



County of Passaic

Division of Roads

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APPLICATION FOR HIGHWAY OPENING PERMIT

Name of Applicant (Owner or Contractor) _____ Date _____

Applicant's Address _____ City _____ State _____ Zip Code _____

Phone _____ 24-Hour Emergency Number _____ Email _____

Address of proposed Work _____ Municipality _____

Anticipated Start Date: _____

Is this Site Plan or Subdivision? Yes _____ No _____ Number _____

This work requires: Lane Shift _____ Alternating Traffic _____ Detours _____

Detailed description and purpose of work: _____

Anticipated duration of work within the Right-of-way (full or partial work days) _____

Total Linear Feet of Opening _____ Width of Opening _____

- The applicant agrees to restore the final pavement to a satisfactory condition within no earlier than 90 days nor more than 120 days from the day the county accepts the completed work. For roads with concrete bases, this period shall be no earlier than 30 days nor more than 90 days.
- The applicant agrees to return to the site at least once every 30 days until the final pavement is restored to repair any settlement in the trench that during the period or more often if required by the Supervisor of Roads.
- The applicant agrees to be responsible for maintaining and repairing the opening for a period of not less than 2 years after final restoration is accepted by the Supervisor of Roads.
- The applicant agrees that no work will be started on this project prior to calling for and receiving utility mark outs, establishing the approved Traffic Control Plan, and meeting all other requirements of the Passaic County Highway Opening and Use Resolution dated 12/30/2015.

Signature of Applicant	Permit Number
Print Name of Applicant	Date Issued

Approved

Supervisor of Roads

Passaic County Highway Opening Permit
General Notes

1. Projects exceeding 1,000 linear feet of total length or work in the travel way while under moratorium (7 years from last resurfacing) will require review by the Freeholder Public Works, Buildings and Grounds Committee at its next scheduled meeting.
2. Any application for work in the travel way or sidewalk must be accompanied by a Traffic Control Plan, developed in accordance with the current Manual for Uniform Traffic Control Devices (MUTCD). This plan must be reviewed and approved by the County Traffic Engineer prior to issuance of any permit.
3. All applications must be accompanied by a dimensioned drawing showing the location of work to be done, the centerline of the road, curb or edge of the road, sidewalk if any, other utilities in the road, and the size and location of the work in reference at least two permanent structures.
4. The Applicant will have five (5) working days from issuance of the permit or permits to start work or the permit(s) will be deemed void.
5. If the project exceeds 30 calendar days, the applicant/contractor shall be required to renew the permit.
6. The applicant or contractor must notify the Supervisor of Roads prior to any work stoppage exceeding 5 consecutive working days or the permit will expire.
7. Lane closures shall only occur between 9:00 AM and 3:00 PM.
8. Any work on weekends or County holidays must be approved by the Supervisor of Roads.
9. No work shall take place on County Highways on any General Election day.
10. No work other than valid emergencies shall take place on County Highways from November 15th to April 1st of each year.