GIS Specialist / Planner
Passaic County, New Jersey
Department of Planning & Economic Development

Responsibilities: The County of Passaic seeks a Full-Time GIS Specialist / Planner. Responsible to provide Geographic Information Systems (GIS) services to the Department of Planning and Economic Development as well as other County departments. Incumbent will work under the direction of the Planning Director and will be responsible for managing the production of GIS data and services, creating graphics and presentation materials that illustrate data clearly and effectively in technical reporting and presentations with elected officials and the public. The position requires the development and implementation of GIS workflow standards in order to implement the County’s Enterprise GIS program. Incumbent will manage collection of data to facilitate regular updates to County databases, field data requests from County departments and the public, and coordination with outside agencies and entities to facilitate these activities to current standards. Incumbent will regular coordination with County departments (i.e., Roads, Cultural and Historic Affairs, Engineering, Prosecutors) to determine ongoing needs and to ensure the integrity of GIS processes through managing a GIS User Group. In charge of complex GIS projects involving full responsibility for the implementation of all phases of project(s) & responsible for the performance of non-direct staff. Including other duties and projects related to planning as assigned by the director.

Requirements: Two (2) years experience in GIS mapping / cartography, most current ESRI software, database management and documentation, and an ability to relate GIS issues with non-technical staff. Experience in geodatabase management and working in a multi-user GIS environment is required. Experience with GIS administration, web mapping and application development, graphic design, SDE, Python, MS SQL-server, and GPS software / hardware highly desirable. Applicants should be prepared with a portfolio of work products. A Master’s degree may be substituted for (1) year of GIS experience. A Bachelor’s degree in Geography, Environmental Sciences, Planning or related field with (12) semester hours in computer mapping/GIS with spatial programming & digital image processing may be substituted for (1) year GIS experience. Excellent written and verbal communications skills are necessary as the incumbent will be required to communicate with various departments to determine needs and GIS solutions.

To be considered, please mail, fax or email the following to the address below no later than July 30, 2020.

Cover letter indicating your interest and experience
Resume
Names and phone numbers of three (3) references to:

Michael Lysicatos PP, AICP
Passaic County Department of Planning and Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512
Fax: 973.812.3450
Email: mlysicatos@passaiccountynj.org