A. Announcement of the Open Public Meeting Law

B. Roll Call:
   1. Akhter
   2. Bartlett
   3. Best
   4. Duffy
   5. Lepore
   6. Deputy Director James
   7. Director Lazzara

C. Invocation:

D. Pledge of Allegiance

E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

F. Approval of Minutes: September 11, 2018

G. Approval of Proclamation:
H. Freeholder Reports:
   1. Freeholder Director Cassandra "Sandi" Lazzara
   2. Freeholder Deputy Director Bruce James
   3. Freeholder Assad R. Akhter
   4. Freeholder John W. Bartlett
   5. Freeholder Theodore O. Best, Jr.
   6. Freeholder Terry Duffy
   7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:
   1. Motion to Open the Public Portion of the meeting____________________________
   2. Motion to Close the Public Portion of the meeting____________________________

K. Resolutions - Consent Agenda:

   ADMINISTRATION AND FINANCE
   1. RESOLUTION TO PURCHASE VIA STATECONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

   2. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a), ALL AS NOTED IN THE RESOLUTION.

   3. RESOLUTION AUTHORIZING THE SOLICITATION OF SOFTWARE FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING FOR THE PASSAIC COUNTY SHERIFF DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

   4. RESOLUTION AUTHORIZING THE PADDLE BOAT, KAYAK, CANOE AND CONCESSION SERVICES SOLICITATION FOR THE COUNTY OF PASSAIC PARKS DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHI INTERNATIONAL CORP OF SOMERSET, NJ FOR NETWORK SWITCHES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHAPMAN CHEVROLET LLC OF PHILADELPHIA, PA FOR TWO (2) 2019 CHEVROLET COLORADO 12N53/HOT SHOT DELIVERY VEHICLE WHEELBASE 128.3” 6SWB BODY FOR THE PASSAIC COUNTY SENIOR SERVICES DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

7. RESOLUTION AWARDING A CONTRACT TO MAIN STREET MOVERS OF IRVINGTON, NJ FOR TRANSPORTATION OF SEQUOIA VOTING MACHINES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS RFQ-18-070 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

8. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES A GAVIN AND SONS FOR RE-BID AUTO SHOP MATERIALS FOR THE COUNTY OF PASSAIC SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

9. RESOLUTION AUTHORIZING EXECUTION OF UNITED STATES DEPARTMENT OF TRANSPORTATION STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES IN CONNECTION WITH GRANT FUNDS RECEIVED THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROGRAM THROUGH THE FEDERAL HIGHWAY ADMINISTRATION, ALL AS NOTED IN THE RESOLUTION.

10. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159 P.L. 148) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)[B-18-UC-34-0112], ALL AS NOTED IN THE RESOLUTION.

11. RESOLUTION TO EXERCISE THE ONE-YEAR OPTION BY AND BETWEEN THE COUNTY OF PASSAIC AND OPTICAL STORAGE SOLUTIONS, INC. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE PASSAIC COUNTY CLERK/REGISTRY LANDEX SYSTEM, ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

12. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF $2,000.00 TO PURCHASE RADON TEST KITS, ALL AS NOTED IN THE RESOLUTION.
HUMAN SERVICES

13. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE FY2017 CONTINUUM OF CARE (COC) PROGRAM COMPETITION (COC GRANT NUMBER NJ0242LF111703), IN THE AMOUNT OF $660,742.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED ON THE RESOLUTION.

14. RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) COPIERS FROM ATLANTIC TOMORROWS OFFICE (STATE CONTRACT #40467) FOR PREAKNESS HEALTHCARE CENTER, IN THE AMOUNT OF $15,712.00, ALL AS NOTED ON THE RESOLUTION.

15. RESOLUTION AUTHORIZING THE SECOND AND FINAL ONE (1) YEAR OPTION TO RENEW CONTRACT WITH H&R HEALTHCARE, LP, FOR SPECIALTY BED/CLINICAL MATTRESS OVERLAYS FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF $40,000.00, ALL AS NOTED ON THE RESOLUTION.

16. RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW CONTRACT WITH MALACHY MECHANICAL, OF BAYONNE, NJ, FOR PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF $65,000.00, ALL AS NOTED ON THE RESOLUTION.

17. RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS19AAA018 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED ON THE RESOLUTION.

18. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2019 SUBARU FORESTER 2.5i FROM RAMSEY SUBARU, IN THE SUM OF $27,422.00, IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON MAY 8, 2018, ALL AS NOTED IN THE RESOLUTION.

19. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DANKER, SELLEW & DOUGLAS, INC., TO FURNISH AND INSTALL TWO (2) WORK STATIONS IN PASSAIC COUNTY OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

20. RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF $16,000.00 FOR WORKFIRST NEW JERSEY NEEDS BASED WORK SUPPORT PROGRAM FOR CALENDAR YEAR 2019, ALL AS NOTED ON THE RESOLUTION.
21. RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY PARKS’ APPLICATION TO THE NEW JERSEY COUNCIL FOR THE HUMANITIES (NJCH) – PLANNING GRANT 2019, ALL AS NOTED ON THE RESOLUTION.

22. RESOLUTION FOR CHANGE ORDER #5 FOR DELT TECH, INC. AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY, ALL AS NOTED ON THE RESOLUTION.

23. RESOLUTION FOR CHANGE ORDER #1 FOR ONLINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT FOR 2 STORM LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

24. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR ON-CALL SERVICES FOR FIBER OPTIC LINE DESIGN AND INSTALLATION, ALL AS NOTED IN THE RESOLUTION.

25. RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING CO. FOR REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, PC #41 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, PC #252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION FOR CHANGE ORDER #13 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAKE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAKE, NJ, ALL AS NOTED IN THE RESOLUTION.

27. RESOLUTION FOR CHANGE ORDER #14 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAKE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAKE, NJ, ALL AS NOTED IN THE RESOLUTION.

28. RESOLUTION AUTHORIZING FINAL PAYMENT TO REIVAX CONTRACTING CORP. FOR THE REPLACEMENT OF WARWICK TURNPIKE BRIDGE NO. 1600-447 OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

29. RESOLUTION AWARDED CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 PAVEMENT MARKING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

Print Time: 10/3/2018 3:01:19 PM
30. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NV5 OF
PARSIPPANY, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL
TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF
STRUCTURE NO. 1600-367 RATZER ROAD OVER TRIBUTARY TO
POMPTON RIVER IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS
NOTED IN THE RESOLUTION.

PUBLIC WORKS

31. RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA, INC.
(FORMERLY PARSONS BRINCKERHOFF) AS IT CONCERNS
SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018
SPRUCE STREET BRIDGE OVER PASSAIC RIVER IN THE CITY OF
PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LAW AND PUBLIC SAFETY

32. RESOLUTION AMENDING RESOLUTION R2018 0389 TO AUTHORIZE AND
ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY
PROSECUTOR’S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF
VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-
EXTENSION FOR THE PERIOD OCTOBER 30, 2017 THROUGH JUNE 30, 2019,
ALL AS NOTED IN THE RESOLUTION.

33. RESOLUTION AUTHORIZING THE SUM OF $20,000.00 TO BE SET ASIDE
FOR PAYMENT OF AUTO BODY REPAIR BILLS FOR THE PASSAIC
COUNTY SHERIFF’S DEPARTMENT VEHICLES THAT ARE NOT ACCIDENT
RELATED, ALL AS NOTED IN THE RESOLUTION. (Account #: 8-01-25-157-
001-249)

PLANNING AND ECONOMIC DEVELOPMENT

34. RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD
FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018, ALL AS
NOTED IN THE RESOLUTION.

35. RESOLUTION IN SUPPORT OF THE APPLICATION OF THE BOROUGH OF
HAWTHORNE TO THE NJ DEPARTMENT OF ENVIRONMENTAL
PROTECTION FOR A HAZARDOUS DISCHARGE SITE REMEDIATION
GRANT FOR 55 SCHOON AVENUE, HAWTHORNE, NJ, ALL AS NOTED IN
THE RESOLUTION.

36. AMENDED
RESOLUTION 2018-0778 TO AUTHORIZE SUBMISSION OF A GRANT
APPLICATION TO THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION’S SAFE STREETS TO TRANSIT (SSTT) GRANT
PROGRAM, FOR WEST MILFORD LINKING TRANSIT ACCESS AND RETAIL
COMMERCIAL AREAS, ALL AS NOTED IN THE RESOLUTION.
RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS TRAILER NO LONGER USED BY THE PASSAIC COUNTY PARKS DEPARTMENT TO THE BOROUGH OF PROSPECT PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION’S BIKEWAYS GRANT PROGRAM, FOR LAKEVIEW AVENUE BIKE PATH PROJECT, ALL AS NOTED IN THE RESOLUTION.

L.  12. New Business:
   1. Personnel
   2. Bills
   3. Certification of Payroll
   4. Receipt of Departmental Reports

M.  13. Adjournment
PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
MINUTES FOR REGULAR MEETING HELD ON

September 11, 2018

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day at the Passaic County Public Safety Academy, 300 Oldham Road, Wayne, NJ starting at 6:00 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement of the Open Public Meeting Law.

Roll Call:

Members Present: Akhter, Bartlett, Best, Duffy, Lepore, Deputy Director James, Director Lazzara

Members Absent: 

Invocation: Rev. John Givens

Pledge of Allegiance: Freeholder Terry Duffy

Approval of Minutes:

Motion made by Freeholder Akhter, second by Freeholder Duffy, that the minutes for August 14, 2018, be approved which the motion was carried on a roll call of seven votes in the affirmative.

Proclamations:

A Motion was made by Freeholder James, second by Freeholder Bartlett, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

At this time Director Lazzara, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra “Sandi” Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pasquale “Pat” Lepore

COMMUNICATION: None

ORAL PORTION:

James: Motion to open the public portion.
Bartlett: Second.

ROLL CALL: Akhter, Yes; Bartlett, Yes; Best, Yes; Duffy, Yes; Lepore, Yes; James, Yes; Director Lazzara, Yes;

Introduced on: September 25, 2018
Adopted on: 
Official Resolution:
At this time no one appeared before the Board:

Duffy: Motion to close the Public Portion of the Meeting.
James: Second

ROLL CALL: Akhier, Yes; Bartlett, Yes; Best, Yes; Duffy, Yes; Lepore, Yes;
James, Yes; Director Lazzara, Yes;

Consent Agenda Resolutions:

A motion was made by Freeholder James, seconded by Freeholder Bartlett to add Resolution K-65 to the consent agenda, and the motion was carried on a roll call with seven votes in the affirmative.

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore that Resolutions K-1 thru K-65 be adopted and the motion was carried on a roll call with seven (7) votes in the affirmative with Freeholder Bartlett recusing himself on Resolution K-48 and Freeholder Best recusing himself on Resolution K-12 and K-65.

"End of Consent Agenda"

New Business:

Personnel:

A motion was made by Freeholder Lepore, Second by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which the motion was carried on a roll call with seven (7) votes in the affirmative.

Bills:

Motion made by Freeholder Lepore, seconded by Freeholder James, that

| Current Fund | 7-01     | 107,123.95 |
| Current Fund | 8-01     | 2,780,019.90 |
| HUD Budget Expenditures | 8-25     | 29,035.80 |
| Year Total: |          | 2,809,055.70 |
| General Capital Fund Budget | C-04     | 1,913,312.84 |
| State/Federal Grant Fund | G-01     | 1,108,761.55 |
| Open Space Trust FY2016 | O-16     | 269,352.74 |
| Open Space Trust FY2017 | O-17     | 145,026.02 |
| Open Space Trust FY2018 | O-18     | 39,820.21 |
| Year Total: |          | 454,199.07 |
| Ded Trust Empl Off Duty Police | T-13     | 27,200.60 |
| Passaic Open S | T-16     | 379,991.62 |
| Profession Liability Trust | T-19     | 238,233.96 |
| Trust Fund Other | T-20     | 20,508.83 |
| Municipal Forfeiture Fund | T-22     | 72,802.40 |
| Prosecutor's Confiscated Funds | T-23     | 474.70 |
| Year Total: |          | 739,312.11 |
| Private Industry Council | Z-81     | 7,250.71 |
| Total of All Funds |     | $7,138,915.91 |

Introduced on: September 25, 2018
Adopted on: Official Resolution #: 
Current Fund 7-01 1,326.00
Current Fund 8-01 22,219,492.30
Payroll Agency Deductions 8-05 7,915,781.43
HUD Budget Expenditures 8-25 24,710.90
General Capital Fund Budget C-04 109,000.00
State/Federal Grant Fund G-01 1,543,455.38
Open Space TRST Fund FY2018 O-13 350,000.00
Confiscated Trust Funds T-15 22,483.68
Professional Liability Trust T-19 12,117.38
Trust Fund Other T-20 8,133.52
Para Transit Trust Fund T-24 543.29
Private Industry Council Z-81 25,037.10

Total All Funds: $32,200,597.60

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

Payroll Certification:

A motion was made by Frecholder Lepore, seconded by Frecholder James, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

Departmental Reports

Departmental Reports were received and filed in the Office of the Clerk of the Board.

Adjournment

A motion was made by Frecholder Duffy, seconded by Frecholder Akhter that the regular meeting be adjourned at 6:12 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

(The proceedings of this meeting were both audio and video taped recorded)

Respectfully Submitted,

Louis E. Imhof, III,
Clerk of the Board

Prepared by: Armda Lisa Hill
Public Meeting (Board Meeting)

Date:    Sep 25, 2018 - 5:30 PM  
Location:  County Administration Building  
           220  
           401 Grand Street  
           Paterson, NJ 07505

Agenda:  RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PURCHASING  

REVIEWED BY:  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR  

APPROVED AS TO FORM AND LEGALITY:  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL  

Administration and Finance  
COMMITTEE NAME  

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PRES.= present  ABS.= absent  
MOVE= moved  SEC= seconded  
AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

Dated: September 26, 2018
RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/services in accordance with the terms of the applicable State Contract described below:
Vendor: Rachels/Michele's Co.  
State: # 80913  
Description: Gasoline & Fuels  
Using Agency: All Departments  
Amount: $100,000.00  
Account: Various  

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $100,000.00

APPROPRIATION: 8-01-31-220-001-U02-U09

PURPOSE: Resolution authorizing the purchase of gasoline and fuels from Rachels/Michele's Co. via state contract.

Richard Cuhill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a), ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:
Purchasing

Reviewed by:

Anthony J. De Nova III
County Administrator

Approved as to form and legality:

William J. Passarelli, III, Esq.
County Counsel

Administration and Finance
Committee Name

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| FREEHOLDER   | PRES. | ABS. | MOVE | SEC | AYE | NAY | ABST. | REC. | Vac.
|--------------|-------|------|------|-----|-----|-----|-------|------|------
| Lazzara      | ✓     |      |      |     |     |     |       |      |      |
| James        |       | ✓    |      |     |     |     |       |      |      |
| Akhter       |       |      | ✓    |     |     |     |       |      |      |
| Bartlett     |       |      |      | ✓   |     |     |       |      |      |
| Best Jr.     |       |      |      |     |     |     |       | ✓    |      |
| Duffy        |       |      |      |     |     |     |       |      | ✓    |
| Lepore       |       |      |      |     |     |     |       |      | ✓    |

PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  REC. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR LINE 1 ROCK SALT FOR SB-18-048 WINTER PRODUCTS IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a)

WHEREAS bids were received by the County of Passaic on September 12, 2018 for SB-18-048 Winter Products including Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride for the County of Passaic; and

WHEREAS Passaic County Roads Division has requested the rejection of Line 1 Rock Salt for this solicitation as the lowest bid substantially exceeds its anticipated cost estimate for these goods; and

WHEREAS the Purchasing Department now recommends that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(a); and

WHEREAS N.J.S.A. 40A:11-13.2(a) provides that a contracting unit may reject all bids when the lowest bid substantially exceeds the cost estimate for the goods or services; and

WHEREAS the Administration and Finance Committee considered this matter and recommended this resolution to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to reject Line 1 Rock Salt of the bid titled SB-18-048 Winter Products including Rock Salt, Grits, Bagged Calcium Chloride, Liquid Calcium Chloride and Bagged Magnesium Chloride bid received September 12, 2018 in accordance with the provisions of N.J.S.A. 40A:11-13.2(a).

September 25, 2018
Public Meeting (Board Meeting)
Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SOLICITATION OF SOFTWARE FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING FOR THE PASSAIC COUNTY SHERIFF DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: September 26, 2018
RESOLUTION AUTHORIZING THE SOLICITATION OF SOFTWARE FOR LATENT FINGERPRINT CAPTURE ENCODING AND SEARCHING FOR THE PASSAIC COUNTY SHERIFF DEPARTMENT AS A COMPETITIVE CONTRACT

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the County of Passaic Sheriff Department seeks to acquire software for latent fingerprint capture encoding and searching via competitive contracting; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(a) these specialized goods and services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for latent fingerprint capture encoding and searching; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 25, 2018
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building

220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PADDLE BOAT, KAYAK, CANOE AND CONCESSION SERVICES SOLICITATION FOR THE COUNTY OF PASSAIC PARKS DEPARTMENT AS A COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution# R20180746
Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item k-4
CAF #
Purchase Req. #
Result Adopted

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Dated: September 26, 2018
RESOLUTION AUTHORIZING THE PADDLE BOAT, KAYAK, CANOE AND CONCESSION SERVICES SOLICITATION FOR THE COUNTY OF PASSAIC PARKS DEPARTMENT AS A COMPETITIVE CONTRACT

WHEREAS the Board of Chosen Freeholders of Passaic County (the “Board”) is committed to maintaining the efficiency of County government by all means practicable; and

WHEREAS the County of Passaic Parks Department desires to offer paddle boats, kayaks and canoes rentals via concession services; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.1(j) these specialized goods and services may be procured via competitive contracting if authorized by resolution of the governing body as provided in N.J.S.A. 40a:11-4.3; and

WHEREAS the Board is desirous of soliciting proposals for this service under competitive contracting, pursuant to N.J.S.A. 40A:11-4.1 - 4.5 to acquire the necessary services; and

WHEREAS the Freeholder Finance Committee has reviewed this matter and recommends that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes, pursuant to N.J.S.A. 40A:11-4.1-4.5 that the County utilize competitive contracting for paddle boats, kayaks and canoes rentals concession; and

BE IT FURTHER RESOLVED that the appropriate County officials shall prepare a Request for Proposal for said services in accordance with N.J.S.A. 40A:11-4.4.

September 25, 2018
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHI INTERNATIONAL CORP OF SOMERSET, NJ FOR NETWORK SWITCHES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAMKENESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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PRES. = present  ABS. = absent
MOVE = moved  SEC. = seconded
AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO SHI INTERNATIONAL CORP OF SOMERSET, N.J. FOR NETWORK SWITCHES FOR THE PASSAIC COUNTY PREAKNESS HEALTHCARE CENTER AS PER BID

WHEREAS, there exists a need for Cisco Network Switches for the Passaic County Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-023 Network Switches for Preakness Healthcare Center in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on April 3, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to SHI International Corp of Somerset, NJ; and

WHEREAS, SHI International Corp will provide the goods and services at the prices submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be delivery within sixty (60) days after award with pricing to remain in effect twelve (12) months after award of contract; and

WHEREAS, a certificate is attached hereto, indicating that $258,778.00 in funds are available as recorded in purchase requisition #R8-03074 in budget accounts #C-04-55-140-001-9A6 for the within contemplated expenditure; and

WHEREAS, SHI International Corp indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to SHI International Corp of Somerset, NJ for the goods referenced above; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendor for the products referenced above in an amount not to exceed the line item prices submitted in the vendor’s responses. Purchases will be made on an as-needed basis in an amount not to exceed $258,778.00 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $258,778.00

APPROPRIATION: C-04-55-140-001-9A6

PURPOSE: Resolution authorizing award of contract to SHI International Corp of Somerset, NJ for network switches for the Passaic County Preakness Healthcare Center.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
To: Michael Marinello, Director of Procurement  
From: Joshua Schmockler, MIS Department  
Date: 9/10/2018  
Re: SB-18-023 Network Switches for Preakness Healthcare Center

The Passaic County MIS Department received bids on 4/3/2018 to supply new Cisco Network Switches for Preakness Healthcare Center. Bids were received in the amounts as per the following table:

<table>
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<tr>
<th>Bidder</th>
<th>Price</th>
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<tbody>
<tr>
<td>Solvix Solutions Inc.</td>
<td>$180,757.65</td>
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<tr>
<td>JDL Group</td>
<td>$201,039.08</td>
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<tr>
<td>SHI International Corp</td>
<td>$258,778.00</td>
</tr>
<tr>
<td>ePlus Technology Inc</td>
<td>$274,195.21</td>
</tr>
<tr>
<td>Dini Communications, Inc</td>
<td>$280,237.96</td>
</tr>
<tr>
<td>New Era</td>
<td>$301,223.90</td>
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At the outset of the project, we determined the budget of the project to be approximately 260,000.00 which represented a roughly 48% discount off the list price of the equipment. Due to the extreme low price presented by the two low bidders relative to the projected price, we undertook further examination to ensure that the bid was in fact responsive (contained the equipment specified) and was in duly authorized by Cisco Systems (the manufacturer of the equipment).

We reached out to Solvix Solutions who stated that the hardware of the bid was in accordance with the specification, however that the maintenance agreement would not likely be honored by the manufacturer, and offered to supply the equipment at a higher price. Thus we determined the bid to be non-responsive for this reason.

We then proceeded to reach out to the next lowest bidder, JDL Group, who confirmed that the equipment was within specification. However, when requested to confirm that the equipment was original Cisco equipment, that the County Of Passaic would be the licensee and owner of record with the manufacturer, and that the equipment was to be supplied by an authorized Cisco distributor, JDL stated that they could not guarantee that the County of...
Passaic would be the owner of record, nor that the equipment was to be supplied by a Cisco authorized reseller. This presents a problem of supportability if the County of Passaic is not the owner of record, in that it is known that Cisco will only provide support to the owner of record of the equipment.

As such, we moved to the next lowest bidder, SHI International Corp. When presented with the same questions as JDL Group, SHI confirmed their bid to be within spec, that the County of Passaic would be the official licensee and owner of record of the equipment, and that the equipment would ship directly from a Cisco authorized reseller to the County of Passaic, and named the distributor (Tech Data).

Given the concerns regarding the sourcing of the equipment with the two low bidders, we are recommending the award to SHI International Corp in the amount of $258,778.00.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI
   Telephone #: 973-754-6855

DESCRIPTION OF RESOLUTION:
RESOLUTION TO PURCHASE FROM SHI INTERNATIONAL BRAND NEW CISCO HARDWARE TO REPLACE ALL END-OF-LIFE NETWORK SWITCHES AT PREAKNESS HEALTHCARE CENTER.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $250,778
   REQUISITION #: R8-03074
   ACCOUNT #: C-04-55-140-001-9A6

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: __________________________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance ______________________________________
   □ Budget ______________________________________________________
   □ Health _______________________________________________________
   □ Human Services ______________________________________________
   □ Law & Public Safety __________________________________________
   □ Planning & Economic Development ______________________________
   □ Public Works ________________________________________________

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement

Introduction: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180747
To: Michael Marinello, Director of Procurement  
From: Joshua Schmookler, MIS Department  
Date: 9/10/2018  
Re: SB-18-023 Network Switches for Preakness Healthcare Center

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Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CHAPMAN CHEVROLET LLC OF PHILADELPHIA, PA FOR TWO (2) 2019 CHEVROLET COLORADO 12N53/HOT SHOT DELIVERY VEHICLE WHEELBASE 128.3” 652WB BODY FOR THE PASSAIC COUNTY SENIOR SERVICES DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

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MOVE= moved, SEC.= seconded
AYE= yes, NAY= no, ABST.= abstain, REC=. recycle

Dated: September 26, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
CHAPMAN CHEVROLET LLC OF PHILADELPHIA, PA FOR TWO
(2) 2019 CHEVROLET COLORADO 12N53/HOT SHOT
DELIVERY VEHICLE WHEELBASE 128.3” 6SWB BODY FOR
THE PASSAIC COUNTY SENIOR SERVICES DEPARTMENT AS
PER BID

WHEREAS, there exists a need for two hot shot delivery
vehicles for the Passaic County Senior Services Department; and

WHEREAS, the County of Passaic issued a public solicitation
to qualified vendors titled SB-18-049 Two (2) 2019 Chevrolet
Colorado 12N53/Hot Shot Delivery Vehicle Wheelbase 128.3”
6SWB Body for the Passaic County Senior Services Department in
accordance with “Fair and Open” procedures as established in the
“Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing
has reviewed and tabulated the bids as received on August 23,
2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a
recommendation to the Board of Chosen Freeholders for an award
of contract to Chapman Chevrolet LLC of Philadelphia, PA; and

WHEREAS, Chapman Chevrolet LLC will provide the goods
and services at the price of $110,239.60 as submitted with their
bid response; and

WHEREAS, the Finance, Administration and Personnel
Committee has reviewed this matter at its August 29, 2018 meeting
and recommended this resolution to the full Board for adoption;

WHEREAS, the contract period will be delivery within thirty
days of award of contract with prices to remain in effect for twenty-
four months after award of contract at a price of $55,119.80 per
vehicle for a total price of $110,239.60; and

WHEREAS, a certificate is attached hereto, indicating that
$110,239.60 in funds are available as recorded in purchase
requisition #R8-05505 in budget accounts #T-20-56-870-007-801
for the within contemplated expenditure; and
WHEREAS, Chapman Chevrolet LLC indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Chapman Chevrolet LLC of Philadelphia, PA for the goods referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $110,239.60

APPROPRIATION: T-20-56-870-007-801

PURPOSE: Resolution authorizing award of contract to Chapman Chevrolet LLC of Philadelphia, PA for two (2) 2019 Chevrolet Colorado 12N53/Hot Shot delivery vehicle for the Passaic County Senior Services.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
August 28, 2018

Mr. Michael Marinello
Purchasing Director
County of Passaic
Procurement Center
495 River Street
Paterson, NJ 07424

Dear Mr. Marinello:

This letter is to confirm that the Passaic County Division of Nutrition Services acknowledges and accepts the bid from Chapmau Chevrolet, LLC (Philadelphia, PA) for two 2019 Chevrolet Colorado 12N53, Extended Cab, 4x4/Hot Shot Delivery Vehicles / Wheelbase 128.3” 6SWB Body or Equal as specified in the bid proposal at the bid price of $110,239.60 ($55,119.80 per vehicle).

Please advise if you require any further information regarding the acceptance of this bid.

Thank you,

Sincerely,

Samuel Yodice
Director of Senior Services
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Samuel Yodice
   Telephone #: (973)569-4070

   DESCRIPTION OF RESOLUTION:
   Resolution authorizing purchase of two (2) 2019 Chevrolet Colorado
   12NS3, Extended Cab, 4x4/Hot Shot Delivery Vehicles as specified in the
   bid proposal at the price of $55,119.80 per vehicle totaling $110,239.60.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 110,239.60
   REQUISITION #: R8 - 05505
   ACCOUNT #: T-20-56-870-007-801

4. METHOD OF PROCUREMENT:
   [ ] RFP  [ ] RFQ  [ ] Bid
   [ ] Other: SB-18-049

5. COMMITTEE REVIEW:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services 8/30/18
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [ ] Public Works

6. DISTRIBUTION LIST:
   [ ] Administration  [ ] Finance  [ ] Counsel
   [ ] Clerk to the Board  [ ] Procurement

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180748
August 28, 2018

Mr. Michael Marinello
Purchasing Director
County of Passaic
Procurement Center
495 River Street
Paterson, NJ 07424

Dear Mr. Marinello:

This letter is to confirm that the Passaic County Division of Nutrition Services acknowledges and accepts the bid from Chapmau Chevrolet, LLC (Philadelphia, PA) for two 2019 Chevrolet Colorado 12N53, Extended Cab, 4x4/Hot Shot Delivery Vehicles / Wheelbase 128.3” 6SWB Body or Equal as specified in the bid proposal at the bid price of $110,239.60 ($55,119.80 per vehicle).

Please advise if you require any further information regarding the acceptance of this bid.

Thank you,

Sincerely,

Samuel Yodice
Director of Senior Services
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO MAIN STREET MOVERS OF IRVINGTON, NJ FOR TRANSPORTATION OF SEQUOIA VOTING MACHINES FOR THE PASSAIC COUNTY SUPERINTENDENT OF ELECTIONS RFQ-18-070 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:
SUPERINTENDENT OF ELECTIONS

Reviewed by:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

Approved as to form and legality:

William J. Pascarella, II, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution# R20180749
Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item k-7
CAF # 8-01-22-141-001-E01
Purchase Req. # R8-05686
Result Adopted

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: September 26, 2018
RESOLUTION AWARDING A CONTRACT TO MAIN STREET 
MOVERS OF IRVINGTON, NJ FOR TRANSPORTATION OF 
SEQUOIA VOTING MACHINES FOR THE PASSAIC COUNTY 
SUPERINTENDENT OF ELECTIONS RFQ-18-070 AS PER 
QUALIFICATION

WHEREAS, there exists a need for Transportation of Voting 
Machines for the Passaic County Superintendent of Elections; and 

WHEREAS, the County issued public solicitation RFQ-18-070 
for qualified organizations to perform these services, in accordance 
with “Fair and Open” procedures as established in the “Pay-to-Play” 
Law, N.J.S.A. 19:44A-20.4, et seq.; and 

WHEREAS, the responses to said public solicitation were 
received on September 5, 2018 and reviewed by the Committee 
previously established for that purpose by resolution R-06-97 
adopted on February 14, 2006; and 

WHEREAS, the Evaluation and Review Committee has found 
that Main Street Movers of Irvington, NJ is qualified to perform the 
necessary services, from September 1, 2018 through August 31, 
2020 with a one year option to renew as per the County of Passaic 
for an estimated price of $275,000.00; and 

WHEREAS, a certificate is attached hereto, indicating that 
$60,000.00 in funds are available as recorded in purchase 
requisition #R8-05686 in budget account #8-01-22-141-001-E01 
for the within contemplated expenditure with the remainder 
contingent upon adoption of future years budget; and 

WHEREAS, the Finance, Administration and Personnel 
Committee has reviewed this matter and recommended this 
resolution to the full Board for adoption; and
NOW THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation to award RFQ-18-070 Transportation of Sequoia Voting Machines for the Passaic County Superintendent of Elections on an as-needed basis to Main Street Movers of Irvington, NJ under Local Public Contract Law, specifically N.J.S.A. 40A: 11-5 (1) those goods and services necessary to prepare and conduct an election; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that although exempt from formal public bidding, this contract is awarded in accordance with “Fair an Open” procedures as established in the ”Pay-to-Pay” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $275,000.00

APPROPRIATION: $60,000.00 – 8-01-22-141-001-E01
$215,000.00 - *Contingent upon availability of Funds in future years’ budgets.

PURPOSE: Resolution awarding a contract to Main Street Movers of Irvington, NJ for transportation of Sequoia Voting Machines for the Passaic County Superintendent of Elections from September 1, 2018 through August 31, 2020.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180749
To: Mr. Michael Marinello, RPPS County Purchasing Agent

From: Sherine El-Abd, Superintendent of Elections

Date: September 6, 2018

Re: RFQ Transportation of Voting Machines

Dear Mr. Marinello,

A request for qualification for transportation of Sequoia Voting machines was advertised and responses were received from the following vendors per your office:

- Main Street Movers, Inc.
- The Liberty Group, Berkeley Heights, NJ

It is our recommendation to qualify and award the two year contract to Main Street Movers of Irvington, NJ.

Co: Anthony De Nova, County Administrator  
Matthew Jordan, Deputy County Administrator  
Sherry Arvanitakis, Asst. Purchasing Agent  
Carmon Santana, Principle Purchasing Agent  
Shona Mack-Poizlock, Deputy Superintendent of Elections
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Sherine El-Abd
   Telephone #: 973-861-4515

   DESCRIPTION OF RESOLUTION:
   Reminder of 2016 $ 60,000.00
   2019 $135,000.00
   2020 $ 80,000.00

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 275,000.00
   REQUISITION #: R8-05686
   ACCOUNT #: 8-01-22-141-001-E01

4. METHOD OF PROCUREMENT:
   □ RFP  □ RFQ  □ Bid
   □ Other: ________________________________

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   DATE: ____________________

6. DISTRIBUTION LIST:
   □ Administration  □ Finance  □ Counsel
   □ Clerk to the Board  □ Procurement
   □ Other: ________________________________

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180749
To: Mr. Michael Marinello, RPPS County Purchasing Agent
From: Sherine El-Abd, Superintendent of Elections
Date: September 6, 2018
Re: RFQ Transportation of Voting Machines

Dear Mr. Marinello,

A request for qualification for transportation of Sequoia Voting machines was advertised and responses were received from the following vendors per your office:

- Main Street Movers, Inc.
- The Liberty Group, Berkeley Heights, NJ

It is our recommendation to qualify and award the two year contract to Main Street Movers of Irvington, NJ.

Co: Anthony DeNova, County Administrator
Matthew Jordan, Deputy County Administrator
Sherry Arvanitakis, Asst. Purchasing Agent
Carmon Santana, Principle Purchasing Agent
Shona Mack-Pollock, Deputy Superintendent of Elections
Public Meeting (Board Meeting)
Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES A GAVIN AND SONS FOR RE-BID AUTO SHOP MATERIALS FOR THE COUNTY OF PASSAIC SHERIFF’S DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF’S DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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REC.= recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO JAMES A GAVIN AND SONS FOR RE-BID AUTO BODY SHOP MATERIALS FOR THE COUNTY OF PASSAIC SHERIFF’S DEPARTMENT AS PER BID

WHEREAS, there exists a need for auto body shop materials for the Passaic County Sheriff’s Department; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-18-043 Re-Bid Auto Body Shop Materials for the County of Passaic Sheriff’s Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on August 3, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to James A Gavin and Sons; and

WHEREAS, James A Gavin and Sons will provide the goods and services as submitted with their bid response; and

WHEREAS, the Finance, Administration and Personnel Committee has reviewed this matter at its September 12, 2018 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be from July 1, 2018 through June 30, 2019 for a total estimated award of $15,198.00; and

WHEREAS, a certificate is attached hereto, indicating that $7,599.00 in funds are available in budget account #8-01-25-157-001-249 for the within contemplated expenditure with the remainder $7,599.00 contingent upon adoption of future years budget; and

WHEREAS, James A. Gavin and Sons indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to James A. Gavin and Sons of Paterson, NJ for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $15,198.00

APPROPRIATION: $7,599.00 – 8-01-25-157-001-249
$7,599.00 - *Contingent upon availability of Funds in future years' budget.

PURPOSE: Resolution authorizing award of contract to James A. Gavin and sons for re-bid auto body shop materials for the Passaic County Sheriff's Department.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXECUTION OF UNITED STATES DEPARTMENT OF TRANSPORTATION STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES IN CONNECTION WITH GRANT FUNDS RECEIVED THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROGRAM THROUGH THE FEDERAL HIGHWAY ADMINISTRATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: September 26, 2018
RESOLUTION AUTHORIZING EXECUTION OF UNITED STATES DEPARTMENT OF TRANSPORTATION STANDARD TITLE VI/NON-DISCRIMINATION ASSURANCES IN CONNECTION WITH GRANT FUNDS RECEIVED THROUGH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROGRAM THROUGH THE FEDERAL HIGHWAY ADMINISTRATION

WHEREAS the County of Passaic is currently the recipient of State Aid through the New Jersey Department of Transportation (NJDOT) Local Aid Program through the Federal Highway Administration for several large infrastructure projects throughout the County; and

WHEREAS the said NJDOT recently requested that the County of Passaic provide documentation in order to demonstrate that the County is in compliance with the requirements of Title VI of the Civil Rights Act of 1964; and

WHEREAS one of the documents required is an executed four (4)-page United States Department of Transportation Standard Title VI/Non-Discrimination Assurances that the local agency, in this case the County of Passaic, is following and adhering to Federal law and policy with regard to non-discrimination (copy attached hereto and made part hereof); and

WHEREAS the Office of the Passaic County Counsel has reviewed the attached Assurances and Appendix and has determined that the County of Passaic is in compliance and recommends that the said Assurances be executed; and

WHEREAS the Freeholder members of the Finance & Administration Committee have been brief about this matter and are recommending it to the full Board for execution.
NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of the United States Department of Transportation Standard Title VI/Non-Discrimination Assurances in connection with the grant funds received through the New Jersey Department of Transportation-Local Aid Program through the Federal Highway Administration.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are hereby authorized to execute the attached Assurances on behalf of the County of Passaic.

September 25, 2018
The United States Department of Transportation (USDOT)
Standard Title VI/Non-Discrimination Assurances
DOT Order No. 1050.2A

The Local Public Agency (herein referred to as the "Recipient"), HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA) is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs of The Department of Transportation-Effectuation of Title VI of The Civil Rights Act of 1964);
- 23 CFR Part 200 (Title VI Program and Related Statutes – Implementation and Review Procedures);
- USDOT Order 1050.2 (Standard DOT Title VI Assurances);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 162(a) of the Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations at 49
C.F.R. parts 37 and 38;

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.)

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

**General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, "for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration (FHWA)."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

**Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Statewide Transportation Improvement Program and other federal-assisted programs.

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all of its federally-assisted programs and, in adapted form, in all proposals for negotiated
agreements regardless of funding source:

"The Local Public Agency in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 232, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and B of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
   a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
   b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
   a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
   b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.
By signing this ASSURANCE, the Local Public Agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the U.S. Department of Transportation access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the U.S. Department of Transportation. You must keep records, reports, and submit the material for review upon request to the U.S. Department of Transportation, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Local Public Agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Statewide Transportation Improvement Program and other federal-assisted programs. This ASSURANCE is binding on New Jersey, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, and their subcontractors', transferees, successors in interest, and any other participants in the Statewide Transportation Improvement Program and other federal-assisted programs. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

Local Public Agency

by

(Signature of Authorized Official)

DATED

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20160751
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)
Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159 P.L. 148) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)[B-18-UC-34-0112], ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

OFFICIAL RESOLUTION

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  T/SAY = recuse

Dated: September 26, 2018
COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2018 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) Community Development Block Grant (CDBG) [B-18-UC-34-0112]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of $849,041.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2018

In the sum of ................................................................. $849,041.00

Which item is now available as revenue from a grant award from the U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-18-UC-34-0112]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of $849,041.00 be and the same is hereby appropriated under the caption U.S. Department of Housing and Urban Development, Community Planning & Development, Community Development Block Grant (CDBG) [B-18-UC-34-0112]

BE IT FURTHER RESOLVED, that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180762
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO EXERCISE THE ONE-YEAR OPTION BY AND BETWEEN THE COUNTY OF PASSAIC AND OPTICAL STORAGE SOLUTIONS, INC. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR SOFTWARE MAINTENANCE AND SUPPORT FOR THE PASSAIC COUNTY CLERK/REGISTRY LAND EX SYSTEM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

OFFICIAL RESOLUTION# R20180753

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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  REC.= recuse  RECU.= recuse

Dated: September 26, 2018
RESOLUTION TO EXERCISE THE ONE-YEAR OPTION BY AND
BETWEEN THE COUNTY OF PASSAIC AND OPTICAL STORAGE
SOLUTIONS, INC. FOR THE PERIOD OF JANUARY 1, 2019 TO
DECEMBER 31, 2019 FOR SOFTWARE MAINTENANCE AND
SUPPORT FOR THE PASSAIC COUNTY CLERK/REGISTRY
LANDEX SYSTEM

WHEREAS by Resolution R-2017-1061 dated December 29, 2017, the Board of Chosen Freeholders of the County of Passaic awarded a one (1)-year competitive contract to Optical Storage Solutions, Inc. of Lebanon, PA to provide software maintenance and support services for both the Passaic County Clerk and Registry Division Landex recording systems; and

WHEREAS the contract awarded authorized a one-year option to renew in the amount of $42,750.00, which the Office of the Passaic County Clerk is requesting that the said Freeholder Board authorize (copy of request attached hereto and made part hereof); and

WHEREAS this matter was reviewed by the Freeholder Finance & Administration Committee at its September 12, 2018 meeting at which time it was recommended to the full Board for approval; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the option for an additional one (1)-year agreement for the period of January 1, 2019 to December 31, 2019 by and between the County of Passaic and Optical Storage Solutions, Inc. in the amount of $42,750.00 for the provision of software maintenance and support for the Passaic County Clerk/Registry Landex computer system.
BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board, as well as the County Counsel, be authorized to execute any documents necessary to effectuate this contract.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $42,750.00

APPROPRIATION: 9-01-20-108-001-219
*Contingent upon availability of funds
In 2019 adopted budget.

PURPOSE: Resolution to exercise the one-year option by and
between the County of Passaic and Optical Storage
Solutions, Inc. for the period of January 1, 2019 to
December 31, 2019.

DATED: September 25, 2018

Richard Cahill, Chief Financial Officer
To: Finance Committee Members

From: Carmelo Scangarello, Confidential Aide

Date: September 6, 2018

Re: Software Maintenance Contract Extension with Optical Storage Solutions

CC: Anthony DeNava, County Administrator
    Michael Marinello, Purchasing Director
    Mike Glovin, Deputy County Counsel

The Passaic County Clerk's office currently has a maintenance contract with Optical Storage Solutions for both the County Clerk and Registry Division recording systems. The contract was approved at the December 29, 2016 Freeholder meeting and the Resolution number is R20161061. The contract term began on January 1, 2017 and expires on December 31, 2018. The contract contains a one year extension clause. The Passaic County Clerk's office would like to extend the current contract term by one year.

The yearly cost for the maintenance contract is $42,750.00. Our office will use the Contract Services account to pay for the contract. The Land Records Management System (Landex) is utilized not only for the land records but also for Passports and Trade Names.

Please contact me with any questions.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20160753
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Carmelo Scangarello, Confidential Aide
   Telephone #: 973-881-4777

   DESCRIPTION OF RESOLUTION:
   Resolution to extend the current contract with Optical Storage Solutions by one year. The current contract has a one year extension clause. The extension would be from January 1, 2019 through December 31, 2019. The maintenance contract is for the recording system.

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 42,750.00
   REQUISITION # ________________________________
   ACCOUNT # 9-01-20-108-001-213

4. METHOD OF PROCUREMENT:
   [ ] RFP   [ ] RFQ   [ ] Bid
   [ ] Other: ____________________________________

5. COMMITTEE REVIEW: ____________________________________
   DATE: ____________________________________
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [ ] Public Works

6. DISTRIBUTION LIST:
   [ ] Administration   [ ] Finance   [ ] Counsel
   [ ] Clerk to the Board   [ ] Procurement
Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS
Assad R. Akhtar
Terry Duffy
Bruce James
Cassandra "Sandi" Lazzara
Pasquale "Pat" Lepore
Director Theodore O. Best, Jr.
Deputy Director John W. Bartlett

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board

Public Meeting (Board Meeting)
Date: Dec 29, 2016 - 10:00 AM
Location: County Administration Building
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO OPTICAL STORAGE SOLUTIONS INC OF LEBANON, PA FOR RE-BID SOFTWARE MAINTENANCE AND SUPPORT FOR THE COUNTY CLERK REGISTRY LAND EX SYSTEM AS PER BID, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
COUNTY CLERK

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

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Dated: January 3, 2017

Introduced on: September 25, 2016
Adopted on: September 25, 2016
Official Resolution#: R20160753
RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
OPTICAL STORAGE SOLUTIONS INC OF LEBANON, PA FOR
RE-BID SOFTWARE MAINTENANCE AND SUPPORT FOR THE
COUNTRY CLERK REGISTRY LANDEX SYSTEM AS PER BID

WHEREAS, on November 29, 2016 proposals were
received and opened for RFP-16-024 for Re-bid Software
Maintenance and Support for the County Clerk/Registry
Landex System as a competitive contract pursuant to the Local
Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.;
and

WHEREAS, at the Board of Chosen Freeholders meeting
of July 18, 2006 Resolution R-06-450 was passed
Authorizing the use of competitive contracting pursuant to
NJSA 40A: 11-4.3; and

WHEREAS, the County issued a public solicitation to
qualified vendors to perform these services, in accordance with
"Fair and Open" procedures as established in the "Pay-to-Play"
Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the evaluation committee established to
review the proposals has had an opportunity to review and
discuss the proposals received; and

WHEREAS, the Review and Evaluation Committee
recommends that the Board of Chosen Freeholders of the
County of Passaic award a contract to Optical Storage
Solutions Inc of Lebanon, PA for their proposal for Re-bid
Software Maintenance and Support for the County
Clerk/Registry Landex System; and

WHEREAS, the Finance, Administration and Personnel
Committee has reviewed this matter at its December 14, 2016
meeting and recommended this resolution to the full Board of
adoption; and
WHEREAS, the contract period will be January 1, 2017 through December 31, 2018 for a total estimated amount of $85,500.00.00 with a one-year option to renew as per the County of Passaic for a total estimated amount of $42,750.00.00; and

WHEREAS, a certificate is attached hereto, indicating that $42,750.00 in funds are available in budget account #7-01-20-108-001-213 for the within contemplated expenditure; and

WHEREAS, Optical Storage Solutions Inc. has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee’s recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to Optical Storage Solutions Inc.; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

BE IT FURTHER RESOLVED that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Re-bid Software Maintenance and Support for the County Clerk/Registry Landex System as a competitive contract.

December 22, 2016
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $85,500.00

APPROPRIATION: Contingent upon availability of funds in Future years’ Adopted Budgets.

PURPOSE: Resolution authorizing award of contract to optical storage solutions Inc. of Lebanon, PA for Re-Bid software maintenance and support for the County Clerk Registry Landex System from January 1, 2017 to December 31, 2018.

Richard Cahill, Chief Financial Officer

DATED: December 29, 2016

RC:fr
Introduced on: September 25, 2018
Adopted on: September 29, 2018
Official Resolutions: R20181061
Memorandum

To: Michael Marinello, Passaic County Purchasing Agent

From: Kristin M. Corrado, Passaic County Clerk

Date: December 5, 2016

Re: Contract Award for the Landex Maintenance and Support Contract

I am requesting that Optical Storage Solutions be awarded the contract for the Landex Maintenance and Support Contract. The proposals were received on November 29, 2016. Optical Storage Solutions was the only vendor to submit a proposal.

The contract is for two years with a one year extension option. The two year cost for the proposal is $85,500.00 payable in yearly installments of $42,750.00. The one year extension option price is $42,750.00.

Should you have any questions or concerns, please contact me.

cc: Anthony DeNova, County Administrator
    Freeholder Director Theodore Best
    Freeholder Deputy Director John Bartlett
    Freeholder Bruce James
    Michael Glovin, Deputy County Counsel
COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER Kristin M. Corrado, Passaic County Clerk 973-881-4788

2. DESCRIPTION OF RESOLUTION The Passaic County Clerk's Office is requesting that Optical Storage Solutions be awarded the contract for the Landex Maintenance and Support RFP. The two year price is $86,500.00 with a one year option price of $42,750.00. Payment will be made in yearly installments. The contract commences on January 1, 2017 and ends on December 31, 2018 with a one year extension option for the year 2019.

3. CERTIFICATION INFORMATION:

AMOUNT OF EXPENDITURE: $42,750.00

BUDGET ACCOUNT # 7-01-20-108-001-213

ATTACH A COPY OF A "DETAIL BUDGET ACCOUNT STATUS INCLUDING REQUISITION ITEMS" PAGE FROM EDMONDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A CERTIFICATION OF FUNDS IN ORDER TO BE PLACED IN THE AGENDA. IT IS THE RESPONSIBILITY OF THE REQUESTING DEPARTMENT TO IDENTIFY THE APPLICABLE BUDGET LINE TO THE FINANCE DEPARTMENT. FAILURE TO DO SO WILL RESULT IN DELAYS IN PROCESSING THE RESOLUTION REQUEST.

4. COMMITTEE REVIEW:

___ Administration & Finance
___ Public Works / Buildings & Grounds
___ Planning & Economic Development
___ Health, Human Services & Community Affairs
___ Law & Public Safety
___ Energy
___ Other Specify:

DATE

5. DISTRIBUTION LIST:

___ Administration
___ Finance
___ Counsel
___ Clerk to Board
___ Other(s)

Specify:

Introduced on: September 25, 2018
Adopted on: December 6, 2018
Official Resolution #: 2018-1051
To: Finance Committee Members

From: Carmelo Scangarello, Confidential Aide

Date: September 6, 2018

Re: Software Maintenance Contract Extension with Optical Storage Solutions

CC: Anthony DeNava, County Administrator
    Michael Marinello, Purchasing Director
    Mike Glovin, Deputy County Counsel

The Passaic County Clerk’s office currently has a maintenance contract with Optical Storage Solutions for both the County Clerk and Registry Division recording systems. The contract was approved at the December 29, 2016 Freeholder meeting and the Resolution number is R20160161. The contract term began on January 1, 2017 and expires on December 31, 2018. The contract contains a one year extension clause. The Passaic County Clerk’s office would like to extend the current contract term by one year.

The yearly cost for the maintenance contract is $42,750.00. Our office will use the Contract Services account to pay for the contract. The Land Records Management System (Landex) is utilized not only for the land records but also for Passports and Trade Names.

Please contact me with any questions.
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF $2,000.00 TO PURCHASE RADON TESTS KITS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Health and Community Affairs

COMMITTEE NAME

Official Resolution# R20180754
Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item k-12
CAF #
Purchase Req. #
Result

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE PASSAIC COUNTY HEALTH DEPARTMENT TO PARTICIPATE IN THE PROGRAM KNOWN AS THE RADON AWARENESS PROGRAM WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND ACCEPT A GRANT IN THE SUM OF $2,000.00 TO PURCHASE RADON TESTS KITS

WHEREAS the Passaic County Health Department participates in a program with the New Jersey Department of Environmental Protection (NJDEP), Division of Environmental Safety and Health, Bureau of Environmental Radiation known as the Radon Awareness Program; and

WHEREAS the said NJDEP recently approved the Passaic County Health Department that as part of the Radon Awareness Program (RAN) said Health Department is eligible for reimbursement of $2,000.00 for the purchase of radon test kits principally for municipalities such as Ringwood, West Milford and other affected upcounty communities where radon may be present in residential homes (see copy of September 11, 2018 letter attached hereto and made a part hereof); and

WHEREAS the Freeholder Committee of Health, Education & Community Services reviewed this matter and recommended that the full Board of Chosen Freeholders accept this sum;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Health Department to participate in the program known as the Radon Awareness Program with the New Jersey Department of Environmental Protection and accept a reimbursement grant in the sum of $2,000.00 to purchase radon
tests kits to be distributed to homeowners who reside in the
County; and

**BE IT FURTHER RESOLVED** by the said Board that the
Director and Clerk be authorized to execute any documentation
that may be necessary to effectuate this resolution.

JDP:lc                   Dated: September 25, 2018
COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Charlene W. Gungil   September 11, 2018
   Telephone #: 973-881-4396

   DESCRIPTION OF RESOLUTION: NJ Dept. of Environmental
   Protection has awarded to the Passaic County Health Dept. a Grant for
   a Radon Awareness Program to promote Radon awareness and to
   save lives from the preventable health risk. This program is targeted to
   municipalities that have a potential for higher levels of radon. The
   amount of two thousand dollars ($2,000.00) will be utilized to purchase
   Radon test kits for homeowners.

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $2,000.00

   REQUISITION #
   ACCOUNT #

4. COMMITTEE REVIEW:                     DATE
   ______ Administration & Finance
   ______ Public Works / Buildings & Grounds
   ______ Planning & Economic Development
   ______ Health, Human Services & Community Affairs
   ______ Law & Public Safety
   ______ Energy
   ______ Other Specify: ________________

5. DISTRIBUTION LIST:
   ______ Administration
   ______ Finance
   ______ Counsel
   ______ Clerk to the Board
   ______ Procurement
   ______

   Specify: ________________

   Introduced on:   September 25, 2018
   Adopted on:     September 25, 2018
   Official Resolution#: R20180754
September 11, 2018

Passaic County Department of Health
18 Clark Street
Paterson, NJ 07505
Attn: Charlene Gungil

Re: Radon Awareness Program (RAP) Approval Letter

Dear Ms. Gungil,

We have recently reviewed your request to participate in the RAP Program. This letter serves as an approval to participate. At this time, you may begin the standard competitive quotation process (obtain and document written or telephone quotations from three vendors) for (amount specified on Participation Form) for the purchase of test kits.

For your convenience, I have enclosed an additional copy of the RAP Requirements as well as radon informational brochures which can be distributed along with the test kits.

Thank you for joining us in our efforts to promote radon awareness and to increase the number of lives saved from this easily preventable health risk.

Should you have any questions, please do not hesitate to contact me at (609) 984-5423.

Sincerely,

Charles Renaud
Radiation Physicist

Enclosures
New Jersey Department of Environmental Protection

APPLICATION
RADON AWARENESS PROGRAM (RAP) GRANT

Return SIGNED form to: NJDEP Radon Section
Mail Code 25-01, PO Box 420, Trenton, NJ 08625 or Fax: (609) 984-5595
Phone: (800) 648-0394 www.njrandon.org

Affiliation (Circle One):

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<th>Weatherization Non-Profit Agency</th>
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Official Contact Person

Name: Charlene Gungil
Street: 18 Clark Street
City: Paterson
State: New Jersey
Zip: 07505
Phone: (973) 881-4396
County: Passaic County Dept. of Health
E-mail Address: charleneg@passaiccountynj.org

Organization Information

Name of School to be Tested or the Municipal, County or Weatherization Agency:

Street: 18 Clark Street
City: Paterson
State: New Jersey
Zip: 07505
County: Passaic
Business Phone: (973) 881-4396
Business Fax: (973) 225-0222

Applicant Certification:

I have read the NJDEP RAP Guidance and agree to comply fully with all requirements. I acknowledge that deviation from the RAP Guidance may result in forfeiture of the RAP Grant reimbursement.

[Signature]

(Date)

I certify that the above individual is authorized by me to apply for a grant to purchase radon testing devices. I understand that deviation from the guidance will result in forfeiture of reimbursement of up to $2000.

[Signature]

(Date)

Superintendent/Director/Manager: Charlene W. Gungil
(Print)

[Signature]

(Date)

FOR DEP USE ONLY

Approved: ..........................................................

September 25, 2018

Adopted on: September 25, 2018

Official Resolution#: R20160754
Radon Action Partnership Packet

2018

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180754
Radon Action Partnership Packet

Activities for Radon Action Month, Lung Cancer Awareness Month, and Throughout the Year

Thank you for your interest in being a partner in New Jersey's radon outreach efforts. Your efforts can help prevent radon-related lung cancer in your community.

Following are examples of activities and events for increasing local radon awareness:

- Provide free test kits to residents through the Radon Awareness Program. (Pages 3-5)
- Social media updates on radon can raise awareness quickly and frequently to a broad audience. (Page 6)
- Issue press releases or include brief articles on websites, and in municipal newsletters, and local newspapers. (Page 7)
- Mayors or other local leaders can test their homes for radon, and invite local media to cover the story.
- Mayors can issue a proclamation. (Page 8)
- Your staff can offer radon presentations and set up radon displays at community events and in public areas.
- Provide educational material to the public. (Page 9)
- Contacts can be made with local radio and television stations to see if they would air public service announcements (PSAs) on radon. PSAs can also be obtained from the DEP, as well as from the EPA (www.epapsa.com)
New Jersey Department of Environmental Protection

GUIDANCE DOCUMENT
RADON AWARENESS PROGRAM (RAP) GRANT

DEP Radon Section, Mail Code 25-01, PO Box 420, Trenton, NJ 08625-0420
Phone: (800) 648-0394 www.njradon.org

The Radon Awareness Program (RAP) Grant is available to all municipalities, counties, county cancer coalitions and schools. Any non-profit agencies involved in the Department of Community Affairs low-income weatherization program can also qualify for the grant. The New Jersey Department of Environmental Protection, Radon Section, will reimburse up to $2,000 for the purchase of radon test kits. A limited number of grants are available and they are awarded on a first come, first served basis.

To participate in the RAP program, the agency, organization or school must follow these requirements:

1. Submit a RAP application to the Radon Section.

2. Begin the purchasing process after an approval letter is received from the Radon Section.

3. Obtain written or documented telephone quotes from a New Jersey certified radon measurement businesses which can be found at www.njradon.org.

4. Purchase radon test kits from one of the certified businesses, ensuring that all reference numbers for the kits purchased are listed on the business’ invoice.

5. Counties, municipalities, and county cancer coalitions ONLY:
   a. Issue a press release, send an email blast, or post information on your website to announce the availability of test kits to residents.
   b. Distribute FREE test kits.
   c. Distribute test kits to only New Jersey residents.
   d. Distribute test kits at your agency location and use coupons at health fairs, exhibits, presentations, etc. The resident may then use the coupon to pick up the test kit later at the agency.
   e. Maintain name, address, telephone and email address information for all residents that receive a test kit.
   f. Contact residents that do not return their test kit to encourage them to complete the test.
   g. Submit to the Radon Section with the reimbursement form the percentage of kits handed out and the percentage of test kits returned for analysis.
h. Submit to the Radon Section updated percentages on January 1 and July 1 each year until the supply of kits is depleted.

6. Schools ONLY:
   a. Either send a school staff member for training to receive an exemption* so they can conduct the radon testing or contract with a certified radon measurement business and they will conduct the testing. Either way the school must contract with a certified radon measurement business to buy the test kits or to have the business conduct the testing.
   b. Use test kits only to test the school that is applying.

7. Non-profit agencies involved in the Department of Community Affairs weatherization program ONLY:
   a. Distribute FREE test kits.
   b. Distribute test kits to only New Jersey residents
   c. Either send an agency staff member for training to receive an exemption* so they can conduct the radon testing or give the test kit to the weatherization client.
   d. Use kits only for weatherization clients.

8. Submit a RAP Reimbursement Form to the Radon Section, including all required documentation.

*For exemption information, contact the Radon Section at (800) 648-0394.
Sample Social Media Messaging for Radon

Facebook:
1. Testing for radon in your home is easy and radon problems can be fixed. Contact <<insert organization>> in <<state/county/city>> for a low cost (or free) testing kit.

2. Radon is a gas that you can’t see, smell, or taste. But it can affect your health. Radon causes about 21,000 lung cancer deaths every year. Testing is simple & inexpensive. Find out how to get a radon test for your home: <<url>>

3. Radon occurs naturally and could be inside your home. Testing is important because radon can cause serious health problems like lung cancer. Testing is simple and inexpensive – get started today! <<url>>

4. Radon testing is easy and inexpensive. You can get a kit at your local hardware or home improvement store. Take steps to fix any problems you find and protect your health! <<url>>

Twitter:
1. Test your home for radon; it’s easy & inexpensive <<bit.ly>> #TrackingRadon

2. You can’t see, smell, or taste radon gas. It’s the 2nd leading cause of lung cancer - test your home today. <<bit.ly>> #TrackingRadon

3. Does your house have radon? It can affect your health! Visit <<bit.ly>> for radon testing help. #TrackingRadon

4. Testing for radon & fixing problems can protect your health. Testing is easy & inexpensive – get a kit at your local hardware or home improvement store <<bit.ly>>
Sample Press Release

FOR IMMEDIATE RELEASE CONTACT: [Name & Phone Number]
[Municipality name] ANNOUNCES RADON ACTION WEEK [OR MONTH]

[Your community, state, date] -- [Mayor’s name] announced today that [dates] has been designated Radon Action Week [or Month] by [municipality], in cooperation with the New Jersey Department of Environmental Protection (DEP) Radon Program.

In announcing Radon Action Week [or Month] [Mayor’s name] said, “Radon is a serious health risk. It is the second leading cause of lung cancer -- and the leading cause of lung cancer among non-smokers. But because radon is invisible and odorless it is easy to ignore this potential hazard in our own homes.”

Radon is a radioactive gas that occurs naturally when uranium and radium break down in the soil and in rock formations. Radon gas moves up through the soil and finds its way into homes through cracks in the foundation and openings around pumps, pipes and drains.

“A significant number [or percent (the percentage can be found in the DEP’s Radon Tier Report – call (800) 648-0394)] of homes in [municipality name] are predicted to be above the acceptable limits for radon,” [Mayor or other official] said, “We would like to see as many homes tested as possible, to reduce the radon risk in [municipality name].”

During Radon Action Week [or Month], [municipality name] will provide radon information at the following locations and events: [List areas where information will be available, and any radon-related events, such as presentations].

Radon is measured in picoCuries per liter (pCi/L) of air. The average U.S. indoor level is 1.3 pCi/L. At 4 pCi/L, the risk of lung cancer from radon is greater than the risk from fire or other home accidents. The U.S. Environmental Protection Agency and the DEP recommend that action be taken to reduce radon levels if the level in the home is greater than or equal to 4 pCi/L.

Fortunately, testing for radon is simple and inexpensive. The DEP Radon Program can provide a list of certified companies that provide testing services or do-it-yourself test kits – residents can contact the Program at (800) 648-0394 or www.njradon.org. Test kits can also be obtained from many hardware stores and health departments. [Mention if the local health department sells test kits].

If the test indicates a radon problem, radon mitigation systems can be installed at a cost similar to that of other home repairs. A list of certified mitigation companies is also available from the Radon Program.

For more information on radon, contact [municipality contact and phone number] or the DEP Radon Program at (800) 648-0394 or visit www.njradon.org.
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE FY2017 CONTINUUM OF CARE (COC) PROGRAM COMPETITION (COC GRANT NUMBER NJ0242LF111703), IN THE AMOUNT OF $660,742.00, FOR HOUSING PROJECTS FOR THE HOMELESS, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

| Official Resolution# | R20180755 |
| Meeting Date | 09/25/2018 |
| Introduced Date | 09/25/2018 |
| Adopted Date | 09/25/2018 |
| Agenda Item | K-13 |
| CAF # |  |
| Purchase Req. # |  |
| Result | Adopted |

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AYE = yes  NAY = no  ABST. = abstain  
RECU. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT HOUSING FUNDING FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) UNDER THE FY2017 CONTINUUM OF CARE (COC) PROGRAM COMPETITION (COC GRANT NUMBER NJ0242LF111703), IN THE AMOUNT OF $660,742.00, FOR HOUSING PROJECTS FOR THE HOMELESS

WHEREAS the Passaic County Human Services Department is an umbrella social service agency concerned with planning and funding services for the County’s disadvantaged or disabled citizens; and

WHEREAS the Passaic County Human Services Department is desirous of accepting grant funding from the U.S. Department of Housing & Urban Development (HUD), under the FY2017 Continuum of Care (COC) Program Competition (COC Grant Number NJ0242LF111703), in the amount of $660,742.00, for Housing Projects for the homeless; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders hereby authorizes the acceptance of grant funding from the U.S. Department of Housing & Urban Development (HUD), under the FY2017 Continuum of Care (COC) Program Competition (COC Grant Number NJ0242LF111703), in the amount of $660,742.00, for Housing Projects for the homeless; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders hereby authorizes the Director, Clerk and Human Services Director to execute any necessary agreements to effectuate the above.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
   Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE COUNTY FREEHOLDERS THROUGH THE HUMAN SERVICES DEPARTMENT TO ACCEPT FUNDING FROM US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), COG GRANT NUMBER NJ0242L29111703 IN THE AMOUNT OF $690,742 AS DETAILED IN THE ATTACHED EXHIBIT 1 SCOPE OF WORK DOCUMENT.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEAS NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER.

3. AMOUNT OF EXPENDITURE: $ ________________________

REQUISITION # ________________________

ACCOUNT # ________________________

4. METHOD OF PROCUREMENT:
☐ RFP  ☐ RFQ  ☐ Bid
☐ Other: ________________________

5. COMMITTEE REVIEW: DATE:
☐ Administration & Finance
☐ Budget
☐ Health
☐ Human Services
☐ Law & Public Safety
☐ Planning & Economic Development
☐ Public Works

6. DISTRIBUTION LIST:
☐ Administration  ☐ Finance  ☐ Counsel
☐ Clerk to the Board  ☐ Procurement

Introduced on: September 26, 2018
Adopted on: September 26, 2018
Official Resolution #: R20180755
EXHIBIT 1
SCOPE OF WORK for
FY2017 COMPETITION
(funding 1 project in CoCs with multiple recipients)

1. The project listed on this Scope of Work is governed by the Act and Rule, as they may be amended from time to time. The project is also subject to the terms of the Notice of Funds Availability for the fiscal year competition in which the funds were awarded and to the applicable annual appropriations act.

2. HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years’ CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Grant Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for this grant was designated an HPC for the applicable fiscal year.

3. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD’s total funding obligation for this grant is $ 660742 for project number __NJ0242L2F111703__. If the project is a renewal to which expansion funds have been added during this competition, the Renewal Expansion Data Report, including the Summary Budget therein, in e-snaps is incorporated herein by reference and made a part hereof. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project’s approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

   a. Continuum of Care planning activities $ 0
   b. UFA costs $ 0
   c. Acquisition $ 0
   d. Rehabilitation $ 0
   e. New construction $ 0
   f. Leasing $ 0
   g. Rental assistance $ 621840
   h. Supportive services $ 0
   i. Operating costs $ 0
   j. Homeless Management Information System $ 0
   k. Administrative costs $ 38902
1. Relocation Costs

   m. HPC homelessness prevention activities:

      Housing relocation and stabilization services $0
      Short-term and medium-term rental assistance $0

4. The performance period for the project begins _03-01-2018_ and ends _02-28-2019_.
   No funds for new projects may be drawn down by Recipient until HUD has approved site
   control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn
   down by Recipient before the end date of the project’s final operating year under the grant
   that has been renewed.

5. If grant funds will be used for payment of indirect costs, the Recipient is authorized to
   insert the Recipient’s federally recognized indirect cost rates on the attached Federally
   Recognized Indirect Cost Rates Schedule, which Schedule shall be incorporated herein and
   made a part of the Agreement. No indirect costs may be charged to the grant by the
   Recipient if their federally recognized cost rate is not listed on the Schedule.

6. The project has not been awarded project-based rental assistance for a term of fifteen (15)
   years. Additional funding is subject to the availability of annual appropriations.
FEDERALLY RECOGNIZED INDIRECT COST RATE SCHEDULE

<table>
<thead>
<tr>
<th>Grant No.</th>
<th>Recipient Name</th>
<th>Indirect cost rate</th>
<th>Cost Base</th>
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<tbody>
<tr>
<td>NJ0242L2F111703</td>
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Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20160755
This agreement is hereby executed on behalf of the parties as follows:

UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development

By:

[Signature]

Annemarie C. Uebbing, Director
(Typed Name and Title)

September 10, 2018
(Date)

RECIPIENT
Passaic County Department of Human Services
(Name of Organization)

By:

[Signature of Authorized Official]

(Typed Name and Title of Authorized Official)

(Date)
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) COPIERS FROM ATLANTIC TOMORROWS OFFICE (STATE CONTRACT #40467) FOR PREAKNESS HEALTHCARE CENTER, IN THE AMOUNT OF $15,712.00, ALL AS NOTED ON THE RESOLUTION.

This Resolution was requested by:
Preakness HC

Reviewed by:
Anthony J. De Nova III
County Administrator

Approved as to form and legality:
William J. Pascrell, III, Esq.
County Counsel

Human Services
Committee Name

<table>
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<tr>
<td>Adopted Date</td>
<td>09/25/2018</td>
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<tr>
<td>Agenda Item</td>
<td>k-14</td>
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<tr>
<td>CAF #</td>
<td>C-04-55-140-001-9A6</td>
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<td>Purchase Req. #</td>
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<th>PRES.</th>
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<th>MAY</th>
<th>ABST.</th>
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<tbody>
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</table>

PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  REC.U.= recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) COPIERS FROM ATLANTIC TOMORROWS OFFICE (STATE CONTRACT #40467) FOR PREAKNESS HEALTHCARE CENTER, IN THE AMOUNT OF $15,712.00

WHEREAS pursuant to Resolution R-2017-1060 dated December 28, 2017, the Board of Chosen Freeholders of the County of Passaic authorized the purchase of good and services in accordance with the terms of the applicable State Contract; and

WHEREAS there exists a need to purchase a copier for Preakness Healthcare Center; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of purchasing two (2) copiers from Atlantic Tomorrows Office (State Contract #A40467), in the amount of $15,712.00; and

WHEREAS this matter was reviewed and approved at the Human Services Committee; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the purchase of two (2) copiers from Atlantic Tomorrows Office, in the amount of $15,712.00, for Preakness Healthcare Center, as set forth above; and
BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc                                      Dated: September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $15,712.00

APPROPRIATION: C-04-55-140-001-9A6

PURPOSE: Resolution authorizing the purchase of two (2) copiers from Atlantic Tomorrows Office (state contract #40467) for Preakness Healthcare Center.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180756
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<td>C-04-55-140-001-969</td>
<td>7,856.0000</td>
<td>15,712.00</td>
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STATE CONTRACT PRICE: $12,493.00/EA
TRADE-IN ALLOWANCE: $4,637.00/EA
FINAL COST: $7,856.00/EA

INCLUDES: DUAL/SCAN DOCUMENT FEEDER, DUPLEX, FINISHER/STAPLER, THREE DRAWER, 4,200 SHEET PAPER SUPPLY, 100 SHEET BYPASS, USB/SD PORT, FAX OPTION, NETWORK PRINTING AND COLOR SCANNING

MAINTENANCE & SUPPLY:
BLACK CPC: $0.0050/COPY
INCLUDES: ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER

TOTAL 15,712.00
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<th>QTY/UNIT</th>
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<th>UNIT PRICE</th>
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<td>C-04-55-140-001-9AG</td>
<td>7,696.0000</td>
<td>15,792.00</td>
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**STATE CONTRACT PRICE:** $12,493.00/EA
**TRADE-IN ALLOWANCE:** $4,637.00/EA
**Folding Cost:** $7,856.00/EA

**INCLUDES:**
- DUAL/SCAN DOCUMENT FEEDER,
- DUPLEX, FINISHER/STAPLER, THREE DRAW
- 4,200 SHEET PAPER SUPPLY, 100 SHEET BYPASS, USB/SD PORT, FAX OPTION, NETWORK PRINTING AND COLOR SCANNING

**MAINTENANCE & SUPPLY:**
- BLACK CARTRIDGE: $0.0050/COPY

**INCLUDES:** ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER

**TOTAL**  

**REQUESTING DEPARTMENT**  
**DATE**
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM  
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SECOND AND FINAL ONE (1) YEAR OPTION TO RENEW CONTRACT WITH H&R HEALTHCARE, LP, FOR SPECIALTY BED/CLINICAL MATTRESS OVERLAYS FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF $40,000.00, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

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<td>8-01-27-172-001-219</td>
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<td>Purchase Req. #</td>
<td>R8-05266</td>
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<td>Result</td>
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FREEHOLDER

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<tr>
<th>Lazzara</th>
<th>James</th>
<th>Akhter</th>
<th>Bartlett</th>
<th>Best Jr.</th>
<th>Duffy</th>
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</table>

PRES.= present  ABS.= absent  
MOVE= moved  SEC= seconded  
AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE SECOND AND FINAL ONE (1) YEAR OPTION TO RENEW CONTRACT WITH H&R HEALTHCARE, LP, FOR SPECIALTY BED/CLINICAL MATTRESS OVERLAYS FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF $40,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-15-730 on October 13, 2015, awarding a contract to H&R Healthcare, LP, of Lakewood, NJ for Specialty Bed/Clinical Mattress Overlays, the contract term is October 1, 2015 through September 30, 2017 with a two (2) one-year options to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the second and final one (1) year to renew commencing October 1, 2018 to September 30, 2019, in the amount of $40,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED the Board of Chosen Freeholders of the County of Passaic hereby exercises the second and final one (1) year option to renew with H&R Healthcare, LP, of Lakewood, NJ for Specialty Bed/Clinical Mattress Overlays, commencing October 1, 2018 to September 30, 2019, in the amount of $40,000.00; and
BE IT FURTHER RESOLVED that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc  
Dated: September 25, 2018
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Recommendation to exercise the 2nd and final (1) year option to renew contract
with H&R Healthcare, LP, for the period of 10/01/18 to 09/30/19 for Specialty
Bed/Clinical Mattress overlays for Passaic Healthcare Center R-16-730.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER.

3. AMOUNT OF EXPENDITURE: $ 40,000
   REQUISITION #: R8-05267
   ACCOUNT #: 8-01-27-172-001-M01

4. METHOD OF PROCUREMENT:
   ☑ RFP   ☐ RFIQ   ☐ Bid
   ☐ Other

5. COMMITTEE REVIEW: DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration   ☐ Finance   ☐ Counsel
   ☐ Clerk to the Board   ☐ Procurement
   ☐ Other:

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20160757
**COUNTY OF PASSAIC**

**PREAKNESS HEALTH, Co of Passaic**
(Q) 973-585-2195

305 OLDHAM RD-ATTN: JOAN BEAMON
WAYNE, NJ 07470

---

**SHIP TO**

**VENDOR #:** 10503

H & R HEALTHCARE
1750 OAK STREET
LAKWOOD, NJ 08701

---

**REQUISITION**

| NO. | R8-05267 |

**ORDER DATE:** 08/14/18  
**DELIVERY DATE:** 08/14/18  
**STATE CONTRACT:**  
**F.O.B. TERMS:**

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<th>QTY/UNIT</th>
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<th>UNIT PRICE</th>
<th>TOTAL COST</th>
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<tbody>
<tr>
<td>1.00 EA</td>
<td>Encl'18 To be Paid In Partial Payments Only!!! &quot;Specialty Beds&quot;</td>
<td>8-01-27-172-001-M01</td>
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**TOTAL** 40,000.00
To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPSS
    Carmen Santana, Principle Purchasing Agent

Date: August 14, 2018

Re: Recommendation Letter for R-15-730 Specialty Beds

Recommendation to exercise the 2nd and final (1) year option to renew contract with H&R Healthcare, L.P. for the period of 10/01/18 to 09/30/19 for Specialty Bed/Clinical/Mattress Overlays for Preakness Healthcare Center R-15-730.
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW CONTRACT WITH MALACHY MECHANICAL, OF BAYONNE, NJ, FOR PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF $65,000.00, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS HC

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Official Resolution# R20180758

Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item K-16
CAF # 08-01-27-172-001-219
Purchase Req. # R8-05266
Result Adopted

FREEHOLDER

PRES. ABS. MOVE SEC AYE NAY ABST. RECU.

Lazzara ✓ ✓ ✓ ✓ ✓
James ✓ ✓ ✓ ✓ ✓
Akhter ✓ ✓ ✓ ✓ ✓
Bartlett ✓ ✓ ✓ ✓ ✓
Best Jr. ✓ ✓ ✓ ✓ ✓
Duffy ✓ ✓ ✓ ✓ ✓
Lepore ✓ ✓ ✓ ✓ ✓

PRES. = present  ABS. = absent
MOVE = moved  SEC = seconded
AYE = yes  NAY = no  ABST. = abstain
RECU. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE ONE (1) YEAR OPTION TO RENEW CONTRACT WITH MALACHY MECHANICAL, OF BAYONNE, NJ, FOR PREVENTIVE MAINTENANCE AND SERVICE OF DIETARY/FOOD SERVICE EQUIPMENT FOR PREAKNESS HEALTHCARE CENTER, COMMENCING OCTOBER 1, 2018 TO SEPTEMBER 30, 2019, IN THE AMOUNT OF $65,000.00

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-17-0788 on September 26, 2017, awarding a contract to Malachy Mechanical, of Bayonne, NJ, for Preventive Maintenance and Service of Dietary/Food Service Equipment, the contract term is October 1, 2017 through September 30, 2018 with a one (1) year option to renew; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of exercising the one (1) year option to renew commencing October 1, 2018 to September 30, 2019, in the amount of $65,000.00; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the one (1) year option to renew with Malachy Mechanical, of Bayonne, NJ, for Preventive Maintenance and Service of Dietary/Food Service Equipment for Preakness Healthcare Center, commencing October 1, 2018 to September 30, 2019, in the amount of $65,000.00; and
BE IT FURTHER RESOLVED  that the Director and Clerk of the Board be authorized to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $65,000.00

APPROPRIATION: $12,000.00 -- 8-01-27-172-001-219
$53,000.00 - *Contingent upon availability of Funds in 2019 adopted budget.

PURPOSE: Resolution authorizing the one year option to renew contract with Malachy Mechanical, of Bayonne, NJ commencing October 1, 2018 to September 30, 2019.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corado
   Telephone #: 973-585-2169

   DESCRIPTION OF RESOLUTION:
   Recommendation to exercise the (1) year option to renew contract with Malachi
   Mechanical for the period of 10/1/18 to 09/30/19 for Preventative Maintenance and
   Service of Dietary/Food Service Equipment for Preakness Healthcare Center
   R-17-078.

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 65,000
   REQUISITION #: R8-05266
   ACCOUNT #: 8-01-27-172-001-219

4. METHOD OF PROCUREMENT:
   [ ] RFP  [ ] RFQ  [ ] Bid
   [ ] Other: ____________________________

5. COMMITTEE REVIEW: DATE:
   [ ] Administration & Finance
   [ ] Budget
   [ ] Health
   [ ] Human Services
   [ ] Law & Public Safety
   [ ] Planning & Economic Development
   [ ] Public Works

6. DISTRIBUTION LIST:
   [ ] Administration    [ ] Finance    [ ] Counsel
   [ ] Clerk to the Board [ ] Procurement
   [ ] Other: ____________________________

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: 2018-0758
To: Michael Marinello, QPA, RPPO, County Purchasing Agent

Fr: Lucinda Corrado, Executive Director

CC: Nick Naumov, RPPO
    Carmen Santana, Principle Purchasing Agent

Date: August 14, 2018

Re: Recommendation Letter Preventative Maintenance and Service of Dietary/Food Service Equipment

Recommendation to exercise the 1 year option to renew contract with Malachy Mechanical for the period of 10/01/18 to 09/30/19 for Preventative Maintenance and Service of Dietary/Food Service for Preakness Healthcare Center R-17-788.
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
   Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:
Recommendation to exercise the (1) year option to renew contract with Malachy
Mechanical for the period of 10/1/19 to 09/30/19 for Preventative Maintenance and
Service of Dietary/Food Service Equipment for Preakness Healthcare Center
R-17-768.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER

3. AMOUNT OF EXPENDITURE: $ 65,000
   REQUISITION #: R8-05266
   ACCOUNT #: 8-01-27-172-001-219

4. METHOD OF PROCUREMENT:
   □ RFP   □ RFQ   □ Bid
   □ Other: __________________________

5. COMMITTEE REVIEW:                  DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration   □ Finance   □ Counsel
   □ Clerk to the Board □ Procurement
   □ Other: __________________________
Passaic County Board of Chosen Freeholders

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk of the Board

Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS19AAA018 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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<th>R20180759</th>
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PRES.= present  ABS.= absent  MOVE.= moved  SEC.= seconded  AYE.= yes  NAY.= no  ABST.= abstain  REC.= recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE EXECUTION OF THE AFORESAID GRANT AGREEMENT DOAS19AAA018 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES

WHEREAS the Passaic County Area Agency on Aging has obtained a Grant Agreement DOAS19AAA018 from the New Jersey Department of Human Services, Division of Aging Services for 2019 in the amount of $2,682,050.00, which is available at this time to carry out a program to develop a comprehensive and coordinated system of services for the elderly under the Older Americans Act of 1965, as amended; and

WHEREAS these funds for said agreement are set forth in Policy Memorandum 2018-10, I-10, 2019 Area Plan Contract; Contract Application Provisions; Advanced Planning Documents; Intent to Fund/Initial Distribution of Title III, and Related State Match, State Funded and other Federal Programs, for Execution of the 2019-2021 Area Plan Contract (APC), 2019 Area Plan contract Funding Allocations Services, dated August 14, 2018 will be distributed as follows: Title IIIB, $299,330.00; Title III C1, $346,674.00; Title III C2, $199,426.00; Title III D, $18,814.00; Title III E, $140,747.00; with an accompanying New Jersey State Match of $87,978.00 and an additional grant from the State of New Jersey for the Weekend Home Delivered Meals Program of $59,577.00; Safe Housing and Transportation Program of $67,451.00; Adult Protective Service of $323,802.00, Social Service Block Grant of $545,054.00; State Home Delivered Meals of $166,360.00; Care Management Quality Assurance of $23,810.00;
Medicaid Match of $30,152.00; COLA of $325,486.00; NSIP (USDA) of $47,389.00; and

WHEREAS included is a spreadsheet showing 50% of anticipated Federal Title III-B, C-1, C-2, D, E and related State Match, as well as 100% for State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (Formerly known as COLA - Cost of Living Adjustment), State Home Delivered Meals (SHDM) and Medicaid reimbursement. Also included is the initial 27% allocation of Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount; and

WHEREAS the balance of Title III, State Match and NSIP funds will be distributed to AAAs in the midyear and final amendments once the notice of grant award is received from the Administration on Aging; and

WHEREAS this matter has been recommended by the County’s Area Aging Director and was reviewed and recommended for approval by the Freeholder Human Services Committee;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2019 Initial Allocation, the Director and Clerk to the Board be, and they hereby are, authorized to execute the aforesaid Grant Agreement DOAS19AAA018 to carry out the terms thereof, subject
to the actual receipt of the above stated funds from the New Jersey Department of Human Services, Division of Aging Services.

JDP:IC Dated: September 25, 2018
1. Grant Title: Area Agencies on Aging (AAA), 2019 Area Plan Contract Initial Allocation

2. Funding Source: [ ] Federal [ ] State [ ] Other: __________________________

3. Description of Grant:
   This grant follows the guidelines set forth under the Older American Act, and State regulations, to provide home and community based services to older adults to prevent or delay nursing home placement.

4. Grant Period: From 1/01/2019 To 12/31/2019

5. Amount Requested: $2,682,050

6. Is a dollar match required? : [ ] Yes [ ] No

7. If yes, how much? : $1,800,000

8. Is the match: [ ] Monetary [ ] In-Kind (Identify): $120,000


10. Is this a: [ ] New Program [ ] Existing Program [ ] Amendment

11. Grant Administrator (Name/Title/Department):
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Samuel Yodice
   Telephone #: (973)569-4070

DESCRIPTION OF RESOLUTION:
Resolution authorizing the execution of Grant Agreement No.
DOAS18AAA018 from the New Jersey Department of Human Services, Division of
Aging Services for 2019 in the amount of $2,662,959 to carry out services and
programs for the elderly through the Department of Senior Services.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
NUMBER.

3. AMOUNT OF EXPENDITURE: $
   REQUISITION #: 
   ACCOUNT #: 

4. METHOD OF PROCUREMENT:
   □ RFP     □ RFQ    □ Bid
   □ Other: ________________________________

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services  9/13/18
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration   □ Finance   □ Counsel
   □ Clerk to the Board □ Procurement
   □ Other: ________________________________

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180759
DATE: August 14, 2018

TYPE: Policy Memorandum

SUBJECT: 2019-2021 Area Plan Contract
- Advance Planning Document
- Intent to Fund/Initial Distribution of Title III and Related State Match
- 2019-2021 Area Plan Contract Instruction Guide

EFFECTIVE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging (AAA)

PURPOSE: The purpose of this Policy Memorandum is to address the minimum requirements for 2019-2021 Area Plan Contract, the procedures for the development and submission of the 2019-2021 APC application and the 2019 funding allocation levels for each AAA.

BACKGROUND: Pursuant to the Older Americans Act (OAA) of 1965, 42 U.S.C. §§ 3001 et seq., as amended and N.J.A.C. 10:165, AAA is required to submit an APC to the Division of Aging Services, as New Jersey’s federally designated State Unit on Aging, for approval. All federal, State and local matching funding included in the APC shall be used exclusively to support a comprehensive and coordinated system of services for seniors in the planning and service area. The 2019-2021 APC begins a new three-year cycle, with the 2019 APC covering the first year from January 1, 2019, through December 31, 2019. AAs are advised to refer to this Policy Memorandum frequently throughout the planning process for the development of Area Plans.

POLICY: This Policy Memorandum and Budget Attachments, A1 and 2 and B1 and 2, shall serve as the Division’s Intent to Fund AAAs for the 2019 APC. In order for the AAA to accept and obligate the APC funds, the county government officials must adopt a resolution utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution (although not required) shall comply with all county requirements and it must be maintained at the AAA for review by the Division. After the resolution is adopted, APC funds shall be made available for use to ensure continued services to older adults as intended.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20160759
Each AAA shall prepare and submit the 2019-2021 APC contract application in accordance with this Policy Memorandum and Attachments. The AAA shall submit the APC application online via the System for Administering Grants Electronically (SAGE). The NJ Department of Community Affairs, Division of Local Government Services is cognizant of these authorizations and will approve corresponding county budget appropriations for counties receiving APC funds under this PM.

Critical Dates:

10/15/18 - By 4:00 pm, the AAAs shall submit the completed APC contract applications in SAGE. (Note that SAGE cannot accommodate an extension of this deadline).

12/31/18 - The current APC expires.

Questions regarding the APC programmatic requirements, please contact Stephanie Rietze at (609) 438-4742 or Stephanie.Rietze@dhs.state.nj.us. For questions regarding this Policy Memorandum, SAGE and fiscal matters, please contact either Anthony Garofalo at (609) 438-4741 or Anthony.Garofalo@dhs.state.nj.us or Bruce Sutton at (609) 438-4738 or Bruce.Sutton@dhs.state.nj.us.

Thank you for your cooperation in the APC process.

Louise Rush, Acting Director
Division of Aging Services

LR/TZ/bas/sm
Attachments

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180759
Division of Aging Services
Office of Area Agency on Aging Administration and State Community Programs


The 2019 APC represents the first year of the three-year 2019-2021 APC cycle. It is necessary for AAAs to submit new applications, schedules, certification forms, business associate agreement and other documents as specified. All APC contracts/subcontracts, approved waivers and governmental provider requests expire 12/31/18 - no extensions or exceptions. With the inception of the SAGE grants management portal, each APC is a one-year contract; therefore, effective dates of this contract period are January 1, 2019, through December 31, 2019.

A. Contract Application Review:

1. 2019 APC contract applications will be accepted on or before 10/15/18 at 4:00 pm and reviewed by DoAS staff through the SAGE system.

2. As part of the review process, AAAs will be notified through SAGE of any required changes to the APC application. APC approval is based on complete, accurate and substantive information per instructions. Notification of the Department’s final acceptance of the plan will also be communicated via SAGE.

3. Deficient or incomplete APC contract applications will be returned to the AAA for correction. All required changes shall be made within 10 working days and returned to DoAS for review and approval. Failure to complete the required changes within 10 working days may result in delayed approval of the APC and may impact payments. The Department will not provide any payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been processed. Upon completion of this process, payments will be made in accordance with the Contract provisions.

B. Funding Applicability: All APC funds shall follow OAA Title III requirements in that non-federal funds shall leverage federal funds provided under the contract and thereby shall follow the same requirements. These requirements shall apply to every service funded in total or in part under the APC regardless of whether the service is provided by the AAA, a governmental source or by a subcontracted agency.

C. Integrated Program Summary (IPS):

1. All programs and services funded in total or in part under the APC, January 1, 2019, through December 31, 2019, must be included in an Integrated Program Summary (IPS).

2. Only the official name of an agency, as written on its business registration certificate, is permitted in APCs.

3. DoAS will accept a minimal number of “To Be Determined (TBD)” IPSs if a service or provider has not been determined by the APC submission due date. AAAs shall reconcile all TBD’s by April 1, 2019. See Instruction Guide for additional details about TBD’s and programmatic amendments.

4. Initial IPS documents in SAGE must be established at the level included on attachment B1 and B2. Local, other, and participant contributions can be included at a percentage equivalent to the initial allocation or higher. Full MOE and match requirement must be allocated by the time the AAA processes the mid-year amendment.

5. When completing an IPS for services to be delivered by the AAA, the Agency Name field on the IPS must begin with the letters “AAA” followed by the AAA’s agency name. See Instruction Guide for additional details.

6. If funds are included on the personnel line of the IPS, a corresponding personnel justification form must be completed. See Instruction Guide for additional details.

7. If funds are included on the “consultant/contract” line of an IPS for services to be delivered by the AAA, all contracts/consultants corresponding to these funds must be uploaded to the corresponding upload box at the bottom of the IPS after the certification.
8. If funds are included on the “other” line, a detailed explanation must be provided and uploaded to the “Other Cost Detail” upload box at the bottom of the IPS after the certification.

9. AAA Executive Director must certify each IPS: By checking this box, I certify that (1) the information listed above is accurate to the best of my knowledge and (2) in awarding the funds set forth in this IPS, I consulted with and sought the guidance of the County Purchasing Agent, who is responsible for ensuring that public funds are awarded in compliance with the Local Public Contracts Law”.

10. The Budget Plan will be filled in and completed automatically, from the information entered on the Integrated Program Summary (IPS) forms with the exception of sections that indicate, “INPUT REQUIRED.”

D. Waiver Provisions:

1. Direct Service and Proprietary Service Waivers

   a. Should circumstances warrant a waiver from Federal and/or State Guidelines for the 2019-2021 APC contract period, new waiver forms must be completed for direct service, priority, and/or proprietary waivers. Please submit in SAGE with all required substantiation in compliance with PM 91-9, III-4 “Waiver Forms & Procedures for Area Agencies on Aging.” Blank waiver forms are available via SAGE. Further details are included in the 2019-2021 APC Application Instruction Guide.

   b. DoAS approval is required prior to contracting with a for-profit provider, or if a AAA is requesting to be a direct service provider, and before services begin. The AAA will be notified of waiver approval.

   c. Unless otherwise specified, approved waivers are valid for the three-year contract period ending December 31, 2021, as long as there are no changes in circumstances under which the original waiver was granted.

   d. Changes in circumstances affecting service provision include but are not limited to administrative and fiscal oversight, capacity to serve the anticipated number of clients, cost of service and/or proposals to add services. A change in circumstance necessitates AAAs to submit a new waiver request with all required justifications and must be approved by DoAS prior to the AAA contracting with a non-profit provider or if directly providing services.

   e. If circumstances warrant a waiver or a change in circumstance under an approved contract after submission of the 2019-2021 APC, the AAA is required to promptly notify DoAS Office on AAA Administration. DoAS will provide technical assistance prior to contracting with the provider and before services begin.

E. Using Governmental Providers:

   a. When the AAA proposes to contract with another Government Agency (such as a State, county, municipal agency, etc.) the AAA is required to submit the signed Request for Governmental Agency Service Provider forms with all required substantiation in SAGE as part of the 2019-2021 APC Contract Application. (Details on obtaining and completing the forms are included in the 2019-2021 APC Application Instruction Guide.)

   b. The AAA must receive DoAS approval prior to the contracting with the governmental provider and before services take place.

   c. Unless otherwise stated, approved governmental providers are valid for the three-year contract period ending December 31, 2021, as long as there are no changes in circumstances under which the original governmental agency services request was approved and no additional services will be provided.

   d. Changes in circumstances affecting service provision include but are not limited to administrative and fiscal oversight, capacity to serve the anticipated number of clients, cost of service and/or proposals to add services. A change in circumstance necessitates AAAs to submit a new Request for Governmental Agency Service Provider with all required justifications and must be approved by DoAS prior to the AAA contracting with the provider and provision of services.
F. **Confidentiality:** The AAA shall make every effort to maintain the privacy of personal and confidential information that may be provided by participants in the course of accessing services and supports. The AAA shall require all current users and future users of SAMS to sign a confidentiality agreement promulgated by DoAS prior to accessing SAMS and shall notify DoAS when SAMS user IDs must be deactivated upon a user's departure. The AAA shall review the confidentiality agreements signed by SAMS users as part of its monitoring/auditing process. Further details are outlined in 2019 Administrative Requirements, Subcontract Requirements and Supplemental Provisions document.

G. **Intent to Fund:** This Policy Memorandum and Budget Attachments A 1-2 and B 1-2 shall serve as DoAS Intent to Fund AAAs for the 2019 Area Plan Contract. A Resolution adopted by county government officials utilizing either Attachment A or B is required in order to accept and obligate the APC funds. This resolution is not required by DoAS for execution of this contract however; it should comply with all county requirements and be maintained at the AAA for review. After the adopted resolution, APC funds shall be made available for use to ensure continued services to older adults as intended.

H. **Notice of Grant Award:**

1. An executed Notice of Grant Award will be available in SAGE upon approval by DoAS. AAAs will be notified by a message in SAGE when the application is fully approved. AAAs will then be able to print a copy of the signed contract documents located in SAGE. Paper copies of contracts will no longer be mailed.

2. Please be advised that the Department will not provide cash payments for any costs incurred in carrying out the terms of this contract until a fully executed Notice of Grant Award from DoAS has been completed and approved. Upon completion and approval, payments will be made in accordance with the contract provisions.
Procedures for Budgeting 2019 Funding Sources

Included with this memorandum are the Advance Planning Documents (APD) that establish the initial allocation for APC 2019. DoAS will be processing the APC contract applications to provide continued support to AAAs for the provision of comprehensive services for senior citizens. The formula utilized for the distribution of FFY19 Title III funds and related State match is detailed in our State Plan on Aging and in PM 92-13, III-6 “Funding Formula”, PM 93-4, III-2 “Supplemental Funding Formula”, and PM 2001-8, III-7, “Title III B, National Family Caregiver Support Program.” Non-Title III funds are distributed based upon funding formulas established through policy memorandums issued at the inception of each program. The census figures in the formula are updated every two years using data in the American Community Survey (ACS). For the 2019 Advance Planning Document, the 2011-2015 ACS figures have been used.

Advance Planning Document Attachments:

A-1 and A-2: This is the anticipated 100% allocation for the 2019 Area Plan Contract. These are for AAA planning purposes only and should not be used to complete the initial Area Plan Contract. Use A-1 and A-2 as a guide for projecting service levels. Please note that the top row of Attachment A indicates the allocation code for each program. Be sure to use the correct codes when preparing all IFS documents as well as the Quarterly Program Reports (QPR A and B). County contracts with providers can be executed using the 100% funding level if allowed by your county.

B-1 and B-2: Use Attachments B-1 and B-2 to complete the APC budget plan. They show 50% of Title IIIB Federal Funds and 100% State funding level allocations. These budget planning figures are based on the current available 2019 funding allocations. The balance of FFY19 funds will be included in the mid-year contract amendment upon receipt of a grant award from AOA. SFY20 funds will be fully available for payment once a signed State budget is in effect after July 1, 2019. Any FFY19 funds due in this contract period will be allocated upon the availability of funds.

Attachments B-1 and B-2 show 50% of anticipated Federal Title III B, C1, C2, D, and E and related State Match, and 100% anticipated State funding, which includes State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Service Block Grant (SSBG), Care Management Quality Assurance (CMQA), Supplemental Funds (formerly known as COLA-Cost of Living Adjustment), Community Based Senior Program (CBSB), and State Home Delivered Meals (SHDM). Also included are the initial allocation of the Nutrition Services Incentive Program (NSIP) and 100% allocation of the anticipated Medicaid reimbursement amount.

I. Older Americans Act (OAA) Funds

A. New Funds: Allocations for Titles III B, III C1, III C2, III D, and III E are provided on spreadsheet Attachment B-1 and B-2. Allocation of these funds will be determined by the initial distribution.

B. Administrative Funds: Show the anticipated source and amounts of Title III administration by subtracting appropriate amounts from any or all of the following four allocations: B, C1, and C2 & B. The total OAA administration amount will be pulled in from the IFS forms and must equal the amounts deducted from Titles B, C1, and C2 & E.

Notes:
1) No administration funding may be deducted from Title III D.
2) Administration expenses taken from Title III B must not exceed 10% of the total Title III B allocation.
3) Where warranted, subtractions can be entered as a minus sign or a parenthesis.
4) Total of administration will be shown in the column at far left on agency Budget Plan.
5) The Funds Total column should not net to zero.

C. Title III Administration Allocation Transfers (Input Required): Total OAA administration may not exceed 10% of the total new Title III funds (Title III B, C1, C2, D, and E).

Note: (This is for instructional purposes only. Transfer amounts to be completed later in the contract year when the official transfer request is sent to AOA)

D. Allocation Transfers (Input Required): Show anticipated transfers between B, C1, and C2 (for 2018), up to 30% between B and C1 & C2 and up to 40% between C1 and C2) may be transferred. For calculation purposes, multiples of $50,000 of the total of C1 and C2 funds.

Note: 100% $50,000 for transfers should not net to zero.
E. Title III D Funds for Evidence Based Health Promotion (EBHP) Programs: To use Title III D funds AAs must comply with the Administration for Community Living’s requirement that all activities under Title III D be demonstrated to be evidenced-based.

1. AAs shall ensure that health promotion programs receiving Title III D funds meet all of the components specified in PM 2015-10; I-10 to satisfy the new federal definition of "evidence-based."

2. AAs are required to complete a Title III D Funding Information Form (connected to Title III D fund IPSs in SAGE), for all proposed Evidence Based Health Promotion Programs and receive approval from DoAS prior to implementation. The completed forms will be reviewed and AAs’s will be notified if program/service fits criterion for funding with Title III D dollars. (See instruction booklet for additional details.)

3. Taxonomy service code, allocation figures and anticipated clients on IPS's must match Title III D Evidence Based Health Promotion information forms.

F. New Allocation: The amount of 2019 funds available for services, after Administration and Allocation Transfers are calculated on this line.

1. Do not complete the following 2 sections until the midyear.

   a. Prior Year Approved Carryover (c/o) (Input Required): Project carryover amounts for current year as accurately as possible (not to exceed 8% per policy memorandum 2007-5, III-3, “Title III Carry-Over Procedures”.

   b. Prior Year Excess Funds: Any funds over and above the maximum of 8% Prior Year Approved carryover, becomes Prior Year Excess Funds. If applicable, enter on Prior Year Excess Funds line.

G. State Match: For current year shows the allocations from Attachments B-1 and B-2 that are pulled directly from completed IPS forms.

1. Do not complete the following 2 sections until the midyear.

   a. Prior Year Approved State Match c/o Carryover (Input Required): Enter the projected State Match carryover as accurately as possible. As with Title III funding, State Match carryover is limited to the maximum of 8%.

   b. Prior Year State Match Excess Funds: Any funds over and above the maximum of 8% prior year approved State Match carryover, becomes Prior Year State Match Excess Funds. If applicable, enter on Prior Year State Match Excess Funds line.

H. Local Public: Maintenance of Effort (MOE) Figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, “Title III Maintenance of Effort (MOE) and State Program Match Requirements.” MOE will be calculated for the 2019 APC based on the AAs certification amounts from the prior year.

I. Local Private: MOE Figures are based on the best available historical data and any anticipated private matching funds for new grantees as it relates to the PM 2006-9, III-7, “Title III Maintenance of Effort (MOE) and State Program Match Requirements”.

J. Maintenance of Effort (MOE) Requirement Columns: Enter the MOE requirement as provided by DoAS.

K. Income, Client: Figures represent the total anticipated client contributions.

Note: AAs are required to encourage client contributions and participants must be given the opportunity to contribute for all services, except Adult Protective Services (APS). All income that is realized from participant contributions is to be included in this category. Therefore, other than Adult Protective Services (Taxonomy Service Code 324), ALL programs and services funded through the Area Plan Contract (in whole or in part) require client (contributions) income projections on IPSs regardless of whether the service is provided by the AA, by an independent source or by a subcontracted agency. See PM 2017-13, I-13 November 30, 2017, “Contributions Policy for Services Under the Area Plan Contract”.
L. **Income Other:** Figures represent funds (other than client contributions) that qualify as project income (e.g., interest on checking or savings, Medicaid payments, property/equipment disposal proceeds).

M. **Supplemental Funds (formerly known as COLA-Cost of Living Adjustment):** Supplemental Funds are for services, not administration. These funds must be used in appropriate programs and identified on the IPS where using this funding source for a program.

N. **NSIP:** The 2019 allocation is based on an initial amount of FFY19 funding. Any necessary adjustments will be done in the mid-year amendment.

*Note: NSIP amounts could be entered for each nutrition-funding source - Title III C-I, Title III C II, SWHDM, SHDM, SSBG, or non APC funds.*

O. **Allocation Totals:** Totals are calculated on this line.

P. **Actual Contract Allocation:** Entered by DoAS on this separate chart line. No Action Required.

Q. **Federal Fund Balance:** This is calculated automatically by SAGB adding the prior year carry over and the prior year excess funds. No Action Required.

R. **State Match Fund Balance:** This is calculated automatically by adding the prior year approved State Match carry over and the prior year State Match excess funds. No Action Required.

**II. State and Other Funds**

A. **New Funds:** The following allocations are provided by DoAS on spreadsheet Attachment B-1 and B-2: SHTP, SSBG, SWHDM, SHDM, NSIP, Medicaid Match, CMQA, Supplemental Funds (formerly known as COLA-Cost of Living Adjustment), Community Based Senior Programs, PPP (Federal Financial Participation) and APS programs.

B. **SSBG/SHTP Administrative Transfers:** This represents the anticipated amount of administration that the AAA will transfer from SHTP and SSBG allocations. Up to 8% of the SHTP allocation and 10% of SSBG allocation may be transferred for AAA administration.

C. **Local Public: Match:** Figures are based on the best available historical funding data for allocations as it relates to PM 2006-9, III-7, “Title IIIMaintenance of Effort (MOE) and State Program Match Requirements.”

D. **Local Private: Match:** Figures are based on the best available historical data and any anticipated private matching funds for new grantees as relates to PM 2006-9, III-7, “Title IIIMaintenance of Effort (MOE) and State Program Match Requirements”.

E. **Income, Client:** Figures represent the total anticipated client contributions.

*Note: AAAs are required to encourage client contributions and participants must be given the opportunity to contribute for all services, except Adult Protective Services (APS). All income that is realized from participant contributions is to be included in this category. Therefore, other than APS (Taxonomy Service Code 324), ALL programs and services funded through the APC (in whole or in part) require client (contributions) income projections on IPSs regardless of whether the service is provided by the AAA, by a governmental source or by a subcontracted agency. See PM 2017-13, I-13 November 30, 2017, “Contribution Policy for Services Under the Area Plan Contract”.*

F. **Income Other:** Figures represent funds (other than client contributions) that qualify as project income (e.g., interest on checking or savings, Medicaid payments, property/equipment disposal proceeds).

G. **Supplemental Funds (formerly known as COLA-Cost of Living Adjustment):** Supplemental Funds are for services, not administration. Supplemental Funds must be used in appropriate programs and identified on the IPS where using this funding source for a program.
II. NSIP: Based on the total NSIP allocated to your county.

Note: NSIP amounts should be shown for each nutrition-funding source; i.e., SSBG, SWHDM, State Home, Delivered Meals, or Non APC funds. NSIP funds may also be included under non-Title III programs to show funds allocated to the county cooperative agreements.

I. Allocation Totals: Totals are calculated on this line.

Note: Per PM 99-5, III-3, "Administrative Requirements Social Service Block Grant (SSBG)", all unexpended SSBG funds are subject to recovery by DoAS. As per State regulation, State and Casino Revenue funded programs, such as SHIP, SHDM, SWHDM, CMQA, Supplemental Funds (formerly known as COLA-Cost of Living Adjustment), Community Based Senior Programs, & APS do not have carryover language, hence the omission of the carryover line in this budget (PM 99-4, III-4, pg. 2).

Total Funds from the State, Fund Balance, Total New Funds, Funds from other sources and Total funds needed are all calculated automatically by SAGE. These are for Notice of Grant and Advance Payment purposes. It should also be noted that a line for State Match is not included on this budget page. State Match is intended for use with Title III funded programs.

Please note: The figures provided are for planning purposes and that actual 2019 figures may vary.
### DEPARTMENT OF HUMAN SERVICES
#### DIVISION OF AGING SERVICES
#### 2019

**Area Plan Contract**
Advance Planning Document

#### Allocation Percentage:

<table>
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* Includes carryover, rollover and other year adjustments.
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*NSP allocations estimated using Tribal NSP funding. Actual allocations may vary based on future negotiations.**NSP allocations estimated using Tribal NSP funding. Actual allocations may vary based on future negotiations.
## DEPARTMENT OF HUMAN SERVICES
### DIVISION OF AGING SERVICES
#### 2019 INITIAL ALLOCATION

Allocation Percentage is Approximately: 55.00%

Allocations Listed Represent Approximate Percentages Based Upon the Availability of FY 18 and FY 20 Funding.

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**TOTALS**

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TOTALS       | 910,000    | 1,151,999 | 6,109,090 | 5,742,934 | 828,000   | 745,293     | 432,785       | 955,074        | 1,221,000               | 26,524,962             | 26,524,962              | 53,049,924             |
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2019 SUBARU FORESTER 2.5i FROM RAMSEY SUBARU, IN THE SUM OF $27,422.00, IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON MAY 8, 2018, ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:
WEATHERIZATION

Reviewed by:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

Approved as to form and legality:

William J. Pascarelli, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2019 SUBARU FORESTER 2.5I FROM RAMSEY SUBARU, IN THE SUM OF $27,422.00, IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON MAY 8, 2018, ALL AS NOTED IN THE RESOLUTION

WHEREAS the Passaic County Department of Senior Services recommends the purchase of one (1) 2019 SUBARU FORESTER 2.5i PREMIUM via Resolution - R20180352 as passed on May 8, 2018 with unit prices having been obtained for future as-needed purchases in accordance with N.J.A.C. 5:3011.10 (a) open end contracts; and

WHEREAS this vehicle will be used for the Department of Senior Service’s CARE Management team to do Home assessments and Re-assessments for the Meals on Wheels Division and County-related business; and

WHEREAS Ramsey Subaru has this model in stock for the price of $27,422.00; and

WHEREAS the County’s Area Aging Director has recommended the purchase of said 2019 SUBARU FORESTER 2.5I PREMIUM vehicle in the amount of $27,422.00 and was reviewed and recommended for approval by the Human Service committee; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the
purchase of a 2019 SUBARU FORESTER 2.5I PREMIUM vehicle in
the sum of $27,422.00, in conformity with the terms and conditions
set forth via Resolution - R20180352 as passed on May 8, 2018;
and

BE IT FURTHER RESOLVED that the Clerk of the Board is
hereby authorized to execute all the necessary documents on behalf
of the County of Passaic.

JDP:lc Dated: September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $27,422.00

APPROPRIATION: 8-01-55-020-000-601

PURPOSE: Resolution authorizing the purchase of one 2019 Subaru Forester 2.5i from Ramsey Subaru.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: sam yodice
   Telephone #: 973-569-4070

   DESCRIPTION OF RESOLUTION:
   RESOLUTION AUTHORIZING THE PURCHASE OF (ONE) 2019 SUUBARU
   FORESTER 2.5L FROM RAMSEY SUUBARU IN CONFORMITY WITH THE TERMS
   AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON 5/8/2018, ALL
   AS NOTED IN THE RESOLUTION

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE: $ 27,422.00
   REQUISITION #: R8-05563
   ACCOUNT #: 8-01-55-020-000-601

4. METHOD OF PROCUREMENT:
   ☐ RFP   ☐ RFQ   ☑ Bid
   ☐ Other: __________________________

5. COMMITTEE REVIEW:                DATE:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☑ Human Services  8/30/2018
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration   ☐ Finance   ☐ Counsel
   ☐ Clerk to the Board   ☐ Procurement

Introduced on: September 23, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180760
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: sam yodice
   Telephone #: 973-569-4070

2. DESCRIPTION OF RESOLUTION:
   RESOLUTION AUTHORIZING THE PURCHASE OF (ONE) 2019 SUBARU FORESTER 2.5L FROM RAMSEY SUBARU IN CONFORMITY WITH THE TERMS AND CONDITIONS SET FORTH VIA RESOLUTION-R20180352 ON 5/8/2018, ALL AS NOTED IN THE RESOLUTION

3. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER
   AMOUNT OF EXPENDITURE: $27,422.00
   REQUISITION #: R8-05563
   ACCOUNT #: 8-01-55-020-000-601

4. METHOD OF PROCUREMENT:
   ☑ Bid

5. COMMITTEE REVIEW:
   ☑ Administration & Finance
   ☑ Budget
   ☑ Health
   ☑ Human Services 8/30/2018
   ☑ Law & Public Safety
   ☑ Planning & Economic Development
   ☑ Public Works

6. DISTRIBUTION LIST:
   ☑ Administration ☑ Finance ☑ Counsel
   ☑ Clerk to the Board ☑ Procurement

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180760
Passaic County Board of Chosen Freeholders

Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO DANKER, SELLEW & DOUGLAS, INC., TO FURNISH AND INSTALL TWO (2) WORK STATIONS IN PASSAIC COUNTY OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWS BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

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PRES. = present   ABS. = absent
MOVE = moved   SEC. = seconded
AYE = yes   NAY = no   ABST. = abstain
RECU. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO
DANKER, SELLEW & DOUGLAS, INC., TO FURNISH AND
INSTALL TWO (2) WORK STATIONS IN PASSAIC COUNTY
OWNED BUILDINGS THROUGH STATE CONTRACT, ALL AS
NOTED IN THE RESOLUTION

WHEREAS the Department of Senior Services is presently in
process of furnishing and installing two work stations; and

WHEREAS to further this goal the Director of Senior Services
is requesting an award of contract to Danker, Sellew & Douglas,
Inc., of Somerville, New Jersey, for the furnishing and installing of
two (2) work stations in the Department of Senior Services under
State Contract #81711 for a total of $9,190.06; and

WHEREAS the Board of Chosen Freeholders of the County of
Passaic is desirous of approving said purchase in accordance with
the terms of the State Contract and authorizing the Purchasing
Agent to issue the appropriate purchase order; and

WHEREAS this matter was reviewed and recommended for
approval by the Human Service Committee; and

WHEREAS a certification is attached hereto indicating that
funds for the within contemplated expenditure are available;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen
Freeholders of the County of Passaic that it hereby authorizes the
award of contract to Danker, Sellew & Douglas, Inc., of Somerville,
New Jersey, for the furnishing and installing of two (2) work
stations in the Department of Senior Services under State Contract
81711 for a total of $9,190.06; and
BE IT FURTHER RESOLVED that the Clerk of the Board is hereby authorized to execute all the necessary documents on behalf of the County of Passaic.

JDP:lc                     Dated: September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $9,190.06

APPROPRIATION: 8-01-55-020-000-601

PURPOSE: Resolution authorizing an award of contract to Danker, Sellew & Douglas, Inc. to furnish and install two work stations in Passaic County owned buildings.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: sam yodice
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Resolution authorizing an award to contract with Denker, Sellew & Douglas, Inc. to furnish and install two work stations in Passaic County owned buildings through state contract, all as noted in the resolution

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ 9190.06
   REQUISITION #: R8-05824
   ACCOUNT #: 8-01-55-020-000-601

4. METHOD OF PROCUREMENT:
   □ RFP   □ RFQ   □ 3rd
   □ Other: STATE CONTRACT 81711

5. COMMITTEE REVIEW:           DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   □ Clerk to the Board □ Procurement

Introduced on: September 25, 2018
Adopted on: September 25, 2019
Official Resolution #: R20180761
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: sam yodice
   Telephone #: 973-569-4070

DESCRIPTION OF RESOLUTION:
Resolution authorizing an award to contract with Denker, Sellew &
Douglas, Inc. to furnish and install two work stations in Passaic County
owned buildings through state contract, all as noted in the resolution

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
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NUMBER

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   □ Other: STATE CONTRACT 81711

5. COMMITTEE REVIEW: DATE:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works

6. DISTRIBUTION LIST:
   □ Administration    □ Finance    □ Counsel
   □ Clerk to the Board □ Procurement

Introduced on:  September 25, 2018
Adopted on:  September 25, 2018
Official Resolution#: R20180761
Public Meeting (Board Meeting)

Date:  Sep 25, 2018 - 5:30 PM          Location:  County Administration Building
                                                  220
                                                  401 Grand Street
                                                  Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF
LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF $16,000.00 FOR WORKFIRST
NEW JERSEY NEEDS BASED WORK SUPPORT PROGRAM FOR CALENDAR YEAR 2019, ALL AS
NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWS BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#  R20180762
Meeting Date  09/25/2018
Introduced Date  09/25/2018
Adopted Date  09/25/2018
Agenda Item  k-20
CAF #
Purchase Req. #

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AYE. = yes  NAY. = no  ABST. = abstain  RECU. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT/NJDLWD, IN THE AMOUNT OF $16,000.00 FOR WORKFIRST NEW JERSEY NEEDS BASED WORK SUPPORT PROGRAM FOR CALENDAR YEAR 2019

WHEREAS by Letter dated September 8, 2018 to the Passaic County Freeholder Director, Theodore Best, the State of New Jersey Department of Labor and Workforce Development issued a Notice of Award to provide funding authority for the Workforce Development/NJDLWD, in the amount of $16,000.00 for Workfirst New Jersey Needs Based Work Support/WFNJ for State Fiscal year 2019 (July 1, 2018 – June 30, 2019); and

WHEREAS that notice provides that the funds should be incorporated into the Workforce Development Area Contract and should be used for the State Fiscal Year 2019 (July 1, 2018 to June 30, 2019) (see copy of letter attached); and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of accepting these funds under the terms and conditions provided;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the acceptance of grant funds from the Department of Labor & Workforce Development/NJDLWD, in the amount of $16,000.00, for Workfirst New Jersey Needs Based Work Support/WFNJ, for State Fiscal year 2019 (July 1, 2018 – June 30, 2019); and
BE IT FURTHER RESOLVED that the Director and Clerk to the Board are hereby authorized to execute any and all necessary documents on behalf of the County of Passaic.

JDP:Jc

Dated: September 25, 2018
COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Duwan Bogert, Executive Director
   Telephone #: 973-569-5082

   DESCRIPTION OF RESOLUTION: Authorization to accept additional
   funding in the amount of $16,000 from NJLWD to the Needs Based Work
   Support programs for program year 2018 (July 1, 2018 – June 30, 2019).

   PROCUREMENT SOLICITATION:

   Please see attached documents:

   • Notice of Award /NOA – Program Year 2018 - WFNJ - Needs Based
     Work Support program

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER

3. AMOUNT OF EXPENDITURE:

   REQUISITION #: ACCOUNT#:  

4. COMMITTEE REVIEW:  

   ___ Administration & Finance
   ___ Public Works / Buildings & Grounds
   ___ Planning & Economic Development
   ___ Health, Human Services & Community Affairs 9/13/2018
   ___ Law & Public Safety
   ___ Energy

5. DISTRIBUTION LIST:

   ___ Administration
   ___ Finance
   ___ Clerk to the Board
   ___ Procurement
   Specify:

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20160762
September 5, 2018

Mr. Theodore Best, Jr.,
Freeholder Director
Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

RE: Notice of Award -- State Fiscal Year 2019 -- WorkFirst New Jersey Revision

Dear Mr. Best:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for WorkFirst New Jersey (WFNJ) for State Fiscal Year (SFY) 2019 (July 1, 2018 through June 30, 2019). An additional amount of $16,000 of Needs Based Work Support dollars are being allocated to your existing allotment. Final determination for funding is contingent upon authorization and availability from the state.

These funds must be fully obligated by June 30, 2019 and fully expended by December 31, 2019. There is a minimum requirement of 75% of the funding that must be committed by December 31, 2018. If the requirement is not met by the committed date, it may result in a recapture of uncommitted funding.

The WFNJ funds must be used in accordance with the Strategic Five-Year Unified Workforce Investment Plan and must be incorporated into your Program Year 2018 Workforce Development Area Contract. Failure to submit your signed contract within 90 days of receipt may result in a suspension of your cash drawdowns.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Employment and Training, at 609-984-9414.

Sincerely,

[Signature]
Robert Asaro-Angelo
Commissioner

Enclosure

c:  R. Voorhees
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY PARKS' APPLICATION TO THE NEW JERSEY COUNCIL FOR THE HUMANITIES (NJCH) – PLANNING GRANT 2019, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEVED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Official Resolution# R20180763
Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item k-21
CAF #
Purchase Req. #
Result Adopted

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Dated: September 26, 2018
RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY PARKS’ APPLICATION TO THE NEW JERSEY COUNCIL FOR THE HUMANITIES (NJCH) – PLANNING GRANT 2019

WHEREAS the Friends of Passaic County Parks (FOPCP) is desirous of applying to the New Jersey Council for the Humanities (NJCH) – Planning Grant 2019 with a maximum award of $5,000.00 for the development of arts and history programs at the John W. Rea House.

WHEREAS by letter to the Board of Chosen Freeholders of the County of Passaic dated September 18, 2018 attached hereto and made part hereof, the Director of the Passaic County Department of Cultural & Historic Affairs is seeking a resolution to support the application; and

WHEREAS the FOPCP will request the full $5,000.00 which will cover the cost of professional services and programs; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on September 12, 2018 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Friends of Passaic County Parks to apply to the New Jersey Council for the Humanities – Planning Grant 2019 for the development of arts and history programs at the John W. Rea House.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic
County Counsel, to execute any necessary documents to apply for
the Grant as set forth above and also to receive funds
accordingly.

September 25, 2018
County of Passaic
Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470
Kelly C. Ruffel
Director

September 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO SUPPORT THE FRIENDS OF PASSAIC COUNTY PARKS APPLICATION TO THE NEW JERSEY COUNCIL FOR THE HUMANITIES – PLANNING GRANT 2019

Members of the Board:

We are seeking a resolution to support the Friends of Passaic County Parks (FOPCP) application to the New Jersey Council for the Humanities (NJCH)—Planning Grant 2019 for the development of arts and history programs at the John W. Rea House.

The grant has a maximum award of $5,000. The FOPCP will request the full $5,000 which will cover the cost of professional services and programs. The Public Works and Building & Grounds Committee at their meeting of September 12, 2018 recommended that the full Board support this endeavor.

I encourage you to consider adopting this resolution to authorize FOPCP’s application to the NJHC. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel
Kelly C. Ruffel, Director
Cultural & Historic Affairs

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180763
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffei
   Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
Resolution to support Friends of Passaic County Parks application to the NJ Council on the Humanities Planning Grant for the John W. Rea House

2. CERTIFICATION INFORMATION:
   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #: N/A
   ACCOUNT #: N/A

4. METHOD OF PROCUREMENT:
   ☐ RFP ☐ RFQ ☐ Bid
   ☐ Other: __________________________________________

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☐ Planning & Economic Development
   ☐ Public Works 09/12/18

6. DISTRIBUTION LIST:
   ☐ Administration ☐ Finance ☐ Counsel
   ☐ Clerk to the Board ☐ Procurement
   ☐ Other: __________________________________________

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180763
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #5 FOR DELL TECH, INC. AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY, ALL AS NOTED ON THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: September 26, 2018
RESOLUTION FOR CHANGE ORDER #5 FOR DELL TECH, INC. AS IT PERTAINS TO THE RESTORATION AND REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE PROJECT IN CLIFTON, NEW JERSEY

WHEREAS a contract was awarded to Dell Tech, Inc. for the project known as the Restoration and Rehabilitation of the Westervelt-Vanderhoef House in the City of Clifton, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase of $65,750.00 in the contract amount reflecting additions of quantities for work items for this project, as evidenced in attached letter from the Director of Cultural & Historic Affairs dated September 18, 2018; and

WHEREAS a certification is attached indicating the availability of funds for said expenditure; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 5 in connection with the above-mentioned project and recommended for approval by the County of Passaic Department of Cultural & Historic Affairs by letter dated September 18, 2018 and attached hereto, be and the same is hereby approved.
CHANGE ORDER NO. 5

1. DESCRIPTION AND VALUE OF CHANGE
   See September 18, 2018 letter attached hereto
   Addition $65,750.00

REASON FOR CHANGE
   See September 18, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT
   Original Contract Amount $ 1,058,600.00
   Previous Additions $ 57,994.93
   Total $ 1,116,594.93
   Previous Deductions $ 38,120.00
   Net Prior to this Change $ 1,078,474.93
   Contract Increase $ 65,750.00
   Contract Amount to Date $ 1,144,224.93

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS Follows:

AMOUNT: $65,750.00

APPROPRIATION: C-04-55-153-001-904

PURPOSE: Resolution for change order #5 for Dell Tech, Inc. as it pertains to the restoration and rehabilitation of the Westervelt-Vanderhoef house project in Clifton

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
September 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESTORATION AND REHABILITATION OF THE WESTERVET-VANDERHOEF HOUSE, CLIFTON
CHANGE ORDER NO. 5 - ADDITIONS

Members of the Board:

Attached for your approval is Change Order No. 5 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

The County requested additional site work to be done. Which includes, curbing, tree removal, and demolition of a garage structure. These tasks were originally part of Weasel Brook Park Phase II, but with the completion and opening of the Vanderhoef, it was decided to complete these tasks outside of the park improvement project. The total amount of this work is computed to be $65,750.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of September 12, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 5 to Dell Tech Inc. of Trenton, New Jersey in the amount of $65,750.00, which results in an increase to the adjusted contract amount.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS  CHANGE ORDER No.  5 (ADD)
DEY MANSION  PROJECT No.  C-16-009
199 TOTOWA ROAD  DATE:  September 18, 2018
WAYNE, NJ 07470

PROJECT TITLE:  RESTORATION OF THE VANDERHOEF HOUSE
LOCATION:  CLIFTON, NJ
DATE OF CONTRACT:  NOVEMBER 28, 2018
OWNER:  PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR:  DELL TECH INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Additions</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Installation of 9&quot; x 18&quot; concrete curbing as per drawings (800 ft)</td>
<td>1</td>
<td>EA</td>
<td>$36,000</td>
<td>$36,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Remove 2 large trees at the proposed parking location (including stump removal)</td>
<td>1</td>
<td>EA</td>
<td>$5,000</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>3</td>
<td>demolition of existing garage and removal of existing concrete slab (including debris removal)</td>
<td>1</td>
<td>EA</td>
<td>$24,750</td>
<td>$24,750.00</td>
</tr>
</tbody>
</table>

**Total Extras**

| Total Extras | $65,750.00 |

**Total Supplementals**

| Total Adds  | $65,750.00 |

1. DESCRIPTION AND VALUE OF CHANGE (Con’t)

ADD TO THE AMOUNT OF CONTRACT

ORIGINAL DATE FOR COMPLETION:  September 12, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME:  TBD
NEW DATE FOR COMPLETION IS:  TBD

Intended for commercial use.
COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS
DEY MANSION
199 TOTOWA ROAD
WAYNE, NJ 07470

CHANGE ORDER No. 5 (ADD)
PROJECT No. C-16-009
DATE: September 18, 2018

PROJECT TITLE: RESTORATION OF THE VANDERHOEF HOUSE
LOCATION: CLIFTON, NJ
DATE OF CONTRACT: NOVEMBER 28, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: DELL TECH INC.

The County requested additional site work to be done. Which includes, curbing, tree removal, and demolition of a garage structure. These tasks were originally part of Weasel Brook Park Phase II, but with the completion and opening of the Vanderhoef, it was decided to complete these tasks outside of the park improvement project.
COUNTY OF PASSAIC

DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS
DEY MANSION
199 TOTOWA ROAD
WAYNE, NJ 07470

CHANGE ORDER No. 5 (ADD)
PROJECT No. C-16-009
DATE: September 18, 2018

PROJECT TITLE: RESTORATION OF THE VANDERHOEF HOUSE
LOCATION: CLIFTON, NJ
DATE OF CONTRACT: NOVEMBER 28, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: DELL TECH INC.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT................................................................. $ 1,058,600.00
PREVIOUS ADDITIONS................................................................. $ 57,994.93
TOTAL................................................................. $ 1,116,594.93
PREVIOUS DEDUCTIONS................................................................. $ (38,120.00)
NET PRIOR TO THIS CHANGE................................................................. $ 1,078,474.93
AMOUNT OF THIS CHANGE (Add)................................................................. $ 65,750.00
CONTRACT AMOUNT TO DATE................................................................. $ 1,144,224.93

CONTRACTOR’S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/we hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated therein for the above consideration.

I/we hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner growing out of the performance of the work.

CONTRACTOR: Dell Tech Inc.

SIGNATURE_________________________ DATE_________________________

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under the terms of your contract; all to be in accordance with the plans and specifications and modifications thereof. Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: _________________________________ Date_________________________
(Director Dept. Cultural & Historic Affairs)

Reviewed By and Recommended for Processing By: _________________________________ Date_________________________
(County Architect)

Recommend for Approval By: _________________________________ Date_________________________
(County Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE _______________________________ DATE: _______________________________

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Cassandra Lazzara, Freeholder - Director
Official Resolution #: R20180764
September 18, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESTORATION AND REHABILITATION OF THE WESTERVELT-VANDERHOEF HOUSE, CLIFTON
CHANGE ORDER NO. 5 - ADDITIONS

Members of the Board:

Attached for your approval is Change Order No. 5 to be issued to the Contractor, reflecting additions of quantities for works items for this project.

The County requested additional site work to be done. Which includes, curbing, tree removal, and demolition of a garage structure. These tasks were originally part of Weasel Brook Park Phase II, but with the completion and opening of the Vanderhoef, it was decided to complete these tasks outside of the park improvement project. The total amount of this work is computed to be $65,750.00. The Change Order was reviewed and recommended for approval by the Public Works Committee at their meeting of September 12, 2018.

Based upon the above, this office and the Public Works and Buildings & Grounds Committee recommends that the Board of Chosen Freeholders to adopt the necessary resolution to approve and issue Change Order No. 5 to Dell Tech Inc. of Trenton, New Jersey in the amount of $65,750.00, which results in an increase to the adjusted contract amount.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT FOR 2 STORM LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarell, III , Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

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<td>Introduced Date</td>
<td>09/25/2018</td>
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<td>Adopted Date</td>
<td>09/25/2018</td>
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PRES. = present  ABS. = absent  MOVE. = moved  SEC. = seconded
AYE. = yes  NAY. = no  ABST. = abstain  RECUE. = recuse

Dated: September 26, 2018
RESOLUTION FOR CHANGE ORDER #1 FOR ON LINE CONTRACTING, INC. AS IT PERTAINS TO THE ON-CALL DRAINAGE PROJECT FOR 2 STORM LATERALS AT THE FIRE HOUSE ON BELMONT AVENUE IN NORTH HALEDON, NEW JERSEY

WHEREAS the County of Passaic did, on the date of May 8, 2018, adopt Resolution R-2018-0376 awarding a contract to OnLine Contracting, Inc. in the sum of $24,112.00 for the project known as the On-Call Drainage Project for 2 storm laterals at the Fire House on Belmont Avenue in North Haledon, NJ; and

WHEREAS it has now been determined that the contract must be increased to provide for an adjustment to complete the project for a total additional amount of $6,718.00; and

WHEREAS this proposed Change Order No. 1 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

WHEREAS the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

1) a written certification by the contractor containing the following:

i) an explanation of the factual circumstances which necessitate issuance of the change order;
ii) a statement indicating why these circumstances could not have been foreseen;

iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;

iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;

2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS the County of Passaic is in receipt of a certification from the County Engineer dated September 5, 2018, see copy attached hereto; and

WHEREAS the Office of the County Engineer has also submitted a letter to the Board dated September 13, 2018 requesting the adoption of Change Order No. 1, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Administrator has filed a memorandum with the Board of Chosen Freeholders dated September 14, 2018 requesting that the Board review this matter and consider adopting this Change Order (see copy attached); and
WHEREAS this proposed change order will bring the contract above the 20% threshold generally permitted under the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) but is being considered because it would be impractical to award a new contract for this additional work; and

WHEREAS this matter was discussed and approved at the Public Works and Buildings & Grounds Committee meeting of September 12, 2018 at which time said Committee specifically authorized this amendment; and

WHEREAS a certification is attached hereto to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves Change Order #1 of the contract awarded to OnLine Contracting, Inc. for the project known as On-Call Drainage Project for 2 Storm Laterals at the Fire House on Belmont Avenue in North Haledon, NJ, which was recommended for approval by the Office of the Passaic County Engineer by letter dated September 13, 2018 and attached here, be and the same is hereby approved:

CHANGE ORDER NO. 1

1. DESCRIPTION AND VALUE OF CHANGE
See September 13, 2018 letter attached hereto
Addition $ 6,718.00

REASON FOR CHANGE
See September 13, 2018 letter attached hereto
2. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$ 24,112.00</td>
</tr>
<tr>
<td>Previous Additions</td>
<td>$ -00-</td>
</tr>
<tr>
<td>Total</td>
<td>$ 24,112.00</td>
</tr>
<tr>
<td>Previous Deductions</td>
<td>$ -00-</td>
</tr>
<tr>
<td>Net Prior to This Change</td>
<td>$ 24,112.00</td>
</tr>
<tr>
<td>Amount of This Change Add</td>
<td>$ 6,718.00</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$ 30,830.00</td>
</tr>
</tbody>
</table>

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

**BE IT FURTHER RESOLVED** that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $6,718.00

APPROPRIATION: C-04-55-148-001-902

PURPOSE: Resolution authorizing change order #1 for On Line Contracting, Inc. as it pertains to the on-call drainage project for 2 storm laterals at the fire house on Belmont Avenue in North Haledon.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

September 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage 2 Storm Laterals Belmont Ave, N. Haledon @ Firehouse
Change Order #1 (Add) exceeding 20% of the contract

Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is $6,718.00 and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The total amount of the addition is $6,718.00, resulting in a new contract amount of $30,830.00.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of $6,718.00.

Very truly yours

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM
cc: County Administrator
County Counsel
Finance Director
Chairman, Public Works Committee
September 13, 2018

Anthony DeNova  
County Administrator  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505  

Reference:  
OnLine Contracting  
On-Call Drainage 2 Storm Laterals Belmont Ave, N. Haledon @ Firehouse  
Change Order #1 (Add) exceeding 20% of the contract

Dear Mr. DeNova:

A change order for additional work in the amount of $6,718 was reviewed and recommended for approval by the Public Works Committee at its meeting of September 12, 2018. Since this change order increases the contract amount by more than 20%, the procedures at N.J.A.C. 5:30-11.9 are being followed. This change can be allowed since it was not reasonably possible to issue a new contract for the additional work. Work causing this contract to exceed 20% involved an error in computing the original estimate - while the amount for the Traffic Control Allowance was called out, it was not included in the total estimate amount. It also included several changes required subsequent to excavation of the work and impending PSE&G resurfacing.

Very truly yours,

Timothy R. Mettlen, P.E.  
Deputy County Engineer

Attachment  
TRM  
cc: Chairman, Public Works Committee  
County Counsel  
Finance Director
STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders

FROM: Jonathan Pera, P.E., County Engineer

DATE: September 5, 2018

SUBJECT: OnLine Contracting, Inc.
On-Call Drainage 2 Storm Laterals Belmont Ave, North Haledon Fire House

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

Contractor: OnLine Contracting, Inc.

Summary of Change Order:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$24,112.00</td>
</tr>
<tr>
<td>Previous Additions</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$24,112.00</td>
</tr>
<tr>
<td>Previous Deductions</td>
<td>$0</td>
</tr>
<tr>
<td>Net Prior to This Change</td>
<td>$24,112.00</td>
</tr>
<tr>
<td>Amount of This Change</td>
<td>$6,718.00</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$30,830.00</td>
</tr>
</tbody>
</table>

This is to request a change order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11.9. I do hereby certify to the following:

1. **Explanation of the Factual Circumstances which necessitate issuance of the change order:**

The principal reason this change order exceeds 20% of the original contract is that a clerical error in calculating the original estimate was made failing to account for the allowance for Traffic Control. This accounts for nearly 11% of the change order.

The balance of the change order (16%) is due to conditions discovered upon excavation.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180765
2. **Statement indicating why these circumstance could not have been foreseen:**

Both requirements above were identified subsequent to the award of the contract. The unaccounted Traffic Control was a clerical error. As with any project dealing primarily with underground work, it is virtually impossible to ascertain the exact nature of the work required, nor the quantity of said work. A significant amount of the additional work was due to the requirement to complete the project before PSE&G paved the road, requiring different restoration techniques.

3. **Statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules.**

The clerical error was not noticed until the final estimate was prepared. It would be impractical to issue a new contract once the excavation had started.

4. **I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:30-11.9 et. Seq., and certify that the proposed change order may be allowed under the aforementioned rules.**

Respectfully,

[Signature]

Jonathan Pera, P.E.
County Engineer

(original to be retained by the Clerk to the Freeholder Board with a certified copy of the Resolution; signed duplicate to be kept by appropriate official)
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Final)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET DATE: September 5, 2018
PATERSON, NEW JERSEY 07605

PROJECT TITLE: On-Call Drainage 2 Storm Laterals Belmont Avenue, NH @ Fire House
LOCATION: borough of North Haledon
DATE OF CONTRACT: May 31, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed.

1. DESCRIPTION AND VALUE OF CHANGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE</th>
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<td></td>
<td>Deducts</td>
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<tr>
<td>3</td>
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<td>LF</td>
<td>60.00</td>
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<td>6</td>
<td>Doghouse Manhole</td>
<td>-2</td>
<td>UN</td>
<td>3,800.00</td>
<td>-$7,600.00</td>
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<td>9</td>
<td>Concrete Road Base, 6&quot;</td>
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<td>860.00</td>
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<td>13</td>
<td>HMA 19.5M64 Base Course</td>
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<td>Ton</td>
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<td>Ton</td>
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Add
1 Mobilization
Total: $1,300.00

Supplemental
2 Demolition & Removal
4 16" DIP Pipe
7 Special Doghouse Manhole
8 Extra Depth
10 Flowable Fill
11 Road Plates
12 Cold Patch
15 Traffic Control

Total Change
$6,718.00

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.................................................. $ 6,718.00
ORIGINAL DATE FOR COMPLETION................................................. August 31, 2018
ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME....................... 0 Calendar Days
NEW DATE FOR COMPLETION IS..................................................... August 31, 2018

2. REASON FOR CHANGE

Items 9, 13, 14
As-Built quantities.

Items 3 & 6
Items 3 & 6 replaced Items 3 & 6 due to conditions encountered in the field.
Adopted on: September 25, 2018
Official Resolution#: R20160765
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS CHANGE ORDER No. 1 (Final)
ENGINEERING DIVISION PROJECT No.
401 GRAND STREET
PATERSON, NEW JERSEY 07505 DATE: September 5, 2018

PROJECT TITLE: On-Call Drainage 2 Storm Lateral Belmont Avenue, NH @ Fire House
LOCATION: borough of North Haledon
DATE OF CONTRACT: May 31, 2018
OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS
CONTRACTOR: OnLine Contracting, Inc., 272 Myrtle Avenue, Boonton, NJ 07005

Items 8, 10, 11, 12
Additional items due to conditions encountered in the field or in anticipation of PSE&G resurfacing.

Item 15
Due to clerical error in original estimate, the Traffic Control Allowance of $3,000 was not included in the contract.

3. STATEMENT OF CONTRACT AMOUNT

ORIGINAL CONTRACT AMOUNT ........................................................................................................ $ 24,112.00
PREVIOUS ADDITIONS.......................................................................................................................... -
TOTAL ........................................................................................................................................ $ 24,112.00
PREVIOUS DEDUCTIONS ...................................................................................................................... -
NET PRIOR TO THIS CHANGE ........................................................................................................ $ 24,112.00
AMOUNT OF THIS CHANGE ........................................................................................................... $ 6,716.00
CONTRACT AMOUNT TO DATE ........................................................................................................ $ 30,830.00

CONTRACTOR’S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/we hereby agree to the modifications of the contract as described above and agree to furnish all materials,
equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar
work in the existing contract except as otherwise stipulated therein for the above consideration.

I/we hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and
employees from any claims and liability of whatsoever nature for anything done or furnished or in any manner
growing out of the performance of the work.

CONTRACTOR

OnLine Contracting, Inc.

SIGNATURE.......................................................................................................................... DATE

You are hereby authorized to supply all labor, equipment, and material for the above change as provided under
the terms of your contract, all to be in accordance with the plans and specifications and modifications thereof.
Your Contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By:________________________ Date__________________
(Country Inspector)

Reviewed By and Recommended for Processing By: _____________________________ Date__________________
(Project Engineer)

Recommend for Approval By:________________________ Date__________________
(Country Engineer)

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: September 25, 2018 DATE:__________________
Adopted on: September 25, 2018 Freeholder - Director
Official Resolution: R20180765
R.Wrote (a); in (b), substituted a reference to this section for a reference to the particular section; in (b) and (c), changed N.J.A.C. references; and in (c), changed N.J.S.A. reference.

5:30–11.7 Change orders for materials, supplies and equipment which are part of construction contract

(a) The requirements of this section shall apply only to change orders for materials, supplies and equipment which are part of construction contracts.

(b) In case of conflict with the general requirements of N.J.A.C. 5:30–11.3, the specific language of this section shall prevail but, otherwise, the requirements of N.J.A.C. 5:30–11.3 shall be satisfied.

(c) Change orders for materials, supplies and equipment items which are part of a contract which is primarily a construction contract shall be processed in accordance with the rules governing construction contracts. Contracts awarded on a unit price basis (including, but not limited to, asphalt overlays, curbing) as an open-end contract shall be handled under the section dealing with open-end contracts. However, contracts awarded for the paving, construction or reconstruction of specifically described streets, parking lots, or sections shall be treated as construction contracts.

R.Wrote (a); in (b), changed N.J.A.C. references throughout, and substituted a reference to this section for a reference to the particular section; and in (c), inserted a reference to parking lots.

5:30–11.8 Change orders for construction, reconstruction and major repair contracts

(a) The requirements of this section shall apply only to the particular type of contract in question.

(b) In case of conflict with the general requirements of N.J.A.C. 5:30–11.3, the specific language of this section shall prevail but, otherwise, the requirements of N.J.A.C. 5:30–11.3 shall be satisfied.

(c) Change orders for construction, reconstruction and major repair contracts shall be limited to the following types:

1. Unforeseeable problems, which are defined as conditions or circumstances that could not be foreseen at the time the specifications were written and the contract awarded, provided that a substantial amount of the construction would be delayed, which would result in substantial increases in costs above the original contract amount or substantial inconvenience to the public if bidding were to be required; and

2. Minor modifications to effect economies, improve service or resolve minor problems with affected property owners.

(d) Change orders for construction, reconstruction and major repair contracts shall not be made for the following:

1. Changes that materially expand upon the size, nature or scope of the project as it was originally described in the bid specifications; or

2. Extra work that could reasonably be effectuated by a separately bid contract without unduly disrupting the basic work or imposing adverse cost consequences.

In (b), changed N.J.A.C. references throughout, and substituted a reference to this section for a reference to the particular section.

5:30–11.9 Procedures for change orders which exceed 20 percent limitation

(a) General provisions regarding the procedures for change orders which exceed the 20 percent limitation are as follows:

1. The procedures in this section shall only be followed when a particular change order on any type of contract, except professional and extraordinary unspecifiable service contracts, will cause the total amount of change orders executed for the particular contract to exceed the originally awarded contract price by more than 20 percent. The purpose of the procedures is to allow for such a change only in limited instances. Such a change shall not be permitted when the factual circumstances make it reasonably possible to execute a new contract for the additional work. Such a change may be allowed, for example, when an unforeseen circumstance or differing site condition is combined with a situation which renders execution of a new contract an unreasonable interference with the efficient completion of the work.

2. Generally such change orders are not justifiable and the ready issuance of them by contracting units would constitute an abuse of these rules.

(b) A written certification justifying the performance of the work or the furnishing of the services which would necessitate issuance of such a change order shall be filed by the contractor with the chief executive officer or designee. This certification shall include an explanation of the factual circumstances which necessitate issuance of the change order; a statement indicating why those circumstances could not have been foreseen; a statement indicating why issuance of the change order would be in the best interests of the contracting unit and would not constitute an abuse of these rules, and, if the nature of the change order is technical, the certification shall include a certified statement from the contractor's appropriate expert, such as an engineer or architect. This statement shall explain in detail the factual circumstances which necessitate issuance of the proposed change order. A rewrite or paraphrase of the rules in this subchapter is not acceptable.
(c) The governing body approval process for change orders which exceed the 20 percent limitation is as follows:

1. The chief executive officer or his or her designee shall file a request for the change order with the governing body. This request shall include a statement indicating why the proposed change may be allowed under this subchapter. A copy of the certification required under (b) above must also be attached to the request.

2. If the certification required pursuant to (b) above includes a certified statement from an engineer or other expert as required by (b) above, the request to the governing body shall also include a statement from the contracting unit's engineer or an official or employee with the appropriate expertise. This statement shall explain in detail the factual circumstances which justify issuance of the proposed change order. A rewrite or paraphrase of the rules in this subchapter is not acceptable.

3. The governing body shall take appropriate steps to assure that the change order is proper and allowable under this subchapter.

4. The governing body shall then pass a resolution authorizing a written amendment contract to be entered into covering the change(s) to be made. The exact form of this amendment contract shall be at the discretion of the contracting unit attorney.

5. The resolution described in (c) above shall be passed before execution of the change order.

6. The governing body shall cause to be printed once, in an official newspaper, a brief notice indicating the additional amount to be expended, the original contract price, the nature of the original and additional work and why it is necessary to expend the additional funds. A copy of the advertisement shall also be filed with the clerk or secretary of the governing body and be available for inspection by the public.

(d) The clerk or secretary of the governing body of each contracting unit shall report to the Director on an appendix to the contracting unit's annual budget all change orders from the previous fiscal year which exceeded the 20 percent limitation. This report shall be made on a form provided by the Director. A summary of the report shall be included as supplemental material in the annual audit of the contracting unit.

In (a), substituted a reference for extraordinary unspecifiable service contracts for a reference to consultant contracts in 1, and deleted “The Division of Local Government Services emphasizes that” at the beginning of 2; in (c), substituted a reference to contracting unit attorneys for a reference to local attorneys in 4, and substituted “an official newspaper” for “a newspaper authorized by law to publish its legal advertisements” following “once, in” in 6, and rewrote (d).

SUBCHAPTER 12. FEDERAL GRANTS FOR LIBRARY CONSTRUCTION AND STATE LIBRARY AID

5:30-12.1 General provisions

The following procedures are hereby promulgated covering the accounting procedures to be used by local units in accounting for Federal grants under the Federal Library Services and Construction Act and State Library Aid per N.J.S.A. 18A-74.

5:30-12.2 Procedure

(a) An appropriation for the full amount of construction costs must be made in the usual manner by either ordinance or budget appropriation.

(b) The Federal grant may be used as an anticipated revenue to partially finance such appropriations.

(c) It is emphasized that only the governing body can adopt either the ordinance or the budget.

5:30-12.3 Federal grants for library services

(a) When a Federal grant for extended library services is received by the municipal treasurer it should be credit to "Reserve for Library Services with Federal Aid." (The 1966 and subsequent years' municipal budget forms will include "State or Federal Aid for Maintenance of Libraries" in the "Dedication of Rider—N.J.S.A. 40A:4-39").
September 13, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Reference: OnLine Contracting
On-Call Drainage 2 Storm Laterals Belmont Ave, N. Haledon @ Firehouse
Change Order #1 (Add) exceeding 20% of the contract

Members of the Board:

Attached for your approval is Change Order #1 to be issued to the Contractor, reflecting an increase in the contract amount required to complete the project. The Change Order adjusts the quantities to reflect the As-Built Quantities as completed on this project.

The total amount of this additional work is $6,718.00 and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C 5:30-11.9.

The total amount of the addition is $6,718.00, resulting in a new contract amount of $30,830.00.

This matter was discussed with the Public Works and Buildings and Grounds Committee at its meeting of September 12, 2018.

I respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION approving Change Order #1 in the amount of $6,718.00.

Very truly yours,

Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment
TRM

cc: County Administrator
    County Counsel
    Finance Director
    Chairman, Public Works Committee
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR ON-CALL SERVICES FOR FIBER OPTIC LINE DESIGN AND INSTALLATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

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PRES.= present  ABS.= absent  
MOVE= moved  SEC= seconded  
AYE= yes  NAY= no  ABST.= abstain  
RECU.= recuse

Dated: September 26, 2018
RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF COMPETITIVE QUOTES FOR ON-CALL SERVICES FOR FIBER OPTIC LINE DESIGN AND INSTALLATION

WHEREAS the County of Passaic is desirous of having on-call services available for the County's fiber optic line design and installation at various locations throughout the County for an initial three year period between November 1, 2018 to October 31, 2021, with an additional two year County option for the period November 1, 2021 to October 31, 2023; and

WHEREAS the Office of the Passaic County Engineer has prepared the Plans and Specifications for these services; and

WHEREAS notwithstanding the provisions of any law, rule or regulation to the contrary, pursuant N.J.S.A. 40A:11-1 et seq., Local Public Contract Law, competitive contracting may be used by local contracting units in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for specialized services and/or for these types of services; and

WHEREAS pursuant to N.J.S.A. 40A:11-4.5, competitive contracting proposals shall be published in an official newspaper of the contracting unit at least 20 days prior to the date established for the submission of proposals; and

WHEREAS by letter dated September 14, 2018, the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said Plans and Specifications and authorize the advertisement and receipt of proposals; and
WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at its September 12, 2018 meeting at which time it was recommended that this be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the Plans and Specifications for On Call Services for Fiber Optic Line Design and Installation at various locations throughout Passaic County for an initial three year period between November 1, 2018 to October 31, 2021, with an additional two year County option for the period November 1, 2021 to October 31, 2023 and authorizes the Director of Purchasing, in cooperation with the Office of the Passaic County Engineer, to advertise and receive proposals for an award of a competitive contract for said services referenced herein; and

BE IT FURTHER RESOLVED that the Director of Purchasing is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

BE IT FURTHER RESOLVED that the Clerk of the Board or Director of Purchasing shall publish in an official newspaper the request for competitive contracting at least 20 days prior to the date established for the submission of proposals.

September 25, 2018
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT:
On Call Services for Fiber Optic Line Design and Installation
On Call Services for Period of November 1, 2018 to October 31, 2023
Various Locations throughout the County

AUTHORIZATION TO BID

Dear Members of the Board:

The County is desirous to have on-call services available for the County’s fiber optic line design and installation for an initial three year period between November 1, 2018 to October 31, 2021, with an additional two year County option for the period November 1, 2021 to October 31, 2023.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee Meeting of September 12, 2018.

Therefore, this Office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to authorize the Department of Procurement to advertise and receive bids for this On-Call Services Project.

Very truly yours,

Jonathan C. Pera, P.E.
County Engineer

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing

K:\是不是\Projects\2018-2023\Bid Documents\2018-2023-046_RCF_Authorize to Bid_2018-09-14.docx

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R201800786
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING CO. FOR REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, PC #41 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, PC #252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Res-Pg:k.25-1

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: September 26, 2018
RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING CO. FOR REPAIRS OF LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE, PC #41 AND REHABILITATION OF LAKESIDE AVENUE CULVERT OVER ACID BROOK, PC #252 IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY AS PER BID

WHEREAS bids for the Repairs of Lakeside Avenue Bridge over Pompton Lake PC #41 and Rehabilitation of Lakeside Avenue Culvert over Acid Brook, PC #252 in the Borough of Pompton Lakes, NJ were received on September 11, 2018; and

WHEREAS the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

WHEREAS Sparwick Contracting Co. submitted a bid for the above-mentioned project and the County Engineer has recommended an award in the sum of $965,814.00, as per the terms of the attached letter dated September 11, 2018 as the lowest responsible bidder; and

WHEREAS this award is subject to concurring approval of the New Jersey Department of Transportation; and

WHEREAS this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at their meeting on September 11, 2018 and is being recommended to the full Board for approval; and

WHEREAS a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Repairs of Lakeside Avenue Bridge over Pompton Lake, PC #41 and Rehabilitation of Lakeside Avenue
Culvert over Acid Brook, PC #252 in the Borough of Pompton Lakes, NJ to Sparwick Contracting Co. in the amount of $965,814.00; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County, including those required by the New Jersey Department of Transportation, Division of Local Government Services.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $965,814.00

APPROPRIATION: G-01-45-700-018-903

PURPOSE: Resolution for award of contract to Sparwick Contracting Co. for Repairs of Lakeside Avenue Bridge.

[Signature]
Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
Res-Pg:k.25-5

County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524
TEL: (973) 881-4456
FAX: (973) 742-3536
IDD: (973) 279-9786

September 11, 2018

Jonathan C. Pera, P.E.
County Engineer

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: Repairs of Lakeside Ave. Bridge over Pompton Lake PC# 41 and
Rehabilitation of Lakeside Avenue Culvert
Over Acid Brook, PC #252
Borough of Pompton Lakes, Passaic County
Review of Receipt of Bids and
Award of Contract to:
Sparwick Contracting Co.

Dear Members of the Board:

Bids for the replacement of the above referenced structure were received on September, 11, 2018. These bids were reviewed, checked, tabulated and corrected by this Office.
Copy of the tabulation is attached. Following is the summary of the bids received:

<table>
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<tr>
<th>Name of the Bidder</th>
<th>Total Bid Price</th>
<th>As Submitted</th>
<th>As Corrected</th>
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<tbody>
<tr>
<td>Sparwick Contracting Co.</td>
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<tr>
<td>10 Lawrence Street</td>
<td>$965,814.00</td>
<td></td>
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<tr>
<td>Belleville, N.J. 07109</td>
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<tr>
<td>Colonnelli Brothers, Inc.</td>
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<td>409 South River Street</td>
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<td>80 Contant Ave</td>
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<td>Engineer’s Estimate</td>
<td>$1,329,609.40</td>
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</table>
As this project is included in the 2018 Annual Transportation Program, approved by NJDOT under the Local Aid Program, the following must be included in the Resolution:

“This Award is subject to concurring approval of the New Jersey Department of Transportation”

The apparent lower bidder is Sparwick Contracting Co. in the amount of Nine Hundred Sixty Five Thousand Eight Hundred Fourteen Dollars and Zero Cents ($965,814.00). This matter was discussed at the Public Works Committee meeting on September 11, 2018 and recommended to the full Board.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt the necessary Resolution awarding the contract for the above referenced project to Sparwick Contracting Co. in the amount of ($965,814.00). And authorize the County Counsel to prepare the necessary Agreements subject to the availability of funds; and to also sign and seal the attached form SA-22 entitled “Recommendation of award - State Aid Project" from the New Jersey Department of Transportation, Division of Local Government Services.

Very truly yours,

[Signature]

Jonathan C. Pera, P.E., P.P.
County Engineer

SJEG:G:sg
Attachment
Cc: County Administrator
    County Counsel
    Director of Finance
    Purchasing
    Public Works Chair
## NAME, ADDRESS, AND BID OF EACH BIDDER

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**Sparwick Contracting Co., 18 Route 84, Lafayette, NJ 07848**

**Persistent Constr., 58 Industrial Avenue, Fairview, NJ 07022**

**SUMMARY OF BIDS**

**DATE RECEIVED:** September 11, 2018
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<th>UNIT PRICE</th>
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**BRIDGE ITEMS (BRIDGE-1600-041)**

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**BRIDGE ITEMS (CULVERT-1600-252)**

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**Summary**

*Lakefront Ave. Br. & Culvert from Engineer's Total Amount Estimate - Amount
Lakefront Ave. Br. & Culvert from Engineer's Total Amount Estimate - Percentage

$1,329,608.40 $965,814.00 $1,048,807.00
-$363,796.40 -27.4% $281,562.40 -21.2%

Bid Tabulation - Lakeside Ave. Br. & Culv. PCD #41 & PCE 252 9-12, 2019Bid Summary Page 2 of 24

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<tr>
<th>ITEM NO.</th>
<th>PAY ITEM DESCRIPTION</th>
<th>UNIT</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
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<td>C.S. SOIL AGGREGATE</td>
<td>C.Y.</td>
<td>150</td>
<td>$50.00</td>
<td>$7,500.00</td>
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<tr>
<td>64</td>
<td>COARSE AGGREGATE SIZE NO 87</td>
<td>C.Y.</td>
<td>10</td>
<td>$120.00</td>
<td>$1,200.00</td>
<td>$90.00</td>
<td>$900.00</td>
</tr>
<tr>
<td>65</td>
<td>MAINTENANCE OF THE STREAM FLOW INCLUDING CONSTRUCTION OF COfferDAM</td>
<td>L.S.</td>
<td>1</td>
<td>$30,000.00</td>
<td>$30,000.00</td>
<td>$30,000.00</td>
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<tr>
<td>66</td>
<td>TEMPORARY SHEETING</td>
<td>S.F.</td>
<td>2,000</td>
<td>$50.00</td>
<td>$100,000.00</td>
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<td>67</td>
<td>REINFORCEMENT STEEL, EPOXY-GAINT</td>
<td>L.B.</td>
<td>14,000</td>
<td>$23.00</td>
<td>$322,000.00</td>
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<td>68</td>
<td>DRILL AND GROUT REINFORCEMENT STEEL</td>
<td>U</td>
<td>180</td>
<td>$120.00</td>
<td>$21,600.00</td>
<td>$75.00</td>
<td>$11,250.00</td>
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<tr>
<td>69</td>
<td>CONCRETE FootING</td>
<td>C.Y.</td>
<td>30</td>
<td>$120.00</td>
<td>$3,600.00</td>
<td>$90.00</td>
<td>$2,700.00</td>
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<tr>
<td>70</td>
<td>CONCRETE WING WALL</td>
<td>C.Y.</td>
<td>22</td>
<td>$1,200.00</td>
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<td>$26,400.00</td>
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<td>71</td>
<td>CONCRETE ABUTMENT WALL</td>
<td>C.Y.</td>
<td>7</td>
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<td>72</td>
<td>CONCRETE BRIDGE DECK, HPC</td>
<td>C.Y.</td>
<td>8</td>
<td>$1,200.00</td>
<td>$9,600.00</td>
<td>$1,200.00</td>
<td>$9,600.00</td>
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<td>73</td>
<td>CONCRETE BRIDGE SIDEWALK, HPC</td>
<td>C.Y.</td>
<td>14</td>
<td>$1,200.00</td>
<td>$16,800.00</td>
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<td>CONCRETE BRIDGE PARAPET</td>
<td>L.F.</td>
<td>58</td>
<td>$200.00</td>
<td>$11,600.00</td>
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<td>75</td>
<td>4-BAR OPEN STEEL PARAPET</td>
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<td>$200.00</td>
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<td>76</td>
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<tr>
<td>77</td>
<td>BRIDGE PLAQUE</td>
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<td>1</td>
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<td>$3,000.00</td>
<td>$1,500.00</td>
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<td>EXCAVATION, REGULATED MATERIAL</td>
<td>C.Y.</td>
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<td>79</td>
<td>SOIL SAMPLING AND ANALYSIS, REGULATED</td>
<td>U</td>
<td>3</td>
<td>$1,900.00</td>
<td>$5,700.00</td>
<td>$500.00</td>
<td>$1,500.00</td>
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<td>80</td>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

Jonathan C. Pera, P.E.
County Engineer

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

September 11, 2018

Re: Repairs of Lakeside Ave. Bridge over Pompton Lake PC# 41 and Rehabilitation of Lakeside Avenue Culvert Over Acid Brook, PC #252 Borough of Pompton Lakes, Passaic County Review of Receipt of Bids and Award of Contract to: Sparwick Contracting Co.

Dear Members of the Board:

Bids for the replacement of the above referenced structure were received on September 11, 2018. These bids were reviewed, checked, tabulated and corrected by this Office. Copy of the tabulation is attached. Following is the summary of the bids received:

<table>
<thead>
<tr>
<th>Name of the Bidder</th>
<th>Total Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>As Submitted</td>
</tr>
<tr>
<td>Sparwick Contracting Co.</td>
<td>$965,814.00</td>
</tr>
<tr>
<td>10 Lawrence Street</td>
<td></td>
</tr>
<tr>
<td>Belleville, N.J. 07109</td>
<td></td>
</tr>
<tr>
<td>Persistent Constr.</td>
<td>$1,048,057.00</td>
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<tr>
<td>58 Industrial Avenue</td>
<td></td>
</tr>
<tr>
<td>Newark, NJ 07114</td>
<td></td>
</tr>
<tr>
<td>Colonelli Brothers, Inc.</td>
<td>$1,133,765.00</td>
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<tr>
<td>409 South River Street</td>
<td></td>
</tr>
<tr>
<td>Hackensack, N.J. 07601</td>
<td></td>
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<tr>
<td>Montana Constr.</td>
<td>$2,641,055.00</td>
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<tr>
<td>80 Contant Ave</td>
<td></td>
</tr>
<tr>
<td>Lodi, NJ 07644</td>
<td></td>
</tr>
<tr>
<td>Engineer's Estimate</td>
<td>$1,329,609.40</td>
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</tbody>
</table>

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180787
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #13 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAKE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAKE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarell, III , Esq.
COUNTY COUNSEL

Official Resolution# R20180768
Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item k-26
CAF #
Purchase Req. #
Result Adopted

<table>
<thead>
<tr>
<th>FREEHOLDER</th>
<th>PRES.</th>
<th>ABS.</th>
<th>MOVE</th>
<th>SEC.</th>
<th>AYE</th>
<th>NAY</th>
<th>ABST.</th>
<th>REC.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lazzara</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>James</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td></td>
<td></td>
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<td></td>
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<td>Akhter</td>
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<td>Bartlett</td>
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<td></td>
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<tr>
<td>Best Jr.</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td>&lt;</td>
<td></td>
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<td>Duffy</td>
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<td>&lt;</td>
<td>&lt;</td>
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<tr>
<td>Lepore</td>
<td>&lt;</td>
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<td>&lt;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PRES.= present  ABS.= absent  MOVE= moved  SEC.= seconded  AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: September 26, 2018
RESOLUTION FOR CHANGE ORDER #13 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAKE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAKE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge Over the Wanaque Reservoir, Structure No. 1600-491, in the Boroughs of Ringwood and Wanaque, NJ; and

WHEREAS it is now necessary that a change order be made reflecting a decrease in the contract amount due to field changes and as-built quantities, as evidenced in attached letter from the Office of the Passaic County Engineer dated September 14, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2018 and is recommended for approval by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 13 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 14, 2018 and attached hereto, be and the same is hereby approved:
CHANGE ORDER NO. 13

1. DESCRIPTION AND VALUE OF CHANGE
   See September 14, 2018 letter attached hereto
   Delete $ 134,318.24

REASON FOR CHANGE
   See September 14, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

   Original Contract Amount $ 29,481,208.90
   Previous Additions $ 1,365,239.40
   Total $ 30,846,448.30
   Previous Deductions $ 652,220.95
   Net Prior to This Change $ 30,194,227.35
   Amount of This Change Deduct $ 134,318.24
   Contract Amount to Date $ 30,059,909.11

September 25, 2018
September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge No. 1600-491
Borough of Ringwood and Wanaque
CHANGE ORDER #13

Members of the Board:

Attached for your Approval is Change Order #13 to be issued to the Contractor, reflecting a decrease in the contract amount due to field changes and as-built quantities.

The total amount of the decrease is $134,318.24, resulting in a new contract amount of $30,059,909.11.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of September 12, 2018.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #13 to the Contractor, Northeast Remsco Construction, Inc. in the amount of $134,318.24 (One Hundred Thirty Four Thousand Three Hundred Eighteen Dollars and Twenty Four Cents), which results in a decrease to the adjusted Contract amount.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment
JCP
cc: Public Works and Buildings & Grounds Committee, Chair
    County Administrator
    County Counsel
    Director of Finance

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180768
<table>
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<th>ITEM</th>
<th>DESCRIPTION</th>
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<th>UNIT</th>
<th>PRICE</th>
<th>AMOUNT</th>
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<tr>
<td></td>
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<td>3.00</td>
<td>UNIT</td>
<td>$7,500.00</td>
<td>$22,500.00</td>
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<td>211</td>
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<tr>
<td>212</td>
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<td>UNIT</td>
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<td>213</td>
<td>Concrete Footings</td>
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<td>C.Y.</td>
<td>$825.00</td>
<td>$2,475.00</td>
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<td>214</td>
<td>Concrete Wingwall</td>
<td>5.23</td>
<td>C.Y.</td>
<td>$1,000.00</td>
<td>$5,230.00</td>
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<td>215</td>
<td>Concrete in Abutment Wall</td>
<td>8.56</td>
<td>C.Y.</td>
<td>$2,500.00</td>
<td>$21,780.00</td>
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<tr>
<td>216</td>
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<td>1.03</td>
<td>C.Y.</td>
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<td>217</td>
<td>Credit for Reclamping</td>
<td>1.00</td>
<td>L.R.</td>
<td>$33,619.74</td>
<td>$33,619.74</td>
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</table>

**TOTAL DEDUCTIONS**

$314,318.24
## COUNTY OF PASSAIC

### DEPARTMENT OF PUBLIC WORKS  
**CHANGE ORDER NO. 18**

### ENGINEERING DIVISION  
**PROJECT NO.**

### 424 GRAND STREET  
**PATERSON, NEW JERSEY**  
**07503**

### DATE: 9/4/2016

**PROJECT:** Replacement of West Book Road Bridge No. 100043

**LOCATION:** Borough of Ringwood and Hanover

**DATE OF CONTRACT:** June 25, 2013

**OWNER:** PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

**CONTRACTOR:** Northeast Remaco Construction, Inc.

### 1. DESCRIPTION AND NATURE OF CHANGE (Cont.):

**PROJECT TO THE AMOUNT OF CONTRACT:**

**$134,318.24**

**ORIGINAL DATE FOR COMPLETION:** 200 WORKING DAYS

**NEW DATE FOR COMPLETION:**

Galinday Days

### 2. REASON FOR CHANGE

Items # 112, 113, 114, 115 were adjusted as per as built quantities.

Item # 128: The four 48"x22" were replaced with two 80"x22".

Item # 316: Represents the penalty for deck instability.

Items # 32 and 33: Two Type A inlets and one double E inlet at the east approach were not constructed and instead the two Type B Inlet and one double E Inlet constructed during the cakes 2 constructed were converted to Type B and Double B type inlets.

---

**Introduced on:** September 25, 2013

**Adopted on:** September 25, 2013

**Official Resolution:** R20180768
<table>
<thead>
<tr>
<th>COUNTY OF PASSAIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT OF PUBLIC WORKS</td>
</tr>
<tr>
<td>CHANGE ORDER NO. 13</td>
</tr>
<tr>
<td>ENGINEERING DIVISION</td>
</tr>
<tr>
<td>PROJECT No.</td>
</tr>
<tr>
<td>401 GRAND STREET</td>
</tr>
<tr>
<td>PATersons, New Jersey 07505</td>
</tr>
<tr>
<td>DATE: 6/4/2018</td>
</tr>
<tr>
<td>PROJECT: Replacement of West Brook Road Bridge No. 1906691</td>
</tr>
<tr>
<td>LOCATION: Borough of Kingswood and Munson</td>
</tr>
<tr>
<td>DATE OF CONTRACT: June 25, 2013</td>
</tr>
<tr>
<td>OWNER: PATERNAL COUNTY BOARD OF CHOSEN FREEHOLDERS</td>
</tr>
<tr>
<td>CONTRACTOR: Northeast Renewable Construction, Inc.</td>
</tr>
</tbody>
</table>

3. STATEMENT OF CONTRACT AMOUNT:

| ORIGINAL CONTRACT AMOUNT | $26,481,268.50 |
| PREVIOUS ADDITIONS | $1,356,236.40 |
| TOTAL | $27,837,504.90 |
| PREVIOUS DELETIONS | $852,220.05 |
| Net Amount Due to THIS CHANGE: | $26,985,284.85 |
| AMOUNT OF THIS CHANGE: | $-134,318.24 |
| CONTRACT AMOUNT TO DATE | $26,850,966.61 |

CONTRACTOR'S PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all materials, equipment, and labor to perform all work in connection therewith in accordance with the requirements for similar work in the existing contract except as otherwise stipulated herein for the above consideration.

I/We hereby release the County of Passaic, the Board of Chosen Freeholders, their agents, officers and employees from any claims and liability of whatever nature for anything done or accomplished up to any point arising out of the performance of the work.

CONTRACTOR: Northeast Renewable Construction

SIGNATURE: [Signature]

DATE: 8/7/18

You are hereby authorized to supply all labor, equipment, and materials for the above change as provided under the terms of your contract, all to be in accordance with the plans and specifications and modifications thereof. Your contract is increased or decreased by the amount given above which is agreed upon.

Reviewed By and Prepared By: [Signature]

Reviewed By and Recommended for Processing By: [Signature]

Recommended For Approval By: [Signature]

ACCEPTED BY: BOARD OF CHOSEN FREEHOLDERS OF PASSAIC COUNTY

SIGNATURE: [Signature]

DATE: 8/7/18

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180768
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM  Location: County Administration Building
220 401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #14 FOR NORTHEAST REMSCCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAKE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAKE, NJ, ALL AS NOTED IN THE RESOLUTION.

This resolution was requested by:

Reviewed by:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

Approved as to form and legality:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

OFFICIAL RESOLUTION

Official Resolution# R20180769
Meeting Date 09/25/2018
Introduced Date 09/25/2018
Adopted Date 09/25/2018
Agenda Item k-27
CAF #
Purchase Req. #
Result Adopted
FREEHOLDER PRES. ABS. MOVE SEC AYE NAY ABST. REC
Lazzara
James
Akhter
Bartlett
Best Jr.
Duffy
Lepore

PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain  REC.= recuse

Dated: September 26, 2018
RESOLUTION FOR CHANGE ORDER #14 FOR NORTHEAST REMSCO CONSTRUCTION, INC. AS IT PERTAINS TO THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491, IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge Over the Wanaque Reservoir, Structure No. 1600-491, in the Boroughs of Ringwood and Wanaque, NJ; and

WHEREAS it is now necessary that a change order be made reflecting an increase in the contract amount due to field changes and as-built quantities, as evidenced in attached letter from the Office of the Passaic County Engineer dated September 14, 2018; and

WHEREAS this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on September 12, 2018 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached to reflect the availability of funds;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 14 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated September 14, 2018 and attached hereto, be and the same is hereby approved:
CHANGE ORDER NO. 14

1. DESCRIPTION AND VALUE OF CHANGE

See September 14, 2018 letter attached hereto

Addition $ 100,845.88

REASON FOR CHANGE

See September 14, 2018 letter attached hereto

2. STATEMENT OF CONTRACT AMOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$29,481,208.90</td>
</tr>
<tr>
<td>Previous Additions</td>
<td>$1,365,239.40</td>
</tr>
<tr>
<td>Total</td>
<td>$30,846,448.30</td>
</tr>
<tr>
<td>Previous Deductions</td>
<td>$786,539.19</td>
</tr>
<tr>
<td>Net Prior to This Change</td>
<td>$30,059,909.11</td>
</tr>
<tr>
<td>Amount of This Change Add</td>
<td>$100,845.88</td>
</tr>
<tr>
<td>Contract Amount to Date</td>
<td>$30,160,754.99</td>
</tr>
</tbody>
</table>

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $100,845.00

APPROPRIATION: C-04-55-113-111-901

PURPOSE: Resolution for change order #14 for Northeast Remseo Construction, Inc. as it pertains to the replacement of West Brook Road Bridge over Wanaque Reservoir structure No. 1600-491

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018
September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge No. 1600-491
Borough of Ringwood and Wanaque
CHANGE ORDER #14

Members of the Board:

Attached for your Approval is Change Order #14 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes and as-built quantities.

The total amount of the increase is $100,845.88, resulting in a new contract amount of $30,160,754.99.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of September 12, 2018.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #14 to the Contractor, Northeast Remsco Construction, Inc. in the amount of $100,845.88 (One Hundred Thousand Three Eight Hundred Forty Five Dollars and Eighty Eight Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

[Signature]
Jonathan Perz, P.E.
County Engineer

Attachment
JCP
cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180769
## COUNTY OF PASSAIC
### DEPARTMENT OF PUBLIC WORKS
#### ENGINEERING DIVISION
- 401 GRAND STREET
- PATerson, new jerSEY 07503
- DATE WANTED: [Blank]
- PROJECT: Replacement of West Brook Road Bridge No. 1000491
- LOCATION: Borough of Bloomingdale and Wanaque
- DATE OF CONTRACT: June 25, 2013
- OWNER: Pasaic County Board of Chosen Freeholders
- CONTRACTOR: Northeast Remco Construction, Inc.

> It is hereby mutually agreed that the following described changes in work required by the contract shall be executed by the Contractor, without altering the terms of the contract except as herein stipulated and agreed.

### DESCRIPTION AND VALUE OF CHANGE

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<tr>
<th>No.</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
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<td>Traffic Dividers, Pluggers</td>
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<td>HTS</td>
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<td>41</td>
<td>HMA Milling, 3 or Less</td>
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<td>55</td>
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### SUPPLEMENTALS

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<td>9116</td>
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Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution: R20180769
COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
400 GRAND STREET
PASSAIC, NEW JERSEY  07502  DATE: 08/2018

REPLACE Replacement of West Brook Road Bridge No. 100049
LOCATION: Borough of Ringwood and Hanover
DATE OF CONTRACT: June 25, 2012
ORDER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDS
CONTRACTOR: Northeast Russo Construction, Inc.

TOTAL ADDITIONS

1. DESCRIPTION AND VALUE OF CHANGES (see 263)

   AND TO THE AMOUNT OF CONTRACT............................................. $103,845.08

   ORIGINAL TIME FOR COMPLETION................................................. 900 WORKING DAYS

   ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME: NO CHANGE

   NEW DATE FOR COMPLETION IS.................................................. Calendar: Days

2. REASON FOR CHANGE

Pay Item No. 31: Due to safety concerns, the amount of traffic directed had to be increased.
Pay Item No. 41: Due to the existing field condition, a change of plan was issued by the
designer that resulted in change in final grade. This change warranted additional area of
mulching.
Pay Items Nos. 43, 44 and 76 were adjusted to reflect the as built quantities.
Pay Item 8162: Replaces the cost for the ten 72"x120" junction boxes that were constructed in
lieu of four 48"x72" junction boxes.
8162: Five additional anchor channels had to be installed that were not part of the field
condition.
8163: At the request of the DEP, the contractor had to prepare additional parapet
wall panel with a different color chip.
8164: Due to conflict of the guide rail post with the 15' ACR pipe at the SW approach,
the Consultant provided a change of plan that directs installation of weldments at the area.
8165 and 8 166: This is the cost to convert the existing E and Double E Inlets to Type B
and respectively to Double B Inlets.
Pay Item No. 99: This quantity was erroneously deducted in the Change Order No. 11.
September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Replacement of West Brook Road Bridge No. 1600-491
Borough of Ringwood and Wanaque
CHANGE ORDER #14

Members of the Board:

Attached for your Approval is Change Order #14 to be issued to the Contractor, reflecting an increase in the contract amount due to field changes and as-built quantities.

The total amount of the increase is $100,845.88, resulting in a new contract amount of $30,160,754.99.

The above-mentioned Change Order was reviewed and recommended for Approval by the Public Works and Buildings & Grounds Committee at their meeting of September 12, 2018.

Therefore, my Office recommends the Board of Chosen Freeholders ADOPT the necessary RESOLUTION to APPROVE this issue CHANGE ORDER #14 to the Contractor, Northeast Remsco Construction, Inc. in the amount of $100,845.88 (One Hundred Thousand Three Eight Hundred Forty Five Dollars and Eighty Eight Cents), which results in an increase to the adjusted Contract amount.

Very truly yours,

Jonathan Perez, P.E.
County Engineer

Attachment

JCP

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180769
Res-Pg:k.28-1

Public Meeting (Board Meeting)

Date:    Sep 25, 2018     -    5:30 PM
Location:  County Administration Building
            220
            401 Grand Street
            Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO REIVAX CONTRACTING CORP. FOR THE REPLACEMENT OF WARWICK TURNPIKE BRIDGE NO. 1600-447 OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

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PRES. = present  ABS. = absent  MOVE = moved  SEC = seconded  AYE = yes  NAY = no  ABST. = abstain  RECU. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING FINAL PAYMENT TO REIVAX CONTRACTING CORP. FOR THE REPLACEMENT OF WARWICK TURNPIKE BRIDGE NO. 1600-447 OVER LITTLE GREEN BROOK IN THE TOWNSHIP OF WEST MILFORD, NEW JERSEY

WHEREAS a contract was awarded to Reivax Contracting Corp. for the Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook in the Township of West Milford, New Jersey; and

WHEREAS by letter dated September 17, 2018, the Office of the Passaic County Engineer advised the County Counsel that they recommended approval of the final payment to Reivax Contracting Corp.; and

WHEREAS in accordance with the terms of the specifications, the County Counsel’s Office has received an Affidavit by the Contractor that liens and subcontractors have been paid, a Maintenance Bond in the amount of $55,297.18, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of $49,358.11; and

WHEREAS this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on September 12, 2018 who recommended that it be approved by the entire Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the work performed by Reivax Contracting Corp. for the Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook in the Township of West Milford, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

September 25, 2018
September 17, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Warwick Turnpike Bridge No. 1600-447
Over Little Green Brook
Township of West Milford

Final Acceptance, Release of Retainage and Final Payment
Reivax Contracting Corp.

Dear Members of the Board:

We respectively request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment for the Replacement of Warwick Turnpike Bridge No. 1600-447 over Little Green Brook in the Township of West Milford. This project has been completed, and conforms to the construction plans, standard specifications, and County Engineer Standards.

Final Acceptance, Release of Retainage, and Final Payment for this project was discussed at the Public Works Committee meeting of September 12, 2018 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of retainage, and authorize the Director of Finance to issue the Final Payment in the amount of $49,358.11 to Reivax Contracting Corp., subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/jcp

cc: Public Works and Buildings & Grounds Committee, Chair
County Administrator
County Counsel
Director of Finance

K:\Users\jonathan_p\Warwick Turnpike\BCP\Board Final Accept Letter_2018_09_14.doc

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180770
# Partial Payment

**County of Passaic**

**401 Grand Street - Room 439**

**PATERSON, NEW JERSEY 07505**

**PAYEE** Revlak Contracting Corporation

**ADDRESS** 356 Thomas Street, Newark, New Jersey 07114

**Purchase Order No.** 17-03043

**Contract No.**

**Department** Engineering

**Vendor #** 12242

**Account Number** C-04-55-148-001-581

**Date of Payment** 09 12 2018

**Check Number**

**For the replacement of the Warwick Turnpike Bridge over Little Green Brook**

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<tr>
<td>Adjusted Contract Amount</td>
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<td>Contract Completed to Date</td>
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<td>Less Amounts Previously Paid</td>
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<td>Amount Due This Invoice</td>
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<td>Balance of Contract</td>
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**AMOUNT OF PAYMENT IN WORD** Forty Nine Thousand Three Hundred Fifty Eight Dollars and eleven cents $49,368.11

**Instructions -- Issuing Department**

1. Fill out form; attach any necessary invoices.
2. Department head must approve all partial payments.
3. Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
4. After payment appears in the check register, place check number on your file copy and place in your paid file.

**Introduced on:** September 25, 2018
**Adopted on:** September 25, 2018
**Official Resolution:** R20160770

**Department Certification**

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: __________________________

Department: __________________________

VOUCHER COPY
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 PAVEMENT MARKING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

APPROVED AS TO FORM AND LEGALITY:

Official Resolution# R20180771
Meeting Date 09/25/2018
Introduced Date 09/25/2018
 Adopted Date 09/25/2018
 Agenda Item k-29
 CAF #
 Purchase Req. #
 Result Adopted

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded  AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: September 26, 2018
RESOLUTION AWARDING CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 PAVEMENT MARKING PROGRAM

WHEREAS the County of Passaic is a member of the Morris County Cooperative Pricing Council (MCCPC) who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

WHEREAS Denville Line Painting, Inc. recently submitted bids for pavement marking programs for its members to the MCCPC and the County Traffic Engineer has recommended an award in the sum of $128,785.00 for the striping of County roads in 2018, as per the terms of the attached letter dated September 13, 2018 and the attached cost estimate; and

WHEREAS this matter was discussed at the September 12, 2018 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds for the within contemplated expenditure are available; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to Denville Line Painting, Inc. for the 2018 Pavement Marking Program in the amount of $128,785.00 for striping of County roads in 2018.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS_follows:

AMOUNT: $128,785.00

APPROPRIATION: 8-01-26-151-001-213

PURPOSE: Resolution awarding contract to Denville Line Painting, Inc. for 2018 pavement marking program.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

Re: 2018 Pavement Marking Program - Contract Award

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Pricing Council (MCCPC). Denville Line Painting, Inc. was awarded MCCPC contract number 36 for various pavement marking items for 2018. Our office has reviewed the unit prices for the various items, and found them to be competitive with those paid in previous Passaic County pavement marking projects which were publicly bid. Therefore, we wish to award the 2018 Passaic County pavement marking program to Denville Line Painting, Inc., under MCCPC Contract number 36 for the striping of County roads in 2018.

The awarded unit prices are enclosed. *The total estimated cost of the project is $128,785 (cost estimate enclosed).*

This project has been reviewed and recommended for approval at the Public Works Committee meeting of September 12, 2018.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2018 Pavement Marking Program to Denville Line Painting, Inc., and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

[Signature]

Charles S. Silverstein, P.E.
County Traffic Engineer

cc: PWC Chair
    County Administrator
    County Counsel
    Director of Finance
    Director of Purchasing
    Elaine Crusco, Operations

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20160771
County of Passaic
Administration Building
401 Grand Street • Paterson, New Jersey 07505

Jonathan C. Pera, P.E.
County Engineer
Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

September 13, 2018

Re: 2018 Pavement Marking Program - Contract Award

Dear Members of the Board:

Passaic County is a member of the Morris County Cooperative Pricing Council (MCCPC). Denville Line Painting, Inc. was awarded MCCPC contract number 36 for various pavement marking items for 2018. Our office has reviewed the unit prices for the various items, and found them to be competitive with those paid in previous Passaic County pavement marking projects which were publicly bid. Therefore, we wish to award the 2018 Passaic County pavement marking program to Denville Line Painting, Inc., under MCCPC Contract number 36 for the striping of County roads in 2018.

The awarded unit prices are enclosed. The total estimated cost of the project is $128,785 (cost estimate enclosed).

This project has been reviewed and recommended for approval at the Public Works Committee meeting of September 12, 2018.

Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt the necessary Resolution, awarding the contract for the 2018 Pavement Marking Program to Denville Line Painting, Inc., and that the County Counsel be authorized to execute the necessary agreement, subject to the availability of funds.

Very truly yours,

Charles S. Silverstein, P.E.
County Traffic Engineer

CSS/sl

cc: PWC Chair
County Administrator
County Counsel
Director of Finance
Director of Purchasing
Elaine Crusco, Operations

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180771
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO NV5 OF PARSIPPANY, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-367 RATZER ROAD OVER TRIBUTARY TO POMPTON RIVER IN THE TOWNSHIP OF WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascarella, III, Esq.
COUNTY COUNSEL

OFFICIAL RESOLUTION# R20180772

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PRES. = present ABS. = absent
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AYE = yes NAY= no ABST. = abstain
RECU. = recuse

Dated: September 26, 2018
RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO
NV5 OF PARSIPPANY, NJ FOR ON-CALL CONSTRUCTION &
GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR
THE REPLACEMENT OF STRUCTURE NO. 1600-367 RATZER
ROAD OVER TRIBUTARY TO POMPTON RIVER IN THE
TOWNSHIP OF WAYNE, NEW JERSEY

WHEREAS bids were received by the County of Passaic on
February 15, 2017 for construction and geotechnical on-call
testing services; and

WHEREAS Passaic County passed Resolution R-2017-174
on March 16, 2017 awarding a contract to NV5 of Parsippany,
New Jersey on an as-needed basis over a two-year period between
March 1, 2017 and February 28, 2019; and

WHEREAS the Passaic County Engineering Department by
letter dated September 14, 2018 is recommending that said NV5
be authorized to be paid an allowance for providing professional
testing services in the amount of $13,215.00 for the project
known as the Replacement of Structure No. 1600-367 Ratzer
Road over Tributary to Pompton River in the Township of Wayne,
NJ in conformity with their February 15, 2017 bid (copy of letter
attached hereto and made a part hereof); and

WHEREAS the Freeholder members of the Public Works and
Buildings & Grounds Committee have reviewed this matter at
their meeting on September 12, 2018 and recommend that it be
approved by the entire Board; and

WHEREAS a certification is attached indicating the
availability of funds for said expenditure.
NOW THEREFORE BE IT RESOLVED by the Board of
Chosen Freeholders of the County of Passaic that it hereby
authorizes the utilization of the services of NV5 of Parsippany, NJ
to conduct the needed professional construction and geotechnical
testing services for the Replacement of Structure No. 1600-367
Ratzer Road over Tributary to Pompton River in Wayne Township,
NJ for the sum of $13,215.00 in conformity with Board
Resolution R-2017-174 dated March 16, 2017 award of bid to
them.

BE IT FURTHER RESOLVED that the Clerk of the Board,
the Purchasing Agent and the Director of the Board are hereby
authorized to execute all necessary agreements on behalf of the
County of Passaic as prepared by the Office of the County
Counsel for said purpose.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $13,215.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution authorizing an award of contract to NV5 of Parsippany, NJ for on-call construction & Geotechnical testing and laboratory services for replacement of structure no. 1600-367 Ratzer Road.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20180772
September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Replacement of Structure No. 1600-367
Ratzer Road over Tributary to Pompton River
Wayne Township
AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction
and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a
period between March 1, 2017 and February 28, 2019. The bids from the various consultants were
received on February 15, 2017 for the On-Call Testing Services.

The Replacement of the Ratzer Road Bridge No. 1600-367 over Tributary to Pompton River
project requires geotechnical testing and laboratory services. Based on the anticipated
geotechnical testing and laboratory services, NV5 was selected to perform the work based on the
lowest price of the On-Call Testing Services proposal. The work included coordination, field
geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of
boring logs and test results for the replacement of this structure. The estimated cost of the work is
$13,215.00. These costs were based upon the rates submitted by NV5 for Resolution R2017-0174
mentioned above.

This matter was discussed during the Public Works Committee meeting on September 12, 2018,
and an initial allowance of $13,215.00 for NV5 of Parsippany, New Jersey is recommended to the
full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a
Resolution awarding an allowance for consulting on-call testing services to NV5 in the amount of
$13,215.00 for anticipated geotechnical testing and laboratory services for the Replacement of the
Ratzer Road Bridge No. 1600-367 subject to the availability of funds.
September 14, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: On-Call Geotechnical Testing and Laboratory Services for
Replacement of Structure No. 1600-367
Ratzer Road over Tributary to Pompton River
Wayne Township

AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Replacement of the Ratzer Road Bridge No. 1600-367 over Tributary to Pompton River project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, NV5 was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is $13,215.00. These costs were based upon the rates submitted by NV5 for Resolution R2017-0174 mentioned above.

This matter was discussed during the Public Works Committee meeting on September 12, 2018, and an initial allowance of $13,215.00 for NV5 of Parsippany, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to NV5 in the amount of $13,215.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Ratzer Road Bridge No. 1600-367 subject to the availability of funds.
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR WSP USA, INC. (FORMERLY PARSONS BRINCKERHOFF) AS IT CONCERNS SUPERSTRUCTURE RECONSTRUCTION OF STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

[Signature]
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

[Signature]
William J. Pascarella, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

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PRES.= present  ABS.= absent  MOVE= moved  SEC= seconded
AYE= yes  NAY= no  ABST.= abstain  RECU.= recuse

Dated: September 26, 2018
RESOLUTION FOR 2ND AMENDMENT TO CONTRACT FOR
WSP USA, INC. (FORMERLY PARSONS BRINCKERHOFF) AS IT
CONCERNS SUPERSTRUCTURE RECONSTRUCTION OF
STRUCTURE NO. 1600-018 SPRUCE STREET BRIDGE OVER
PASSAIC RIVER IN THE CITY OF PATERSON, NEW JERSEY

WHEREAS a professional engineering consultant services
contract was awarded to Parsons Brinckerhoff, now known as
WSP USA, INC., by Resolution R-2013-398 dated June 7, 2013 as
it concerns the Superstructure Reconstruction of Structure No.
1600-018 Spruce Street Bridge over Passaic River in the City of
Paterson, New Jersey; and

WHEREAS by Resolution R-2015-0300 dated April 28, 2015
this contract was amended; and

WHEREAS WSP USA, INC. has submitted a request for
additional work needed, which includes performing additional
survey, utility coordination, electrical, construction documents,
and public information documents, and is outlined in their
proposal and attachments dated September 18, 2018 (attached
hereto and made part hereof) in the amount of $84,505.00; and

WHEREAS the Passaic County Engineer by letter dated
September 19, 2018 is recommending that said WSP USA, INC.
be awarded a contract modification to perform these additional
engineering services for an amount of $84,505.00 pursuant to its
proposal dated September 19, 2018 (copy of letter and proposal
attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the
Freeholder Committee for Public Works and Buildings & Grounds
at their meeting on September 12, 2018 and follow-up e-mail
discussion on September 19, 2018 and is recommended for
approval by the entire Board; and
WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional engineering consulting services contract for WSP USA, INC. for providing engineering services for the Superstructure Reconstruction of Structure No. 1600-018 Spruce Street Bridge over Passaic River in the City of Paterson, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $84,505.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution for 2nd amendment to contract for WSP USA, Inc. (formerly Parsons Brinckerhoff) as it concerns superstructure reconstruction of structure no 1600-018.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC: fr

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180973
County of Passaic  
Administration Building  
401 Grand Street • Paterson, New Jersey 07505  

OFFICE OF THE COUNTY ENGINEER  
ROOM 224  

Jonathan C. Pera, P.E.  
County Engineer  

September 19, 2018  

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505  

PROJECT:  Superstructure Reconstruction of Structure No. 1600-018  
Spruce Street Bridge over Passaic River  
City of Paterson, Passaic County  
Contract Modification #2 – WSP (formerly Parsons Brinckerhoff)  

Members of the Board:  

WSP (formerly Parsons Brinckerhoff) has submitted a request for additional work needed for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson in the amount of $84,505.00. This work includes performing additional survey, utility coordination, electrical, construction documents, and public information documents, as outlined in their letter, dated September 18, 2018.  

The above-mentioned matter was discussed at the Public Works Committee meeting of September 12, 2018, follow up email discussion on September 19, 2018 and a contract modification to WSP is recommended to the full Board.  

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to WSP in the amount of $84,505.00 for additional work for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.  

Very truly yours,  

[Signature]  
Jonathan Pera, P.E.  
County Engineer  

Attachment  
/sjc  
cc:  Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance  

K:\Users\jonathan_p\Spruce Street\WSP_Contract Mod2_BCF_2018_09_19.doc  
Introduced on:  September 26, 2018  
Adopted on:  September 25, 2018  
Official Resolution #: R20160773
September 18, 2018

Mr. Jonathan Pera  
County Engineer  
County of Passaic  
401 Grand Street, Room 524  
Paterson, NJ 07505  

Re: Spruce Street Bridge  
Superstructure Reconstruction  
Contract Modification #2 – Totowa Ave and Wayne Ave Intersection  

Dear Mr. Pera:  

We are pleased to submit the enclosed scope of work proposal for the Totowa Avenue and Wayne Avenue intersection improvements. This scope of work is for a Contract Modification to the original agreement for the Spruce Street Bridge Project, and is based on our understanding of the County's preferred improvements. The scope and cost has been revised to reflect the County's comments received by phone on September 7th and on September 18th. Two copies of the Scope of Work will be provided upon your approval. Please call if you have any questions.  

Very truly yours,  

WSP USA, INC.  

Steve Esposito, P.E.  
Project Manager  

Enclosures  

cc: Str File 19558, Central File, A. Paluri, E. Perez  

Introduced on: September 25, 2018  
Adopted on: September 25, 2018  
Official Resolution#: R20180773
Spruce Street Bridge Additional Engineering Services

Contract Modification #2

September 7, 2018

Revised on September 11, 2018

Revision 2 on September 18, 2018

WSP USA Inc. (WSP) is pleased to submit this proposal for additional Engineering Services for the Spruce Street Bridge Superstructure Reconstruction Project. This proposal has been prepared in accordance with the decisions and discussions during the meeting between Passaic County (Steven Edmund (retired), Jonathan Pera, and Chuck Silverstein) and WSP (Steve Esposito and Edgardo Perez) held on February 15, 2018 and discussions held thereafter.

WSP’s original scope of work and costs are outlined in our May 1, 2013 proposal and additional services approved as part of Contract Modification #1 (dated April 7, 2015) to make profile improvements and other design accommodations. Through our discussions and communications with the County, we understand that the improvement work desired for this project has been modified and now consists of the following additional work items:

• The project limits will be expanded to include work at the intersection of Totowa Avenue and Wayne Avenue (T/W intersection).

• Plan development for traffic signal equipment, including LED signals, new signal poles and signals, conduit, wiring, controller cabinet, vehicle detection cameras, push buttons.

• ADAAG upgrades including construction or reconstruction of new pedestrian curb ramps, detectable warning surface, replacement of curb and sidewalk disturbed, and driveway apron for the gas station.

• Stormwater Management upgrades in compliance with NJDEP regulations regarding inlet curb pieces.

• Milling and resurfacing of the T/W intersection.

• Signing and striping within the limits of the T/W intersection approaches (approximately 100 feet from center of intersection in each of approach). Includes removal and replacement of existing roadway signs, where required.

• It is assumed that no additional traffic counts will be performed. Traffic count data from the Great Falls Circulation Study, prepared for NJTPA and Passaic County, will be utilized.

• Traffic analyses prepared for the Great Falls Circulation study will be utilized for the proposed traffic operating conditions.

• Coordination with PSE&G to obtain Electrical Service Request (ESR) for proposed electrical service point for traffic signal controller.

• We assume no lighting design is proposed at this T/W intersection.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20160773
SCOPE OF WORK

A. Site Visit

WSP will perform a site visit to obtain pertinent traffic signal information at the T/W intersection to support the design needs for this work.

Additional Engineering Cost for Task A = $550

B. Field Survey

Survey mapping limits for this task will extend as follows: Wayne Avenue a distance of 85 feet southeasterly and 85 feet northwesterly from the centerline of Totowa Avenue for a total distance 170 feet. Totowa Avenue survey mapping limits shall begin at a point 60 feet southwest along Totowa from its intersection with Wayne Avenue and extend in a northeasterly direction for a total distance of 175 feet. Mapping limits shall be obtained up to the right of way of both roads. The image below identifies the mapping limits within the red shape.

WSP will establish two Survey control points at the T/W intersection. The datum of the project will be the latest adjustment of the North American Datum of 1983 (NAD83) and the North American Vertical Datum 1988 (NAVD88). WSP will set two (2) control points to develop base mapping for the project. WSP will obtain coordinate values (in the datum’s as stated) on these points to provide horizontal and vertical control for topographic mapping. Coordinate values will be obtained using a Leica RX1250 GPS (Survey Grade) receiver in combination with Mid Atlantic North Region Smartnet RTN Network continually operating reference stations. Control and Mapping will not be connected with any previous work established for the Spruce Ave bridge project.

WSP will develop 3D mapping from field surveyed locations utilizing our survey total station to obtain locations for all man-made features. WSP will measure overhead utility wire heights at the intersections. The locations of sub surface utilities including storm and sanitary sewer lines are not included as part of this task. The purpose of this task will be to develop mapping suitable for our engineering staff to design ADA compliant ramp crossings.
**Scope of Work**

**Additional Engineering Cost for Task B = $9,855**

**C. Utility Engineering**

The proposed improvements will likely impact utilities and warrant relocations based on the installation of new signal poles at Totowa Ave and Wayne Ave.

We will determine the location (horizontal and vertical) for utility facility conflicts within the project limits. Utility mark-outs will be made through coordination with the individual utility companies/one-calls. WSP will field verify utilities from the as-built information received from utility owners. The County prefers to pursue test pits during construction. This could increase the potential for design changes during construction, however, this is considered to be an acceptable level of risk for the County. Additional traffic signal and electrical quantities (e.g. conduit) will be provided in the Contract Documents to allow for some field adjustments.

A utility relocation plan will be prepared showing the locations of existing (estimated based on as-builts and utility mark-outs) and proposed relocations along with critical notes and restrictions. If possible, relocations will be avoided. We will coordinate with each affected utility company regarding final relocations, timing restrictions, and notifications. Utility relocation plans will be forwarded to the Owners of the impacted facilities for their concurrence. The utility relocation will be included in the Contract Plans and relevant sections of the technical specifications. We do not anticipate any utility conflicts with overhead utilities.

It is anticipated that there will be no impacts to the electrical box and drainage inlet at the corner of the T&W intersection near the gas station. The design will meet the design standards to the extent feasible to accommodate this existing element.

**Additional Engineering Cost for Task C = $3,500**

**D. Geotechnical Engineering**

_No additional work considered for this task._

**E. Right of Way**

Existing right of way will be established via tax maps and parcel mapping provided by the County as impacts in the expanded project limit areas as proposed will generally be performed within the footprint of the existing T&W intersection. Alignment Maps and General Property Parcel Maps are not anticipated nor proposed for this project. The County will provide WSP with As-built drawings for the expanded project limits. The scope of right of way work included in this Contract Modification is limited to displaying existing information obtained by the County on the Contract Documents.

**Additional Engineering Cost for Task E = $2,950**

**F. Permits**

**Environmental Field Investigation**

The in-kind replacements planned for the additional scope of work items included in this Contract Modification will not generate any permit or stormwater/hydraulic requirements. There is currently no intention to modify the geometry, elevations, or existing features other than the traffic signal.
Scope of Work

Should environmental constraints be discovered or the scope evolve so that there are impacts, environmental efforts can be pursued as extra work.

*No additional work considered for this task.*

G. **Cost Estimate**

Quantities and costs will be developed for the roadway and traffic control items of work identified in this Contract Modification. Two (2) sets of the calculations used to derive the Estimate of Quantities will be submitted to the County with the final plans.

**Additional Engineering Cost for Task G = $2,800**

H. **Construction Contract Documents**

Based on the proposed improvements identified by the County, additional engineering design efforts and contract documents beyond what was originally proposed will be required as summarized below:

- It is our understanding that the County of Passaic does not operate or maintain the traffic signal and therefore coordination with the City of Paterson will be required. We anticipate one (1) additional progress meeting with County and the City will be required for the additional work.
- WSP will review the Synchro traffic analyses previously prepared for the signal timings and phasing at the intersection. WSP will coordinate with the County and City of Paterson to obtain approval on the traffic analysis prior to commencing the traffic signal design work.
- WSP will submit a preliminary traffic signal plan showing the proposed layout of the traffic signal poles and ADA curb ramps for review and approval from the City and County. Upon approval of the preliminary plan, WSP will complete the remaining traffic signal design, including electrical plan, timings, conduit fill calculations, ADA ramp design and details.
- If the existing traffic signal cannot be maintained during construction, a temporary traffic signal may be required. WSP will evaluate the temporary traffic signal control and provide recommendations to the County. Our proposal includes additional traffic control plan drawings for this need. A portable temporary traffic signal is considered for this need, it is assumed that temporary foundations and special design of poles/ foundations are not required.
- Design and layout of ADA ramps and details at the six (6) intersection corners.
- There will be a need for additional signing and striping, including regulatory and mast arm street name signs.
- Our proposal includes efforts associated with the preparation of more specifications required for the expansion of the Contract and its new scope items.

The following additional plan sheets are anticipated for this project:

**Civil/Traffic Plans**
- One (1) Construction Plan (1" = 20')
- Two (2) Grading Details (ADA Ramps) (1" = 5')
- One (1) Tie Sheet (1" = 50')
- One (1) Traffic Signal Plan (1" = 20')

*Introduced on: September 25, 2018*
*Adopted on: September 25, 2018*
*Official Resolution#: R20160773*
• One (1) Traffic Signal Electrical Plan (1" = 20')
• One (1) Traffic Signal Timing Plan
• One (1) Intersection Signing and Striping Plan (1" = 20')
• Three (3) Traffic Control Plan/Temporary Traffic Signal
• Twelve (12) Standard Roadway and Electrical Details

23 sheets in total (11 Project Specific Sheets, 12 Standard Drawings)

Additional Engineering Cost for Task H = $34,250

I. Bidding Process and Award

Additional questions are anticipated from bidders regarding these new scope items. However, additional efforts are not included for this item.

No additional costs included for this task.

J. Construction Consultation and Inspection Services

Additional shop drawings will be required for the items listed below. Effort for WSP’s review of these submittals for general conformance with the Contract Plans and Specifications is included as part of this Contract Modification.

• All sign materials used for fabrication of all signs under this contract (i.e. reflective sheeting).
• Junction Boxes
• Detectable Warning Surface (DWS)
• Overhead Street Name Sign Brackets
• Ground Wire
• Service Wire
• Traffic Signal Cable
• Conduit - all types used on the project
• Video Image Detector Assembly Components
• Thermoplastic Pavement Marking and Striping Materials
• All traffic signal hardware including poles, arms, traffic signal heads.
• Controller Assembly
• Controller Cabinet
• Push Button Assemblies, Type APS
• APS Traffic Control
• Traffic Signal Backplates

In addition, WSP has included 20 man-hours of effort for field consultation/support services to assist the County’s Resident Engineer for these new scope items.

Additional Engineering Cost for Task J = $7,000

K. Additional Unanticipated Efforts

Leading up to the preliminary design submission on November 23, 2016, several unanticipated design tasks were performed at the County’s request. Most of the
unanticipated tasks performed were the result of the change to the originally planned lane configuration for the project. As a result of an independent study through the corridor, the four-lane configuration initially set for this project was revised to be three lanes along Wayne Avenue. This impacted several design elements/tasks as listed below. Costs are included in this Contract Modification for these tasks accordingly.

- Alternatives analysis and coordination with the County was performed to arrive at the most desirable revised, three-lane configuration for the project.
- Alternatives analysis and coordination with the County was performed to develop a revised sidewalk layout to accommodate the heavy pedestrian activity anticipated and to meet the staging needs for the project.
- Revisions to structural detailing and design for the bridge deck and overhangs was required based on the new layout.
- A shift to the project’s baseline and profile adjustments were required to account for the new lane configuration.
- An additional stage of construction is required based on the revised lane/sidewalk geometry. One additional traffic control and staging drawing and one additional staging drawing for the bridge details are required. Note that the traffic control sheet was included in the Preliminary Design Submission, while the structural sheet was not previously prepared, but was considered necessary based on comments received on the Preliminary Design Submission.

**Additional Engineering Cost for Task K = $16,800**

### L. 3-D Photo Simulation for Public Information Meeting Graphics

Our original proposal included preparing support documents and attending one (1) public meeting for the project. The County has now expressed an interest in developing a photo-realistic graphic to illustrate the improvements planned for the bridge work. WSP will use photo simulation to develop a 3-D image(s) of the project space. This task does not include the generation of a full 3-D CADD model/map of the project area, instead photographs will be used to create the portions of the project area that are costly to model and scale accurately.

Photos for this need will be taken as part of the site visit included under Task A above. The proposed improvements will be modeled and overlaid on top of the photo map that is developed. The photo simulation will be developed to provide one (1) graphic/print which will include key features of the bridge from a viewpoint near the intersection between McBride and Wayne Avenues. The graphic will not be generated to a level of detail to encourage any scaling by those reviewing the output/prints, it will provide a general illustration of the planned improvements. The photo simulation will be limited to the bridge and its surrounding area, there will not be graphics provided for the TAV intersection. The following key elements will be displayed in these graphics.

- The revised three lane configuration.
- The wide downstream sidewalk with pedestrians congregating/traveling on the bridge. The downstream sidewalk will be the focus for pedestrians in the graphics, but pedestrians will be shown on both sides of the bridge.
Scope of Work

- The new balustrade/parapet with open 'windows'. The balustrade will feature a weathered/exposed aggregate finish in the graphics to represent the design intent.

- Aesthetic light poles on the balustrade

- Banner poles on the balustrade and a banner in-service on the bridge will be included in the graphics. The text to display on the banner is to be determined by the County.

To meet the County's budget constraints for this effort, there will not be an opportunity to make significant changes to the initial draft submitted. Comments received by the County will be addressed to the extent possible to meet the desired budget. Early reviews of the image will be requested so that if there are changes requested they can be addressed efficiently.

**Additional Engineering Cost for Task L = $6,800**

**SCHEDULE**

To be determined. WSP would like to expedite work on this project. The County has indicated that they would like to have the project's Contract Documents completed for the County's review by the end of 2018, and the Construction Contract out to bid in the first quarter of 2019.
September 19, 2018

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

PROJECT: Superstructure Reconstruction of Structure No. 1600-018
Spruce Street Bridge over Passaic River
City of Paterson, Passaic County
Contract Modification #2 – WSP (formerly Parsons Brinckerhoff)

Members of the Board:

WSP (formerly Parsons Brinckerhoff) has submitted a request for additional work needed for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson in the amount of $84,505.00. This work includes performing additional survey, utility coordination, electrical, construction documents, and public information documents, as outlined in their letter, dated September 18, 2018.

The above-mentioned matter was discussed at the Public Works Committee meeting of September 12, 2018, follow up email discussion on September 19, 2018 and a contract modification to WSP is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders ADOPT a RESOLUTION modifying the contract for design services to WSP in the amount of $84,505.00 for additional work for the Superstructure Reconstruction of Structure No. 1600-018, Spruce Street Bridge over Passaic River in the City of Paterson and authorize County Counsel and the Director of Purchasing to prepare and execute the necessary Agreements subject to the availability of funds.

Very truly yours,

[Signature]
Jonathan Pera, P.E.
County Engineer

Attachment

/jcp

cc: Public Works Committee, Chair
    County Administrator
    County Counsel
    Director of Finance

K:
User\jonathan_pl\Spruce Street\WSP_Contract Mod2_BCF_2018_09_19.doc

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180773
Public Meeting (Board Meeting)
Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R2018 0389 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD OCTOBER 30, 2017 THROUGH JUNE 30, 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:
William J. Pascarell, III, Esq.
COUNTY COUNSEL

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PRES.= present  ABS.= absent
MOVE= moved   SEC.= seconded
AYE= yes      NAY= no    ABST.= abstain
RECU.= recuse

Dated: September 26, 2018
RESOLUTION AMENDING RESOLUTION R2018 0389 TO AUTHORIZE AND ACCEPT A GRANT EXTENSION BY THE PASSAIC COUNTY PROSECUTOR’S OFFICE FOR A PROJECT ENTITLED COUNTY OFFICE OF VICTIM WITNESS ADVOCACY-DOMESTIC VIOLENCE ADVOCATE-EXTENSION FOR THE PERIOD OCTOBER 30, 2017 THROUGH JUNE 30, 2019

WHEREAS the Board of Chosen Freeholders of Passaic County adopted Resolution R2018 0389 on May 8, 2018 authorizing the Passaic County Prosecutor’s Office to apply for funding for a project entitled County Office of Victim Witness Advocacy-DV Advocate for the period October 30, 2017 through June 30, 2019; and

WHEREAS the Passaic County Prosecutor’s Office is in receipt of a subaward grant extension notification from the New Jersey Department of Law and Public Safety Office of the Attorney General, a copy of which is attached hereto and made a part hereof, concerning the previously identified program for a period of October 30, 2017 through June 30, 2019; and

WHEREAS the aforesaid grant extension provided additional grant funds of $23,591.00, with the requirement that the County identify and certify that the sum of $7,864.00 is available as an in-kind salary/fringe match for those employees providing services in connection with this grant program; and

WHEREAS this matter was reviewed by the members of the Freeholder Law and Public Safety Committee and recommended to the full Board for adoption; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby amends Resolution R2018 0389, dated May 8, 2018 to accept additional grant funds of $23,591.00,
and to certify that the sum of $37,230.00 is available as an in kind match to cover the fringe benefits costs for employees providing services in connection with the grant for the extension period mentioned herein; revised grant award for the period of 10/30/17-6/30/19 is $58,881.00 in federal subaward funds to be matched with $37,230.00 in cash or in-kind services for a total of $96,111.00; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board and all other required County officers and employees be authorized to execute all documents necessary to effectuate the terms of this Grant Program.

Dated: September 25, 2018
August 3, 2018

Joan Nixon, Victim Witness Coordinator
Passaic County Prosecutor's Office
401 Grand Street - 7th Floor
Paterson, NJ 07505

Re: STOP Violence Against Women Act (VAWA) Grant Program
Project Title: County Office of Victim Witness Advocacy - DV Advocate
Subgrant Number: VAWA-57-16

Dear Ms. Nixon:

We are pleased to advise you that your agency will receive a grant in the amount of $58,881 through the STOP Violence Against Women Act (VAWA) Grant Program. As a condition of the grant, your agency agrees to provide $37,230 as match, bringing the total project amount to $96,111.

Enclosed for your grant file are copies of your budget detail form and budget narrative which have been conditionally approved. Please note your budget and budget narrative are subject to additional review and final approval from the Office of the Attorney General.

The enclosed Sub-award (contract), General and Special Conditions and any accompanying documents must be signed by the authorized signatory and originals returned by mail to our office by September 4, 2018. The signed documents will be sent along with the Sub-award Contract to the Office of the Attorney General for signature. If you have any questions or need further assistance, your program Analyst, Jessica Englich may be contacted at 609-376-2434.

Sincerely,

[Signature]

Kerry Pimentel, Chief
Grants Development Section
Office of the Attorney General

Enclosures

cc: Todd Stanley, Fiscal Contact Person
Jessica Guglich, Program Analyst
Marilyn Easley, Grants Development Section
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE SUM OF $20,000.00 TO BE SET ASIDE FOR PAYMENT OF AUTO BODY REPAIR BILLS FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT VEHICLES THAT ARE NOT ACCIDENT RELATED, ALL AS NOTED IN THE RESOLUTION.

**THIS RESOLUTION WAS REQUESTED BY:**
SHERIFF’S DEPT

**REVIEWED BY:**
Anthony J. De Nova III
COUNTY ADMINISTRATOR

**APPROVED AS TO FORM AND LEGALITY:**
William J. Pascrell, III , Esq.
COUNTY COUNSEL

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Dated: September 26, 2018
RESOLUTION AUTHORIZING THE SUM OF $20,000.00 TO BE SET ASIDE FOR PAYMENT OF AUTO BODY REPAIR BILLS FOR THE PASSAIC COUNTY SHERIFF’S DEPARTMENT VEHICLES THAT ARE NOT ACCIDENT RELATED

WHEREAS by Resolution R2018-0611 dated July 17, 2018 the said Board of Chosen Freeholders of Passaic County set aside the sum of Fifty Thousand Dollars ($50,000.00) for each of the five (5) body shops to do necessary repairs on Count owned vehicles involved in accidents through the end of calendar year 2018 for a total of Two Hundred Fifty Thousand Dollars ($250,000.00); and

WHEREAS the Passaic County Sheriff’s Department has requested that an additional sum of Ten Thousand Dollars ($10,000.00) each be set aside for Tony’s Auto Body II, Inc. of Totowa, NJ and Arrow Auto Body, LLC of Paterson, NJ for necessary repairs to its County vehicles for non-accident repairs and necessary painting for a total of Twenty Thousand Dollars ($20,000.00); and

WHEREAS the Freeholder members of the Law & Public Safety Committee have reviewed this request and are recommending it to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that, pursuant to the terms set forth above, it hereby authorizes that the sum of $20,000.00 be set aside, $10,000.00 each, for the payment of auto body repair bills for the Passaic County Sheriff’s Department vehicles that are not accident related to Tony's Auto Body, II, Inc. of Totowa, NJ and Arrow Auto Body, LLC of Paterson, NJ both of which were qualified through a
fair and open process by the Board by Resolution R2018-0025 dated January 23, 2018; and

**BE IT FURTHER RESOLVED** that these bills shall be separate and apart from payment for collision and comprehensive coverage under the County of Passaic self-funded Insurance Program.

Dated: September 25, 2018
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $20,000.00

APPROPRIATION: 8-01-25-157-001-249

PURPOSE: Resolution authorizing the sum of $20,000.00 to be set aside for payment of auto body repair bills for the Passaic County Sheriff’s Department.

Richard Cahill, Chief Financial Officer

DATED: September 25, 2018

RC:fr
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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Dated: September 26, 2018
RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018

WHEREAS, the US Department of Housing and Urban Development awarded the County of Passaic a Community Development Block Grant (CDBG) in the amount of $849,041 for FY 2018 and the grant award was accepted by the County of Passaic on September 11, 2018 via resolution R-2018-740; and

WHEREAS, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has made the following grant allocations, consistent with the approved One Year Action Plan for FY 2018 adopted by the Passaic County Board of Chosen Freeholders resolution R-2018-536 on June 26, 2018:

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<th>Project</th>
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<td>Water Line Connection at First and Second Streets</td>
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<td>Borough of Haledon</td>
<td>Improvements to John Ryle Avenue</td>
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<td>Borough of Hawthorne</td>
<td>Repaving/Reconstruction of North 10 Street: Irvington Avenue</td>
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<td>Township of Little Falls</td>
<td>Little Falls Community Civic Center ADA Accessibility Upgrades</td>
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<td>Borough of Pompton Lakes</td>
<td>ADA Compliant Curb Ramp Project</td>
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<td>Sanitary Sewer Lining Project Phase VIII: Williams Place between Jefferson Place and Totowa Road</td>
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<td>Senior Citizen Assistance: Shopper Plus Program</td>
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; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee on September 18, 2018 and recommended for approval by the whole Board; and

WHEREAS, a certification is attached hereto to reflect the availability of funds;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that the above allocations are hereby authorized and approved for CDBG FY 2018; and

BE IT FURTHER RESOLVED, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to execute all documents and certifications on behalf of the County of Passaic.
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: $849,041.00

APPROPRIATION: G-01-41-838-018-PE1
*Contingent upon availability of funds in 2018 Amended budget.

PURPOSE: Resolution authorizing the allocation of funds to the municipalities listed on the attached resolution.

Richard Caliull, Chief Financial Officer

DATED: September 25, 2018
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
   Telephone #: 973-568-4720

DESCRIPTION OF RESOLUTION:
RESOLUTION AUTHORIZING THE EXPENDITURE OF GRANT AWARD FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FY 2018

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $849,041
   REQUISITION #: ____________________________
   ACCOUNT #: G-01-41-838-018-000

4. METHOD OF PROCUREMENT:
   ☐ RFP     ☐ RFQ     ☐ Bid
   ☑ Other: US HUD Urban County Entitlement grant

5. COMMITTEE REVIEW:
   ☐ Administration & Finance
   ☐ Budget
   ☐ Health
   ☐ Human Services
   ☐ Law & Public Safety
   ☑ Planning & Economic Development 9/15/2018
   ☐ Public Works

6. DISTRIBUTION LIST:
   ☐ Administration     ☑ Finance     ☑ Counsel
   ☐ Clerk to the Board  ☑ Procurement
   ☐ Other

Introduced on: September 26, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180776
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION IN SUPPORT OF THE APPLICATION OF THE BOROUGH OF HAWTHORNE TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A HAZARDOUS DISCHARGE SITE REMEDIATION GRANT FOR 55 SCHOON AVENUE, HAWTHORNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

REVIEWED BY:

______________________________
Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

______________________________
William J. Pascrell, III, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution# R20180777

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Dated: September 26, 2018
RESOLUTION IN SUPPORT OF THE APPLICATION OF THE
BOROUGH OF HAWTHORNE TO THE NJ DEPARTMENT OF
ENVIRONMENTAL PROTECTION FOR A HAZARDOUS
DISCHARGE SITE REMEDIATION GRANT FOR 55 SCHOON
AVENUE, HAWTHORNE, NJ

WHEREAS, The County of Passaic secured a grant from the
US Environmental Protection Agency (USEPA) to perform
Preliminary Assessments and Site Investigations on numerous
sites throughout the County; and

WHEREAS, the County utilized a portion of USEPA grant
funds to perform a Preliminary Assessment and Site Investigation
on the “Pyrolac Corporation” site located at 55 Schoon Avenue,
Hawthorne, NJ in an effort to promote redevelopment of the site;
and

WHEREAS, the New Jersey Department of Environmental
Protection (NJDEP) and the New Jersey Economic Development
Authority (NJEDA) have grant funds available for municipalities
through the Hazardous Discharge Site Remediation Fund
(HDSRF) Program for the purpose of funding Preliminary
Assessments (PA), Site Investigations (SI), Remedial Investigations
(RI), and/or Remedial Action Work Plans (RAWP) to evaluate the
environmental status of sites; and

WHEREAS, the Borough of Hawthorne is a municipality
qualified to apply for funding from the HDSRF to perform
additional environmental studies on the “Pyrolac Corporation”
site located at 55 Schoon Avenue (Block 17, Lot 11); and

WHEREAS, The County of Passaic is committed to the
redevelopment of the Pyrolac Corporation property for the
purposes of industrial development and a realistic opportunity
exists for the redevelopment of the property within a three (3) year
period upon the completion of the remediation of the site; and

WHEREAS, the County of Passaic strongly supports the
performance of additional environmental studies on the site in
order to promote redevelopment of the site and unequivocally
supports the Borough of Hawthorne application to the NJEDA/NJDEP to secure HDSRF funding for this purpose;

NOW, THEREFORE, BE IT RESOLVED, that the Passaic County Freeholder Director and Clerk to the Board are hereby authorized to transmit a copy of this resolution to all appropriate parties to demonstrate support for the Borough of Hawthorne HDSRF application for the Pyrolac Corporation site on behalf of the County of Passaic.

JRS/meg Dated: September 25, 2018
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER:  Deborah Hoffman

   Telephone #: 973-569-4720

2. CERTIFICATION INFORMATION:

   ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

   PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND
   OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS
   FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION
   NUMBER.

3. AMOUNT OF EXPENDITURE: $ N/A

   REQUISITION #

   ACCOUNT #

4. METHOD OF PROCUREMENT:

   □ RFP   □ RFQ   □ Bid
   □ Other: __________________

5. COMMITTEE REVIEW:          DATE:

   □ Administration & Finance

   □ Budget

   □ Health

   □ Human Services

   □ Law & Public Safety

   □ Planning & Economic Development 9/18/2018

   □ Public Works

6. DISTRIBUTION LIST:

   □ Administration   □ Finance   □ Counsel

   □ Clerk to the Board □ Procurement

Introduced on: September 20, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180777
Public Meeting (Board Meeting)
Date:   Sep 25, 2018 - 5:30 PM
Location: County Administration Building
        220
        401 Grand Street
        Paterson, NJ 07505

Agenda:
AMENDED
RESOLUTION 2018-0778 TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S SAFE STREETS TO TRANSIT (SSTT) GRANT PROGRAM, FOR WEST MILFORD LINKING TRANSIT ACCESS AND RETAIL COMMERCIAL AREAS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III , Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

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AYE= yes   NAY= no  ABST.= abstain
RECU.= recuse

Dated: September 26, 2018
AMENDED
RESOLUTION 2018-0778 TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S SAFE STREETS TO TRANSIT (SSTT) GRANT PROGRAM, FOR WEST MILFORD LINKING TRANSIT ACCESS AND RETAIL COMMERCIAL AREAS

WHEREAS, The New Jersey Department of Transportation’s Safe Streets to Transit (SSTT) Grant Program provides funds to counties and municipalities to improve the overall safety and accessibility for mass transit riders walking to transit facilities, encourage mass transit users to walk to transit station, and facilitate the implementation of projects and activities that will improve safety in the vicinity of transit facilities; and

WHEREAS, this program is available to every municipality and county throughout New Jersey; and

WHEREAS, the County met with West Milford Township officials to discuss the possibility of assisting the Township in building a sidewalk from the Bearfort Village Shopping Center, along Union Valley Road to the downtown commercial area, near the intersection of Union Valley Road and Marshall Hill Road; and

WHEREAS, the County of Passaic wishes to submit a grant application to the New Jersey Department of Transportation’s Safe Streets to Transit (SST) Grant Program, for West Milford Township;

WHEREAS, in order to submit the grant application for said project, it is required a Sage number to be identified, such would found in the SAGE System as SST-2019-West Milford Transit Improvement 00024; and

WHEREAS, the grant application proposes to make improvements that would take place from the Bearfort Village Center, along Union Valley Road to the downtown
commercial area, near the intersection of Union Valley Road and Marshall Hill Road; and

WHEREAS, the grant application is the result of a collaborative effort between the County of Passaic and West Milford Township; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on September 18, 2018 and was recommended to the whole Board for approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby amends Resolution R2018-0778, dated September 25, 2018; and

BE IT FURTHER RESOLVED that the Passaic County Planning Department hereby authorized to submit an electronic grant application on behalf of the County of Passaic, found in the SAGE System as SST-2019-West Milford Transit Access Improvement 00024. Dated: September 25, 2018

Certified as a true copy of the Resolution adopted by the Freeholder Board

On this day of September 25, 2018

Louis Imhof III., Clerk of the Freeholder Board

My signature and the clerks seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk) (Presiding Officer)
Louis Imhof III. Anthony J. DeNova
Clerk of the Freeholder Board County Administrator

Intended on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180778
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Michael Lysicatos
   Telephone #: 973.569.4947

DESCRIPTION OF RESOLUTION:
Approval to submit an application to the NJDOT Safe Streets to Transit application program to install sidewalk along Union Valley Road in West Milford linking transit access and retail/commercial areas.

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: $ N/A
   REQUISITION #
   ACCOUNT #

4. METHOD OF PROCUREMENT:
   □ RFP    □ RFQ    □ Bld
   □ Other:

5. COMMITTEE REVIEW:
   □ Administration & Finance
   □ Budget
   □ Health
   □ Human Services
   □ Law & Public Safety
   □ Planning & Economic Development
   □ Public Works
   DATE:
   9/18/18

6. DISTRIBUTION LIST:
   □ Administration    □ Finance    □ Counsel
   □ Clerk to the Board □ Procurement
   □ Other:

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution #: R20180778
MEMORANDUM

TO: Freeholder Planning and Economic Development Committee
FROM: Michael Lysicatos
Cc: Mathew P. Jordan, Esq., Deputy County Administrator
DATE: September 17, 2018
RE: West Milford Sidewalk/Complete Streets Project Update

The County met with West Milford Township officials to discuss the possibility of assisting the township in building a sidewalk from the Bearfort Village shopping center along Union Valley Road to the downtown commercial area near the intersection of Union Valley Road and Marshall Hill Road (see attached map).

This was a follow-up discussion with Township officials from earlier in the year. The meeting participants were informed that the County does not normally construct stand-alone sidewalk projects. New sidewalk have been historically installed as part of a grant award, a road reconstruction project, or another utility or capital project in adherence with the County’s Complete Street Policy. As such the following funding scenarios were presented:

Funding
- Corridor Enhancement Program – There are not sufficient funds to build a sidewalk, and would not even cover the design costs.
- NJDOT Local Aid – Municipal application with County oversight and management with all cost overruns born by the municipality.
  - This option was previously presented and not well received.
- Safe Streets to Transit – County submittal with municipal coordination.
  - Only feasible if all Right of Way in place for project feasibility.
  - Management by County.
  - Design funding would need to be secured to move forward with grant award acceptance. (Possibly through Highlands Council Grant).

Next Steps
- County will review all documentation to ensure ROW in place for incomplete sections of roadway.
- County staff would coordinate with Highlands to investigate possibility of securing grant funds to design the sidewalk.
- Request resolution to apply based on the first two steps being in place.

Introduced on: September 25, 2018
Adopted on: September 25, 2018
Official Resolution#: R20160778
Passaic County Department of Planning and Economic Development
Union Valley Road Sidewalk Project Update
September 17, 2018

Location Map
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS TRAILER NO LONGER USED BY THE PASSAIC COUNTY PARKS DEPARTMENT TO THE BOROUGH OF PROSPECT PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PARKS & RECREATION DEPARTMENT

REVIEWED BY:

_______________________________
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

_______________________________
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

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Dated: September 26, 2018
RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS TRAILER NO LONGER USED BY THE PASSAIC COUNTY PARKS DEPARTMENT TO THE BOROUGH OF PROSPECT PARK, NEW JERSEY

WHEREAS the Parks Department of the County of Passaic is in sole and exclusive possession of a large trailer which is no longer in need for public use; and

WHEREAS the Borough of Prospect Park, New Jersey, is desirous of receiving the above referenced trailer; and

WHEREAS the Passaic County Board of Chosen Freeholders has been advised that the above-referenced equipment is now considered surplus; and

WHEREAS pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer needed for public use without public bidding when the sale is made to another government unit; and

WHEREAS the Freeholders on the Finance and Administration Committee have considered this matter and recommend this Resolution to the full Board for adoption;

NOW THEREFORE IT BE RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the donation of the above-referenced surplus trailer to the Borough of Prospect Park, NJ for the sum of $1.00; and

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the terms of this Resolution.

September 25, 2018
September 14, 2018

Mr. Anthony J. DeNova, III
Passaic County Administrator
401 Grand Street
Paterson, NJ 07505

Dear Mr. DeNova,

Recently, my office was made aware of a trailer from the County's Parks Department that was slated for auction. The Borough of Prospect Park is quite interested in acquiring this trailer as it would assist in enhancing upcoming municipal recreation events provided for our residents. One of the largest Borough events that would benefit from having an extra trailer is our Halloween Haunted Hayride in Hofstra Park. This event regularly brings 2,000+ attendees and we expect that number to continue to grow based on the positive feedback and anticipation from our previous years' attendees.

The Borough hopes its request will be considered and we have the County's response in time for this year's Haunted Hayride on October 13th. The additional trailer would be a significant enhancement to the event. Thank you in advance for considering this request and if there is any further information I can provide please let me know.

Sincerely,

Danielle Ireland-Imhof,
Borough Administrator

cc: Mohamed T. Khairullah, Mayor
Public Meeting (Board Meeting)

Date: Sep 25, 2018 - 5:30 PM
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S BIKEWAYS GRANT PROGRAM, FOR LAKEVIEW AVENUE BIKE PATH PROJECT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

COUNTY COUNSEL

Late Starters

COMMITTEE NAME

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Dated: September 26, 2018
RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION'S BIKEWAYS GRANT PROGRAM, FOR LAKEVIEW AVENUE BIKE PATH PROJECT

WHEREAS, The New Jersey Department of Transportation's Bikeways Grant Program provides funds to counties and municipalities to create new biking pathways; and

WHEREAS, the County of Passaic wishes to submit a grant application to the New Jersey Department of Transportation's Bikeways Grant Program, for the Lakeview Avenue Bike Path project; and

WHEREAS, the proposed program would be for construction funding for a grade separated bike path along Lakeview Avenue in the City of Paterson, project known as BIKE-2019-Passaic County-00053 (see attached); and

WHEREAS, this matter was discussed by the members of the Freeholder Planning and Economic Development Committee and was recommended to the whole Board for approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Passaic County Department of Planning and Economic Development to submit a grant application to the New Jersey Department of Transportation's Bikeways Grant Program as set forth above; and

BE IT FURTHER RESOLVED that the Passaic County Planning Department hereby authorizes to submit an electronic grant application on behalf of the County of Passaic, found in the SAGE System as BIKE-2019-Passaic County-00053.

Dated: September 25, 2018
Certified as a true copy of the Resolution adopted by the Freeholder Board

On this day of September 25, 2018

Louis Imhof III., Clerk of the Freeholder Board

My signature and the clerks seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

______________________________  ______________________________
(Clerk)  (Presiding Officer)
Louis Imhof III.  Anthony J. DeNova
Clerk of the Freeholder Board  County Administrator

Introduced on:  September 25, 2018
Adopted on:  September 25, 2018
Official Resolution#: R20180780
Related Images

- Median enhancement
- Bicycle friendly environment
- Converted to safe bus access
- Safe pedestrian crossings

How effectively does the concept handle:
- Bump-outs
- Path to bus shelter
- Pedestrian refuge and curb ramps
- High visibility crosswalks
- Median
- Dedicated turn lane/landscaping
- 52\' wide park with a shared use path

Description