised grant award is $62,500 as opposed to the original award of $65,000.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
   □ RFP    □ RFQ    □ Bid
   □ Other:

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety 12-3-19
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration   □ Finance   □ Counsel
   □ Clerk to the Board □ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191161
## NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
### OFFICE OF THE ATTORNEY GENERAL
#### SUBAWARD

<table>
<thead>
<tr>
<th>FY AND GRANT NAME</th>
<th>FY19 Operation Helping Hand</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT TITLE</td>
<td>Federal Fiscal Year (FFY) 2019 Overdose Data to Action – Operation Helping Hand</td>
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<tr>
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<tr>
<td>SUBRECIPIENT</td>
<td>Passaic County Prosecutor’s Office</td>
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<tr>
<td>DUNS NO.</td>
<td>167274823</td>
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<tr>
<td>CFDA NO.</td>
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<td>CFDA AMOUNT</td>
<td>$481,688,618.00</td>
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<tr>
<td>FEDERAL AWARD IDENTIFICATION NO.</td>
<td>1 NU17CE824666-01-00</td>
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<td>FEDERAL AWARDDING AGENCY</td>
<td>Department of Health and Human Services, Centers for Disease Control and Prevention</td>
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<tr>
<td>STATE ACCOUNT NO.</td>
<td>20-100-066-1000-203</td>
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<td>DATE OF AWARD</td>
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<tr>
<td>FEDERAL AWARD AMOUNT</td>
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<td>SUBAWARD AMOUNT</td>
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<tr>
<td>Federal</td>
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<td>$0.00</td>
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<tr>
<td>Total</td>
<td>$62,500.00</td>
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<tr>
<td>Subrecipient Indirect Cost Rate (ICR)</td>
<td>N/A</td>
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</tbody>
</table>

In accordance with the provisions of SEC391(A)(317)(K)OFPHS42U.S.C.SEC241A 247B as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application. The subrecipient will run Operation Helping Hand initiatives.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

## FOR THE SUBRECIPIENT:

Signature of Authorizing Official

Typed Name of Official and Title

Date

Subaward Number: FYOHH-12-2019

Subaward Period: 09/01/2019 – 08/31/2020

Adopted on: December 10, 2019

Official Resolution #: R20191161

Subrecipient Fiscal Year Start Date:

## FOR THE STATE OF NEW JERSEY
### DEPARTMENT OF LAW AND PUBLIC SAFETY

Attorney General or Designee

Date

Division Contact

Name: Alexis Goldberger

Title: Counsel to NJ CARES Director

Email: Alexis.Goldberger@law.nj.gov

Phone Number: 973-648-7436
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

Official Resolution# R20191162
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 6-74
CAF #
Purchase Req. #
Result Adopted

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Akhter ✓ ✓ ✓ ✓ ✓
Best Jr. ✓ ✓ ✓ ✓ ✓
Duffy ✓ ✓ ✓ ✓ ✓
James ✓ ✓ ✓ ✓ ✓
Lepore ✓ ✓ ✓ ✓ ✓

PRES. = present  ABS. = absent
MOVE = moved  SEC = seconded
AYE = yes  NAY = no  ABST. = abstain  RECU = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE

WHEREAS the Passaic County Prosecutor’s Office (the “PCPO”) has requested to purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules, Bid/RFP/RFQ or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff’s Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee considered this matter on December 3, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules, Bid/RFP/RFQ or other authorized contracts:

<table>
<thead>
<tr>
<th>Description:</th>
<th>Purchase of Meraki Enterprise Licenses</th>
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<tbody>
<tr>
<td>Using Agency:</td>
<td>Passaic County Prosecutor's Office</td>
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<tr>
<td>Purchase Price:</td>
<td>$ 16,128.00</td>
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<tr>
<td>Vendor:</td>
<td>SHI International</td>
</tr>
<tr>
<td>Authority:</td>
<td>New Jersey State Contract</td>
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<tr>
<td>Contract #:</td>
<td>87720</td>
</tr>
<tr>
<td>Account:</td>
<td>FY18 Homeland Security Grant</td>
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<tr>
<td>Account #:</td>
<td>G-01-41-872-018-223</td>
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<tr>
<td>Requisition #:</td>
<td>R9-07190</td>
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<tr>
<th>Description:</th>
<th>Purchase of Annual Subscription to Tetrus</th>
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<tr>
<td>Using Agency:</td>
<td>Passaic County Prosecutor's Office</td>
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<tr>
<td>Purchase Price:</td>
<td>$ 20,927.56</td>
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<tr>
<td>Vendor:</td>
<td>SHI International</td>
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<tr>
<td>Authority:</td>
<td>New Jersey State Contract</td>
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<tr>
<td>Contract #:</td>
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<td>Account:</td>
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<tr>
<td>Account #:</td>
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<td>Requisition #:</td>
<td>R9-07192</td>
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<tr>
<th>Description:</th>
<th>Purchase of Spare Parts for Cinemassive Video Presentation Wall</th>
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<tr>
<td>Using Agency:</td>
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<tr>
<td>Purchase Price:</td>
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<tr>
<td>Authority:</td>
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<td>Contract #:</td>
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<td>Account:</td>
<td>FY17 Homeland Security Grant</td>
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<tr>
<td>Account #:</td>
<td>G-01-41-872-017-223</td>
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<tr>
<td>Requisition #:</td>
<td>R9-07193</td>
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</tbody>
</table>
Description: Purchase of Computer Tech Block Time
Using Agency: Passaic County Office of Emergency Management
Purchase Price: $8,000.00
Vendor: Helix Technology
Authority: New Jersey State Contract
Contract #: 89980
Account: FY18 Homeland Security Grant
Account #: G-01-41-872-018-223
Requisition #: R9-07195

Description: Purchase of Replacement Camera
Using Agency: Passaic County Office of Emergency Management
Purchase Price: $5,705.00
Vendor: Helix Technology
Authority: New Jersey State Contract
Contract #: 89980
Account: FY18 Homeland Security Grant
Account #: G-01-41-872-018-223
Requisition #: R9-07194

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: 12/10/19
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $51,343.90

APPROPRIATION:

$50,760.56 – G-01-41-872-018-223
$583.34 – G-01-41-872-017-223

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor’s office.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC: fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd Stanley

   Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ See Above

   REQUISITION #: See Above

   ACCOUNT #: See Above

4. METHOD OF PROCUREMENT:

   ☐ RFP  ☐ RFQ  ☐ Bid

   ☑ Other: State Contract/Other

5. COMMITTEE REVIEW:

   ☐ Administration & Finance

   ☐ Budget

   ☐ Health

   ☐ Human Services

   ☑ Law & Public Safety  12-3-19

   ☐ Planning & Economic Development

   ☐ Public Works

6. DISTRIBUTION LIST:

   ☐ Administration  ☐ Finance  ☐ Counsel

   ☐ Clerk to the Board  ☐ Procurement

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191162
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING DONATION OF A SURPLUS VEHICLE TO THE PASSAIC COUNTY FIRE ACADEMY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

APPROVED AS TO FORM AND LEGALITY:

______________________________
Law and Public Safety
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECUE.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING DONATION OF A SURPLUS VEHICLE TO THE PASSAIC COUNTY FIRE ACADEMY

WHEREAS the Passaic County Sheriff's Office is in sole and exclusive possession along with the title owner, the County of Passaic, of one 2002 Nissan VIN # 1N4AL11DX2C714325; and

WHEREAS by letter dated November 6, 2019 from the Passaic County Sheriff's Office to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

WHEREAS the has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the Passaic County Fire Academy so that the Passaic County Fire Academy may use said vehicles in conjunction with its administrative needs; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholder Committee of Law and Public Safety considered this matter at its December 3, 2019 meeting and recommended this resolution to the full Board approval;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one 2002 Nissan VIN # 1N4AL11DX2C714325 to the Passaic County Fire Academy, for a nominal consideration of One Dollar and No Cents ($1.00) each; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby
are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: December 10, 2019
Michael Glovin  
Passaic County Council  
401 Grand Street  
Paterson, NJ 07505

November 6, 2019

RE: Transfer of vehicle as per NJSA 40A:11-36-2

Mr. Glovin;

The Passaic County Sheriff's Office has a vehicle that has come to the end of usefulness to this agency and is now considered surplus property.

The Passaic County Fire Academy has made inquiry as to the availability of a surplus vehicle transfer to that agency. The Sheriff's Office has identified a 2002 Nissan VIN# 1N4AL11DX2C714325 to transfer as per NJSA 40A:11-36(2).

If there should be any questions, please contact me.

Sincerely,

Gary F. Giardina  
Business Administrator

Introduced on: December 10, 2019  
Adopted on: December 10, 2019  
Official Resolution #: R20191163
From: Adelhelm, George
Sent: Thursday, November 07, 2019 12:05 PM
To: Giardina, Gary
Cc: McCrary, William
Subject: FW: P.C.S.D. Case # 14-01408 / 2002 Nissan Altima 4Dr. ****14325

Sir:
Please be advised that the Passaic County Fire Academy is interested in obtaining the referenced vehicle for training purposes. Furthermore, the aforementioned vehicle was inspected on 4 November 2019 by Motor Pool Director Jamal Hapatsa and Sgt. William McCrary and determined to be in poor condition and unfit for departmental use. In addition, the vehicle has not been moved since 11 March 2014 and that there is no key available for said vehicle.
George Adelhelm

From: Macones, Jason [mailto:JMacones@pccc.edu]
Sent: Wednesday, October 23, 2019 9:17 AM
To: Adelhelm, George
Cc: McCrary, William; Giardina, Gary
Subject: RE: P.C.S.D. Case # 14-01408 / 2002 Nissan Altima 4Dr. ****14325

Sir,

We would like to take possession of these vehicles for training purposes at the Passaic County Fire Academy. Please keep us posted on the next step.
Jason Macones
973-583-5746

From: Adelhelm, George <gadelhelm@pcs riff.org>
Sent: Monday, October 21, 2019 1:17 PM
To: Macones, Jason <JMacones@pccc.edu>
Cc: McCrary, William <wmccrary@pchs riff.org>; Giardina, Gary <agiardina@pcs riff.org>
Subject: P.C.S.D. Case # 14-01408 / 2002 Nissan Altima 4Dr. ****14325

Jason:

Please be advised the P.C.S.D. has in impound a vehicle that has been forfeited to the State of New Jersey / County of Passaic. The vehicle has been titled to Passaic County. It is my understanding that Public Safety Academy may be interested in acquiring the vehicle for training purposes.

Please contact the Business Administrator, Gary Giardina if interested in obtaining the vehicle for use at the Academy.

Very truly yours,

George Adelhelm
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF INFO-COP RENEWAL LICENSES AND MAINTENANCE FOR E-TICKET BILLING UNITS FROM G.T.B.M. FOR THE PASSAIC COUNTY SHERIFF’S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Pasquale "Pat" Lepore

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

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<th>R20191164</th>
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<td>Agenda Item</td>
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Dated: December 13, 2019
RESOLUTION AUTHORIZING THE PURCHASE OF INFO-COP RENEWAL LICENSES AND MAINTENANCE FOR E-TICKET BILLING UNITS FROM G.T.B.M. FOR THE PASSAIC COUNTY SHERIFF’S OFFICE

WHEREAS the Passaic County Sheriff’s Office has requested to purchase a one year license renewal and maintenance for E-Ticket billing units from G.T.B.M., Inc. in the amount of $22,350.00; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution 06-97 dated February 14, 2006 established a policy of awarding contracts in excess of the monetary threshold established under the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.) only under a fair and open process; and

WHEREAS this contract is being awarded as a non-fair, non-open contract as an exception to the aforementioned policy pursuant to NJSA 40A:11-5(1)(dd) since the goods and/or service is for the support and/or maintenance of proprietary computer hardware and/or software; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the price quote attached hereto, and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on December 3, 2019 and recommended this resolution to the full Board for adoption; and
WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure from budgeted funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Passaic County Sheriff's Office to purchase a one year license renewal and maintenance for E-Ticket from G.T.B.M., Inc. in the amount of $22,350.00; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, but the aforementioned policy of the Board shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: December 10, 20
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $22,350.00

APPROPRIATION: 9-01-25-157-001-213

PURPOSE: Resolution authorizing the purchase of info-cop renewal licenses and maintenance for E-Ticket billing units from G.T.B.M.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA
   Telephone #: 973-389-5000 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase Info Cop renewal licenses from G.T.B.M. in the total amount of $22,350.00

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $22,350.00

   REQUISITION #: R9-06896

   ACCOUNT #: 9-01-25-157-001-213

4. METHOD OF PROCUREMENT:

   RFP    RFQ    Bid

   Other:

5. COMMITTEE REVIEW:  DATE:

   Administration & Finance
   Budget
   Health
   Human Services
   Law & Public Safety
   Planning & Economic Development
   Public Works

6. DISTRIBUTION LIST:

   Administration
   Finance
   Counsel
   Clerk to the Board
   Procurement

   Introduced on: December 10, 2019
   Adopted on: December 10, 2019
   Official Resolution#: R20191164
COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC,(Q)973-247-3310
435 HAMBURG TURNPIKE
WAYNE, NJ 07470

Res-Pg:o.76-6

REQUISITION

NO.  r9-06896

ORDER DATE:  11/06/19
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:  

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INFO CPR RENEWAL LICENSES OCT 15 2019 TO  
OCT 14 2020.  
ETICKETING FOR OCT 2019 TILL OCT 2020 | 9-01-25-257-001-213 | 22,350.0000 | 22,350.00 |

TOTAL  22,350.00

Introduced on:  December 10, 2019
Adopted on:  December 10, 2019
Official Resolution#:  R20191184

REQUESTING DEPARTMENT  
DATE  

G.T.B.M., INC.  
P.O. BOX 305  
EAST RUTHERFORD, NJ 07073

VENDOR #:  02431

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Please Remit P.O. / Payment to:
Gold Type Business Machines
P.O. Box 305, East Rutherford, NJ 07073

Total: $22,350.00

Tax: $0.00
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER:  Gary F. Giardina BA

   Telephone #: 973-388-5800 Ext 2321

   DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has
   request to purchase Info Cop renewal licenses from
   G.T.B.M. in the total amount of $22,350.00

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $22,350.00

   REQUISITION #: R9-06896

   ACCOUNT #: 9-01-25-157-001-213

4. METHOD OF PROCUREMENT:

   RFP          RFQ          Bid

   Other: ____________________________

5. COMMITTEE REVIEW: DATE:

   Administration & Finance

   Budget

   Health

   Human Services

   Law & Public Safety

   Planning & Economic Development

   Public Works

6. DISTRIBUTION LIST:

   Administration  Finance  Counsel

   Clerk to the Board  Procurement
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH THE THOMPSON WEST COMPANY FOR INVESTIGATIVE SOFTWARE AND COMPUTER SEARCH ENGINE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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PRES.= present  ABS.= absent  
MOVE.= moved  SEC.= seconded 
AYE.= yes  NAY.= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH
THE THOMPSON WEST COMPANY FOR INVESTIGATIVE
SOFTWARE AND COMPUTER SEARCH ENGINE

WHEREAS on February 13, 2019 the Board of Chosen
Freeholders of the County of Passaic adopted Resolution
R20190153 authorizing the Passaic County Sheriff’s Office (the
“PCS0”) to purchase the license to use Clear Investigative Software
and Search Engine from Thompson West for a period of 1 year.

WHEREAS the Passaic County Sheriff’s Office has requested
to extend said contract for an additional 3 years from 2020-2022; and

WHEREAS the cost for 2020 will be $21,660.00, for 2021
$22,309.80 and $22,979.09 for 2022 at a total cost of $66,948.89
contingent on future budgets on state contract 40691; and

WHEREAS said goods and services are being procured
through a State Contract, Cooperative Purchasing Agreements
and/or Federal GSA Schedules, Bid/RFP/RFQ or other method
permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et
seq., as specified below; and

WHEREAS said purchases are to be funded either directly
from the County budget, grant accounts or from forfeited funds
obtained by the Passaic County Prosecutor’s Office (PCPO) and/or
administered by the PCPO on behalf of the Passaic County Sheriff’s
Department; and

WHEREAS the Law and Public Safety Committee considered
this matter on December 3, 2019 and recommended this resolution
to the full Board for adoption; and
WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure(s); and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the aforementioned goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules, Bid/RFP/RFQ or other authorized contracts; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS follows:

AMOUNT: $66,948.89

APPROPRIATION: Contingent upon availability of funds in future years' budgets.

PURPOSE: Resolution authorizing extension of contract with the Thompson West Company from calendar year 2020 through 2022.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE OFFICE OF THE PASSAIC COUNTY SHERIFF AND THE PASSAIC COUNTY DIVISION OF MENTAL HEALTH AND ADDICTIVE SERVICES (DMHAS) FOR THE DMHAS TO HIRE AND MANAGE THE STAFF REQUIRED UNDER THE MEDICATED ASSISTED TREATMENT GRANT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE OFFICE OF THE PASSAIC COUNTY SHERIFF AND THE PASSAIC COUNTY DIVISION OF MENTAL HEALTH AND ADDICTIVE SERVICES (DMHAS) FOR THE DMHAS TO HIRE AND MANAGE THE STAFF REQUIRED UNDER THE MEDICATED ASSISTED TREATMENT GRANT

WHEREAS on November 18, 2019 the Passaic County Board of Chosen Freeholders adopted Resolution R20191076, which authorized the Office of the Passaic County Sheriff to accept a Medicated Assisted Treatment (MAT) Grant in the amount of $500,000; and

WHEREAS pursuant to the terms and conditions of the MAT Grant the Office of the Passaic County Sheriff is required to provide additional medical and other services to inmates of the Passaic County Jail, which shall be paid for through the aforementioned MAT Grant; and

WHEREAS the Office of the Passaic County Sheriff desires to enter into an agreement with the Passaic County Division of Mental Health and Addictive Services (DMHAS) for the DMHAS to both hire and manage the staff needed to provide said additional services; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play law only under a fair and open process; and

WHEREAS the Office of the Passaic County Sheriff is requesting that the said Board make an exception in this case
because of the need for these professional services, permitted pursuant to NJSA 40A:11-5(1)(a)(i); and

WHEREAS the Law and Public Safety Committee reviewed this matter on December 3, 2019 and is recommending the adoption of this resolution to the full Board; and

NOW THEREFORE BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it hereby authorizes a non-fair and non-open contract between the Office of the Passaic County Sheriff and the Passaic County Division of Mental Health and Addictive Services for the DMHAS to both hire and manage the staff needed to provide the additional medical and other services required in the aforementioned MAT Services Grant; and

BE IT FURTHER RESOLVED that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Passaic County Sheriff and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution.

Dated: December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: AMENDED

RESOLUTION AUTHORIZING AN INCREASE IN THE
FEES CHARGED BY THE PASSAIC COUNTY SHERIFF'S OFFICE FOR OFF DUTY TRAFFIC
ASSIGNMENTS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019
AMENDED
RESOLUTION AUTHORIZING AN INCREASE IN THE FEES CHARGED BY THE PASSAIC COUNTY SHERIFF’S OFFICE FOR OFF DUTY TRAFFIC ASSIGNMENTS

WHEREAS the Passaic County Sheriff’s Office has requested an increase in the fees charged by the PBA for off duty traffic assignments from $65.00 per hour to $70.00 per hour, and an increase in the administrative fee to $6.00 per hour, and an increase to the vehicle fee to $20.00 per hour, except for County Bid Road Projects, in which the rate would remain at $65.00 per hour; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter on December 3, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said request.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the increase in the fees charged by the Passaic County Sheriff’s Office for off duty traffic assignments as described above, excluding County Bid Road Projects on Passaic County owned roads.

BE IT FURTHER RESOLVED that the fees for off duty traffic assignments on Passaic County Bid Projects shall not increase, but remain at $65.00 per hour.

BE IT FURTHER RESOLVED that the Finance Director and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as necessary to effectuate the purpose of this
resolution, including but not limited to issuance of an appropriate certification form.

December 10, 2019
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH EXTRA DUTY SOLUTIONS FOR THE ADMINISTRATION OF THEIR OUTSIDE WORK PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF’S DEPT

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITEE NAME

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FREEHOLDER
Bartlett ✓ ✓ ✓✓✓✓
Lazzara ✓ ✓ ✓✓✓✓
Akhter ✓ ✓ ✓✓✓✓
Best Jr. ✓ ✓ ✓✓✓✓
Duffy ✓ ✓ ✓✓✓✓
James ✓ ✓ ✓✓✓✓
Lepore ✓ ✓ ✓✓✓✓

PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO ENTER INTO AN AGREEMENT WITH EXTRA DUTY SOLUTIONS FOR THE ADMINISTRATION OF THEIR OUTSIDE WORK PROGRAM

WHEREAS the Passaic County Sheriff’s Office (the “PCSO”) desires to enter into an agreement with Extra Duty Solutions for said company to administer the PCSO’s outside work program; and

WHEREAS Extra Duty Solutions has agreed to administer said program at no cost to the County instead they have agreed to be paid a percentage as further explained in the attached agreement by the vendor who request the services of the outside work program; and

WHEREAS the Law and Public Safety Committee reviewed this matter on December 3, 2019 and is recommending the adoption of this resolution to the full Board; and

NOW THEREFORE BE IT RESOLVED by the Passaic County Board of Chosen Freeholders that it hereby authorizes the Passaic County Sheriff’s Office to enter into an agreement with Extra Duty Solutions for said company to administer the PCSO’s outside work program at no cost to the County; and

BE IT FURTHER RESOLVED that the Passaic County Sheriff and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution.

Dated: December 10, 2019
INDEPENDENT ADMINISTRATIVE SERVICES AGREEMENT

This Professional Services Agreement (this “Agreement”) is entered into as of the __________ day of __________, 201__ (hereinafter the “Effective Date”), by and between Hart Halsey LLC dba Extra Duty Solutions, with principal office at 1 Waterview Dr, Suite 101, Shelton CT 06484 (hereinafter “Company”), and ____________________________, with principal offices at ____________________________ (hereinafter “Client” or “County”).

WITNESSETH:

WHEREAS, the Client desires to retain the Company to provide certain services to the Client on the terms and conditions hereinafter set forth, and the Company desires to continue to perform such services on such terms and conditions;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein, the parties hereto do hereby agree as follows:

1. Administrative Services.

   a) Subject to the terms and conditions hereof, the Client hereby engages and appoints the Company to administrate the Client’s extra duty program. This will entail:

   I. Engaging with individuals and representatives of companies, organizations and institutions who wish to hire officers to work extra duty details (hereinafter “Customers”) via phone, website interaction or email to explain program rules and rates, vet new customers per department’s guidelines, execute the new customer process, receive requests for extra duty details, confirm extra duty details and to gather and communicate any related pertinent information and feedback.

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191168
II. Scheduling extra duty details with department personnel in a manner consistent with department rules. Communicate as needed with department personnel to confirm detail assignment scheduling and details worked.

III. Invoicing Customers and following-up on invoice collections in a manner agreed upon with department leadership.

IV. Manage officer payment process in conjunction with the Client’s existing pay roll process. Company will provide payroll files and direct deposit payments covering all details the Company’s administrative fee (stated in Section 3) has been charged on to the Client in a cadence consistent with Client’s existing pay roll process periods. Alternatively, the Company will pay Client officers directly as 1099 contractors. The chosen method is at the discretion of the Client.

V. Collect, from Customers, and pay to the Client within payments detailed in Section 1.IV, any Client administrative fees at a level specified by the Client.

VI. Manage the feedback loop i.e. initiate and field feedback from customers (good and bad) then share with the appropriate parties in a timely manner

VII. Provide department leadership with appropriate reporting and transparency into the program on an on-going basis.

VIII. Accept all Customer credit risk and finance, at sole cost to the Company, all financing “float” costs associated with invoicing Customers. Invoice remittance timing will not affect the time of pay roll and administrative fee payments Company must pay Client under Sections 1.IV and 1.V. See appendix A for operational details.

2. Term

The term of the engagement shall commence on the Effective Date and continue month-to-month unless terminated by either party. Either party may terminate this Agreement upon thirty (30) days’ prior written notice to the other party. If the Company should breach a material obligation under this Agreement, the Client shall give the Company written notice of such breach and provide the Company an opportunity to remedy such breach within thirty (30) days of such notice. Failure to remedy any such breach within this time period will constitute sufficient grounds for termination without any further notice. Material obligations shall include, but not be limited to, the filing of bankruptcy or similar procedure due to insolvency; any unapproved assignment of, or repeated non-performance of Company’s obligations under this Agreement; any breach of Company’s representations and warranties; or termination or lapse of any insurance coverage or policy obligations.

3. Payment and Invoicing Terms.
In consideration for any and all services which the Company shall render to the Client pursuant to this Agreement, the Company shall charge the Customer an administration fee of 8%. The administration fee will be applied to any extra duty revenue including, but not limited to, officer pay, cruiser fees, K9 fees, flare fees, etc.

4. Changes

Client may, with approval of the Company, change the scope of services to be offered. Such changes shall be made in writing and accepted by the Company in writing.

5. Standard of Care

a) The Company warrants that services shall be performed by personnel possessing competency consistent with applicable industry standards.

b) Manner of performance by Company

I. Company shall appoint a member of its staff to be the single primary responsible individual for delivering Company’s services to Client under this Agreement.

II. Company shall keep complete and systematic records of all services purchased by Client. Such records shall include any records relevant to any costs, expenses, or payments incurred or made by Company on behalf of Client, any financial records, procedures and such other documentation pertaining to Company’s performance under this Agreement. Company shall preserve all such records for the longest of the following two periods: (i) a term of 5 years after termination of this Agreement or (ii) in accordance with the record retention period mandated by any applicable law. In the event that a legal matter arises requiring preservation of certain records, Company shall suspend destruction of such records as requested by Client or any governmental body. During the term of this Agreement and, thereafter, in accordance with the applicable record retention period, Client shall have the right to inspect, copy and audit those records identified in this Section 5.b.ii during regular business hours.

6. Independent Contractor

Client acknowledges that the Company is an independent contractor and, as such, shall be responsible for all taxes and other expenses attributable to the rendering of its administrative services hereunder to Client. This Agreement is not intended to, and shall not be construed to; create a joint venture, partnership, or employer/employee relationship as between the parties. Neither the Company nor its employees or agents shall look to Client for vacation pay, sick leave, retirement benefits, Social Security, disability or unemployment insurance benefits, or other employee benefits; nor shall the Client, or their respective employees or agents look to Company for the same. Neither Company nor Client shall be or become liable or bound by any representation, act, or omission whatsoever of the other made contrary to the provisions of this Agreement. Client
acknowledges that its officers shall at no time be considered to be employees of Company.

7. **Limitation of Liability.**

Notwithstanding anything to the contrary in this Agreement, neither party shall be liable to the other for any special, indirect consequential, lost profits or punitive damages.

8. **Indemnification.**

EACH PARTY ("INDEMNIFYING PARTY") SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS THE OTHER ("INDEMNIFIED PARTY"), ITS AGENTS, SERVANTS, EMPLOYEES, OFFICERS, DIRECTORS, ATTORNEYS, SUBSIDIARIES AND ASSIGNS FROM AND AGAINST ANY AND ALL THIRD PARTY CLAIMS, LOSSES, DAMAGES, LIABILITIES AND EXPENSES (INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES AND COURT COSTS) ARISING AS A RESULT OF ANY NEGLIGENCE, ILLEGALITY OR WRONGDOING OF ANY KIND RELATED TO SERVICES PROVIDED ALLEGED OR ACTUAL ON THE PART OF THE INDEMNIFYING PARTY PROVIDED SUCH CLAIMS, LOSSES, DAMAGES AND LIABILITIES WERE NOT CAUSED IN WHOLE OR IN PART, DIRECTLY OR INDIRECTLY, BY ANY ACT OR OMISSION OF THE INDEMNIFIED PARTY. IN ADDITION, THE INDEMNIFIED PARTY MUST PROMPTLY NOTIFY THE INDEMNIFYING PARTY IN WRITING OF ANY SUCH CLAIM AND THE INDEMNIFYING PARTY IS PERMITTED TO CONTROL FULLY THE DEFENSE AND ANY SETTLEMENT OF SUCH CLAIM AS LONG AS SUCH DEFENSE OR SETTLEMENT SHALL NOT INCLUDE AN ADMISSION OF GUILT BY OR FINANCIAL OBLIGATION ON THE INDEMNIFIED PARTY. THE PROVISIONS OF THIS SECTION SHALL SURVIVE ANY TERMINATION, EXPIRATION, OR CANCELLATION OF THIS AGREEMENT.

9. **Severability.**

Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.

10. **Insurances.**

Both parties specifically agree to maintain adequate insurance coverage for the services in this Agreement.

a) At all times during performance of the Services, Hart Halsey LLC d/b/a Extra Duty Solutions ("Company") shall secure and maintain in effect insurance to protect the County and the Company from and against all claims, damages, losses, and expenses arising out of or resulting from the Company's

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**Introduced on:** December 10, 2019
**Adopted on:** December 10, 2019
**Official Resolution #:** R20191168
performance of the Services under this Contract. Company shall provide and maintain in force insurance in limits no less than that stated below, as applicable.

b) Commercial Liability Insurance. Before this Contract is fully executed by the parties, Company shall provide the County with a certificate of insurance as proof of commercial liability insurance with a minimum liability limit of Two Million Dollars ($2,000,000.00) per occurrence combined single limit bodily injury and property damage, and Three Million Dollars ($3,000,000.00) general aggregate. The certificate shall clearly state who the provider is, the coverage amount, the policy number, and when the policy and provisions provided are in effect. Said policy shall be in effect for the duration of this Contract. The insurance shall be with an insurance company or companies rated A-III or higher in Best’s.

c) Professional Liability Insurance. Before this Contract is fully executed by the parties, Company shall provide the County with a certificate of insurance as evidence of Professional Errors and Omissions Liability Insurance with coverage of at least Two Million Dollars ($2,000,000.00) per occurrence and an annual aggregate limit of at least Three Million Dollars ($3,000,000.00). The certificate shall clearly state who the provider is, the amount of coverage, the policy number, and when the policy and provisions provided are in effect. The insurance shall be with an insurance company or companies rated A-III or higher in Best’s Guide.

d) County employees will not be covered under the Company’s worker’s compensation insurance. Client shall be responsible for determining what, if any, worker’s compensation coverage shall be required for officers while on extra duty and Client and/or Customer shall be responsible for obtaining and keeping in force any such worker’s compensation insurance coverage that is required.

11. Survival.

Sections 2 through 19, inclusive, of this Agreement shall survive the expiration or termination of this Agreement in accordance with their terms.

12. Notice.

Any notice required or permitted to be given under this Agreement shall be in writing and deemed effective if either delivered in person or by overnight courier, facsimile or first class mail, certified with return receipt requested, or email. Notices to the Client shall be delivered to:

_____________________________
Attention:_________________________

Introduced on:  December 10, 2019
Adopted on:  December 10, 2019
Official Resolution #: R20191168
Email: ________________________________

Notices to the Company shall be delivered to:

Hart Halsey LLC
1 Waterview Dr, Suite 101
Shelton CT 06484
Attention: Rich Milliman
Email: RMilliman@HartHalsey.com

13. **Assignment.**

The Agreement is not assignable or transferable by Client. This Agreement is not assignable or transferable by the Company without the written consent of Client, which consent shall not be unreasonably withheld or delayed.

14. **Entire Agreement; Modification.**

This Agreement constitutes the entire understanding between the parties hereto with respect to the subject of the Company’s engagement by the Client, as provided for herein, and supersedes any and all other understandings, negotiations or agreements relating thereto, and no modification to this Agreement, nor any waiver of any rights, shall be effective unless agreed to in writing by the party to be charged.

15. **Section Headings.**

The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

16. **Choice of Law.**

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey without regard to the principles of conflicts of laws.

17. **Review of Agreement.**

It is acknowledged that the Client has had ample opportunity to review and consider the terms of this Agreement and to review this Agreement with Client’s counsel and has voluntarily agreed to the terms presented, including, without limitation, freely choosing that Connecticut law shall govern this Agreement and all matters dealt with herein, and to waive any other rights it may have, in consideration of the agreements set forth herein.

18. **Counterparts.**

Each person executing this Agreement on behalf of a party hereto represents and warrants that such person is duly and validly authorized to do so on behalf of such party, with full right and authority to execute this Agreement and to bind such party with respect to all of its obligations hereunder. This agreement may be executed in
APPENDIX A: CUSTOMER PAYMENT DETAILS

All credit-worthy customers are offered net 45 payment terms on all extra duty details. Company accepts credit risk on all such customers and finances the financial float associated with payment terms.

Company has the right to deem particular customers non-credit-worthy and require pre-payment from or credit card on file from such customers. Company agrees to not designate any customer as non-credit-worthy, which has been a weekly recurring customer, in consistent good standing, with the Client's extra duty program for at least one year.

Customers deemed to be non-credit-worthy, and customers wishing not to be invoiced for services rendered, will have the option of pre-paying via check, credit card, or escrow account. Company has the right to charge a processing fee for credit card transactions of 3% (payment before invoiced has aged 50 days) or 5% (payment after invoiced has aged 50 days).

If a Customer utilizes the services of a third party billing service which charges usage fees to the Company, the Company has the right to charge those fees back to the Customer.

The Company's scheduling system within which Officers record their start and end extra duty work times within will be the book of record for Officer hours worked.
countparts by original or electronic signature, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.


Neither party shall be responsible for delays or failures (including any delay to make progress in the prosecution of any Services) if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight, embargoes, earthquakes, electrical outages, and severe weather.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the date first set forth above.

COMPANY:
HART HALSEY LLC

By: ___________________________
Name: ___________________________
Title: ___________________________
Date: ___________________________

CLIENT:

By: ___________________________
Name: ___________________________
Title: ___________________________
Date: ___________________________
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF FELLOWES SHREDDER BY THE PASSAIC COUNTY SHERIFF'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Novo III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Committee Name

Official Resolution# R20191169

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING PURCHASE OF FELLOWES SHREDDER BY THE PASSAIC COUNTY SHERIFF’S OFFICE

WHEREAS it is necessary for the Passaic County Sheriff’s Office (the “PCSO”) to independently purchase office supplies and equipment to insure the efficient operation of their department; and

WHEREAS the Passaic County Sheriff’s Office has requested to purchase a Fellowes shredder from Staples for $1,874.00; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure(s); and

WHEREAS said purchase will bring the total sum of purchases from said vendor this year over the monetary threshold established under the Pay-to-Play Law ((N.J.S.A. 19:44A-20.3 et seq.); and

WHEREAS the Board of Chosen Freeholders of the County of Passaic by Resolution 06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-to-Play law only under a fair and open process; and

WHEREAS the Office of the Passaic County Sheriff is requesting that the Board make an exception in this case because of the need for said item; and

WHEREAS the Law and Public Safety Committee reviewed this matter on December 3, 2019 and is recommending the adoption of this resolution to the full Board; and

NOW THEREFORE BE IT RESOLVED by the Passaic
County Board of Chosen Freeholders that it hereby authorizes a non-fair and non-open contract for the Office of the Passaic County Sheriff to purchase a Fellowes shredder form Staples for the purchase price of $1,874.00; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Passaic County Sheriff and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $1,874.00

APPROPRIATION: 9-01-25-157-001-237

PURPOSE: Resolution authorizing purchase a Fellowes Shredder from Staples by the Passaic County Sheriff’s Dept.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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Dated: December 13, 2019
RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2019

WHEREAS, the US Department of Housing and Urban Development awarded the County of Passaic a Community Development Block Grant (CDBG) in the amount of $860,233 for FY 2019 and the grant award was accepted by the County of Passaic on September 24, 2018 via resolution R-2019-860; and

WHEREAS, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has made the following grant allocations, consistent with the approved One Year Annual Plan for FY 2019 adopted by the Passaic County Board of Chosen Freeholders resolution R-2019-591 on June 25, 2019:

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<td>Bernard Avenue Repaving Project</td>
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<td>Construction of ADA Ramps throughout the Borough</td>
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<td>Signac Area Roadway Rehabilitation: Micklejohn Avenue</td>
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<td>N. 10th Street Roadway Rehabilitation</td>
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<td>Rifle Camp Park: ADA Bathrooms Retrofit</td>
<td>$ 110,000</td>
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<td>Home Care Options</td>
<td>Senior Citizen Assistance: Shopper Plus Program</td>
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<td>CASA</td>
<td>Court Appointed Advocacy for Child Abuse Victims</td>
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<td>Administration</td>
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<td>$172,046</td>
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<tr>
<td>Total</td>
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<td>$860,233</td>
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; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee on December 3, 2019 and recommended for approval by the whole Board; and

WHEREAS, a certification is attached hereto to reflect the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that the above allocations are hereby authorized and approved for CDBG FY 2019; and

BE IT FURTHER RESOLVED, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.

JRS/meg Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $860,233.00

APPROPRIATION: G-01-41-838-019-101 through G-01-41-838-019-PE1

PURPOSE: Resolution authorizing the grant allocation of the Passaic County Community Development Block Grant Program (CDBG) 2019.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Deborah Hoffman
   
   **Telephone #:** 973-569-4720

2. **DESCRIPTION OF RESOLUTION:**
   
   RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2019

3. **CERTIFICATION INFORMATION:**
   
   ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*
   
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

4. **AMOUNT OF EXPENDITURE:** $ 860,233
   
   **REQUISITION #:** ____________________________
   
   **ACCOUNT #:** G-01-41-838-019-000

5. **METHOD OF PROCUREMENT:**
   
   □ RFP  □ RFQ  □ Bid
   
   □ Other: US HUD Urban County Entitlement grant

6. **COMMITTEE REVIEW:**
   
   □ Administration & Finance
   
   □ Budget
   
   □ Health
   
   □ Human Services
   
   □ Law & Public Safety
   
   □ Planning & Economic Development 12/3/2019
   
   □ Public Works
   
   □ Other: ____________________________

   **DATE:**

6. **DISTRIBUTION LIST:**
   
   □ Administration  □ Finance  □ Counsel
   
   □ Clerk to the Board  □ Procurement
   
   □ Other: ____________________________

---

**Introduced on:** December 10, 2019

**Adopted on:** December 10, 2019

**Official Resolution #:** R20191170
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505


THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded
AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2019

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted resolution R-12-585 on July 17, 2012 to authorize Passaic County to submit an application for $11,854,865 in grant funds to the NJ Department of Community Affairs for US Housing and Urban Development (USHUD) CDBG-DR funds on behalf of the nine municipalities (Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Passaic, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park) impacted by disasters in 2011; and

WHEREAS, the County of Passaic adopted resolution R-2012-970 on December 11, 2012 accepting the grant award from the New Jersey Department of Community Affairs (NJDCA) for US Housing and Urban Development (USHUD) Disaster Recovery (CDBG-DR) funds of $11,854,865 to end on December 31, 2015 on behalf of those municipalities in Passaic County impacted by disasters during 2011; and

WHEREAS, the objective of the CDBG-DR grant to the County of Passaic is to rebuild safer and stronger communities and implement disaster related activities that address recovery efforts including, but not limited to, property acquisition,
substantial rehabilitation, public infrastructure projects and the prevention of further damage to areas affected by flooding; and

WHEREAS, the NJ Department of Community Affairs (NJDCA) extended the CDBG-DR grant deadline to September 30, 2017 for the County of Passaic; June 30, 2017 for the City of Passaic and December 31, 2016 for the Borough of Bloomingdale, Borough of Hawthorne, Township of Little Falls, City of Paterson, Borough of Pompton Lakes, Borough of Totowa, Township of Wayne, and Borough of Woodland Park; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2015-855 on November 24, 2015 accepting a grant extension to permit all municipalities to complete their scope of work by December 31, 2016, except for the City of Passaic whose CDBG-DR grant was extended to June 30, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2016-1031 on December 13, 2016 accepting a grant extension to permit the Township of Wayne, the Township of Little Falls and the City of Paterson to complete their scope of work by February 28, 2017; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-274 on March 28, 2017 accepting a grant extension until December 31, 2017 to permit the County of Passaic and the City of Passaic to complete their scope of services; and
WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-822 on September 26, 2017 accepting a grant extension until December 31, 2018 to permit the County of Passaic and the City of Passaic to complete their scope of services; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-1105 on December 27, 2018 accepting a grant extension until July 31, 2019 to permit the County of Passaic and the City of Passaic to complete their scope of services; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2019-0527 on June 11, 2019 accepting a grant extension for the County of Passaic until October 31, 2019 and a grant extension for the City of Passaic until September 30, 2019 to enable the City of Passaic to complete Phase IV and V of the reconstruction of the McDanold Brook; and

WHEREAS, the NJ Department of Community Affairs has now extended the CDBG-DR grant for the County of Passaic until December 31, 2020 and extended the CDBG-DR grant for the City of Passaic until June 30, 2020 to enable the City of Passaic to complete Phase VI of the reconstruction of the McDanold Brook; and

WHEREAS, the County of Passaic will award an additional $33,080.46 to the City of Passaic to permit them to fund Phase VI
of the reconstruction of the McDanold Brook, resulting in a total CDBG-DR contract amount of $3,745,084.46 for the City of Passaic; and

WHEREAS, the revised budget for the CDBG-DR grant is now proposed to be:

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Original Grant Budget Amount</th>
<th>Revised Total Grant Budget Amount adopted on June 12, 2017, Resolution R-2017-504</th>
<th>Proposed Additions/Subtractions for consideration on December 10, 2019</th>
<th>Revised Total Grant Budget Amount proposed on December 10, 2019</th>
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</thead>
<tbody>
<tr>
<td>Bloomingdale (County Grant)</td>
<td>$200,000</td>
<td>$219,337</td>
<td>$(0.49)</td>
<td>$219,336.51</td>
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<tr>
<td>Hawthorne</td>
<td>$821,602</td>
<td>$677,806</td>
<td>(0.95)</td>
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<td>Little Falls</td>
<td>$2,000,000</td>
<td>$1,373,218</td>
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<td>Passaic</td>
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<td>$3,712,004</td>
<td>33,080.46</td>
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<tr>
<td>Paterson</td>
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<td>Pompton Lakes</td>
<td>$560,000</td>
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<td>Totowa</td>
<td>$900,000</td>
<td>$835,099</td>
<td>(0.58)</td>
<td>$835,098.42</td>
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<td>Wayne</td>
<td>$2,000,000</td>
<td>$1,535,548</td>
<td>(0.94)</td>
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<tr>
<td>Woodland Park</td>
<td>$823,263</td>
<td>$735,315</td>
<td>(0.93)</td>
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<td>Passaic County Administration</td>
<td>$550,000</td>
<td>$190,000</td>
<td>(33,075.75)</td>
<td>$156,924.25</td>
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<td>Grand Totals</td>
<td>$11,854,865</td>
<td>$11,854,865</td>
<td></td>
<td>$11,854,865</td>
</tr>
</tbody>
</table>

1Represents a reduction of $24,473.75 in the contract with Mullin and Lonergan Associates and a reduction of $8,602 in advertising; and

WHEREAS, the Passaic County Board of Chosen Freeholders now accepts the CDBG-DR grant extension until December 31, 2020 for the County of Passaic and extends the CDBG-DR sub-recipient agreement with the City of Passaic until June 30, 2020 to permit them adequate time to complete Phase VI of the reconstruction of the McDanold Brook park; and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee on December 3, 2019 and recommended that the grant extensions and budget modifications be approved;
NOW, THEREFORE, BE IT RESOLVED, that the Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications to extend the CDBG-DR grant and modify the budget with the NJ Department of Community Affairs and the sub-recipient agreement with the City of Passaic, for the County of Passaic until December 31, 2020, and for the City of Passaic until June 30, 2020.

JRS/meg

Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
   Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 0

REQUISITION #


4. METHOD OF PROCUREMENT:
☐ RFP   ☐ RFQ   ☐ Bid
☐ Other: __________________________________________

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☐ Human Services
☐ Law & Public Safety
☐ Planning & Economic Development 12/3/2019
☐ Public Works

6. DISTRIBUTION LIST:
☐ Administration   ☑ Finance   ☑ Counsel
☐ Clerk to the Board   ☐ Procurement
☐ Other: __________________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191171
November 4, 2019

Ms. Deborah Hoffman  
Director  
Division of Economic Development  
County of Passaic  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512

Re:  Passaic County CDBG-DR Program: Request for Grant extension until June 30, 2020 and additional funding of $33,080.46 by the City of Passaic

Dear Ms. Hoffman:

The City of Passaic has diligently completed Phases I, II, III, IV and Phase V of the McDanoid Brook Project and is now requesting an extension of our grant until June 30, 2020 in order to enable us to complete a new Phase VI. The grant extension will allow the City of Passaic to reconstruct the curbs and storm water inlets located along the McDanoid Brook Park which were destroyed or damaged during Hurricane Irene.

In addition, we are requesting additional funds of $33,080.46 to implement Phase VI, resulting in a final contract total (8th amendment) of $3,745,084.46.

Thank you for your attention to this matter.

If you have any questions or concerns, please do not hesitate to reach my office.

Sincerely,

Ricardo Fernandez, PP, AICP, OPA  
Business Administrator
November 26, 2019

The Honorable John Bartlett
Freeholder Director
County of Passaic
Administration Building
401 Grand Street
Paterson, New Jersey 07506-2027

Re: CDBG - Disaster Recovery 2013
Revision #: 2013-02300-0277-12
Total Award Amount: $11,854,865.00

Dear Freeholder Director Bartlett:

The New Jersey Department of Community Affairs hereby revises Agreement 2013-02300-0277-11 dated June 26, 2019 with this Revision, 2013-02300-0277-12, between the Department and County of Passaic.

The purpose of this revision is to:

- modify the grant/loan award period of the Agreement. The revised grant/loan award period is contained on the attached revised 'AGREEMENT DATA SHEET'.

You may retrieve this Revision by selecting 'Grant Amendments/Revisions' under the History section of the SAGE System's Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janet Winter
Division Director

Division of Housing and Community Resources
AGREEMENT DATA SHEET

( X ) GRANT  ( ) LOAN

PROJECT INFORMATION
FUNDING PROGRAM NAME: CDBG - Disaster Recovery 2013
PROJECT TITLE: Passaic County CDBG-Disaster Recovery
SERVICE AREA(S): Borough of Bloomingdale, Borough of Hawthorne, Borough of Pompton Lakes, Borough of Totowa, Borough of Woodland Park, City of Passaic, City of Paterson, Township of Little Falls, County of Passaic

RECIPIENT INFORMATION
AGENCY NAME: County of Passaic
ADDRESS: Administration Building
401 Grand Street
Paterson, New Jersey 07505-2027

CHIEF FINANCIAL OFFICER: Mr. Richard Cahill
VENDOR ID #: V-228002466-99
TELEPHONE NUMBER: (973) 881-4402
CHARITIES REGISTRATION #: EX0000000
DUNS: 063148811

STATE INFORMATION
DEPARTMENT: NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION: Division of Housing and Community Resources
ADDRESS: 101 South Broad Street, 5th Floor
PO Box 806
Trenton, NJ 08625-0806

CONTACT PERSON: Terence Schrider
TELEPHONE NUMBER: (609) 633-6293

FEDERAL INFORMATION:
FEDERAL AWARD AGENCY NAME: Department of Housing and Urban Development
CFDA: Community Development Block Grants/State’s program and Non-Entitlement Grants In Hawaii

FUNDING AMOUNT AND SOURCE OF FUNDS

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<th>AMOUNT</th>
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<td>Total Amount Federal Award: $15,596,506.00</td>
<td>Federal Award Date: 9/28/2012</td>
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SUBTOTAL $11,854,865.00

OTHER FUNDS $0.00

TOTAL $11,854,865.00

GRANT/LOAN AWARD PERIOD
GRANT/LOAN AWARD PERIOD: January 01, 2013 THROUGH: December 31, 2020
LENGTH OF AWARD PERIOD: 8 Years
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: March 31, 2021

PURPOSE OF GRANT/LOAN
This award will provide funding to Passaic County to undertake eleven projects in nine communities to cover necessary expenses for disaster recovery from the impacts of Hurricane Irene in 2011.

Introduced on: December 10, 2018
Adopted on: December 10, 2019
Official Resolution #: R20191171
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A TIME EXTENSION TO DECEMBER 31, 2020 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES AND A FEE REDUCTION OF $24,473.75 RESULTING IN A TOTAL CONTRACT AMOUNT OF $153,376.25, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  NAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING A TIME EXTENSION TO DECEMBER 31, 2020 TO THE EXISTING CONTRACT WITH MULLIN & LONERGAN ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) CONSULTING SERVICES AND A FEE REDUCTION OF $24,473.75 RESULTING IN A TOTAL CONTRACT AMOUNT OF $153,376.25

WHEREAS, there exists a need for Community Development Block Grant Disaster Recovery Consulting Services for the Passaic County Division of Economic Development; and

WHEREAS, the County issued a public solicitation for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on July 19, 2012 and the Evaluation and Review Committee reviewed the submittal and found that Mullin & Lonergan Associates of Pittsburgh, PA, was qualified to perform the necessary services; and

WHEREAS the Board of Chosen Freeholders adopted resolution R-2013-137 on February 26, 2013 to award a contract to Mullin and Lonergan for the services referenced above for a contract period of January 1, 2013 through December 31, 2015, for a total fee not to exceed $150,000.00; and

WHEREAS, the New Jersey Department of Community Affairs (NJDCA) provided a no-cost time extension of the CDBG-DR grant to September 30, 2017 to the County of Passaic to complete the scope of work of the grant; and
WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2015-884 on November 24, 2016 to provide a no-cost time extension of the contract with Mullin & Lonergan Associates, to September 30, 2017, to assist Passaic County in the completion of the CDBG-DR scope of work; and

WHEREAS, the scope of services was expanded to include wage rate monitoring of the City of Passaic McDanold Brook public facilities project, which now includes Phase III, IV and V, which requires additional staff time for wage monitoring and reporting to the NJ Department of Community Affairs and the US Department of Housing and Urban Development; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2017-171 on March 14, 2017 to provide additional funding of $30,000 to the existing contract with Mullin & Lonergan Associates, for a total contract not to exceed $180,000, to assist Passaic County in the completion of the CDBG-DR scope of work; and

WHEREAS, the New Jersey Department of Community Affairs (NJDCA) provided a no-cost time extension of the CDBG-DR grant to December 31, 2017 to the County of Passaic to complete the scope of work of the grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2017-274 on March 28, 2017 accepting the CDBG-DR grant extension from the NJ Department of Community Affairs until December 31, 2017; and
WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-776 on September 12, 2017 to provide a no-cost time extension of the contract with Mullin & Lonergan Associates, to December 31, 2017, to assist Passaic County in the completion of the CDBG-DR scope of work; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2017-822 on September 26, 2017 to approve a no-cost grant extension of the CDBG-DR grant until December 31, 2018; and

WHEREAS, the Passaic County Board of Chosen Freeholders provided an extension of the Mullin & Lonergan contract until December 31, 2018 via the adoption of resolution R-2017-823 on September 26, 2017 to enable them to provide continuous consulting services to the CDBG-DR program; and

WHEREAS, adopted resolution R-2017-823 also reduced the contract with Mullin & Lonergan from a total of $180,000 to $177,850 to permit the County to pay other administrative costs directly related to the CDBG-DR program; and

WHEREAS, the Passaic County Board of Chosen Freeholders provided a no-cost time extension of the Mullin & Lonergan contract until July 31, 2019 via the adoption of resolution R-2018-1106 on December 27, 2018 to enable them to provide continuous consulting services to the CDBG-DR program; and
WHEREAS, the NJ Department of Community Affairs has now provided a no-cost CDBG-DR grant extension to the County of Passaic until October 31, 2019; and

WHEREAS, the Passaic County Board of Chosen Freeholders provided a no-cost time extension of the Mullin & Lonergan contract until October 31, 2019 via the adoption of resolution R-2019-0526 on June 11, 2019 to enable them to provide continuous consulting services to the CDBG-DR program; and

WHEREAS, the Passaic County Board of Chosen Freeholders seeks to provide a time extension of the contract with Mullin and Lonergan until December 31, 2020 to enable them to continue to support the administrative activities of the CDBG-DR grant; and

WHEREAS, the Passaic County Board of Chosen Freeholders will reduce the dollar value of the contract with Mullin and Lonergan Associates to $153,376.25 which reflects a reprogramming of the CDBG-DR grant funds; and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee on December 3, 2019 and recommended this resolution to the full Board for adoption;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a time extension of the existing Mullin & Lonergan Associates CDBG-DR contract to December 31, 2020, at a
reduction in compensation to $153,376.25, to assist in the 
implementation of the CDBG-DR Program, under Local Public 
Contract Law, specifically N.J.S.A. 40A: 11-5 (1); and 

BE IT FURTHER RESOLVED, that the Freeholder Director 
and Clerk to the Board are hereby authorized to execute all 
documents and certifications on behalf of the County of Passaic. 

JRS/meg 

Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
   Telephone #: 973-566-4720

   DESCRIPTION OF RESOLUTION:
   RESOLUTION AUTHORIZING A TIME EXTENSION TO DECEMBER 31, 2020 TO THE EXISTING CONTRACT WITH MALIN & LOWEGER ASSOCIATES, FOR COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (COBG-DDR) CONSULTING SERVICES AND A FEE REDUCTION OF $24,472.48 RESULTING IN A TOTAL CONTRACT AMOUNT OF $163,375.28

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 0
   REQUISITION #: 0-01-41-774-013-233
   ACCOUNT #: 0-01-41-774-013-233

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFO  □ Bid
   □ Other: ____________________________

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   □ Clerk to the Board
   □ Procurement
   □ Other: ____________________________
   DATE: __________________

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: ____________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191172
November 28, 2019

The Honorable John Bartlett
Freeholder Director
County of Passaic
Administration Building
401 Grand Street
Paterson, New Jersey 07505-2027

Re: CDBG - Disaster Recovery 2013
Revision #: 2013-02300-0277-12
Total Award Amount: $11,854,865.00

Dear Freeholder Director Bartlett:

The New Jersey Department of Community Affairs hereby revises Agreement 2013-02300-0277-11 dated June 26, 2019 with this Revision, 2013-02300-0277-12, between the Department and County of Passaic.

The purpose of this revision is to:

- modify the grant/loan award period of the Agreement. The revised grant/loan award period is contained on the attached revised ‘AGREEMENT DATA SHEET’.

You may retrieve this Revision by selecting 'Grant Amendments/Revisions' under the History section of the SAGE System’s Grant Menu. Please contact your Program Manager should you have any questions. Thank you.

Sincerely,

Janel Winter
Division Director
Division of Housing and Community Resources
AGREEMENT DATA SHEET

AGREEMENT DATA SHEET
(X) GRANT  ( ) LOAN

CDBG - Disaster Recovery 2013
Passaic County CDBG-Disaster Recovery
Borough of Bloomingdale, Borough of Hawthorne, Borough
of Pompton Lakes, Borough of Totowa, Borough of
Woodland Park, City of Passaic, City of Paterson, Township
of Little Falls, County of Passaic

RECIPIENT INFORMATION
AGENCY NAME: County of Passaic
ADDRESS: Administration Building
401 Grand Street
Paterson, New Jersey 07505-2027

CHIEF FINANCIAL OFFICER: Mr. Richard Cahili
VENDOR ID #: V-225002466-99
TELEPHONE NUMBER: (973) 881-4402
CHARITIES REGISTRATION #: EX0060000
DUNS: 063148811

STATE INFORMATION
DEPARTMENT: NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION: Division of Housing and Community Resources
ADDRESS: 101 South Broad Street, 5th Floor
PO Box 806
Trenton, NJ 08625-0808

CONTACT PERSON: Terence Schrider
TELEPHONE NUMBER: (609) 633-6283

FEDERAL INFORMATION:
FEDERAL AWARD AGENCY NAME: Department of Housing and Urban Development
CFDA: Community Development Block Grants/State's program and Non-
Entitlement Grants in Hawaii

FUNDING AMOUNT AND SOURCE OF FUNDS

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SUBTOTAL

$11,854,865.00

OTHER FUNDS

$0.00

TOTAL

$11,854,865.00

GRANT/LOAN AWARD PERIOD
GRANT/LOAN AWARD PERIOD: January 01, 2013 THROUGH: December 31, 2020
LENGTH OF AWARD PERIOD: 8 Years
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: March 31, 2021

PURPOSE OF GRANT/LOAN
This award will provide funding to Passaic County to undertake eleven projects in nine communities
to cover necessary expenses for disaster recovery from the impacts of Hurricane Irene in 2011.
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2020 APPLICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FY-2020 APPLICATION

WHEREAS, the Passaic County Board of Chosen Freeholders, on September 9, 2008, adopted resolution R-08-760 which adopted the Passaic County Citizen Participation Plan under 24 CFR Part 91, Sec 91.105, for the Community Development Block Grant Program; and

WHEREAS, the Passaic County Board of Chosen Freeholders, on August 16, 2016 adopted resolution R-2016-701 amending the Passaic County Citizen Participation Plan for the Community Development Block Grant Program to comply with recent HUD regulations to include the Affirmatively Furthering Fair Housing (AFFH) Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5; and

WHEREAS, the Citizen Participation plan allows for a 10-day period of notification of a public meeting to discuss the FY 2020 Community Development Block Grant (CDBG) application, which is due to Passaic County on March 12, 2020; and

WHEREAS, the Department of Planning and Economic Development seeks to hold a public hearing/meeting on the CDBG FY 2020 application on February 7, 2020, at 1:00 p.m., at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Totowa, NJ, Suite 250; and

WHEREAS, the Department of Planning and Economic Development seeks approval to hold a public hearing/meeting on
February 7, 2020 and to advertise the hearing/meeting in a newspaper of local circulation, announcing the public meeting to discuss the FY 2020CDBG application (notice attached); and

WHEREAS, this matter was considered by the members of the Freeholder Planning and Economic Development Committee on December 3, 2019 and was recommended to the full Board for approval; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freholders of the County of Passaic that it hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

BE IT FURTHER RESOLVED that the said Board hereby authorizes the advertisement of the February 7, 2020 public hearing/meeting, at 1:00 p.m., at the offices of the Department of Planning and Economic Development, 930 Riverview Drive, Totowa, NJ, Suite 250, as detailed above and attached.

JRS/mcg

December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
   Telephone #: 908-770-7568

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE ADVERTISEMENT AND SCHEDULING
OF A PUBLIC HEARING AND MEETING ON THE PASSAIC COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT FY-2020 APPLICATION

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDUMUDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: $ 75.00 (Estimate)
   REQUISITION #: ________________________________
   ACCOUNT #: G-01-838-019-201

4. METHOD OF PROCUREMENT:
   ☐ RFP    ☐ RFQ    ☐ Bid
   ☐ Other: _______________________________________

5. COMMITTEE REVIEW:                     DATE: __________
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development 12/3/2019
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration    ☐ Finance    ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other: _______________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191173
NOTICE OF PUBLIC MEETING
PASSAIC COUNTY, NEW JERSEY
CDBG Program

Notice is hereby given that Passaic County, NJ, in accordance with the Citizen Participation Plan, will hold a public meeting on February 7, 2020 at 1 p.m. in the Passaic County Department of Planning and Economic Development, Suite 250, 930 Riverview Drive, Totowa, NJ. The County is in the process of preparing the FY 2020 Annual Action Plan. The purpose of the meeting is to:

1) Receive input on the needs of the County (outside the other HUD entitlement cities) that can be addressed with CDBG funds;

2) Share information on how to complete the FY 2020 CDBG application to request funding, HUD rules and requirements governing CDBG funding

3) Review performance of the CDBG program.

Municipalities and Agencies wishing to request CDBG funding must do so in writing by 4:00 p.m. March 12, 2020. The County intends to submit its application for FY 2020 funds to HUD on or about July 15, 2020. The County anticipates that its FY 2020 CDBG Program allocation will be $800,000, but allocation figures are not yet known. Funds may be allocated to projects in the twelve participating communities of the County: Bloomingdale, Haledon, Hawthorne, Little Falls, North Haledon, Pompton Lakes, Prospect Park, Ringwood, Totowa, Wanaque, West Milford and Woodland Park and to eligible non-profit agencies serving low income populations.

All interested individuals and organizations are invited to attend this meeting and offer their comments on the housing and community development needs of the County and past performance. Individuals who are non-English speaking or disabled and require the information in an alternate format or who require special accommodations at the public meeting, may contact the Division of Economic Development at 973-569-4720 or ecdev@passaiccountynj.org (TTY Users: NJ Telecommunications Relay 7-1-1). This meeting will also be available via webinar, contact the Division of Economic Development for the web link.

La información será proporcionada en español a petición.
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF $1,500,000, FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ALTERNATIVES (TAP) PROGRAM, FOR PHASE 1 OF THE HIGHLANDS RAIL TRAIL PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development

PRES. = present  ABS. = absent
MOVE. = moved   SEC. = seconded
AYE. = yes  NAY. = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF $1,500,000, FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ALTERNATIVES (TAP) PROGRAM, FOR PHASE 1 OF THE HIGHLANDS RAIL TRAIL PROJECT

WHEREAS, the Passaic County Board of Chosen Freeholders authorized the Passaic County Planning Department to submit a grant application to the New Jersey Department of Transportation, Transportation Alternatives (TAP) program, for Phase 1 of the Highlands Rail Trail Project; and

WHEREAS, by letter dated May 15, 2019, to the Freeholder Board, the Department of Transportation advised that Passaic County has been selected to receive $1,500,000.00 in Transportation Alternatives Set-Aside Program funding for the Highlands Rail Trail Phase I Project; and

WHEREAS, the Transportation Alternatives Set-Aside Program is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA); and

WHEREAS, the goal of TAP is to provide federal funds for community based “non-traditional” projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation’s intermodal system; and

WHEREAS, the Transportation Alternatives Set-Aside Program has proven to be very popular and extremely competitive; and

WHEREAS, this year 120 applications were received requesting a total of more than $99 Million and the Department was able to only fund 25 projects based on available funding; and
WHEREAS, the project must be authorized for implementation by May 15, 2021 and in addition, the project must be authorized prior to incurring any project related costs that will be reimbursed under this Program, any costs incurred prior to authorization will be ineligible for reimbursement; and

WHEREAS, with all federally funded programs, funds will be disbursed on a reimbursement basis; and

WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee meeting on December 3, 2019 at which time it was recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes acceptance of grant funds totaling $1,500,000.00, from the New Jersey Department of Transportation (NJDOT) Transportation Alternatives Program (TAP), for Phase 1 of the Highlands Rail Trail Project; and

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute any and all necessary documents on behalf of the County of Passaic with respect to the grant funds set forth above.

Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael Lysicatos
   Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:
Request to accept the $1.5 million Transportation Alternatives Program (TAP) grant for Phase 1 of the Highlands Rail Trail Project.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDINUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $1,500,000
   REQUISITION # ____________________________
   ACCOUNT # ________________________________

4. METHOD OF PROCUREMENT:
   ☐ RFP ☐ RFQ ☐ Bid
   ☐ Other: ________________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development 12/3/19
   ☐ Public Works

6. DISTRIBUTION LIST: ☐ Administration ☐ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other: ________________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191174
May 15, 2019

The Honorable Hector C. Lora
Director, Passaic County
401 Grand Street
Paterson, NJ 07505

Dear Director Lora:

New Jersey Department of Transportation recently announced its Commitment to Communities Initiative to help local governments succeed in delivering transportation projects. In line with this initiative, I am pleased to inform you that Passaic County has been selected to receive $1,500,000 in Transportation Alternatives Set-Aside Program funding for the Highlands Rail Trail - Phase 1 project.

The Transportation Alternatives Set-Aside Program is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO). The goal of the Transportation Alternatives Program is to provide federal funds for community-based "non-traditional" surface transportation related projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation's intermodal system. The Transportation Alternatives Set-Aside Program has proven to be very popular and extremely competitive. This year 120 applications were received requesting a total of more than $99 million. The Department was able to fund 25 projects based on available funding.

Please be advised that your project must be authorized for implementation by May 15, 2021. In addition, the project must be authorized prior to incurring any project related costs that will be reimbursed under this program. Any costs incurred prior to authorization will be ineligible for reimbursement. As with all federally funded programs, these funds will be disbursed on a reimbursement basis.

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"
New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper

 Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191174
The award of Transportation Alternatives Set-Aside grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Grant recipient's capabilities to comply with state and federal requirements for the administration of federal-aid highway grants including 23 CFR - Highways, and OMB requirements related to 2 CFR 200, 2 CFR Part 215; cost principals and audit requirements will be assessed prior to the awarding of funding for this project.

Additionally, all recipients of federal and state grants are required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Should you have any questions regarding your grant, please contact the NIDOT Local Aid District Office in your area.

District 1 - Mill. Arlington - 973-601-6700
District 2 - Newark - 973-877-1300
District 3 - Trenton - 609-963-2020
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

[Signature]

Dino Gardev-Benevetti
Commissioner

cc: County Clerk
County Engineer

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"
New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED

RESOLUTION AMENDING RESOLUTION #87 ON THE FREEHOLDERS AGENDA AUTHORIZING AN AWRD OF CONTRACT TO CIVIL SOLUTIONS, THROUGH STATE CONTRACT, FOR ESRI ARCGIS ENTERPRISE MANAGEMENT AND SOLUTIONS PACKAGE, PHASE 1-CIVIL SOLUTIONS ARCGIS ENTERPRISE SOLUTION PACKAGE AND PHASE 2-ESRI ARCGIS ENTERPRISES ADMINISTRATION & MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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AYE.= yes  NAY.= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2019
AMENDED
RESOLUTION AMENDING RESOLUTION #87 ON THE
FREEHOLDEERS AGENDA AUTHORIZING AN AWRD OF
CONTRACT TO CIVIL SOLUTIONS, THROUGH STATE
CONTRACT, FOR ESRI ARCGIS ENTERPRISE MANAGEMENT
AND SOLUTIONS PACKAGE, PHASE 1-CIVIL SOLUTIONS
ARCGIS ENTERPRISE SOLUTION PACKAGE AND PHASE 2-ESRI
ARCGIS ENTERPRISES ADMINISTRATION & MANAGEMENT

WHEREAS, Resolution #87 on the Freeholders’ Agenda for
December 10 2019, authorizes an award of contract to Civil
Solutions to provide an Esri ArcGIS Enterprise 10.7 installation and
Solution Package, and Phase 2- Esri ArcGIS Enterprises
Administration & Management; and

WHEREAS, after a further review of the proposed services
presented by Civil Solutions, the Planning Department determined
and recommended that the County now needs only Phase 1-Civil
Solutions ArcGIS Enterprise Solution Package, pursuant to the
terms and conditions of their state contract, No. is 19-TELE-00872,
and as per the Civil Solutions’ Proposal dated November 22, 2019
(copy attached); and

WHEREAS, as a consequence thereof, it is necessary to amend
Resolution #87 on the Freeholders Agenda of December 10, 2019 to
reflect an award of contract to Civil Solutions, only for Phase 1-Civil
Solutions ArcGIS Enterprise Solution Package; and

WHEREAS, Civil Solutions has allocated a budget to complete
the Phase 1- Esri ArcGIS Enterprise Solutions Package work, for a
fee of $5,565.00; and

WHEREAS, the ArcGIS Enterprise Solutions Package is a one-
time fee based upon the scope of work identified and outlined on
the Civil Solutions’ Proposal, dated November 22, 2019 (copy
attached), and
WHEREAS, this matter was reviewed by the Freeholder Planning and Economic Development Committee meeting on December 3, 2019 at which time it was recommended to the full Board for approval; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution #87 to reflect an award of contract to Civil Solutions only for Phase 1-Civil Solutions ArcGIS Enterprise Solution Package, pursuant to Civil Solutions’ proposal and applicable State Contract; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: December 10, 2019

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R201911175
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $5,565.00

APPROPRIATION: 9-01-22-147-001-233

PURPOSE: Resolution authorizing award of contract to Civil Solutions.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC: fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael Lysicatos
   Telephone #: 973-596-4047

DESCRIPTION OF RESOLUTION:
Request authorization to contract with GIS Solutions (a division of ARH) for Phase 1 GIS Enterprise Solution services in the amount of $5,565.00.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $5,565.00

REQUISITION #

ACCOUNT # 9-01-22-147-001-233

4. METHOD OF PROCUREMENT:
☐ RFP  ☐ RFQ  ☐ Bid
☐ Other: Contract from RFQ List

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☐ Human Services
☐ Law & Public Safety
☐ Planning & Economic Development
☐ Public Works
☐ Other:

6. DISTRIBUTION LIST:
☐ Administration  ☐ Finance  ☐ Counsel
☐ Clerk to the Board  ☐ Procurement
☐ Other:

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191175
PROPOSAL QUOTATION
Via Email Only (mlysiakos@passaiccountynj.org) November 22, 2019

Michael LyOLUMN, AICP, PP
Planning Director
Passaic County Department of Planning &
Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: Esri ArcGIS Enterprise Management &
Solution Package
NJ State Contract (1-1841; 183666)

Michael,

Civil Solutions is pleased to present this proposal for your consideration in response to
your request to provide an Esri ArcGIS Enterprise 10.7 installation and Solution
Package. The County has requested Civil Solutions to provide the following proposal
as Phases. Phase 1 - Civil Solutions ArcGIS Enterprise Solution Package and Phase
2 - Civil Solutions ArcGIS Enterprise Administration & Management.

Civil Solutions firmly believes in a client partner relationship and will be available
to the County’s IT Department during server creation & configuration process to
assist the County IT staff, if requested during normal business hours.

ArcGIS Enterprise Solution Package & ArcGIS Enterprise Annual Management &
Support
Civil Solutions has recently performed a number of upgrades and installations of
ArcGIS Enterprise for a number of our clients. Similar to our work with other clients,
we will provide the following:

1. Phase 1 includes:
   a. Installation and/or configuration of ArcGIS Enterprise 10.7.1 or most
current including:
      i. Portal for ArcGIS
      ii. Enterprise Geodatabase on MS SQL
      iii. ArcGIS Data Store
   b. Professional graphic design, also referred to as "Branding of the Site"
of Portal
   c. Creation of Portal named users
   d. Establishment of User Groups
   e. Implementation of the (1) ArcGIS Solution for Local (County)
      Government
   f. The creation of Portal Data Services to support the proposed
      application
   g. Knowledge Transfer

2. Phase 2 includes:
   a. Overall management and administration of ArcGIS Enterprise
As an Esri ArcGIS Online Specialty partner we have demonstrated our abilities to implement Esri web GIS technologies, and we will provide a knowledge transfer of the best management practices for ArcGIS Enterprise which includes data management strategies, publishing of services, and consumption of the published services via template applications within Esri Application Builder and other Esri template applications.

We assume all relevant software, hardware, and personnel resources will be provided in order to complete our work. All work performed will be conducted by our GIS Specialist and Technicians located in at our headquarters in Hamilton, N.J. A portion of this project may involve the use of a remote connection to perform the initial transfer of the data from its original environment. We will work closely with you and your staff on scheduling a convenient time. We are sensitive to organizations network policies and will work with your IT Department on any special requirements or restrictions.

Civil Solutions has allocated a budget below to complete this work. It is our understanding the County reserves the option to choose only a single phase or both phases. All of our work will be done at your pre-specified direction. The Admin & Management Services line item is an annual recurring fee, paid in full at the beginning of the annual cycle. The ArcGIS Enterprise Solution Package is a one-time fee based upon the scope of work identified above.

<table>
<thead>
<tr>
<th>Task</th>
<th>Price</th>
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<tbody>
<tr>
<td>Phase 1 - Esri ArcGIS Enterprise Solution Package</td>
<td>$55,565.00</td>
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<tr>
<td>Phase 2 - Esri ArcGIS Enterprise Admin &amp; Management Services</td>
<td>$6,825.00/yr</td>
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We are pleased that you are considering Civil Solutions as your Enterprise GIS implementation team and look forward to working with you and Passaic County on this effort.

Please contact me at (973) 789-9638 if you have any questions or need any additional information.

Sincerely,

[Signature]

Mark R. Yarri, GIS
Vice President of Geospatial Services

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191175
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael Lysicatos
   Telephone #: 973-596-4047
   DESCRIPTION OF RESOLUTION:
   Request authorization to contract with City Solutions (a division of ARH) for Phase 1 GIS Enterprise Solution services in the amount of $5,565.00.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARD AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $5,565.00
   REQUISITION #
   ACCOUNT # 01-221-147-001-233

4. METHOD OF PROCUREMENT:
   ☒ RFP   ☑ RFQ   ☐ Bid
   ☑ Other: Contract from RFQ List

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works
   DATE: 12/30/2019

6. DISTRIBUTION LIST:
   ☑ Administration   ☐ Finance   ☐ Counsel
   ☐ Clerk to the Board   ☐ Procurement
   ☐ Other:

Introduced on: December 10, 2018
Adopted on: December 10, 2019
Official Resolution #: R20191175
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building 220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO LITTLE FALLS HISTORICAL SOCIETY, INC., FOR PREVIOUSLY AWARDED FUNDS IN 2015, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

<table>
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<th>Official Resolution#</th>
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<td>12/10/2019</td>
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<td>12/10/2019</td>
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<td>Adopted Date</td>
<td>12/10/2019</td>
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<td>Agenda Item</td>
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<td>Purchase Req. #</td>
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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AUTHORIZING AN EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO LITTLE FALLS HISTORICAL SOCIETY, INC., FOR PREVIOUSLY AWARDED FUNDS IN 2015

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing an extension for an award made to Little Falls Historical Society, Inc., for the Study Needs Assessment for 35 Stevens Avenue in 2015 via Resolution R-2015-0602 (I-58) dated August 11, 2015; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing an extension through September 2020, due to further study needed, as outlined in the attached letter from President John J. Veteri, Jr., Esq., dated November 21, 2019; and

WHEREAS this matter was reviewed by the Planning & Economic Development Committee on December 3, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the extension through September 2020 for an award made to Little Falls Historical Society, Inc., for the Study Needs Assessment for 35 Stevens Avenue in 2015, due to further study needed, as outlined in the attached letter from President John J. Veteri, Jr., Esq., dated November 21, 2019.

JDP:lc

Dated: December 10, 2019
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Garon
   Telephone #: 973-569-4049

2. DESCRIPTION OF RESOLUTION:
   Authorization to grant an extension request (through September 2020) to the Little Falls Historical Society for their 33 Stevens Avenue Needs Assessment Project (County Open Space Award, 2016), due to further study needed, as outlined in the attached letter from President John J. Vutasi, Jr., Esq., dated November 21, 2019.

3. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
   AMOUNT OF EXPENDITURE: $ n/a
   REQUISITION #: __________________________
   ACCOUNT #: __________________________

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: __________________________

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development 12/3/19
   □ Public Works
   □ Other: __________________________

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: __________________________

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution #: R20191176
November 21, 2019

Via Email: kcareni@passaiccountynj.org

Kathleen M. Careni
Open Space Coordinator
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: Request for Extension
Agreement/2015 Open Space & Farmland Preservation
Trust Fund: Little Falls Historical Society
Project: Study Needs Assessment for 35 Stevens Avenue

Dear Kathleen:

In connection with the above grant, the Society is respectfully requesting an extension of time in order to finalize the additional environmental and other examination of the above historic building.

We are hopeful to create an arts, historical and cultural center at this building including much needed space for a Morris Canal Visitors Center.

Please advise if you have any questions or require any additional information. Thank you for your patience and cooperation in this matter.

Very truly yours,

John J. Veneri, Jr., Esq.
President
Little Falls Historical Society, Inc.

Enclosures

cc: Hon. Mayor James Damiano
Charles Ceccia, Business Administrator
Peggy Ollivi, Board Treasurer

Introduced on: December 10, 2019
Adopted on: December 10, 2019
Official Resolution#: R20191176
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director John W. Bartlett
Deputy Dir. Cassandra "Sandi" Lazzara
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RETAINING THE SERVICES OF THE LAW FIRM OF ERIC M. BERNSTEIN & ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191177
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-89
CAF # T-19-56-850-000-801
Purchase Req. #
Result Adopted

FREEHOLDER    PRES  ABS  MOVE  SEC  AYE  NAY  ABST  REC
Bartlett     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓
Lazzara     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓
Akhter     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓
Best Jr.     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓
Duffy     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓
James     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓
Lepore     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓     ✓

PRES.= present  ABS.= absent
MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain
REC.= recuse

Dated: December 13, 2019
RESOLUTION RETAINING THE SERVICES OF THE LAW FIRM OF ERIC M. BERNSTEIN & ASSOCIATES, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 and Resolution R2019 0427 adopted May 14, 2019 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS recently a possible serious employment related harassment claim involving several Passaic County employees has been brought to light that may need a complicated and lengthy investigation; and

WHEREAS the said Board is desirous of assigning this investigation to the law firm of Eric M. Bernstein & Associates, LLC which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior
resolution for a fee not to exceed $15,000.00 (see copy of proposal attached); and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter by email and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because:

(1) The recipients are authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 10, 2019
December 9, 2019

Anthony J. De Nova, County Administrator
County of Passaic
401 Grand Street
Room 205
Paterson, New Jersey 07505-2023

Re: Harassment Investigation
Our File No. 1713-1000

Dear Mr. De Nova:

Pursuant to my conversation with you, County Counsel Glovin and Human Resources Director Solomon, please accept this correspondence as our proposal to provide investigatory services as to this matter. Our services will include, but not be limited to, the review of all relevant documents, pictures, videos, recordings, etc. related to the matter. We will also review all applicable County policies and procedures, as well as all applicable collective bargaining agreements. We will interview all known witnesses, including those who were previously interviewed by Ms. Solomon, Ms. Solomon herself and any additional witnesses who were discovered through the course of the investigation. Finally, we will draft our findings and, in a separate document, produce our conclusions and recommendations. Some legal research may also be necessary. We have provided these services to several other counties and other public entities throughout the State and believe we can provide the same quality services to Passaic County in this matter.

Based on the number of witnesses currently involved and the material that needs to be reviewed, we believe that our services should not initially exceed $15,000.00 at the County’s hourly rate of $150.00. This does not preclude seeking additional compensation depending on how the matter progresses.

We hope that you and the County will consider us for the matter at hand. Your prompt attention and response in this matter is greatly appreciated. If you have any further questions, or desire any further information, please do not hesitate to contact me.

Very truly yours,

ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.

By: Eric M. Bernstein, Esq.

cc: (Via Email Only) (Personal & Confidential): Michael Glovin, Esq., County Counsel

N:\Client\Passaic County\1713-1000 LETT letter to A. De Nova re Harassment Investigation191209.docx
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT:          $15,000.00

APPROPRIATION:   T-19-56-850-000-801

PURPOSE:          Resolution retaining the services of the law firm of
                  Eric M. Bernstein & Associates, LLC to provide
                  outside legal services.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC:fr
Public Meeting (Board Meeting)
Date: Dec 10, 2019 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING A GRANT AWARD OF $254,540.00 FROM THE DOS2020C3-CTY COUNTY GRANT PROGRAM – NJ 2020 CENSUS TO ASSIST THE COUNTY OF PASSAIC AND ITS PARTNER MUNICIPALITIES IN ORGANIZING COMPLETE COUNTY ACTIVITIES THAT WILL ENSURE THE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
Michael H. Glovin, Esq.
COUNTY COUNSEL

Dated: December 13, 2019
RESOLUTION ACCEPTING A GRANT AWARD OF $254,540.00 FROM THE DOS2020C3-CTY COUNTY GRANT PROGRAM - NJ 2020 CENSUS TO ASSIST THE COUNTY OF PASSAIC AND ITS PARTNER MUNICIPALITIES IN ORGANIZING COMPLETE COUNTY ACTIVITIES THAT WILL ENSURE THE HIGHEST PARTICIPATION IN THE UPCOMING 2020 DECENNIAL CENSUS

WHEREAS, the Passaic County Board of Chosen Freeholders passed resolution R20190974 dated October 22, 2019 authorizing a grant application to the NJ Department of State 2020 Complete Count Commission NP (DOS2020C3-CTY) to assist the County of Passaic and its municipalities in the upcoming 2020 decennial census, all as noted in the resolution; and

WHEREAS, on November 25th, 2019, as per Passaic County’s grant application DOS2020C3-CTY-035, the New Jersey Department of State’s (DOS) 2020 Complete Count Commission (C3) County Grant Program awarded the County of Passaic in the amount of $254,540.00; and

WHEREAS, Passaic County received $20,140.00 more than the originally requested grant amount of $234,400.00; and

WHEREAS, Passaic County has agreed to use the funding to appropriately execute the grant/loan agreement with the Department of State; and

WHEREAS, Passaic County has detailed the uses of the grant award on the grant application to the New Jersey Department of State’s (DOS) 2020 Complete Count Commission (C3) County Grant Program, including updating the System for Administering Grants Electronically (SAGE) to reflect the initial grant award; and
WHEREAS, less than a year from now, the 2020 Census will be in full swing, with most households receiving their Census materials by mid-March 2020; and

WHEREAS, New Jersey must pursue a Census that counts all communities equally, a Census that provides reliable, comprehensive economic and demographic data to guide prudent policymaking and resource allocation; and

NOW, THEREFORE, BE IT RESOLVED, that by the authority of the Passaic County Board of Chosen Freeholders, Passaic County is accepting the grant amount of $254,540.00 from the New Jersey Department of State 2020 Complete County Commission (C3) County Grant Program.

BE IT FURTHER RESOLVED, that Passaic County will use its grant award to see to it that in each of its municipalities a complete count can be accomplished by encouraging a full participation of hard-to-count (HTC) populations through active outreach efforts in communities including African Americans, Latinos/Latins, Asians, various religious groups, Non-Native English speakers, indigent, homeless persons, college students, children under five years of age, men ages 18-49, senior citizens, the disabled, persons displaced by natural disasters, persons who are incarcerated, and members of the LGBTQ community.

BE IT FURTHER RESOLVED, that the Director and Clerk to the Board are hereby authorized to accept the grant agreement and any and all necessary documents on behalf of the County of Passaic, and that their signature constitutes acceptance of the terms and conditions of the Grant Agreement.
BE IT FURTHER RESOLVED, that the Director and Clerk to the Board, as well as the County Counsel and any other County Staff, are hereby authorized to execute any documentation necessary to effectuate the acceptance of this Grant.

BE IT FURTHER RESOLVED that the Clerk to the Board is hereby authorized to forward a certified copy of this resolution electronically.

December 10, 2019
Public Meeting (Board Meeting)

Date: Dec 10, 2019 - 5:30 PM  
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R 2018 1044 DATED DECEMBER 27, 2016 TO AUTHORIZE WIRELESS CELL SERVICE AND EQUIPMENT FROM VERIZON WIRELESS FROM THE SUM OF $189,000.00 TO $264,000.00 FOR THE REMAINDER OF 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Official Resolution# R20191179
Meeting Date 12/10/2019
Introduced Date 12/10/2019
Adopted Date 12/10/2019
Agenda Item 0-91
CAF #
Purchase Req. #

Result Adopted

FREEHOLDER PRES. ABS. MOVE SEC AYE NAY ABST RECU

Bartlett ✔ ✔ ✔ ✔ ✔
Lazzara ✔ ✔ ✔ ✔
Akhter ✔ ✔
Best Jr. ✔ ✔
Duffy ✔ ✔
James ✔ ✔ ✔
Lepore ✔ ✔ ✔

PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2019
RESOLUTION AMENDING RESOLUTION R 2018 1044 DATED DECEMBER 27, 2018 TO AUTHORIZE WIRELESS CELL SERVICE AND EQUIPMENT FROM VERIZON WIRELESS FROM THE SUM OF $189,000.00 TO $264,000.00 FOR THE REMAINDER OF 2019

WHEREAS the Board of Chosen Freeholders of Passaic County by Resolution R 2018 1044 dated December 27, 2018 approved an Omnibus Purchasing Resolution that authorized the purchase of a score of items that various Passaic County Departments and Agencies were going to need for calendar year 2019 through State Contract, Cooperative Purchasing Agreement and/or Federal GSA schedules; and

WHEREAS among those items was cell phone service and equipment from Verizon Wireless in the amount of $189,000.00 under State Contract 82583; and

WHEREAS the Director of Purchasing is reporting that this sum has been exceeded and is recommending that the said Board allocate an additional $75,000.00 to cover wireless phone service and equipment for various departments through the beginning of 2020; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within anticipated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby amends its Resolution R 2018 1044 dated December 27, 2018 specifically the authorization of wireless cell service and equipment from Verizon Wireless under State Contract 82583 from $189,000.00 for calendar year 2019 to $264,000.00 to cover wireless service and equipment for the remainder of 2019.

Dated: December 10, 2019
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $75,000.00

APPROPRIATION: various accounts on a needs basis.

PURPOSE: Resolution increasing award of contract to Verizon for calendar year 2019.

Richard Cahill, Chief Financial Officer

DATED: December 10, 2019

RC: fr