



County of Passaic

Administration Building
401 Grand Street, Paterson, New Jersey

OFFICE OF THE COUNTY ENGINEER

ROOM 524

Nordan Murphy, P.E.
County Engineer

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

CHARITABLE SOLICITATION PERMIT APPLICATION

Date: _____

Name of Organization: _____

Contact Person: _____ Telephone: _____

Email Address: _____

Mailing Address: _____
Street City Zip Code

Date(s) and Rain Date(s) for solicitation: _____

Beginning and Ending time: _____

LOCATION OF PROPOSED CHARITABLE SOLICITATION

Municipality: _____

Street: _____

Intersecting Street: _____

Specify which direction (s) of traffic will be affected: _____

METHOD OF CHARITABLE SOLICITATION

Explain the proposed method of charitable solicitation:

APPROVAL GRANTED BY: _____ Date: _____

INSTRUCTIONS

1. All solicitations shall comply with Passaic County Resolution R-16 (9-22-98).
2. Include a copy of the municipal approval (letter, resolution, or email) allowing the charitable solicitation and a copy of an approval letter or email from the local Police Department.
3. Include proof of insurance, naming Passaic County as an additional insured.
4. Include a sketch of the charitable solicitation operation, including sign location.
5. For clarification on the application package, call the County Engineer at (973) 881-4450.
6. Ten (10) business days must be allowed for processing the permit. The County may request additional information on revision, before the permit is issued.
7. Mail the applications package (no fee required) to: County Engineer, 401 Grand Street, Room 524, Paterson, NJ 07505; or application package may be emailed to engineeringpermits@passaiccountynj.org.

SIGN DETAIL



NOTES:

1. SIGN SHALL BE 36" X 36".
2. THIS SIGN SHALL HAVE A BLACK LEGEND ON A TYPE IV-B FLOURESCENT ORANGE SHEETING BACKGROUND (NJDOT STANDARD). PLASTIC MESH SIGNS MAY BE ALLOWED IF THEY MEET THE SAME VISIBILITY REQUIREMENTS AS THE TYPE IV-B.
3. THE SIGN MAY BE MOUNTED ON POSTS OR A PORTABLE TRIPOD