A. Announcement of the Open Public Meeting Law

B. Roll Call:
   1. Akhter
   2. Bartlett
   3. Best
   4. Duffy
   5. Lepore
   6. Deputy Director James
   7. Director Lazzara

C. Invocation:

D. Pledge of Allegiance

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

F. Approval of Minutes: November 20, 2018

G. Approval of Proclamation: None
H. Freeholder Reports:

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting____________________________
2. Motion to Close the Public Portion of the meeting____________________________

K. 2/3 Vote Resolution:

1. RESOLUTION AUTHORIZING TRANSFER NUMBER II, ALL AS NOTED IN THE RESOLUTION.

L. Consent Agenda:

1. RESOLUTION AUTHORIZING ACCEPTANCE OF $36,749.00 IN GRANT FUNDS FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY UNDER THE 2018 LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND (LEOTEF) GRANT PROGRAM - SUBAWARD NUMBER LEOTEF-15-18 FOR AN INDEFINITE SUBAWARD PERIOD, UNTIL ALL FUNDS ARE EXPENDED ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH’S REGIONAL MEDICAL CENTER FOR ACUTE AND EMERGENCY SERVICES PROVIDED TO INMATES AT THE PASSAIC COUNTY JAIL ALL AS NOTED IN THE RESOLUTION.
3. RESOLUTION SETTING THE DATE, TIME AND LOCATION OF THE 182nd REORGANIZATION MEETING OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND AUTHORIZING THE CLERK TO THE BOARD TO ISSUE THE APPROPRIATE PUBLIC NOTICES RELATIVE TO SAID MEETING ALL AS NOTED IN THE RESOLUTION.
4. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) PCCHC 2019, ALL AS NOTED IN THE RESOLUTION

5. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) NJEDA, ALL AS NOTED IN THE RESOLUTION

6. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) UASI, ALL AS NOTED IN THE RESOLUTION

7. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) CEHA, ALL AS NOTED IN THE RESOLUTION

8. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) NJHT, ALL AS NOTED IN THE RESOLUTION.

9. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) GOLF, ALL AS NOTED IN THE RESOLUTION

10. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR BULK PURCHASE OF NATURAL GAS AS A COMMODITY FOR THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM AS PER BID, ALL AS NOTED IN THE RESOLUTION

11. RESOLUTION AWARDING A CONTRACT TO COUNTY BUSINESS SYSTEMS OF PENNINGTON, NJ FOR PRODUCTION OF POLL BOOKS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND COMMISSIONER OF REGISTRATION CALENDAR YEAR 2019 RFQ-19-025 AS PER QUALIFICATION ALL AS NOTED IN THE RESOLUTION.

12. RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INC OF PARAMUS, NJ FOR PASSAIC COUNTY EMPLOYEE ASSISTANCE & WELLNESS PROGRAM CALENDAR YEAR 2019 RFQ-19-032 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

13. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT #2 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

14. RESOLUTION AUTHORIZING AWARD OF CONTRACT H. SCHRIER & CO FOR MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

15. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

16. RESOLUTION ADOPTING A REVISED FEE SCHEDULE FOR THE PREAKNESS VALLEY GOLF COURSE FOR 2019 ALL AS NOTED IN THE RESOLUTION.
17. RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ADDITIONAL $11,000 FROM THE ESTATE OF HENRY DE VRIES AS A BEQUEST TO BE USED SOLELY FOR THE HANK DE VRIES MEMORIAL YOUTH GOLF PROGRAM AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

18. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE ALL AS NOTED IN THE RESOLUTION.

19. RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO SUBMIT A PROPOSAL TO THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR CHILD ADVOCACY DEVELOPMENT GRANTS - CAPITAL ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION AUTHORIZING A COST-OF-LIVING INCREASE OF 2.25% OF BASE SALARY FOR NON-UNION EMPLOYEES HIRED PRIOR TO JULY 1, 2018 FOR CALENDAR YEAR 2019 ALL AS NOTED IN THE RESOLUTION.

21. RESOLUTION AWARDING A CONTRACT TO AMER KASHOQA MD OF WAYNE NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHIATRISTS SERVICE CALENDAR YEAR 2019 RFQ-19-041 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION AWARDING A CONTRACT TO A AND M MEDICAL SERVICES OF FAIR LAWN, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RE-BID MEDICAL TRANSPORTATION SERVICES CALENDAR YEAR 2019 RFQ-19-040 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION AWARDING A CONTRACT TO MOHAMED A. ELRAFEI MD OF WAYNE, NJ FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER CHIEF PSYCHIATRIST, PLAZA WEST MENTAL HEALTH UNIT CALENDAR YEAR 2019 RFQ-19-038 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

24. RESOLUTION AWARDING A CONTRACT TO CHARLES S. HASSON PHD OF THE HASSON PSYCHOLOGICAL GROUP OF ENGLEWOOD CLIFFS, NJ FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHOLOGIST PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT CALENDAR YEAR 2019 RFQ-19-035 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

25. RESOLUTION AWARDING A CONTRACT TO AMER KASHOQA MD OF KASHOQA PSYCHIATRY OF WAYNE, NJ FOR PREAKNESS HEALTHCARE CENTER CHIEF PSYCHIATRIST, PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT CALENDAR YEAR 2019 RFQ-19-036 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION REFERRING LITIGATION ENTITLED LINDA BENWAY VS. OFFICE OF THE PASSAIC COUNTY SHERIFF, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY AND THE OFFICE OF THE PASSAIC COUNTY SHERIFF, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION REFERRING LITIGATION ENTITLED JERRY WILDER, ET AL. VS. MHA LLC D/B/A MEADOWLANDS HOSPITAL MEDICAL CENTER, ET AL. TO THE WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

28. RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., FOR ON-CALL TESTING SERVICES FOR UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) FOR A TWELVE MONTH PERIOD AS PER BID, ALL AS NOTED IN THE RESOLUTION.

29. RESOLUTION FOR CHANGE ORDER #17 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATerson, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

30. RESOLUTION AUTHORIZING FINAL PAYMENT TO ON-LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE OF 2 STORM SEWER LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

31. RESOLUTION AMENDING R-2018-0665 DATED AUGUST 14, 2018 TO REFLECT THE DISCHARGE OF DEFAULT AGAINST RIEFOLO CONSTRUCTION COMPANY INC. FOR THE DEY MANSION VISITORS CENTER PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

32. RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-01106 BY $11,000.00 FOR CARELINE SERVICES, INC., TO PROVIDE AGENCY NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-04546 BY $2,000.00 TO $42,000.00 FOR TRI-COUNTY HOME CARE, LLC., D/B/A BRIGHT STAR CARE OF WAYNE TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-03365 BY $100,000.00 TO $500,000.00 FOR UNITED STAFFING SOLUTIONS, INC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

35. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OCCUPATIONAL HEALTH CENTER OF NEW JERSEY, P.A., D/B/A CONCENTRA MEDICAL CENTER, FOR THE PERIOD COMMENCING IMMEDIATELY AND TERMINATING AUGUST 19, 2019 FOR THE PERFORMANCE OF UP TO TWENTY-EIGHT (28) COMPREHENSIVE ANNUAL MEDICAL EXAMINATIONS AS REQUIRED TO BE PERFORMED ON TRAINED “HAZ MAT” EMPLOYEES OF THE PASSAIC COUNTY HEALTH DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

36. RESOLUTION AUTHORIZING A ONE-YEAR EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO TOWNSHIP OF LITTLE FALLS (FOR PATerson AVENUE FIELD IMPROVEMENT PROJECTS, 2016 AND 2017) THROUGH NOVEMBER 2019 ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING THE PURCHASE OF A 2019 FORD FUSION HYBRID VEHICLE THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR USE BY THE PASSAIC COUNTY MOTOR POOL, ALL AS NOTED IN THE RESOLUTION.

38. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

39. RESOLUTION AUTHORIZING A FIRST AMENDMENT TO THE TRAFFIC SIGNAL AGREEMENT BETWEEN THE BOROUGH OF PROSPECT PARK AND THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

40. RESOLUTION FOR CHANGE ORDER #5 (FINAL) FOR PERSISTENT CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379 PROJECT & REPAIR OF SQUAW BROOK ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-391 PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

41. RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR GRADE CONSTRUCTION FOR THE GARRET MOUNTAIN RESERVATION BARBOUR’S POND DREDGING AND AERATION PROJECT IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

42. RESOLUTION FOR CHANGE ORDER #1 FOR THOMAS & SONS BUILDERS, LLC FOR THE GARRET MOUNTAIN RESERVATION TOILET ROOM BUILDING RENOVATIONS AND NEW SUN SHELTERS PROJECT IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

43. APPROVING APPLICATION AND GRANT AGREEMENT FOR NJDOT STATE/LOCAL BRIDGE FUND FOR THE 2019 CALENDAR YEAR, ALL AS NOTED IN THE RESOLUTION.

44. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF’S DEPARTMENT ALL AS NOTED IN THE RESOLUTION

45. RESOLUTION AUTHORIZING PURCHASE OF TELEVISION ADVERTISING ALL AS NOTED IN THE RESOLUTION.

46. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REHABILITATION OF LITTLE POND SPILLWAY LOCATED ON VALLEY ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

47. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE LIGHTING REPAIRS TO STRAIGHT STREET BRIDGE OVER THE PASSAIC RIVER STRUCTURE NO. 1600014 IN THE CITY OF PATERSON, NJ, ALL AS NOTED IN THE RESOLUTION.

48. RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND CIVIC PLUS FOR UPGRADE AND REDESIGN OF THE DISCOVER PASSAIC COUNTY WEBSITE, ALL AS NOTED IN THE RESOLUTION.
49. RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO ACCEPT AND EXECUTE A GRANT AWARD FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE IMPLEMENTATION OF THE PASSAIC COUNTY TEEN ARTS FESTIVAL PROGRAM, ALL AS NOTED IN THE RESOLUTION.

50. RESOLUTION AWARDING CONTRACT TO HUNTER RESEARCH, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR THE NEW JERSEY COUNCIL OF THE HUMANITIES GRANT FOR DEY MANSION INTERPRETATION, ALL AS NOTED IN THE RESOLUTION.

51. RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF PHASE I CONSTRUCTION DOCUMENTS FOR THE EXTERIOR RESTORATION OF LAMBERT CASTLE IN PATERNSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

52. RESOLUTION FOR AWARD OF CONTRACT TO ATLANTIC TOMORROWS OFFICE FOR PURCHASE OF A COPIER FOR THE PASSAIC COUNTY DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

53. RESOLUTION TO ACCEPT AND EXECUTE GRANT AWARD IN THE AMOUNT OF $1,650.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO BE USED BY THE PASSAIC COUNTY DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS FOR THE IMPLEMENTATION OF A NEW INTERPRETIVE DISPLAY AT THE DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

54. RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAEQUE $42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAEQUE ROAD RECONSTRUCTION PROGRAM ALL AS NOTED IN THE RESOLUTION.

55. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO IDEMIA IDENTITY AND SECURITY USA LLC OF ANAHEIM, CA FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING SOFTWARE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

56. RESOLUTION AWARDING A CONTRACT TO NORTHPOINTE INC D/B/A EQUIVANT OF TRAVERSE CITY, MI FOR ASSESSMENT SOFTWARE FOR PASSAIC COUNTY RE-ENTRY PROGRAM AND MEDICATION ASSISTED TREATMENT PROGRAM RFQ-18-074 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

57. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRECISION ELECTRIC MOTOR WORKS INC OF CLIFTON, NJ AND QUALIFYING A.C. SCHULTES INC OF WOODBURY HEIGHTS, NJ FOR MOTOR PUMPS, INSPECTIONS, OVERHAUL, REWIND AND REPAIR FOR THE COUNTY OF PASSAIC BUILDINGS AND GROUNDS DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.
58. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALL STEEL AND ALUMINUM INC OF CIRCLEVILLE, NY FOR RE-BID STEEL BID WORKSHOP FOR THE COUNTY OF PASSAIC SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

59. RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY COUNSEL TO SETTLE COUNT II OF A OF THE LAWSUIT ENTITLED “COUNTY OF PASSAIC V. NOAH REALTY CORP. ET AL.” CONDEMNATION PROCEEDING IN CONNECTION WITH THE REPLACEMENT OF THE EIGHTH STREET BRIDGE PROJECT OVER THE PASSAIC RIVER BETWEEN THE CITY OF PASSAIC AND BOROUGH OF WALLINGTON ALL AS NOTED IN THE RESOLUTION.

60. RESOLUTION AUTHORIZING FINAL PAYMENT TO MANOR II ELECTRIC, INC. FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT HEADQUARTERS STANDBY GENERATOR INSTALLATION PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

61. RESOLUTION FOR CHANGE ORDER #2 FOR REVISE LLC AS IT PERTAINS TO WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT AS PER COMPETITIVE CONTRACT ALL AS NOTED IN THE RESOLUTION.

62. RESOLUTION AUTHORIZING PURCHASE OF IN TIME SCHEDULING COMPUTER SOFTWARE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

63. RESOLUTION AMENDING R-2018-0785 DATED OCTOBER 9, 2018 TO REFLECT NEW PREMIUM RATES FOR RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC AND COBRA PARTICIPANTS PARTICIPATING IN THE COUNTY’S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.

64. RESOLUTION APPROVING REVISED AFFIRMATIVE ACTION PROGRAM & MINORITY/FEMALE SMALL ENTERPRISE PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

65. RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH KEEFE COMMISSARY NETWORK, LLC, ALL AS NOTED IN THE RESOLUTION.

66. RESOLUTION AUTHORIZING THE EXECUTION OF THE REINSTATEMENT AND AMENDMENT TO CONTRACT RELATING TO THE COUNTY’S PURCHASE OF LAND AT 2267 HAMBURG TURNPIKE IN THE TOWNSHIP OF WAYNE, NEW JERSEY PREVIOUSLY AUTHORIZED BY RESOLUTION R2018-0518 ON JUNE 26, 2018, ALL AS NOTED IN THE RESOLUTION.

M. New Business:

1. Personnel:
2. Bills:
3. Payroll Certification:

4. Departmental Reports:

N. Adjournment:
PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON
November 20, 2018

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room at the Passaic County Administration building, 401 Grand St. Paterson, NJ at 6:02pm.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:
1. Akhter
2. Bartlett
3. Best
4. Duffy
5. Lepore
6. Deputy Director James
7. Director Lazzara

Invocation: Louis E. Imhof III, Clerk to of the Board

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

Motion made by Freeholder Duffy, seconded by Freeholder Lepore, that the minutes for October 23, 2018, be approved which motion was carried on a roll call seven (7) votes in the affirmative.

Proclamation:

A motion was made by Freeholder Bartlett, seconded by Freeholder Duffy; for approval of proclamations and the motion was carried on a roll call of seven (7) votes in the affirmative.

Communications: None

Oral Portion:

Best: Motion to open public portion

Lepore: Second

Roll Call: Akhter, Yes; Bartlett, Yes; Best, Yes; Duffy, Yes; Lepore, Yes; Deputy Director James, Yes; Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Kevin Lindahl, Bloomfield
2. Iris Rivera, Little Falls
3. Carlos Munoz, Paterson
4. Emma Anderson, Prospect Park
5. Victor Alcalde, Paterson

Duffy: Motion to close public portion of the meeting

Best: Second

Roll Call: Akhter, Yes; Bartlett, Yes; Best, Yes; Duffy, Yes; Lepore, Yes; Deputy Director James, Yes; Director Lazzara, Yes.

A motion was made by Freeholder James, second by Freeholder Akhter to amend Resolution K-77 and to add Resolution K-87 and K-88, which motion was carried on a roll call with seven (7) votes in the affirmative.
A motion was made by Freeholder James, second by Freeholder Best to adopt Resolution K-1 through K-88, which motion was carried on a roll call with seven (7) votes in the affirmative with Freeholder Bartlett recusing himself from Resolution K-69; Freeholder Best recusing himself from Resolutions K-22 and K-75, and Freeholder Duffy voting no on Resolution K-22.

"End of Consent Agenda"

"New Business"

**Personnel:**

A motion was made by Freeholder Lepore, second by Deputy Director James, that all Personnel matters be approved were submitted by the Office of Human Resources. Then the Office of Human Resources shall directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

A motion was made by Freeholder Lepore, second by Freeholder James,

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$ 30,903,936.54

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**Year Total:** $5,967,454.07

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**Year Total:** 23,554.25

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<td>Municipal Forfeiture Fund</td>
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Introduced on: December 11, 2018
Adopted on: Official Resolution #: 
Prosecutor’s Confiscated Funds  T-23  8,920.02
Para Transit Trust Fund  T-24  6,380.40

Year Total: 321,318.17
Private Industry Council  Z-81  16,791.16
Total of All Funds: 16,377,786.66

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Payroll Certification:
A motion was made by Freeholder Lepore; second by Deputy Director James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Departmental Reports:
Departmental Reports were received and filed in the Office of the Clerk of the Board

Adjournment:
Motion made by Freeholder Bartlett, seconded by Freeholder Akhter that the regular meeting be adjourned at 6:42pm , and the motion was carried on roll call with seven (7) votes in the affirmative.

Respectfully Submitted,

[Signature]
Louis E. Imhof, III,
Clerk of the Board

Prepared by: Oshin Castillo
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING TRANSFER NUMBER II, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution# R20180955
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item k-1
CAF #
Purchase Req. #
Result Adopted

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<th>FREEHOLDER</th>
<th>PRES</th>
<th>ABS</th>
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<th>SEC</th>
<th>AYE</th>
<th>NAY</th>
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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
COUNTY OF PASSAIC, NEW JERSEY

Resolution Authorizing Transfers Between
Appropriations #2

WHEREAS, transfers are permitted between appropriations during the last
two months of the fiscal year per N.J.S.A. 40A:4-58

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of
Passaic, in the State of New Jersey by not less than 2/3’s vote of the full membership thereof,
between 2018 Budget Appropriations as follows:

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>TITLE</th>
<th>FROM</th>
<th>TO</th>
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</thead>
<tbody>
<tr>
<td>8-01-20-104-003-101</td>
<td>COUNTY ADJUSTER</td>
<td>Salary &amp; Wage</td>
<td>25,000</td>
</tr>
<tr>
<td>8-01-25-157-002-101</td>
<td>JAIL PATROL</td>
<td>Salary &amp; Wage</td>
<td>500,000</td>
</tr>
<tr>
<td>8-01-27-172-001-101</td>
<td>PREAKNESS HOSPITAL</td>
<td>Salary &amp; Wage</td>
<td>270,000</td>
</tr>
<tr>
<td>8-01-27-170-001-101</td>
<td>YOUTH SVCS</td>
<td>Salary &amp; Wage</td>
<td>4,000</td>
</tr>
<tr>
<td>8-01-27-170-001-205</td>
<td></td>
<td>Other Expenses</td>
<td>417,213</td>
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<tr>
<td>8-01-27-170-001-211</td>
<td></td>
<td>Other Expenses</td>
<td>2,000</td>
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<tr>
<td>8-01-20-104-003-L05</td>
<td>COUNTY ADJUSTER</td>
<td>Other Expenses</td>
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<tr>
<td>8-01-22-130-001-101</td>
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<td>Salary &amp; Wage</td>
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<td>Other Expenses</td>
<td>417,213</td>
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| 1,218,213 | 1,218,213 |
BE IT FURTHER RESOLVED, where transfers are permitted between debt service lines per N.J.S.A. 40A:4-1

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<thead>
<tr>
<th>ACCOUNT</th>
<th>TITLE</th>
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<tr>
<td>8:01-45:920-005-299</td>
<td>Other Expenses</td>
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<td><strong>INTEREST ON BONDS - COUNTY COLLEGE BONDS</strong></td>
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<td><strong>INTEREST ON BONDS - OTHER BONDS</strong></td>
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This resolution was requested by:

Richard Cahill

CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING ACCEPTANCE OF $36,749.00 IN GRANT FUNDS FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY UNDER THE 2018 LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND (LEOTEF) GRANT PROGRAM - SUBAWARD NUMBER LEOTEF-15-18 FOR AN INDEFINITE SUBAWARD PERIOD, UNTIL ALL FUNDS ARE EXPENDED ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

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MOVE= moved    SEC.= seconded
AYE= yes       NAY= no    ABST.= abstain
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING ACCEPTANCE OF $36,749.00 IN GRANT FUNDS FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY UNDER THE 2018 LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND (LEOTEF) GRANT PROGRAM - SUBAWARD NUMBER LEOTEF-15-18 FOR AN INDEFINITE SUBAWARD PERIOD, UNTIL ALL FUNDS ARE EXPENDED

WHEREAS the County of Passaic has recently been advised that it is eligible to receive funding in the amount of $36,749.00 from the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice under the 2018 Law Enforcement Officers Training and Equipment Fund (LEOTEF), Program Subaward Number LEOTEF-15-18 for grant subaward period for an indefinite duration until all funds are expended, as more fully described in the attached Subaward Contact with award date of November 2, 2018 together with letter dated November 2, 2018; and

WHEREAS the Board is desirous of accepting said award and authorizing such other actions as are necessary to secure the Grant Funds; and

WHEREAS the members of the Freeholder Law and Public Safety Committee considered this request and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice to the greatest extent possible with regard to this Program, and authorizes such other actions as are necessary to secure the Grant Funds; and
BE IT FURTHER RESOLVED that the Passaic County Director of Finance be authorized to accept the funds in connection with said project from the State of New Jersey and to make disbursements in accordance with the terms of said award; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board, County Counsel, Finance Director and all other necessary officers and employees be and are hereby are authorized to execute such other documents as are necessary to effectuate this Resolution.

Dated: December 11, 2018
State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-0081

November 2, 2018

Robert A. Lyons, School Director
Passaic County Police Academy
214 Oldham Road
Wayne, New Jersey 07470

Re: Law Enforcement Officers Training and Equipment Fund
SFY 2018 Distribution
Grant number: LEOTEF-15-16

Dear Director Lyons:

We are pleased to advise you that your agency will receive a grant in the amount of $35,749 through the Law Enforcement Officers Training and Equipment Fund (LEOTEF). Attached for your grant file is a copy of your budget detail form with approved purchases through June 30, 2019. Any item not listed in the budget detail form must be approved by the PTC or designee prior to purchase. Please note your award is subject to final approval from the Office of the Attorney General.

The emailed Subaward Contract, Conditions and all accompanying documents must be signed by the authorized signatory and originals returned by mail to our office by December 3, 2018. The signed documents will be sent to the Office of the Attorney General for review and approval.

A copy of the fully executed package will be returned for your files. If you have any questions or need further assistance, contact your Program Analyst, Robert Ash at (609) 376-2431.

Very truly yours,

Kerry Pimentel, Chief
Office of the Attorney General

enclosures

c: John Cunningham, Administrator, Police Training Commission
Christine M. Zapiachi, Chief
Bureau of Financial Regulation and Assistance
Robert Ash, Program Analyst

New Jersey is an Equal Opportunity Employer - Printed on Recycled Paper and Recyclable

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160956
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<tr>
<th>PROJECT TITLE</th>
<th>SUBAWARD AMOUNT</th>
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<td>SPY 18 Law Enforcement Officers Training and Equipment Fund Grant Program</td>
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<tr>
<td>IMPLEMENTING AGENCY</td>
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<tr>
<td>Passaic County Police Academy</td>
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<td>SUBRECIPIENT</td>
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<td>County of Passaic</td>
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<tr>
<td>STATE ACCOUNT NO.</td>
<td>FY 18-100-066-1020-314</td>
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<tr>
<td>DATE OF AWARD</td>
<td>November 2, 2018</td>
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In accordance with the provisions of P.L. 1996, c. 115, N.J.S.A. 52:17B-71a; N.J.S.A. 2C:43-3.3c (N.J.S.A. 52:17B-159 et seq.), and based on the program application, the Department of Law and Public Safety hereby awards to the above-named Subrecipient, a subaward in the amount specified for the purposes set forth in the approved application.

The subaward is subject to all applicable federal and state statutes and the requirements set forth in the general conditions, special conditions, approved budget, application authorization, and certifications attached to this program. The subaward is also subject to all applicable federal, state, and local financial accounting requirements, including the filing of single audits as required by 2 C.F.R. Part 200, 500 et seq. and State Circular Letters 15-03-OMB and 07-05-OMB (if applicable). Lastly, this Subaward incorporates all conditions and representations contained or made in the application and notice of availability of funds.

FOR THE SUBRECIPIENT

[Signature]

Robert A. Lyons, Director

Typed Name and Title of Authorizing Official

Subaward Number: LEOTEP-15-18

Subrecipient Fiscal Year Start Date: January

FOR THE STATE OF NEW JERSEY

DEPARTMENT OF LAW AND PUBLIC SAFETY

Attorney General or Designee

11-16-18

Date

Subaward Period: Indefinite, until funds expended.

Date Application Received: October 23, 2018

Contact:

William H. Cranford, Deputy Administrator
Office of the Attorney General
609-376-2445

Grants@njeag.gov

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180956
STATE OF NEW JERSEY
PAYMENT VOUCHER
(VENDOR INVOICE)

PO #

CONTRACT NO

PP DATE

PV DATE

DOCUMENT

PP START

SCHED PAY

CHK

OFF

FRE

VENDOR ID NUMBER

ACCT NO

ADY

MNR

TD

ADY

MNR

ACT

PER

PY

90

2280034685

(PAYEE)

PAYEE NAME AND ADDRESS

Passaic County Treasurer
401 Grand Street
Parsippany, NJ 07054

PAYEE SIGNATURE

Date

(E) SEND COMPLETED FORM TO:

Police Training Commission
Division of Criminal Justice
P.O. Box 995
Trenton, NJ 08625

(F) PAYEE DECLARATIONS

I certify that the within payment voucher is correct in all its particulars, that the described goods or services have been furnished or rendered and that no bonus has been given or received on account of said document.

PAYEE TITLE

BILLING DATE

ITEM NO.

COMMODITY CODE / DESCRIPTION OF ITEM

QUANTITY

UNIT

UNIT PRICE

AMOUNT

TOTAL

$36,749.00

Certification by Receiving Agency: I certify that the above goods have been received as set forth on the above document.

Signature

Date

Certification by Approval Officer: I certify that this Payment Voucher is correct and just, and payment is approved.

Signature

Date

2018 LAW ENFORCEMENT OFFICERS TRAINING & EQUIPMENT FUND

$35,740.60

$35,749.00

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180956
STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL

SFY 2018
LAW ENFORCEMENT OFFICERS
TRAINING AND EQUIPMENT FUND (LEOTEF) GRANT PROGRAM

General Conditions

1. Legal Authority for the Application: The Subrecipient agrees that it possesses legal authority to apply for the Law Enforcement Officers Training and Equipment Fund Program (LEOTEF); that, if applicable, a resolution or similar action has been duly adopted or passed as an official act of the applicant’s governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required. The Subrecipient agrees that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-State share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. Prohibition Against Personal Enrichment: The Subrecipient agrees that it will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

3. Prohibition Against Conflicts of Interests: The Subrecipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Compliance with State and Federal Laws: The Subrecipient agrees to comply with all requirements imposed by the Department of Law and Public Safety (L&PS) and the Office of Attorney General (OAG) concerning special requirements of all federal, State, municipal laws and regulations and Department of Treasury, State Circular Letters (State Circulars) generally applicable to the activities in which the Subrecipient is engaged in the performance of this grant. Failure to comply with these laws, regulations and State circulars will be grounds for termination of this grant.

5. Anti-Discrimination/Affirmative Action: The Subrecipient assures that it will comply, and all of its contractors will comply with the requirements of the State’s
anti-discrimination and affirmative action laws and regulations, including N.J.A.C. 17:27, applicable provisions of N.J.S.A. 10:5-1, et al., as amended, and all implementing regulations. Failure to comply with those laws, rules, regulations, and State Circular Letters will be grounds for termination of this award.

6. **Findings of Discrimination:** The Subrecipient assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination on the grounds of race, color, religion, national origin, sex or disability against a recipient of funds, the Subrecipient will forward a copy of the finding to OAG.

7. **Time and Attendance Records:** Grantee must maintain a timekeeping system which provides, at a minimum, records for all personnel charged to the grant as follows: positions (filled with grant funds); rank/title; employee’s name; date hired; annual salary; total daily hours worked, and the signatures of the employee and supervisor.

8. **Debarments and Suspensions:** The Subrecipient understands and agrees to comply with state Executive Order No. 34 (March 17, 1976), and State Circular Letter regarding Debarments, Suspensions & Disqualifications, OMB 93-13-GSA. Subrecipient will not conduct business with ineligible firms or individuals who are considered debarred, suspended or disqualified.


10. **Financial Management System:** The Subrecipient agrees to maintain an adequate financial management system in accordance with generally accepted principles of accounting. The Subrecipient shall maintain accurate and current financial reports, accounting records, internal controls, budget controls, and cash management procedures for receiving, holding and expanding grant funds. The Subrecipient shall maintain accurate and complete disclosure of financial results of each grant in the Detailed Cost Statements (DCS), have procedures to determine allowable costs, and provide adequate source documentation for financial records.

11. **Accounting Records:** The Subrecipient agrees to enter, maintain and record all grant funds received by the State for this program in accounting records separate from all other fund accounts, including funds derived from other grant awards. Disbursed grant funds shall be available for expenditure by the Subrecipient in accordance with the provisions of the grant subject to such conditions as OAG may prescribe.

12. **Audit Requirements:** The Subrecipient agrees to comply with State Circular Letter Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, 15-08-OMB. The Subrecipient agrees to submit to OAG any copies of any exceptions

[SPY 2018 LEOTEF 9/2018]
and/or findings regarding this project as a result of a single audit. The Subrecipient immediately will report to OAG any changes in its fiscal year.

13. **Data Collection and Reporting Requirements:** The Subrecipient agrees to provide information required for any reporting, data collection, and evaluation conducted by L&PS, OAG and the State of New Jersey. The Subrecipient also agrees that it will submit timely reports, including programmatic and financial reports, as L&PS may require. If reports are not submitted as required, L&PS may, at its discretion, suspend payments on this grant. The State of New Jersey may, at its discretion, withhold payments to the Subrecipient on this or any grant with other State agencies until the required reports have been submitted.

14. **Budget Revisions/Grant Extensions:** The Subrecipient agrees to report any Budget Revisions as follows:

   a. Deviations in excess of $200 from the approved budget in the grant period require prior approval via OAG Grant Adjustment Request Form. Subrecipient should be aware that approved budget revisions may result in the imposition of additional special conditions.

   b. L&PS may request changes in the scope of services of the Subrecipient to be performed hereunder. Such changes, which are mutually agreed upon by and between L&PS and the Subrecipient must be incorporated in written amendments to this grant.

   c. If the Subrecipient is making program expenditures or providing grant services at a rate which, in the judgment of L&PS, will result in substantial failure to expend the grant amount or provide grant services, L&PS may so notify the Subrecipient. If, after consultation, the Subrecipient is unable to develop to the satisfaction of L&PS a plan to rectify its low level of program expenditures or grant services, L&PS may upon thirty (30) days’ notice to the Subrecipient, reduce the grant amount by a sum so that the revised grant amount fairly projects program expenditures over the grant period. This reduction shall take into account the Subrecipient’s fixed costs and shall establish the committed level of services for each program element of grant services at the reduced grant amount. If such a determination is made by L&PS subsequent to the awarding of the grant and the funds have already been received by the Subrecipient, the reduced amount will be remitted to L&PS.

   d. The Subrecipient agrees that should circumstances affecting the grant-funded project change it will immediately contact OAG in writing and advise of such changes; and prior to (or not timely) expending any grant funds other than as contained on the approved budget, it will request and receive prior written approval from OAG via a OAG Grant Adjustment Request Form.

15. **Program Income:** The Subrecipient agrees that all income earned by the Subrecipient from grant-supported activities is deemed program income. The Subrecipient agrees to add program income to funds committed to the program to further eligible program objectives. State Circular Letter Standard Grant Agreement

[SFY 2018 LEOTEF 9/2018]
Form, 07-05-OMB, defines program income to include any interest earned of $250 or more in a fiscal year on advances of grant funds. The use of program income must be shown on the Detailed Cost Statements.

16. Licensing and Publishing: The Subrecipient agrees that L&PS and OAG reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use: the copyright in any work developed from activities supported by this grant, and any rights of copyright to which a Subrecipient purchases ownership with support. The Subrecipient agrees that L&PS reserves the right to require the Subrecipient not to publish any work, which right shall not be exercised unreasonably. The Subrecipient assures that any publication by the Subrecipient shall include, on the title page, a standard disclaimer of responsibility by L&PS for any opinions or conclusions contained therein.

17. Access to Records: The Subrecipient agrees to give the New Jersey Attorney General, L&PS and OAG through any authorized representative, access to and the right to examine all paper and electronic records, books, papers, and documents related to the grant including pertinent accounting records, books, documents, and papers as may be necessary to monitor and audit the Subrecipient's operations. L&PS reserves the right to have access to all work papers produced in connection with audits made by the Subrecipient or independent certified public accountants, registered municipal accountants or licensed public accountants hired by the Subrecipient to perform such audits.

18. Records Retention: Unless otherwise directed by OAG, state or federal statute, all grant records shall be retained for a period of seven years. This period is extended until otherwise directed if there is any litigation, claim, negotiation, action, or audit in progress and/or audit finding involving grant records started before the end of the seven year period.

19. Grant Fund Availability: Subrecipient recognizes and agrees that both the initial provision of funding and the continuation of such funding under this grant is expressly dependent upon the availability to L&PS of funds appropriated by the State Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of L&PS to make any payment under this grant or to observe and perform any condition on its part to be performed under the grant as a result of the failure of the Legislature to appropriate shall not in any manner constitute a breach of the agreement by L&PS or an event of default under the agreement and L&PS shall not be held liable for any breach of the agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from L&PS beyond the duration of the award period set forth in the grant agreement and in no event shall the grant agreement be construed as a commitment by L&PS to expend funds beyond the termination date set in the grant agreement.

20. Subcontracts and Assignments: The Subrecipient shall not subcontract any of the work or services covered by this grant, nor shall any interest be assigned or
transferred except as may be provided for in this grant or with the express written
approval of L&PS. No rights or obligations of the Subrecipient under this subgrant,
in whole or part, may be assigned or subcontracted to another entity for any reason
without the prior written approval of OAG and L&PS. The Subrecipient may not
transfer any rights or obligations under this grant pursuant to an acquisition,
affiliation, consolidation, merger or other synergy with another entity.

21. **Trust Account**: If the Subrecipient receives an advance of grant funds, the
Subrecipient must establish a trust fund to deposit the funds. The trust fund may or
may not be an interest bearing account.

22. **Failure to Comply with Award Conditions**: If the Subrecipient materially fails to
comply with the terms of an award, whether stated in a State or Federal statute or
regulation, an assurance, general condition, special condition, in a State plan or
application, a notice of award, or elsewhere, the Subrecipient agrees that L&PS may
take one or more of the following actions, as appropriate in the circumstances:

a. Temporarily withhold cash payments pending correction of the deficiency by the
   Subrecipient or take more severe enforcement action.

b. Disallow all or part of the cost of the activity or action not in compliance.

c. Wholly or partly suspend or terminate the current award for the Subrecipient's
   program.

d. Withhold further awards for the program.

e. Request the balance of grant funds to be returned and/or seek reimbursement for
   funds expended that were not in compliance with the terms and conditions of the
   grant agreement.

f. Take other remedies that may be legally available.

23. **Grant Termination**: When the Subrecipient has failed to comply with grant award
requirements, stipulations, standards, or conditions, the Subrecipient agrees that
L&PS may suspend the grant and withhold further payments; prohibit the
Subrecipient from incurring additional obligations of grant funds pending corrective
action by the Subrecipient; or decide to terminate the grant in accordance with the
below paragraph. L&PS shall allow all necessary and proper costs, which the
Subrecipient could not reasonably avoid during the period of suspension, provided
they meet State requirements.

24. **Grant Termination – Notification and Due Process**: The Subrecipient agrees that
L&PS may terminate the grant in whole or in part whenever it is determined that the
Subrecipient has failed to comply with the conditions of the grant. L&PS shall notify
the Subrecipient in writing of the determination and the reasons for the termination
together with the effective date. Payments made to the Subrecipient or recoveries by
L&PS under the grant terminated shall be in accord with the legal right and liability
of the parties. In taking an enforcement action, L&PS may provide the Subrecipient
an opportunity for such hearing, appeal, or other administrative proceeding to which
the Subrecipient is entitled under any statute or regulation applicable to the action
involved.

[SFY 2018 LEOTEF 9/2018]

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160956
25. **Mutual Termination of the Grant:** L&PS and the Subrecipient may terminate the grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and in case of partial terminations, the portion to be terminated. The Subrecipient shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible.

26. **Termination of the Grant for Convenience:** L&PS may terminate this grant for convenience, upon 60 days written advance notice to the Subrecipient, for any reason whatsoever, including lack of funding available to L&PS. Upon receipt of a notice of termination for convenience, the Subrecipient shall cease incurring additional obligations of grant funds. However, L&PS shall allow the Subrecipient to incur all necessary and proper costs which the Subrecipient cannot reasonably avoid during the termination process, as long as these costs comply with all program requirements.

27. **High Risk Subrecipients:** The Subrecipient agrees that under certain instances it may be considered "High Risk:"

   a. If L&PS determines that a Subrecipient:
      
      i. Has a history of unsatisfactory performance.
      ii. Has not filed its financial reports (Detailed Cost Statements) or Final Grant Narrative in a timely manner.
      iii. Is not financially stable.
      iv. Has a financial management system which does not appear adequate according to the General Conditions, or meet the standards expressed according to State Circular Letter, Standard Grant Agreement Form, VIII Financial Management System, 07-05-OMB.
      v. Has not conformed to terms and conditions of previous awards.
      vi. Is otherwise not responsible; and L&PS determines that an award will be made; special conditions and/or restrictions shall correspond to the high risk condition and shall be included in the award.

   b. If a Subrecipient is considered “High Risk,” then L&PS may impose additional Special Conditions or restrictions on the Subrecipient at any time including:
      
      i. Issuing payment on a reimbursement basis.
      ii. Withholding authority to proceed to the next phase until receipt or evidence of acceptable performance within a given funding period.
      iii. Requiring additional, more detailed financial reports.
      iv. Requiring additional project monitoring.
      v. Requiring the Subrecipient obtain technical or management assistance.
      vi. Establishing additional prior approvals.

[Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160956]
vii. Wholly or partly suspending or terminate the current award for the Subrecipient’s program.

viii. Withhold future and future awards for the program.

c. If L&PS decides to impose such special conditions, L&PS will notify the Subrecipient as soon as possible, in writing, of:

i. The nature of the special conditions/restrictions.

ii. The reason(s) for imposing the special conditions.

iii. The corrective actions that must be taken before the special conditions will be removed by the Department and the time allowed for completing the corrective actions.

iv. The method of requesting reconsideration of the conditions/restrictions imposed.

28. Corruption of Public Resources Act: The Subrecipient understands and agrees that, in compliance with the Corruption of Public Resources Act, N.J.S.A. 2C:27-12, it cannot knowingly misuse state grant funds for an unauthorized purpose, and violations under this act could result in a prison term of up to 20 years, and, under N.J.S.A. 2C:30-8, subject to a fine of up to $500,000. The Subrecipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from state grants, recoupment of monies provided under an award and civil and/or criminal penalties, including under the New Jersey False Claims Act, N.J.S.A. 2A: 32C-3.

29. Prohibition Against State Employee Status: Subrecipient understands and agrees that persons performing services in connection with a grant shall not be considered employees of the State of New Jersey for any purpose, including but not limited to, defense and indemnification for liability claims, workers compensation or unemployment.

30. Indemnification by non-State Agencies: The Subrecipient agrees that it shall be solely responsible for and shall defend, indemnify, keep, save, and hold the State of New Jersey harmless from all claims, loss, liability, expense, or damage resulting from all mental or physical injuries or disabilities, including death, to its employees or recipients of the Subrecipient’s services or to any other persons, or from any damage to any property sustained in connection with the delivery of the Subrecipient’s services that results from any acts or omissions, including negligence or malpractice of any of its officers, directors, employees, agents, servants or independent contractors, or from the Subrecipient’s failure to provide for the safety and protection of its employees, whether or not due to negligence, fault, or default of the Subrecipient. The Subrecipient’s responsibility shall also include all legal fees and costs that may arise from these actions. The Subrecipient’s liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense, or damage resulting from acts occurring prior to termination.
31. **Release by State Agencies:** The Subrecipient shall be responsible for, at its own expense defend itself against, and hereby releases the L&PS for any and all suits, claims losses, demands, expenses, or damages of whatsoever kind or nature, arising out of or in connection with any act or omission of the Subrecipient and its employees, representatives, agents, independent contractors or invitees, related to this grant agreement.

**Program Specific Special Conditions**

1. The Subrecipient understands that annual funding for the Law Enforcement Officers Training and Equipment Fund Program is uncertain and that funding for each year's grant depends on the continued collection of sufficient program revenue. The Subrecipient accepts this award on the condition that if sufficient funds are not available, the Subrecipient may not receive its entire state award.

2. The Subrecipient agrees that all grant expenditures will be made only for equipment and resources that are consistent with the provisions of N.J.A.C. 13:1A-1.1 et seq., and for equipment and instructional resources that are approved by the Police Training Commission.

3. The Subrecipient agrees to follow all applicable requirements and procedures as required by the Department of Law and Public Safety (L&PS), the Office of Attorney General (OAG), the State of New Jersey Law Enforcement Officers Training and Equipment Fund Program, and as outlined in the notification, application, award, and other letters sent to the Subrecipient which are hereby incorporated by reference. The Subrecipient also agrees to follow all applicable requirements and procedures as required by statute, N.J.S.A. 52:17B-71q, N.J.S.A. 43:3-3 and regulations, N.J.A.C. 13:1A-1.1 et seq.
CERTIFICATION

I certify that the programs proposed in the applicant’s application meet all the requirements of the Law Enforcement Officers Training and Equipment Fund Program; that all the information presented is correct; and that the applicant will comply with the provisions of this grant program, these conditions, and all other applicable federal and state laws, regulations, and guidelines.

County of Passaic
Subrecipient Agency

Grant #: LEOTEF-15-18

Anthony J. DeNova III
Printed Name of Chief Executive Officer

Signature of Chief Executive Officer 11/15/15
Date

Robert A. Lyons
Printed Name of School Director

Signature of School Director 11/16/18
Date

[SFY 2018 LEOTEF 9/2018]
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akister
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S REGIONAL MEDICAL CENTER FOR ACUTE AND EMERGENCY SERVICES PROVIDED TO INMATES AT THE PASSAIC COUNTY JAIL ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution# R20180957
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-2
CAF # 8-01-25-157-005-M01
Purchase Req. # R8-06363;R8-06361;R8-06350;R8-06377;R8-06375;R8-06380;R8-06352;R8-06366;R8-06378;R8-06348;R8-06366;R8-06335;R8-06340;
et seq.
Result Adopted

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RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH’S
REGIONAL MEDICAL CENTER FOR ACUTE AND
EMERGENCY SERVICES PROVIDED TO INMATES AT THE
PASAIC COUNTY JAIL

WHEREAS by Resolution R-11-558 dated July 19, 2011
the Board of Chosen Freeholders of the County of Passaic
authorized an extension of the contract between the County of
Passaic and St. Joseph’s Regional Medical Center in Paterson,
New Jersey to provide in-patient and out-patient hospital care
from the Passaic County Jail for the period of April 1, 2011
through May 20, 2011 at which time East Orange Regional
Medical Center became the provider for hospitalization of
Passaic County Jail inmates; and

WHEREAS because of the proximity of said St. Joseph’s
Regional Medical Center to the Passaic County Jail and the
fact that St. Joseph’s is an acute care trauma center and
supplies other needed services, it will still be necessary to
utilize that facility for inmates from time to time; and

WHEREAS in recognition of these facts the Board of
Chosen Freeholders adopted Resolutions R-11-720 dated
October 11, 2011 and R-12-657 dated August 14, 2012
authorizing agreements with St. Joseph’s to provide
emergency and acute care for Passaic County Jail inmates on
an as-needed basis for the years 2011 and 2012; and

WHEREAS several years ago Corizon Health of New
Jersey LLC, the contracted provider of medial services at the
Passaic County Jail, with the assistance of the County of
Passaic Jail medical consultant, negotiated a Letter Agreement with said St. Joseph’s to cover the rates to be charged for Passaic County Jail Inmates who had to be treated at St. Joseph’s for emergency and short term acute care at the facility; and

WHEREAS pursuant to that Letter Of Agreement signed in 2016 said St. Joseph’s Regional Medical Center has recently submitted requests for payment to Corizon for services rendered to patients for the period of January 2017 through September 2018, totaling $159,777.14; and

WHEREAS members of the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for approval; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that pursuant to the letter agreement entered into several years ago, it does hereby authorize the payment of $159,777.14 to St. Joseph’s Medical Center for emergency and short term treatment of inmates from the Passaic County Jail for the period January 1, 2017 through September 2018.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $159,777.14

APPROPRIATION: 8-01-25-157-005-M01
                7-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to St. Joseph's regional medical center for acute and emergency services provided to inmates at the Passaic County Jail.

Flavio Rivera, Treasurer

DATED: December 11, 2018
COUNTY OF PASSAIC  
SHERIFF'S DEPT. ATTN: CAROLINE  
CO OF PASSAIC, (Q) 973-247-3310  
495 RIVER STREET- 2ND FLOOR  
PATERSON, NJ 07524  

REQUISITION  

| ORDER DATE: | 10/11/18  
| DELIVERY DATE: |  
| STATE CONTRACT: |  
| F.O.B. TERMS: |  

VENDOR #: 09745  

ST. JOSEPH'S HOSPITAL  
ATTN: DANNETTE PRITCHETT  
703 MAIN STREET, DEPT C  
PATERSON, NJ 07503  

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COUNTY OF PASSAIC  
SHERIFF'S DEPT, ATTN: CAROLINE  
CO OF PASSAIC,(Q)973-247-3310  
495 RIVER STREET-2ND FLOOR  
PATERSON, NJ 07524

REQUISITION

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ORDER DATE: 10/10/18  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:  

VENDOR #: 09745  
ST. JOSEPH'S HOSPITAL  
ATTN: DANNETTE PRITCHETT  
703 MAIN STREET, DEPT C  
PATERSON, NJ 07503

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REQUESTING DEPARTMENT DATE

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution #: R20180957
### COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE CO OF PASSAIC, (Q) 973-247-3310
495 RIVER STREET- 2ND FLOOR
PATERSON, NJ 07524

| SHIP TO | VENDOR #: 09745 |
|---------|-----------------
| ST. JOSEPH'S HOSPITAL |  |
| ATTN: DANNETTE PRITCHETT |  |
| 703 MAIN STREET, DEPT C |  |
| PATERSON, NJ 07503 |  |

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Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160957

REQUESTING DEPARTMENT DATE

[Signature]
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Provider Totals: $4,270.00 $4,270.00

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Introduced on: December 11, 2018
Adopted on: December 11, 2019
Official Resolution: R20160957
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TOTAL: 19,395.11
**Corizon Statement of Remittance**

**Site:** 02027  
Passaic County Jail  
11 Marshall Street  
Paterson, NJ 07501

**Provider:** 221487602HOS  
St Joseph's Hospital And Medical Center  
D/B/A St Joseph's Reg Med Ctr  
P.O. Box 36284  
Newark, NJ 07188

---

**ID# | Acct # | Patient Name | Claim # | Service Dates | Billed | Paid |**
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03221979OR | s94030500101 | Joel Ortiz | 28170558 | 01/05/2017 - 01/05/2017 | 10 $2,900.00 | 10 $968.61 |
155909737M | s93718300101 | Ramon Martinez | 28170592 | 01/02/2017 - 01/02/2017 | 8 $8,124.00 | 8 $2,713.42 |
03141982M | s100009700101 | Tramaine Mitchel | 28170672 | 05/13/2017 - 05/13/2017 | 4 $1,857.00 | 4 $620.24 |
03141982M | s109057600101 | Tramaine Mitchel | 28170718 | 05/14/2017 - 05/14/2017 | 6 $2,489.00 | 6 $831.33 |
05131993MO | s100964200101 | Jean Montague | 28170752 | 03/04/2017 - 03/04/2017 | 3 $1,830.00 | 3 $611.23 |
1900WA | s106800100101 | Thomas Wall | 28170876 | 03/03/2017 - 03/03/2017 | 5 $1,821.00 | 5 $608.22 |
283831W1 | s110283000101 | Giovanni Willis | 28170912 | 05/24/2017 - 05/23/2017 | 21 $7,576.00 | 21 $2,536.08 |
0619196Z1 | s99351900101 | William Ziegler | 28170956 | 02/19/2017 - 02/20/2017 | 19 $5,703.00 | 19 $80.00 |
00031406VA | s106019800101 | Jeffery Valente | 28170990 | 05/13/2017 - 05/13/2017 | 33 $8,017.00 | 33 $2,677.67 |
01121995ST | s108634600101 | Shelton Stewart | 28171026 | 05/10/2017 - 05/10/2017 | 30 $8,808.00 | 30 $2,941.86 |
282466TU | s109518400101 | Alexander Tubman | 28171037 | 05/17/2017 - 05/17/2017 | 8 $2,308.00 | 8 $770.88 |
00276389RI | s93056100102 | Myasha Rivera | 28171060 | 01/13/2017 - 01/14/2017 | 9 $2,879.00 | 9 $961.60 |
28182SSO | s105672100101 | Jose Soto | 28171071 | 04/14/2017 - 04/15/2017 | 21 $7,183.00 | 21 $2,442.59 |

**Provider Totals:**

| | 188 | $63,688.00 | 167 | $19,395.11 |

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**Res-Pg:1.2-21**
COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC, (Q) 973-247-3310
495 RIVER STREET - 2ND FLOOR
PATERSON, NJ 07524

RES - PG: 1.2-22

REQUISITION

NO. R8-06352

ORDER DATE: 10/10/18
DELIVERY DATE:
STATE CONTRACT:
F.O.S. TERMS:

ST. JOSEPH'S HOSPITAL
ATTN: DANNETTE PRITCHETT
703 MAIN STREET, DEPT C
PATERSON, NJ 07503

VENDOR #: 09745

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Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180957

REQUESTING DEPARTMENT DATE
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<td>555-1234</td>
<td><a href="mailto:info@city.gov">info@city.gov</a></td>
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<td>555-2345</td>
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<tr>
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Dates:
- Action Date: 1/1/2023
- Effective Date: 2/1/2023

Local Law 123456

Adopted on: 12/31/2022

Res-Pg.1-2-30
COUNTY OF PASSAIC  
SHERIFF'S DEPT, ATTN: CAROLINE  
CO OF PASSAIC, (Q) 973-247-3310  
495 RIVER STREET - 2ND FLOOR  
PATERSON, NJ 07524

REQUISITION

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STATE CONTRACT:  
F.O.B. TERMS:  

VENDOR #: 09745  
ST. JOSEPH'S HOSPITAL  
ATTN: DANNETTE PRITCHETT  
703 MAIN STREET, DEPT C  
PATERSON, NJ 07503

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TOTAL 18,361.88

REQUESTING DEPARTMENT

DATE

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution#: R20160957
COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC, (Q)973-247-3310
495 RIVER STREET- 2ND FLOOR
PATERSON, NJ 07524

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TOTAL: 10,745.43

ORDER DATE: 10/11/18
DELIVERY DATE: 
STATE CONTRACT: 
F.O.B. TERMS: 

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180957
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<tr>
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<td>Supervisor</td>
<td>Marketing</td>
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<td>Bob Johnson</td>
<td>Analyst</td>
<td>Information Tech</td>
<td>Office 3</td>
<td>456210</td>
<td><a href="mailto:bob.johnson@company.com">bob.johnson@company.com</a></td>
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<td>Executive Director</td>
<td>Operations</td>
<td>Office 4</td>
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<td><a href="mailto:mary.lee@company.com">mary.lee@company.com</a></td>
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<td>Tom Brown</td>
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<td>Office 5</td>
<td>546321</td>
<td><a href="mailto:tom.brown@company.com">tom.brown@company.com</a></td>
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Note: This is a sample table and may not reflect real data.
### COUNT OF PASSAIC
SHERIFF'S DEPT, ATTN: CAROLINE CO OF PASSAIC, (Q) 973-247-3310
495 RIVER STREET-2ND FLOOR
PATERSON, NJ 07524

**REQUISITION**

**NO.**

R8-06375

**ORDER DATE:** 10/12/18
**DELIVERY DATE:**
**STATE CONTRACT:**
**F.O.B. TERMS:**

**VENDOR #:** 09745

ST. JOSEPH'S HOSPITAL
ATTN: DANNETTE PRITCHETT
703 MAIN STREET, DEPT C
PATERSON, NJ 07503

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**COUNTY OF PASSAIC**
**SHERIFF'S DEPT. ATTN: CAROLINE**
**CO OF PASSAIC, (Q)973-247-3310**
**495 RIVER STREET- 2ND FLOOR**
**PATERSON, NJ 07524**

**REQUISITION**

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**DELIVERY DATE:**

**F.O.B. TERMS:**

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**ST. JOSEPH'S HOSPITAL**
**ATTN: DANNETTE PRITCHETT**
**703 MAIN STREET, DEPT C**
**PATERSON, NJ 07503**

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**REQUESTING DEPARTMENT**

**DATE**

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180957
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**TOTAL** | 12,430.16

ORDER DATE: 10/12/18
DELIVERY DATE: 
STATE CONTRACT: 
F.O.B. TERMS: 

[Signature]

REQUESTING DEPARTMENT: 
DATE: 

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160957
COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC, (Q) 973-247-3310
495 RIVER STREET- 2ND FLOOR
PATERSON, NJ 07524

SHIP TO

VENDOR #: 09745

ST. JOSEPH’S HOSPITAL
ATTN: DANNETTE PRITCHETT
703 MAIN STREET, DEPT C
PATERSON, NJ 07503

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DELIVERY DATE: 
STATE CONTRACT:
F.O.B. TERMS:

REQUESTING DEPARTMENT
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Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180957
COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC, (Q)973-247-3310
495 RIVER STREET- 2ND FLOOR
PATERSON, NJ 07524

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ORDER DATE: 10/05/18
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STATE CONTRACT:
F.O.B. TERMS:

ST. JOSEPH'S HOSPITAL
ATTN: DANNETTE PRITCHETT
703 MAIN STREET, DEPT C
PATERSON, NJ 07503

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REQUESTING DEPARTMENT

DATE

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160957
## Corizon Statement of Remittance

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Passaic County Jail  
11 Marshall Street  
Paterson, NJ 07501

**Provider:** 221487602DEN  
St. Joseph's Hospital - Dental  
703 Main Street  
Paterson, NJ 07503

**Date:** 09/20/2018  
**Check Total:** $173.00

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**Provider Totals:**  
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Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM  
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION SETTING THE DATE, TIME AND LOCATION OF THE 182nd REORGANIZATION MEETING OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC AND AUTHORIZING THE CLERK TO THE BOARD TO ISSUE THE APPROPRIATE PUBLIC NOTICES RELATIVE TO SAID MEETING ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

__________________________

REVIEWED BY:

__________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

__________________________

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent  
MOVE = moved  SEC. = seconded  
AYE = yes  NAY = no  ABST. = abstain  
REC. = recuse

Dated: December 13, 2018
RESOLUTION SETTING THE DATE, TIME AND LOCATION
OF THE 182nd REORGANIZATION MEETING OF THE
BOARD OF CHOSEN FREEholderS OF THE COUNTY OF
PASSAIC AND AUTHORIZING THE CLERK TO THE BOARD
TO ISSUE THE APPROPRIATE PUBLIC NOTICES RELATIVE
TO SAID MEETING

BE IT RESOLVED by the Board of Chosen Freeholders of
the County of Passaic (the “Board”) that the 182nd
Organizational Meeting of the Board will be held on
Monday, January 7, 2019, in the New Administration/Court
Building, 401 Grand Street, Paterson, New Jersey, second
floor, Room # 220, commencing at 12:30 p.m. sharp; and

BE IT RESOLVED that on Tuesday, January 8, 2019, a
ceremonial organizational meeting is to be held at the Passaic
County Vocational and Technical High School, 45 Reinhart
Road, Wayne, New Jersey at 5:45 p.m.; and

BE IT FURTHER RESOLVED that notice of this action
be forwarded to two (2) newspapers pursuant to the provisions
of the Open Public Meetings Act (N.J.S.A. 10:4-6, et seq.) and
posted in accordance therewith.

December 11, 2018
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) PCCHC 2019, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution# R20180959
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-4
CAF #
Purchase Req. #

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<td>Akhter</td>
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<td>✓</td>
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<td>Best Jr.</td>
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</table>

PRES. = present  ABS. = absent
MOVE = moved  SEC = seconded
AYE = yes  NAY = no  ABST. = abstain
REC. = recuse

Dated: December 13, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Passaic County Film Festival 2019 Grant

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $2,400.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of $2,400.00

Which item is now available as revenue from a grant award from the Passaic County Community College, Passaic County Cultural and Heritage Council, Passaic County Film Festival 2019 Grant

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of $2,400.00 be and the same is hereby appropriated under the caption Passaic County Community College, Passaic County Cultural and Heritage Council, Passaic County Film Festival 2019 Grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) NJEDA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

[Signature]
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

[Signature]
William J. Pascarell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.U.= recuse

Dated: December 13, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) NJEDA Innovation Planning Challenge Grant

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $100,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of $100,000.00

Which item is now available as revenue from a grant award from the New Jersey Economic Development Authority, NJEDA Innovation Planning Challenge Grant

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $100,000.00 be and the same is hereby appropriated under the caption New Jersey Economic Development Authority, NJEDA Innovation Planning Challenge Grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) UASI, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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Dated: December 13, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) UASI Local Share (EMW-2018-SS-00028)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $375,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of $375,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Office of Homeland Security and Preparedness, UASI Local Share (EMW-2018-SS-00028)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $375,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Office of Homeland Security and Preparedness, UASI Local Share (EMW-2018-SS-00028)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180961
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (Chapter 159 P.L. 148) CEHA, ALL AS NOTED IN THE RESOLUTION

This resolution was requested by:
Finance Department

Reviewed by:
Anthony J. De Nova III
County Administrator

Approved as to form and legality:
William J. Pasciull, III, Esq.
County Counsel

Administration and Finance
Committee Name

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST = abstain  RECU = recuse

Dated: December 13, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) CEHA Grant Fiscal (EN19-025)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $174,980.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of $174,980.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Environmental Protection, CEHA Grant Fiscal (EN19-025)

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $174,980.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Environmental Protection, CEHA Grant Fiscal (EN19-025)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) NJHT, ALL AS NOTED IN THE
RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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Dated: December 13, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4-87 (Chapter 159 P.L. 148) Lambert Castle Preservation Grant

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $50,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of $50,000.00

Which item is now available as revenue from a grant award from the New Jersey Historic Trust, Lambert Castle Preservation Grant

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $50,000.00 be and the same is hereby appropriated under the caption New Jersey Historic Trust, Lambert Castle Preservation Grant

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180983
**Public Meeting (Board Meeting)**

**Date:** Dec 11, 2018 - 5:30 PM  
**Location:** County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

**Agenda:** REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) GOLF, ALL AS NOTED IN THE RESOLUTION

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**THIS RESOLUTION WAS REQUESTED BY:**  
FINANCE DEPARTMENT

---

**REVIEWED BY:**  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

---

**APPROVED AS TO FORM AND LEGALITY:**  
William J. Pascarella, III, Esq.  
COUNTY COUNSEL

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Akhter  
Bartlett  
Best Jr.  
Duffy  
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AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

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Dated: December 13, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) Passaic County Youth Golf Program

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $11,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of $11,000.00

Which item is now available as revenue from a grant award from the Estate of Henry M. Devires, Passaic County Youth Golf Program

SECTION II.

BE IT FURTHER RESOLVED that a like sum of $11,000.00 be and the same is hereby appropriated under the caption Estate of Henry M. Devires, Passaic County Youth Golf Program

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR BULK PURCHASE OF NATURAL GAS AS A COMMODITY FOR THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVEPRICING SYSTEM AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution# R20180965
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-10
CAF #
Purchase Req. #
Result
Freeholder Adopted

Lazzara
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AYE. = yes  NAY. = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR BULK PURCHASE OF NATURAL GAS AS A COMMODITY FOR THE PASSAIC COUNTY ENERGY REGIONAL COOPERATIVE PRICING SYSTEM AS PER BID

WHEREAS, deregulation of the nation’s energy markets have provided opportunities to save money by procuring bulk purchase of natural gas through a competitive process; and

WHEREAS, the Freeholder Standing Committee on Energy and Sustainability directed the Administration to undertake efforts to achieve cost savings for Passaic County and its Institutions by undertaking a competitive bid process for the commodity of natural gas; and

WHEREAS, the Freeholder Standing Committee on Energy and Sustainability further directed the Administration to offer Passaic County’s municipalities the chance to be included in this bid process; and

WHEREAS, Passaic County established a purchasing cooperative as authorized by N.J.S.A. 40A:11-11(5) to achieve these cost savings; and

WHEREAS, the County of Passaic, as “lead agency” pursuant to N.J.A.C. 5:34-7.1 et seq., issued public solicitation #SB-18-047 to qualified vendors for the Passaic County Energy Regional Cooperative Pricing System (Division of Local Government Services Identifier #203PCERCPS) bid for Natural Gas Bulk Purchase Supply Service; and

WHEREAS, the County of Passaic served as lead agency of Passaic County Energy Regional Cooperative Pricing System ID#203PCERCPS consisting of Passaic County Energy Pricing Cooperative System ID# 184PCECPS, Hudson County Cooperative Pricing System ID#83-HCPS and Essex County Aggregate Energy Procurement Cooperative Pricing System ID#198ECAEPC; and

WHEREAS, this cooperative undertook all procurement efforts in accordance with “Fair and Open” procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, as a result of the volatile nature of the energy procurement process, upon the conclusion of the reverse auction the County authorized the Purchasing Agent to approve and enter into a contract pursuant to resolution R20180796 dated October 9, 2018; and
WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the proposals/bids as received on October 23, 2018, pursuant to N.J.S.A. 40A: 11-1 et. Seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract for natural gas supply service to Direct Energy Business, LLC and East Coast Power and Gas; and

WHEREAS, the recommended bidders submitted proposals to supply natural gas during the contract period December 1, 2018 through November 30, 2021 pursuant to the memoranda dated October 23, 2018 attached hereto at the following prices:

Direct Energy Business, LLC:
- Bid Lot #1 @ $1.54926/DTH
- Bid Lot #4 @ $1.60600/DTH

East Coast Power and Gas:
- Bid Lot #2 @ $1.97200/DTH; and

WHEREAS as a result of this competitive bidding process, over the 36 month term of the contract the County of Passaic will recognize savings of $78,435.76 and the members of te cooperative will recognize a savings of $439,967.19 all as compared to the public utility current tariff rate; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS Passaic County’s portion of the bid over the 36 month term is approximately $565,000.00, and a certificate is attached hereto indicting that $15,695.00 in funds are available in budget account #8-01-31-222-001-U02 with the remainder available in future years budgets for the within contemplated expenditure; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract for bulk purchase of natural gas as a commodity to Direct Energy Business, LLC and East Coast Power and Gas via the Passaic County Energy Regional Cooperative Pricing System #203PCERCPS for a 36 month term; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $565,000.00

APPROPRIATION: $15,695.00  –  8-01-31-222-001-U02
$549,303.00  –  *Contingent upon availability of Funds in future years’ budgets.

PURPOSE: Resolution authorizing award of contract for purchase of natural gas as a commodity for the Passaic County Energy Regional Cooperative Pricing System.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
October 23, 2018

Mr. Mike Marinello, QPA, CPPO
Purchasing Agent
County of Passaic
495 River St. 2nd Floor
Paterson, NJ 07524

Reference: Recommendation of Award for SB#18-047 – Natural Gas Supply Service

Dear Mr. Marinello,

Concord Energy Services received online sealed bids for SB#18-047 via an online bid platform on Tuesday October 23, 2018. We received bids from three (3) suppliers, Direct Energy, South Jersey Energy and East Coast Power and Gas. Based upon the bids received, we are recommending the thirty-six (36) month term with a contract start date of December 2018 for Bid Lots 1, 2 and 4.

Pricing for Fixed Basis Upcharge Bid Lot 1 PSEG Accounts Rate TSG-NF - $1.54926/DTH
Pricing for Fixed Basis Upcharge Bid Lot 2 PSEG Accounts Rate GSG/LVG - $1.972/DTH
Pricing for Fixed Basis Upcharge Bid Lot 4, ETOWN Accounts Rate GDS and SGS - $1.606/DTH

The County’s historical usage is 109,854 decatherms and the total annual projected cost for the Fixed Basis over the term is $ 216,632.09. The total projected cost for natural gas supply service over the term is estimated to be $ 565,000.00. The County’s projected savings over the term is $ 78,435.76.

An overview of the Annual Projected Savings for all participants is below:

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<tr>
<th>Bid Lot</th>
<th>Utility</th>
<th>Rate</th>
<th>Total Accts</th>
<th>Total DTH</th>
<th>BGS Price To Compare</th>
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$439,967.19 12%
October 23, 2018

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Purchasing Agent
County of Passaic
495 River St. 2nd Floor
Paterson, NJ 07524

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$439,967.19 12%
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AWARDS A CONTRACT TO COUNTY BUSINESS SYSTEMS OF PENNINGTON, NJ FOR PRODUCTION OF POLL BOOKS FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS AND COMMISSIONER OF REGISTRATION CALENDAR YEAR 2019 RFQ-19-025 AS PER QUALIFICATION ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SUPERINTENDENT OF ELECTIONS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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PRES. = present   ABS. = absent
MOVE = moved      SEC. = seconded
AYE = yes         NAY = no       ABST. = abstain
RECU. = recuse

Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO COUNTY BUSINESS
SYSTEMS OF PENNINGTON, NJ FOR PRODUCTION OF POLL
BOOKS FOR THE PASSAIC COUNTY SUPERINTENDENT OF
ELECTIONS AND COMMISSIONER OF REGISTRATION
CALENDAR YEAR 2019 RFQ-19-025 AS PER QUALIFICATION

WHEREAS, there exists a need for production of poll books for
the Passaic County Superintendent of Elections and Commissioner of
Registration; and

WHEREAS, the County issued public solicitation RFQ-19-025
for qualified organizations to perform these services, in accordance
with “Fair and Open” procedures as established in the”Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were
received on November 8, 2018 and reviewed by the Committee
previously established for that purpose by resolution R-06-97
adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has
reviewed the submittals and found that County Business Systems
of Pennington, NJ is qualified to perform the necessary services,
from January 1, 2019 through December 31, 2020 for a total
estimated award of $93,500.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds
are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel
Committee has reviewed this matter and recommended this
resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby accepts
the committee’s recommendation to award RFQ-19-025 Production
of Poll Books for the Passaic County Superintendent of Elections
and Commissioner of Registration on an as-needed basis to County
Business Systems of Pennington, NJ; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $93,500.00

APPROPRIATION: Contingent upon availability of funds in 2019 adopted budget.

PURPOSE: Resolution awarding a contract to County Business Systems of Pennington, NJ for Production of Poll Books for the Passaic County Superintendent of Elections and Commissioner of Registration for calendar year 2019.

Flavio Rivera, Treasurer

DATED: December 11, 2018
November 13, 2018

Michael Marinello, 
RPPS County Purchasing Agent 
495 River Street 
Paterson, NJ 07524

Re: RFQ Poll Book Printing

Dear Mr. Marinello,

A request for qualification for poll book printing services was advertised and responses were received from one vendor.

- County Business Systems

It is our recommendation to qualify and award a contract to County Business Systems of Pennington, NJ

Thank you,

Sherine El-Abd
Superintendent of Elections & Commissioner of Registration

CC: Anthony De Novia, County Administrator 
Matthew Jordan, Deputy County Administrator 
Nick Mamont, Material Management 
Carmen Santana, Principle Purchasing Agent

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180966
November 13, 2018

Michael Marinello,
RPPS County Purchasing Agent
495 River Street
Paterson, NJ 07524

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Dear Mr. Marinello,

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- County Business Systems

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Thank you,

Sherine El-Abd
Superintendent of Elections & Commissioner of Registration

SE/1

CC: Anthony De Nova, County Administrator
Matthew Jordan, Deputy County Administrator
Nick Maumov, Material Management
Carmen Santana, Principle Purchasing Agent

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180966
Res-Pg:1.12-1

Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INC OF PARAMUS, NJ FOR PASSAIC COUNTY EMPLOYEE ASSISTANCE & WELLNESS PROGRAM CALENDAR YEAR 2019 RFQ-19-032 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN RESOURCES

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascarella, III , Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

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PRES.= present  ABS.= absent  
MOVE.= moved  SEC.= seconded  
AYE.= yes  NAY.= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO INTERVENTION STRATEGIES INC OF PARAMUS, NJ FOR PASSAIC COUNTY EMPLOYEE ASSISTANCE & WELLNESS PROGRAM CALENDAR YEAR 2019 RFQ-19-032 AS PER QUALIFICATION

WHEREAS, there exists a need for employee training and seminars for the Passaic County Employee Assistance and Wellness Program; and

WHEREAS, the County issued public solicitation RFQ-19-032 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 14, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Intervention Strategies International Inc of Paramus, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 for a total estimated award of $18,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-032 Passaic County Employee Assistance and Wellness Program on an as-needed basis to Intervention Strategies International Inc of Paramus, NJ; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $18,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution awarding a contract to Intervention
Strategies Inc. of Paramus, NJ for Passaic County
employee assistance & wellness programs calendar
year 2019.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
TO: Michael Marinello, QPA, CCPO, County Purchasing Agent

FROM: Barbara E. De Spirito, Director of Human Resources

DATE: November 16, 2018

RE: RFQ: Passaic County Employee Assistance and Wellness Program

A request for “Employee Assistance and Development Services to the Employees of Passaic County” was issued and a response was received by:

Intervention Strategies International Inc.
351 Evelyn Street
Paramus, NJ

It is our recommendation to qualify Intervention Strategies International Inc.

Award the contract to Intervention Strategies International Inc. for 2019, as they meet the requirement for one-on-one consultation.

Barbara E. De Spirito
TO: Michael Marinello, QPA, CCPO, County Purchasing Agent

FROM: Barbara E. De Spirito Director of Human Resources

DATE: November 16, 2018

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Barbara E. De Spirito
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT #2 AS PER BID, ALL AS NOTED IN THE RESOLUTION.

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PASSAIC COUNTY ROAD MATERIALS DISTRICT #2 AS PER BID

WHEREAS, there exists a need for road materials for district #2 for County Roads Division; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-063 Re-Bid Passaic County Road Materials District #2 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 30, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2018 meeting and recommended this resolution to the full Board of adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from November 1, 2018 through October 31, 2019 with a one year option to renew as per the County of Passaic for a total estimated award of $156,445.60 with purchases to be made on an as-needed basis from the following vendors:

Tilcon New York (3 item) $21,522.60
Bid item # 2, 10, 11 price available to Cooperative #38PCCP

Stone Industries, Inc. (11 items) $134,923.00
Bid items # 3, 4, 5, 6, 7, 8, 9, 12, 13, 15, 17 prices not available to Cooperative #38PCCP
WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed $156,445.60 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $156,445.60

APPROPRIATION:
$5,000.00 – 8-01-26-151-001-R03
$10,000.00- 8-01-26-151-001-R03
$141,445.60- *Contingent upon availability of Funds in 2019 budget.

PURPOSE: Resolution authorizing award of contract to the vendors listed below for Passaic County road materials district #2.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
November 08, 2018

Mr. Michael Marinello, Purchasing Director
Passaic County Procurement Center
495 River Street
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for November 1, 2018 thru October 31, 2019
SB-18-063

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2018 and ending on October 31, 2019. Attached you will find individual, itemized awards. They are as follows:

- Stone Industries, Inc. .................................................. $134,923.00
- TiCon New York, Inc. .................................................. $21,522.69

Total Award District II ........................................ $156,445.60

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

Kenneth A. Simpson
Supervisor of Roads

KAS/esc
Enclosures
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPW-SUPERVISOR OF ROADS
   Telephone #: 973-881-4500

   DESCRIPTION OF RESOLUTION:
   AUTHORIZING THE AWARD OF A CONTRACT TO TILCOH NEW YORK, INC.,
   625 MT. POMPE ROAD, WHARTON, NJ 07885 FOR DELIVERY OF ROAD MATERIALS
   FOR DISTRICT 11 FOR 2018-2019 CONTRACT PERIOD FOR ITEMS NO. 2, 10
   AND 11. ESTIMATED TOTAL $21,522.60

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER.

3. AMOUNT OF EXPENDITURE: $21,522.60
   REQUISITION #: R8-06885 (BALANCE OF 2018)
   ACCOUNT #: 8-01-25-151-001-R03

4. METHOD OF PROCUREMENT:
   [ ] RFP   [ ] RFQ   [X] Bid
   [ ] Other:

5. COMMITTEE REVIEW: DATE:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [X] Public Works 9-26-18

6. DISTRIBUTION LIST:
   [ ] Administration
   [ ] Finance
   [ ] Counsel
   [ ] Clerk to the Board
   [ ] Procurement
   [ ] Other:

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180968
# PASSAIC COUNTY – NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

FOR MAINTENANCE & REPAIR

ROAD MATERIALS - ROAD DEPARTMENT - DISTRICT 11

TILCON NEW YORK, INC.
625 MT. HOPE ROAD
WHARTON, NJ 07885

<table>
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<tr>
<th>ITEM NO.</th>
<th>QUANTITIES</th>
<th>DESCRIPTION OF MATERIALS</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>2</td>
<td>100 TONS</td>
<td>UPM COLD MIX</td>
<td>$210.00</td>
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<td>10</td>
<td>10 TONS</td>
<td>#8 BROKEN STONE</td>
<td>$26.13</td>
<td>$261.30</td>
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<td>11</td>
<td>10 TONS</td>
<td>#9 BROKEN STONE</td>
<td>$26.13</td>
<td>$261.30</td>
</tr>
</tbody>
</table>

TOTAL AMOUNT OF CONTRACT ................................$21,522.60*

FOR LOWER COUNTY REGIONS
DISTRICT #2
FROM – NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

* Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180968
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<tr>
<th>QTY/UNIT</th>
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<th>TOTAL COST</th>
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<td>1.00</td>
<td>ROAD MATERIALS FOR DISTRICT II FOR 2018 THRU 2019 AS PER PASSAIC COUNTY CONTRACT PLEASE SET UP FOR PARTIAL PAYMENTS AS PER RESOLUTION NO.</td>
<td>8-01-26-151-001-R03</td>
<td>5,000.00</td>
<td>5,000.00</td>
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|                  | TOTAL                                                                 |             |            | 5,000.00   |
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: KENNETH A. SIMPSON, CPM—SUPERVISOR OF ROADS
   Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION:
AUTORIZING THE AWARD OF A CONTRACT TO STONE INDUSTRIES, INC. 400-402 CENTRAL AVE., HALEDON, NJ FOR DELIVERY OF ROAD MATERIALS FOR DISTRICT 11 FOR 2018-2019 CONTRACT PERIOD FOR ITEMS 3, 4, 5, 6, 7, 8, 9, 12, 13, 15, AND 17. ESTIMATED TOTAL $134,923.00

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $134,923.00
   REQUISITION #: R8-06886 (BALANCE OF 2018)
   ACCOUNT #: 8-01-26-151-001-R03

4. METHOD OF PROCUREMENT:
   ☐ RFP    ☐ RFQ   ☑ Bid
   ☐ Other: __________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☑ Public Works  9-26-18

6. DISTRIBUTION LIST:
   ☐ Administration    ☐ Finance    ☐ Counsel
   ☐ Clerk to the Board    ☐ Procurement
   ☐ Other: __________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180968
# PASSAIC COUNTY – NOVEMBER 1, 2018 THRU OCTOBER 31, 2019

FOR MAINTENANCE & REPAIR

ROAD MATERIALS – ROAD DEPARTMENT – DISTRICT II

STONE INDUSTRIES, INC.  
P.O. BOX 3310  
400 – 402 CENTRAL AVENUE  
HALEDON, NEW JERSEY 07518

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>QUANTITIES</th>
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<th>AMOUNT</th>
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<tbody>
<tr>
<td>3</td>
<td>65 TONS</td>
<td>BITUMINOUS STABILIZED SURFACE COURSE – I-2</td>
<td>$ 59.00</td>
<td>$ 3,835.00</td>
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<td>4</td>
<td>65 TONS</td>
<td>BITUMINOUS CONCRETE SURFACE COURSE – I-3</td>
<td>$ 60.00</td>
<td>$ 3,900.00</td>
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<td>5</td>
<td>1500 TONS</td>
<td>BITUMINOUS CONCRETE SURFACE MIX – I-5</td>
<td>$ 62.00</td>
<td>$ 93,000.00</td>
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<td>6</td>
<td>50 TONS</td>
<td>BITUMINOUS CONCRETE SURFACE MIX – I-6</td>
<td>$ 75.00</td>
<td>$ 3,750.00</td>
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<tr>
<td>7</td>
<td>100 TONS</td>
<td>#2 BROKEN STONE</td>
<td>$ 12.98</td>
<td>$ 1,298.00</td>
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<tr>
<td>8</td>
<td>100 TONS</td>
<td>#3 BROKEN STONE</td>
<td>$ 12.98</td>
<td>$ 1,298.00</td>
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<td>9</td>
<td>10 TONS</td>
<td>#57 BROKEN STONE</td>
<td>$ 13.20</td>
<td>$ 132.00</td>
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<tr>
<td>12</td>
<td>74 TONS</td>
<td>RIP-RAP</td>
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<td>$ 1,110.00</td>
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<td>13</td>
<td>200 TONS</td>
<td>DENISH GRADED AGGREGATE BASE COURSE</td>
<td>$ 11.20</td>
<td>$ 2,240.00</td>
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<td>15</td>
<td>200 GALLONS</td>
<td>RRM-C-70 TACK COAT</td>
<td>$ 84.00</td>
<td>$ 3,360.00</td>
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<tr>
<td>17</td>
<td>200 TONS</td>
<td>WINTER MIX</td>
<td>$ 105.00</td>
<td>$ 21,000.00</td>
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</table>

TOTAL AMOUNT OF CONTRACT .......................$ 134,923.00*

FOR LOWER COUNTY REGION  
DISTRICT #2  
FROM NOVEMBER 1, 2018 THRU OCTOBER 31, 2019  

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution#: R20180968
November 08, 2018

Mr. Michael Marinello, Purchasing Director
Passaic County Procurement Center
495 River Street
Paterson, New Jersey 07524

Re: Road Materials Bid, District II, for November 1, 2018 thru October 31, 2019
SB-18-063

Dear Mr. Marinello:

I have reviewed the bids received by your Department for Road Materials, District II, for maintenance and repair of Passaic County roadways for a one-year period beginning on November 1, 2018 and ending on October 31, 2019. Attached you will find individual, itemized awards. They are as follows:

Stone Industries, Inc. ....................................................... $134,923.00
Tilcon New York, Inc. ..................................................... $ 21,522.69

Total Award District II .................................................$156,445.60*

If you should have any questions, or I can be of additional assistance, please feel free to contact me at 973-881-4500.

Very truly yours,

Kenneth A. Simpson
Supervisor of Roads

KAS/esc
Enclosures
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT H. SCHRIER & CO FOR MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKESS HC

REVIEWED BY:  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
William J. Pascrell, III , Esq.  
COUNTY COUNSEL

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MOVE = moved  SEC. = seconded  
AYE = yes  NAY = no  ABST. = abstain  
REC. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT H. SCHRIER & CO FOR MEAT PRODUCTS AND PROVISIONS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for meat products for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-19-002 Meat Products and Provisions for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 1, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from January 1, 2019 through December 31, 2019 for a total estimated award of $81,856.90 with purchases to be made on an as-needed basis from the following vendors:

H. Schrier & Co. Inc. (24 items) $ 81,856.90
Line item: 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 24, 25, 26 - 10% Discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed $81,856.90 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $81,856.90

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution to award contract to H. Schrier & Co., Inc.
for Meat Products and Provisions for Preakness
Healthcare Center.

DATED: December 11, 2018

Flavio Rivera, Treasurer
MEMORANDUM

TO:    Michael Marinello, Director of Procurement
       Carmen Santana, Principal Purchasing Assistant

DATE:  November 13, 2018

RE: Recommendation for award SB-19-002 Meat Products and Provisions for the
County of Passaic Departments and Institutions.

Executive Director L. Corrado (PHC) approved the following vendor award
recommendation based on the lowest responsible and responsive bid.

H. Schrier & Co. Inc. (24 items) $ 81,856.90
Line item: 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 24, 25
and 26.

H. Schrier & Co. Inc. gives a 10% discount for non-bid items off their catalog
price.

Line item # 5 and 23 did not meet the specification.

Nick
MEMORANDUM

TO:    Michael Marinello, Director of Procurement
       Carmen Santana, Principal Purchasing Assistant

DATE:  November 13, 2018

RE:    Recommendation for award SB-19-002 Meat Products and Provisions for the
       County of Passaic Departments and Institutions.

Executive Director L. Corrado (PHC) approved the following vendor award
recommendation based on the lowest responsible and responsive bid.

H. Schrier & Co. Inc. (24 items) $ 81,856.90
Line item: 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 24, 25
and 26.

H. Schrier & Co. Inc. gives a 10% discount for non-bid items off their catalog
price.

Line item # 5 and 23 did not meet the specification.

Nick
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS, B&G, PCSD

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascarella, III, Esq.
COUNTY COUNSEL

Committee Name

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR RE-BID DURABLE MEDICAL EQUIPMENT, PHYSICAL THERAPY EQUIPMENT, PARTS AND SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID

WHEREAS, there exists a need for durable medical equipment physical therapy department, parts and supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-059 Re-Bid Durable Medical Equipment Physical Therapy Equipment Parts and Supplies for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 25, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from October 1, 2018 through September 30, 2019 for a total estimated award of $113,095.50 with purchases to be made on an as-needed basis from the following vendors:

Medline Industries, Inc. (60 items) $46,119.20
Health-Care Equipment & Parts Co. (20 items) $66,976.30
0% Discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed $113,095.50 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $113,095.50

APPROPRIATION: $28,273.89 – 8-01-25-157-005-M01
$84,821.61 - *Contingent upon availability of Funds in 2019 adopted budget.

PURPOSE: Resolution authorizing award of contract to several vendors for re-bid durable medical equipment, physical therapy equipment, parts and supplies for the county of Passaic Departments and Institutions.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180970
MEMORANDUM

TO:  Michael Marinello, Director of Procurement  
     Carmen Santana, Principal Purchasing Assistant

DATE:  November 21, 2018

RE: Recommendation for award **SB-18-059 Re-Bid Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies for the County of Passaic Departments and Institutions.**

Executive Director L. Corrado (PHC) and Deputy Warden K. Dickson approved the following vendor award recommendation based on the lowest responsible and responsive bid.

1. **Medline Industries, Inc. (60 items) $46,119.20**
   Medline Industries, Inc. gives a 35% discount for non-bid items, off their catalog price.

2. **Health-Care Equipment & Parts Co., Inc. (20 items) $66,976.30**
   Health-Care Equipment & Parts Co., Inc. gives no discounts.

Nick
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deputy Warden Dickson
   Telephone #: 973-881-2085

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award contracts pursuant to Bid (SB-18-066) 2019 Re-Usable Medical Equipment, Physical Therapy Equipment, Parts and Supplies for Preakness Healthcare Center for the period of October 1, 2018 through September 30, 2019.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $8,886.00
   REQUISITION #: To be Determined
   ACCOUNT #: 8-01-25-157-005-M01/ 9-01-25-157-005-M01

4. METHOD OF PROCUREMENT:
   ☐ RFP  ☐ RFQ  ☑ Bid
   ☐ Other: _____________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement
   ☐ Other: _____________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180970
MEMORANDUM

TO: Michael Marinello, Director of Procurement
Carmen Santana, Principal Purchasing Assistant

DATE: November 21, 2018

RE: Recommendation for award SB-18-059 Re-Bid Durable Medical Equipment, Physical Therapy Equipment, Parts and Supplies for the County of Passaic Departments and Institutions.

Executive Director L. Corrado (PHC) and Deputy Warden K. Dickson approved the following vendor award recommendation based on the lowest responsible and responsive bid.

1. Medline Industries, Inc. (60 items) $46,119.20
Medline Industries, Inc. gives a 35% discount for non-bid items, off their catalog price.

2. Health-Care Equipment & Parts Co., Inc. (20 items) $66,976.30
Health-Care Equipment & Parts Co., Inc. gives no discounts.

Nick
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING A REVISED FEE SCHEDULE FOR THE PREAKNESS VALLEY GOLF COURSE FOR 2019 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

________________________

REVIEWS BY:

________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

________________________
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution# R20180971
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-16
CAF #
Purchase Req. #
Result Adopted

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PRES.= present  ABS.= absent
MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain
RECUE.= recuse

Dated: December 13, 2018
RESOLUTION ADOPTING A REVISED FEE SCHEDULE FOR
THE PREAKNESS VALLEY GOLF COURSE FOR 2019

WHEREAS the Board of Chosen Freeholders of the County
of Passaic (the “Board”) is vested with all of the executive and
legislative powers of the County of Passaic pursuant to N.J.S.A.
40:20-1, et seq.; and

WHEREAS the Board recognizes that the ability to properly
maintain and improve the Preakness Valley Golf Course (formerly
known as the Passaic County Golf Course) is largely dependent
on revenues generated through yearly membership and daily
greens fees; and

WHEREAS over the last several years the Board, based
upon the recommendation of the Preakness Valley Golf Course
Manager, has made adjustments to the yearly registration greens
fees at the Course at the beginning of each calendar year in order
to stay competitive with other local golf courses; and

WHEREAS attached hereto is the recommendation for the
upcoming 2019 year for new and revised fees for golf; and

WHEREAS the Board believes it is necessary to adopt the
attached revised fee schedule for golf in order to ensure the
availability of funds for continued maintenance as well as for
future capital and other improvements that may be needed for the
Course; and

WHEREAS the Freeholder Committee for Finance and
Administration reviewed this matter at its November 19, 2018
meeting and is recommending that new rates and new registration rates be authorized by the entire Board.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts the attached revised fee schedule for the Preakness Valley Golf Course for calendar year 2019.

December 11, 2018
### 2019 Passaic Valley Golf Course Rates

<table>
<thead>
<tr>
<th>Passaic County Residents</th>
<th>Registration</th>
<th>Monday to Friday (18 Holes)</th>
<th>Monday to Friday (9 Holes)</th>
<th>Saturday to Sunday (18 Holes)</th>
<th>Saturday to Sunday (9 Holes)</th>
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<tr>
<td></td>
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<td>$14.00</td>
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<thead>
<tr>
<th>Passaic County Senior Citizens</th>
<th>Registration</th>
<th>Monday to Friday (18 Holes)</th>
<th>Monday to Friday (9 Holes)</th>
<th>Saturday to Sunday (18 Holes)</th>
<th>Saturday to Sunday (9 Holes)</th>
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<td>Difference</td>
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<table>
<thead>
<tr>
<th>Passaic County Student Residence</th>
<th>Registration</th>
<th>Monday to Friday (18 Holes)</th>
<th>Monday to Friday (9 Holes)</th>
<th>Saturday to Sunday (18 Holes)</th>
<th>Saturday to Sunday (9 Holes)</th>
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<tr>
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<td>$14.00</td>
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<td>Difference</td>
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<table>
<thead>
<tr>
<th>Passaic County Veterans</th>
<th>Registration</th>
<th>Monday to Friday (18 Holes)</th>
<th>Monday to Friday (9 Holes)</th>
<th>Saturday to Sunday (18 Holes)</th>
<th>Saturday to Sunday (9 Holes)</th>
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<td>N/A</td>
<td>N/A</td>
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<tr>
<td>2019</td>
<td>$20.00</td>
<td>$10.00</td>
<td>$10.00</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Difference</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<table>
<thead>
<tr>
<th>Non-Resident Members</th>
<th>Registration</th>
<th>Monday to Friday (18 Holes)</th>
<th>Monday to Friday (9 Holes)</th>
<th>Saturday to Sunday (18 Holes)</th>
<th>Saturday to Sunday (9 Holes)</th>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>2019</td>
<td>$12.00</td>
<td>$6.00</td>
<td>$6.00</td>
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<tr>
<td>Difference</td>
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<td>$0.00</td>
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*Note: County Residents receiving $12/$6 member dues are charged $20.20.
*Passaic County Senior Residents receiving lifetime membership are charged $15.20.
*Passaic County Student Residents receiving lifetime membership are charged $10.
*Residents of Passaic County pay holidays on Sunday are recognized by the Passaic County Board of Chosen Freeholders.
*All holidays are worked as Veteran's Day.

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*Introduced on: December 11, 2018
*Adopted on: December 11, 2018
*Official Resolution #: R20180071
<table>
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<tr>
<th>Player Type</th>
<th>Monday to Friday (18 Holes)</th>
<th>Monday to Friday (9 Holes)</th>
<th>Saturday to Sunday (18 Holes)</th>
<th>Saturday to Sunday (9 Holes)</th>
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<tbody>
<tr>
<td>Public</td>
<td>2018 $37.00 $31.00</td>
<td>2019 $33.00 $31.00</td>
<td>2018 $59.00 $59.00</td>
<td>2019 $64.00 $64.00</td>
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<td></td>
<td>Difference $6.00 $0.00</td>
<td>$4.00 $0.00</td>
<td></td>
<td>$5.00 $0.00</td>
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<tr>
<td>Twilight</td>
<td>2018 $26.00 $32.00</td>
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<tr>
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<td>$0.00 $0.00</td>
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<td>Golf Cart Fee</td>
<td>2018 $18.00 $9.00</td>
<td>2019 $18.00 $9.00</td>
<td>$18.00 $9.00</td>
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<td>$0.00 $0.00</td>
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<td>Pull Cart Fee</td>
<td>2018 $6.00 $6.00</td>
<td>2019 $6.00 $6.00</td>
<td>$6.00 $6.00</td>
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<td></td>
<td>Difference $0.00 $0.00</td>
<td>$0.00 $0.00</td>
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<td>$0.00 $0.00</td>
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# 2019 Preakness Valley Golf Course Rates

<table>
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<tr>
<th>Package</th>
<th>Registration</th>
<th>Monday - Thursday (18 Holes)</th>
<th>Monday - Thursday (9 Holes)</th>
<th>Friday - Sunday (18 Holes)</th>
<th>Friday - Sunday (9 Holes)</th>
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<tr>
<td><strong>2018</strong></td>
<td>$300.00</td>
<td>$27.00</td>
<td>$16.00</td>
<td>$27.00</td>
<td>$21.00</td>
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<td><strong>2019</strong></td>
<td>$300.00</td>
<td>$20.00</td>
<td>$14.00</td>
<td>$37.00</td>
<td>$21.00</td>
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<tr>
<td><strong>Difference</strong></td>
<td>$-</td>
<td>$7.00</td>
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<td><strong>3-Day Senior Package</strong></td>
<td>Registration</td>
<td>Monday - Thursday (18 Holes)</td>
<td>Monday - Thursday (9 Holes)</td>
<td>Friday - Sunday (18 Holes)</td>
<td>Friday - Sunday (9 Holes)</td>
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<tr>
<td><strong>2018</strong></td>
<td>$425.00</td>
<td>$17.00</td>
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<td>$25.00</td>
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*Monday to Thursday Senior Package is grandfathered and no new residents can purchase.

**7-Day senior package is grandfathered and no new residents can purchase.**
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ADDITIONAL $111,000 FROM THE ESTATE OF HENRY DE VRIES AS A BEQUEST TO BE USED SOLELY FOR THE HANK DE VRIES MEMORIAL YOUTH GOLF PROGRAM AT THE Preakness Valley Golf Course in Wayne, New Jersey ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ADDITIONAL $11,000 FROM THE ESTATE OF HENRY DE VRIES AS A BEQUEST TO BE USED SOLELY FOR THE HANK DE VRIES MEMORIAL YOUTH GOLF PROGRAM AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NEW JERSEY

WHEREAS by Resolution R-2014-0350 dated May 13, 2014, the Board of Chosen Freeholders of the County of Passaic accepted a bequest in the amount of $100,000 from Henry De Vries, a former resident of Passaic County, to set up a Passaic County Youth Golf Program known as the Hank De Vries Memorial Youth Golf Program at the Preakness Valley Golf Course in Wayne, NJ; and

WHEREAS recently the Executor of the Estate of Henry De Vries forwarded a check to the County of Passaic in the amount of $11,000 for the Youth Golf Program as part of the closeout of the Estate; and

WHEREAS as set forth in the original Resolution accepting the money, the Freeholders are permitted, pursuant to N.J.S.A. 40:23-4, to accept sums of money for the performance of any work such as this Youth Golf Program and the said Board is desirous of accepting this additional money for that purpose; and

WHEREAS the Freeholder Committee for Finance and Administration at its November 19, 2018 meeting reviewed this matter and is recommending this Resolution to the full Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and accepts the sum of an additional $11,000 from the Estate of Henry De Vries as a bequest to be used solely for the Hank De Vries Memorial Youth Golf Program at the Preakness Valley Golf Course in Wayne, NJ.
BE IT FURTHER RESOLVED that County staff is hereby
authorized to execute any documentation that may be necessary to
effectuate this Resolution.

December 11, 2018
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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AYE = yes  NAY = no  ABST = abstain  
RECU = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the
applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Freeholder Law and Public Safety Committee considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

<table>
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<tr>
<th>Description</th>
<th>Purchase of two Savin MP8003 Copiers</th>
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<tr>
<td>Using Agency</td>
<td>Prosecutor’s Office</td>
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<tr>
<td>Purchase Price</td>
<td>$36,326.00</td>
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<tr>
<td>Vendor</td>
<td>Atlantic, Tomorrows Office</td>
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<tr>
<td>Authority</td>
<td>New Jersey State Contract</td>
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<td>Contract #</td>
<td>40467</td>
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<td>Account</td>
<td>Prosecutor’s 2018 Operating Account</td>
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<tr>
<td>Account #</td>
<td>8-01-20-109-001-219</td>
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<tr>
<td>Requisition #</td>
<td>R8-07158</td>
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</table>
Description: Purchase of one 2019 Ford F-150 with emergency equipment for use by the Paterson Arson Unit
Using Agency: Paterson Police Department
Purchase Price: $63,232.90
Vendor: Beyer of Morris Town
Authority: ESCNJ Contract # 65MCESCCPS
Contract #: ESCNJ 17/18-44
Account: Paterson PD Local Forfeiture Account
Account #: T-22-56-850-022-801
Requisition #: R8-07163

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $99,558.90

APPROPRIATION: $36,326.00 – 8-01-20-109-001-219
               $63,232.90 – T-22-56-850-022-801

PURPOSE: Resolution authorizing purchase of various items by
          the Passaic County Prosecutor's Office.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO SUBMIT A PROPOSAL TO THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR CHILD ADVOCACY DEVELOPMENT GRANTS -CAPITAL ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR’S OFFICE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III , Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution# R20180974
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-19
CAF #
Purchase Req. #
Result Adopted

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Dated: December 13, 2018
RESOLUTION AUTHORIZING THE PASSAIC COUNTY PROSECUTOR’S OFFICE TO SUBMIT A PROPOSAL TO THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR CHILD ADVOCACY DEVELOPMENT GRANTS - CAPITAL

WHEREAS the Passaic County Prosecutor’s Office has recently been advised that a Request for Proposals has been issued by the New Jersey Department of Children and Families for Child Advocacy Development Grants – CAPITAL and is requesting permission to submit a proposal for this funding in the total amount of $372,053.50; and

WHEREAS the grant, if approved, will be used for the Child Advocacy Center (CAC) located within the Prosecutor’s Totowa Office, specifically to fund the cost of updated computer hardware, new furnishings for both inside and outside of the CAC, the purchase of a Savin copier, file cabinets, new/modified HVAC System for the CAC and surrounding offices, remodeling of three bathrooms, landscaping directly outside the CAC entrance, outdoor lighting, awning over outdoor CAC deck, new blinds for the interior of the CAC, new front door located at entrance to the CAC and a new door to the transcription unit; and

WHEREAS the application to the Request for Proposals does not require a County Match; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this request and recommended this resolution to the full Board for adoption;

NOT THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, as a matter of public policy, Passaic County wishes to participate with the New Jersey Department of Children and Families to the greatest
extent possible with the regard to this Program, and authorizes such other
actions as are necessary to secure the grant funds; and

**BE IT FURTHER RESOLVED** that the New Jersey Department of
Children and Families is hereby requested to accept the application on behalf
of Passaic County and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk
to the Board, County Counsel, Finance Director and all other necessary
officers and employees be and are hereby authorized to execute such other
documents as are necessary to effectuate the terms of this resolution.

Dated: December 11, 2018
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A COST-OF-LIVING INCREASE OF 2.25% OF BASE SALARY FOR NON-UNION EMPLOYEES HIRED PRIOR TO JULY 1, 2018 FOR CALENDAR YEAR 2019 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

Official Resolution# R20180975

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE = yes  NAY = no  ABST. = abstain  RECUE = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING A COST-OF-LIVING INCREASE OF 2.25% OF BASE SALARY FOR NON-UNION EMPLOYEES HIRED PRIOR TO JULY 1, 2018 FOR CALENDAR YEAR 2019

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of granting cost-of-living adjustments to regular non-union full-time personnel employed by the County of Passaic prior to July 1, 2018, who are not represented by organized bargaining for calendar year 2019; and

WHEREFORE the Freeholder Administration and Finance Committee considered this matter at its meeting of November 19, 2018 and recommended this Resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the above-mentioned terms and conditions, it hereby grants an adjustment of 2.25% of base wages to all non-union full-time employees hired prior to July 1, 2018 for calendar year 2019, except for those elected and appointed officials whose salaries are specifically set by the Board or by statute such as the Passaic County Sheriff, Passaic County Clerk, Passaic County Superintendent and Deputy Superintendent of Elections, Surrogate and Prosecutor; and

BE IT FURTHER RESOLVED that necessary officers and employees be and hereby are authorized and directed to take such actions as required to effectuate the terms of this resolution.

December 11, 2018
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO AMER KASHOQA MD OF WAYNE NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHIATRISTS SERVICE CALENDAR YEAR 2019 RFQ-19-041 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:
Preakness HC

Reviewed by:

Anthony J. De Nova III
County Administrator

Approved as to form and legality:

William J. Pascrell, III, Esq.
County Counsel

Administration and Finance
Committee Name

Official Resolution# R20180976
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-21
CAF #
Purchase Req. #

Result Adopted
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Akhter 
Bartlett 
Best Jr. 
Duffy 
Lepore 

PRES. = present  ABS. = absent
MOVE = moved  SEC = seconded
AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO AMER KASHOQA MD OF WAYNE NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHIATRISTS SERVICE CALENDAR YEAR 2019 RFQ-19-041 AS PER QUALIFICATION

WHEREAS, there exists a need for psychiatrists service for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-041 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 20, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Amer Kashoqa MD of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

WHEREAS, all fees incurred will be billed to resident or 3rd party insurance, therefore no certification is required; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-041 Psychiatrists Service for the Passaic County Preakness Healthcare Center on an as-needed basis to Amer Kashoqa MD of Wayne, NJ; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 27, 2018

RE: RFQ-19-041 Psychiatrists

A Request for Qualification for "Psychiatrists" was issued and a response was received by:

- Amer Kashoqa, MD

It is our recommendation to qualify and award contract to Amer Kashoqa, MD.

CC: Nick Naunov, Materials Management
Carmen Santosa, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-565-2169

DESCRIPTION OF RESOLUTION:
Resolution to qualify and award a contract pursuant to RFQ to Amer Kashaga, MD to provide on-site Psychiatric Services for Freshness Healthcare Center residents for the period of 1/1/19 to 12/31/19.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ Fees are billed resident/3rd Party
   REQUISITION #: N/A
   ACCOUNT #: 

4. METHOD OF PROCUREMENT:
   ☐ RFP    ☑ RFQ    ☐ Hkt
   ☐ Other: 

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

   11/29/18

6. DISTRIBUTION LIST:
   ☐ Administration    ☐ Finance    ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other: 

Introduce on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180976
Passaic County Board of Chosen Freeholders

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascarella, III, Esq.
County Counsel
Louis E. Imhof, Ill, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO A AND M MEDICAL SERVICES OF FAIR LAWN, NJ FOR THE PASSAIC COUNTY PREAMNESS HEALTHCARE CENTER RE-BID MEDICAL TRANSPORTATION SERVICES CALENDAR YEAR 2019 RFQ-19-040 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAMNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO A AND M MEDICAL SERVICES OF FAIR LAWN, NJ FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER RE-BID MEDICAL TRANSPORTATION SERVICES CALENDAR YEAR 2019 RFQ-19-040 AS PER QUALIFICATION

WHEREAS, there exists a need for medical transportation services for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-040 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 20, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that A and M Medical Services of Fairlawn, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 with an award of $10,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to qualify A and M Medical Services of Fairlawn, NJ under Local Public Contract Law; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.
BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $10,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution to award contract to Medical Services to
provide transportation for Preakness Healthcare
Center the period of 1/1/19-12/31/19

Flavio Rivera, Treasurer

DATED: December 11, 2018
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

PR: Lucinda Corrado, Executive Director

DATE: November 27, 2018

RE: RFQ-19-040 Medical Transportation

A Request for Qualification for "Medical Transportation" was issued and a response was received by:

- A&M Medical Services

It is our recommendation to qualify and award contract to A&M Medical Services.

CC: Nick Naumov, Materials Management
Carmen Samana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee

305 Oldham Rd. Wayne, NJ 07470 - Phone: 973-317-7020
www.passaicountynj.org/Preakness

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180977
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 27, 2018

RE: RFQ-19-040 Medical Transportation

A Request for Qualification for “Medical Transportation” was issued and a response was received by:

- A&M Medical Services

It is our recommendation to qualify and award contract to A&M Medical Services.

CC: Niek Naumov, Materials Management
Carmen Samana, Principle Purchasing Agent
Freeholder Bruce James, Chair Human Services Committee
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO MOHAMED A. ELRAFEI MD OF WAYNE, NJ FOR PASCIA COUNTY PREAKNESS HEALTHCARE CENTER CHIEF PSYCHIATRIST, PLAZA WEST MENTAL HEALTH UNIT CALENDAR YEAR 2019 RFQ-19-038 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO MOHAMED A. ELRAFEI MD OF WAYNE, NJ FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER CHIEF PSYCHIATRIST, PLAZA WEST MENTAL HEALTH UNIT CALENDAR YEAR 2019 RFQ-19-038 AS PER QUALIFICATION

WHEREAS, there exists a need for a chief psychiatrist for Plaza Mental Health Unit for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-038 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 16, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Mohammed A. Elrafei MD of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 for a total estimated award of $32,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-038 Chief Psychiatrist, Plaza West Mental Health Unit for the Passaic County Preakness Healthcare Center on an as-needed basis to Mohamed A. Elrafei MD of Wayne, NJ; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the "Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $32,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution awarding a contract to Mohamed A.
Elrafei MD of Wayne, NJ for Passaic County
Preakness Healthcare Center Chief Psychiatrist for
calendar year 2019.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:ff
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent
FR: Lucinda Conrado, Executive Director

DATE: November 27, 2018

RE: RPQ-19-038; Chief Psychiatrist, Plaza West Mental Health Program

A Request for Qualification for one “Chief Psychiatrist, Plaza West” was issued and a response was received by:

- Mohamed Elrafai, MD

The scope includes on-site mental health services for the residents of Preakness Healthcare Center’s Plaza West Unit.

It is our recommendation to qualify and award a contract to Mohamed Elrafai, MD.

LO: jm

CC: Carmen Santana, Principle Purchasing Agent
    Nick Naumov, Materials Management
    Procurement Bruce James, Chair Human Services Committee

 Introduced on: December 11, 2018
 Adopted on: December 11, 2018  305 Oldham Road, Wayne, NJ 07470
 Official Resolution #: R20180978  Phone: (973) 317-7020  www.passicountynj.org/Preakness
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 27, 2018

RE: RPQ-19-038: Chief Psychiatrist, Plaza West Mental Health Program

A Request for Qualification for one "Chief Psychiatrist, Plaza West" was issued and a response was received by:

- Mohamed Elrafai, MD

The scope includes on-site mental health services for the residents of Preakness Healthcare Center’s Plaza West Unit.

It is our recommendation to qualify and award a contract to Mohamed Elrafai, MD.
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO CHARLES S. HASSON PHD OF THE HASSON PSYCHOLOGICAL GROUP OF ENGLEWOOD CLIFFS, NJ FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHOLOGIST PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT CALENDAR YEAR 2019 RFQ-19-035 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution# R20180979
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-24
CAF # 9-01-27-172-001-233
Purchase Req. #
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MOVE = moved  SEC. = seconded
AYE = yes  NAY = no  ABST. = abstain
REC. = recuse

Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO CHARLES S. HASSON PHD OF THE HASSON PSYCHOLOGICAL GROUP OF ENGLEWOOD CLIFFS, NJ FOR PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER PSYCHOLOGIST PATHWAY SPECIAL CARE BEHAVIORAL MANAGEMENT UNIT CALENDAR YEAR 2019 RFQ-19-035 AS PER QUALIFICATION

WHEREAS, there exists a need for a psychologist for Pathway Special Care Behavioral Management Unit for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-035 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 16, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has found that Charles S. Hasson Ph.D. of Hasson Psychological Group of Englewood Cliffs, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 for a total estimated award of $117,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-035 Psychologist Pathway Special Care Behavioral Management for the Passaic County Preakness Healthcare Center on an as-needed basis to Charles S. Hasson Ph.D. of Hasson Psychological Group of Englewood Cliffs, NJ; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $117,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution awarding a contract to Charles S. Hasson
PHD of the Hasson Psychological Group of
Englewood Cliffs, NJ for Passaic County Preakness
Healthcare Center.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180979
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent
FR: Lucinda Corrado, Executive Director
DATE: November 27, 2018
RE: RFQ-19-035 Psychologist, Pathway Special Care Behavioral Management Unit

A Request for Qualification for Psychologist for Pathway was issued and a response was received by:

- Hasson Psychological Group – Dr. Charles S. Hasson, Ph.D.

It is our recommendation to qualify and award a contract to Charles S. Hasson, Ph.D.

L.Cjm
CC: Nick Nunnov, Materials Management
    Carmen Santana, Principle Purchasing Agent
    Freeholder Bruce James, Chair Human Services Committee
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Corrado, Executive Director

DATE: November 27, 2018

RE: RFQ-19-035 Psychologist, Pathway Special Care Behavioral Management Unit

A Request for Qualification for Psychologist for Pathway was issued and a response was received by:

- Hasson Psychological Group – Dr. Charles S. Hasson, Ph.D.

It is our recommendation to qualify and award a contract to Charles S. Hasson, Ph.D.

CC: Nick Nemno, Materials Management
    Carmen Santana, Principle Purchasing Agent
    Freeholder Bruce James, Chair Human Services Committee
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO AMER KASHOQA MD OF KASHOQA PSYCHIATRY
OF WAYNE, NJ FOR PREAKNESS HEALTHCARE CENTER CHIEF PSYCHIATRIST, PATHWAY SPECIAL
CARE BEHAVIORAL MANANAGEMENT UNIT CALENDAR YEAR 2019 RFQ-19-036 AS PER
QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAEDNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Res-Pg:1.25-1

Official Resolution# R20180980
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-25
CAF # 9-01-27-172-001-233
Purchase Req. #

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Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO AMER KASHOQA MD OF KASHOQA PSYCHIATRY OF WAYNE, NJ FOR PREAKNESS HEALTHCARE CENTER CHIEF PSYCHIATRIST, PATHWAY SPECIAL CARE BEHAVIORAL MANAGMENT UNIT CALENDAR YEAR 2019 RFQ-19-036 AS PER QUALIFICATION

WHEREAS, there exists a need for a chief psychiatrist for Pathway Special Care Behavioral Management Unit for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County issued public solicitation RFQ-19-036 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 16, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Amer Kashoqa MD of Kashoqa Psychiatry of Wayne, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 for a total estimated award of $32,000.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-19-036 Preakness Healthcare Center Chief Psychiatrist, Pathway Special Care Behavioral Management Unit on an as-needed basis to Amer Kashoqa MD of Kashoqa Psychiatry of Wayne, NJ; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $32,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution awarding a contract to Amer Kashoqa MD of Kashoqa Psychiatry of Wayne, NJ for Preakness Healthcare Center Chief Psychiatrist, Pathway Special Care Behavioral Management Unit.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Carrado, Executive Director

DATE: November 27, 2018

RE: RFQ-19-036 Chief Psychiatrist, Pathway

A Request for Qualification for “Chief Psychiatrist” for Pathway was issued and responses were received by:

- Amer Kashaq (Kashaq Psychiatry)

The scope includes on-site mental health services for the residents of Preakness Healthcare Center’s Pathway Behavioral Management Unit.

It is our recommendation to qualify and award a contract to Amer Kashaq, MD.

LG/fja

CC: Nick Naumov, Materials Management
   Carmen Santana, Principle Purchasing Agent
   Freeholder Bruce James, Chair Human Services Committee
TO: Michael Marinello, QPA, RPPO, County Purchasing Agent

FR: Lucinda Cerrado, Executive Director

DATE: November 27, 2018

RE: RFQ-19-036 Chief Psychiatrist, Pathway

A Request for Qualification for “Chief Psychiatrist” for Pathway was issued and responses were received by:

- Amer Kasboqa (Kasboqa Psychiatry)

The scope includes on-site mental health services for the residents of Preakness Healthcare Center’s Pathway Behavioral Management Unit.

It is our recommendation to qualify and award a contract to Amer Kasboqa, MD.

LC/jla

CC: Nick Naumov, Materials Management
    Carmen Santana, Principle Purchasing Agent
    Freeholder Bruce James, Chair Human Services Committee
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED LINDA BENWAY VS. OFFICE OF THE PASSAIC COUNTY SHERIFF, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY AND THE OFFICE OF THE PASSAIC COUNTY SHERIFF, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2018
RESOLUTION REFERRING LITIGATION ENTITLED LINDA BENWAY VS. OFFICE OF THE PASSAIC COUNTY SHERIFF, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON & DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO DEFENDANTS PASSAIC COUNTY AND THE OFFICE OF THE PASSAIC COUNTY SHERIFF

WHEREAS the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2018 by Resolutions R2018 0043 dated January 23, 2018, R2018 0233 dated March 27, 2018, and R2018 0436 dated June 12, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

WHEREAS the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Linda Benway vs. Office of the Passaic County Sheriff, et al. , Superior Court of New Jersey, Docket No.: PAS-L-3510-18 (the “Case”); and
WHEREAS the Board is desirous of assigning the Case to the law firm of Buglione Hutton & DeYoe, LLC for defense of County of Passaic and Office of the Passaic County Sheriff, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed $17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

(1) The recipients are authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with
“Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Linda Benway vs. Office of the Passaic County Sheriff, ET AL. to the law firm of Buglione Hutton & Deyoe, LLC to provide outside legal services.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REFERRING LITIGATION ENTITLED JERRY WILDER, ET AL. VS. MHA LLC D/B/A MEADOWLANDS HOSPITAL MEDICAL CENTER, ET AL. TO THE WEINER LAW GROUP, LLP TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY ADMINISTRATOR

Reviewed By:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascarella, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2018
RESOLUTION REFERRING LITIGATION ENTITLED
JERRY WILDER, ET AL. VS. MHA LLC D/B/A
MEADOWLANDS HOSPITAL MEDICAL CENTER, ET AL.
TO THE WEINER LAW GROUP, LLP TO PROVIDE
OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY

WHEREAS the County of Passaic (the “County”) previously
issued a public solicitation for qualified firms to perform services
as Outside Legal Services and/or Special Litigation Counsel for the
County on an as-needed basis, in accordance with “Fair and Open”
procedures as established in the “Pay-to-Play” Law, N.J.S.A.
19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”)
previously established a pool of qualified attorneys to act as
Outside Legal Counsel and/or Special Litigation Counsel on an as-
needed basis, for calendar year 2018 by Resolutions R2018 0043
dated January 23, 2018, R2018 0233 dated March 27, 2018, and
R2018 0436 dated June 12, 2018 in accordance with the
recommendation of the Evaluation and Review Committee created
for that purpose; and

WHEREAS the County of Passaic has recently been served
with a Summons and Complaint in a litigation matter entitled Jerry
Wilder, et al vs. MHA LLC d/b/a Meadowlands Hospital Medical
Center, et al., Superior Court of New Jersey, Docket No. PAS-L-
3333-18 (the “Case”); and
WHEREAS the Board is desirous of assigning the Case to the Weiner Law Group, LLP for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed $17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

(1) The recipients are authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”
Law, N.J.S.A. 19:44A-20.4, *et seq.* as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled entitled Jerry Wilder, ET AL. vs. MHA LLC D/B/A Meadowlands Hospital Medical Center, ET AL. to the Weiner law group, LLP to provide outside legal services.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC: fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180982
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., FOR ON-CALL TESTING SERVICES FOR UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) FOR A TWELVE MONTH PERIOD AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
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Dated: December 13, 2018
RESOLUTION AUTHORIZING THE AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC., FOR ON-CALL TESTING SERVICES FOR UNDERGROUND STORAGE TANKS (UST) AND ABOVE GROUND STORAGE TANKS (AST) FOR A TWELVE MONTH PERIOD AS PER BID

WHEREAS bids were received by the County of Passaic on October 19, 2018 for on-call testing services for the DEP-mandated monthly site inspections, annual UST tank monitoring re-certification, annual static pressure performance testing, annual pressure vacuum valve testing, and tri-annual dynamic back pressure testing of the Underground (UST) and Above Ground Storage Tanks (AST) at various sites throughout the County of Passaic; and

WHEREAS Passaic County passed Resolution R-2018-0925 on November 20, 2018 awarding a contract to T. Slack Environmental Services, Inc., of Kenilworth, New Jersey on an as-needed basis over a two-year period; and

WHEREAS the Passaic County Engineering Department by letter dated November 29, 2018 is recommending that said T. Slack Environmental Services, Inc., be awarded a contract, as the lowest bidder, for professional inspection and testing services for a twelve (12) month period in the amount of $40,760.00 for the 21 Storage Tanks at various sites throughout the County (a copy of the BID tally sheet is attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at
their meeting on November 28, 2018 and recommend that it be approved by the entire Board; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of T. Slack Environmental Services, Inc., of Kenilworth, NJ, for a twelve (12) month period, to conduct the needed monthly and annual professional testing services, as mandated by the DEP, for the 21 Storage Tanks throughout the County of Passaic for the sum of $40,760.00 in conformity with the bid.

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $40,760.00

APPROPRIATION: 8-01-31-220-001-219

PURPOSE: Resolution authorizing the award of contract to T. Slack Environmental Services Inc., for On-Call Testing Services for underground Storage Tanks (UST) and above ground storage tanks (AST).

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC: fr
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Underground Storage Tanks (UST) and
Above Ground Storage Tanks (AST) On-Call Services
City of Paterson, Passaic County

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

On October 19, 2018, the County received bids for the On-Call Services for Underground Storage Tanks (UST) and Above Ground Tanks (AST) for the period of November 1, 2018 through October 31, 2020. As part of the On-Call Services, there were unit bid prices for the DEP Monthly Site Inspections, Annual UST Tank Monitoring Re-Certification, Annual Static Pressure Performance Test, and Annual Pressure Vacuum Valve Test.

Based on a 12 month period of anticipated inspection and testing services, T. Slack Environmental was selected to perform the work based on the lowest bid prices of the On-Call Testing Services proposal. The estimated cost of the work is $40,760.00.

<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
<th>AS SUBMITTED</th>
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<tbody>
<tr>
<td>1. T. Slack Environmental Services, Inc.</td>
<td>$40,760.00</td>
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<tr>
<td>180 Market Street</td>
<td>Kenilworth, NJ 07033</td>
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<tr>
<td>2. Aurora Environmental, Inc.</td>
<td>$41,805.00</td>
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<tr>
<td>1102 Union Avenue</td>
<td>Union Beach, NJ 07735</td>
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<tr>
<td>3. Meridian Environmental</td>
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<tr>
<td>24 Germania Station Road</td>
<td>Toms River, NJ 08755</td>
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Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180983
Attached is a Summary of Chart for the unit bid prices received above for your information. This matter was discussed during the Public Works Committee meeting on November 28, 2018, and an initial allowance of $40,610.00 for T. Slack Environmental of Kenilworth, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to T. Slack Environmental in the amount of $40,610.00 for a 12 month period for DEP monthly site inspections, annual UST tank monitoring re-certification, annual static pressure performance testing, annual pressure vacuum valve testing, and tri-annual dynamic back pressure test for the various County UST and AST sites subject to the availability of funds.

Very truly yours,

[Signature]

Jonathan Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee
    County Administrator
    County Counsel
    Director of Finance

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160983
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Underground Storage Tanks (UST) and
Above Ground Storage Tanks (AST) On-Call Services
City of Paterson, Passaic County

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

On October 19, 2018, the County received bids for the On-Call Services for Underground Storage Tanks (UST) and Above Ground Tanks (AST) for the period of November 1, 2018 through October 31, 2020. As part of the On-Call Services, there were unit bid prices for the DEP Monthly Site Inspections, Annual UST Tank Monitoring Re-Certification, Annual Static Pressure Performance Test, and Annual Pressure Vacuum Valve Test.

Based on a 12 month period of anticipated inspection and testing services, T. Slack Environmental was selected to perform the work based on the lowest bid prices of the On-Call Testing Services proposal. The estimated cost of the work is $40,760.00.

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Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160983
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #17 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERNER, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION FOR CHANGE ORDER #17 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERNON, NEW JERSEY

WHEREAS a contract was awarded to H&S Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex in Paterson, NJ; and

WHEREAS it is now necessary that a change order be made in an amount of $260,945.67 which addresses issues due to structural requirements, additional asbestos abatement, temporary electric power requirements and to satisfy a historic designation requirement, which is more fully described in the attached letter dated November 29, 2018 from the Passaic County Engineer; and

WHEREAS a certification is attached which indicates the availability of funds for said expenditure; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 28, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 17 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 29, 2018 and attached hereto, be and the same is hereby approved:
CHANGE ORDER NO. 17

1. DESCRIPTION AND VALUE OF CHANGE

See November 29, 2018 letter attached hereto

Addition $260,945.67

REASON FOR CHANGE

See November 29, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

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<tr>
<td>Previous Additions</td>
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<td>Net Prior to This Change</td>
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<td>Amount of This Change Add</td>
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<td>Contract Amount to Date</td>
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December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $260,945.67

APPROPRIATION:

$ 34,517.80 - C-04-55-148-001-904
$226,427.87 - C-04-55-153-001-908

PURPOSE:
Resolution for change order #17 for H&S Mechanical, Inc. as it pertains to renovations to the Passaic County Court House Annex in the City of Paterson, NJ

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #17 – H&S Mechanical Inc.

Members of the Board:

This Office is in receipt of Change Order #17 in the amount of $260,945.67 addition to the above referenced project.

Change Order #17 addresses issues due to structural requirements, additional asbestos abatement, temporary electric power requirements and to satisfy a historic designation requirement.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 28, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #17 in the amount of $260,945.67 subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee
    County Administrator
    County Counsel
    Director of Finance

...
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  CHANGE ORDER No. 17 (ADD)
ENGINEERING DIVISION
401 GRAND STREET  PROJECT No.
PATERSON, NEW JERSEY  07505  DATE: November 25, 2015

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION
LOCATION: PATERSON, NJ
DATE OF CONTRACT: 12-Jun-17
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>C.O. 34 - Provide the cost of Rental, fuel, delivery, daily maintenance and fueling and pickup charges for the rental of one 45KV temporary diesel fueled generator for the purpose of temporarily powering the building during construction in lieu of having electric provided. (Overhead and Profit Incl)</td>
<td>1</td>
<td>EA</td>
<td>$28,557.65</td>
<td>$28,557.65</td>
</tr>
</tbody>
</table>
| 2    | C.O. 35 -  1) Provide cost to sheetrock all walls and columns originally expected to remain as plaster but during the asbestos abatement process these walls were stripped of plaster and require to be framed and sheetrocked per Architects revised plans A201, 202, 203.  
2) Provide the cost of labor, material and equipment to frame and sheetrock and tape and spackle perimeter walls and soffits on all floors.  
3) Provide credit for change in flooring material to 1/2" fire rated plywood in lieu of 9/16" dragon board in the upper attic.  
4) Provide credit for change in flooring material on the mechanical platform in the lower attic to 3/4" fire rated plywood in lieu of 3/4" dragon board. (Overhead and Profit Incl) | 1        | EA   | $34,350.00 | $34,350.00 |
| 3    | C.O. 37 - Provide the cost of labor and material to furnish Exterior Ornamental Wood Doors (Tag Numbers D100, 102, & 109) with Custom made Bronze Door Pulls, as requested by Passaic County and Paterson Historic Commission. | 1        | EA   | $5,110.00 | $5,110.00 |

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R2180984
C.O. 39 - Provide the cost of labor, material and equipment to open four areas of terra cotta slab, frame out, structurally support, sheetrock and plaster repair on the Multi Purpose Room ceiling approximately 3’0" x 5’6" locations where ductwork supply air grills are to penetrate the existing plaster ceiling.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>EA</td>
<td>1</td>
<td>$12,516.00</td>
<td>$12,516.00</td>
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</tbody>
</table>

Due to the lack of the structural capability of the old TerraCotta Tile slab floors the structural engineer determined that hanging of any ductwork or Sprinkler piping will not be permitted directly from anchors directly installed in these slab floors. Due to this change, mechanical hangers were required to be installed on steel beams and or cross bracings and all mechanical pipe and ductwork was relocated to these hangers. In addition to the need for revised hangers, a revised layout for ductwork was also required. (Overhead and Profit Incl)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
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<tr>
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<td>EA</td>
<td>1</td>
<td>$22,735.82</td>
<td>$22,735.82</td>
</tr>
</tbody>
</table>

Provide the cost of labor, material and equipment to perform addition plaster asbestos abatement in numerous areas of the building per Langan Engineering drawings H101 thru H105 received on 11/16/18 via email and having no revision date. Cost includes preparation and protection, abatement, cleaning and sign off from DCA.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
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<td>EA</td>
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Total Extras: $260,945.67

Total Supplemandals: $260,945.67

Total Adds: $260,945.67

1. DESCRIPTION AND VALUE OF CHANGE (Cont)

ADD TO THE AMOUNT OF CONTRACT

<table>
<thead>
<tr>
<th>Description</th>
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</thead>
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<td>May 1, 2019</td>
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ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME

<table>
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<tr>
<th>Description</th>
<th>Time</th>
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<td>34 Calendar Days</td>
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NEW DATE FOR COMPLETION IS

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
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<tbody>
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Adopted on: December 11, 2018

Official Resolution #: R20180984
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY  07505

CHANGE ORDER No.   17 (ADD)
PROJECT No.

DATE:  November 28, 2018

PROJECT TITLE:  COURTHOUSE ANNEX RENOVATION AND REHABILITATION
LOCATION:  PATERSON, NJ

DATE OF CONTRACT:  12-Jun-17
OWNER:  PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR:  H&S CONSTRUCTION AND MECHANICAL INC.

2. REASON FOR CHANGE
This change order addresses changes needed due to structural issues, temporary electric power requirements and to satisfy a historic designation requirement.
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #17 - H&S Mechanical Inc.

Members of the Board:

This Office is in receipt of Change Order #17 in the amount of $260,945.67 addition to the above referenced project. Change Order #17 addresses issues due to structural requirements, additional asbestos abatement, temporary electric power requirements and to satisfy a historic designation requirement.

This Change Order was reviewed and discussed at the Public Works Committee meeting of November 28, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #17 in the amount of $260,945.67 subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

/signed
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO ON-LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE OF 2 STORM SEWER LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

---

<table>
<thead>
<tr>
<th>Official Resolution#</th>
<th>R20180985</th>
</tr>
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<td>Meeting Date</td>
<td>12/11/2018</td>
</tr>
<tr>
<td>Introduced Date</td>
<td>12/11/2018</td>
</tr>
<tr>
<td>Adopted Date</td>
<td>12/11/2018</td>
</tr>
<tr>
<td>Agenda Item</td>
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<td>Purchase Req. #</td>
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<tr>
<td>Result</td>
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<th>FREEHOLDER</th>
<th>PRES.</th>
<th>ABS.</th>
<th>MOVE</th>
<th>SEC</th>
<th>AYE</th>
<th>NAY</th>
<th>ABST.</th>
<th>REC.</th>
<th>13-18</th>
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<tr>
<td>Lazzara</td>
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<tr>
<td>James</td>
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<td>Bartlett</td>
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<tr>
<td>Best Jr.</td>
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<td>Duffy</td>
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<td>Lepore</td>
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<td></td>
</tr>
</tbody>
</table>

PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING FINAL PAYMENT TO ON-LINE CONTRACTING, INC. FOR THE ON-CALL DRAINAGE OF 2 STORM SEWER LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY

WHEREAS a contract was awarded to On-Line Contracting, Inc. of Boonton, NJ for the on-call drainage of two (2) storm sewer laterals at the fire house on Belmont Avenue in North Haledon, NJ; and

WHEREAS by letter dated October 11, 2018, the Office of the Passaic County Engineer advised the County Counsel that they recommended approval of the final payment to On-Line Contracting, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel's Office recommends final payment to On-line Contracting, Inc. according to the payment certificate attached hereto in the amount of $7,200.24; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on October 10, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by On-Line Contracting, Inc. for the on-call drainage of 2 storm sewer laterals at the fire house on Belmont Avenue in North Haledon, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

December 11, 2018
October 11, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: On-Call Drainage 2 Storm Sewer Laterals
Belmont Avenue, North Haledon at the Fire House
Acceptance and Release of Retainage

Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance and Release of Retainage for the On-Call Drainage 2 Storm Laterals Belmont Avenue, North Haledon at the Fire House.

The construction contract for this project, in the amount of $24,112.00 was awarded by Resolution R-2018-0376 on May 8, 2018 to On-Line Contracting, Inc., Boonton, NJ. All contract requirements, including construction and corrective actions were completed by December 1, 2017. Change Order 1 resulted in a Final Contract amount of $30,830.00

Upon acceptance, the final payment for this project will be $7,200.24.

This matter was discussed with the Public Works and Buildings and Grounds Committee electronically on October 10, 2018.

Very truly yours,

Timothy A. Metzger, P.E.
Assistant County Engineer

cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180985
COUNTY OF PASSAIC  
401 GRAND STREET - ROOM 439 
PATERSON, NEW JERSEY 07505 

PAYEE  On-Line Contracting, Inc.  

ADDRESS  272 Myrtle Avenue  
Boonton, N.J.  07005  

MONTH  10  
DAY  02  
YR  18  

ACCOUNT NUMBER  C-04-55-140-001-607 & 148-001-902  

DESCRIPTION  ON CALL DRAINAGE AT BELMONT AVENUE STORM SEWER AT NORTH HALDEON FIRE DEPARTMENT  

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAYMENT # 2 (FINAL)</td>
<td></td>
</tr>
<tr>
<td>Original Contract Amount</td>
<td>$24,112.00</td>
</tr>
<tr>
<td>Adjusted Contract Amount</td>
<td>$30,830.00</td>
</tr>
<tr>
<td>Contract Completed to Date</td>
<td>$30,830.00</td>
</tr>
<tr>
<td>Less Amounts Previously Paid</td>
<td>($23,629.76)</td>
</tr>
<tr>
<td>Amount Due this Invoice</td>
<td>$7,200.24</td>
</tr>
<tr>
<td>Balance of Contract</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Tim Mettlen, P.E., Asst. County Engineer

AMOUNT OF PAYMENT IN WORD Seven Thousand Two Hundred Dollars and twenty four cents  

$ 7,200.24

INSTRUCTIONS -- ISSUING DEPARTMENT
1.) Fill out form; attach any necessary invoices.  
2.) Department head must approve all partial payments.  
3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.  
4.) After payment appears in the check register, please check number and print your file, copy and place in Your file. E: 20160985  

DEPARTMENT CERTIFICATION
It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: ____________________________
Department: ____________________________  

VOUCHER COPY
PASSAIC COUNTY
DEPARTMENT OF ENGINEERING
PAYMENT VOUCHER
All Bills must be itemized, have the Special Voucher Number, and be presented Promptly to the Department ordering same

October 2, 2018

County of Passaic

To: OnLine Contracting, Inc.
Address: 272 Myrtle Avenue
Boonton, NJ 07005

<table>
<thead>
<tr>
<th>Date</th>
<th>Special Voucher #</th>
<th>Quantity</th>
<th>Article</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>On-Call Drainage 2 Storm Laterals Newfoundland &amp; Fire House</td>
<td>$7,200 24</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Furnishing of all Labor, Equipment, and Materials for work performed to</td>
<td>8/10/2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>as per Payment Estimate # 2 (Final)</td>
<td></td>
</tr>
</tbody>
</table>

Amount of Bill (In Words): SEVEN THOUSAND TWO HUNDRED Dollars and TWENTY FOUR Cents

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that all articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with his knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Certified Payroll Certificates and Manning's Reports up to and including the most recent work period have been filed with the Office of County Counsel, or are enclosed, with this Payment Estimate Certificate.

[X] - If marked to the left by an [X], the Passaic County Engineering Division has confirmed that the Payroll Certificates and Manning's Reports are filed up to date.

10/28/18

Inspector's Certification

I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR, AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE WITH ALL PASSAIC COUNTY STANDARDS AND JOB SPECIFICATIONS.

Signature of Inspector 10/28/18

10/28/18

Official Position

Voucher Number: Account of: $ Payee

Signature of Claimant Official Position

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180985
PASSAIC COUNTY
DEPARTMENT OF ENGINEERING
PAYMENT VOUCHER

All Bills must be itemized, have the Special Voucher Number, and be presented
Promptly to the Department ordering same

October 2, 2018

County of Passaic

To: OnLine Contracting, Inc.
Address: 272 Myrtle Avenue
Boonton, NJ 07005

<table>
<thead>
<tr>
<th>Date</th>
<th>Special Voucher #</th>
<th>Quantity</th>
<th>Article</th>
<th>Amount</th>
</tr>
</thead>
</table>
|      |                   |          | On-Call Drainage 2 Storm Laterals
Belmont Avenue, NH @ Fire House
Furnishing of all Labor, Equipment, and
Materials for work performed to
as per Payment Estimate #  | 8/10/2018 | 2 (Final) | $7,200 | 24 |

Amount of Bill
(In Words): SEVEN THOUSAND TWO HUNDRED Dollars and TWENTY FOUR Cents

CLAIMANT'S SIGNATURE AND DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars;
that all articles have been furnished or services rendered as stated therein; that no bonus has been given or
received by any person or persons with his knowledge of this claimant in connection with the above claim;
that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

I also certify that all Certified Payroll Certificates and Manning's Reports up to and including the
most recent work period have previously been filed with the Office of County Counsel, or are
enclosed, with this Payment Estimate Certificate.

[X] – If marked to the left by an [X], the Passaic County Engineering Division has
confirmed that the Payroll Certificates and Mannings Reports are filed up to date.

Date Signature of Claimant

Inspector's Certification

I CERTIFY THAT I HAVE INSPECTED THE WORK, QUALITY OF
MATERIALS, QUANTITY OF MATERIALS AND EQUIPMENT
INVOLVED IN THIS CLAIM FOR PAYMENT BY CONTRACTOR,
AND I FURTHER CERTIFY THAT SAID WORK AND MATERIALS
HAVE BEEN COMPLETED AND PLACED IN ACCORDANCE
WITH ALL PASSAIC COUNTY STANDARDS AND JOB
SPECIFICATIONS

Signature of Inspector Date

Official Position

Voucher Number

Account of:

$ Payee

Introduction on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160985
<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Unit</th>
<th>Estimate On-Line</th>
<th>As-Built Quantity</th>
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<td>Mobilization</td>
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<td>LS</td>
<td>$2,600.00</td>
<td>1.50</td>
<td>$3,900.00</td>
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<tr>
<td>Demolition &amp; removal</td>
<td></td>
<td></td>
<td></td>
<td>1.00</td>
<td>$850.00</td>
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<tr>
<td>2 Replacement Storm Laterals</td>
<td>24</td>
<td>LF</td>
<td>$60.00</td>
<td>0.00</td>
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<tr>
<td>2 HDPE Pipe (Installation only)</td>
<td>2</td>
<td>LF</td>
<td>$170.00</td>
<td>20.00</td>
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<td>Reconstruct Inlet</td>
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<td>Unit</td>
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<td>2.00</td>
<td>$4,800.00</td>
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<tr>
<td>2 10' House Manhole</td>
<td>2</td>
<td>Unit</td>
<td>$3,800.00</td>
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<td>$0.00</td>
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<td>2 House Manhole Revised</td>
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<td>Unit</td>
<td>$4,250.00</td>
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<td>CY</td>
<td>$860.00</td>
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<td>14.00</td>
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<td>1.00</td>
<td>$2,520.00</td>
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$24,112.00

$30,830.00  Installed Amount
$23,629.76  Previous Payment Retainage
$7,200.24  Amount Due
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2018-0665 DATED AUGUST 14, 2018 TO REFLECT THE DISCHARGE OF DEFAULT AGAINST RIEFLOLO CONSTRUCTION COMPANY INC. FOR THE DEY MANSION VISITORS CENTER PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

This Resolution was requested by:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

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MOVE= moved         SEC= seconded
AYE= yes            NAY= no            ABST.= abstain
REC.= recuse

Dated: December 13, 2018
RESOLUTION AMENDING R-2018-0665 DATED AUGUST 14, 2018 TO REFLECT THE DISCHARGE OF DEFAULT AGAINST RIEFOLO CONSTRUCTION COMPANY INC. FOR THE DEY MANSION VISITORS CENTER PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS by Resolution R-2016-0295 dated April 16, 2016, the Board of Chosen Freeholders of the County of Passaic authorized the Office of Passaic County Counsel to take any and all necessary action to declare the contractor, Riefoio Construction Company, Inc., in default with regard to the aforesaid contract and is empowered to make demand upon the bonding company; and

WHEREAS Riefoio Construction Company Inc. was declared in default of the contract for failing to perform its obligations, and Bondex Insurance Company, by way of Performance Bond A7515 issued April 8, 2015, was required to perform those obligations pursuant to its Bond and complete the Project in accordance with the contract and specifications; and

WHEREAS by Resolution R-2018-0665, Bondex Insurance Company requested that the default be lifted against Riefoio Construction Company Inc. and close out the contract with final payment to be made directly to Riefoio Construction Company Inc.; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds discussed the matter at its August 1, 2018 meeting and recommended approval by the entire Board; and

WHEREAS the Board of Chosen Freeholders is desirous of amending Resolution R-2018-0665 dated August 14, 2018 to include lifting the default against Riefoio Construction Company, Inc.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen
August 14, 2018 to reflect that the default placed against Bisco Construction Company Inc., is hereby lifted.

**BE IT FURTHER RESOLVED** that in all other aspects, other than the fact the default has been lifted, the original Resolution, R2018-0665 dated August 14, 2018, shall remain in full force and effect.

December 11, 2018
August 1, 2018

Jonathan C. Pera, P.E.
County Engineer
Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Dey Mansion Visitors Center
Passaic County
Wayne, NJ
Acceptance and Final Payment
Rieftol Construction Company Inc.

Members of the Board:

The Dey Mansion Visitors Center has been completed and conforms to the as-built documents.

The contractor Rieftol Construction Company Inc. (RCC) was previously in default of their contract with the County. The bonding company for RCC, Bondex Insurance Company, took over the contract with Passaic County and hired RCC to complete the project. Bondex Insurance Company has requested that the default be lifted against RCC and close out the contract with final payment to be made directly to Rieftol Construction Company Inc.

Final payment and acceptance for this contract was discussed at the Public Works Committee meeting of August 1, 2018 and recommended for approval to the full Board. The final contract amount was $31,183.43 which includes a change order amount of $17,153.43.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the acceptance of the Dey Mansion Visitors Center and directing the Director of Finance to issue Final Payment in the amount of $31,183.43 subject to any requirements deemed necessary by County Counsel.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

IAET
Attachment
cc: County Administrator
    County Counsel
    Director of Finance

Introduced on: August 1, 2018
Introduction #: 09/05/2018
Added to agenda Resolution #: 8251
Official Resolution #: R20180966
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-01106 BY $11,000.00 FOR CARELINE SERVICES, INC., TO PROVIDE AGENCY NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAMKENESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-01106 BY $11,000.00 FOR CARELINE SERVICES, INC., TO PROVIDE AGENCY NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018

WHEREAS on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award to Careline Services, Inc., for Agency Nursing Staff pursuant to RFQ for Preakness Healthcare Center for 2018; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase to P.O. # 18-01106 by $11,000.00 through December 31, 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to P.O. #18-01106 for Careline Services, Inc., for contracted Nursing Staff, in the amount of $11,000.00 through December 31, 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $11,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing the increase of contract by $11,000.00 for Careline Services, Inc., to provide agency nursing staff pursuant to RFQ for Preakness Healthcare Center for 2018.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180987
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  
Location: County Administration Building
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-04546 BY $2,000.00 TO $42,000.00 FOR TRI-COUNTY HOME CARE, LLC., D/B/A BRIGHT STAR CARE OF WAYNE TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAMNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWS BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-04546 BY $2,000.00 TO $42,000.00 FOR TRI-COUNTY HOME CARE, LLC., D/B/A BRIGHT STAR CARE OF WAYNE TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018

WHEREAS on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Tri-County Home Care, LLC., d/b/a Bright Star Care of Wayne, NJ, for Contracted Nursing Staff pursuant to RFQ for Preakness Healthcare Center for 2018; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by $2,000.00 to $42,000.00 for 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Tri-County Home Care, LLC., d/b/a Bright Star Care of Wayne, NJ, for Contracted Nursing Staff pursuant to RFQ for Preakness Healthcare Center, in the amount of $2,000.00 for 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $2,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing the increase of contract by $2,000.00 to $42,000.00 for Tri-County Home Care LLC., D/B/A Bright Star Care of Wayne to provide Contracted Nursing Staff Pursuant to RFQ for Preakness Healthcare Center.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180988
**Public Meeting (Board Meeting)**

**Date:** Dec 11, 2018 - 5:30 PM  
**Location:** County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

**Agenda:** RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-03365 BY $100,000.00 TO $500,000.00 FOR UNITED STAFFING SOLUTIONS, INC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREAKNESS HEALTHCARE CENTER FOR 2018, ALL AS NOTED IN THE RESOLUTION.

**THIS RESOLUTION WAS REQUESTED BY:**  
PREAKNESS HC

**REVIEWED BY:**

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

**APPROVED AS TO FORM AND LEGALITY:**

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

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**Official Resolution #** R20180989

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Dated: December 13, 2018
RESOLUTION AUTHORIZING THE INCREASE OF P.O. 18-03365 BY $100,000.00 TO $500,000.00 FOR UNITED STAFFING SOLUTIONS, INC., TO PROVIDE CONTRACTED NURSING STAFF PURSUANT TO RFQ FOR PREKNESS HEALTHCARE CENTER FOR 2018

WHEREAS on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award to United Staffing Solutions, Inc., for contracted Nursing Staff pursuant to RFQ for Preakness Healthcare Center for 2018; and

WHEREAS there is a need for increasing said funds; and

WHEREAS the Freeholder Board is desirous of authorizing said increase by $100,000.00 to $500,000.00 for 2018; and

WHEREAS this matter was reviewed and approved by the Human Services Committee; and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to United Staffing Solutions, Inc., for contracted Nursing Staff, in the amount of $100,000.00 for 2018; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

JDP:lc Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $100,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing the increase of Contract by $100,000.00 to $500,000.00 for United Staffing Solutions, Inc., to provide contracted nursing staff.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OCCUPATIONAL HEALTH CENTER OF NEW JERSEY, P.A., D/B/A CONCENTRA MEDICAL CENTER, FOR THE PERIOD COMMENCING IMMEDIATELY AND TERMINATING AUGUST 19, 2019 FOR THE PERFORMANCE OF UP TO TWENTY-EIGHT (28) COMPREHENSIVE ANNUAL MEDICAL EXAMINATIONS AS REQUIRED TO BE PERFORMED ON TRAINED "HAZ MAT" EMPLOYEES OF THE PASSAIC COUNTY HEALTH DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
COUNTY HEALTH DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

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MOVE. = moved  SEC. = seconded
AYE. = yes  NAY. = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO OCCUPATIONAL HEALTH CENTER OF NEW JERSEY, P.A., D/B/A CONCENTRA MEDICAL CENTER, FOR THE PERIOD COMMENCING IMMEDIATELY AND TERMINATING AUGUST 19, 2019 FOR THE PERFORMANCE OF UP TO TWENTY-EIGHT (28) COMPREHENSIVE ANNUAL MEDICAL EXAMINATIONS AS REQUIRED TO BE PERFORMED ON TRAINED “HAZ MAT” EMPLOYEES OF THE PASSAIC COUNTY HEALTH DEPARTMENT

WHEREAS the Passaic County Health Department and Passaic County Sheriff’s Department as part of the responsibilities under the County Environmental Health Act (CEHA) is responsible for and has trained several of its employees for hazardous waste operations and emergency response when such incidents occur within Passaic County and elsewhere around the State of New Jersey when appropriate; and

WHEREAS the U.S. Department of Labor, Occupational Safety and Health Administration (OSHA) have regulations that require that all “Haz Mat” trained employees undergo complete comprehensive medical examinations at least once annually at the employer’s expense to ensure their continued health and well being; and

WHEREAS the County of Passaic had previously awarded a contract to Occupational Health Center of New Jersey, P.A., d/b/a Concentra Medical Centers of 283 Piaget Avenue, Clifton, NJ 07011, to provide these exams; and

WHEREAS the said Health Department has solicited a proposal to perform the necessary medical examinations from
said Occupational Health Center of New Jersey, P.A., d/b/a
Concentra Medical Centers at the rate of $408.10 per
examination for a fee not to exceed $11,426.80; and

WHEREAS there are currently Health Department and
Passaic County Sheriff’s Department employees who have to be
examined and in taking into account possible staff turnover it is
recommended that a contract be renewed with said Occupational
Health Center of New Jersey, P.A., d/b/a Concentra to perform
up to twenty-eight (28) examinations over the course of the next
year; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:
11-1, et seq., requires that the resolution authorizing the award
of contract for “Professional Services” without competitive bids
and the contract itself must be available for public inspection;
and

WHEREAS this contract award is not subject to the
provisions of the requirements of the Pay to Play Law statute
(N.J.S.A. 19:44A-20.4) because this contract is for an amount
below the threshold set forth therein; and

WHEREAS this matter was reviewed by the Freeholder
Committee for Health, Education and Community Services; and

WHEREAS a certification is attached hereto which indicates
that funds are available for the within contemplated
expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes a contract by and between the County of Passaic and Occupational Health Center of New Jersey, P.A., d/b/a Concentra Medical Center for the period commencing immediately and terminating August 19, 2019 for the performance of up to twenty-eight (28) comprehensive annual medical examinations as required to be performed on trained “Haz Mat” employees of the Passaic County Health Department and Passaic County Sheriff’s Department pursuant to the for examination rate set forth above; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

1. The consulting firm is authorized and regulated by the law to provide the aforementioned services;

2. The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

JDP:lc Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $11,426.80

APPROPRIATION: T-20-56-870-025-801

PURPOSE: Resolution authorizing an award of contract to Occupational Health Center of New Jersey, P.A., D/B/A Concentra Medical Center.

Plavio Rivera, Treasurer

DATED: December 11, 2018
COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER & Tel #: Charlene W. Gungil, Director/Health Officer

2. DESCRIPTION OF RESOLUTION (PLEASE BE SPECIFIC AS POSSIBLE)

Resolution authorizing Occupational Health Centers of New Jersey, P.A. (Concentra Medical Center) to provide comprehensive annual medical surveillance exams for hazmat trained staff at the rate of $408.10 per exam for twenty-eight (28) staff members not to exceed $11,426.80

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE:

BUDGET ACCOUNT #: T-20-56-870-025-801

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

___ Administration & Finance
___ Public Works / Buildings & Grounds
___ Planning & Economic Development
___ Health, Human Services & Community Affairs
___ Law & Public Safety
___ Energy
___ Other Specify: _____________________________

DATE

5. DISTRIBUTION LIST:

___ Administration
___ Finance
___ Counsel
___ Clerk to Board
___ Other(s)

Specify: _____________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160990
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A ONE-YEAR EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO TOWNSHIP OF LITTLE FALLS (FOR PATERNSON AVENUE FIELD IMPROVEMENT PROJECTS, 2016 AND 2017) THROUGH NOVEMBER 2019 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWS BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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MOVE= moved  SEC.= seconded  
AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING A ONE-YEAR EXTENSION FOR A COUNTY OPEN SPACE GRANT AWARD MADE TO TOWNSHIP OF LITTLE FALLS (FOR PATerson AVENUE FIELD IMPROVEMENT PROJECTS, 2016 AND 2017) THROUGH NOVEMBER 2019

WHEREAS preserving open space and conserving natural resources ensure a sustainable quality of life in Passaic County; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing a one-year extension for an award made to the Township of Little Falls for Paterson Avenue Field Improvement Projects (2016 and 2017), through November 2019, as per attached letter from the Township of Little Falls dated November 20, 2018; and

WHEREAS this matter was reviewed and approved at the Planning & Economic Development Committee on December 4, 2018;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the one-year extension for an award made to the Township of Little Falls for Paterson Avenue Field Improvement Projects (2016 and 2017), through November 2019.

JDP:lc

Dated: December 11, 2018
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
   Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:
One-year extension request for County Open Space grant awards made to Township of Little Falls (for Paterson Avenue Field improvement projects, 2016 and 2017), through November 2019.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $ n/a
   REQUISITION #: ________________________________
   ACCOUNT #: ________________________________

4. METHOD OF PROCUREMENT:
   ☐ RFP  ☐ RFQ  ☐ Bid
   ☐ Other: ________________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☑ Planning & Economic Development 11/4/18
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☐ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement
   ☐ Other: ________________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180991
November 20, 2018

Kathleen M. Caren, Open Space Coordinator
Passaic County Planning Department
930 Riverview Drive
Totowa, NJ 07512

Re: Township of Little Falls
2016 & 2017 Open Space Grant Project – Paterson Avenue Dugout and Batting Cage Improvements
Extension and Coordination Request

Dear Ms. Caren,

Please accept this letter as an official request for a 1-year extension (November 2019) for completion of the Township of Little Falls Paterson Avenue Field Dugout and Batting Cage Improvement Projects.

The delay in construction is a result of coordinating design and construction efforts of the two projects, completion of the new field lighting contract to coordinate with the new light pole placement and to minimize impacts on field usage. It is the Township’s intention to bid these two improvement projects as one and utilize one contractor for quality assurance and ease of construction coordination. Attached herewith is a proposed schedule for these improvements that proposes project completion in late Summer 2019. We anticipate after project closeout and punch list completion we will be able to submit an application for reimbursement at the latest, October 2019.

If you have any questions, please do not hesitate to contact the Township’s Special Projects Engineer, Dennis Lindsay of H2M architects + engineers, at 845-357-7238.

Very Truly Yours,

Cynthia Kraus, RMC
Municipal Clerk

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180991
Township of Little Falls
Passaic County, NJ
Passaic County Open Space Grant Program
Project Schedule - Paterson Avenue Field Dugout and Batting Cage Improvements

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<tr>
<th>Action Item</th>
<th>Estimated Completion Date</th>
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<tbody>
<tr>
<td>Bid Documents Finalized</td>
<td>Nov-18</td>
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<tr>
<td>Advertising and Bid Process</td>
<td>Dec-18</td>
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<td>Present Bids to Council</td>
<td>Jan-19</td>
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<td>Contracts Awarded</td>
<td>Jan-19</td>
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<tr>
<td>Begin Construction - Fence Installation Prior to season</td>
<td>Mar-19</td>
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<td>Construction Suspended During Field Use</td>
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<tr>
<td>Final Construction - Installation of Dugouts and Cages</td>
<td>July - Aug. 2019</td>
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Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF A 2019 FORD FUSION HYBRID VEHICLE THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL FOR USE BY THE PASSAIC COUNTY MOTOR POOL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

Official Resolution# R20180992
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-37
CAF #
Purchase Req. #

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MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2018
WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Route 23 Automall, 1301 Route 23 South, Butler, New Jersey 07405 was awarded the MCCPC contract for the purchase of a 2019 Ford Fusion Hybrid vehicle (MCCPC Contract #15-E Item #1), which will be replacing an older unit from the Passaic County Motor Pool; and

WHEREAS the funds are available from the 2018 Passaic County Administrator’s Office budget; and

WHEREAS the Passaic County Administrator has recommended the purchase of said 2019 Ford Fusion Hybrid vehicle in the amount of $25,837.00 pursuant to the terms of the letter dated November 29, 2018 (attached hereto and made a part hereof); and

WHEREAS this matter was discussed at the November 19, 2018 Administration and Finance Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a 2019 Ford Fusion Hybrid vehicle in the sum of $25,837.00 in conformity with the terms and
conditions as set forth in their bid with the Morris County Cooperative Pricing Council.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $25,837.00

APPROPRIATION: 8-01-20-102-001-233

PURPOSE: Resolution authorizing the purchase of a 2019 Ford Fusion Hybrid Vehicle through the Morris County Cooperative Pricing Council for the use by the Passaic County Motor Pool.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Purchase of 2019 Ford Fusion Hybrid Vehicle

Dear Members of the Board,

The Passaic County Administrator's Office is in need of purchasing a new 2019 Ford Fusion Hybrid vehicle off of the MCCPC Contract #15-E Item #1 in the total amount of $25,837.00 from Route 23 Auto Mall, located at 1301 Route 23, Butler, NJ 07405.

The vehicle will be replacing an older unit from the County's Motor Pool. The funds are available in the 2018 Administrator's Office budget.

This matter was discussed at the meeting of the Administration and Finance Committee, held on November 19, 2018 and approved for recommendation to the full Board.

Based on the above, I recommend that the Board of Chosen Freeholders adopt the necessary resolution approving and authorizing the purchasing of this vehicle.

If you should have any questions with respect to this matter, or if I can be of additional assistance, please feel free to contact me.

Very truly yours,

Anthony J. DeNova
County Administrator

Introduce on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20160992
COUNTY OF PASSAIC  
ADMINISTRATOR, CO OF PASSAIC  
(9) 973-881-4405  
401 GRAND ST. ROOM 205  
PATerson, NJ 07505

REQUISITION  
NO. R8-07022

ORDER DATE: 11/19/18  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

VENDOR #: 04422  
ROUTE 23 AUTOMALL  
1301 ROUTE 23 SOUTH  
BUTLER, NJ 07405

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<td>2019 FORD FUSION HYBRID MCCPC CONTRACT #15-E ITEM #1 ATTENTION: RICH BARRON COLOR: OXFORD WHITE PENDING RESOLUTION</td>
<td>8-01-20-102-001-233</td>
<td>25,837.0000</td>
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TOTAL 25,837.00

REQUESTING DEPARTMENT

DATE

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution #: R20160992
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

RE: Purchase of 2019 Ford Fusion Hybrid Vehicle

Dear Members of the Board,

The Passaic County Administrator’s Office is in need of purchasing a new 2019 Ford Fusion Hybrid vehicle off of the MCCPC Contract #15-E Item #1 in the total amount of $25,837.00 from Route 23 Auto Mall, located at 1301 Route 23, Butler, NJ 07405.

The vehicle will be replacing an older unit from the County’s Motor Pool. The funds are available in the 2018 Administrator’s Office budget.

This matter was discussed at the meeting of the Administration and Finance Committee, held on November 19, 2018 and approved for recommendation to the full Board.

Based on the above, I recommend that the Board of Chosen Freeholders adopt the necessary resolution approving and authorizing the purchasing of this vehicle.

If you should have any questions with respect to this matter, or if I can be of additional assistance, please feel free to contact me.

Very truly yours,

Anthony J. DeNova
County Administrator
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  REC. = recuse

Dated: December 13, 2018
RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:
Vendor: Johnston Communications  
**State:** # 80802  
**Description:** Avaya/Phone Maint. Support Renewal  
**Using Agency:** MIS  
**Requisition No:** R8-07182  
**Amount:** $59,567.35  
**Account:** 8-01-20-111-003-219

Vendor: Route 23 Auto Mall  
**MCCOOP:** #15-e Item # 1  
**Requisition:** R8-07022  
**Description:** 2019 Ford Fusion Hybrid  
**Using Agency:** Cnty Admin.  
**Amount:** $25,837.00  
**Account:** 8-01-20-102-001-233

Vendor: CDW Government, Inc.  
**State:** # 87720  
**Description:** Cisco Meraki Hardware  
**Using Agency:** MIS  
**Requisition No:** R8-07291  
**Amount:** $18,638.80  
**Account:** C-04-55-140-001-9A3

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $104,043.15

APPROPRIATION:
$59,567.35  –  8-01-20-111-003-219
$25,837.00  –  8-01-20-102-001-233
$18,638.80  –  C-04-55-140-001-9A3

PURPOSE: Resolution to purchase equipment and enter into a maintenance contract via State Contract and County Cooperatives.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180993
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI
   Telephone #: 973-754-6855

   DESCRIPTION OF RESOLUTION:
   RESOLUTION TO PURCHASE FROM JOHNSTON COMMUNICATIONS THE RENEWAL OF MAINTENANCE AND SUPPORT OF THE COUNTY'S IP PHONE SYSTEM.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $59,567.35
   REQUISITION #: R8-07182
   ACCOUNT #: 8-01-20-111-003-219

4. METHOD OF PROCUREMENT:
   □ RFP □ RFQ □ Bid
   □ Other:

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   □ Other:

   DATE:

6. DISTRIBUTION LIST:
   □ Administration □ Finance □ Counsel
   □ Clerk to the Board □ Procurement
   □ Other:

Introduced on: December 14, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180993
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<td>AVAYA/PHONE MAINT SUPP RENEWAL AS PER QUOTE # 10082 FOR PERIOD 10/15/18 - 10/14/19 UNDER RESO R20171060 DATED 12/26/2017 FOR MIS USE</td>
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<td>59,567.3500</td>
<td>59,567.35</td>
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RESOLUTION REQUEST FORM

1. NAME OF Requester: County Administrator

   Telephone #: 9738814405

   DESCRIPTION OF RESOLUTION:
   Purchase a 2019 Ford Fusion Hybrid Vehicle from Route 23 Auto Mall through the Morris County Cooperative Pricing Council.

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $25,837.00

   REQUISITION # R8-07022

   ACCOUNT # 8-01-20-102-001-233

4. METHOD OF PROCUREMENT:

   □ RFP    □ RFQ    □ Bid
   □ Other: Morris County Cooperative Pricing Council

5. COMMITTEE REVIEW: DATE:

   □ Administration & Finance  11/19/2018

   □ Budget

   □ Health

   □ Human Services

   □ Law & Public Safety

   □ Planning & Economic Development

   □ Public Works

6. DISTRIBUTION LIST:

   □ Administration   □ Finance   □ Counsel

   □ Clerk to the Board    □ Procurement

   □ Other:

Introduced on: December 14, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180993
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</table>
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI
   Telephone #: 973-754-6855

DESCRIPTION OF RESOLUTION:
RESOLUTION TO PURCHASE FROM CDW-G NEW CISCO MERAKI HARDWARE TO BE INSTALLED AT THE HISTORIC RHEA HOUSE AND OTHER LOCATIONS.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $18,638.80
   REQUISITION #: R8-07291
   ACCOUNT #: C-04-55-140-001-9A3

4. METHOD OF PROCUREMENT:
   □ RFP     □ RFQ     □ Bid
   □ Other: ________________________________________________

5. COMMITTEE REVIEW: Date:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration     □ Finance     □ Counsel
   □ Clerk to the Board   □ Procurement
   □ Other: ________________________________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180993
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI
   Telephone #: 973-754-6855

DESCRIPTION OF RESOLUTION:
RESOLUTION TO PURCHASE FROM JOHNSTON COMMUNICATIONS THE RENEWAL OF MAINTENANCE AND SUPPORT OF THE COUNTY'S IP PHONE SYSTEM.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $59,567.35
   REQUISITION #: R8-07182
   ACCOUNT #: 8-01-20-111-003-219

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: ________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: ________________

Introduced on: December 14, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180993
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A FIRST AMENDMENT TO THE TRAFFIC SIGNAL AGREEMENT BETWEEN THE BOROUGH OF PROSPECT PARK AND THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

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Dated: December 13, 2018
RESOLUTION AUTHORIZING A FIRST AMENDMENT TO THE TRAFFIC SIGNAL AGREEMENT BETWEEN THE BOROUGH OF PROSPECT PARK AND THE COUNTY OF PASSAIC

WHEREAS the Borough of Prospect Park has requested that the County of Passaic assist it in designing and installing an actuated traffic signal at the intersection of North 8th Street and Planten Avenue in the Borough; and

WHEREAS in order to assist Prospect Park, the Board of Chosen Freeholders of the County of Passaic has requested and received approval to provide funding for this intersection traffic signal from the Passaic County Community Development Block Grant (CDBG) Program in the total sum of $147,394.45 with the understanding that any additional costs for the Project will be borne by the County of Passaic and the County will also assume the costs of design; and

WHEREAS the Passaic County Board of Chosen Freeholders adopted Resolution R-2018-216 on March 13, 2018 authorizing the execution of the Traffic Signal Agreement between the County of Passaic and the Borough of Prospect Park in which the County of Passaic will be the lead agency for design and construction in consultation with the Borough; and

WHEREAS upon completion of the work, it has been agreed that the Borough of Prospect Park will accept the future maintenance and repair of the traffic signal system, signing, and pavement markings associated with the intersection, the County of Passaic will not be responsible for any of the construction or future maintenance or repair of the traffic signal; and
WHEREAS additional funding from the Passaic County Community Development Program (CDBG) has been made available from FY 2017: $50,000 and FY 2018: $30,000 resulting in the total funding available for this project to be $227,394.45; and

WHEREAS the Passaic County Engineer has reviewed the Traffic Signal - First Amendment agreement and recommends that the Traffic Signal Agreement – First Amendment be executed by Passaic County; and

WHEREAS this matter was reviewed and approved by the Public Works and Buildings & Grounds Committee at its meeting on November 28, 2018 and the Planning and Economic Development Committee on December 4, 2018; and

NOW THEREFORE BE IT RESOLVED the Board of Chosen Freeholders of Passaic County that pursuant to the terms set forth above, hereby authorizes the Freeholder Director and Clerk of the Board to execute the attached Traffic Signal Agreement between the Borough of Prospect Park and the County of Passaic.

December 11, 2018
Traffic Signal Agreement – FIRST AMENDMENT

Between

County of Passaic and Borough of Prospect Park

This TRAFFIC SIGNAL AGREEMENT FIRST AMENDMENT (the “Agreement”) made as of this _______ day of ____________, 20____ by and between the COUNTY OF PASSAIC in the State of New Jersey, having its principal office at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the “County”); and the BOROUGH OF PROSPECT PARK, having its principal office at 106 Brown Avenue, Prospect Park, New Jersey 07508 (hereinafter referred to as “the Borough”).

WHEREAS, the Borough has requested that the County design and install an actuated traffic signal to be located at the intersection of North 8th Street and Planten Avenue, Prospect Park, New Jersey; and

WHEREAS, the installation of a traffic control system with pedestrian and video actuation and ADA compliant facilities will provide a suitable living environment for local low-moderate income residents within Census Tract 203600, Block Group 4 and Census Tract 203600 Block Group 5 with a combined low-moderate income of 38.81%; above the Passaic County Exception limit for low-moderate income of 38.78%; and

WHEREAS, the County has made available funding for construction of the traffic signal from the Passaic County Community Development Block Grant (CDBG) program from the following fiscal years: FY 2012: $2,891.55; FY 2013: $3.00; FY 2014: $34,117.43; FY 2015: $39,789.47; FY 2017: $120,593 and FY 2018: $30,000 for a total of $227,394.45; and

WHEREAS, the balance of the cost of the project (Engineering and Construction costs) will be paid by the County of Passaic; and

WHEREAS, the parties are desirous of agreeing to the terms and conditions set forth herein:

1. The County will serve as project manager to design and construct the actuated traffic signal to be placed at the intersection of North 8th Street and Planten Avenue, Prospect Park, NJ.
2. Wages paid by the County or its contractor/s and/or subcontractors to workers during the construction of the traffic signal must be paid the greater of the wages as specified under New Jersey State Prevailing Wages or federal Davis Bacon wage rates, by specific classification.
3. After completion of the construction and approval by the County Engineer and Borough Engineer, the Borough agrees to accept ownership and maintenance responsibility for all traffic control equipment, including lights, detection equipment, controllers, cables, conduit, poles and mast arms, maintenance of said equipment, performance of any necessary repairs, all electrical costs, all regulatory signing, parking prohibitions, and striping and pavement markings.
4. The parties agree there is a municipally owned cross street, Planten Avenue, involved in the project.
5. The Borough agrees to comply with all rules, regulations, statutes, resolutions and ordinances of the State of New Jersey, the County of Passaic and the US Department of Housing and Urban Development.

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180994
(00771259; 1)
6. The Borough shall not assign an interest in this Agreement or transfer any interest in the same (whether by assignment or novation) without the prior written consent of the County.

7. After completion and approval of the construction by the County Engineer and the Borough Engineer, the Borough shall save and hold harmless the County, their officers, agents, representatives, successors and assigns and other governmental agencies from any and all suits or actions of any nature and kind which may be brought for or on account of any injury or damage arising or growing out of the acts or omissions of the County, its officers, agents, or employees under this Agreement.

8. The Borough will be also named in all insurance and bonds required to be produced by the contractor to include, but not be limited to, performance bonds and a two year maintenance bond upon acceptance of the completed project by the County.

9. The County anticipates that the project will be completed no later than May 31, 2019.

10. This Agreement is subject to County, State and Federal rules and regulations, now or hereafter promulgated or enacted, which shall be paramount to the contents of this Agreement.

11. The County does hereby consent to the installation of the traffic signal and appurtenances on the County road upon receipt of the associated County Permit Application.

12. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.
IN WITNESS WHEREOF, the parties have caused these presents to be signed by the proper corporate officers and have caused their corporate seals to be affixed the day and year.

COUNTY OF PASSAIC

Witness/Attest:

__________________________  __________________________
Louis E. Imhof, III,          Cassandra “Sandl” Lazzara,
Clerk to the Board           Freeholder Director

Date:  ______________________

BOROUGH OF PROSPECT PARK

Witness/Attest:

__________________________  __________________________
Yancy Wazirmas,              Mohamed T. Khairullah,
Municipal Clerk              Mayor

Date:  ______________________


Date:  ______________________  By:  __________________________

William J. Pascrell, Ill
Passaic County Counsel
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 (FINAL) FOR PERSISTENT CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379 PROJECT & REPAIR OF SQUAW BROOK ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-391 PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION FOR CHANGE ORDER #5 (FINAL) FOR PERSISTENT CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF SAW MILL ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-379 PROJECT & REPAIR OF SQUAW BROOK ROAD CULVERT OVER SQUAW BROOK, STRUCTURE NO. 1600-391 PROJECT IN THE BOROUGH OF NORTH HALEDON, NEW JERSEY

WHEREAS a contract was awarded to Persistent Construction, Inc. for the project known as the Replacement of Saw Mill Road Culvert over Squaw Brook, Structure No. 1600-379 Project & Repair of Squaw Brook Road Culvert over Squaw Brook, Structure No. 1600-391 Project in the Borough of North Haledon, NJ; and

WHEREAS it is now necessary that a change order be issued to the contractor reflecting a net increase of $8,062.10 in the contract amount due to field changes and supplemental work, as evidenced in attached letter dated November 29, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 28, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 (Final) in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated
November 29, 2018 and attached hereto, be and the same is hereby approved:

CHANGE ORDER NO. 5 (FINAL)

1. DESCRIPTION AND VALUE OF CHANGE

See November 29, 2018 letter attached hereto

Addition $ 8,062.10

REASON FOR CHANGE

See November 29, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount $ 1,111,138.00
Previous Additions $ 130,516.69
Total $ 1,241,654.69
Previous Deductions $ 2,819.00
Net Prior to This Change $ 1,238,835.69
Amount of This Change Add $ 8,062.10
Contract Amount to Date $ 1,246,897.79

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS follows:

AMOUNT: $8,062.10

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution for change order #5 (FINAL) for Persistent Construction, Inc. as it pertains to the replacement of Saw Mill Road Culvert Over Squaw Brook, Structure No. 1600-379 Project & Repair of Squaw Brook Road Culvert.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180995
Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

PROJECT:  Replacement of Saw Mill Road Culvert  
Over Squaw Brook, Structure No. 1600-379  
Borough of North Haledon, Passaic County

Repair of Squaw Brook Road Culvert  
Over Squaw Brook, Structure No. 1600-391  
Borough of North Haledon, Passaic County  
CHANGE ORDER #5 - FINAL

Members of the Board:

Attached for your Approval is Change Order #5 – Final to be issued to the Contractor, reflecting a net increase in the contract amount due to supplemental work.

The total amount of the increase is $8,062.10, resulting in a final contract amount of $1,246,897.79. This is the final change order for the project.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 28, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER #5 – Final, to the Contractor, Persistent Construction, Inc., of Fairview, New Jersey, in the amount of $8,062.10 (Eight Thousand Sixty-Two Dollars and Ten Cents), which results in an increase to the adjusted Contract amount. The total final contract amount up and including Change Order #5 is $1,246,897.79.

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution#: R20180995
Board of Chosen Freeholders
November 29, 2018
Page 2 of 2

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
/nam
/cc: Public Works and Buildings & Grounds Committee, Chair
    County Administrator
    County Counsel
    Director of Finance

K:\Users\Jonathan_p\North Heledon\Culvert 379 - Saw Mill Road\Construction\Change Orders\BCF_Change Order 5_2018_11_26.docx
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 5 - FINAL
PROJECT No.

DATE: October 9, 2018

PROJECT TITLE: Replacement of Saw Mill Road Culvert (Structure No. 1600-379) over Squaw Brook, Borough of North Haledon, and Rehabilitation of Squaw Brook Road Culvert (Structure No. 1600-391) over Squaw Brook, Borough of North Haledon

LOCATION: Culvert No. 379 and No. 391 in North Haledon Borough, NJ

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Persistent Construction, Inc

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-07</td>
<td>Riprap Channel Protection, 18' Thick (d50 = 12&quot;)</td>
<td>26.17</td>
<td>TONS</td>
<td>$320.31</td>
<td>$8,062.10</td>
</tr>
</tbody>
</table>

| TOTAL ADDITIONS | $8,062.10 |

| NET CHANGE ORDER (ADDITON) | $8,062.10 |

1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

ADDITION TO THE AMOUNT OF CONTRACT................................................................. $8,062.10

ORIGINAL TIME FOR COMPLETION.............................................................. April 6, 2018

PREVIOUS ADD TO THE ORIGINAL CONTRACT TIME........................................... 147 Calendar Days

PREVIOUSLY APPROVED NEW DATE FOR COMPLETION................................. August 30, 2018

2. REASON FOR CHANGE

Item No. S-07 - Riprap Channel Protection, 18" Thick (d50 = 12") : The contractor installed additional, larger size riprap out the outfall location of 30" diameter stormsewer within the new culvert. This resulted in establishing a new pay item for Riprap Channel Protection, 18" Thick (d50 = 12").

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180995
Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

PROJECT:  Replacement of Saw Mill Road Culvert  
Over Squaw Brook, Structure No. 1600-379  
Borough of North Haledon, Passaic County

                   Repair of Squaw Brook Road Culvert  
Over Squaw Brook, Structure No. 1600-391  
Borough of North Haledon, Passaic County

CHANGE ORDER #5 - FINAL

Members of the Board:

Attached for your Approval is Change Order #5 - Final to be issued to the Contractor, reflecting a net increase in the contract amount due to supplemental work.

The total amount of the increase is $8,062.10, resulting in a final contract amount of $1,246,897.79. This is the final change order for the project.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 28, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER #5 - Final, to the Contractor, Persistent Construction, Inc., of Fairview, New Jersey, in the amount of $8,062.10 (Eight Thousand Sixty-Two Dollars and Ten Cents), which results in an increase to the adjusted Contract amount. The total final contract amount up and including Change Order #5 is $1,246,897.79.

Introduced on:  December 11, 2018
Adopted on:  December 11, 2018
Official Resolution #: R20180995
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM  Location: County Administration Building
220 401 Grand Street  Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR GRADE CONSTRUCTION FOR THE GARRET MOUNTAIN RESERVATION BARBOUR’S POND DREDGING AND AERATION PROJECT IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

This Resolution was requested by:

Reviewed by:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

Approved as to form and legality:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Official Resolution# R20180996
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-41
CAF #
Purchase Req. #
Result Adopted

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<th>SEC.</th>
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<th>NAY</th>
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</tbody>
</table>

PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
RESOLUTION FOR CHANGE ORDER #3 (FINAL) FOR GRADE CONSTRUCTION FOR THE GARRET MOUNTAIN RESERVATION BARBOUR’S POND DREDGING AND AERATION PROJECT IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY

WHEREAS a contract was awarded to Grade Construction for the project known as the Garret Mountain Reservation Barbour’s Pond Dredging and Aeration in the Borough of Woodland Park, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a net decrease of $205,686.45 in the contract amount due to field changes and supplemental work, as evidenced in attached letter dated November 29, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 28, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 3 (Final) in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 29, 2018 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 3 (Final)

1. DESCRIPTION AND VALUE OF CHANGE

See November 29, 2018 letter attached hereto

Deduction $ 205,686.45

REASON FOR CHANGE

See November 29, 2018 letter attached hereto
2. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$1,716,678.01</td>
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<tr>
<td>Previous Additions</td>
<td>$-00-</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$1,716,678.01</strong></td>
</tr>
<tr>
<td>Previous Deductions</td>
<td>$43,760.13</td>
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<tr>
<td>Net Prior to This Change</td>
<td>$1,672,917.88</td>
</tr>
<tr>
<td>Amount of This Change Deduct</td>
<td>$205,686.45</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$1,467,231.43</td>
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</tbody>
</table>

December 11, 2018
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Garret Mountain Reservation
Barbour's Pond Dredging and Aeration
Borough of Woodland Park, Passaic County
CHANGE ORDER No. 3 - Final

Members of the Board:

Attached for your Approval is Change Order #3 - Final to be issued to the Contractor, reflecting a net decrease in the contract amount due to final field changes and supplemental work.

The total net amount of the decrease is $205,686.45, resulting in a new contract amount of $1,467,231.43. This is the final change order for the project.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 29, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER No. 3 - Final to the Contractor, Grade Construction of Paterson, New Jersey in the deduct amount of $205,686.45 (Two Hundred and Five Thousand Six Hundred and Eighty-Six Dollars and Forty Five Cents), which results in a decrease to the adjusted Contract amount. The total final contract amount up and including Change Order No. 3 - Final is $1,467,231.43.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

December 14, 2018

Res-Pg:1.41-4
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PAVIERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 & Final
PROJECT No. 17-018
DATE: November 28, 2018

LOCATION: Garret Mountain Reservation, Woodland Park, NJ
DATE OF CONTRACT: September 2017
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Grade Construction, Paterson, NJ

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
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<tr>
<td>8A</td>
<td>Dredging, Processing, and Disposal for South End</td>
<td>(1,903)</td>
<td>C.Y.</td>
<td>$110.48</td>
<td>($210,243.44)</td>
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<tr>
<td>13</td>
<td>Barbour Pond Dam Repairs</td>
<td>(1)</td>
<td>L.S.</td>
<td>$15,627.27</td>
<td>($15,627.27)</td>
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<tr>
<td><strong>TOTAL DEDUCTIONS</strong></td>
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<td></td>
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<td>(226,070.71)</td>
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<th>ADJUSTMENTS - SUPPLEMENTAL CONTRACT PAY ITEMS</th>
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<th>AMOUNT</th>
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<tr>
<td>S-07 Additional Area Drain and Perforated Drainage Pipe in Green Area</td>
<td>L.S.</td>
<td>$7,400.00</td>
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<tr>
<td>S-08 Removal of Fountains for Winterization</td>
<td>L.S.</td>
<td>$8,484.26</td>
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<tr>
<td>S-09 Relocate Electrical Cabinet for Fountain Near Boathouse</td>
<td>L.S.</td>
<td>$4,500.00</td>
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<td><strong>TOTAL ADJUSTMENTS</strong></td>
<td></td>
<td>$20,384.26</td>
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</table>

**NET CHANGE ORDER (DEDUCTION)** ($205,686.45)

2. DESCRIPTION AND VALUE OF CHANGE (Cont.)

**ADDITION TO THE AMOUNT OF CONTRACT** ($205,686.45)

**ORIGINAL TIME FOR COMPLETION** March 30, 2018
**ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME** 154 Calendar Days
**NEW DATE FOR COMPLETION IS** August 30, 2018

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20180996
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07503

CHANGE ORDER No. 3 & Final
PROJECT No. 17-018

DATE: November 28, 2018

PROJECT TITLE: Garret Mountain Reservation Barbour’s Pond Dredging and Aeration

LOCATION: Garret Mountain Reservation, Woodland Park, NJ

DATE OF CONTRACT: September 2017

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Grade Construction, Paterson, NJ

2. REASON FOR CHANGE

Item No. 8A - Dredging, Processing, and Disposal for South End: The full amount of this pay item quantity was not required. This resulted in the decrease in the quantity of the pay item for Dredging, Processing, and Disposal for South End.

Item No. 13 - Barbour Pond Dam Repairs: Ultimately, this pay item was not required. This resulted in the decrease in the quantity of the pay item for Barbour Pond Dam Repairs.

Item No. S-07 - Additional Area Drain and Perforated Drainage Pipe in Green Area: An additional inlet and perforated storm drainage pipe were installed in the green area in front of the boathouse to eliminate a ponding condition. This resulted in establishing a new pay item for Additional Area Drain and Perforated Drainage Pipe in Green Area.

Item No. S-08 - Removal of Fountains for Winterization: The contractor will complete the first removal of the fountains for winterization. This resulted in establishing a new pay item for Removal of Fountains for Winterization.

Item No. S-09 - Relocate Electrical Cabinet for Fountain Near Boathouse: The contractor relocated the electrical cabinet for the fountain near the boathouse. This resulted in establishing a new pay item for Relocate Electrical Cabinet for Fountain Near Boathouse.
COUNTY OF PASSAIC
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
401 GRAND STREET
PATERSON, NEW JERSEY 07505

CHANGE ORDER No. 3 & Final
PROJECT No. 17-018

PROJECT TITLE: Garret Mountain Reservation Barbour’s Pond Dredging and Aeration

LOCATION: Garret Mountain Reservation, Woodland Park, NJ
DATE OF CONTRACT: September 2017
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: Grade Construction, Paterson, NJ

3. STATEMENT OF CONTRACT AMOUNT
ORIGINAL CONTRACT AMOUNT ........................................ $1,716,678.01
PREVIOUS ADDITIONS ................................................... $9,00
TOTAL ................................................................. $1,716,678.01
PREVIOUS DEDUCTIONS ................................................. ($43,760.13)
NET PRIOR TO THIS CHANGE ....................................... $1,672,917.88
AMOUNT OF THIS CHANGE ........................................... ($205,686.46)
CONTRACT AMOUNT TO DATE ...................................... $1,467,231.43

CONTRACTOR’S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and
agree to furnish all materials, equipment, and labor to perform all work in
connection therewith in accordance with the requirements for similar work in the
existing contract except as otherwise stipulated therein for the above consideration.
I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their
agents, officers and employees from any claims and liability of whatsoever nature for
anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR - Grade Construction

SIGNATURE ___________________________ DATE ______________

You are hereby authorized to supply all labor, equipment, and material for the above
change as provided under the terms of your contract; all to be in accordance with the
plans and specifications and modifications thereof. Your Contract is increased or
decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: ___________________________ Date ______________
(County Inspector)

Reviewed By and Recommended
for Processing By: ___________________________ Date ______________
(Project Engineer)

Recommend for Approval By: ___________________________ Date ______________
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE ___________________________ DATE ______________
Cassandra "Sandi" Lazzara, Freeholder - Director

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160996
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR THOMAS & SONS BUILDERS, LLC FOR THE GARRET MOUNTAIN RESERVATION TOILET ROOM BUILDING RENOVATIONS AND NEW SUN SHELTERS PROJECT IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
William J. Pascarell, III, Esq.
COUNTY COUNSEL

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<th>Official Resolution#</th>
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PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
RESOLUTION FOR CHANGE ORDER #1 FOR THOMAS & SONS BUILDERS, LLC FOR THE GARRET MOUNTAIN RESERVATION TOILET ROOM BUILDING RENOVATIONS AND NEW SUN SHELTERS PROJECT IN THE CITY OF PATERSON AND BOROUGH OF WOODLAND PARK, NEW JERSEY

WHEREAS a contract was awarded to Thomas and Sons Builders, LLC for the Garret Mountain Reservation Toilet Room Building Renovations and New Sun Shelters Project in the City of Paterson and Borough of Woodland Park, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a net increase of $179,149.10 in the contract amount due to field changes and supplemental work, as evidenced in attached letter dated November 29, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on November 28, 2018 who recommended that it be approved by the entire Board; and

WHEREAS a certification is attached which indicates the availability of funds for said expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No.1 in connection with the above-mentioned Project and recommended for approval by the Office of the Passaic County Engineer by letter dated November 29, 2018 and attached hereto, be and the same is hereby approved.

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE

November 29, 2018 letter attached hereto
REASON FOR CHANGE
See November 29, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$ 1,402,097.00</td>
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<tr>
<td>Previous Additions</td>
<td>$ -00-</td>
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<tr>
<td>Total</td>
<td>$ 1,402,097.00</td>
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<tr>
<td>Previous Deductions</td>
<td>$ -00-</td>
</tr>
<tr>
<td>Net Prior to This Change</td>
<td>$ 1,402,097.00</td>
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<tr>
<td>Amount of This Change Increase</td>
<td>$ 179,149.10</td>
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<tr>
<td>Contract Amount to Date</td>
<td>$ 1,581,246.10</td>
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December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $179,149.10

APPROPRIATION: C-04-55-149-001-901

PURPOSE: Resolution for change order #1 for Thomas & Sons Builders, LLC for the Garret Mountain Reservation Toilet Room Building renovations and new sun shelters project.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC: fr
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Garret Mountain Improvements
Toilet Room Building Renovations & New Sun Shelters
City of Paterson, Borough of Woodland Park, Passaic County
Contract No. C-2017-22
CHANGE ORDER #1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting a net increase in the contract amount due to field changes and supplemental work.

The total amount of the increase is $179,149.10, resulting in a new contract amount of $1,581,246.10.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 28, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER #1, to the Contractor, Thomas & Sons Builders, LLC, New Jersey, in the amount of $179,149.10 (One Hundred and Seventy-Nine Thousand One Hundred and Forty-Nine Dollars and Ten Cents), which results in an increase to the original Contract amount. The new contract amount up and including Change Order #1 is $1,581,246.10.

Very truly yours,

[Signature]
Jonathan Pera, P.E.
County Engineer

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160997
Board of Chosen Freeholders
November 29, 2018
Page 2 of 2

Attachment

cc: Public Works and Buildings & Grounds Committee, Chair
    County Administrator
    County Counsel
    Director of Finance

/nnnnnnnnnnnnnnnnnnn

nyassak1.local\departments\Engineering\Users\Word\My Documents\Woodland Park\Garret Mountain improvements\Change Orders\BCF Change Order 1_2018_11_29.docx
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
403 GRAND STREET
PATERSON, NEW JERSEY  07505

CHANGE ORDER No. 1
PROJECT No.

PROJECT TITLE: Garet Mountain Improvements: Toilet Room Building Renovations and New Sun Shelters

LOCATION: Garet Mountain Reservation, City of Paterson, Borough of Woodland Park, NJ

DAYS OF CONTRACT: December 22, 2017

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: Thomas & Sons Builders, LLC

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed:

### 1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESTRUCTION - ORIGINAL CONTRACT PAY ITEMS</th>
<th>ADDITION - ORIGINAL CONTRACT PAY ITEMS</th>
<th>ADDITION - SUPPLEMENTAL CONTRACT PAY ITEMS</th>
<th>TOTAL DEDUCTIONS</th>
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<tbody>
<tr>
<td></td>
<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
<td>ROCK EXCAVATION AND REMOVAL, IF AND</td>
<td>S-01 30&quot; RCP and Flared End Section for</td>
<td>($44,258.00)</td>
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<td>WHERE DIRECTED</td>
<td>WHERE DIRECTED</td>
<td>Rocky Hollow Access Drive</td>
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<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
<td>TIMBER RAIL</td>
<td>S-02 18&quot; RCP and Type 'A' Seat Near</td>
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<td>Mountain Avenue Entrance</td>
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<td></td>
<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
<td>CONCRETE ENDWALL (MODIFIED NJDOT TYPE B</td>
<td>S-03 Removal of Existing Concrete Pad and</td>
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<td></td>
<td>WHERE DIRECTED</td>
<td>ENDWALL)</td>
<td>Install New Concrete Slab for Tower Sun</td>
<td></td>
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<td></td>
<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
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<td>Shelter</td>
<td></td>
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<td>S-04 Cleaning and Cleaning Existing 24&quot; RCP</td>
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<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
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<td>Drainage Pipe on Hiking Trail</td>
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<td>WHERE DIRECTED</td>
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<td>S-05 Supplemental Plumbing Repairs and</td>
<td></td>
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<td></td>
<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
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<td>Improvements at Great Meadow Bathroom and</td>
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<td>Boathouse Bathroom</td>
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<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
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<td>S-06 Replacement of Existing Sanitary</td>
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<td>Sewer Plumbing at the Great Meadow</td>
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<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
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<td>S-07 Installation of New 28&quot; x 40&quot; Sun</td>
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<td>WHERE DIRECTED</td>
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<td>Shelter w/ Concrete Slab at Great Meadow</td>
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<tr>
<td></td>
<td>REMOVAL/REPLACE EXISTING ROOF, IF AND</td>
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<td>S-08 Reconstruction of Great Meadow</td>
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<td>WHERE DIRECTED</td>
<td></td>
<td>Bathroom Parking Lot</td>
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</table>

**TOTAL ADDITIONS**

**NET CHANGE ORDER (ADDITION)** $179,149.10

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution: R20160997
### 1. DESCRIPTION AND VALUE OF CHANGE (Cont.)

**ADD TO THE AMOUNT OF CONTRACT**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount ($)</th>
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<tr>
<td></td>
<td>179,149.10</td>
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**ORIGINAL TIME FOR COMPLETION**

**ADJUST TO OR DEDUCT FROM THE PRESENT CONTRACT TIME**

**NEW DATE FOR COMPLETION IS**

---

### 2. REASON FOR CHANGE

**Item No. 17 - Rock Excavation and Removal, if and Where Directed:** Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Rock Excavation and Removal, if and Where Directed.

**Item No. 18 - Removal and/or Replace Existing Roof Hatches, If and Where Directed:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Removal and/or Replace Existing Roof Hatches, If and Where Directed.

**Item No. 20 - Demolish and Replace Existing Plywood Roof Sheeting, If and Where Directed:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Demolish and Replace Existing Plywood Roof Sheeting, If and Where Directed.

**Item No. 23 - Timber Rail:** Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Timber Rail.

**Item No. 37 - Riprap Channel Protection, 16" Thick (0.59 = 6")** Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Riprap Channel Protection, 16" Thick (0.59 = 6”).

**Item No. A1-2 - 12" R.C.P.:** Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for 12" R.C.P.

**Item No. A1-3 - 15" R.C.P.:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 15" R.C.P.

**Item No. A1-4 - 18" R.C.P.:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 18" R.C.P.

**Item No. A1-5 - Riprap over Geotextile:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Riprap over Geotextile.

**Item No. A1-6 - Concrete Endwall (Modified NUDOT Type E Endwall):** Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for Concrete Endwall (modified NUDOT Type E Endwall).

**Item No. A1-7 - Diversion Berm:** Ultimately, this pay item was not required. This resulted in a decrease in the quantity of the pay item Diversion Berm.

**Item No. A2-4 - 18" R.C.P.:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 18" R.C.P.

**Item No. A2-5 - 30" R.C.P.:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for 30" R.C.P.

**Item No. A2-6 - 48" R.C.P., Class V:** Due to field adjustments, additional quantity of this pay item was required. This resulted in an increase in the quantity for 48" R.C.P., Class V.

**Item No. A2-10 - Beam Guide Rail:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Beam Guide Rail.

**Item No. A2-12 - Replacement Beam Guide Rail:** The full amount of this pay item quantity was ultimately not required. This resulted in the decrease in the quantity for Replacement Beam Guide Rail.

**Item No. S-01 - 30" R.C.P. and Flared End Section for Rocky Hollow Access Drive:** The existing drainage culvert crossing the access driveway for the Rocky Hollow picnic area collapsed. The contractor was directed to remove and replace the culvert. This resulted in establishing a new pay item for 30" R.C.P. and Flared End Section for Rocky Hollow Access Drive.

**Item No. S-02 - 15" R.C.P. and Type A Inlet Near Mountain Avenue Entrance:** The contractor was directed to install an additional inlet and storm sewer piping to alleviate an existing ponding condition along the park access road near the Mountain Avenue entrance. This resulted in establishing a new pay item for 15" R.C.P. and Type A Inlet Near Mountain Avenue Entrance.

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**Introduced on:** December 11, 2018  
**Adopted on:** December 11, 2018  
**Official Resolution:** R20160997
Item No. S-03 - Removal of Existing Concrete Pad and Install New Concrete Slab for Tower Sun Shelter. It was determined that the existing concrete slab for the Tower Sun Shelter was too deteriorated to re-use for the new sun shelter. The contractor was directed to remove and replace the existing concrete slab and install a new concrete slab. This resulted in establishing a new pay item for Removal of Existing Concrete Pad and Install New Concrete Slab for Tower Sun Shelter.

Item No. S-04 - Cleaning and Cleaning of Existing 24" RCP Drainage Pipe on Hiking Trail. The contractor was directed to clean an existing, clogged drainage pipe that crossed underneath a hiking trail. This resulted in establishing a new pay item for Cleaning and Cleaning of Existing 24" RCP Drainage Pipe on Hiking Trail.

Item No. S-05 - Supplemental Plumbing Repairs and Improvements at Great Meadow Bathroom and Goshaw Bathroom. The contractor replaced various failed plumbing components at both the Great Meadow and Goshaw Bathrooms. This resulted in establishing a new pay item for Supplemental Plumbing Repairs and Improvements at Great Meadow Bathroom and Goshaw Bathroom.

Item No. S-06 - Replacement of Existing Sanitary Sewer Plumbing at the Great Meadow Bathroom. The contractor was directed to replace all existing sanitary sewer plumbing at the Great Meadow Bathroom. This resulted in establishing a new pay item for Replacement of Existing Sanitary Sewer Plumbing at the Great Meadow Bathroom.

Item No. S-07 - Installation of New 28' x 40' Sun Shelter w/ Concrete Slab at Great Meadow. It was determined that a new sun shelter would be installed to replace the existing underused shade structure at Great Meadow. This resulted in establishing a new pay item for Installation of New 28' x 40' Sun Shelter w/ Concrete Slab at Great Meadow.

Item No. S-08 - Reconstruction of Great Meadow Bathroom Parking Lot - The contractor was directed to reconstruct the existing parking lot and driveway serving the Great Meadow Bathroom. The work included site grading and subgrade preparation, installation of new curb and drainage collection facilities, new hot-mix asphalt pavement, traffic signage and striping, and all else required for a complete project. This resulted in establishing a new pay item for Reconstruction of Great Meadow Bathroom Parking Lot.
November 29, 2018

Jonathan C. Pera, P.E.
County Engineer

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT:  Garret Mountain Improvements
Toilet Room Building Renovations & New Sun Shelters
City of Paterson, Borough of Woodland Park, Passaic County
Contract No. C-2017-22
CHANGE ORDER #1

Members of the Board:

Attached for your Approval is Change Order #1 to be issued to the Contractor, reflecting a net increase in the contract amount due to field changes and supplemental work.

The total amount of the increase is $179,149.10, resulting in a new contract amount of $1,581,246.10.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of November 28, 2018.

Therefore, this Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE CHANGE ORDER #1, to the Contractor, Thomas & Sons Builders, LLC, New Jersey, in the amount of $179,149.10 (One Hundred and Seventy-Nine Thousand One Hundred and Forty-Nine Dollars and Ten Cents), which results in an increase to the original Contract amount. The new contract amount up and including Change Order #1 is $1,581,246.10.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20160997
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, Ill, Esq.
County Counsel
Louis E. Imhof, Ill, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: APPROVING APPLICATION AND GRANT AGREEMENT FOR NJDOT STATE/LOCAL BRIDGE FUND FOR THE 2019 CALENDAR YEAR, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

________________________________________

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

________________________________________

William J. Pascrell, Ill, Esq.
COUNTY COUNSEL

Official Resolution# R20180998
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-43
CAF #
Purchase Req. #

Result	Adopted
FREEHOLDER
Lazzara ✓ ✓ ✓
James ✓ ✓ ✓
Akhter ✓ ✓ ✓
Bartlett ✓ ✓ ✓
Best Jr. ✓ ✓ ✓
Duffy ✓ ✓ ✓
Lepore ✓ ✓ ✓

PRES. = present  ABS. = absent
MOVE = moved  SEC = seconded
AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse

Dated: December 13, 2018
WHEREAS the New Jersey Department of Transportation has recently notified the County of Passaic that it is eligible to apply for and receive the sum of $3,071,969.00 for the 2019 calendar year for the Local Bridge Fund allotment; and

WHEREAS the County will allocate the 2019 allotment to projects listed below:

Jackson Ave Bridge over the Pompton River #1600026 – Deck Replacement

Paterson Hamburg Turnpike over the Pequannock River #1600029 - Repairs

WHEREAS by letter dated November 29, 2018 the Assistant County Engineer is requesting approval of the submitted application and grant agreement for this Local Bridge Fund – 2019; and

WHEREAS the matter was discussed at the Public Works and Buildings & Grounds Committee meeting on November 28, 2018 and recommended to the entire Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the application to the New Jersey Department of Transportation for the Local Bridge Fund for the 2019 calendar year for the projects listed above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute said grant agreement on behalf of the County of Passaic.
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: Application and Agreement for NJDOT Local Bridge Fund - 2019
Passaic County

Members of the Board:

The New Jersey Department of Transportation has allocated Passaic County
$3,071,969.00 for the 2019 Local Bridge Fund Program. The County will allocate these
funds for the following:
• Jackson Ave Bridge over the Pompton River #1600026 -- Dock Replacement
• Paterson Hamburg Turnpike over the Pequannock River #1600029 - Repairs

The Public Works and Buildings & Grounds Committee, discussed this during on
November 28, 2018 and recommended that the full Board authorize this application.

Therefore, we recommended that the Board of Chosen Freeholders ADOPT a
RESOLUTION directing the County Engineer to complete the applications for these
projects and further authorize the Director of the Board and the Clerk to the Board to
sign said application and agreement on behalf of the full Board.

Very truly yours,

Timothy E. Metten, P.E.
Deputy County Engineer

TRM
cc: County Administrator
    County Counsel
    Finance Director
    Chairman, Public Works Committee

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20180998
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASsAIC COUNTY FREEHOLDERS
Director Cassandra "Sandii" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
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Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
ClErk Of ThE Board

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWSSED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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<td>12/11/2018</td>
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<td>12/11/2018</td>
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<td>I-44</td>
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<td>CAF #</td>
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<tr>
<td>Purchase Req. #</td>
<td>R8-07252;R8-07297;R8-07295;R8-07301</td>
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<td>Result</td>
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<th>ABS.</th>
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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF’S DEPARTMENT

WHEREAS the Passaic County Passaic County Sheriff’s Department has requested the purchase of various goods and services from qualified vendors for use in furtherance of its administrative objectives; and

WHEREAS said goods and services are being procured through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget or grant funds; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS members of the Freeholder Law and Public Safety Committee considered this matter on December 4, 2018 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:
<table>
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<tr>
<th>Description:</th>
<th>Purchase of Computer Protection Programs</th>
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<tbody>
<tr>
<td>Using Agency:</td>
<td>Passaic County Sheriff's Department</td>
</tr>
<tr>
<td>Purchase Price:</td>
<td>$29,756.25</td>
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<td>Vendor:</td>
<td>Optiv Security, Inc.</td>
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<tr>
<td>Authority:</td>
<td>State Contract</td>
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<td>Contract #:</td>
<td>41210</td>
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<td>Requisition #:</td>
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<td>Purchase Price:</td>
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<td>Vendor:</td>
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<td>Authority:</td>
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<tr>
<th>Description:</th>
<th>Purchase of Bob Loader w/ attachments</th>
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<td>Requisition #:</td>
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**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $106,035.25

APPROPRIATION: $31,506.25 – 8-01-25-157-001-219
$74,529.00 – 8-01-25-157-001-213

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Sheriff's Department.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
Res-Pg:1.45-1

Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF TELEVISION ADVERTISING ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AUTHORIZING PURCHASE OF TELEVISION ADVERTISING

WHEREAS the Sheriff Department has requested the purchase of Television Advertising from Altice Media Solutions of Oakland NJ (formerly Cablevision) for an amount of $50,000.00; and

WHEREAS said advertising is to promote the Department's anti-drug campaign, with commercials running from December 2018 through February 2019; and

WHEREAS the Freeholder Law and Public Safety Committee has considered this matter on December 4, 2018 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase and authorizing the Purchasing Agent to issue the appropriate Purchase Order;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above; and

BE IT FURTHER RESOLVED that this contract is being awarded pursuant to N.J.S.A. 40A:11-5(1)(f) because the subject matter consists of the rendering of a service by a
public utility, which is subject to the jurisdiction of the Board of Public Utilities in accordance with tariffs and schedules of charges made, charged or exacted, filed with the board; and

**BE IT FURTHER RESOLVED** that this award is being made in a non-fair and open process due to the fact that Altice Media Solutions is the only entity authorized to enter into agreements to air public service announcements on the Cablevision cable system in the area of Passaic County; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $50,000.00

APPROPRIATION: 8-01-25-157-001-213

PURPOSE: Resolution authorizing purchase of television advertising.

Flavio Rivera, Treasurer

DATED: December 11, 2018
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REHABILITATION OF LITTLE POND SPILLWAY LOCATED ON VALLEY ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:

Reviewed by:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

Approved as to form and legality:

William J. Pascarelli, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

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Result

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PRES. = present  ABS. = absent
MOVE = moved    SEC = seconded
AYE = yes      NAY = no     ABST. = abstain
RECU. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REHABILITATION OF LITTLE POND SPILLWAY LOCATED ON VALLEY ROAD IN THE TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS the Passaic County Engineer’s Office has received the Plans and Specifications for the Project known as the Rehabilitation of Little Pond Spillway, Lot 27, Block 2202, located on Valley Road in the Township of Wayne, NJ; and

WHEREAS the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated December 3, 2018 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on November 28, 2018 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

December 11, 2018
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

Jonathan C. Pera, P.E.
County Engineer

December 3, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Rehabilitation of Little Pond Spillway
Lot 27, Block 2202
Township of Wayne, Passaic County

AUTHORIZATION TO BID

Dear Members of the Board:

The County’s consultant, Boswell Engineering, of South Hackensack, NJ, has prepared plans and specifications for the rehabilitation of the Little Pond Spillway, located on Valley Road in the Township of Wayne.

Our office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of November 28, 2018.

Therefore, our office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

/\[Signature\]
Jonathan Pera, P.E.
County Engineer

/cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181001
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
        220
        401 Grand Street
        Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE
LIGHTING REPAIRS TO STRAIGHT STREET BRIDGE OVER THE PASSAIC RIVER STRUCTURE NO.
1600014 IN THE CITY OF PATERNOS, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

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AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE LIGHTING REPAIRS TO STRAIGHT STREET BRIDGE OVER THE PASSAIC RIVER STRUCTURE NO. 1600014 IN THE CITY OF PATERSON, NJ

WHEREAS the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the Lighting Repairs to Straight Street Bridge over the Passaic River Structure No. 1600014 in the City of Paterson, NJ; and

WHEREAS the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated December 4, 2018 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on November 7, 2018 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

December 11, 2018
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

December 4, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Lighting Repairs to Straight Street Bridge
   over the Passaic River Structure No. 1600014
   City of Paterson
   Passaic County
   Authorization to Bid

Members of the Board:

This Office has reviewed the Construction Plans and Specifications for the above referenced project located in the City of Paterson as prepared by the County Consultant KC Engineering, and found them to be in accordance with the County Engineering Standards.

The project consists of the repairs of the existing damaged lighting system of the Straight Street Bridge.

The above referenced project was discussed at the Public Works Committee meeting of November 7, 2018 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt necessary resolution authorizing the Department of Purchasing to advertise and receive bids.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/am
Cc: County Administrator
    County Counsel
    Director of Finance
    Director of Purchasing
    PW Chair

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181002
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND CIVIC PLUS FOR UPGRADE AND REDESIGN OF THE DISCOVER PASSAIC COUNTY WEBSITE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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AYE= yes  MAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN
THE COUNTY OF PASSAIC AND CIVIC PLUS FOR UPGRADE
AND REDESIGN OF THE DISCOVER PASSAIC COUNTY
WEBSITE

WHEREAS the Passaic County Director of Cultural &
Historic Affairs is recommending that the Discover Passaic
County website, which promotes tourism throughout Passaic
County, be redesigned and upgraded; and

WHEREAS said Director has secured an estimate from Civic
Plus of Manhattan, Kansas to perform the necessary redesign and
upgrade for the sum of $6,600.00; and

WHEREAS the Director is recommending by letter dated
December 3, 2018 that said Civic Plus be retained to perform the
necessary redesign and upgrade (copy of letter and proposal
attached hereto and made part hereof); and

WHEREAS the Freeholder Committee for Public Works and
Buildings & Grounds at its November 28, 2018 meeting reviewed
this matter and is recommending it to the full Board; and

WHEREAS a certification is attached which indicates the
availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes a contract by and between the County of Passaic and
Civic Plus for the upgrade and redesign of the Discover Passaic
County website for the sum of $6,600 in conformity with their
proposal.

BE IT FURTHER RESOLVED that the Director of the
Passaic County Cultural & Historic Affairs be authorized to
execute the contract on behalf of the County of Passaic along with
the appropriate Passaic County officials.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $6,600.00

APPROPRIATION: 8-01-28-198-006-233

PURPOSE: Resolution authorizing agreement by and between the County of Passaic and Civic Plus for Upgrade and Redesign of the Discover Passaic County Website.

Flavio Rivera, Treasurer

DATED: December 11, 2018
December 3, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO EXECUTE CONTRACT WITH CIVIC PLUS FOR DISCOVER PASAIC COUNTY WEBSITE AMENDMENTS

Members of the Board:

The County of Passaic Department of Cultural & Historic Affairs is requesting to contract with Civic Plus to redesign and make amendments to the Discover Passaic County website. Expenses for the website are associated with the Department's tourism budget and initiatives. The Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorize this purchase.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181003
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
   Telephone #: 973-706-6640

   DESCRIPTION OF RESOLUTION:
   Resolution authorizing to execute an agreement with Civic Plus
   for the design of Discover Passaic County website

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 6,600
   REQUISITION #: R8-07159
   ACCOUNT #: 8-01-28-198-006-233

4. METHOD OF PROCUREMENT:

   □ RFP    □ RFQ    □ Bid
   □ Other: __________________________________________

5. COMMITTEE REVIEW: DATE:

   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works 11/28/18

6. DISTRIBUTION LIST:

   □ Administration    □ Finance    □ Counsel
   □ Clerk to the Board □ Procurement
   □ Other: __________________________________________
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<td>Design - New design for website layout and theme; Content styling is updated to match theme; and redesign of graphic button icons. Project Management. Content - Migration of all existing content (50 pages); Spelling and broken links will be checked and updated by content team where possible. Additional report will be provided to client; Training - Two (2) four (4) hour blocks virtual training for 2 people with a preset agenda that will be scheduled during the project.</td>
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# Redesign Service Agreement for Passaic County Tourism, NJ

## CivicPlus Redesign Sales Form

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- **City**: xx, **State**: xx, **Postal Code**: xx

CivicPlus provides telephone support for all trained clients from 7am – 7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

### Emergency Contact & Mobile Phone
- xx

### Billing Contact
- xx, **E-Mail**: xx
- **Phone**: xx, **Ext.**: xx, **Fax**: xx

### Billing Address
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### Address 2
- xx

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### Billing Contact
- xx, **Email**: xx
- **Phone**: xx, **Ext.**: xx, **Fax**: xx

### Project Contact
- xx, **Email**: xx

- **Phone**: xx, **Ext.**: xx, **Fax**: xx

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*Remainder of this page left intentionally blank*
Redesign Service Agreement for Passaic County Tourism, NJ

CivicPlus Redesign Project Deliverables

### CivicPlus Project Development Services & Scope of Services for Website Redesign

All quoted fees in US Dollars and valid until 2/21/2013

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<th>Design &amp; Project Overview</th>
<th>Annual Fee</th>
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<td>• Design</td>
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<td>o Spelling and broken links will be checked and updated by content team where possible. Additional report will be provided to client.</td>
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<td>o Note: Content will not be rewritten, reformatted or broken up. Additionally, new pages will not be created.</td>
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**Total Due upon signing**: $6,600

### Controlling Documents

1. Performance under this Redesign Sales Form is subject to the terms and conditions of the Master Services Agreement ("MSA") and the original website development statement of work ("SOW") between CivicPlus and Passaic County Tourism, NJ.
   a. In the event a conflict of terms exists between any of the foregoing documents, this Redesign Sales Form terms shall control, followed by the MSA's terms.

### Billing and Payments

2. The Total Fees for Year 1 will be invoiced upon agreement signing, subject to proration for the Annual Fee which will be prorated from the date of signing to the date the original website SOW is currently invoiced.
Redesign Service Agreement for Passaic County Tourism, NJ

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client ___________________________ Date ___________________________

CivicPlus ___________________________ Date ___________________________

Sign and E-mail the entire contract with exhibits to:

Contracts@CivicPlus.com

We will e-mail a counter-signed copy of the contract back to you so we can begin your project.

CivicPlus does not require a physical copy of the contract, however, if you would like a physical copy of the contract, mail one (1) copy of the contract with original signature to:

CivicPlus Contract Manager
302 S. 4th Street, Suite 500
Manhattan, KS 66502

Upon receipt of signed original, we will counter-sign and return the copy for your files.
Res-Pg:1.49-1

Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO ACCEPT AND EXECUTE A GRANT AWARD FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE IMPLEMENTATION OF THE PASSAIC COUNTY TEEN ARTS FESTIVAL PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

________________________

REVIEWED BY:

________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

________________________

William J. Pascrell, III, Esq.
COUNTY COUNSEL

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PRES. = present    ABS. = absent
MOVE = moved       SEC. = seconded
AYE = yes          NAY = no
ABST. = abstain    REC. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO ACCEPT AND EXECUTE A GRANT AWARD FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE IMPLEMENTATION OF THE PASSAIC COUNTY TEEN ARTS FESTIVAL PROGRAM

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of accepting and executing a grant award from the Passaic County Cultural and Heritage Council in the amount of $3,400.00 for the implementation of the Passaic County Teen Arts Festival program, which will take place on May 10, 2019; and

WHEREAS the Arts Re-Grant Program offers funding to organizations that demonstrate a high degree of professionalism in sponsoring or producing arts activities in performing, visual and literary arts; and

WHEREAS this Grant allows the County to focus on funding the various community and professional artists who conduct workshops for high school students at the Teen Arts Festival; and

WHEREAS the County will be required to have a 50% match and matching funds will be taken from the Department of Cultural & Historic Affairs 2019 budget under program expenses, as noted in a letter to the Board dated November 29, 2018 attached hereto and made part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on November 28, 2018 and is recommended to the full Board for approval.

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.
NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance and execution by the Passaic County Department of Cultural & Historic Affairs of the Passaic County Cultural & Heritage Council Arts Re-Grant Program award for the Passaic County Teen Arts Festival program which will take place on May 10, 2019.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to accept for the Grant as set forth above and also to receive funds accordingly.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $1,700.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget for Cultural & Historic Affairs.

PURPOSE: Resolution to accept and execute grant award with a
corresponding match provided by the Cultural and
Historic Affairs budget.

[Signature]
Flavio Rivera, Treasurer

DATED: December 11, 2018
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO ACCEPT & EXECUTE GRANT AWARD FROM THE PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL.

Members of the Board:

The County of Passaic received a grant in the amount of $3,400 for the implementation of the Passaic County Teen Arts Festival program which will take place on May 10, 2019. The County will be required to have a 50% match and whereas, matching funds will be taken from the Department of Cultural & Historic Affairs 2019 budget under program expenses. The Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorize accepting this grant.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
   Telephone #: 973-706-6640

   DESCRIPTION OF RESOLUTION:
   Resolution to accept and execute grant from the Passaic County Cultural Heritage Council - Arts ReGrant for the 2019 Teen Arts Festival

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ ________________
   REQUISITION # ________________
   ACCOUNT # ________________

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: ____________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   ✓ Public Works  11/28/18

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: ____________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181004
October 11, 2018

Kelly Ruffel, Project Director
County of Passaic, Department
of Cultural & Historic Affairs
Dey Mansion
199 Totowa Road
Wayne, NJ 07470

Dear Ms. Ruffel:

We are pleased to inform you that your organization has been awarded a Local Arts Program re-grant from the Passaic County Cultural and Heritage Council in the amount of $3,400 toward your 2019 arts project that will take place in Passaic County between January 1, 2019 and December 31, 2019.

Please sign and return the enclosed contract to indicate your acceptance of the grant agreement and conditions. To improve programming and complete future applications, see panel remarks below:

- Excellent presentation of materials;
- Budget is plausible;
- Promotion of the arts for the entire county is a plus;
- Staff credentials are impressive;
- Teen Festival is long overdue in Passaic County;
- Good to start modest with fewer disciplines;
- Is $350 too much for certain high schools?

Please reach out to me with any questions or concerns at 973-584-5444 or sbalk@pccc.edu.

Be well,

Susan Balik
Manager, Cultural Affairs
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO ACCEPT & EXECUTE GRANT AWARD FROM THE PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL.

Members of the Board:

The County of Passaic received a grant in the amount of $3,400 for the implementation of the Passaic County Teen Arts Festival program which will take place on May 10, 2019. The County will be required to have a 50% match and whereas, matching funds will be taken from the Department of Cultural & Historic Affairs 2019 budget under program expenses. The Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorize accepting this grant.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING CONTRACT TO HUNTER RESEARCH, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR THE NEW JERSEY COUNCIL OF THE HUMANITIES GRANT FOR DEY MANSION INTERPRETATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

__________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

__________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

__________________________
William J. Pascrell, III , Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES.= present  ABS.= absent  
MOVE.= moved  SEC.= seconded  
AYE.= yes  NAY.= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AWARDING CONTRACT TO HUNTER RESEARCH, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR THE NEW JERSEY COUNCIL OF THE HUMANITIES GRANT FOR DEY MANSION INTERPRETATION

WHEREAS there exists a need for Professional Consultant Services for research and project design relating to the County’s grant application to the New Jersey Council of the Humanities for its project entitled: Expanding the Narrative: The untold stories of those in servitude at the Dey Mansion; and

WHEREAS Hunter Research, Inc., 120 West State Street, Trenton, NJ 08608 submitted a proposal dated August 10, 2018, a copy of which is attached, for the necessary consulting services to be provided for a total fee of $8,412.00 and is being recommended by the Director of the Department of Cultural & Historic Affairs for Passaic County in a letter to the Board dated December 3, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS expenses for research and project design are being funded by the NJCH; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on November 28, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and
WHEREAS said Hunter Research, Inc. is qualified as a pool professional historian by a "Fair and Open" procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Services relating to research and project design for the above-mentioned project be awarded to Hunter Research, Inc. in accordance with the terms and conditions set forth above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Services" contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

(1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $8,412.00

APPROPRIATION: G-01-41-787-019-233

PURPOSE: Resolution awarding contract to Hunter Research, Inc. for professional consulting services.

Flavio Rivera, Treasurer

DATED: December 11, 2018
December 3, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD CONTRACT TO HUNTER RESEARCH INC. FOR PROFESSIONAL SERVICES FOR NEW JERSEY COUNCIL OF THE HUMANITIES GRANT FOR DEY MANSION INTERPRETATION

Members of the Board:

Proposals for the professional services for the above referenced project were solicited, received, and reviewed. Hunter Research Inc. was recommended and listed as a partner within the County’s grant application to the New Jersey Council of the Humanities (NJCH) for its project entitled: Expanding the Narrative: The untold stories of those in servitude at the Dey Mansion. Hunter Research Inc. as part of the project is tasked with research and exhibition design. Expenses for research and project design are being funded by the NJCH.

Based upon the above, the Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorized awarding the contract to Hunter Research Inc. for work in connection with the Department’s work on the project entitled: Expanding the Narrative: The untold stories of those in servitude at the Dey Mansion, subject to the availability of funds.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
   Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
Resolution to award contract to Hunter Research Inc. for exhibition research and
design for the New Jersey Council for the Humanities (NJCH)—Action Grant for the
development and implementation of Expanding the Narrative: The untold stories of
those in servitude at the Day Mansion.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: $8,412.00

REQUISITION #
ACCOUNT #

4. METHOD OF PROCUREMENT:
☐ RFP ☐ RFQ ☐ Bid
☐ Other: ____________________________________________________

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☐ Human Services
☐ Law & Public Safety
☐ Planning & Economic Development
☑ Public Works 11/28/18

6. DISTRIBUTION LIST:
☐ Administration ☐ Finance ☐ Counsel
☐ Clerk to the Board ☐ Procurement
☐ Other: ____________________________________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
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TOTAL 8,412.00
August 10, 2018

Ms. Jessica Bush
Assistant Director for Interpretation and Education
Department of Cultural & Historic Affairs
County of Passaic
The Dey Mansion, 199 Totowa Road
Wayne, NJ 07470

Via e-mail

Re: Proposal for Historical Research and Exhibits.

Dear Ms. Bush,

Please accept this letter and attached cost estimate as Hunter Research, Inc.’s updated proposal to undertake cultural resources consulting services with the purpose of assisting the Department of Cultural & Historic Affairs in developing a permanent exhibit on indentured servitude and slavery in the “plantation house” at the Dey Mansion. The project is being supported through a grant from the New Jersey Council for Humanities.

Hunter Research understands that the Department of Cultural & Historic Affairs has assembled a project team of subject experts to assist with the researching and preparing the groundwork for an exhibit that addresses perceptions of what it meant to be a servant or slave in colonial America. Hunter Research’s role in this project will be to undertake research into specific topics as directed, and prepare the exhibit script.

Specifically, Hunter Research, Inc. will undertake the following tasks:

A. Exhibit Research and Script

Task A.1. Exhibit Research – Working with the project team’s subject matter experts, Hunter Research will review and provide as-needed additional research to flesh out exhibit themes and subjects. It is proposed that this research would likely involve our general contextual knowledge of archaeological data related to servitude and slavery in New Jersey, as well as other sites that have been investigated that might assist with filling out the picture at Dey Mansion. It is our understanding that Dey Mansion’s primary archival sources on the subject of servitude and slavery are limited and have already been investigated by staff or other scholars. We have allocated three days (24 hours) of additional research in order to remain within the allocated budget and leave sufficient labor to script the exhibit per Tasks A.2.
Task A.2. Exhibit Scriptwriting – Hunter Research will work with the project team to prepare an exhibit script that will provide the framework for the final design and installation of exhibits in the plantation house. The exhibit script is the blueprint for pulling all of the elements of an exhibit into a coherent whole. It will list every artifact and graphic, and it will include the text (title, thesis statement, headers, primary labels, secondary labels, object labels, captions, quotes, credits and directions to visitors). The script will organize the exhibit materials around specific historical themes and contexts, and make recommendations for a logical viewing sequence and visitor flow.

As envisioned, the plantation house historical exhibit will be located in two rooms on the building’s first floor. It is estimated that there will be a maximum of five (5) exhibit panels and a small selection of artifacts.

Exhibit script development will take place in three steps: 1) a working outline; 2) a draft script; and 3) a final script. Each part builds on the previous step to refine the intellectual concept and ensure completeness. Approval of each part will guarantee that everybody involved in the planning process is aware of the exhibit’s development. The working outline will capture the important elements of the exhibit and provide the main themes and groupings. The draft script adds details and nuance, and at this stage the exhibit will take sufficient form so that design elements can begin to be considered and discussed. The final script lists all of the exhibit elements, objects, panels, graphics and text and will provide complete direction for moving to the final design and installation phase.

The deliverable for this task will be a final script that is a technically complete blueprint for the final design and fabrication of the exhibit for review and approval. The actual design and fabrication phase is not included within this task, but the script will be sufficient to guide layout, select exhibit elements such as colors, type size and typeface, and fabricate or assemble exhibit panels.

Task A.3. Meetings. Hunter Research has allocated 12 hours for meeting attendance, either in person or via conference call.

Staff. Patrick Harshbarger, Principal Historian/Architectural Historian will be the Project Manager. Patrick holds a Master’s degree in American History and Museum Studies from the University of Delaware. He has extensive experience with historical museum collections and exhibit plans. He will be assisted by Hunter Research’s Principal Archaeologist, James S. Lee III (M.A., R.P.A.), historians Eryn Boyce (M.S.) and Rachel Craft (M.A.), and artifact specialist and lab manager, Joshua Butchko (M.A.). Richard W. Hunter (Ph.D.), Principal/President, will provide overall project management and quality control.

Cost Proposal. Please see the attached cost proposal for a breakdown of hours and expenses.
Harshbarger to Bush, August 10, 2018
page 3

Thank you for providing Hunter Research the opportunity to provide Passaic County with these services. If you have any questions, please do not hesitate to contact me at (609) 695-0122, ext. 115 (pharshbarger@hunterresearch.com).

Yours sincerely,

[Signature]

Patrick Harshbarger  
Principal Historian/Architectural Historian

encl.: time and cost proposal

cc: Richard W. Hunter, HRi
HUNTER RESEARCH, INC.  
TIME AND COST ESTIMATE  
HISTORICAL RESEARCH AND EXHIBITS  
THE DEY MANSION, WAYNE, PASSAIC COUNTY, NEW JERSEY

LABOR

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ph 8-10-18

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Dey Mansion_Research and Exhibits_Revised 8-10-18  
Official Resolution#: R20181005
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM  Location: County Administration Building
220  401 Grand Street  Paterson, NJ 07505

Agenda: RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF PHASE I CONSTRUCTION DOCUMENTS FOR THE EXTERIOR RESTORATION OF LAMBERT CASTLE IN PATERNOR, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:
Anthony J. De Nova III  COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascrell, III , Esq.  COUNTY COUNSEL

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF PHASE 1 CONSTRUCTION DOCUMENTS FOR THE EXTERIOR RESTORATION OF LAMBERT CASTLE IN PATERSON, NEW JERSEY

WHEREAS there exists a need for Professional Consultant Services for the preparation of construction documents and construction administration services for the exterior restoration of Lambert Castle and its associated structures located in Paterson, NJ; and

WHEREAS Clarke Caton Hintz, 100 Barrack Street, Trenton, NJ 08608 submitted a proposal dated September 24, 2018 (Revised October 31, 2018) a copy of which is attached, for the necessary consulting services to be provided for a total fee of $104,485.00 and is being recommended by the Director of the Department of Cultural & Historic Affairs for Passaic County in a letter to the Board dated December 3, 2018, a copy of which is attached hereto and made a part hereof; and

WHEREAS the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on November 28, 2018 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said Clarke Caton Hintz is qualified as a pool professional architect by a “Fair and Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and
WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Architectural Services relating to the preparation of construction documents for the above-mentioned project be awarded to Clarke Caton Hintz in accordance with the terms and conditions set forth above; and

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

(1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;

(2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FollowS:

AMOUNT: $104,485.00

APPROPRIATION: $38,485.00 – C-04-55-153-001-920
$16,000.00 – O-14-56-640-000-000
$50,000.00 - *Lambert Castle Preservation Grant
Pending budget inclusion.

PURPOSE: Resolution awarding contract to Clarke Caton Hintz
for Professional Consulting Services for Preparation
of Phase I Construction Documents.

Flavio Rivera, Treasurer

DATED: December 11, 2018
December 3, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONTRACT TO CLARK CATON HINTZ FOR PROFESSIONAL SERVICES FOR PHASE I CONSTRUCTION DOCUMENTS OF LAMBERT CASTLE IN PATERNSON, NJ.

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare construction documents for the exterior restoration of Lambert Castle, located in Paterson, NJ. Clark Caton Hintz was prequalified for the calendar year of 2018. This project is being partially funded by the NJ Historic Trust.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Clark Caton Hintz in the amount of $104,485.00 for professional architectural services in connection with Lambert Castle, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of November 28, 2018, that the full Board authorize awarding this contract in effort to continue to preserve one of the County’s historic structures. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel
Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20181006
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
   
   Telephone #: 973-706-6640

   DESCRIPTION OF RESOLUTION:
   Resolution to award contract to Clark Caton Hintz for professional architectural services to complete Phase I Construction Documents of Lambert Castle

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 104,485.00

   REQUISITION #

   ACCOUNT #

4. METHOD OF PROCUREMENT:

   □ RFP      ✔ RFQ      □ Bid
   □ Other: ____________________________

5. COMMITTEE REVIEW:  DATE:

   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   ✔ Public Works  11/28/18

6. DISTRIBUTION LIST:

   □ Administration    □ Finance   □ Counsel
   □ Clerk to the Board □ Procurement
   □ Other: ____________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181006
Ms. Kelly Ruffel, Director  
County of Passaic, Department of Cultural & Historic Affairs  
Dey Mansion  
199 Totowa Road  
Wayne, NJ 07470

September 24, 2018 (Revised October 31, 2018)

Re: Proposal to Complete Construction Documents and Construction Administration Services for the Lambert Castle and Carriage House

Dear Ms. Ruffel,

Clarke Caton Hintz is pleased to provide a proposal for completing Construction Documents and Construction Administration Services for Lambert Castle and Carriage House in Paterson, New Jersey. We have recently completed the Conditions Assessment and Feasibility Study for the Castle and Carriage House and look forward to the possibility of working with you to complete this important project!

As you know from our previous proposal, CCH and the entire design team have extensive experience working with community groups and various levels of government across New Jersey on a wide variety of historic preservation projects, including Preservation Plans, Historic Structures Reports and Conditions Assessments, as well as Construction Documents for the restoration, preservation and adaptive re-use of historic properties. For 40 years, CCH has developed a unique depth of architectural and planning experience, particularly with historic structures.

CCH is a multi-disciplinary design firm with unmatched experience dealing with many of the most sensitive design contexts in New Jersey. Our collaborative approach brings the perspectives of architects, historic preservationists, planners, urban designers, landscape architects and interior designers to bear on every project. Integrating this diverse and complimentary combination of professional views is fundamental to our design process. Each provides a particular perspective that, when brought together, adds immeasurably to the design process and the design product.

We are experts at working with and understanding existing and historic buildings and their contexts, and we are experts at how to re-use historic buildings so that they work beautifully for their new function while preserving their historic character. For the Lambert Castle project, we have put together a team of preservation and museum
Clarke Caton Hintz experts that have worked together numerous times, and that understands every aspect of these kinds of historic preservation projects.

The completed Conditions Assessment provides guidance for the Construction Documents, providing specific information about historic fabric and the features to be preserved, the conditions of the various building systems, and the overall scope of work. We understand the County has selected Concept 2 for the Carriage House from the Feasibility Study. Work on both the Castle and Carriage House will include, but not limited to, upgrading of building systems, restoration of interior, historic finishes within the Castle, interior and exterior repairs, programmatic improvements, accessibility upgrades, etc. The anticipated construction cost is $8.7 Million ($4.8 Million for the Castle; $3.3 Million for the Carriage House).

The team that we are proposing to work on the Construction Documents and Construction Administration for the Castle and the Carriage House is the same one that completed the work on the Conditions Assessment. The team is not only highly qualified, but has worked together on many previous historic preservation/adaptive reuse projects. Along with the most experienced historic preservation architects at CCH, We propose the following team:

**Historic Preservation Architects:** Clarke Caton Hintz; John D. S. Hatch, FAIA, LEED AP, Partner-in-Charge; Michael J. Harrahan, AIA, Project Manager; Thomas Ryan, Project Coordinator; James Giresi, Project Designer.

**Structural Engineers:** Harrison Hamnett, John Harrison, PE, President. Harrison Hamnett is New Jersey’s premier structural engineering firm, particularly dealing when dealing with existing and historic buildings. Because of their expertise and common sense approach, we have worked with them almost exclusively for over twenty years. They will be a tremendous asset for any structural issues that arise.

**MEP Engineers:** Princeton Engineering Group, Ira Guterman, PE, President. PEG is a Mechanical, Electrical, Plumbing and Fire Protection (MEP/FP) consulting firm with a tremendous amount of experience working with existing and historic structures. They will design appropriate, unobtrusive, cost effective systems that will improve efficiency while taking into account the new functions as well as the historic fabric.

**Landscape Architects:** Clarke Caton Hintz; Michael Sullivan, ASLA, Partner. CCH will support the site/civil engineers by providing landscape architecture services to support the overall site design.
Clarke Caton Hintz

Site/Civil Engineers: Pennoni, Todd Hay, PE, Vice President. Pennoni is a regional leader in engineering and have ongoing contracts with the County. They were included on the team for their familiarity with the site and expertise at historic sites.

Cost Estimators: Becker & Frondorf, John Frondorf, President. Becker & Frondorf are cost estimators with extensive experience working with CCH and estimating work in significant historic structures. They will be able to provide accurate cost information so that this project meets your budget goals.

Following is our cost proposal for completing all phases of the design work for this project. Please let me know if you have any questions or concerns. We look forward to the possibility of working with you on this exciting project.

Sincerely,

Michael J. Haurahan, AIA
Associate Partner
Clarke Caten Hintz  Proposed Professional Service Fees

Per our recent conversation, CCH has revised the professional fees to accommodate three distinct phases of construction. The project phasing is proposed to be the exterior restoration of Lambert Castle; the interior renovation of Lambert Castle; and the complete renovation of the Carriage House together with the associated sitework.

*Clarke Caten Hintz proposes to perform the professional services for the phased restoration of Lambert Castle and renovations to the Carriage House for the lump sum fee of $704,245.00* (Seven Hundred Four Thousand Two Hundred Forty Five Dollars even). In addition, we anticipate we will incur reimbursable expenses approximating $50,000.00. Reimbursable expenses are not included within our lump sum fee proposal and will be billed separately at direct cost to CCH.

The breakdown of our fees are as follows:

**Lambert Castle Exterior**

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**Lambert Castle Interior**

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Clarke Caton Hintz

Carriage House

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**Assumptions / Exclusions:**

1. Our fee is based on three separate and distinct construction bid packages.

2. Professional fees and work excludes site design and landscape architecture for the historic garden areas surrounding Lambert Castle. Site work is limited to the connection between the Castle and Carriage House and the supporting parking lot at the Carriage House.

3. Additional insurance coverage required by the client for workers compensation, employer's liability insurance, comprehensive general, automobile, and professional liability insurance coverage beyond current policy coverages will be considered reimbursable expenses and billed to the client. Certificates of Insurance are included in the fee proposal.

8. Costs and fees to utility companies for the installation of new services. These will either be paid directly by the owner or as an allowance in the specifications which the contractor will use to pay the utilities on behalf of the owner.

9. Cost for preparing government funded equipment rebate applications.

10. Fees exclude any work for environmental (asbestos, lead, mold, etc.) design and remediation.

11. Our hourly rates are attached for reference:
December 3, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: AWARD OF CONTRACT TO CLARK CATON HINTZ FOR PROFESSIONAL SERVICES FOR PHASE I CONSTRUCTION DOCUMENTS OF LAMBERT CASTLE IN PATerson, NJ.

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare construction documents for the exterior restoration of Lambert Castle, located in Paterson, NJ. Clark Caton Hintz was prequalified for the calendar year of 2018. This project is being partially funded by the NJ Historic Trust.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Clark Caton Hintz in the amount of $104,485.00 for professional architectural services in connection with Lambert Castle, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of November 28, 2018, that the full Board authorize awarding this contract in effort to continue to preserve one of the County’s historic structures. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Intended on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20181006
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO ATLANTIC TOMORROWS OFFICE FOR PURCHASE OF A COPIER FOR THE PASSAIC COUNTY DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

__________________________

REVIEWED BY:

__________________________

APPROVED AS TO FORM AND LEGALITY:

__________________________

Dated: December 13, 2018
RESOLUTION FOR AWARD OF CONTRACT TO ATLANTIC TOMORROWS OFFICE FOR PURCHASE OF A COPIER FOR THE PASSAIC COUNTY DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS THROUGH STATE CONTRACT

WHEREAS the Passaic County Department of Cultural & Historic Affairs has a copier that is approaching the end of its useful life and must shortly be replaced; and

WHEREAS said Department has received a proposal from Atlantic Tomorrow's Office, an authorized dealer for Konica Minolta, Inc., to purchase a Savin MP C6004EX copier which has a three draw 3,100 sheet paper supply, 100 sheet bypass, booklet finisher, three hole punch as well as network printing and scanning capacity; and

WHEREAS expenses for the copier are associated with the Department's tourism budget and initiatives; and

WHEREAS this Savin MP C6004EX copier is available through State Contract under #G40464 for the sum of $10,115.00; and

WHEREAS by letter dated December 3, 2018, the Director of the Passaic County Department of Cultural & Historic Affairs is requesting permission to proceed with this proposed purchase (copy attached hereto and made part hereof); and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its November 28, 2018 meeting reviewed this matter and recommended this Resolution to the full Board for adoption; and
WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Atlantic Tomorrow’s Office for the purchase of a Savin MP C6004EX copier under State Contract #G40464 for the sum of $10,115.00.

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $10,115.00

APPROPRIATION: 8-01-28-198-006-215

PURPOSE: Resolution for award of contract to Atlantic Tomorrows office for purchase of a copier for the Passaic County Department of Cultural & Historic Affairs.

Flavio Rivera, Treasurer

DATED: December 11, 2018
December 3, 2018

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

RE: RESOLUTION TO PURCHASE A COPIER FROM ATLANTIC TOMORROW, STATE CONTRACT

Members of the Board:

The County of Passaic Department of Cultural & Historic Affairs is requesting to purchase a copier for its Department in the amount of $10,115.00. Expense for the copier are associated with the Department’s tourism budget and initiatives. The Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorize this purchase.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181007
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER:  Kelly C. Ruffel
   Telephone #:  973-706-6640

   DESCRIPTION OF RESOLUTION:
   Resolution authorizing the purchase of a new copier from Atlantic Tomorrow

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE:  $ 10,115
   REQUISITION #:  R8-06907
   ACCOUNT #:  8-01-28-196-006-215

4. METHOD OF PROCUREMENT:
   [ ] RFP  [ ] RFQ  [ ] Bid
   [ ] Other:  

5. COMMITTEE REVIEW:  DATE:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [X] Public Works  11/28/18

6. DISTRIBUTION LIST:
   [ ] Administration  [ ] Finance  [ ] Counsel
   [ ] Clerk to the Board  [ ] Procurement
   [ ] Other:  

Introduced on:  December 11, 2018
Adopted on:  December 11, 2018
Official Resolution#:  R20181007
December 3, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO PURCHASE A COPIER FROM ATLANTIC TOMORROW, STATE CONTRACT

Members of the Board:

The County of Passaic Department of Cultural & Historic Affairs is requesting to purchase a copier for its Department in the amount of $10,115.00. Expense for the copier are associated with the Department's tourism budget and initiatives. The Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorize this purchase.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181007
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION TO ACCEPT AND EXECUTE GRANT AWARD IN THE AMOUNT OF $1,650.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO BE USED BY THE PASSAIC COUNTY DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS FOR THE IMPLEMENTATION OF A NEW INTERPRETIVE DISPLAY AT THE DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC. = seconded  AYE. = yes  NAY. = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION TO ACCEPT AND EXECUTE GRANT AWARD IN THE AMOUNT OF $1,650.00 FROM THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL TO BE USED BY THE PASSAIC COUNTY DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS FOR THE IMPLEMENTATION OF A NEW INTERPRETIVE DISPLAY AT THE DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NEW JERSEY

WHEREAS the Passaic County Board of Chosen Freeholders is desirous in sponsoring the arts and interpretive historical displays; and

WHEREAS the Passaic County Department of Cultural & Historic Affairs applied for a grant to be used for the implementation of a new interpretive display at the Dey Mansion Washington’s Headquarters in Wayne, NJ; and

WHEREAS the Passaic County Cultural and Heritage Council at Passaic County Community College has agreed to support the Department of Cultural & Historic Affairs in their efforts by providing a re-grant in the amount of $1,650.00 for this display; and

WHEREAS the County of Passaic will be required to have a 50% match and whereas, matching funds will be taken from the Department of Cultural & Historic Affairs 2019 budget under program expenses, as noted in a letter to the Board dated November 29, 2018 attached hereto and made a part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on November 28, 2018 and is recommended to the full Board for approval; and
WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance and execution of a grant award in the amount of $1,650.00 from the Passaic County Cultural and Heritage Council for implementation of a new interpretive display at the Dey Mansion Washington’s Headquarters in Wayne, NJ.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to accept said grant award and receive funds accordingly.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $825.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget for Cultural & Historic Affairs.

PURPOSE: Resolution to accept and execute grant award with a corresponding match provided by the Cultural and Historic Affairs budget.

DATED: December 11, 2018

Flavio Rivera, Treasurer
November 29, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO ACCEPT & EXECUTE GRANT AWARD FROM THE PASSAIC COUNTY CULTURAL & HERITAGE COUNCIL

Members of the Board:

The County of Passaic received a grant in the amount of $1,650 for the implementation of a new interpretive display at the Dey Mansion Washington's Headquarters. The County will be required to have a 50% match and whereas, matching funds will be taken from the Department of Cultural & Historic Affairs 2019 budget under program expenses. The Public Works and Building & Grounds Committee at their meeting of November 28, 2018 recommended that the full Board authorize accepting this grant.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181008
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAQUE $42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAQUE ROAD RECONSTRUCTION PROGRAM ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

[Signature]

REVIEWED BY:

[Signature]

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

[Signature]

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  AECU.= excuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2017 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAKE $42,100 GRANT AWARD FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF WANAKE ROAD RECONSTRUCTION PROGRAM

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2013-464 on June 25, 2013, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2013-2017 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

WHEREAS, the Passaic County Board of Chosen Freeholders, on August 16, 2016 adopted resolution R-2016-701 amending the Passaic County Citizen Participation Plan for the Community Development Block Grant; and

WHEREAS, the adopted Citizen Participation Plan allows for a 30-day period of notification for a proposed Substantial Amendment to a Community Development Block Grant (CDBG) Annual Action Plan; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted the FY 2017 Action Plan via resolution R-2017-631 on July 18, 2017; and

WHEREAS, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has included a grant allocation to the Borough of Wanaque for $42,100 to operate a Housing Rehabilitation Program consistent with the approved One Year Action Plan for FY 2017 adopted by the Passaic County Board of Chosen Freeholders; and
WHEREAS, the Borough of Wanaque has notified the Department of Planning and Economic Development that the Borough of Wanaque will no longer be operating a Housing Rehabilitation Program and is requesting that the CDBG FY 2017 grant award be reprogramed to permit the Borough of Wanaque to install ADA ramps as part of its Road Reconstruction Program; and

WHEREAS, the Passaic County Board of Chosen Freeholders adopted resolution R-2018-863 on October 23, 2018 to authorize the Department of Planning and Economic Development to advertise in a newspaper of local circulation of the proposed Substantial Amendment to the CDBG FY 2017 Action Plan to cancel the Borough of Wanaque Housing Rehabilitation Program and allocate $42,100 in funding to the construction of ADA Ramps as part of the Borough of Wanaque Road Reconstruction Program; and

WHEREAS, Resolution R-2018-863 also authorized the Planning & Economic Development Department to hold a public meeting on October 31, 2018 at 4:00 pm, at the offices of the Passaic County Department of Planning and Economic Development, located at 930 Riverview Drive, Totowa, NJ, Suite 250, to provide the public an opportunity to comment and no members of the public commented in person or in writing; and

WHEREAS, this matter was reviewed by the members of the Freeholder Planning and Economic Development Committee on December 4, 2018 and recommended to the full Board for approval; and
WHEREAS, the Board of Chosen Freeholders of Passaic County considers this Substantial Amendment to the CDBG FY 2017 Annual Plan to be a benefit to the community and its residents;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Substantial Amendment to the CDBG FY 2017 Action Plan as set forth above; and

BE IT FURTHER RESOLVED that the Passaic County Freeholder Director is hereby authorized to act as the authorized representative of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JRS:meg

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $42,100.00

APPROPRIATION: G-01-41-838-017-PE1

PURPOSE: Resolution authorizing a substantial amendment to the CDBG FY 2017 annual plan to substitute the borough of Wanaque $42,100.00 grant award for housing rehabilitation and allocate these funds to install ramps.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC: fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
   Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE COGS FY 2017
ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANAKE $42,100 GRANT AWARD
FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS
AS PART OF THE BOROUGH OF WANAKE ROAD RECONSTRUCTION PROGRAM

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: $ 42,100
   REQUISITION #: R7-08631 PO#17-08600
   ACCOUNT #: G-01-41-838-017-PE1

4. METHOD OF PROCUREMENT:
   ☐ RFP     ☐ RFQ     ☐ Bid
   ☐ Other: Not Applicable

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☑ Planning & Economic Development 12/4/2018
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration ☑ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181009
Traffic Signal Agreement – FIRST AMENDMENT

Between

County of Passaic and Borough of Prospect Park

This TRAFFIC SIGNAL AGREEMENT FIRST AMENDMENT (the "Agreement") made as of this __________ day of ______________________, 20____ by and between the COUNTY OF PASSAIC in the State of New Jersey, having its principal office at 401 Grand Street, Paterson, New Jersey 07505 (hereinafter referred to as the "County"); and the BOROUGH OF PROSPECT PARK, having its principal office at 106 Brown Avenue, Prospect Park, New Jersey 07508 (hereinafter referred to as "the Borough").

WHEREAS, the Borough has requested that the County design and install an actuated traffic signal to be located at the intersection of North 6th Street and Planten Avenue, Prospect Park, New Jersey; and

WHEREAS, the installation of a traffic control system with pedestrian and video actuation and ADA compliant facilities will provide a suitable living environment for local low-moderate income residents within Census Tract 203600, Block Group 4 and Census Tract 203600 Block Group 5 with a combined low-moderate income of 38.81%; above the Passaic County Exception limit for low-moderate income of 38.78%; and

WHEREAS, the County has made available funding for construction of the traffic signal from the Passaic County Community Development Block Grant (CDBG) program from the following fiscal years: FY 2012: $2,891.55; FY 2013: $3.00; FY 2014: $34,117.43; FY 2015: $39,789.47; FY 2017: $120,593 and FY 2018: $30,000 for a total of $227,394.45; and

WHEREAS, the balance of the cost of the project (Engineering and Construction costs) will be paid by the County of Passaic; and

WHEREAS, the parties are desirous of agreeing to the terms and conditions set forth herein:

1. The County will serve as project manager to design and construct the actuated traffic signal to be placed at the intersection of North 6th Street and Planten Avenue, Prospect Park, NJ.

2. Wages paid by the County or its contractors and/or subcontractors to workers during the construction of the traffic signal must be paid the greater of the wages as specified under New Jersey State Prevailing Wages or federal Davis Bacon wage rates, by specific classification.

3. After completion of the construction and approval by the County Engineer and Borough Engineer, the Borough agrees to accept ownership and maintenance responsibility for all traffic control equipment, including lights, detection equipment, controllers, cables, conduit, poles and mast arms, maintenance of said equipment, performance of any necessary repairs, all electrical costs, all regulatory signing, parking prohibitions, and striping and pavement markings.

4. The parties agree there is a municipally owned cross street, Planten Avenue, involved in the project.

5. The Borough agrees to comply with all rules, regulations, statutes, resolutions and ordinances of the State of New Jersey, the County of Passaic and the US Department of Housing and Urban Development.
6. The Borough shall not assign an interest in this Agreement or transfer any interest in the same (whether by assignment or novation) without the prior written consent of the County.

7. After completion and approval of the construction by the County Engineer and the Borough Engineer, the Borough shall save and hold harmless the County, their officers, agents, representatives, successors and assigns and other governmental agencies from any and all suits or actions of any nature and kind which may be brought for or on account of any injury or damage arising or growing out of the acts or omissions of the County, its officers, agents, or employees under this Agreement.

8. The Borough will be also named in all insurance and bonds required to be produced by the contractor to include, but not be limited to, performance bonds and a two year maintenance bond upon acceptance of the completed project by the County.

9. The County anticipates that the project will be completed no later than May 31, 2019.

10. This Agreement is subject to County, State and Federal rules and regulations, now or hereafter promulgated or enacted, which shall be paramount to the contents of this Agreement.

11. The County does hereby consent to the installation of the traffic signal and appurtenances on the County road upon receipt of the associated County Permit Application.

12. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
   Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE SUBSTANTIAL AMENDMENT TO THE COGS FY 2017
ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF WANNAQUE $42,100 GRANT AWARD
FOR HOUSING REHABILITATION AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS
AS PART OF THE BOROUGH OF WANNAQUE ROAD RECONSTRUCTION PROGRAM

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: $ 42,100
   REQUISITION #: R7-08631 PO#17-08600
   ACCOUNT #: G-01-41-838-017-PE1

4. METHOD OF PROCUREMENT:
   ☐ RFP   ☐ RFQ   ☐ Bid
   ☐ Other: Not Applicable

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☑ Planning & Economic Development 12/4/2018
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration  ☑ Finance  ☐ Counsel
   ☐ Clerk to the Board  ☐ Procurement
   ☐ Other

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181009
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  Location: County Administration Building
220 401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO IDEMIA IDENTITY AND SECURITY USA LLC OF ANAHEIM, CA FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING SOFTWARE FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO IDEMIA IDENTITY AND SECURITY USA LLC OF ANAHEIM, CA FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING SOFTWARE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT AS PER COMPETITIVE CONTRACT

WHEREAS, on October 25, 2018 proposals were received and opened for RFP-18-018 Latent Fingerprint Capture Encoding and Searching Software for the Passaic County Sheriff’s Department as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

WHEREAS, at the Board of Chosen Freeholders meeting of September 25, 2018 Resolution R20180745 was passed authorizing the use of competitive contracting pursuant to NJSA 40A:11-4.3; and

WHEREAS, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to Idemia Identity and Security USA LLC of Anaheim, CA for their proposal for Latent Fingerprint Capture Encoding and Searching Software for the Passaic County Sheriff’s Department; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be one year from date of installation with option to purchase future annual maintenance agreements; and
WHEREAS, the estimated cost for Latent Fingerprint Capture Encoding and Searching Software for the Passaic County Sheriff’s Department is $60,100.00; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, Idemia Identity and Security USA LLC has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Idemia Identity and Security USA LLC.; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Latent Fingerprint Capture Encoding and Searching Software for the Passaic County Sheriff’s Department as a competitive contract.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $60,100.00

APPROPRIATION: C-04-55-153-001-9A5

PURPOSE: Resolution authorizing award of contract to Idemia Identity and Security USA LLC of Anaheim, CA for latent fingerprint capture encoding and searching software for the Passaic County Sheriff’s department as per competitive contract.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20181016
TO: Michael Marinello

SUBJECT: RFP-18-018

FROM: Gary F. Giardina

DATE: December 3, 2018

The review committee has reviewed the proposal for latent fingerprint capture encoding and searching software for Sheriff's Office (RFP-18-018). We have scored the only respondent based on our criteria as follows: Management - 30, Technical - 40 and Cost - 30, for a total of 100 points. Based on these scoring criteria the Sheriff's Office recommends that the 2018 proposal for latent fingerprint capture encoding and searching software for Sheriff's Office be awarded to Idemia 5515 East La Palma Avenue, Anaheim, CA 92807. They were the sole bidder and met all specifications on RFP-18-018.

Thank You,

Gary F. Giardina
Business Administrator
TO: Michael Marinello

SUBJECT: RFP-18-018

FROM: Gary F. Giardina

DATE: December 3, 2018

The review committee has reviewed the proposal for latent fingerprint capture encoding and searching software for Sheriff's Office (RFP-18-018). We have scored the only respondent based on our criteria as follows: Management – 30, Technical – 40 and Cost – 30, for a total of 100 points. Based on these scoring criteria the Sheriff's Office recommends that the 2018 proposal for latent fingerprint capture encoding and searching software for Sheriff's Office be awarded to Idemia 5515 East La Palma Avenue, Anaheim, CA 92807. They were the sole bidder and met all specifications on RFP-18-018.

Thank You,

Gary F. Giardina
Business Administrator
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO NORTHPOINTE INC D/B/A EQUIVANT OF TRAVERSE CITY, MI FOR ASSESSMENT SOFTWARE FOR PASSAIC COUNTY RE-ENTRY PROGRAM AND MEDICATION ASSISTED TREATMENT PROGRAM RFQ-18-074 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

This Resolution was requested by:
Sheriff’s Dept

Reviewed by:

[Signature]
Anthony J. De Nova III
County Administrator

Approved as to form and legality:

[Signature]
William J. Pascrell, III, Esq.
County Counsel

Administration and Finance
Committee Name

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Dated: December 13, 2018
RESOLUTION AWARDING A CONTRACT TO NORTHPOINTE INC D/B/A EQUIVANT OF TRAVERSE CITY, MI FOR ASSESSMENT SOFTWARE FOR PASSAIC COUNTY RE-ENTRY PROGRAM AND MEDICATION ASSISTED TREATMENT PROGRAM RFQ-18-074 AS PER QUALIFICATION

WHEREAS, there exists a need for Software for Re-entry program and Medication Assisted Treatment Program for the Passaic County Sheriff’s Department; and

WHEREAS, the County issued public solicitation RFQ-18-071 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the responses to said public solicitation were received on November 8, 2018 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

WHEREAS, the Evaluation and Review Committee has reviewed the submittals and found that Northpointe Inc d/b/a Equivant of Traverse City, MI is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 for a total estimated award of $31,455.00 on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating funds are available for the within contemplated expenditure; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2017 meeting and recommended this resolution to the full Board for adoption; and

NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-18-071 Assessment Software for Passaic County Re-Entry Program and Medication Assisted Program Treatment on an as-needed basis to Northpointe Inc d/b/a Equivant of Traverse City, MI; and
BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $31,455.00

APPROPRIATION: G-01-41-879-017-M01

PURPOSE: Resolution awarding a contract to Northpointe Inc. D/B/A Equivant of Traverse City, MI for assessment software.

Flavio Rivera, Treasurer

DATED: December 11, 2018
Warden M. Tolerico, BA, CPM, CJM

Passaic County Sheriff's Office
11 Sheriff's Plaza
Paterson, NJ 07501

Date: November 29, 2018
To: Michael Marinello, QPA, CCPO
Re: RFQ #18-071 Review Committee Results for Assessment Software for Passaic County Re-entry Program and Medication Assisted Treatment Program.

A Review committee was convened for the purpose of evaluating proposals submitted for an assessment software program for inmates at the Passaic County Jail (RFQ #18-071).

Each proposal was evaluated utilizing the following criteria: Management (20%), Technical (50%), and Cost (30%). Below are the vendors that submitted proposals to and a summary of their evaluation:

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<th>Zoobook Systems, LLC</th>
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Based on the above scoring, the committee recommends an award to Equivant (Northpointe).

Equivant received a higher management score, as they provided more required information than Zoobook Systems. References contacted also indicated satisfaction with the program.

Zoobook System received the maximum score of 50 for technical. Whereas, Equivant's technical score had a .5 deduction on question 1(c) because it was add on feature.

Equivant's cost score was a 30, as their initial cost is $26,170 less than Zoobook Systems. In addition, Equivant's recurring annual subscription cost is also $31,455.00 less than Zoobook Systems. As Zoobook Systems cost was more costly, they received 15 points out of 30 in this area.

The review committee used the overall score as the basis for the award recommendation to Equivant.

Respectfully,

[Signature]
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Warden Tolerico
   Telephone #: 973-881-4619

DESCRIPTION OF RESOLUTION:
Assessment software for Passaic County Re-entry Program and Medication assisted Treatment Program

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $31,455.00
   REQUISITION #: __________________________
   ACCOUNT #: G-01-41-879-017-M01

4. METHOD OF PROCUREMENT:
   ☐ RFP   ☑ RFQ   ☐ Bid
   ☐ Other: ______________________________________

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration   ☐ Finance   ☐ Counsel
   ☐ Clerk to the Board   ☐ Procurement
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRECISION ELECTRIC MOTOR WORKS INC OF CLIFTON, NJ AND QUALIFYING A.C. SCHULTE INC OF WOODBURY HEIGHTS, NJ FOR MOTOR PUMPS, INSPECTIONS, OVERHAUL, REWIND AND REPAIR FOR THE COUNTY OF PASSAIC BUILDINGS AND GROUNDS DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
BUILDINGS & GROUNDS

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRECISION ELECTRIC MOTOR WORKS INC OF CLIFTON, NJ AND QUALIFYING A.C. SCHULTE'S INC OF WOODBURY HEIGHTS, NJ FOR MOTOR PUMPS, INSPECTIONS, OVERHAUL,REWIND AND REPAIR FOR THE COUNTY OF PASSAIC BUILDINGS AND GROUNDS DEPARTMENT AS PER BID

WHEREAS, there exists a need for motor pumps, inspection, overhaul, rewind and repair services for the County of Passaic Buildings and Grounds Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-062 Motor Pumps, Inspection, Overhaul, Rewind and Repair for the County of Passaic Buildings and Grounds Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on October 23, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Precision Electric Motor Works Inc of Clifton, NJ and to qualify A.C. Schultes, Inc of Woodbury Heights with all work to be performed on an as-needed basis; and

WHEREAS, Precision Electric Motor Works Inc and A.C. Schultes Inc will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its October 24, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from November 1, 2018 through October 31, 2020 for a total estimated award of $32,000.00; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and
WHEREAS, Precision Electric Motor Works Inc indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP and A.C. Schultes has indicated they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Precision Electric Motor Works Inc of Clifton, NJ and qualifies A.C. Schultes, Inc of Woodbury Heights with all work to be performed on an as-needed basis for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $32,000.00

APPROPRIATION: Contingent upon availability of funds in 2019 & 2020 adopted budget.

PURPOSE: Resolution authorizing award of contract to Precision Electric Motor Works Inc. of Clifton, NJ and Qualifying A.C. Schultes Inc. of Woodbury Heights, NJ for Motor Pumps.

Flavio Rivera, Treasurer

DATED: December 11, 2018
November 27, 2018

Good Afternoon,

After reviewing the Motor Pumps, Inspection, Overhaul, Rewind and Repair bid, I recommend the award towards Precision Electric Motor Works Inc. The Contract Period Shall begin from November 1, 2018 through October 31, 2020. Repairs will be allocated throughout all County Facilities. Buildings & Grounds estimates that an amount of Thirty two Thousand dollars (32,000) will be needed to cover costs through October 31, 2020.

The Following Repairs are:

- Sewage Ejector Pumps
- Centrifugal Pumps
- Well Pumps
- 200-600 Feet-Fan Motors
- AC Induction Motors
- Centrifugal Fans & Blowers

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

Very truly yours,

[Signature]

Jack Nigro
Superintendent of Buildings & Grounds

[Printed Signature]
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
   Telephone #: 973-881-4425
   
   DESCRIPTION OF RESOLUTION:
   After reviewing the Bridge Pump, Inspection, Outreach, Refund and Repair Bid, I recommend Renewal towards
   Precision Electric Motor Works Inc. The Contract Period Shall begin from November 1, 2018 through October 31,
   2020. Repairs will be allocated throughout all County Facilities. Building & Grounds estimates that an amount of
   Thirty Two Thousand dollars (32,000) will be needed to cover costs through October 31, 2023.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 32,000
   REQUISITION #: R8-07216
   ACCOUNT #: 8-01-20-112-001-207

4. METHOD OF PROCUREMENT:
   [ ] RFP  [X] RFQ  [ ] Bid
   [ ] Other: ____________________________________________________________________________

5. COMMITTEE REVIEW: DATE:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services
   [ ] Law & Public Safety
   [X] Planning & Economic Development
   [X] Public Works 11/28/2018

6. DISTRIBUTION LIST:
   [ ] Administration  [X] Finance  [ ] Counsel
   [ ] Clerk to the Board  [ ] Procurement
   [ ] Other: ____________________________________________________________________________

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20181012
County of Passaic
Buildings & Grounds Department
151 E. 11th Street, Paterson, New Jersey 07524

Jack Nigro
Superintendent
Buildings & Grounds

November 27, 2018

Good Afternoon,

After reviewing the Motor Pumps, Inspection, Overhaul, Rewind and Repair bid, I recommend the award towards Precision Electric Motor Works Inc. The Contract Period Shall begin from November 1, 2018 through October 31, 2020. Repairs will be allocated throughout all County Facilities. Buildings & Grounds estimates that an amount of Thirty two Thousand dollars (32,000) will be needed to cover costs through October 31, 2020.

The Following Repairs are:
- Sewage Ejector Pumps
- Centrifugal Pumps
- Well Pumps
- 200-600 Feet-Fan Motors
- AC Induction Motors
- Centrifugal Fans & Blowers

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

Very truly yours,

Jack Nigro
Superintendent of Buildings & Grounds
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
          220
          401 Grand Street
          Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALL STEEL AND ALUMINUM INC OF CIRCLEVILLE, NY FOR RE-BID STEEL BID WORKSHOP FOR THE COUNTY OF PASSAIC SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF’S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ALL STEEL AND ALUMINUM INC OF CIRCLEVILLE, NY FOR RE-BID STEEL BID WORKSHOP FOR THE COUNTY OF PASSAIC SHERIFF'S DEPARTMENT AS PER BID

WHEREAS, there exists a need for steel goods for the Passaic County Sheriff's Department Workshop; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors for SB-18-065 Re-Bid Steel Bid Work Shop for the County of Passaic Sheriff's Department in accordance with “Fair and Open” procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on November 14, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to All Steel and Aluminum Inc of Circleville, NY; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its November 19, 2017 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, All Steel and Aluminum Inc of Circleville, NY will provide the goods and services on an as-needed basis at the unit prices submitted with their bid response; and

WHEREAS, the contract period will be from November 1, 2018 through October 31, 2019 for a total estimated award of $12,000.00 for line items 1 through 60 with purchases to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, All Steel and Aluminum Inc has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to All Steel and Aluminum Inc of Circleville, NY for the products referenced above with purchases to be made on an as-needed basis; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $12,000.00

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution authorizing award of contract to all steel
and aluminum Inc. of Circleville, NY for re-bid steel
bid workshop.

[Signature]
Flavio Rivera, Treasurer

DATED: December 11, 2018
TO: Michael Marinello

SUBJECT: Steel bid (SB-18-065)

FROM: Gary F. Giardina

DATE: November 28, 2018

Upon review of the steel bids for the jail workshop (SB-18-065), it is our recommendation that the bid be awarded to All Steel and Aluminum, PO Box 32, Circleville, NY 10919. All Steel and Aluminum was sole bidder and met the specifications outlined in the RFP.

Respectfully,

[Signature]

Gary F. Giardina
Business Administrator
TO: Michael Marinello

SUBJECT: Steel bid (SB-18-065)

FROM: Gary F. Giardina

DATE: November 28, 2018

Upon review of the steel bids for the jail workshop (SB-18-065), it is our recommendation that the bid be awarded to All Steel and Aluminum, PO Box 32, Circleville, NY 10919. All Steel and Aluminum was sole bidder and met the specifications outlined in the RFP.

Respectfully,

[Signature]

Gary F. Giardina
Business Administrator

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181013
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE OFFICE OF THE PASSAIC COUNTY COUNSEL TO SETTLE COUNT II OF A OF THE LAWSUIT ENTITLED "COUNTY OF PASSAIC V. NOAH REALTY CORP. ET AL." CONDEMNATION PROCEEDING IN CONNECTION WITH THE REPLACEMENT OF THE EIGHTH STREET BRIDGE PROJECT OVER THE PASSAIC RIVER BETWEEN THE CITY OF PASSAIC AND BOROUGH OF WALLINGTON ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Dated: December 13, 2018
WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2018-0150 dated February 24, 2015, authorized the Office of the Passaic County Counsel to file a condemnation action in the Superior Court of New Jersey Law Division to obtain lands and property rights needed to complete the Project known as the Replacement of the Eighth (8th) Street Bridge over the Passaic River Project between the City of Passaic in Passaic County and the Borough of Wallington in Bergen County, and that suit was filed on or about May 5, 2015; and

WHEREAS after the Summons and Complaint was served upon the property owner, 8th Street Passaic LLC, said property owner, through its attorney, commenced negotiations and after discussions, agreed to settle this matter for the sum of $110,000 plus $8.38 per day ($5,363.20) the project was delayed (approximately 19 months) for a total of $115,363.20 to avoid costs of a Commissioners’ hearing on this property, and because the settlement is in the best interest of the taxpayers in that it will avoid the need for expanded, protracted, and costly litigation; and

WHEREAS this matter was discussed at the Freeholder Committee for Public Works on November 28, 2018 at which time it was recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto which indicates that funds are available for the within contemplated expenditure;
CHON FREEHOLDERS OF THE COUNTY OF PASSAIC authorizes the Office of the Passaic County Counsel to settle Count II of the lawsuit in condemnation entitled "County of Passaic v. Noah Realty Corp., et al", Docket No. PAS-L-1586 having to do with the condemnation of certain property at 2-72 Eighth Street Bridge Project over the Passaic River between the City of Passaic in Passaic County and Borough of Wallington in Bergen County, New Jersey for the sum of One Hundred and Fifteen Thousand Three Hundred and Sixty-Three Dollars and Twenty Cents ($115,363.20); and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders authorizes the appropriate County officials to execute any necessary Agreement to effectuate the above.

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $115,363.20

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution authorizing to settle lawsuit entitled County of Passaic V. Noah Realty Corp. ET AL.

Flavio Rivera, Treasurer

DATED: December 11, 2018
WHEREAS the Board of Chosen Freeholders of the County of Passaic, by Resolution R-2018-0150 dated February 24, 2015, authorized the Office of the Passaic County Counsel to file a condemnation action in the Superior Court of New Jersey Law Division to obtain lands and property rights needed to complete the Project known as the Replacement of the Eighth (8th) Street Bridge over the Passaic River Project between the City of Passaic in Passaic County and the Borough of Wallington in Bergen County, and that suit was filed on or about May 5, 2015; and

WHEREAS after the Summons and Complaint was served upon the property owner, 8th Street Passaic LLC, said property owner, through its attorney, commenced negotiations and after discussions, agreed to settle this matter for the sum of $110,000 plus $8.38 per day ($5,363.20) the project was delayed (approximately 19 months) for a total of $115,363.20 to avoid costs of a Commissioners’ hearing on this property, and because the settlement is in the best interest of the taxpayers in that it will avoid the need for expanded, protracted, and costly litigation; and

WHEREAS this matter was discussed at the Freeholder Committee for Public Works on November 28, 2018 at which time it was recommended for approval by the entire Board; and

WHEREAS certification is attached hereto which indicates that funds are available for the within contemplated expenditure;
NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic authorizes the Office of the Passaic County Counsel to settle Count II of the lawsuit in condemnation entitled "County of Passaic v. Noah Realty Corp, et al", Docket No. PAS-L-1586 having to do with the condemnation of certain property at 2-72 Eighth Street Bridge Project over the Passaic River between the City of Passaic in Passaic County and Borough of Wallington in Bergen County, New Jersey for the sum of One Hundred and Fifteen Thousand Three Hundred and Sixty-Three Dollars and Twenty Cents ($115,363.20); and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders authorizes the appropriate County officials to execute any necessary Agreement to effectuate the above.

December 11, 2018
OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Res-Pg:1.60-1

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO MANOR II ELECTRIC, INC. FOR THE
PASSAIC COUNTY SHERIFF'S DEPARTMENT HEADQUARTERS STANDBY GENERATOR INSTALLATION
PROJECT IN THE TOWNSHIP OF WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________

REVIEWED BY:

______________________________

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Official Resolution# R20181015
Meeting Date 12/11/2018
Introduced Date 12/11/2018
Adopted Date 12/11/2018
Agenda Item I-60
CAF #
Purchase Req. #

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Result Adopted

PRES.= present  ABS.= absent
MOVE= moved   SEC= seconded
AYE= yes     NAY= no    ABST.= abstain
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING FINAL PAYMENT TO MANOR II ELECTRIC, INC. FOR THE Passaic County Sheriff’s Department Headquarters Standby Generator Installation Project in the Township of Wayne, New Jersey

WHEREAS a contract was awarded to Manor II Electric, Inc. for the Passaic County Sheriff’s Department Headquarters Standby Generator Installation Project in the Township of Wayne, NJ; and

WHEREAS by letter dated November 29, 2018, the Office of the Passaic County Engineer advised the County Counsel that they recommended approval of the final payment to Manor II Electric, Inc.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel’s Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of $3,427.76, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of $32,832.05; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on November 28, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Manor II Electric, Inc. for the Passaic County Sheriff’s Department Headquarters Standby Generator Installation Project at 435 Paterson Hamburg Turnpike in the Township of Wayne, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

December 11, 2018
November 29, 2018

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Passaic County Sheriff's Department Headquarters
435 Paterson Hamburg Turnpike, Wayne NJ
Standby Generator Building and Generator
Acceptance and Final Payment
Manor II Electric Inc.

Members of the Board:

The Standby Generator Project in Wayne Township has been completed, and conforms to the construction plans, standard specifications, and County Engineering Standards.

Final Payment and Acceptance for this project was discussed at the Public Works Committee Meeting of November 28, 2018, and recommended for approval to the Full Board.

Based on above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project and authorize the Director of Finance to issue the Final Payment in the amount of $32,832.05, subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

/AFT
Attachment
cc: County Administrator
    County Counsel
    Director of Finance
    PWC Chair

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution#: R20181015
# Partial Payment

## Description

**Sheriff's Department Standby Generator at 435 Hamburg Turnpike**

**Payment # 13 (Final)**

- Original Contract Amount: $960,000.00
- Adjusted Contract Amount: $685,551.23
- Contract Completed to Date: $585,551.23
- Less Amounts Previously Paid: ($552,716.18)
- Amount Due this Invoice: $32,832.05
- Balance of Contract: $0.00

---

**Amount of Payment in Words:** Thirty Two Thousand Eight Hundred Thirty Two Dollars and five cents

**Amount:** $32,832.05

---

**Instructions - Issuing Department**

1. Fill out form; attach any necessary invoices.
2. Department head must approve all partial payments.
3. Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
4. After payment appears in the check register, place check number on your file copy and return it with your pay stub.

**Adopted on:** December 11, 2016

**Official Resolution:** R20161015

---

**Department Certification**

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: ____________________________

Department: ____________________________

Voucher Copy
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #2 FOR REVISE LLC AS IT PERTAINS TO WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT AS PER COMPETITIVE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

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AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION FOR CHANGE ORDER #2 FOR REVISE LLC AS IT PERTAINS TO WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT AS PER COMPETITIVE CONTRACT

WHEREAS a contract was awarded to Revise LLC for RFP-17-004 Passaic County Website Design, Content Management and Technical Support (2017 0331 dated April 25, 2017); and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to the necessity for website design and related services for the Passaic County Sheriff’s Department; and

WHEREAS the total amount of the increase is $9,140.00; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure; and

WHEREAS this matter was discussed and reviewed by members of the Freeholder Law and Public Safety Committee on December 4, 2018, an recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 2 in connection with the above-mentioned services be and the same is hereby approved:

CHANGE ORDER NO. 1

DESCRIPTION AND VALUE OF CHANGE
See proposal attached hereto

Increase $9,140.00

REASON FOR CHANGE
See proposal attached hereto

1. STATEMENT OF CONTRACT AMOUNT

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<td>Previous Deductions</td>
<td>-0-</td>
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<tr>
<td>Net Prior to This Change</td>
<td>97,180.00</td>
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<tr>
<td>Amount of This Change ADD</td>
<td>9,140.00</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$106,320.00</td>
</tr>
</tbody>
</table>

December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $9,700.00

APPROPRIATION: 8-01-25-157-001-219

PURPOSE: Resolution for change order #2 for Revise LLC as it pertains to Website Design, content management and technical support as per competitive contract.

Richard Cahill, Chief Financial Officer

DATED: December 11, 2018

RC:fr
# Revize Web Services Sales Agreement

This Sales Agreement is between **Passaic County Sheriff's Department** ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-0001799. Date: 12-6-18

## CLIENT INFORMATION:
- **Company Name:** Passaic County Sheriff's Department
- **Company Address:** 435 Hamburg Turnpike, Wayne, NJ 07470
- **Contact Name:** Jorgelly Ventura
- **Phone:** 973-389-8900
- **Email:** jventura@pcsheriff.org

## REVIZE LLC:
- **Company Name:** Revize Software Systems
- **Company Address:** 1890 Crooks, Suite 340, Troy, MI 48084
- **Contact Name:** Thomas Jean
- **Phone:** 248-269-9263
- **Email:** thomas@revize.com

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Phase 1 – Project Planning and Analysis, onetime fee:</td>
<td>$750.00</td>
</tr>
<tr>
<td>1</td>
<td>Phase 2 – Website Design, 1 concept, 3 rounds of changes, onetime fee:</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>1</td>
<td>Phase 3 &amp; 4 – Revize Template Development, CMS module integration, onetime fee:</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>1</td>
<td>Includes embedded news feed from public news agency</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>1</td>
<td>Phase 5 – Quality Assurance Testing, onetime fee:</td>
<td>$800.00</td>
</tr>
<tr>
<td>1</td>
<td>Phase 6 – Content Migration up to 315 webpages &amp; documents on current site:</td>
<td>$1,040.00</td>
</tr>
<tr>
<td>1</td>
<td>Phase 7 – Content Editing/Administrator Training, one-day session, onetime fee:</td>
<td>$900.00</td>
</tr>
<tr>
<td>1</td>
<td>Phase 8 – Go Live, onetime fee:</td>
<td>$300.00</td>
</tr>
<tr>
<td>1</td>
<td>Revize Annual Software Subscription, Tech Support, CMS Updates, and Website Hosting, pre-paid annual fee, 5 Users, 20 GB website storage:</td>
<td>$1,600.00</td>
</tr>
</tbody>
</table>

**Grand Total First Year:** $9,140.00

## Payment Terms:
- Revize requires a check for $7,940 to start this Initiative.
- Remainder of balance due upon completion of phase 7.
- All Invoices are due upon receipt. Work begins upon receiving initial payment.

## AGREED TO BY:

<table>
<thead>
<tr>
<th>CLIENT</th>
<th>REVIZE</th>
</tr>
</thead>
</table>
| Signature of Authorized Person: ___________________________ | ___________________________
| Name of Authorized Person: ___________________________ | Thomas Jean |
| Title of Authorized Person: ___________________________ | Project Manager |
| Date: ___________________________ | ___________________________ |

Please sign and return to:
- **CLIENT:** Thomas@revize.com
- **REVIZE:** Fax 1-888-346-8580

---

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181016
Contract Terms:

1. Additional content migration, if requested, is available for $3 per web page or document.
2. This sales agreement is the only legal document governing this sale.
3. Both parties must agree in writing to any changes or additions to this Sales Agreement.
4. This Sales Agreement is subject to the laws of the State of New Jersey.
5. Unless otherwise agreed upon, Revive does not migrate irrelevant records, past calendar events or news items, images not conforming with new website layout, past bid results, or data coming from features not included in the new website.
6. Storage is limited only to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat/property maps, tax records, GIS data, etc.

Revive will integrate the following web applications into the website

Citizen’s Communication Center Apps

- Bid Posting
- Document Center
- Email Notify
- FAQs
- News Center with Facebook/Twitter Integration
- Online Forms
- Photo Gallery
- Quick Link Buttons
- Revive Web Calendar
- “Share This” Social Media Flyout App
- Sliding Feature Bar
- Language Translator

Citizen’s Engagement Center Apps

- Citizen Request Center with Captcha
- Public Records Request System
- Online Bill Pay
- RSS Feed

Introduced on: December 11, 2018
Adopted on: December 11, 2018
Official Resolution #: R20181016
Revize Web Services Sales Agreement

This Sales Agreement is between ___________ Passaic County Sheriff's Department (“CLIENT”) and Revize LLC, aka Revize Software Systems, (“Revize”). Federal Tax ID# 20-6000179 Date: 12-5-18

### CLIENT INFORMATION:
- **Company Name:** Passaic County Sheriff's Department
- **Company Address:** 435 Hamburg Turnpike
- **Company City/State/Zip:** Wayne, NJ 07470
- **Contact Name:** Jorgely Ventura
- **Phone:** 973-389-8900
- **Email:** jventura@pcs��er.org

### REVIZE LLC:
- **Company Name:** Revize Software Systems
- **Company Address:** 1890 Crooks, Suite 340
- **Company City/State/Zip:** Troy, MI 48084
- **Contact Name:** Thomas Jean
- **Phone:** 248-289-8263
- **Email:** revize@revize.com

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>1</td>
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<td>Phase 8 – Go Live, onetime fee: $300.00</td>
</tr>
<tr>
<td>1</td>
<td>Revize Annual Software Subscription, Tech Support, CMS Updates, and Website Hosting, pre-paid annual fee, 5 Users, 20 GB website storage: $1,800.00</td>
</tr>
</tbody>
</table>

Total First Year: $9,140.00

### Payment Terms:
- Revize requires a check for $7,940 to start this Initiative.
- Remainder of balance due upon completion of phase 7.
- All Invoices are due upon receipt. Work begins upon receiving initial payment.

### AGREED TO BY:

**CLIENT**

Signature of Authorized Person: __________________________

Name of Authorized Person: __________________________

Title of Authorized Person: __________________________

Date: __________________________

Please sign and return to: Thomas@revize.com

**REVIZE**

Signature of Authorized Person: __________________________

Name of Authorized Person: __________________________

Title of Authorized Person: __________________________

Date: __________________________

Please sign and return to: Fax 1-866-346-8580

Introduced on: December 11, 2018

Adopted on: December 11, 2018

Official Resolution#: R20161016
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  Location: County Administration Building 220 401 Grand Street Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF IN TIME SCHEDULING COMPUTER SOFTWARE FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT THROUGH STATE CONTRACT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:

Anthony J. De Nova III  COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  COUNTY COUNSEL

Law and Public Safety  COMMITTEE NAME

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<td>12/11/2018</td>
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<td>12/11/2018</td>
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<td>Agenda Item</td>
<td>I-62</td>
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<td>Purchase Req. #</td>
<td>Acct #: 9-01-25-157-001-213</td>
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<td>Result</td>
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<th>ABSENT</th>
<th>MOVED</th>
<th>SEC</th>
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<th>NAY</th>
<th>ABST</th>
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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING PURCHASE OF IN TIME SCHEDULING COMPUTER SOFTWARE FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT THROUGH STATE CONTRACT

WHEREAS the Passaic County Passaic County Sheriff’s Department has requested the purchase of InTime Scheduling Service computer software through from SHI in the amount of $21,666.67, for use in furtherance of its administrative objectives; and

WHEREAS said goods and services are being procured through State Contract No. 89851; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS members of the Freeholder Law and Public Safety Committee considered this matter and recommend this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of InTime Scheduling Service computer software from SHI in accordance with the terms and conditions set forth above;

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this
resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: December 11, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $21,666.67

APPROPRIATION: Contingent upon availability of funds in 2019
Adopted budget.

PURPOSE: Resolution authorizing purchase of in time scheduling
computer software for the Passaic County Sheriff's
department.

DATED: December 11, 2018

Flavio Rivera, Treasurer
COUNTY OF PASSAIC

James Shay  
SHERIFF'S DEPT,  
485 RIVER ST - 2ND FLOOR  
PATERSON, NJ 07524  
United States  
Phone: 973-389-3940  
Fax: 973-389-3940  
Email: jshay@pcsheriff.org

John Turba  
Phone:  
Fax:  
Email: John_Turba@shi.com

All Prices are in US Dollar (USD)

<table>
<thead>
<tr>
<th>Product</th>
<th>Qty</th>
<th>Your Price</th>
<th>Total</th>
</tr>
</thead>
</table>
| 1. InTime® Scheduling Service for 750 Employees - January 1 - December 31, 2019 - 1st Payment  
  InTime Solutions Inc. - Part#: ILINK-SCHED  
  Contract Name: Software Reseller  
  Contract #: 11398  
  Subcontract #: 89351 | 1 | $21,666.67 | $21,666.67 |

Total: $21,666.67

*The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.*

Introduced on: December 11, 2018  
Adopted on: December 11, 2018  
Official Resolution#: R20161017
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2018-0785 DATED OCTOBER 9, 2018 TO REFLECT NEW PREMIUM RATES FOR RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC AND COBRA PARTICIPANTS PARTICIPATING IN THE COUNTY'S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

<table>
<thead>
<tr>
<th>Official Resolution#</th>
<th>R20181018</th>
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<td>Introduced Date</td>
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<td>Adopted Date</td>
<td>12/11/2018</td>
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<tr>
<td>Agenda Item</td>
<td>I-63</td>
</tr>
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<td>CAF #</td>
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<td>Purchase Req. #</td>
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</tr>
</tbody>
</table>

PRES.= present  ABS.= absent
MOVE= moved  SEC.= seconded
AYE= yes  NAY= no  ABST.= abstain
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AMENDING R-2018-0785 DATED OCTOBER 9, 2018 TO REFLECT NEW PREMIUM RATES FOR RETIREES OF INDEPENDENT AND AUTONOMOUS AGENCIES OF THE COUNTY OF PASSAIC AND COBRA PARTICIPANTS PARTICIPATING IN THE COUNTY’S SELF-FUNDED INSURANCE PLANS FOR MEDICAL, PRESCRIPTION AND DENTAL COVERAGE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

WHEREAS by Resolution R-2018-0785 dated October 9, 2018, the Board of Chosen Freeholders of the County of Passaic authorized premium insurance rates for employees of independent and autonomous agencies of the County of Passaic, retirees of those agencies and COBRA participants receiving medical, prescription and dental coverage benefits for calendar year 2019; and

WHEREAS those rates are based upon a statistical evaluation of benefits paid last year from the County of Passaic insurance consultants, Fairview Insurance Agency Associates, Inc., which was to be attached to the Resolution as a chart; and

WHEREAS it was recently determined that the said chart was inadvertently not attached to the Resolution when it was approved by the said Board on October 9, 2018; and

WHEREAS the Board is now desirous of amending Resolution R-2018-0785 dated October 9, 2018 to include the attachment, which reflects the new premium rates for employees and retirees of the said independent and autonomous agencies as well as COBRA participants receiving medical, prescription drug and dental coverage benefits through the County of Passaic Self-Funded Insurance Benefits Program.
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby amends Resolution R-2018-0785 dated October 9, 2018 to specifically include the attached chart, which reflects the premium changes that will take effect for calendar year 2019 for employees, retirees and COBRA participants receiving medical, prescription drug and dental coverage under the County of Passaic Self-Funded Benefits Program.

BE IT FURTHER RESOLVED that in all other aspects other than the fact that the rate chart was not attached, the original R-2018-0785 dated October 9, 2018 shall remain in full force and effect.

December 11, 2018
### County of Passaic Retiree Rates - January 1, 2019-December 31, 2019

#### County of Passaic Projected 2018 Healthcare Budget

<table>
<thead>
<tr>
<th>January 2019 Premium Equivalent</th>
<th>Carve Out Rates (Medicare Primary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>$1,250.90</td>
</tr>
<tr>
<td>H &amp; W</td>
<td>$2,692.22</td>
</tr>
<tr>
<td>Family</td>
<td>$3,202.58</td>
</tr>
<tr>
<td>P &amp; C</td>
<td>$1,565.57</td>
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<tr>
<td>Single 65+</td>
<td>$813.09</td>
</tr>
<tr>
<td>H &amp; W one over 65</td>
<td>$2,234.54</td>
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<tr>
<td>H &amp; W both over 65</td>
<td>$1,749.94</td>
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<tr>
<td>Family one over 65</td>
<td>$2,690.17</td>
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<tr>
<td>Family both over 65</td>
<td>$2,081.68</td>
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<tr>
<td>P &amp; C over 65</td>
<td>$1,017.62</td>
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</table>

#### 1/1/2019 Medical Retiree Rates

<table>
<thead>
<tr>
<th></th>
<th>1-9 Years</th>
<th>10-17 years</th>
<th>18-24 years</th>
<th>widow ≤ 65</th>
<th>widow &gt; 65</th>
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<tbody>
<tr>
<td>Single under 65</td>
<td>$472.38</td>
<td>$354.30</td>
<td>$347.22</td>
<td>$294.05</td>
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<tr>
<td>Single over 65</td>
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<td>$295.50</td>
<td>$288.79</td>
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<tr>
<td>H &amp; W both under 65</td>
<td>$1,016.68</td>
<td>$762.49</td>
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<tr>
<td>H &amp; W one over 65</td>
<td>$843.84</td>
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<tr>
<td>H &amp; W both over 65</td>
<td>$661.21</td>
<td>$612.89</td>
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<tr>
<td>Family both under 65</td>
<td>$1,209.41</td>
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<tr>
<td>Family one over 65</td>
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<tr>
<td>Family both over 65</td>
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<td>$589.58</td>
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<td>P &amp; C under 65</td>
<td>$1,119.66</td>
<td>$516.76</td>
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<td>P &amp; C over 65</td>
<td>$689.03</td>
<td>$515.08</td>
<td>$366.98</td>
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#### 1/1/2019 Prescription Retiree Rates

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<tr>
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<th>Current</th>
<th>Renewal</th>
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<tbody>
<tr>
<td>Single</td>
<td>$413.23</td>
<td>$129.95</td>
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<tr>
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<td>$871.91</td>
<td>$272.58</td>
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<tr>
<td>Family</td>
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<tr>
<td>P &amp; C</td>
<td>$590.89</td>
<td>$184.76</td>
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#### Assumptions

Assumes carve out rate is 65% of active rate/under 65 rate. Uses 83% of active rate for one over 65, one under 65.
Public Meeting (Board Meeting)
Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING REVISED AFFIRMATIVE ACTION PROGRAM & MINORITY/ FEMALE
SMALL ENTERPRISE PROGRAM FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

OFFICIAL RESOLUTION# R20181019

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: December 13, 2018
RESOLUTION APPROVING REVISED AFFIRMATIVE ACTION PROGRAM & MINORITY/FEMALE SMALL ENTERPRISE PROGRAM FOR THE COUNTY OF PASSAIC

WHEREAS the County of Passaic is currently the recipient of State Aid through the New Jersey Department of Transportation (NJDOT) Local Aid Program through the Federal Highway Administration for several large infrastructure projects throughout the County; and

WHEREAS the said NJDOT recently requested that the County of Passaic provide documentation in order to demonstrate that the County is in compliance with the requirements of Title VI of the Civil Rights Act of 1964; and

WHEREAS by Resolution R-2018-0751 dated September 25, 2018, the Board of Chosen Freeholders of the County of Passaic authorized the execution of a required four (4)-page United States Department of Transportation Standard Title VI/Non-Discrimination Assurance Form and the submission of the other relevant documents required to be submitted to the NJDOT in its request; and

WHEREAS after review of the submission, the Division of Civil Rights/Affirmative Action Office at the NJDOT requested a few changes in the documents submitted; namely, 1) the County's Affirmative Action Program be updated to include the name and contact information of the Affirmative Action Officer required in the plan and the inclusion of the required workforce analysis (statistical breakdown of County workforce by department, job category, grade/rank of employee and job title); 2) a revised Minority/Female Business Program that includes all County
projects, not just Federally funded ones; and 3) the Title VI Policy Statement, which was executed by the County Administrator, be resubmitted on Passaic County letterhead; and

WHEREAS in conformity with the request, the Passaic County Office of Human Resources and the County Counsel Office have taken the following steps: 1) Amended Chapter II, Section B of the Affirmative Action Program to designate Barbara E. De Spirito, the current Passaic County Human Resources Director, and/or her successor as the Affirmative Action Officer for the County of Passaic (with the appropriate contact information) and amended Chapter III of the Program (entitled Audit and Reporting System) #3 to specifically include that workforce analysis prepared annually will, henceforth, be part of the Affirmative Action Program (copy of revised Program attached hereto); 2) totally revised the Minority/Female Small Business Enterprise Program to include all County of Passaic-Projects (copy of Program attached hereto and made part hereof); and 3) the Title VI Policy Statement re-authorized by the Passaic County Administrator on his County letterhead; and

WHEREAS this matter was reviewed by the Freeholder Finance & Administration Committee at a meeting on November 20, 2018 and recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the attached revised Affirmative Action Program for the County of Passaic as well as the attached Minority/Female Small Enterprise Program of the County of Passaic.
BE IT FURTHER RESOLVED that the Passaic County Administrator is hereby authorized to execute the revised Title VI Policy Statement on behalf of the Board.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, along with the approved plans and executed Policy Statement, be forwarded to the New Jersey Department of Transportation Division of Civil Rights/Affirmative Action.

December 11, 2018
COUNTY OF PASSAIC

AMENDED

AFFIRMATIVE ACTION PROGRAM
CHAPTER I

STATEMENT OF POLICY

A. IN GENERAL

The Passaic County Board of Chosen Freeholders recognizing the need for equal employment opportunity and reaffirming its commitment to the concept of equal employment opportunity, hereby proclaims the following:

It is the policy of the County of Passaic to ensure equal employment opportunity through affirmative action to all persons regardless of their race, color, national origin, sex, or age. This policy includes but is not limited to equal treatment to all persons in matters affecting recruitment, hiring, promotion, upgrading, discipline, compensation, assignment, benefits, training, layoff and recall practices and any other matters affecting employment.

Any employee of the County of Passaic who violates this policy is subject to appropriate disciplinary action. The County of Passaic however, does not subscribe to quota systems but treats all employees as set forth above.

B. INTERNAL DISSEMINATION

1. Each employee of the County of Passaic will receive a copy of the statement of policy.

2. A copy of the entire Affirmative Action Plan (AAP) will be posted on the Bulletin Board in the Administration Building and in at least eight other locations which are conspicuously located.

3. All new employees will be informed of the County Equal Employment Opportunity (E.E.O.)

4. The policy will be discussed at training sessions and, at departmental and site staff meetings.
C. EXTERNAL DISSEMINATION

1. All employment announcements will include the phrase "an affirmative action/equal opportunity employer".

2. All recruitment and referral agencies will be sent copies of the County's Statement of Policy.

3. All contractors, sub-contractors, vendors and suppliers maintaining contracts with the County of Passaic will be advised of the E.E.O. Policy, and required to conform therewith to the extent that such is legally possible.

4. Copies of the Statement of Policy of the County of Passaic will be sent to ethnic minority and women's organizations, community leaders, secondary schools and colleges.
CHAPTER II

RESPONSIBILITY FOR IMPLEMENTATION OF THE AFFIRMATIVE ACTION PROGRAM

A. BOARD OF CHOSEN FREEHOLDERS

The Passaic County Board of Chosen Freeholders had ultimate responsibility for this Affirmative Action Program.

B. AFFIRMATIVE ACTION OFFICER

The County Director of Human Resources, currently Barbara E. De Spirito, or a designated member of her staff will act as the Affirmative Action Officer (AAO) for the County. The functions and responsibilities of the AAO include, but are not limited to, the following:

1. Monitor the planning, development, and administration of the County’s AAP.

2. Provide guidance and assistance to departmental personnel and various grant and contracting agencies in achieving the objectives of the AAP.

3. Review and assess the progress of the AAP and discuss the status of said Program with the Board of Chosen Freeholders.

4. Develop policy statements, affirmative action program objectives and internal and external communications.

5. Serve as liaison between various county, state, and federal agencies and maintain active involvement with ethnic minority organizations, and community action groups concerned with employment opportunities for ethnic minorities and women.

6. Identify problem areas and establish goals and objectives for their resolution.
7. Design and implement audit and reporting systems that will measure program effectiveness.


9. Receive, investigate and evaluate all complaints alleging discrimination and recommend courses of action that will resolve such complaints.

10. Conduct training sessions for departmental personnel to explain the AAP and their respective responsibilities.

11. Monitor transfers, appointments, promotions, assignments, terminations, and other pertinent statistical data to ensure proper implementation of the AAP.

12. Review the qualifications of all employees to ensure, where appropriate, full opportunity for transfer and promotion, skills upgrading, and placement.

13. Ensure career counselling for all employees on problems affecting job performance and personal development.

14. Conduct periodic on-site audits to ensure that all departments display pertinent EEO posters and policy statements and that all involved parties adhere to the specifics of the AAP.

15. Ensure that ethnic minorities and women are encouraged and afforded full opportunity to participate in all County sponsored educational and training activities.

16. Inform all supervisory personnel that their affirmative action effort is an element in the evaluation of their performance, in addition to other supervisory factors.

17. Ensure that all supervisory personnel are aware of their responsibility to take action to prevent harrassment of employees because of race, color, etc.
18. Recommend necessary responsibilities and duties to the Board of Freeholders concerning staff functions in the fulfillment of the AAP.
CHAPTER III

AUDIT AND REPORTING SYSTEM

A. AFFIRMATIVE ACTION OFFICER (AAO)

The AAO shall develop and implement an audit and reporting system to evaluate the progress and problems of the AAP. This includes, but is not limited to the following:

1. A qualification survey of all employees shall be compiled and forwarded to the department head to assist in the identification of all persons eligible for promotional consideration.

2. The AAO shall provide the Board of Chosen Freeholders with semi-annual reports that shall include the following information by ethnic group and sex for employees as well as participants:

   (A) applicants, examination results (where applicable)
   (b) appointments
   (c) promotions
   (d) separations
   (e) participants-training
   (f) completions and placements.

A narrative analysis of problem areas and progress shall also be included in the semi-annual reports.

3. The AAO shall seek and secure all job announcements and participant openings for the purpose of review and providing assistance in filling job or slot openings, where such action is permitted under applicable New Jersey statutes.
B. RECORDS TO BE MAINTAINED BY THE
AFFIRMATIVE ACTION OFFICER

In fulfilling his/her function in monitoring the AAP, the AAO shall maintain and record on at least a quarterly basis the following statistical information:

1. Recruitment activity by the AAO (staff and participant).
2. Applications received for all jobs and participant opening.
3. Record of written, oral, and work sample examinations or tests given to any person, applicant or otherwise.
4. Record of new employee appointments.
5. Record of employees eligible for promotion.
6. Record of promotions or upgrading.
7. Record of separations and the reasons thereafter.
8. Record of current departmental work force.

All of the above information shall be compiled by ethnic group and sex.

4. The workforce analysis report prepared annually shall be attached to this Program and when prepared, shall be made a part thereto and made a part hereof.

C. EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE

Equal Employment Opportunity Advisory Committee (EEOAC) is an advisory body to the AAO on matters pertaining to the AAP. The committee members will be appointed to serve one year terms commencing January 1 of each year. Members are to be appointed by the Board of Chosen Freeholders and are eligible for reappointment by said Board of Chosen Freeholders.

The purpose of the committee is to provide community input to advise the AAO on the progress and/or problems of the AAP. The duties and responsibilities of the EEO include, but are not limited to the following:
1. Identify those groups who should be served by the AAP.

2. Review of existing personnel policies and practices and hiring methods, with the intent of making recommendations.

3. Issue an annual report which will be made available to the Passaic County Board of Chosen Freeholders.

4. Develop a program for receiving inputs from all segments of the County's population.

5. Report monthly in writing to the AAP so that he/she can take appropriate action.

The EEOAC shall include persons from each of the following groups:

(a) two ethnic minority employees

(b) two persons experienced in affirmative action

(c) one black member and one youth member.

(d) two female senior citizen participants

(e) two white/veterans (male)

(f) two Spanish youths.

The committee will meet regularly, at least once per month, and will establish rules of operation to efficiently transact its business.
CHAPTER IV

PROBLEM AREAS AND ELIMINATION OF THEM

This chapter identifies problems areas with outlined objectives to eliminate artificial barriers and deficiencies in the current selection process. The AAO will continue to evaluate the total selection process to ensure equal opportunity and the attainment of its affirmative action goals.

A) RECRUITMENT

Problems exist with the distribution of minority members within occupational categories and within the male/female group. This section identifies certain specific problems and outlines program objectives to overcome these problems:

Problem: Personnel advertisements have not reached all potential applicants.

Suggested Solution: The 1976 Budget for the Personnel Department will provide funds for advertising in ethnic minority and women's media, and publishing job opportunities literature to include brochures and information handouts. Such funds should be of assistance in publicizing Passaic County's commitment to affirmative action and to assist in the overall recruitment effort.

Problem: Previous recruitment efforts have not adequately enlisted the assistance of ethnic minority and women's organizations, associations, and groups.

Suggested Solution: The AAO will establish and implement a regular outreach recruitment program to include ethnic minority and women's organizations and groups. The AAO will reg-
ularly visit and notify these organizations of County openings and recruitment efforts. Initial notification shall be accomplished by April 1, 1976, and thereafter on a regular basis.

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Problem: Intake procedures have not adequately provided career counseling for participants.

Suggested Solution: The AAO shall participate and enlist the participation of the several County Departments in designing career days and will evaluate the newly incepted orientation program in regard to the provision of career information and development.

B) APPLICATIONS AND ORIENTATION

The application process and screening of applications at times prevents full utilization of certain needy potential participants.

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Problem: Restrictive minimum qualifications at times, have acted as barriers to screen out certain disadvantaged or unemployed individuals.

Suggested Solution: Prior to the publication of any job announcement the AAO shall analyze the position. The AAO will work closely with Departmental heads in evaluating job specifications so as to ensure that unnecessary requirements which hamper selection of certain groups are eliminated.
C) WRITTEN TESTS

Written tests are often utilized to ascertain the skills and educational levels of many participants. Subject to New Jersey Statutes, the AAO will review this testing process to ascertain its applicability in the screening process and in measuring skills and educational levels.

Written tests are also administered for persons who are absorbed or hired as regular County employees. These are given in accordance with Civil Service standards. The AAO will be responsible for ascertaining that all such tests are job related and are administered in accordance with the applicable statutes.

---

Problem: Written tests that tend to disqualify certain ethnic and sex groups at disproportionate rates may not be validated and/or applicable.

Suggested Solution: (a) Written examinations should be created for a particular job title only after a thorough job analysis has been completed, job related performance elements have been determined, and reasonable content or construct validity is evidenced.

(b) All written examinations administered in compliance with the above objective shall be closely monitored to ensure that problem areas are immediately identified and evaluated with respect to the job specifications.

(c) The AAO shall immediately recommend several of the County's personnel to receive training in job analysis and test validation.
D) ORAL INTERVIEWS

Passaic County utilizes the oral interview extensively as a means of evaluating an applicant's qualifications for a position. The role of the oral interview, under affirmative action, will continue to be of importance in the selection process. A tape recording shall be made of each oral interview and maintained in file for at least one year. Any applicant who refuses to have the interview recorded will be disqualified from the list of applicants.

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Problem: Oral reviews have on certain occasions lacked clear and objective criteria upon which to evaluate applicants' qualifications.

Suggested Solution: (a) All participating agencies in the selection process, that conduct oral examinations, will receive orientation by the AAO concerning their responsibilities to the AAP. The AAO will obtain a job analysis of the position, minimum qualifications and suggested questions for the oral interview. The oral interviewer(s) shall list the qualifications which they will evaluate for each candidate, and establish specific criteria and indicators by which to measure such qualifications.

(b) Each interviewee not accepted should be properly denoted and the reasons therefore submitted in writing to the AAO and made part of the interviewee's file. Such reasons shall be reviewed for sufficiency by those persons in charge of selection in the res-
pective agency and by the AAO. All questionable failures of any candidate or applicant shall be examined forthwith for validity.

(c) In order to reduce the possibility of discrimination in selection as a result of oral interviews, a board shall be convened by the Freeholder Director, composed of:

(1) the AAO
(2) a member of the Board of Freeholders
(3) a departmental representative chosen by the departmental head; the departmental representative will rotate for each job opening.

This panel will submit, where feasible, three names to the Freeholder Administration Committee for final evaluation. The Administration Committee's decision will be forwarded to the County Personnel Department of appropriate action. Disapproval must be noted in writing and forwarded to the AAO to determine sufficiency and compliance with EEO policy standards.

E) PROMOTIONS

As of December, 1975 it is not possible to provide information on the Department's promotional practices and procedures.

Accordingly, the AAO shall conduct and update annually a baseline study of upward mobility patterns for all County employees. The initial study will be prepared by June 30, 1976.

Problem: Women have traditionally been locked into the clerical occupations even though experience within an agency has provided them with the skills and opportunities necessary to perform professional or para-professional duties.
Suggested Solution: For the purpose of establishing upward mobility for clerical employees, the Personnel Department will establish career ladders with appropriate transitional classifications between clerical and professional categories.
ASSURANCE OF COMPLIANCE

The County Administrator and the Executive Director of Housing of Passaic County assure and certify that the County of Passaic has complied with and will comply with Title VIII of the Civil Rights Act of 1968 and Executive Order 11063 (H.U.D. 915).

Nicola DiDonna
County Administrator

Angel Roman
Executive Director of Housing

December 10, 1990
STATE OF NEW JERSEY
Division of Contract Compliance & Equal Employment Opportunity

EMPLOYEE INFORMATION REPORT

For Instructions on completing the form, go to: http://www.state.nj.us/treasury/contract_compliance/pdf/aa302ins.pdf

SECTION A - COMPANY IDENTIFICATION

1. FED. NO. OR SOCIAL SECURITY        2. TYPE OF BUSINESS         3. TOTAL NO EMPLOYEES IN THE ENTIRE
   NUMBER 22-6002466                  □ 1. MFG □ 2. SERVICE □ 3. WHOLESALE Company 2012

4. COMPANY NAME
   County of Passaic

5. STREET    CITY  COUNTY  STATE  ZIP CODE
   401 Grand Street  Paterson  Passaic  NJ  07505

6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE)
   CITY  STATE  ZIP CODE

7. CHECK ONE: IS THE COMPANY:     □ SINGLE-ESTABLISHMENT EMPLOYER     ☐ MULTI-ESTABLISHMENT EMPLOYER

8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ

9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT
   IN PUBLIC AGENCY AWARDING CONTRACT

Officer Use Only

DATE RECEIVED  REIMBURSEMENT  ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees not just those time in minority/non-minority categories, in columns 1, 2, & 3 DO NOT SUBMIT AN empty REPORT.

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   X 1. Visual Survey
   X 2. Employment Record
   ☐ 3. Other (Specify)

13. DATES OF PAYROLL PERIOD USED
   From: 07/01/2017  To: 06/30/2018

14. IS THIS THE FIRST EMPLOYEE INFORMATION REPORT SUBMITTED?
   ☐ 1. YEAR * 2. NO **
   MO  DAY  YEAR 09  26  2017

SECTION C - SIGNATURE AND IDENTIFICATION

25. NAME OF PERSON COMPLETING FORM (Print or Type)
   Barbara E. De Spinto

26. SIGNATURE

27. TITLE
   Director Human Resources

28. DATE
   MO  DAY  YEAR
   10  01  2018

29. ADDRESS NO. & STREET
   401 Grand Street

30. CITY  COUNTY  STATE  ZIP CODE
   Paterson  Passaic  NJ  07505

31. PHONE (AREA CODE) NO. EXTENSION
   973 - 821 - 4480

Official Resolution: R20161019
MINORITY/FEALME SMALL BUSINESS ENTERPRISE PROGRAM

COUNTY OF PASSAIC

I

STATEMENT OF POLICY

To further the establishment, preservation and development of MFSBE, it is the policy of Passaic County to ensure that MFSBE will be actively sought out by all appropriate means for consideration as potential subcontractors and/or suppliers or equipment lessors in all aspects of contracting to the maximum extent feasible. County of Passaic shall affirmatively solicit MFSBE interest, capability and prices and shall document the results of such solicitation and contracting opportunities. It is the intent of County of Passaic to comply in every respect to the spirit and letter of Executive Order No. 11625 and 49 CFR 26, as well as all regulations promulgated pursuant thereto.

II

RESPONSIBILITY FOR THE PROGRAM

Barbara DeSpirito will personally oversee the Program as the Minority Female Small Business Enterprise Program Officer, Ms. Barbara DeSpirito (hereinafter referred to as the Officer) to carry out the program. The MFSBE Officer shall be given full authority to carry out the Program and is charged with the following responsibilities:

1. Develop policy statements and internal and external communication procedures;

2. Assist line management in collecting and analyzing MFSBE data and identifying problem areas and/or barriers;

3. Design, implement and monitor internal audit and reporting systems to measure program effectiveness and to determine where progress has been made and where further action is needed and, if necessary, to assure that such action is taken;

4. Assure that current information affecting this Program is disseminated to responsible officials;

5. Arrange solicitation to ensure that MFSBEs receive timely information regarding contracting opportunities.

III

DISSEMINATION OF POLICY

This Policy shall be disseminated to all officers and staff personnel who routinely participate in decisions on behalf of County of Passaic regarding the evaluation, preparation and submission of this Policy and the following actions will be taken at a minimum:

1. Meetings of supervisory and staff officers concerned with such decisions shall be conducted as the MFSBE Officer may deem proper for the purpose of discussing the progress of the MFSBE Program. The meetings shall be conducted on a quarterly basis or on an "as needed" basis in the event the MFSBE Officer determines that compliance with MFSBE contractual provisions are not being adhered to;
2. All new and supervisory staff officers who will be concerned with such decisions will be indoctrinated within thirty (30) days following their reporting date. Documentation of briefings shall be maintained by the MFSBE Officer in the appropriate file(s);

3. County of Passaic shall contact various minority and women-owned businesses and community organizations to include but not be limited to the following organizations/trade associations:

   NJ Chapter, National Association of Minority Contractors
   National Association of Women in Construction
   NJ Chapter, American Subcontractors Association
   The Regional Alliance for Small Contractors
   NJ Association of Women Business Owners
   NJ Small Business Development Center
   NJ Small Business Network

In order to make County of Passaic MFSBE Program known to all potential MFSBE’s who might be interested in participating as suppliers, subcontractors or equipment lessors on any given contract (Company’s name) might bid, (Company’s name) shall take the following action:

1. The MFECE Officer shall contact the NJDOT or referer to http://www.njdot.com, as well as other resources which are likely to yield responsible MFSBE contacts, such as Minority Business Development Centers, Chambers of Commerce and NJ Department of Commerce, Division of Small, Minority and Women-owned Businesses;

2. Advertisements placed by County of Passaic shall make reference in whatever manner is deemed appropriate in the circumstances by the MFSBE Officer, to our MFSBE Program.

IV IMPLEMENTATION OF MFSBE PROGRAM

This policy shall be implemented so as to further the establishment, preservation and strengthening of disadvantaged business enterprises. A corollary of this policy is that actions taken pursuant to this MFSBE Program shall not be implemented so as to effectuate reverse discrimination against non- MFSBE’s in respect to work to be performed by potential suppliers, subcontractors, consultants, and equipment lessors. To these proper ends we shall do the following:

a. Prepare, update and make use of the appropriate lists of MFSBE’s. These lists should be incorporated in and made part of all other “lists” used by us for purposes of contacting potential suppliers to give special emphasis to this MFSBE Program. It is further necessary that these potential MFSBE suppliers, subcontractors, consultants and equipment lessors be identified by some special symbol such as “MFSBE” in order to be given direct special attention to the fact that they should be given every opportunity to express their interest, capability and price quote on contracts County of Passaic has decided to bid;
b. Obtain and maintain directories or registers of qualified MFSBE’s with which we routinely do business. Additionally, lists of approved or otherwise “prequalified” MFSBE’s prepared by competent State or Federal Administrative Agencies shall be maintained. These lists shall serve to supplement lists prepared by us described in subparagraph (a) of this Section;

c. Coordinate with minority and women-owned organizations/associations for the purpose of seeking their assistance and advice in the identification of qualified MFSBEs;

d. Where feasible, County of Passaic shall select portions of work to be performed by MFSBE’s in order to increase the likelihood of meeting the MFSBE goal, including where appropriate, breaking down contracts into economically feasible subunits;

e. At the bid solicitation stage, it is essential that we provide appropriate qualified MFSBE’s an opportunity to express their interest, capability and price quotes for contracts County of Passaic intends to bid. Contact with the MFSBE’s determined to be both appropriate and qualified shall be made by whatever means seems necessary and appropriate for the purposes of providing such MFSBE’s notice of our intent to bid or purchase. In every case the question shall be: Has the action taken apprised a qualified MFSBE supplier, subcontractor, consultant or equipment lessor of the pendency of our bid and solicited its expression of interest, capability and price quotes;

f. All solicitations of interest made by us to potential MFSBE suppliers, subcontractors, consultants or equipment lessors shall state explicitly that County of Passaic reserves the right to reject any or all proposals from suppliers, subcontractors, consultants and equipment lessors;

g. We shall accept quotes from MFSBE suppliers, subcontractors, consultants and equipment lessors on exactly the same basis we would be expected of non- MFSBE suppliers, subcontractors, consultants and equipment lessors. We shall not exact a more stringent requirement of MFSBE’s in regard to the formality of written vs. verbal quotes than would be expected of non- MFSBE’s;

h. So as to avoid any unwarranted claim of discrimination or reverse discrimination, it shall be the Policy of County of Passaic subject to Paragraph IV (f), to award suppliers and subcontractors submitting the most favorable proposal in the event the prime contract shall be awarded to ______________________ (Company’s name);

The following Guidelines set forth the specific criteria to be given by ______________________ (Company’s name) in determining whether a given supplier, subcontractor or equipment lessor has satisfied the requirement for award of contract, i.e. the low, responsive, responsible bidder. The Guidelines will be used by ______________________ (Company’s name) in meeting the standard award set forth in Section IV (h) hereof. This Guideline is not intended to be an exclusive listing of criteria to be considered. Other factors shall be considered as deemed necessary by the MFSBE Officer.

December 11, 2018
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R20161014

LOW BIDDER: The low bidder is that bidder quoting the lowest price.
2. **RESPONSIVE BID:** A bid proposal that does not deviate substantially from the bid invitation shall be considered a responsive bid. A bid is deemed to have deviated substantially from the bid invitation when the deviation relates to the price, quantity, quality, or manner of performance of the contract.

3. **RESPONSIBILITY:** A bidder shall be deemed responsible, if in the judgement of the MFSBE Officer, it possesses the integrity, financial ability, experience and resources to perform the subject contract. A non-exclusive set of criteria to be considered in determining whether a given MFSBE satisfies this standard follows:

   (i) **Integrity**
      - Reputation in the community and better business bureaus
      - References upon request of _____________ (Company’s name)
      - Consultation with subject owner
      - Bank references

   (ii) **Financial Ability**
      - Bank references upon request of _____________ (Company’s name)
      - Bonding capabilities
      - Licensed to do business in jurisdiction
      - Have they done work of this magnitude
      - Investment necessary and expected cash flow
      - Prior record of default

   (iii) **Resources**
      - Scheduled commencement of work relative to MFSBE’s present contract work
      - Managerial and technical staff available for work
      - Relations with sources of labor
      - Access to necessary equipment and materials and condition thereof

4. As a condition precedent to award of supply contract or subcontract, the party receiving the award whether it be a MFSBE or a non- MFSBE shall use his/her best efforts to utilize minority group subcontractors or subcontractors with meaningful minority group representation.

V **MONITORING MFSBE**

County of Passaic acknowledges that it is responsible for ensuring that MFSBE’s utilized in its Program perform a commercially useful function. It is noted that failure to fulfill this obligation will be considered a breach of any federally assisted and/or state funded contract and damages may be assessed. Credit toward County of Passaic MFSBE goal/target attainment shall be determined by MFEBEs that perform a commercially useful function in regards to a distinct element of contract work and carry out specific management, supervisory and operational responsibilities related thereto.
VI SUBSTITUTION/REPLACEMENT OF LISTED MFSBE

County of Passaic will make every feasible attempt to utilize the MFSBE listed for goal attainment. However, in the event that a MFSBE is unable or unwilling to perform, County of Passaic shall notify the awarding agency in writing and include documentation to justify the substitution, including a statement from the MFSBE's to be replaced acknowledging the substitution. County of Passaic shall also identify the replacement MFSBE or document its good faith efforts to replace the MFSBE with another MFSBE.

Barbara DeSpirito

Date

Anthony DeNova

Date
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH KEFFEE COMMISSARY NETWORK, LLC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF’S DEPT

REVIEWED BY:  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
William J. Pascarell, III , Esq.  
COUNTY COUNSEL

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PRES.= present  ABS.= absent  
MOVE.= moved  SEC.= seconded  
AYE.= yes  NAY.= no  ABST.= abstain  
RECU.= recuse

Dated: December 13, 2018
RESOLUTION AUTHORIZING THE ONE-YEAR OPTION TO RENEW THE CONTRACT WITH KEEFÉ COMMISSARY NETWORK, LLC

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R 2015-0767 on October 27, 2015, awarding a contract to Keefe Commissary Network, LLC to provide services identified as Jail Commissary and Inmate Banking System at the Passaic County Jail; and

WHEREAS the contract term is August 1, 2015 through July 31, 2018, with two (2) one year options to renew; and

WHEREAS the County is desirous of exercising the first one-year option to renew for the period August 1, 2018 through July 31, 2019; and

WHEREAS this matter was discussed at the Freeholder Law and Public Safety Committee meeting of December 4, 2018 and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize one year option to renew the contract with Keefe Commissary Network LLC, as it concerns Jail Commissary and Inmate Banking System for the Passaic County Jail; and

BE IT FURTHER RESOLVED that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the action taken by this Board.

Dated: December 11, 2018
Public Meeting (Board Meeting)

Date: Dec 11, 2018 - 5:30 PM
Location: County Administration Building 220
        401 Grand Street
        Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE REINSTATEMENT AND AMENDMENT TO CONTRACT RELATING TO THE COUNTY'S PURCHASE OF LAND AT 2287 HAMBURG TURNPIKE IN THE TOWNSHIP OF WAYNE, NEW JERSEY PREVIOUSLY AUTHORIZED BY RESOLUTION R2018-0518 ON JUNE 26, 2018, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Late Starters
COMMITTEE NAME
RESOLUTION AUTHORIZING THE EXECUTION OF THE REINSTATEMENT AND AMENDMENT TO CONTRACT RELATING TO THE COUNTY’S PURCHASE OF LAND AT 2267 HAMBURG TURNPIKE IN THE TOWNSHIP OF WAYNE, NEW JERSEY PREVIOUSLY AUTHORIZED BY RESOLUTION R2018-0518 ON JUNE 26, 2018

WHEREAS pursuant to Resolution R2018-0518 dated June 26, 2018, the Board of Chosen Freeholders of the County of Passaic previously authorized the purchase of approximately 5.64 acres of land at 2267 Hamburg Turnpike in Wayne, NJ for the sum of Nine Hundred Ninety Thousand ($990,000.00) Dollars and a contract was executed on July 12, 2018 for the purchase; and

WHEREAS pursuant to an inspection contingency in the aforesaid contract, the County of Passaic agreed to terminate the contract on October 10, 2018; and

WHEREAS the County of Passaic negotiated a Reinstatement and Amendment to Contract with the Seller, subject to the terms and conditions stated in the attached Reinstatement and Amendment to Contract.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director and Clerk to the Board to execute the aforesaid Reinstatement and Amendment to Contract.

BE IT FURTHER RESOLVED that all of the expressed revisions in the Resolution are hereby reaffirmed and reinstated accordingly for the sum of Nine Hundred Ninety Thousand ($990,000.00) Dollars.

December 11, 2018
REINSTATEMENT AND AMENDMENT TO CONTRACT

THIS REINSTATEMENT AND AMENDMENT TO CONTRACT ("Reinstatement Amendment") dated as of the ___ day of ________ 2018, by and between MOUNTAINVIEW TERRACE ASSOCIATES, L.L.C., having an address at P.O. Box 777, Oakhurst, New Jersey 07755 ("Seller"), and COUNTY OF PASSAIC, having an address at 401 Grand Street, Paterson, New Jersey 07505 ("Buyer").

WHEREAS, Buyer and Seller entered into the Contract for Sale of Real Estate dated July 12, 2018 ("Contract"), for property located at 2267 Hamburg Turnpike, Wayne, New Jersey ("Property"); and

WHEREAS, the Buyer terminated the Contract on October 10, 2018; and the parties wish to reinstate the Contract on the terms and conditions set forth herein.

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

1. The Contract, as modified by this Reinstatement Amendment, is hereby reinstated in full force and effect. All capitalized terms used herein shall have the meanings ascribed to them in the Contract, unless otherwise defined herein. In the event of any conflict between the Contract and this Reinstatement Amendment, the latter shall control.

2. Extension of Contingency Periods. The Inspection Period and the Green Acres Contingency Periods (the "Contingency Periods") are hereby extended until thirty (30) days after Buyer’s receipt of Seller’s Proposed Remediation Notice (defined below), during which time the Seller shall have the right but not the obligation to obtain proposals from licensed environmental firms to conduct Phase II testing at the Property and to remediate any areas of concern at the Property in compliance with NJDEP rules and regulations. During the extended Contingency Periods, either party shall have the right, in its sole discretion, to terminate the Contract. Seller shall have no obligation to proceed with testing or remediation, but should the Seller determine, after completion of Phase II testing, in its sole discretion, after completion of Phase II testing, that remediation of the Property is feasible, it shall notify Buyer that Seller is willing to proceed with remediation, together with a proposed remediation plan ("Seller’s Proposed Remediation Plan").

3. Conditions Precedent. Before Seller proceeds with remediation of the Property, the following conditions must be satisfied:

   (a) The parties shall promptly submit a request to NJDEP for (i) written approval of Seller’s Proposed Remediation Plan and for (ii) a written extension of the Green Acres Funding Approval for $410,000.00 from the NJDEP through December 31, 2019 or such other period of time as may be acceptable to the parties.

   (b) In the event that NJDEP approves the Seller’s Proposed Remediation Plan and the funding extension, the Contingency Periods shall be deemed satisfied and shall expire.
(c) In the event that 3(a) and (b) above are not timely satisfied, the Contract shall automatically terminate and the parties shall have no further rights or obligations hereunder, except as specifically set forth in the Contract.

4. **Remediation and Closing.**

(a) In the event that 3(a) and (b) above are timely satisfied, then Seller shall promptly proceed to implement Seller’s Proposed Remediation Plan, and shall notify Buyer and NJDEP upon completion of same, and request a Memorandum from NJDEP approving the remediation and confirming NJDEP’s commitment to fund $410,000.00 towards the acquisition (“DEP Approval Memo”).

(b) If at any time after NJDEP’s initial approval of Seller’s Proposed Remediation Plan, the NJDEP shall seek to impose more stringent standards for compliance and remediation than what was initially approved, then Seller shall have the right to decline to proceed with the project and terminate the Contract, provided however, that the Buyer shall have the right but not the obligation to override such termination, by agreeing to assume the additional costs occasioned by the more stringent standards.

(c) Buyer shall within fifteen (15) days after its receipt of the DEP Approval Memo, post a deposit in the amount of $50,000.00, to be held by the Title Company as escrow agent, as security for Buyer’s obligations under the Contract as modified by this Reinstatement Amendment, which shall be credited against the purchase price at closing. Thirty (30) days after issuance of the DEP Approval Memo, the parties shall proceed to closing of the sale of the Property in accordance with the Contract.

4. **Further Extension.** In the event that the conditions precedent in section 3 are satisfied and Seller commences remediation of the Property, but such remediation is not expected to be completed within the extended period of Green Acres Funding Approval, the Buyer shall use commercially reasonable efforts to obtain a further extension of the Green Acres Funding Approval for a period sufficient to complete remediation and closing of the acquisition of the Property. If the request for extension of the Green Acres Funding Approval is denied, then either party shall have the right to cancel the Contract.

5. **Counterparts.** This Reinstatement Amendment may be executed in counterparts, each of which shall be deemed an original, and all of which, when taken together, shall constitute one and the same agreement. Signatures transmitted by facsimile transmission or scan attached to an email shall be accepted and enforceable as originals.

[SIGNATURE PAGE Follows]
IN WITNESS WHEREOF, the parties agree to the foregoing by signing below as of the year and date first set forth above.

WITNESS OR ATTEST:

BUYER:
COUNTY OF PASSAIC

By: ___________________________
Name: _______________________
Title: _______________________

SELLER:
MOUNTAINEVIEW TERRACE ASSOCIATES, L.L.C.

By: ___________________________
Name: _______________________
Title: _______________________